

An abstract painting featuring a vibrant pink background with bold, expressive brushstrokes in white, blue, green, and red. The composition is dynamic and layered, with various textures and colors blending together.

**Institute of American Indian and  
Alaska Native Culture and Arts  
Development**



**Board of Trustees Meeting  
May 16-18, 2019**

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**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE  
CULTURE AND ARTS DEVELOPMENT**

**BOARD OF TRUSTEES MEETING**

**MAY 2019**

**Travel Days: Wednesday, May 15<sup>th</sup> and Saturday, May 18<sup>th</sup> (late afternoon) or  
Sunday, May 19<sup>th</sup>**

**Wednesday, May 15, 2019 - MFA Hooding Ceremony** **5:30 PM - 7:00 PM**  
**Performing Arts Center-Black Box Theatre**  
**Reception Dinner – Hogan**  
*\*Trustees Optional*

**Thursday, May 16, 2018**

**COMMITTEE MEETINGS**  
**LKN Welcome Center Board Room**

**Academic Affairs Committee** **9:00 AM – 10:30 AM**  
**Dr. Deborah Goodman, Chair – LKN Welcome Center Board Room**

- I. Sydney Issacs, IAIA Cinematic Arts Alumna
  - a. Presentation regarding her work on the PBS Kids animated series “Molly from Denali”
- II. Academic Division
- III. Enrollment Management
- IV. Student Life Division

**Institutional Advancement Committee** **10:30 AM– 12:00 PM**  
**Brenda Kingery, Chair – Location: LKN Welcome Center Board Room**

- I. IAIA Advancement Staff Update
- II. IAIA Foundation
- III. IAIA Alumni Update
- IV. 2019 Gala Planning

**Lunch with Staff Council and Cabinet** **12:00 PM – 1:15 PM**  
**Location: CLE Commons**

**Museum Committee** **1:30 PM – 2:30 PM**  
**Beverly Morris, Chair – Location: LKN Welcome Center Board Room**

- I. Museum Updates

**Finance Committee****2:30 PM – 3:30 PM****JoAnn Balzer, Chair – Location: LKN Welcome Center Board Room**

- I. Budget to Actuals – year to date
- II. Resolution FY 2019-009 - 2<sup>nd</sup> Quarter Gift Acceptance
- III. Museum Shop Updates
- IV. Bookstore Updates
- V. Human Resources
- VI. Facilities

**Finance Committee****3:30 PM – 4:00 PM****JoAnn Balzer, Chair – Location: LKN Welcome Center Board Room**

- I. Financials 101 – Training Presented by Larry Mirabal, CFO

**Friday, May 17, 2019****General Session****LKN Welcome Center Board Room****9:00 AM – 12:00 PM**

- I. Call to order – Loren Kieve, Chair
- II. Invocation
- III. Determination of a Quorum
- IV. Approval of Agenda
- V. Approval of minutes
- VI. Student Safety Group – Shelly Patrick
- VII. President's Report
- VIII. ASG President's Report
- IX. IAIA Alumni Council President Report – Heidi Brandow
- X. Academic Affairs – Dr. Deborah Goodman, Chair
- XI. Institutional Advancement Committee – Brenda Kingery, Chair
- XII. Finance Committee – JoAnn Balzer, Chair
  - Resolution FY2019-009 - 2<sup>nd</sup> Quarter Gift Acceptance
- XIII. Museum Committee – Beverly Morris, Chair
- XIV. New Board Business
- XV. Executive Session (*if necessary*)
- XVI. Adjourn

<b>Lunch</b> <b>IAIA Café</b>	<b>12:00 PM</b>
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<b>Closing exhibition reception</b> IAIA Museum of Contemporary Native Arts	<b>4:00 PM – 6:00 PM</b>
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- North Gallery  
***Dwayne Wilcox: Visual/Language***  
Artist gallery talk 4:00 pm
- South Galleries  
***#NoFILTER: IAIA 2019 BFA Exhibition***  
4:00 pm – 6:00 pm
- Allan Houser Art Park  
***#NoFILTER: IAIA 2019 BFA Exhibition***  
4:00 pm – 6:00 pm
- ***From the Root: Art Performance by BFA Graduate Tiffany Adams***  
(Chemehuevi Indian Tribe/Konkow/Nisenan)  
**Performance 5:30 pm**
- Allan Houser Art Park  
**IAIA MFA Creative Writing**  
**Graduate Reading 6:30 – 7:30pm**

<b>Board dinner</b> The Shed 113 ½ E. Palace Ave.	<b>6:30 PM – 8:30 PM</b>
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**Saturday, May 18, 2019**

## **COMMENCEMENT CEREMONY**

**IAIA Campus**

<b>Dress in academic or traditional regalia</b> LKN Welcome Center Board Room	<b>10:00 AM – 10:30 AM</b>
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<b>Breakfast reception with faculty and graduating students</b> <b>Board photo and line up for procession</b> Ells Building	<b>10:30 AM – 11:00 AM</b>
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<b>Commencement ceremony</b> IAIA Dance Circle	<b>11:00 AM – 1:00 PM</b>
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<b>Community lunch</b> Performing Arts and Fitness Center Gymnasium	<b>1:00 PM – 2:00 PM</b>
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<b>Travel Day- Saturday, May 18<sup>th</sup> (late afternoon) or Sunday, May 19<sup>th</sup>, 2019</b>
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## IAIA Board of Trustees 2019 - 2020 Schedule of Meetings

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<b>May 16, 2019</b>	<b>Thursday</b>	Committee Meetings	10:00 a.m. – 4:00 p.m.
<b>May 17, 2019</b>	<b>Friday</b>	Committee Meetings	9:00 a.m. – 10:30 p.m.
<b>May 17, 2019</b>	<b>Friday</b>	General Session	10:30 a.m. – 3:30 p.m.
<b>May 18, 2019</b>	<b>Saturday</b>	Commencement	11:00 a.m. – 1:00 p.m.

*\*Travel Days: Wednesday, May 15<sup>th</sup> and Saturday, May 18<sup>th</sup> (late afternoon) or Sunday, May 19<sup>th</sup>*

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<b>August 14, 2019</b>	<b>Wednesday</b>	IAIA Gala	5:30 p.m. – 9:00 p.m.
<b>August 15, 2019</b>	<b>Thursday</b>	Board Retreat/General Session	9:00 a.m. – 4:00 p.m.
<b>August 17-18, 2019</b>	<b>Sat/Sun</b>	Indian Market	

*\*Travel Days: Tuesday, August 13<sup>th</sup> or Wednesday, August 14<sup>th</sup> and Friday, August 16<sup>th</sup>*

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<b>November 7, 2019</b>	<b>Thursday</b>	Open House	3:00 p.m. – 6:00 p.m.
<b>November 8, 2019</b>	<b>Friday</b>	Committee Meetings	9:00 a.m. – 4:00 p.m.
<b>November 9, 2019</b>	<b>Saturday</b>	General Session	9:00 a.m. – 12:00 p.m.

*\*Travel Days: Wednesday, November 6<sup>th</sup> or Thursday, November 7<sup>th</sup> and Saturday, November 9<sup>th</sup> (afternoon) or Sunday, November 10<sup>th</sup>*

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<b>February 14, 2020</b>	<b>Friday</b>	Committee Meetings	9:00 a.m. – 4:00 p.m.
<b>February 15, 2020</b>	<b>Saturday</b>	General Session	9:00 a.m. – 12:00 p.m.

*\*Travel Days: Thursday, February 13<sup>th</sup> and Saturday, February 15<sup>th</sup> (late afternoon) or Sunday, February 16<sup>th</sup>*

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<b>May 14, 2020</b>	<b>Thursday</b>	Committee Meetings	10:00 a.m. – 4:00 p.m.
<b>May 15, 2020</b>	<b>Friday</b>	Committee Meetings	9:00 a.m. – 10:30 p.m.
<b>May 15, 2020</b>	<b>Friday</b>	General Session	10:30 a.m. – 3:30 p.m.
<b>May 16, 2020</b>	<b>Saturday</b>	Commencement	11:00 a.m. – 1:00 p.m.

*\*Travel Days: Wednesday, May 13<sup>th</sup> and Saturday, May 16<sup>th</sup> (late afternoon) or Sunday, May 17<sup>th</sup>*

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<b>August 12, 2020</b>	<b>Wednesday</b>	IAIA Gala	5:30 p.m. – 9:00 p.m.
<b>August 13, 2020</b>	<b>Thursday</b>	Board Retreat/General Session	9:00 a.m. – 4:00 p.m.
<b>August 15-16, 2020</b>	<b>Sat/Sun</b>	Indian Market	

*\*Travel Days: Tuesday, August 11<sup>th</sup> or Wednesday, August 12<sup>th</sup> and Friday, August 13<sup>th</sup>*

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<b>November 5, 2020</b>	<b>Thursday</b>	Open House	3:00 p.m. – 6:00 p.m.
<b>November 6, 2020</b>	<b>Friday</b>	Committee Meetings	9:00 a.m. – 4:00 p.m.
<b>November 7, 2020</b>	<b>Saturday</b>	General Session	9:00 a.m. – 12:00 p.m.

*\*Travel Days: Wednesday, November 4<sup>th</sup> or Thursday, November 5<sup>th</sup> and Saturday, November 7<sup>th</sup> (afternoon)*

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# IAIA Board of Trustees Committees and Liaisons

April 2019

<b>Executive Committee</b> Dr. Robert Martin, President  Loren Kieve, Chair Brenda Kingery, Vice Chair JoAnn Balzer, Treasurer Debby Goodman, Secretary Andrea Sanders, Member at Large	<b>Academic Affairs Committee</b> Char Teters, Dean  Debby Goodman, Chair Ann Marie Downes Princess Johnson Brenda Kingery Larry Roberts Matt Snipp Littlebear Sanchez, ASG President
<b>Finance Committee</b> Lawrence Mirabal, CFO  JoAnn Balzer, Chair Ann Marie Downes Charlie Galbraith Debby Goodman	<b>Institutional Advancement Committee</b> Danyelle Means, Interim Director, Institutional Advancement  Brenda Kingery, Chair JoAnn Balzer Barbara Ells Charlie Galbraith Beverly Morris
<b>Museum Committee</b> Patsy Phillips, Director  Beverly Morris, Chair Bidtah Becker Barbara Ells Charlie Galbraith Princess Johnson Larry Roberts Andrea Sanders Matt Snipp Littlebear Sanchez, ASG President	<b>Audit Committee</b> Lawrence Mirabal, CFO  Bidtah Becker, Chair Barbara Ells Charlie Galbraith
<b>Accreditation Liaisons</b> Bill Sayre, Director, Office of Institutional Research  Ann Marie Downes, Chair Debby Goodman Barbara Ells Andrea Sanders Matt Snipp	<b>President Martin's Annual Evaluation</b> Loren Kieve, Board Chair  Larry Roberts, Chair Debby Goodman Ann Marie Downes Beverly Morris
<b>Gala Board Liaisons</b> Danyelle Means, Interim Director, Institutional Advancement Chee Brossy, Alumni and Constituent Relations Manager, IAIA Alumni Association President  JoAnn Balzer Barbara Ells Beverly Morris	<b>Honorary Doctorate Board Representatives</b> Dr. Robert Martin, President  Ann Marie Downes Charlie Galbraith Andrea Sanders  <b>Foundation Board Liaisons</b> Danyelle Means, Interim Director, Institutional Advancement  Barbara Ells Beverly Morris

## **2018 - 2019 BOARD GOALS**

1. Participation and approval of the strategic plan.
  - Planning process should include the Board and all IAIA community stakeholders.
2. Continue our interaction and dialogue with the Foundation Board.
  - The Board agreed to invite the Foundation Board to attend regularly scheduled Board meetings. The Foundation Board will also invite the Board members or liaisons to the Foundation meetings.
3. Continue interaction with students including an annual Trustee/Student forum.
  - Continue to have students engage with Trustees at forums and donors, in addition to events.
4. Be available as needed and as appropriate for advancement and outreach efforts.
  - Build more relationships with alumni
  - Seek support from other potential donors.
  - Providing timely thank-you notes.
  - Grow enrollment and update facilities.
5. Support efforts to build our national visibility and outreach.
  - More traveling exhibits nationally and internationally.
  - Marketing of IAIA and more visibility in Indian Market.
  - Advertise IAIA in the Albuquerque and Santa Fe Airports.
6. How do we support the Office of Institutional Advancement? Regular updates and discussions at each meeting.
  - Part of the strategic planning process is to determine IAIA's specific needs.
7. Continue with Board training opportunities.
  - Identify other Board training opportunities.
8. Review Board goals at every meeting.

# INSTITUTE OF AMERICAN INDIAN ARTS

## GENERAL SESSION MEETING MINUTES

**Saturday, February 23, 2019**  
**LKN Welcome Center Board Room**

<b>Board Members:</b>	Loren Kieve, Chair Dr. Deborah Goodman Brenda Kingery Ann Marie Downes	Dr. Robert Martin Beverly Morris Andrea Sanders	Dr. Matthew Snipp JoAnn Balzer (call-in) Barbara Ells Bidtah Becker
<b>Absent:</b>	Charles Galbraith Princess Johnson	Lawrence Roberts	Littlebear Sanchez
<b>Staff:</b>	Angie Brown Dean Charlene Teters Dean Carmen Henan Eric Davis Heidi Brandow	Dr. William Sayre Judith Pepper Patsy Phillips Charlene Teters Aimee Balthazar	Patsy Philips Larry Mirabal Charlene Carr Mary Silentwalker Laurie Logan Brayshaw
<b>Guest:</b>	Scott Eliason, Jaramillo Accounting Group (JAG),		

**I. Call to Order**

Loren Kieve, Chair, called the meeting to order at 9:54 AM MDT.

**II. Invocation**

Dr. Deborah Goodman provided the invocation.

**III. Determination of a Quorum**

Loren Kieve determined that a quorum was present.

**IV. Approval of the agenda**

Loren Kieve approved the agenda.

**V. Approval of minutes**

A motion to approve the minutes of the November 2018 meeting was made by Loren Kieve and seconded by Bidtah Becker. The vote was unanimous.

## VI. **President's Report**

There were no questions for Dr. Martin regarding the President's Report.

Dr. Martin mentioned that the OMB passback was received and included no increase funding increase proposed for the college in FY2010. However, in a subsequent conversation with OMB staff, it was learned the OMB would propose a \$250,000 increase, for a total recommended budget of \$10,210,000. Work will now begin to ensure that congress supports the administration's request for IAIA.

Wade Davis, a noted Anthropologist, Ethnobotanist, Author, Professor, will speak to the students on "The Value of Indigenous Plants" on Tuesday, February 26, 2019.

### Office of Sponsored Programs

Laurie Brayshaw, Director of Sponsored Programs, shared the Spring 2019 Continuing Education (CE) brochure highlighting CE courses.

Ms. Brayshaw commended Jonathan Breaker, Continuing Education Manger, for promoting the CE program with tribal communities and students. They also have promoted the CE Courses though social media, on the CE webpage, email distribution and advertising in Santa Fe's Pasatiempo.

Mr. Beaker is working with the National Indian Education Association (NIEA) to offer Continuing Education Units (CEUs) for the 2019 NIEA National Convention participants.

Mr. Breaker will be meeting with SWAIA in the future to possibly collaborate on offering IAIA CEUs for their workshops.

### Land Grant program

Charlene Carr, Director, Land Grants Programs, announced that the November Native American Heritage month activities were a success. This year they collaborated with the Kiva Group who danced during IAIA's first annual Feast Day. This semester Land Grant Program will be developing a Junior Master's Gardening Program that will be implemented in March and go through May.

They will be attending the New Mexico Pueblo Farmer and Rancher Conference, March 27-28, Crowne Plaza Hotel, to discuss farming and ranching topics.

Bidtah Becker congratulated Ms. Carr on being elected as FALCON President.

### Marketing and Communications

Eric Davis, Director Marketing, is currently in conversations with SWAIA management on increasing IAIA'S exposure and participation in this year's Indian Market.

## **VII. Associated Student Government**

Littlebear Sanchez was traveling on ASG business and was not able to attend the meeting. There were no questions regarding his submitted report.

## **VIII. Academic Affairs**

Dr. Deborah Goodman inquired if Academics will be presenting an MFA in Studio Arts to the HLC in 2020. Dean Teters expressed that having this ready in 2020 would be somewhat optimistic. However, when discussing a low residency MFA Program, there is concern about space and resource capacity.

Developing the master's program will require a 40 hour per week Faculty Administrator. This position will develop the curriculum and determine required resources. This will allow the program to be viable and sustainable without overwhelming the current faculty. The position is fully supported by Dr. Martin. Dean Teters will begin working on a job description.

