

Background Request Form

APPLICANT: _____ **SSN:** _____
 Last First Middle

ALIASES: _____

ADDRESS:
(must be a physical address, not P.O. number)

_____ **Street Address City County State Zip**

PREVIOUS ADDRESS: _____
(List all previous address in the last 7 years. Use additional pages if necessary.)

DRIVER'S LICENSE : _____
 Number State

DATE OF BIRTH: _____ **PHONE:** _____
 Month / Date / Year

REQUESTED BY: _____ **DATE:** _____

I understand that in connection with the tenant screening process, the Institute of American Indian Arts may request Employment Check Inc, a licensed investigations agency, to conduct a background check and provide an investigative consumer report to be used for employment purposes only. The report may contain information on my character, general reputation, personal characteristics, and mode of living. Areas of the search may include but not be limited to criminal convictions, civil filings, social security number, credit worthiness, department of motor vehicle records, fictitious business filings, degree confirmation, and past employment. Upon proper notification, Employment Check Inc must make the aforementioned files available for my review.

To obtain a free copy of the report please check the box. []

If any adverse action is taken, with regard to my application for residence, based entirely or in part on the investigative consumer report I will be notified of that decision and provided a copy of the report and a summary of my applicable rights.

I have provided complete and truthful information to the Institute of American Indian Arts and fully understand that any misrepresentations or material omissions concerning the information provided will be grounds for denying my application.

My signature below indicates I have carefully read and understand this notice and consent to the release of a consumer report to Institute of American Indian Arts for tenant screening purposes. I understand my consent remains in effect indefinitely until it has been revoked in writing.

Applicant's Signature/Consent

Date

Rev 10-2004