The committee brought forward the following resolutions for consideration:

Dr. Deborah Goodman Moved to accept **Resolution 2019 - 004 - Plan'22:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development adopts Plan'22 as IAIA's next iteration of its strategic plan.

**Second:** Brenda Kingery

**Outcome:** Passed by unanimous approval

Dr. Deborah Goodman moved to accept **Resolution 2019 - 006 - Faculty Emeritus:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grants Faculty Emeritus status to Evelina Zuni Lucero

**Second:** Barbara Ells

**Outcome:** Passed by unanimous approval

Dr. Deborah Goodman moved to accept **Resolution 2019 - 007 - Faculty Emeritus:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grants Faculty Emeritus status to Stephen Wall

**Second:** Bidtah Becker

**Outcome:** Passed by unanimous approval

The Board of Trustees also requests that the faculty emerita be recognized at commencement.

Dr. Deborah Goodman moved to accept **Resolution 2019 – 001 - Honorary Doctorate Degree:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the nomination of Roxanne Swentzell to receive the Honorary Doctorate Degree of Humanities at the May 18, 2019, IAIA commencement ceremonies.

**Second:** Bidtah Becker

**Outcome:** Passed by unanimous approval

The Board and the Commencement Committee agree that Ms. Swentzell will present this year's keynote address.

Deborah Goodman moved to accept **Resolution 2019 – 008 – Honorary Doctorate Degree:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the nomination of Senator Tom Udall to receive the Honorary Doctorate Degree of Humanities at the May 18, 2019, IAIA commencement ceremonies.

**Second:** Bidtah Becker

**Outcome:** Passed by unanimous approval

#### IX. **Institutional Advancement**

Judith Pepper presented the updated MOU to include the Board's recommendations to revise the language as discussed during the February 22, 2019 Committee Meeting.

The committee brought forward the following resolution for consideration:

JoAnn Blazer moved to accept **Resolution 2019 - 005 - Memorandum of Understanding:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development adopts the revised Memorandum of Understanding with the IAIA Foundation.

**Second:** Andrea Sanders

**Outcome:** Passed by unanimous approval

X. **Museum Committee**

There were no additional questions for Patsy Phillips regarding the museum. Beverly Morris expressed gratitude on behalf of the board to Ms. Phillips for the *Action Abstraction* publication. Loren Kieve presented Ms. Philips with a personal gift in recognition for her 10 years of service to IAIA.

XI. **Finance Committee**

JoAnn Balzer commended Larry Mirabal and staff on their work on the audit.

Mr. Larry Mirabal reported that SB 407, which would make students attending Tribal Colleges eligible for the Lottery Scholarship Program is working its way to through the Senate Committees and will go to the Senate Floor for consideration.

The committee brought forward the following resolution for consideration.

Beverly Kingery moved to accept **Resolution 2019 - 002 FY'2019 - First Quarter Gift Acceptance.**

Be it resolved, that the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from October 1, 2018 through December 31, 2018, which are listed below:

1<sup>st</sup> Quarter (October 1 – December 31, 2018)

Gifts of \$ 959,169

\$ 537,432 Scholarships & Endowments;

\$ 9,254 General Donations & Museum Memberships;

\$ 412,483 Grant Proceeds and Temporarily Restricted Gifts

**Second:** Beverley Morris

**Outcome:** Passed by unanimous vocal approval

XII. **Audit Committee – Bidtah Becker, Chair**

Audit Presentation

The audit was issued with an unqualified opinion, with no significant issues to report.

Bidtah Becker introduced, Mr. Scott Eliason, Jaramillo Accounting Group (JAG), to provide an overview of the annual audit. Overall IAIA had another good financial year. There is reasonable assurance that the Financial Statements are free of material misstatements and internal control procedures are working effectively.

There was one audit finding relative to the Financial Aid Program's enrollment reporting. The audit found there were five instances where students were reported as graduating in May but had not yet completed all the requirements for graduation. Management agreed that this practice will change, and they will report only students as graduating who have completed all course work.

There were three low-level management comments, with recommendations for improvement and two were in the Student Financial Aid Program. The first was a change in the expected family contribution, which did not get adequately reported. The correction was made during the audit, resulting in a refund to the federal government and a receivable for the student.

The second recommendation related to students receiving Federal Title IV financial aid who separate from the College. When a student leaves the College, Financial Aid is required to do a calculation to determine if funds should be returned to the federal government. Students who separate within the first sixty percent (60%) of the semester shall return the funds to the issuing entity on a pro rata basis. When a student separates from the College after the first sixty percent (60%) of the semester, funds are not required to be returned. In this case, two students did not have the calculation on file, even though in both cases the students ultimately, met the 60% criteria. This incident was a documentation issue, and management agrees that the calculation to substantiate the disbursement of funds should be on file.

Last, various samples of, cash disbursements, cash receipts, payroll disbursements, journal entries, and capital assets were reviewed. It was noted that in the cash receipt process, some departments were not submitting checks promptly for various reasons, taking up to several months to go through the system and ultimately deposited into the bank. Management agrees, there should be some policy change, and some additional controls put in place, to ensure that, departments submit deposits in a timelier manner.

Enrollment reporting is the only Finding that is included in the back of the Financial Statements, as required by the federal compliance requirements. Because there were five identified in the sample, it was substantiated that there needs to be a revision in the process.

The committee brought forward the following resolution for consideration:

Bidtah Becker moved to accept **Resolution 2019 - 003 - FY2018, Audit**

**Acceptance:**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Chief Financial Officer and accepts said audit, for Fiscal Year 2018.

**Second:** Andrea Sanders

**Outcome:** Passed by unanimous approval.

Mr. Kieve thanked Ms. Becker and the Audit Committee for their work.

### **XIII. New Board Business**

- JoAnn Balzer attended the scholarship luncheon and received a letter addressed to Board from Nancy E. Beauregard expressing gratitude for the scholarship she received.
- Loren Kieve and C. Matthew Snipp expressed their appreciation for the faculty who spoke very highly and positive about IAIA during the luncheon.
- The Next Board Meeting is scheduled for May.

### **XIV. Executive Session**

**An executive was unnecessary.**

### **XV. Adjourn**

Bidtah Becker made a motion to adjourn the General Session at 11:02 A M. MDT  
Beverly Morris seconded the motion. It was passed by unanimous vocal approval.

**INSTITUTE OF AMERICAN INDIAN ARTS**  
**INSTITUTIONAL ADVANCEMENT COMMITTEE**  
**MEETING MINUTES**

**Friday, February 22, 2019**  
**LKN Welcome Center Board Room**

<b>Board Members:</b>	Loren Kieve, Chair	Dr. Robert Martin	Dr. Matthew Snipp
	Dr. Deborah Goodman	Beverly Morris	JoAnn Balzer*
	Brenda Kingery*	Andrea Sanders	Barbara Ells*
	Ann Marie Downes	Charles Galbraith*	Bidtah Becker

<b>Absent:</b>	Lawrence Roberts	Princess Johnson	Littlebear Sanchez
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<b>Staff:</b>	Angie Brown	Dr. William Sayre	Judith Pepper
	Eileen Berry	Chee Brossy	Sharon Russell
	Heidi Brandow		

*\*Committee Members*

**Call to Order:** Brenda Kingery, Chair, at.9:02 AM MDT

**I. IAIA Alumni**

Judith Pepper, Director, Institutional Advancement, introduced the following staff:

- Sharon Russell is the new Administrative Assistant who came from the Artist in Residency Program.
- Sandra Narvaez who has been promoted to Advancement Services Manager.

Chee Brossy, Alumni/Constituent Relations Manager, shared the following Alumni activities:

- May 9, 2019, Alumni Relations and the Alumni Council will host an Alumni Appreciation Dinner on Campus to honor the Alumni who have contributed to the success of IAIA.
- The IAIA Powwow is scheduled for Saturday, May 10, 2019.
- The 10<sup>th</sup> Annual Holiday Market held in December was a big success with the largest numbers of attendees. Next year there are plans to move to a larger venue as the market continues to grow.

Heidi Brandow, President Alumni Council, announced that the Council is considering establishing an alumni scholarship. Beverly Morris commented that she would like to host an Alumni Dinner in her home sometime during Indian Market to include a donation of \$5,000 to help launch the initiative.

## II. IAIA Foundation

Advancement is working with Marketing and Communications to market their events through social media to reduce mailing costs. Advancement is currently sending out their own e-newsletters.

The Foundation Development Committee, along with the Advancement staff, made personal solicitation calls to prospective and current donors to the August Scholarship Dinner inviting them to consider a year-end donation. Because of the solicitations, IAIA received 83 gifts and one single gift of \$20,000 from an Alumna to create a new scholarship.

## III. 2019 Gala Planning

The scholarship benefit dinner planning is underway, this year's co-chairs are Keri Ataumbi and Lorraine Gala-Lewis. Ms. Gala-Lewis is also co-chair of the Art Auction Committee. This year the auction again will focus on students and include a student section of art. The foundation is purchasing the student art. There also will be an Alumni section, with 60 to 70 pieces of artwork in the silent auction.

The committee will be contacting artists to explore obtaining another bronze piece for the auction. JoAnn Balzer shared that Tony Abeyta would possibly be interested in doing something for the Gala in the future.

### Resolution 2019 – 005- Memorandum of Understanding

The Foundation Board completed a major revision of the Memorandum of Understanding (MOU) considered by the IAIA Board of Trustees at its November meeting. The Trustees received the revised document one week before its scheduled meeting in November. After its review of the revised MOU, the board recommended the following modifications to Sections IV and V for clarification.

#### **Section IV. IAIA's Responsibilities**

*Subsection I:* "IAIA shall own and maintain the operating system server and all donor records on the server. IAIA gifts-in-kind are reported in the Blackbaud Raiser's Edge database"

The request was to remove Blackbaud Raiser's Edge and replace the software name with "donor software data base".

Referencing "Blackbaud Razers Edge" is not prudent because there could be a change in database vendors based on the needs of the college.

## **Section V. Foundation Responsibilities**

### **Subsection D: Transfer of Funds**

*Paragraph 2.* “The Foundation may support its operations by retaining a percentage of the aggregate value of both unrestricted and restricted donations to pay expenses.”

The request was to change as follows, “The Foundation may support its operations by retaining 5 percent of the aggregate value of both unrestricted and restricted donations to pay expenses.”

There was a concern retaining an unspecified percentage was too vague. The Board however, understands that the percentage is subject to change and is open to an annual review.

The board agreed to the modifications and instructed Judith to take it back to the Foundation Committee for their review and bring back to the Trustees for final approval.

The committee adjourned 10:07 AM MDT

# INSTITUTE OF AMERICAN INDIAN ARTS

## ACADEMIC AFFAIRS MEETING MINUTES

Friday, November 9, 2018  
LKN Welcome Center Board Room

<b>Board Members:</b>	Loren Kieve, Chair Dr. Deborah Goodman* Brenda Kingery* Ann Marie Downes*	Dr. Robert Martin Beverly Morris Andrea Sanders Charles Galbraith	Dr. Matthew Snipp* JoAnn Balzer Barbara Ells Bidtah Becker
<b>Absent:</b>	Lawrence Roberts*	Princess Johnson*	Littlebear Sanchez
<b>Staff:</b>	Angie Brown Dean Charlene Teters Dean Carmen Henan	Dr. William Sayre Heidi Brandow Mary Silentwalker	Patsy Philips
<b>Guests:</b>	Nakisha Edwards	Katie Benally	

*\*Committee Members*

**Call to Order:** Dr. Deborah Goodman, Chair, 10:17 am MDT.

### I. Academic Division

Dr. Martin invited two students who represented IAIA and other tribal colleges at the 2019 AIHEC Legislative Summit to introduce themselves and share their individual experiences.

Caleigh Benally (Navajo Nation) is a junior majoring in Cinematics Arts and Technology. Ms. Benally, who represented the American Indian Higher Education Consortium (AIHEC) Student Congress Southwest Region, reported that because of her trip to Washington, D.C. she better understands the importance of advocating for IAIA's and other tribal college's funding.

Nakisha Edwards (Swinomish Tribe) from Washington State is the IAIA Associated Student Government (ASG) Treasurer and represented the IAIA student body at the meetings in Washington, D. C. In the future, Ms. Edwards plans to write on ways to help Indian Country and tribal colleges.

Both Students met with Senator Udall and both Native American Congresswomen, Sharice Davids and Deb Haaland. Dr. Martin requested to meet with Xochitl Torres Small during next year's legislative summit. Charles Galbraith offered to host a reception or dinner in DC during the next Year's legislative summit.

Dean Charlene Teters began by introducing Craig Tompkins, Interim Associate Dean and Brian Fleetwood, Faculty Council Chair.

The business certificate program will be moving under Museum Studies. In this process they will combine the Balzer Contemporary Edge Gallery Director's position with the former Business Coordinator position and will re-brand it as the Arts Management program. The business program courses will be revised to connect it to the content in arts management. The job description is almost complete, and it is expected the position will be filled before the end of the semester.

Academics is exploring launching an MFA in Studio Arts and has examined various models. The Vermont College of Art Design has a low residency model that may work for IAIA. In this program, the graduate students will not work in our studios but would work in studios in their home communities. During the residencies, the students would bring their work to campus for discussion, critique, and evaluation.

Launching the program by 2020 would be optimistic because it would require approval from HLC and NASAD, our accrediting bodies. HLC would require a site visit as they did for the MFA in Creative Writing. Dean Teters believes that immediately hiring a full-time director to develop an MFA in Studio Arts would expedite the development of the program. Dr. Martin expressed his support for establishing and filling the position as soon as possible.

## II. Enrollment Management

### Spring 2019 Enrollment Report

Mary Silentwalker, Director of Admissions, presented the Enrollment Management report on behalf of Nena Martinez Anaya, who is presenting at the Achieving the dream Conference.

Ms. Silentwalker shared the spring semester enrollment report. Admission numbers are steady compared with last spring. Fall and Spring Semester enrollments were slightly down.

The Admissions Department received 450 to 500 applications, and they have streamlined the review process by screening out the nonresponsive students. They are focusing on the students who have expressed interest in attending. Admissions staff are building relationships with the Poe Museum, Navajo Nation Museum, Indian Pueblo Cultural Center, and then Acoma Laguna Museum. They will set up kiosks in those Museums to promote IAIA's online program and invite their staff and volunteers to visit the campus.

They are currently collaborating with faculty to host one webinar per month to promote their area and highlight potential career paths. In April, Museum Studies will host a webinar featuring Felipe Colon, Museum Studies Chair.

Craig Tompkins will meet with the Department Chairs to work on tutorial videos.

Heidi Brandow reported that IAIA is working with the Australian Indigenous Mentoring Experience (AIME). AIME is an educational program that gives Indigenous high school students the skills, opportunities and confidence for success by matching Indigenous high school students with university student mentors. AIME also connects students with postsecondary opportunities, including further education and employment.

This year, Michael Begay, Shelly Patrick, and Julianna Browneyes, who are involved in our mentorship program, traveled to Australia to participate in an all-expense paid trip for this Mentorship Training Program, which they will then initiate at IAIA.

The IAIA mentorship program is geared toward college retention and the AIM Program promotes outreach for high school students.

Currently the IAIA mentoring program has increased from 17 to 37 mentees and 95% of the students who participated in the program were retained.

### III. Student Life Division

Dr. Goodman introduced Dean Carmen Henan to present her report. Dean Henan highlighted the following initiatives:

IAIA will host the 2020 AIHEC Student Conference in Albuquerque and the 2020 Spring Basketball Tournament in Santa Fe. While in Billings, MT for the 2019 Student Conference, Dean Henan and Nocona Burgess will meet with other tribal college representatives to begin planning.

Tony Johnson, Prevention Program Coordinator, is effectively promoting the Prevention Program. They are coordinating a Native American Coalition and working with local tribes to evaluate programs in their communities regarding prevention awareness. A second community survey will go out in March on underage drinking and opioid abuse.

Al-Alon meetings are held every Saturday, from 4:30 pm to 5:30 pm, in the Hogan followed by an AA meeting from 6:00 pm to 7:00 pm. Both meetings are the only Native American meetings in Santa Fe.

Every other Saturday at 7:30 p.m., a Purification Ceremony is scheduled in the sweat lodge, which helps individuals with their resiliency to maintain their sobriety.

#### IV. Honorary Doctorate Nominating Committee Recommendation

The Committee acknowledges the individual contributions of Roxanne Swentzell and Senator Tom Udall. They unanimously agreed that both should receive an Honorary Doctorate Degree. Roxanne Swentzell also will be the commencement keynote speaker and Senator Udall will be the second recipient, if approved by the board during the General Session.

#### V. Plan'22

Dr. Martin requested Dr. Sayre to summarize Plan 22.

The Planning Council received feedback from the board, as well from faculty, staff and students. They developed a draft report that was reviewed by Cabinet.

Dr. Sayre presented the new Institutional Priorities and Mission Objectives. The cabinet annual work plans will address each priority and focus on the student metrics. This will maintain our focus on students in terms of enrollment, retention, persistence, graduation rates, satisfaction, engagement and information about the Alumni. After further discussion on the Institutional Priorities, the board recommended the following modifications:

##### **Section II: Strengthen academic programs**

*Subsection C:* "Improve student skills in professional practice" was changed to "Improve student skills in business and marketing"

*Subsection E:* "Foster Indigenous knowledge and practice" was change to "Foster Indigenous identity, knowledge, and practice."

##### **Section IV: Advance contemporary Native arts and cultures**

*Subsection A:* Add "Continue to refine and implement indigenous assessment"

*Subsection B:* "Develop a Native Research Center" has changed to "Consider developing a Native Research Center"

*Subsection E:* "Strengthen the connection between the College, its Museum, and the larger Santa Fe community" was change to, "Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community"

Dr. Sayre will make the recommended edits to the Institutional Priorates for inclusion and approval in Resolution 2019 - 004 - Plan'22 during the General Session.

The committee adjourned at 11:16 AM, MDT

**AUDIT COMMITTEE  
Pre-Presentation  
MEETING MINUTES**

**Friday, February 22, 2019  
LKN Welcome Center Room 209B**

<b>Board Members:</b>	Bidah Becker *	Charles Galbraith*	Barbara Ells*
<b>Staff:</b>	Angie Brown	Aimee Balthazar	Larry Mirabal
<b>Guests:</b>	Scott Eliason of Jaramillo Accounting Group. (Call-in)		

*\*Committee Members*

**Call to Order:** Bidtah Becker, Chair, at 11:17 AM, MDT

1. Audit Committee: Audit Pre-presentation meeting

This was an unqualified audit with no significant issues to report.

Larry Mirabal stated that the audit had gone very well and introduced Scott Eliason of Jaramillo Accounting Group. Mr. Eliason discussed the audit in detail to the committee.

There was one audit finding relative to the Financial Aid Program's enrollment reporting. The audit found there were five instances where students were reported as graduating in May but had not yet completed all the requirement for graduation. Management agreed that this practice will change, and they will report only students as graduating who have completed all course work.

There were three low-level management comments, that included recommendations for improvement and two were in the Student Financial Aid Program. The first was a change in the expected family contribution which did not get adequately reported. The correction was made during the audit, resulting in a refund to the federal government and a receivable for the student.

The second recommendation related to students receiving Federal Title IV financial aid who separate from the College. When a student leaves the College, Financial Aid is required to do a calculation to determine if funds should be returned to the federal government. Students who separate within the first sixty percent (60%) of the semester shall return the funds to the issuing entity on a pro rata basis. When a student separates from the College after the first sixty percent (60%) of the semester, funds are not required to be returned. In this case, two students did not have the calculation on file, even though in both cases the students ultimately, met the 60% criteria. This incident

was a documentation issue, and management agrees that the calculation to substantiate the disbursement of funds should be on file.

Last, various samples of, cash disbursements, cash receipts, payroll disbursements, journal entries, and capital assets were reviewed. It was noted that in the cash receipt process, some departments were not submitting checks promptly for various reasons, taking up to several months to go through the system and ultimately deposited into the bank. Management agrees, there should be some policy change, and some additional controls put in place, to ensure that, departments submit deposits in a timelier manner.

Enrollment reporting is the only Finding that is included in the back of the Financial Statements, as required by the federal compliance requirements. Because there were five identified in the sample, it was substantiated that there needs to be a revision in the process.

Overall, JAG reported that IAIA staff were very cooperative, and there was excellent communication with Larry Mirabal, Aimee Balthazar and Scott Whitaker in Student Financial Aid. JAG also met with Dr. Sayre and went over the Audit Finding. JAG reported that all IAIA offices were very responsive.

Last, in looking at the Financial Statements, there has been an improvement in the financial position. Ratios have improved slightly. In recent years, there has also been an improvement in the balance sheet and the health of the organization continues to improve.

Adjourned at 11:48 AM

# INSTITUTE OF AMERICAN INDIAN ARTS

## MUSEUM COMMITTEE MEETING MINUTES

Friday, February 22, 2018  
LKN Welcome Center Board Room

<b>Board Members:</b>	Loren Kieve, Chair Dr. Deborah Goodman Brenda Kingery Ann Marie Downes	Dr. Robert Martin Beverly Morris* Andrea Sanders* Charles Galbraith*	Dr. Matthew Snipp* JoAnn Balzer Barbara Ells* Bidthah Becker *
<b>Absent:</b>	Lawrence Roberts*	Princess Johnson *	Littlebear Sanchez
<b>Staff:</b>	Angie Brown Manuela Well-Off-Man Brian?	Dr. William Sayre Carmen Henan	Patsy Philips Collin Fraser Charlene Teters

*\*Committee Members*

**Call to Order:** Beverley Morris, Chair, at 11:17 AM, MDT. Patsy, Manuela. Brian still here. Carmen. Char.

### I. Museum Update

Beverley Morris, Chair, introduced Pasty Phillips, Museum Director, to provide the museum updates.

Navajo/Laguna Pueblo Artist, Steve Yazzie, customized a recumbent bicycle and rides it while he is painting. Mr. Yazzie has organized a MoCNA Driving While Painting workshop with IAIA painting students. The finished works will be exhibited in the Axle Contemporary mobile art gallery. The Driving and Painting Vehicle is currently on display in MoCNA's exhibition

*Art for A New Understanding – Native Perspectives, 1950s to Now* will be in the Anne and Loren Kieve Gallery, January 25 – July 19, 2019.

The exhibit was organized by Crystal Bridges Museum of American Art and co-curated by Mindy Besaw (Crystal Bridges), Candice Hokins (Tlingit, citizen of Tagish First Nation) senior curator for the Toronto Biennial of Art; and Manuela Well-Off-Man, IAIA Museum of Contemporary Native Arts. Participating artists include Fritz Scholder,

Oscar Howe, Carl Beam, Jaune Quick-to-See Smith, Rebecca Belmore, Brian Jungen, Kent Monkman, Jeffrey Gibson, and others.

Dwayne Wilcox: *Visual Language*, will be in the North Gallery, February 28–May 12, 2019, Closing reception Friday May 17, 4-6 pm

*#NoFILTER: IAIA 2019 BFA Exhibition*, South Galleries, February 15–May 11, 2019, Closing reception Friday May 17, 4-6 pm

*#NoFILTER: IAIA 2019 BFA Exhibition* showcases the diversity of work created by IAIA seniors trained in studio and cinematic arts. A large group of works by Ryan Young (Ojibwe), Robyn Tsinnajinnie (Navajo), Alexandra Rose Weaver, Tiffany T. Adams (Chemehuevi Indian Tribe), Tess Atcitty (Navajo) and LaShawn Medicine Horn (Yankton Sioux Tribe) Other artists, such as Hounsoun Youn, Alexander Y. Mauricio and Anangookwe Wolf (Lac Courte Oreilles Ojibwe), Chaz John's (Winnebago Tribe of Nebraska/Mississippi Band Choctaw) Lorenza Elena Chavez Marcais's (Chicanx/Mescalero Apache descent)

*The Tubis Project: Contemporary American Indian Printmaking* (working title), Kieve Family Gallery, August 2, 2019 – July 11, 2021 The Project features more than fifty graphic works created by IAIA students under the instruction of the late Seymour Tubis (1919-1993). The graphic works are part of a large print collection recently donated to IAIA Museum of Contemporary Native Arts (MoCNA) by Nina Tubis Wooderson, daughter of Seymour Tubis.

Exposure: Native Art and Political Ecology, Anne and Loren Kieve Gallery, August 13, 2021– Jan.23, 2022

Patsy closed by distributing copies of *Action/Abstraction Redefined*. The publication features paintings and works on paper from the IAIA Museum of Contemporary Native Arts' (MoCNA) permanent collection.

Adjourned at 11:35 am MDT

# INSTITUTE OF AMERICAN INDIAN ARTS

## FINANCE COMMITTEE MEETING MINUTES

Friday, February 22, 2018  
LKN Welcome Center Board Room

<b>Board Members:</b>	Loren Kieve, Chair Dr. Deborah Goodman* Brenda Kingery Ann Marie Downes*	Beverly Morris Andrea Sanders Charles Galbraith*	Dr. Matthew Snipp JoAnn Balzer* Barbara Ells Bidtah Becker
<b>Absent:</b>	Lawrence Roberts Princess Johnson	Dr. Robert Martin Larry Mirabal*	Littlebear Sanchez
<b>Staff:</b>	Angie Brown Todd Spilman	Dr. William Sayre Peter Romero	Aimee Balthazar Rachel Machovec

*\*Committee Members*

**Call to Order:** JoAnn Balzer, Committee Chair, 1:13 PM

### I. Budget to Actuals

JoAnn Balzer, Committee Chair, introduced Aimee Balthazar, Controller, on behalf of Larry Mirabal who is attending a legislative session.

Ms. Balthazar began with the budget to actuals stating the departments are tracking at about 4% under budget in expenses. 79% of the budget is available for the remainder of the year, which means we are on track in maintaining and balancing our budget.

This year the reserve allocation is set at \$250,000.00. Currently, we have about \$2.5 million set aside in reserve.

The statement of revenues is based on the budgeted revenues for this quarter. Due to forward funding, we have about 75% of our federal appropriation on hand already, which was helpful during the government shut down. There were no worries about furloughs or a federal shutdown.

The areas that are not reporting revenues this quarter is the MFA Program, because their semesters are different from our fiscal year. The Endowment Draw is not showing any revenue since this action usually takes place once-a-year in April or May. Likewise,

Conference Services is showing very little revenue because most rental activities occur during the summer.

The Schedule of Revenues and Expenditures are in good shape. Expenses are in line with budgeted revenues. We're slightly down in temporarily restricted contributions, the scholarships, but that will catch back up as we get closer to the Gala, or soon after the Gala.

The Museum Shop revenue is down. There are differences in expenses between fiscal year 2019 and fiscal year 2018 related to timing of payments. We found that in 2018 we paid a bill in January and in 2019 we paid the same vendor in December.

The Campus Bookstore is close to where we were last year in revenues. In expenses, there was also a timing issue where we paid a bill this year that we hadn't paid at this time last year.

The next statements are the Revenue and Expenditures for specific departments. Institutional Advancement is tracking right in line with last year. The Endowed Scholarship Donations are up, because of the Neal Family Trust bequest that was received in this first quarter. Again, the General Scholarship Donations are down, but will go up as we get closer to the Gala.

Resolution 2019 - 002 First Quarter Gift Acceptance Resolution  
Not discussed during the committee meeting.

I. Museum Shop and Bookstore

Rachel Machovec, Manager, Museum Store and the Campus Bookstore, announced that the on-line store is live and had gross sales of \$515.00. The online store serves both the Campus Bookstore and the Museum Store.

The Museum Store sales dropped in the first quarter in comparison to sales last year due to 12% reduction in admissions which resulted in a drop in promotional and consignment sales. Despite the show in the Museum Gallery, sales were very modest. In addition to a decline in sales, the Museum shop was also short-staffed in the first quarter.

Ms. Machovec plans to expand the low price point product base to increase volume of sales, ranging from \$20.00 to \$150.00 and expand vendor relationships with Native entrepreneurs. She also intends on organizing a special event hosted by the store every month to promote the online store and highlight IAIA jewelry artists, like Makayla Patton and Jada Griego.

## II. Human Resources

Todd Spilman, Director, Human Resources, shared that HR has switched its payroll provider from TLO to Paylocity with no issues. In December they had open enrollment for benefits allowing employees to make their selections online.

The Wellness Council completed its first flu shot clinic preventative care initiative with 40 people taking advantage of a free flu shot. They are also planning a wellness hike to Picacho Peak sometime in March.

Employee turnover rate is at 17%, increased from 12% last two years. Nineteen people resigned due to retirement, health, or relocation of self or spouse. There were no significant outliers.

## III. Facilities

Peter Romero issued a request for bids to replace all the campus parking lights with LEDs resulting in substantial savings. In addition, the greenhouse will be removed from the grid by converting to renewable energy.

Facilities staff has been working to complete the daycare center. The fences have been installed, and the interiors have been painted. The bathrooms have been modified to fit the needs of the children. The final step is to add artificial turf. After inspection, the playground will be ready for use by mid-March.

Mr. Romero provided an update on conference space on campus.

- We are negotiating the final items of the contract with Santa Fe Institute for their 2019 Summer Session.
- The Rocky Mountain West Seed Summit is being held on campus today and tomorrow.
- The Santa Fe Community College held their staff retreat in January.
- Local youth leagues are regularly renting the Performing Arts and Fitness Center gymnasium to host basketball tournaments.

The committee adjourned at 1:48 PM

## INSTITUTE OF AMERICAN INDIAN ARTS

### BOARD OF TRUSTEES TRAINING

Friday, February 22, 2018  
LKN Welcome Center Board Room

<b>Board Members:</b>	Loren Kieve, Chair	Dr. Robert Martin	Dr. Matthew Snipp
	Dr. Deborah Goodman	Beverly Morris	JoAnn Balzer
	Brenda Kingery	Andrea Sanders	Barbara Ells
	Ann Marie Downes	Charles Galbraith	Bidtah Becker

<b>Absent:</b>	Lawrence Roberts	Princess Johnson	Littlebear Sanchez
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<b>Staff:</b>	Angie Brown	Dr. William Sayre	Larry Mirabal
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**Call to Order:** JoAnn Balzer, Committee Chair, 2:00 pm MST

#### Legislative Update

JoAnn Balzer requested Larry Mirabal to provide a Legislative update regarding our 2019 legislative priorities. Larry Mirabal shared that he and Dr. Martin have been at the capital in support of HB 363. They announced that HB 363 has unanimously passed, which would allow students attending tribal colleges in New Mexico to be eligible for the Lottery Scholarship.

#### Training

During the November board meeting the trustees requested additional financial training on financial literacy to provide an understanding of the financial statements. Larry Mirabal began with the first of a four-part series on IAIA Board of Trustees Learning Conversations about Finances.

**Part 1** - Budgeting and fiscal overview at IAIA. This session addressed the following four learning objectives and were discussed in detail:

- Drivers of the operating budget covered
  - Revenues, expenses and cash requirements that are neither revenues or expenses.
- Key assumptions when formulating the operating budget assumptions
  - Where do revenues come from?
  - What makes up IAIA's expenses? External (i.e., health insurance costs etc.) and Internal (i.e., payroll, taxes., etc.).
- The budget planning process

- Workflow of the processes and approvals
- How the college's fiscal cycle works
  - IAIA fiscal year (October – September)

The next sessions are scheduled as follows:

- Part 2 – Financials 101, May 2019
- Part 3 – Understanding the audit and financial ratios, August 2019
- Part 4 – Wrap- up – the fiscal fiduciary responsibilities of a non-profit board member, November 2019

The committee adjourned at 2:48 PM.

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE  
CULTURE AND ARTS DEVELOPMENT**

**RESOLUTION # 2019 – 009**

**DATE: 05/11/2019**

**Whereas**, the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from January 1, 2019 through March 31, 2019, which are listed below:

2nd Quarter (January 1 – March 31, 2019)

Gifts of \$ 678,879	\$	394,486 Scholarships & Endowments;
	\$	62,050 General Donations & Museum Memberships;
	\$	222,342 Grant Proceeds and Temporarily Restricted Gifts

**Now Therefore Be it resolved**, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and accepts said gifts.

Offered by: JoAnn Blazer

Seconded by:

Vote:                      Aye \_\_\_\_\_                      Nay \_\_\_\_\_

Attachments:              Yes   X                        No \_\_\_\_\_

Deborah Goodman

Deborah Goodman, Secretary

**SCHEDULE OF GIFT REVENUE**  
**For the Quarter Ending March 31, 2019**

<b>FISCAL YEAR 2019</b>	<b>IAIA</b>	<b>2nd QTR</b>			
<b>IAIA TRUST</b>	<b>Fund</b>	<b>January-19</b>	<b>February-19</b>	<b>March-19</b>	<b>Total</b>
General Endowed Scholarships	1301		71.25		71.25
Pamela D. Waite Memorial Endowed Scholarship	1308		712.50		712.50
Neal Family Trust Endowed Scholarship	1386		106,875.00		106,875.00
IAIA Board of Trustees Endwd Schlrsip	1388		999.71		999.71
<b>Permanent Endowment</b>	1390		1,203.67		1,203.67
Emergency Student Fund	3002		812.25		812.25
Restricted Various Scholarships	3003		1,900.00		1,900.00
N. Scott Momaday Scholarship	3010		950.00		950.00
Andrew Krusko, Sr Memorial Scholarship Fund	3011		2,232.50		2,232.50
General Scholarships	3101		19,166.47		19,166.47
American Indian College Fund	3104		60,918.00		60,918.00
Truman Capote Scholarship	3109		47,500.00		47,500.00
IAIA BOT Scholarship Fund	3142		14,250.00		14,250.00
MFA Scholarship Fund	3155		1,686.25		1,686.25
Allan Houser Scholarship	3156		5,130.00		5,130.00
Katharine Scallan Scholarship	3159		52,250.00		52,250.00
Kim Denise Willeto Scholarship	3160		855.00		855.00
Jeri Ah-be-hill Scholarship	3162		23.75		23.75
Ludwig & Nancy\Sternberger Scholarship	3164		57,000.00		57,000.00
Loren G. Lipson MD Scholarship	3167		950.00		950.00
Johnson Scholarship Foundation Entrepreneurship	3134 D		19,000.00		19,000.00
<b>TOTAL SCHOLARSHIPS/ AWARDS</b>		0.00	394,486.35	0.00	394,486.35
General Donations	5001		48,252.00		48,252.00
MUSEUM MEMBERSHIP	5004	8,382.61	3,665.56	1,750.22	13,798.39
<b>TOTAL - UNRESTRICTED</b>		8,382.61	51,917.56	1,750.22	62,050.39
Academic Division-Restricted	4100		213.75		213.75
Full Dome Development Interactive Training	4152	3,075.31		17,800.24	20,875.55
Museum Restricted	4200		387.11		387.11
IAIA Seed Library	4925	37,316.80			37,316.80
Multi-Purpose Building Capital Campaign - Trust	6171		2,123.44		2,123.44
USDOE Title III - Institutional Advancement Alumni	4430/03		44,939.74	15,751.15	60,690.89
USDOE Title III - IAIA Outreach Program	4430/04			126.48	126.48
USDOE Title III - Academics Visiting Faculty Program	4430/05		16,037.60	11,039.39	27,076.99
USDOE Title III - Counseling Program	4430/08			203.97	203.97
USDOE Title III - Development Ed Coordinator	4430/12		14,248.97	9,338.62	23,587.59
USDOE Title III - EMSI Analyst & Alumni Insight	4430/14		3,075.60	1,410.75	4,486.35
USDOE Title III - Fulbright Scholar	4430/15		2,427.04		2,427.04
USDOE Title III - Academic Building Renovation	4542/02		7,188.78		7,188.78
Educational Workshops & Summer Youth Camps	4924/03	3,483.88			3,483.88
USDA Educational Workshops & Summer Youth Camps	4924/04	32,153.68			32,153.68
<b>TOTAL - RESTRICTED</b>		76,029.67	90,642.03	55,670.60	222,342.30
<b>GRAND TOTAL</b>		84,412.28	537,045.94	57,420.82	678,879.04

To: IAIA Board of Trustees  
From: Robert Martin, President  
Date: May 2019  
Subj: President's Quarterly Report

## **Mission Objective 1: Improve Student Success**

### **1.1 Increase involvement of all IAIA stakeholders in student success**

- IAIA's Achieving the Dream Coaches conducted their third site visit to campus, April 4-5, 2019, relative to the "Pathways: Completing the Circle" student success initiative and offered the following observations:
  - Dr. Jessie Ryker-Crawford and Jennifer Love, Pathways Council co-chairs, continue to provide strong leadership and energy for the initiative.
  - The student profile data presented to the Faculty Council by Anita Gavin, Assistant Director of Institutional Research, was well received. In summary, the data indicated that 64% of our students persist from one year to the next. The presentation was well-received and resulted in a robust discussion around data and implications for pedagogy, advising and improving student success.
  - It was noted that even with increased applications, several scholarships are so narrowly focused that they are seldom awarded. The Interim Advancement Director is in the process of reviewing them for potential discussions with donors.
  - They strongly support recent efforts to use positive language in communications to students through the early alert system.
  - They recommend developing a professional development series for faculty and staff that is intentionally aligned with student profile data and persistence, retention and completion rates as well as programs showing improvement in student success.
  - We should continue to expand ways to include student voices in decisions about programs and services that impact them.
  - IAIA should develop its own definition or vision statement relative to student success.
  - They noted an increased level of participation and engagement of the campus community in supporting student success resulting from the Pathways Council Base and Summit meetings.
- The Higher Learning Commission's Annual Conference was held in Chicago, April 5-9. This year's conference focused on innovation in Higher Education and the Accreditation processes that must evolve and adapt to changing student profiles. Colleges and accreditors both need to embrace change more quickly and focus on equity in programs and assessment of student learning outcomes promoting student success.

HLC established Partners for Transformation, a think tank, representing multiple sectors to explore emerging topics in higher education. They published a compendium of papers entitled *Innovation, Beyond the Horizon and Future of Higher Education*. Their recommendations for consideration by HLC and higher education include the following:

- Recognize a lifetime of learning.
  - Separating financial aid from the accreditation process and the institution.
  - Accrediting non-traditional postsecondary vendors outside of higher education.
  - Need for developing a common data system in higher education to facilitate speaking with one voice.
  - Structures in higher education may inhibit innovation, i.e. large investments in Brick and Mortar structures may slow movement in offering additional on-line/distance learning programs and courses.
- The Higher Education Act Reauthorization is six years behind schedule and may not occur during this congressional session. During the recently completed negotiated rule making regarding higher education accreditation, the United States Department of Education (USDE) initially proposed converting HLC and other regional accreditors to national accreditors, which failed to gain consensus. USDE also proposed to break up HLC, the largest regional accreditor, by limiting the number of states regional accreditors are responsible for not more than 10. HLC currently covers 19 states. This proposal also failed to go forward.
  - Due to additional State of New Mexico staffing requirements, the daycare program start-up has been delayed until August. The Daycare facility upgrades, however, have been completed, including a new fence, artificial turf, new rubber mulch for the playground, new paint and some new plumbing.

## 1.2 Increase enrollment; improve retention and completion

- Student applications accepted by the Office of Admissions for the 2019 Fall Semester have increased in comparison to this time last year. A goal of 105 first-year students enrolling for the fall semester has been established. It is expected that new admissions programs will make a difference, including Transfer Day and Portfolio Day with the academic departments potentially awarding five \$1,500 scholarships to prospective students. Also, high school student campus visits have increased.
- Student eligibility for the New Mexico Lottery Scholarship Program should increase the number of recent graduates of New Mexico high schools attending IAIA. These students now will be eligible to receive a substantial scholarship to help cover their tuition costs previously unavailable to IAIA students.

- The 2019 Commencement Ceremony is scheduled for 11:00 am, Saturday, May 18, 2019. A total of 62 graduates, including 50 undergraduates and 12 MFA students will participate. For the first time, a separate MFA hooding ceremony will take place on Wednesday, May 15, 5:30 pm, in the black box theater. A dinner will follow in the Hogan.

Roxanne Swentzell has confirmed her participation as the Keynote speaker for the 2019 Commencement Ceremony, and she also will be awarded an honorary doctorate. Senator Tom Udall's office has not indicated whether his schedule will permit him to be present to receive the honorary doctorate.

## 1.2 Develop student leadership skills

- Student participation in the Mentorship Program has increased from 17 students (Fall 2018) to 42 students (Spring 2019). Students who participate in the mentoring program have an above average grade point average (GPA) indicating the program has potential for improving student success. Mentors include staff (37%), IAIA faculty (20%), students (25%), and IAIA Alumni/IAIA Foundation members (18%). A Leadership and Development Workshop was offered by Raven Davis-Mayo, an IAIA Foundation Board member.
- Nocona Burgess, Student Activities Coordinator, and Effie Wall and Marissa Irizzary, IAIA students, will showcase IAIA's talented students by selling artwork at the American Indian College Fund's (AICF) Annual Flame of Hope Gala, April 30, 2019, Gotham Hall, New York City.
- A delegation of 18 students and 4 staff represented IAIA at the 2019 AIHEC Student Conference competitions in Billings, MT, March 16-19, 2019. This year, IAIA students took home a total of 32 awards.

## **Mission Objective 2: Strengthen Academic Programs**

- As previously reported, Margaret A. Cargill Philanthropies (MACP) has informed IAIA of our selection as a long-term partner to deepen our work with them and build our institutional capacity to increase community impacts. Gaby Strong, Program Officer, MACP, and two of her staff visited IAIA on Tuesday, April 24, to continue the discussions in preparation for moving forward. In addition to building institutional capacity, MACP will continue support for current programming, including the Artist-in-Residence, Internship and Foundry programs.
- Dr. Lara Evans and Stephen Wall presented our Indigenous Assessment Program Model at the HLC Annual Conference in Chicago. Their presentation was well attended and received outstanding evaluations and numerous positive comments from the audience.

- A low residency MFA in Studio Arts will be the next graduate program offered at IAIA. A Director for the program is currently being advertised. This position will lead its development, including program and curriculum design. Students will pursue their MFA degrees while remaining within the context of the communities in which they live, work and make art. They will be required to complete a series of interdisciplinary writing projects with a faculty member on-line and pursue their studio work within their local setting with an artist chosen in collaboration with the program.

### **Mission Objective 3: Build College Community**

#### **3.1 Implement the Climate Action Plan with campus-wide involvement**

- A contractor has been selected to replace parking lot and external building lighting with LED fixtures, and the work has started. The United States Department of Education (USDE), Title III program funding, will be used to underwrite the cost of this project.
- A request for proposals has been published for contracting work to install solar panels at the greenhouse, which will reduce energy costs by removing the facility from the electrical grid. United States Department of Agriculture Rural Development funding will pay for the costs of this project.
- Phase II of the HVAC replacement project for the academic building will begin in late summer. This project will upgrade the heating and cooling capabilities in a section of the academic building. The 2018 State of New Mexico General Obligation Bond D provided \$800,000 for this project, which also includes funds to bring our facilities into compliance with the Americans with Disabilities Act (ADA).

#### **3.2 Update the Campus Master Plan**

- A request for proposals has been distributed to architectural firms to assist in updating IAIA's Campus Facilities Master Plan. Plan 22 will be used to inform and update the Master Plan as well as other planning documents, including the Academic Division's Strategic Plan.

Other information for planning will include campus space utilization analyses conducted by Dr. Bill Sayre, Institutional Research Director, beginning with utilization of teaching spaces at IAIA. The goal of the study is to determine current usage of the IAIA's available learning spaces, i.e. classroom, labs and studios. To date, the analyses reflect that during Fall 2018 and Spring 2019 semesters, classes were 70% full on-average, and the available classroom space used for instruction was at 33% of total capacity. To determine percentages, individual room usage was analyzed. The most frequent class meeting times were Monday/Wednesday and Tuesday/Thursday between the hours of 9:30 am – 2:30 pm. To provide a more accurate picture of actual utilization, weekends were

excluded from the analyses because classes are not scheduled on these days. A few studios, however, merit consideration of additional factors, which will require further research and consultation with the Academic Dean and Department Chairs. This information will be considered during the campus facilities master planning process to assist in determining future programming space requirements.

### 3.6 Implement an internal and external marketing and communications plan

- I attended the American Indian Higher Education Consortium (AIHEC) Conference in Billings MT, March 16 -19, 2019. I continue to serve on the AIHEC Executive Committee and as Chair of the Student Activities Committee.

In the coming year, IAIA will host the following events: The AIHEC Summer Presidents Meeting, June 24–26, 2019, and the 2020 AIHEC National Basketball Tournament, March 18-21, 2020. The southwest region TCUs will host the 2020 AIHEC Student Conference, March 14-17, in Albuquerque. The events will offer opportunities to showcase our programs, campus facilities and especially our students' talents.

- During the May Board of Trustees Meeting, a luncheon session is scheduled with the IAIA Staff Council in the Hogan.
- IAIA continues to collaborate with the Southwestern Association for Indian Arts (SWAIA) Indian Market. IAIA will again sponsor the 2019 Best of Show Ceremony and Luncheon, noon, Friday, August 16, 2019. IAIA also will provide a student intern to assist with the Edge contemporary art exhibit.

### 3.7 Grow and maximize resources for college programs

- Larry Mirabal, CFO, submitted written testimony to the House Subcommittee on Interior Appropriations to support IAIA's FY 20 federal funding request of \$10,210,000. The additional \$250,000 requested will be used to support cost-of-living increases and student success initiatives, i.e. the summer bridge program.
- The 2019 New Mexico Legislative Session provided an additional \$80,000 in recurring funding for the Tribal College Dual Credit Reimbursement Program, increasing the total to \$263,000 in FY 2020.

We were successful in gaining eligibility for students attending IAIA and the other tribal colleges in the state for the New Mexico Lottery Scholarship Program. Larry Mirabal, CFO, is to be commended for his diligent efforts in preparing testimony for presentations to the legislative committees and the Higher Education Department.

In addition, IAIA's request was approved for \$275,000 in Capital Outlay funding to replace our telephone system and IT fiber infrastructure, and re-stuccoing the Academic Building.

- The timing of the departures of Judith Pepper and Eileen Berry from the Office of Advancement was unfortunate, but they did complete several essential tasks that has made the transition less disruptive. Drafts of Advancement's board report and annual work plans were completed. Also, planning for the annual scholarship benefit gala is well underway and organized by volunteers and staff. The event is close to being sold out in terms of table sponsors and available seating. The annual President's Circle events were completed in April before Ms. Berry left her position.

IAIA is fortunate that Danyelle Means was quickly available to serve as the Interim Director and had eight days of overlap in working with Ms. Pepper. Guillermo Tilly, who has worked at IAIA in the past and has experience in event planning and office organization, also has been contracted to assist the office during this transition.

The Director of Advancement position is currently being advertised nationally, and we expect to fill it permanently by the end of July.

#### **Mission Objective 4: Advance contemporary Native arts and cultures**

##### **4.2 Advance scholarship and dialogue on Indigenous arts and culture**

- Funded through a grant with the Mellon Foundation, IAIA has contracted with Kauffman and Associates, Inc. (KAI) to conduct strategic planning and complete a feasibility study for the potential establishment of a research center for contemporary arts on the IAIA campus. In two meetings during March and April, a SWOT analysis with key stakeholder groups was facilitated by KAI resulting in the development of an environmental scan. Beverly Morris and JoAnn Balzer represented the Board of Trustees during the April meeting with the KAI staff.

Due to recent growth in student enrollment and museum and archival collections, the greater visibility of IAIA and an overall increased interest in Native arts and cultures, a research center could be the next pivotal step in the development of the college.

- The National Museum of the American Indian (NMAI) and the IAIA Museum of Contemporary Native Arts (MoCNA) are co-sponsoring the Suzan Shown Harjo Symposium on September 20, 2019, at the National Mall in Washington, DC. Five students will be selected through a competitive process to attend the symposium.

#### **Mission Objective 5: Expand capacity as a 1994 Land Grant institution**

##### **5.1 Communicate IAIA's role as a Land Grant Institution**

- Due to the high number of direct reports (11) supervised by the President's office and the need to allocate more of my time and resources to advancement activities,

I have decided to begin the process of reducing my scope of supervision, beginning with Land Grant Programs Office. Effective April 15, Ms. Charlene Carr began reporting to Laurie Logan Brayshaw, Director of Sponsored Programs. Ms. Brayshaw has written the proposals for the United States Department of Agriculture grants and monitors and submits the required written reports. Thus, she has an intimate knowledge of USDA grant programs and the work of the Land Grant Programs office.

To: Dr. Robert Martin, President  
From: Dr. Bill Sayre, Director, Institutional Research  
Date: April 19, 2019  
Subj: Quarterly Board Report

### **Mission Objective 1: Improve Student Success**

#### **A. Increase involvement of all IAIA stakeholders in student success**

Project: Creation of annual/semester Fact Book. 85% complete. Institutional Research will continue working on publishing strategic planning metrics and indicators in Tableau dashboards. Activity this quarter focused on learning more about the Tableau software package, which specific indicators will fall under the eight metrics, and what methods we'll use to measure them.

#### **B. Increase enrollment; improve retention and completion**

Project: Develop new skills in statistical analysis and predictive modeling. 85%. Contractor Jesse Morris and I are working on a logistic regression predictive model of persistence.

Other: Assistant Director Anita Gavin, Jesse, and I developed three datasets and a report for the Achieving the Dream coaches visit in April: basic demographics of degree-seeking undergraduates, persistence rates, and entry-level courses with high DFWI rates. Our principal results are:

- 64% of degree-seeking undergraduates who don't earn a degree return from one year to the next
- There are significant differences in persistence rates between:
  - first-generation and non-first-generation students (first-generation students persist at a lower rate)
  - students majoring in different disciplines (the statistical test does not determine which majors have higher and lower rates)
  - GPAs, with students earning lower GPAs leaving at higher rates than students earning higher GPAs
- There are no significant differences between men and women, whether students received a Pell grant or not, and class division
- Eleven entry-level (90 and 100 level) courses had DFWI rates (the percentage of final grades that were D, F, Withdrawal, or Incomplete) higher than one standard deviation above the mean for all entry-level courses. The majority are writing-intensive courses.
- Seniors who don't graduate persist at a lower rate than Juniors.
- There isn't much difference in the persistence data from semester to semester, going back to Fall 2016.

E. Develop student leadership skills

Project: Teach a continuing education course in Data Literacy. 100%. Anita, Jesse, and I taught a six-hour course entitled Introduction to Data in March 2019. Participants learned about probability, statistical analysis, populations, samples, change in data over time, data visualization, Python, and Jupyter Notebooks.

**Mission Objective 2: Strengthen Academic Programs**

A. Develop and promote an indigenous assessment model

Project: Institutional effectiveness plan. 65%. This project will be folded into the strategic planning metrics and indicators project.

**Mission Objective 3: Build College Community**

C. Implement a faculty and staff professional development plan

Project: Collect baseline data on faculty and staff development to date. 10%. No activity this quarter.

Other: Reports, datasets, and projects generated by Institutional Research this quarter:

**Reports:**

- NSC Monthly Enrollment Reports
- NSLDS Reports-Update Degrees
- New student accounts
- New employee accounts
- IPEDS Winter Report
- IPEDS Spring Report
- Efast Files – Academics
- ISC Counts/ TCU Grantees – Sponsored Programs
- HLC Institutional Update
- Ad-hoc Reports
  - MFA student addresses - Marketing
  - Pathways (ATD) – Attendance
  - Pathways (ATD) – Persistence
  - Rave alert emails
  - Class report – Academics
  - Undergraduate enrollment – Bookstore
  - Rave opt out report – Marketing
  - Online students – Student Billing
  - Student Withdrawal Report – Financial Aid
  - Dual Credit Exception Report - Admissions

**Projects:**

- Empower user permissions adjusted for user specific function
- Empower password change implemented in March
- Continuing Education issues on Empower
- Student billing issues on Empower
- Empower trainings with staff
- Online training for staff
- Set up Empower training with Marta Bauer, 6-24-19 through 6-28-19
- Plan '22
- Create dashboards for faculty
- Capacity study

**Other Empower Duties:**

- Assist students/staff with Empower- log in, forgotten password, problems with reports, web applications, permissions, training etc.
- Responded to approximately 100 Empower tickets
- Degree Verifications for National Student Clearinghouse
- Submit concerns to ComSpec and follow up with user issues.
- Evaluate need for enhancements and submit to ComSpec, then, follow up.

**Mission Objective 4: Advance contemporary Native arts and cultures**

E. Engage with indigenous communities world-wide.

Project: IAIA alumni employment patterns. 20%. No activity this quarter.

To: Dr. Robert Martin, President  
From: Eric Davis, Director Marketing and Communications  
Date: April 15, 2019  
Subj: Quarterly Board Report

### **Mission Objective 1: Improve Student Success**

#### **A. Increase involvement of all IAIA Stakeholders in Student Success**

**Other:** MarCom has met with the ATD/Pathways committee members to discuss communication objectives and plans. We have also attended some of their presentations. We will continue to interface with the committee as requested, to assist them in communication with students, faculty, staff, etc., and in any way that we can.

% completed – 75%

**Other:** We have been recording **testimonials** for all of the degree programs for use on our website and social media. The MFA, Business Program, ILS, and Cinematic Arts and Technology programs are complete. Dean Teters is next. It will be mostly the department chairs in the videos, although we used student testimonials for the Business Program.

% completed - 70%

#### **E. Develop Student Leadership Skills**

**Other:** Will continue to meet faculty and staff (and students) on an ad hoc basis, to discuss their needs from MarCom. We are also planning surveys, focus groups, and other community interactions to further fine-tune our programs. Will use best efforts to expand our presence and continue to develop consistency with our Facebook communications. **Continuing Education** and **Land Grant** continue to be priorities.

% completed - 90%

### **Mission Objective 3: Build College Community**

#### **F. Implement an internal and external marketing and communications plan**

**Project:** Develop plan after reviewing previous plans and determining effectiveness. External plan will be in conjunction with Admissions and Museum. Internal plan will revolve around regular email communications, website announcements, and Facebook exposure.

A new Marketing Plan is in progress and proceeding through the review process. We have utilized a few new media outlets this year, (expanding into **Albuquerque, Taos, and**

the Navajo/Hopi/Zuni reservation areas.) And as noted above, will continue to expand our online presence. Internally, we have reduced the number of emails sent to students and attempted to make the **Newsletter** more appealing and easier to read by shortening all articles and utilizing weblinks to stories as opposed to including them in the body of the newsletter.

We are also exploring a new **internal communications channel**, utilizing the video screens throughout campus. We have received budgeting for the selected solution, and will deploy in the next 60-90 days.

% completed – 95%

**Other:** Develop Policy and Procedure Manuals.

The process to update the **IAIA Style Guide** is continuing. The Editorial Guide will become part of this new document. The new Style Guide will address approval procedures, logo usage, faculty/staff/student Facebook and other social media behaviors, etc. All work will be done in-house. First set of revisions made, and the next round is expected to be completed soon.

% completed – 65%

**Other:** Will expand relationships with key external media personnel. Will meet with key area journalists to discuss IAIA and new strategies for stories and features. Have had great meetings and/or conversations with reporters from **Santa Fe New Mexican, the Reporter, and the Journal North:** Including **Robert Nott, Megan Bennett, Charlotte Jusinski, and Alex DeVore.**

% completed - 95%

**Other:** Expand and revise Media Lists.

The IAIA Email List has approximately **13,000** names currently -- through expanded media contacts, inclusion of the campus community, and expanded input from IA. Our new website has provided additional opportunities for consumers to join our mailing list. The website has generated almost 1700 names from visitors.

% completed – 95%

**Other:** Will continue to collect copies of news stories and other examples of IAIA in various media for archival and other purposes.

% completed - 95%

#### **Mission Objective 4: Advance Contemporary Native Arts and Culture**

- F. Strengthen the connection between the College, its Museum, and the larger Santa Fe Community

**Other:** Continue to utilize Event Sponsorship to strengthen IAIA's connection to the community. We have continued our promotional partnerships with **Santa Fe Bandstand, Santa Fe Independent Film Festival, and the AHA Festival of Progressive Arts** (cancelled for 2018), which have added to our local visibility. New in 2018 was sponsorship of the **New Mexico Film and Media Industry Conference, The Pueblo Film Fest,** and (upcoming) **Indian Day at the Legislature.** Will continue to expand the program as the MarCom budget will allow. Have recently begun to strengthen our ties to **SWAIA, MIAC,** and other Native institutions through sponsorship and joint collaborative programs. For 2019, the Indigenous Marketing Group will execute a **Native Design program** which will feature a juried contest for Native Students culminating in an exhibition at the International Folk Art Museum.

% completed - 95%

#### **Mission Objective 5: Expand Capacity as a 1994 Land Grant Institution**

A. Expand communication regarding IAIA's role as a 1994 Land Grant Institution

Will continue to revise and expand **Land Grant** information on Website and social media. Have begun taking more photographs of their activities and including them in various promotional pieces. A feature story on the program ran in the last issue of TCJ.

% completed - 75%

To: Dr. Robert Martin, President  
From: Laurie Brayshaw, Director Sponsored Programs  
Date: April 19, 2019  
Subj: Quarterly Board Report

## **Strategic Theme I. Improve Student Success**

### **B. Increase enrollment; improve retention and completion**

Percentage complete 100%

#### Continuing Education (CE)

Project: Increase the number of IAIA students and members of the outside community that enroll in Continuing Ed (CE) courses and workshops.

#### Activities/Courses Offered

### **Spring 2019 - Summary of CE Enrollment 2018-2019**

Semester	Summer 2018	Fall 2018	Spring 2019
Number of CE Courses Offered	7	15	16
Number of CE Students Attending Classes	35	85	155 (expected enrollment as of May 19)

### **Spring 2019**

As of April 18, Continuing Education has offered 14 of 16 courses in various areas, including professional development, personal enrichment, film and television and computer science and technology. There are still two classes remaining in the schedule, including “Business Bootcamp for Writers” to be held on May 19. This training is hosted in partnership with Continuing Education, IAIA MFA Program, and the Authors Guild Foundation. There are expected to be 50 writers attending the one-day intensive workshop providing tools and resources for writers to manage their careers and successfully navigate the marketplace.

After one year of CE programming, we can now track how many students are attending CE courses. There has been a sharp increase since last Summer 2018 to this Spring 2019. This is largely a result of various reasons, including:

- l) **Promotion of CE** – Jonathan Breaker has been making efforts to promote courses through integrated marketing efforts using social media, brochures, print media, radio, on-campus flyers, and by email using IAIA Constant Contact.

Jonathan has been slowly accumulating a contact list of 300+ contacts from students registered the past year.

ii) **Implementing Empower** – On an ongoing basis, Jonathan has been working with other departments to implement Empower for CE, which has made it easier for students to access CE course information, register and pay for any fee-based classes. It is also an important reporting tool for enrollment purposes.

After one year of implementing outreach efforts, more is known about the students attending CE classes. We know that CE students are coming from within 60 miles of the Santa Fe area, but some attend from as far as Acoma Pueblo, Taos Pueblo, Albuquerque and Las Vegas, NM. From one class that was offered through web-conferencing, there were also students enrolled from Alaska, Connecticut and Arizona. Most students are also lifelong learners and/or professionals in the arts and non-profit sectors and from the IAIA community, including Alumni.

Through Survey Monkey, feedback is received from students attending classes and many have commented and appreciate what CE has to offer. IAIA Foundation Board member, Lorraine Gala Lewis (Laguna Pueblo/Taos Pueblo/Hopi), also a small business owner, attended the Small Business Market Research Workshop and truly appreciated that CE courses were tailored towards the arts, artists, and their businesses. Jonathan will continue to be responsive to the needs of students in future CE courses taking into consideration student survey responses. Other comments from students are listed below:

“This is a terrific offering and I am very enthusiastic to join other workshops!

CE Student from “Applying for Artist Residencies”

“This was a great event. I have come to at least 3 events offered through IAIA & Techworks and they have been great. I have learned so much about marketing and how to use Facebook & Instagram as a marketing tool. It's great to have someone in person teach you & guide you through the steps. I hope you keep offering more workshops like this. It really helps. I hope to see more of your Cont. Edu classes like these in the future”

CE Student from “Social Media Basics”, “Make a Website”, and “How to Set-up a Consultancy”

Indigenous subjects, like music & song, art education, activist issues, traditional wisdom &/or spirituality... A writing workshop for personal memoir or stories. Yes, many others should get a chance to enjoy the bench workshop or other intro. woodworking experiences.

CE Student from “The Bench”

## Summer 2019

The CE Summer 2019 Course Schedule is currently being developed for the months of June and July. To coincide with efforts of the IAIA Pathways - Completing the Circle Initiative, to make the campus an inviting, comfortable and vibrant space for students, CE will host a course teaching student how to make Adirondack chairs. The chairs will be later placed on-campus.

The schedule will be confirmed in May and may include courses from the following areas:

- Grant Writing
- Project Development
- Etsy Training
- Personal Finance
- Business Development
- Woodworking/Construction
- Writing
- Health and Wellness courses.

## Partnership Development and Outreach

Jonathan is working with the **First People Fund**, based in South Dakota, to host one of their Native Artist Professional Development training events at IAIA. The two-day training will give artists real-world tools and detailed resources to navigate the arts industry and become successful entrepreneurs. It will be available to the IAIA community and will be offered at no cost. In addition, Elizabeth Hulings, Director of the the **Clark Hulings Foundation (CHF)** invited IAIA Continuing Education to an information session in April to provide info and network with visual arts community in Santa Fe. The CHF provides career training, business, and development opportunities to visual artists. It was agreed that Elizabeth will come visit IAIA in June to see more of the campus and hopefully find ways we can work together. Jonathan is working with the **National Indian Education Association (NIEA)** to update the IAIA-NIEA MOU to provide Continuing Education Units (CEUs) for the 2019 NIEA National Convention and other training events.

## CE Projects

Jonathan is working on the following items for CE.

- **ADA information** - implementing into CE course materials, registration, outreach efforts, and flyers. This should be in place for CE students during Summer 2019.
- **CE Instructor Handbook** – working with other department to finalize a guide for CE instructors and their courses
- **CE Policies** – working on updating a policies document regarding CE policies and procedures
- **Empower and IPEDS** – working to implement CE Empower registration to include information and student demographic data

Jonathan will represent IAIA Continuing Education and also present at the Tribal Education Department National Assembly (TEDNA) Regional Conference on Career Planning and Tribal Workforce in Phoenix, AZ on May 9-11. Jonathan is also attending for professional development the Native American Student Advocacy Institute National Conference in Tulsa, OK on June 6-7 to learn more about how to work with and meet the needs of Native students.

## **Strategic Theme III: Build College Community**

### **I. Grow and maximize resources for college programs**

Percentage complete 100%

#### Sponsored Programs

Project: Use the information about IAIA needs and interests to identify potential funding for these areas.

A proposal was submitted for the USDA Special Emphasis grant for \$129,100. The proposal requested funding to develop and deliver a Contemporary Home Economics program. The program would develop Continuing Education courses in Family and Consumer Science, Cooking, Food Preservation, Nutrition and Wellness, Budgeting and Economics, and Traditional Arts.

A proposal was submitted to the New Mexico Community Foundation Permaculture Fund. The proposal requests \$20,000 to support the development and delivery of the Contemporary Home Economics program.

With Porter Swentzell and Miguel Reyes, a request was made to the Fulbright program for a guest speaker. Our request was approved for Dr. Bini Sengar to lecture on campus on March 25, 2019. Her lecture was: "Jangarh School and Gond Art: The Ecological Reflections of Societies". The lecture was attended by IAIA students, and members of the public. Dr. Sengar is currently a Fulbright Scholar at Florida International University in Miami.

With Craig Tompkins, a proposal was submitted to the AIHEC/Van Vlack Foundation for \$9,500. The proposal requested funding to purchase four 3D printers for the Fabrication Lab. Craig and I are also planning to work on proposals in the Fall of 2019 that will be submitted to the Keck Foundation and to the National Science Foundation for assistance in developing programming curriculum and courses that will support our Studio Arts program.

Assisted Eric Davis with the submission of the 2019 Santa Fe Arts Commission proposal. The proposal requests \$14,000 for marketing of events on the campus and at the Museum.

The 2 yearly reports for the US Department of Education Title III program were completed. The reports request information regarding the activities that were funded with Title III funds for the past fiscal year. The Program Profile form was also completed with the assistance of Bill Sayre. The form requests credit and non-credit enrollment information for the previous academic semesters.

I have had several meetings with Elizabeth Stahmer of the Stagecoach Foundation to determine ways that we can work together in offering Continuing Education courses. The two ideas involve: 1) working with the Writers Guild of America to offer a workshop for Native American students in writing for the film industry, and 2) Creating and conducting

courses for using the Digital Dome. Both courses have the potential to bring in students from the greater Santa Fe and Albuquerque areas.

A letter of recommendation was written for Jonathan Breaker to return to Carleton University in Ottawa to complete his Master's degree. He is taking online courses now and will take a leave of absence during the Fall 2019 semester to attend classes in-person. Jonathan is also applying to the AICF Mellon Master's Fellowship.

I attended a two-day Administration for Native Americans training in Albuquerque. At this time, the ANA rfp is not a fit for any programs that are being planned for IAIA. I also attended a webinar for the State of New Mexico Higher Education Department regarding the paperwork that is needed for the yearly Bonds.

I delivered a talk to Felipe Colons' Museum Practicum course regarding Grant Writing from an institutional point of view. I also delivered a talk to the Business of Art course managed by Heidi Brandow for individual grant writing.

The Land-Grant programs were recently placed under Sponsored Programs. I have just begun meeting with Charlene Carr and we will be developing a plan over the next months to successfully complete the current grants and apply for additional funding that supports the plan.

To: Dr. Robert Martin, President  
From: Charlene Carr, Director Land Grants Program  
Date: April 19, 2019  
Subject: Quarterly Board Report

**\*UPDATE:** Effective April 15, 2019 the Director of Land Grant Programs will report to Laurie Logan Brayshaw, Director of Sponsored Programs.

## **Strategic Theme 1: Improve Student Success**

### **1.5 Develop student leadership skills**

*Project Narrative:* The Land Grant Programs is committed to providing leadership opportunities for students during the academic and summer semesters. In an effort to improve IAIA student's success, the Land Grant Program provides the IAIA Student Research internship, the program also incorporates life-skills, leadership training, and cultural awareness to enhance students' college experience.

1. *Research Internship:* Students Kyle Kootswatwa and Debon Victor will work on the continuation of their research projects for the Spring 2019 semester. Kyle's project focuses on "Phase III: Relationships between Human and Utilitarian Plants" specifically he will interview Tribal members and Natural Resource Departments in the surrounding NM Native communities. He will collect Indigenous knowledge of plants regarding relationships with plants, uses of plants, habitat-range, water consumption, and plant functions. Debon Victor's project will focus on "Desert Composting at IAIA" specifically utilizing IAIA's café compost to incorporate the "greens" to the compost mix. The Director introduced composting methods for an arid environment to Debon. Debon, the Gardener, and café manager scheduled pickup of "green" kitchen waste and collected only prep-food waste (in compliance with FSMA regulations). Interns are working on their papers and preparing to transition to summer programs. (Percent Complete: 75%)
2. The Director has developed job descriptions and worked with HR to post positions for summer internships with the Land Grant Program. The Director and staff will interview students between April and May; select and hire IAIA students for summer programs. (Percent Complete: 90%)
3. *Native American Heritage Committee (NAHC):* The purpose of the committee is to provide education and awareness focusing on Indigenous heritages throughout the year to the IAIA community. The committee has recruited students Bryson Meyers and Dal' Suhu Not-Afraid to serve on the planning committee. A planning meeting to be scheduled to plan for the November 2019 NAH Month. (Percent Complete: 25%)

## **Strategic Theme 5: Expand Capacity as a 1994 Land Grant Institution**

### **5.1 Communicate IAIA's role as a Land Grant institution**

*Project Narrative:* The Director oversees the Land Grant Extension and Research programs. Educational and technical assistance focusing on Land Grant initiatives (strengthening: agriculture and natural resources, Native youth programs, small agricultural business, and health and wellness programs) targets stakeholders (IAIA

constituents, New Mexico's 22 tribal communities, youth and their families, and farmers/ranchers) to increase IAIA's exposure as a 1994 land grant institution.

1. *Standing Land Grant Advisory Committee Meetings*: The Advisory Committee includes Pueblo Tribal community members, farmers and ranchers, USDA and sister land grant institution. The committee provides input on program direction and relevant content that are culturally appropriate to meet the agricultural needs of New Mexico stakeholders.

The division was awarded a TCU Extension Capacity grant to develop and implement the Junior Master Gardener program at IAIA. This project has provided further direction for the committee and assists the Director in strategic planning to build IAIA's youth development capacity. The overall goal of IAIA's youth development program in Native communities is in an effort to build their internal youth programs capacity. See 5.3 for further details. (Percent Complete: 25%)

2. Other: The Director serves on the FALCON Board, is a council member on the Western Extension Risk Management Education Center (ERMC), and a member of the Advisory Committee Western Sustainable Agriculture Research and Education (WSARE) Professional Development Program. The Director, FALCON board, and conference planning committee focus on the 25<sup>th</sup> anniversary celebration of TCU Land Grants for the October 2019 conference. The Director serves throughout the year on these committees to build resources and capacities targeting stakeholders in the southwest US region and nationwide.

## 5.2 Promote and support agriculture and natural resources in New Mexico Native communities

*Project Narrative*: The Director provides outreach under agricultural extension, research and teaching programs to target audiences and include but not limited to: small garden and crop production (vegetable and fruit production), greenhouse management, raised bed gardening, agricultural youth programs, access to USDA opportunities and other related areas of interest. Efforts will allow farmers and ranchers to gain the skills and knowledge necessary to achieve their agricultural endeavors.

1. *New Mexico Beginning Farmer and Rancher Program*: IAIA in cooperation with NMSU provides the New Mexico's Pueblo beginning farmers and ranchers (BFR's) outreach programming through educational and technical assistance to meet the individual production, marketing and financing needs of Native American BFR's. The Director attends BFR team meetings, provided one-on-one technical assistance, workshops, and other training in coordination with NMSU agents.
  - a. The BFR team has coordinated and implemented the following workshops and assistance: hoop house production and record keeping at Santo Domingo Pueblo; fruit pruning at Santo Domingo, developing posters and presenting oral presentations at Santo Domingo, Cochiti and Acoma Pueblos; and hoop house construction at Taos and Acoma Pueblos. A total of 92 participants attended the workshops. [A summary list and photos of activities has been provided at the end of this report.] (Percentage Complete: 100%)
  - b. The BFR team has also met to coordinate workshops, review previously provided workshops and plan the March 27 & 28 New Mexico Pueblo

Beginning Farmer and Rancher conference. The Director met with a total of 7 BFR participants who previously completed on-farm demonstrations. She provided training on developing a poster and providing an oral presentation workshop to each other participants. She printed off participants posters and posters were presented at the conference. Participants posters consisted of the following: Bull Management for a Successful Cow/Calf Sale” by Randall Vicente from Acoma Pueblo; “Branding & Vaccinations” by Francine Torivio from Acoma Pueblo; “Ranching for Cow-Calf Operation” by Gilbert Louis, Jr. from Acoma Pueblo; “Your Bull is Your Investment” by Gilbert Louis, III from Acoma Pueblo; “Starting a New Apple Orchard” by Leonard Bird from Santo Domingo Pueblo; “Got Beef?” by Calvin Suina from Cochiti Pueblo; and “Rolling J’s Farm and Ranch” by Jerry Suina from Cochiti Pueblo. The Director and Administrative Assistant also co-coordinated registration; the Director presented subject matter presentation on food safety on March 27, 2019, setup IAIA’s educational booth and assisted with general conference coordination. [A summary list and photos of activities has been provided at the end of this report.]  
(Percent Complete: 100%)

2. The Director participated in the SARE debriefing and planning meeting for 2019 activities. Tentative activities include the Field Day, Farm Walk, and the Winter Conference. (Percent Complete: 95%)

### 5.3 Provide programming to Native youth

*Project Narrative:* Extension programs through IAIA will develop youth programing in collaborations with New Mexico’s tribal communities to increase their critical thinking skills, interest in applied science, access to higher education and exposure to agricultural, natural resources, and research.

1. The IAIA Land Grant Program was awarded the 2018-2022 proposal from USDA TCU Extension Program to develop the IAIA Junior Master Gardeners (JMG) Program. The Director coordinated meetings with the following: NSMU’s Santa Fe county extension agent and 4-H agent to complete research and program development; met with the Dean of Students, HR, Finance and Sponsored Programs to research guidelines and policies. Additionally, the draft application packet has been developed and in review. After revision and final approvals for policy and forms (for child pickup and first aid safety), the Director will recruit in April-May and implement introduction sessions to IAIA students, staff, and faculty. (Percent Complete: 45%)
2. The Director will be taking medical leave in September, tentatively through November 2019. (Percent Complete: 5%)

### 5.4 Improve and support the health and wellness of New Mexico Native communities

*Project Narrative:* Health and wellness programs are a component of extension programs. The Director in cooperation with tribal communities will identify areas of need and provide stakeholders with educational assistance to increase their health and wellbeing to be thriving community members.

1. The JMG program is an enhancement afterschool agricultural program targeting youth and their families to not just gardening but includes nutrition and physical activity. Lessons help youth understand agricultural sciences, increase exposure to fresh and healthy foods, make healthy food choices, increase good exercise behavior, and enlightens relevancy to their own cultures.
2. The Director has setup partnerships with the Santa Fe NMSU 4-H and youth development agents and the Santa Fe Master Gardeners. These partners expertise will be utilized to provide presentations to JMG youth participants.
3. The Director met with the IAIA Wellness Council to coordinate the Spring hike. The council is fully operational to make recommendations to increase employee engagement in and promote responsibility for their own health through educational assistance and self-participatory program to promote healthy employees.  
(Percent Complete: 100%)

#### 5.5 Provide training and support for New Mexico Native and Tribally-owned small agricultural businesses

*Project Narrative:* The small agricultural business program is a component of extension programs. The Director has developed strategic planning sessions with input from the Land Grant Advisory Committee. Agricultural producers and Tribal programs will gain skills and knowledge to make decision making strategies for their farm/ranch operations.

1. *Land Grant Advisory Committee Focuses on 5.5 Land Grant Priority:* The Director and committee members developed focused areas around agricultural education, resource policy education, local food systems economic development, small agriculture business and marketing education, and risk management education. In an effort to develop out specific programming, the Director focused on developing the small ag. business and marketing education piece. Ellen Shapiro's work assisted the Director with the development of small agricultural business basics curriculum. (Percent Complete: 50%)

### **Land Grant Programs Summary of Activities**

#### **I. BFR Exclusive Activities:**

- 2/4/19 BFR Team Meeting; March conference planning; 4 team members
- 2/5/19 BFR Workshop; Hoop House Construction & Record Keeping; Santo Domingo Pueblo; 35 participants
- 2/20/19 BFR Workshop; Fruit Pruning; Santo Domingo Pueblo; 24 participants
- 3/5/19 BFR Team Meeting; Conference planning meeting; 4 team members
- 3/15/19 Developing a Poster; Santo Domingo Pueblo; 1 BFR
- 3/18/19 Developing a Posters; Acoma & Cochiti Pueblos; 6 BFRs
- 3/22/19 Completing, Picking up & Printing Posters; Acoma & Cochiti Pueblos; 6
- 3/27–3/28 2019 NMPBFR Agricultural Conference; Charlene Carr and Stephanie Martinez co-coordinated registration; Charlene Carr presented on 3/27/19 "Food Safety Overview"; Albuquerque, NM; 180 participants





Fig. 1-3 BFR Hoop House Workshop in Taos Pueblo.

## II. IAIA Exclusive Outreach Activities:

- 2/8/19 Wellness Council Meeting; Planning for Spring Hike; IAIA; 5 members
- 2/14/19 JMG Planning with HR & Dean Henan regarding youth safety & IAIA coverage
- 2/15/19 Land Grant Capacity Building Meeting; SIPI; 9 participants
- 2/22/19 Request to hire Extension Associate w/President to assist with JMG; IAIA
- 2/25/19 SARE Debriefing & 2019 Planning Meeting; teleconference; 13 members
- 2/26/19 Wade Davis's presentation & visit; IAIA; ~40 participants
- 2/28 /19 FALCON Board meeting for 2019 priorities & conference planning; 7 members
- 3/1/19 JMG planning with Dean Henan for recruitment & availability of first aid; received President's approval to post & interview for Extension Associate
- 3/4/19 JMG Planning; follow up with Dean Henan; availability of first aid; the Director forward documents to HR for posting and setting up interviews; IAIA
- 3/8/19 Wellness Council Meeting; IAIA; 5 members
- 3/11/19 JMG Planning; the Director contacted Tom Dominguez to discuss Santa Fe County's youth programs' first aid and safety procedures; IAIA
- 3/21/19 FALCON Board teleconference; 2019 priorities, fall conference and 25<sup>th</sup> anniversary discussions; 6 members
- 3/25/19 JMG Planning; the Director contacted Peter Romero, Facilities Director, to request contacts for First Aid trainings; IAIA
- 3/26/19 FALCON conference planning; In-person interview for Land Grant Extension Associate position; IAIA; FALCON-; Interview – 1 candidate
- 3/29/19 Met with Tatiana for the museum's project; garden & adobe brick installation
- 4/1/19 JMG feedback; Dean Henan provided info on first aid training; IAIA
- 4/8/19 JMG feedback; Peter Romero connected the Director with Don Rogers, Safety Services, to plan first aid training for staff; IAIA

- 4/12/19 JMG feedback; the Director contacted HR & Finance to review the JMG packet language of personal and emergency contact information; IAIA
- 4/15/19 Supervision of LG Director Transition; transition complete from President to Laurie, Sponsored Programs Director, effective 4/15/19; IAIA
- 4/16/19 Extension Associate Interview; Thomas Dominguez & Director interviewed 2nd person; offer pending the Director's supervisor approval; IAIA; 2 candidates
- 4/17/19 JMG feedback; HR and Finance provided updates regarding the packet;
- 4/18/19 JMG feedback; the Director has followed up with Laurie for review of the JMG packet; the Director will tentatively recruit participants in April - May; the Director also followed up with Don Rodgers for price of safety training; IAIA

### Extension Pictures:



Fig. 4-5 Junior Master Gardener Application Packet

### III. Research Activities:

- 2/6/19 Debon Victor assigned to the desert composting project & Kyle continues phase III: relationship between humans & plants; IAIA; 2 student interns
- 2/11/19 Debon met with the Director to discuss composting methods for arid climates; Debon was provide articles and literature reviews for his research; IAIA
- 2/18/19 Debon worked with the Gardener to set up a pickup schedule with Bon Appetit for kitchen waste to be incorporated as “greens” part of the compost; IAIA
- 2/22/19 Kyle Kootswatewa attended the Rocky Mountain Seed Conference; IAIA
- 2/27/19 Debon worked with the Gardener and the café's manager to collect only prep-food kitchen waste for the “greens”, aligns with FMSA requirements; IAIA
- 3/3/19 The Director met with Kyle to review abstract and develop questions for his interviews with Tribal natural resource programs and members; IAIA

- 3/6/19 Kyle proposed amaranth workshop; Gardener will assist student with Coordination of potential workshop
- 3/11/19 Kyle submitted interview template/questions; reviewed his draft documents to assess local tribal' s DNR interests regarding utilitarian plants; IAIA
- 3/15/19 Reviewed Debon Victor 's dessert composting methods; Mr. Victor & Mr. Kootswatewa work schedules approved for Spring Break
- 4/2/19 Recruit for summer Research Interns; the Director developed summer job descriptions and worked with HR to post JD for summer positions; coordinate with NMSU Alcalde, Los Lunas & Clovis ARCs to host summer interns
- 4/8,9 & 16 Jacob Briggs, Kelly Frye, and Talon B Stahmer is interested in summer internships; the Director provide internship details and will schedule an interview with the student after the 15<sup>th</sup> of April; IAIA
- 4/9/19 Kyle submitted his list of contacts for each Pueblo DNR office; Kyle will schedule meetings; IAIA

Equity: Please note Dr. Thomas Antonio oversees the equity portion of the Land Grant Teaching mission.

To: Dr. Robert Martin, President  
From: Charlene Teters, Academic Dean  
Date: April 19, 2019  
Subj: Quarterly Board Report  
With input from Library Director and Department Chairs

### **Mission Objective 1: Improve Student Success**

B. Increase enrollment; improve retention and completion

#### Project I – Carnegie Math Pilot course

IAIA is participating in Carnegie Quantway Math Instructional systems which is part of the **Achieving the Dream** support projects. One instructional faculty member has been teaching one section of Quantway this Spring 2019, the 2<sup>nd</sup> semester of the program. Faculty will participate in support programs and TCU Network events ongoing throughout the academic year including assessment of the program. We will continue utilizing this system and are eliminating MATH098 for FA19 to test the efficacy of the program accelerating students more quickly through Developmental Education. 90% Completion date: May 2019

#### Project II: Math Placement

(**Achieving the Dream**) Co-chair, Jennifer Love, and IAIA Faculty members, Andrea Otero and Thomas Antonio, have developed an “in-house” Math Diagnostic which was piloted at the beginning of SP19. The test is better aligned to IAIA’s math curriculum and is a paper-test. The computerized Accuplacer intimidated some students who lacked computer skills upon entering the school as freshmen; additionally, the Accuplacer’s wording and questions did not align with IAIA’s math objectives. More students were placed (and are currently passing) their college-level math classes this SP19 than with the previously used-Accuplacer. 100% complete

E. Develop student leadership skills

#### Project I –Pathway Council, Student Leadership Initiative.

The Academic Dean and the Pathways: Completing the Circle Council (**Achieving the Dream**), created two paid student representative seats on the Pathways Council. The student voice is imperative to addressing student success. The two student leaders, Charmaine Kinale and Golga Oscar are now members of the core team where 15 members gather to discuss specific goals, accomplishments, and future action items for this institutional initiative. Students have offered insight on attendance and TITLE IX policies; they have also shared useful information on the effectiveness of DevEd classes in improving their oral communication and writing skills. 90% Completion date: May 2019.

#### Project II –Community Participation in Creating More Gathering Spaces

Paul Moore--registrar, instructor, and (**Achieving the Dream**), Member—worked with Jonathan Breaker to create a Continuing Education Course where students learned to make benches which have been placed around the campus. These students also learned these skills to take back to their own communities. 100% complete.

## **Mission Objective 2: Strengthen Academic Programs**

### **A. Develop and promote an indigenous assessment model**

#### Project I – MFA Program Assessment:

The Associate Dean Lara Evans presented the Indigenous assessment model to the MFA mentors at the January MFA residency. This is the first step in creating a sustainable process to measure and track the effectiveness of the Creative Writing MFA Program using the Indigenous assessment model. 40% Completion date: August 2019

#### Project II – Department Learning outcomes assessment

The Indigenous Assessment team leaders, Lara Evans and Stephen Wall presented our assessment process at the HLC conference in Chicago as part of the General Program. Southwestern College is planning to adapt our methodology for their college, with assistance from our own Professor Stephen Wall, who will be serving on their board of trustees. Assessment is no longer a source of conflict, rather it brings people together in a positive manner. The approaches for seeking to identify existing conditions, envisioning solutions, then implementing them have spread beyond the conventional realm of “assessment” activities. Our “Achieving the Dream” initiative is using key concepts, such as community dialogue and honoring, in their activities. Similarly, the strategic planning for a new research center is being conceived with the same values and inclusiveness, with the assessment model built-in. 80% May 2019.

### **B. Implement an academic strategic plan that will address Plan 2020 institutional priorities and future growth**

#### Project I - Dual Credit Course Evaluations.

We have completed the Fall 18 Dual Credit evaluations with 118 submissions. Survey Monkey evaluations were all done on-line with an increase of 20% from previous semesters. We will continue to review courses not submitted and find out why those evaluations were not completed. 80% completed. Completion date: May 2019.

#### Project II - Increase On-line usage of Canvas among faculty and adjuncts.

Establish an incremental increase in Canvas usage and the quality of usage of among faculty and adjuncts. Semester one goal

1. **Faculty training.** Department Chairs make sure that all faculty/adjuncts have at least two assignments posted as well as syllabus information.
  2. **Adjunct training.** Paid two-hour session at beginning of semester fielded by AT staff and department chair.
  3. **Student Training.** Training in class and optional outside of class training.
- Completion of first phase by August 2019.

### **D. Assess the feasibility of adding undergraduate and graduate programs in several fields of study**

### Project I - Assess the feasibility of adding a Low-Residency MFA in Studio Arts

We are advancing the Low residency MFA in Studio Arts as the next program to build out. We are advertising for a Director to work on program design and curriculum development. In this program students pursue their MFA degrees while remaining within the context of the communities in which they live, work and make art. In the program, students complete a series of interdisciplinary writing projects with a faculty member on-line and pursue their studio work within their own studio setting with a local artist chosen in collaboration with the program. The student participates in bi-annual 10-day residencies (Jan and July) at IAIA campus with the program, mentors and artist teachers. Continued from last year's project. 50% complete. August 2019

### **Mission Objective 4: Advance Contemporary Native Arts and Culture**

C. Advance scholarship and dialogue on indigenous arts and culture

#### Project I: Database Migration:

Archivists Toolkit to Archives Space Increased patron access; improved internal management. New public database for archival research; new web-based database implementation

The Linux server was successfully created, and I exported/imported individual EAD files from Archivist Toolkit into ASpace. Roughly 65% of my EAD records imported; the rest must be entered in manually. The goals are to have it fully functional for public research by June 30. Toby and Ryan are also working on developing a larger digital repository, hosted both locally and by Amazon Web Services, to begin creating URI's for digital objects so they can be linked to the ASpace records. 80% Completion date: June 2019.

#### **Other news:**

##### **Charlene Teters, Academic Dean**

- Speaker: University of California San Bernardino, April 2019

##### **Brian Fleetwood, Assistant Professor**

- Recipient, Wingate Foundation project grant
- Exhibition, Westward Ho! Philadelphia
- Exhibition, Muskoke Modern: Transcending Time and Place (a traveling exhibition).
- Artist workshop: MOCNA, January 2019.
- Artist Workshop: MOCNA, April 2019.
- New Member, Board of Directors of the Center for Craft in Asheville, NC.
- Visiting Artist, Smelser Vallion, summer 2019, Doel Reed Center for the Arts.

##### **Porter Swentzell, Assistant Professor**

- Porter was appointed by Governor Michelle Lujan Grisham as a regent for Northern New Mexico College, February 28. He was confirmed by the senate March 9 and I took the oath of office on March 22.
- Promoted to the rank of Associate Professor

### **Thomas Antonio, Associate Professor**

- His essay “On the Edge: Listen to Your Plants,” was accepted for inclusion into the coming book “The Nature of Desert Nature” edited by Dr. Gary Nabhan and printed by the University of Arizona Press.
- invited speaker, “What I learned teaching Botany to Native American students.” At the Enhancing Scientist Diversity in Plant Biology Luncheon, in Tucson, AZ on July 30, 2019.

### **Librarian Director, Sara Quimby**

- March 27 - Presented and Co-conducted a Workshop at ARLIS/NA Conference in Salt Lake City.

### **Jeff Kahm, Associate Professor**

- Three Person Exhibition: William Havu Gallery, Denver CO. Mar-Apr 2019
- New Work by Jeff Kahm, Madison Gallery, Solana Beach, CA. Apr. 2019

### **Amber Dawn Bear Robe, Assistant Professor**

- Native American Art Magazine Fashion Issue cover was produced by Amber Dawn Bear Robe. The cover was photographed by Cara Romero, at the Museum of Contemporary Native Arts, featuring the designs of Jamie Okuma.

### **News from the IAIA MFA in Creative Writing**

**Jennifer Elise Foerster, MFA Interim Director**, was a Key Note Presenter at the 2019 Native American Literature Symposium (NALS) at Mystic Lake Hotel & Casino, Minnesota.

- The **2019 Association of Writers and Writing Programs (AWP) Conference**, March 27-30 in Portland, featured **20** of our MFA students, mentors, and alumni through various panels and presentations. More than 35 students, mentors, and alumni attended the conference.
- Several IAIA MFA students, as well as faculty and alumni of the program, were featured on **NPR’s To the Best of Our Knowledge Podcast** in January.

### **The MFA Program reports an exciting semester of student and alumni achievements.**

- Three IAIA MFA alumni will be attending PhD programs in the Fall of 2019:
  - **Lemanuel Loley ('18)**: University of Denver
  - **David Tromblay ('18)**: Oklahoma State University
  - **Blue Tarpalachee ('19)**: University of Oklahoma
- The following alumni have recently sold their books for publication:
  - **Jamie Figueroa ('15)** has sold her novel, *Brother, Sister, Mother, Explorer* to Catapult, to be published in 2021.
  - **Dennis Staples ('18)** sold his novel, *This Town Sleeps*, to Counterpoint Press, scheduled for publication in March of 2020.

- **David Heska Wanbli Weiden ('18)**, who has also won fellowships at MacDowell Colony and from PEN/American Writing for Justice, has sold his novel *Winter Counts*, as well as the second book in the series, *Wounded Horse*, to Ecco/Harper Collins.
- The following books have just been released, or are soon to be released, from IAIA MFA students and alumni:
  - **Angela C. Trudell Vasquez ('17)** debut poetry chapbook, *In Light, Always Light*, is forthcoming in May 2019 from Finishing Line Press,
  - **Elizabeth Lee ('16)**, **Byron Aspaas ('15)** and **Barbara Robidoux ('17)** all have short stories anthologized in the upcoming (2020) collection of short stories, *Santa Fe Noir*, from Akashic Press.
  - **Elee Kraljii Gardiner (First Year)** from Vancouver, BC, published her second full-length poetry collection, *Trauma Head*, from Anvil Press, Nov 2018. She is releasing a non-fiction work, *Against Death: 35 Essays on Living*, from Anvil Press in Spring 2019.
  - **Gordon Lee Johnson (First Year/Screenwriting)** has just released a collection of essays and short stories, *Bird Songs Don't Lie*, published by Heyday Books.
  - **Kyce Bello ('17)** was selected as the winner of the 2018 Test Site Poetry Series Prize with her book of poems, *Refugia*. *Refugia* will be published and distributed by the University of Nevada Press in the Fall of 2019.
  - **Mary Kancewick's ('16)** released her poetry collection, *Be-hooved*, by the University of Alaska Press Literary Series.
  - **Barbara Robidoux ('17)** published *The Storm Left No Flowers*, a poetry collection, by Finishing Line Press in November 2018.
  - **Jake Skeets ('18)** first poetry collection, *Eyes Bottle Dark with a Mouthful of Flowers*, is forthcoming from Milkweed Press in Fall 2019, and was a National Poetry Series 2018 winner.
  - **Beatrice Szymkowiak ('17)** poetry chapbook, *Red Zone*, was published in the Fall 2018 by Finishing Line Press.
  - IAIA MFA and BFA Alumni **Tacey M. Atsitty**, **Layli Long Soldier**, **Laura Da'**, **Jennifer Elise Foerster**, **Trevino Brings Plenty**, and **dg nanouk okpik** are featured in *New Poets of Native Nations*, an anthology edited by Heid E. Erdrich. *New Poets of Native Nations* was recognized as among the **Top 5 Poetry Collections of 2018** by The Washington Post.
  - IAIA MFA and BFA Alumni and Faculty **Ruby Hansen Murray**, **Kimberly Blaeser**, **Chip Livingston**, **dg nanouk okpik**, **Sherwin Bitsui**, **Jennifer Elise Foerster**, **Laura Dá**, **Ishmael Angaluuk Hope**, **Michaelsun Stonesweat Knapp**, **Orlando White**, and **Layli Long Soldier**, are featured in *Native Voices: Indigenous American Poetry, Craft and Conversations*, Tupelo Press, 2019.
- The following books have just been or will soon be released by MFA Faculty:
  - **Kimberly Blaeser's** new poetry collection, *Copper Yearning*, is forthcoming October 2019 from Holy Cow! Press.

- **Santee Frazier's** new book of poetry, *AURUM*, will be released this Fall from University of Arizona Press.
- **Pam Houston's** memoir, *Deep Creek: Finding Hope in the High Country*, was released in January 2019 from W.W. Norton & Company.
- **Sherwin Bitsui's** third book of poetry, *Dissolve*, was released this Fall 2018 by Copper Canyon Press.
- **Scholarship/awards or recognitions:**
  - **Ruby Hansen Murray ('17):** Recipient of the *New Poets of Native Nations Women's Scholarship* to attend Northwoods Writers Conference, June 2019.
  - **Erin Singer ('18)** is a winner of the 2019 PEN America Robert J. Dau Short Story Prize for Emerging Writers for her story, "Bad Northern Women," which was originally published in *Conjunctions*.
  - **Chandre Szafran (First Year/Creative Non-Fiction)** has been awarded a fellowship to the Northwoods Writers Conference this summer.
  - **Amy White ('19)** has been awarded a fellowship to the Banff Centre for the Arts Residency this May 2019.
  - **Lauren Monroe Jr. ('18)** has been selected as a Sundance Institute Fellow.
  - **Tommy Orange ('16)** won the 2019 Pen-Hemingway Award for "Distinguished" new novel. *There There* was also recognized as one of the 10 Best Books of 2018 by The New York Times. Tommy Orange's novel is the winner of the John Leonard Prize-National Book Critics Circle Award and was selected as University of Idaho's 2019-2020 Common Read.
  - **Terese Marie Mailhot ('16)** is a recipient of a 2019 Whiting Award for Emerging Writers. Her memoir, *Heart Berries*, has received several accolades including a Spalding Literary Prize for the Promotion of Peace and Justice in Literature and the Electa Quinney Award for Published Stories from the Association for the Study of American Indian Literature.
  - **Cherie Dimaline (Faculty/Georgian Bay Métis)** will executive produce and write the first season of the TV adaptation of her novel, *The Marrow Thieves*.
  - **Ramona Ausubel's (Faculty)** short story collection, *Awayland*, made The Story Prize longlist for Short Story Collections published in 2018. *Awayland* is also a finalist for the Colorado Book Award and the California Book Award.
  - **Toni Jensen (Faculty/Métis)** is a winner of the 2018 Sustainable Arts Foundation award.
  - **Kimberly Blaeser (Faculty/Anishinaabe)** was awarded the 2018 Distinguished Public Service Award from the University of Wisconsin—Milwaukee.
- The IAIA MFA program has represented at several national literary conferences and local events, including:
  - The **2019 Association of Writers and Writing Programs (AWP) Conference**, March 27-30 in Portland, featured **20** of our MFA students, mentors, and alumni through various panels and presentations. More than 35 students, mentors, and alumni attended the conference.
  - The IAIA MFA program was a sponsoring exhibitor at the **Desert Night, Rising Stars Literary Festival at Arizona State University**, Tempe, Feb 22-24. The

- festival hosted a reading of IAIA MFA students/alumni **Jake Skeets ('18)**, **Joaquin Zihuatenejo ('17)**, **Manny Loley ('18)**, and **Doug Bootes ('19)**.
- Several MFA Students read for National Poetry Month in Taos: **Max Early**, **Carey Powers**, **Doug Bootes**, and **Vivian Carroll** read for the Poetry & Art Walk, a collaboration between Society for the Muse of the Southwest (SOMOS), Institute of American Indian Arts, Taos Arts Council, and Taos galleries on Saturday April 6.

To: IAIA Board of Trustees  
From: Littlebear Sanchez, Associated Student Government (ASG) President  
Date: May 2019  
Subj: Quarterly Report

March - The following officers attended the ASGA Spring Student Government Summit in New York:

- Littlebear Sanchez, ASG President
- Abigail Deere, ASG Vice-President

ASG coordinated various activities in the residential buildings.

April - ASG was a funding collaborator with Tina Sparks for the Red Shawl Solidarity Project.

ASG held elections. The ASG 2019-2020 Officers are the following:

**President:** Bryson Meyers - Studio Arts major from the Chippewa-Cree Tribe and current 2018-2019 IAIA Ambassador.

**Vice-President:** Darwin Descheny - Museum Studies major from the Navajo Nation.

**Secretary:** Molly Sabori - Studio Arts major from the Shoshone-Bannock Tribe

**Treasurer:** Nakesha Edwards - Indigenous Liberal Studies major from the Swinomish Tribe and current 2018-2019 ASG Treasurer

**Public Relations Officer:** Jazmin Novak - Studio Arts major with a minor in Performing Arts from the Navajo Nation

May - ASG will support the campus clubs and students in the Spring Powwow

To: Dr. Robert Martin, President  
 From: Nena Martinez Anaya, Chief Enrollment & Retention Officer  
 Date: April 19, 2019  
 Subj: Quarterly Board Report

## **Strategic Theme 1: Improve Student Success**

### **1.2 Increase enrollment; improve retention and completion**

We will continue with the 700 Full Time Enrollment goal for the Fall 2022 semester and the chart below includes the timeline. The 700 FTE is a stretch-goal and we will need to continue to improve retention rates and add more programs such as another low residency MFA and improve the online programs to increase enrollment.

Fall	FTE Goal
2019	550
2020	600
2021	650
2022	700

Other: The chart below lists the number of accepted students for the Fall 2019 semester. Our goal is 100 new freshmen and 50 transfer students. Graduate student admission is lower by 20 students from the same time as last year and we anticipate this number will increase once the new MFA Director is on-board.

<b><u>Fall 2019</u></b>	Accepted
New Freshmen	113 (102 FA18)
Transfer	4 (9 FA18)
Graduate	12 (32 FA18)
Readmit	10 (4 FA18)
Certificate	4 (2 FA18)
Total	143 (151 FA18)

Other: Recruitment Report. Below is a list of recruitment events covered by the Admissions Counselors from April through August 2019.

<b>DATES</b>	<b>EVENT</b>
April 11	NTU Graduate and Career Fair, Crownpoint, AZ
April 11	SFCC Education Fair, Santa Fe, NM
April 11	Native American Community Academy College Fair, Albuquerque, NM
April 11	APS Native Fashion Show, Albuquerque, NM
April 13	Dream the Impossible Conference, Redlands, CA
April 17	Southern UTE Career Fair, UT
April 18	Oklahoma City Job and Career Fair, Oklahoma City, OK
April 27-28	Gathering of Nations Powwow, Albuquerque

May 1	San Felipe Pueblo Feast Day
May 9-11	Tribal Education Department National Assembly Conference, Scottsdale, AZ
May 11	IAIA Pow Wow
May 24	Society of National Goldsmiths, Chicago, IL
June 6	Paving the Way Youth Conference, Hopi, AZ
June 13	Sandia Pueblo Feast Day, NM
June 17-18	Paving the Way Youth Conference, NM & AZ
June 24	Ohkay Ohwingeh Pueblo Feast Day, NM
June 29	Santa Ana Pueblo Feast Day, NM
July 14	Cochiti Pueblo Feast Day, NM
July 27	Drums of Summer, NM
August 2	Jemez Pueblo Feast Day, NM
August 4	Santo Domingo Pueblo Feast Day, NM

## **1.2 Increase enrollment; improve retention and completion**

Project: PROJECT SUCCESS INITIATIVES-PATHWAYS- 70% complete

- ATD-Action Plan-Priority #1 *Financial Literacy and Resources-* this grant has helped us retain and graduate students and the grant will end October 20, 2019. To sustain these programs, we will need \$1,500 a year for the GradReady Financial Literacy Program; \$30,000 to fund Emergency Aid; and \$50,000 to fund the Paid Internship Program.

Other: Spring 2019 Scholarships

- The Financial Aid Director helped develop and posted the George R.R. Martin Scholarship for Cinematic Arts Students. This scholarship increases IAIA's visibility in the Film industry and adds prestige to the program.
- The New Mexico State Legislature passed a bill that allows IAIA and other NM Tribal Colleges to participate in the Legislative Lottery Scholarship Program. This will allow New Mexico High School graduates who attend IAIA to receive a substantial scholarship to help cover their tuition that has never been available to IAIA students before.

## **1.4 Track Student Success After College:** 100% complete; now operational.

Project: Internship and Career Director to track employment survey to recent graduates.

- Online questionnaire to Alumni with valid IAIA emails. There were 41 pageviews, with 28 of the 41 completing the questionnaire. The table below reflects responses to three questions out of twelve: *Degree completed; Employment Status; Degree Related to Employment.* Moving forward regarding Alumni Surveys, The Institutional Advancement Department and the Institutional Research Department will include these questions within their surveys to capture data needed to know "student success" after college.

Degrees Obtained		Employment Status		Degree Closely Related	
11%	AFA	68%	Employed Full Time	43%	Directly Related
14%	BA	21%	Employed Part Time	36%	Moderately Related
32%	BFA	7%	Continuing Education	25%	Not Related at All
46%	MFA	4%	Unemployed; not seeking employment		
14%	Cert	0%	Unemployed; seeking employment		

Project: Improve Career Readiness. 100% complete now operational.

- “Stop-In” services are provided to students for career readiness and include: employment searches, graduate school searches, LinkedIn creation, and Internship searches and off-campus employment searches. Conducted two classroom presentations reaching 45 students promoting career readiness, internships and graduate school planning.

### **1.5 Develop student leadership skills:** 70% complete.

Project: The Mentorship Program

- Student Participation has increased from 17 students (Fall 2018) to 42 students (Spring 2019). At spring 2019 midterm 75% of Mentorship Program participants had a 3.0 GPA or above; 61% are female; 38% are Studio Art majors, 30% are Cinematic Art majors, and 19% are Museum Studies students. During the spring 2019 semester the Mentorship Program also increased mentor participation and increased faculty participation. Mentors included: 37% Staff, 20% IAIA Faculty, 25% IAIA Student Mentors, and IAIA Alumni/IAIA Foundation members 18%. Throughout the Spring 2019 semester, the Mentorship Program was able to host 2 events, one of which included an extracurricular, off-campus activity and the other being a free Leadership and Development Workshop offered by IAIA Foundation Board member, Raven Davis-Mayo. To date, statistical data from the Mentorship Program provides evidence of the Mentorship Program’s immediate effects on student success and retention. To ensure the longevity and continued success, the Mentorship Program will require continued institutional funding of \$15,000 annually.

### **3.3 Implement a faculty & staff professional development plan Retention Staff Training and Professional Development:**

- Project One: Professional development and training continues to be a priority, to better serve students and funding is adequately provided through the operating budget. 100% complete and now operational.

Nena Martinez Anaya

2/27/19 - ADA Brown Bag Session New Campus Resources for Faculty & Staff

2/28/19 - EMPOWER Training -campus

3/16/19 - NM-AHEAD Quarterly Membership Meeting, Technical Standards Training

4/11/19 -“The Crisis in Covering Indian Country: lecture Jenni Monet-CLE Commons

Karen Gomez, Internship and Career Director

2/27/19- ADA Brown Bag Session New Campus Resources for Faculty & Staff

3/4/19-3/5/19- Native Art Research Center Planning Workshop-MoCNA

4/11/19-Facilitated Career Workshops, NACA, Career & College Fair

Scott Whitaker, Director of Financial Aid and Student Accounts

2/28/19-EMPOWER Training -campus

3/19/19-EMPOWER Training via Phone with Comspec

Mary Silentwalker, Director of Admissions

2/27/19 - ADA Brown Bag – New Campus Resources for Faculty and Staff

4/03/19 - ADA Brown Bag- Events, Presentations & Activities: Ensuring Audience Access

Rosalina Albino, Admissions Specialist

2/27/19 - ADA Brown Bag Session New Campus Resources for Faculty & Staff

Melanie Buchleiter, Dual Credit Coordinator

3/07/19 - Momentum: Women in Leadership Panel Webinar through Linked-In

3/30/19 - AAUW Diversity and Inclusion workshop and TechTeck Interviews

4/03/19 - IAIA ADA Brown Bag – Events, Presentations & Activities: Ensuring Audience Access

4/05/19 - Riso-Hudson Enneagram Type indicator – online assessment & understanding type workshop

Jeminie Shell, Retention Director

2/20/19 - ADA Café Webinar: Current Issues and Legal Findings Relevant to Higher Ed

3/05/19 - New Mexico ADA Coordinators Council Meeting, Grievance Procedure Training

3/16/19 - NM-AHEAD Quarterly Membership Meeting, Technical Standards Training

To: Dr. Robert Martin, President  
From: Lawrence T. Mirabal, CFO  
Date: April 19, 2019  
Subject: Quarterly Board Report for Finance, HR, IT, Facilities, Bookstore and Museum Store

### **Mission Objective 1: Improve Student Success**

Inst. Priority “C” - Increase scholarship funds

**Project:** Implement an endowment management system that is capable of unitizing funds.

In collaboration with the Advancement office, will identify, procure, and implement software that tracks endowment investments and is capable of unitizing funds on an individual level. This will provide for more accurate apportioning of individual gifts over time and will allow the Advancement office to produce improved reporting on the endowment to external stakeholders.

**Update** – Fundriver software has been fully implemented and is operational. The software allows for the tracking and unitizing of individual endowment funds.

**This project is 100% complete.**

Inst. Priority “A” - Increase involvement of all IAIA stakeholders in student success

**Project:** Develop an online help knowledge database that can be used college-wide.

Academic Technology will develop and launch an online database that can share critical information with students, faculty, and staff. The database will include information on the college’s learning management systems, the Empower system, online conferencing, and other systems.

**Update** – The online database has been launched and is operational.

**This project is 100% complete.**

Inst. Priority “B” – Increase enrollment

**Project:** Develop a new course for online faculty.

Academic Technology will create and deliver a new course, specifically designed to assist online faculty with developing and teaching classes in an online environment. The focus of this course is primarily on the mechanical details of creating online course materials,

assignments, and discussions. This course makes use of our ScreenSteps knowledge database to provide step-by-step instruction and reference materials.

**Update** – The course has been developed and deployed, in time for the start of the fall semester.

**This project is 100% complete.**

### **Mission Objective 3: Build college community**

**Inst. Priority “D”** – Bring students, faculty, and staff together in campus-centric activities

**Project:** Convert the vacated fitness center into a student union/student study space.

The project will be led by the CFO and the Facilities Director. A committee of campus stakeholders will be assembled to assess needs and wants for the new space. Based on input from these campus representatives, a renovation plan will be developed, to re-design and renovate the space. A budget will be developed, and work should commence.

**Update** – Based on input from the ASG and Student Life area, the student union was repainted, and existing shelves, mirrors, and other remnants of the old fitness center were removed. Furniture was purchased and the new ASG office has been painted and re-carpeted.

**This project is 100% complete.**

**Inst. Priority “H”** – Build college community

**Project:** Implement an IT deferred maintenance and equipment replacement schedule.

The IT department will develop an inventory of all computing equipment currently in use. This inventory will then be cross checked against dates that the equipment was placed into service. Based on this assessment, IT will then distribute equipment information to campus departments, for replacement planning.

**Update** – The software is currently being used to scan the network for inventory. IT is receiving weekly scheduled automated reports on the equipment scans. From the scans, the age of systems are being reported back to IT. IT is then notifying departments and informing them of the age of systems in their department.

**This project is 100% complete.**

**Inst. Priority “I”** – Grow and maximize resources for college programs

**Project:** The Finance office will perform an audit of all forms required for submission

To promote greater efficiency for college business operations, the Finance office will assess all forms that it currently requires for tasks, ranging from contract execution to requesting checks. Finance staff will identify ways that required paperwork can be reduced and redundancies can be eliminated. The result will be fewer forms that are simpler to use, along with a reduction in the number of steps required to conduct business at the college.

**Update** – The Finance office completed its review and edit of all required forms. The newly

designed forms have been uploaded to the portal for campus-wide use.

**This project is 100% complete.**

**Inst. Priority “I”** – Grow and maximize resources for college programs

**Project:** A comprehensive renovation project will be initiated and branded, to refurbish the studio spaces and faculty offices, within the academic building.

The CFO will assemble a committee comprised of faculty, students, academic leadership, and facilities staff to assess studios and office space, in the academic building. Based on this assessment, a budget will be formulated, and a timetable will be established, for work to be completed. The focus of the project will be on renewing academic spaces and replacing essential equipment that is at the end of its service life. Suppliers and contractors will be selected, and work will commence during spring break, with the most intrusive work to be completed over the summer break.

**Update** – All construction, lighting, flooring, and painting work is complete. The initiative included over 80 separate projects, with a total cost just under \$350,000. The project began on schedule and expanded in scope, having an even greater positive impact.

**This project is 100% complete.**

### **Departmental Reports:**

#### **Finance/Office of the CFO:**

- The CFO is currently coordinating 10 separate, major projects. These initiatives involve the IT dept., Facilities, and Student Life, and range from opening the IAIA Daycare to significant capital projects.
- Work is underway on the FY20 budget and meetings with budget directors will begin soon.

- The Controller attended the NACUBO (National Association of College and University Business Officers) Higher-Ed Accounting Forum, in April. The CFO will be travelling to the NACUBO Annual Meeting in July.

#### **HR:**

- The new payroll system On-Boarding module was used for adjunct and student worker hiring for the Spring 2019 semester. The system is easy to use, increases the amount of information new hires are able to receive, and decreases time and efficiency in getting adjuncts and student workers hired.
- The Wellness Council led a hike on March 22 to Picacho Peak. In spite of the weather being a little cold and a hailstorm hitting the group on the way down, feedback was positive and requests for more hikes and activities have been received. The Staff Council has requested and received support and some funding from the Wellness Council to set up a weekly Games Group for exercise and employee relations building.
- The Emergency Management Committee, in collaboration with the Director of Institutional Research and the Registrar is working to revise the IAIA FERPA policy to allow the automatic enrollment of students into the RAVE Alert system with the ability to Opt-Out. The committee believes the revision to the policy and documents will be in place for the upcoming fall semester.
- Turnover data continues to be collected and analyzed on an on-going basis, in order to provide senior leadership with information to help improve retention. Highlighted below is the turnover data the reporting period of **February 2019-April 2019**
  - 2 Staff members left IAIA voluntarily.
    - The Director of Institutional Advancement left due to retirement.
    - The Associate Director of Institutional Advancement left due to personal reasons.
  - On the promotion and recruitment side, the following 6 positions were filled during this reporting period:
    - A Counselor and Art Therapist and Native
    - A Custodial Technician and non-Native
    - An MFA Program Director (Creative Writing) and Native
    - A Creative Writing Chair and non-Native (Interim and Promotion)
    - A Fitness Center Manager and Native
    - A Library Director and non-Native (Promotion)

#### **Facilities:**

- An RFP process was conducted, and a contractor has been selected to replace all of the parking lot lights and external building lighting with LED fixtures. This work will commence in mid-April.
- Upgrades to the Daycare facility have been completed. A new fence, artificial turf, new rubber mulch for playground, new paint and some plumbing upgrades were all accomplished.

- An RFB was issued to contractors for work to install solar panels, removing the greenhouse from the electrical grid. This project will be completed with USDA funding.
- Phase 2 of the HVAC replacement project in the academic building will begin in the early fall. This project will upgrade heating and cooling capabilities in the second half of the academic building. RFP's for this work will be issued over the summer. This project will be funded with State of NM General Obligation Bond funding.
- The gym floor was refinished over spring break.

## IT :

- The IAIA IT Dept. will be replacing major parts of its network infrastructure over the next few months. Below is a list of projects:

- *Network Equipment Replacement*

Firewall:

Model selected and ready for RFP

Install Dates: April 26 through May 3—Little or No Downtime

Network Switch Replacement:

Equipment Selected and ready for RFP

1. Core Switch, quantity (1)

Model selected and Ready for RFP

2. Network switches (in buildings across campus) Quantity (23)

Models selected and ready for RFP

Install dates for Core switch and 23 switches: May 5 through June 31

Little or No Downtime

WiFi Infrastructure Replacement:

1. WiFi Controller, Quantity (1)

2. WiFi Access Points Across campus, Quantity (45)

Configuration partially configured, not yet ready for RFP

Install Date dates Xmas break 2019

- *Museum Connection to Campus Upgrade:*

1. Current Connections 9mb upgrade to 50mb

2. Have received partial quote from CenturyLink. Awaiting full quote to see if trenching is necessary.

Install Date—Unknown

- *Museum upgrade of network cable plant:*

1. Current cabling is Category 3, installed in 1989.

2. Awaiting quote for upgrade to Category 6e cabling, not ready for RFP

Install Date—Unknown

- *Phone system Replacement:*
  1. Current system installed Summer 2000
  2. Awaiting budgetary quote for replacement, not ready for RFP  
Install Date--Late 2019
- *Fiber Cable Replacement for CLE Dorms, Academic building, LTC, and Facilities:*
  1. Current fiber is 1gb upgrade to 10gb
  2. Meeting with vendor for initial investigation April 15, not ready for RFP  
Install Date—Late 2019

### **IAIA Museum Store:**

- Museum Store Sales Associate Darby Raymond-Overstreet conceived of and implemented a fantastic book categorization project. This loaded all of the Museum Store's book inventory into an easy to use app called Libib that can tell store staff the book's location on the shelves and made books searchable by many various criteria – Use of the Libib app has improved the store staff's ability to help customers find books.
- In February the Museum Store collaborated with the Studio Arts Department and the Museum to host a joint art opening in the Museum Store's Lloyd Kiva New Gallery and the Museum's South Gallery. The LKN Gallery featured new works by IAIA Alumni Manuel Ramirez (Otoe-Missouria), and the South Gallery hosted works from IAIA's graduating senior class. The opening was well attended and a lot of fun!
- In March the Museum Store Hosted the MoCNA Reader Kid's Day. Author Emmett Shkeme Garcia read from his published children's books and told stories. The store offered a 20% discount on all children's books that day.
- IAIA Stores welcomed Justina Bruns (Oglala Lakota) to the team as a Museum Store Sales Associate. Justina is a 2018 alumna of IAIA with a degree in indigenous liberal studies.
- During Q2, the Museum Store focused it's purchasing on lower price point inventory to set the stage for a high volume of lower price point sales in the coming months.
- The Museum Store started ordering inventory from *The NTVS* and *8th Generation*, both native owned companies.
- The barcoding project has begun, at the Museum Store. So far, the store has purchased 4 barcode scanners and established a timeline for completion. During Q1 the Museum Store barcoded all inventory items with preexisting barcodes that were not books. During Q2 the Museum Store worked on barcoding its extensive book collection. Barcoding the books should wrap up in Q3. Throughout the barcoding process the Museum Store identifies items that need to be synchronized with Campus Bookstore items to use the same barcodes.

### **MUSEUM STORE SALES NUMBERS**

- Sales for Q2 FY 19 are below last year's sales in the same quarter, but still within the range of what sales have been over the last four years in the Museum Store.

- Though total sales were down, profits for Q2 FY19 were above last year for the same period due to an increase in margins.

#### Museum Store Four Year Sales History for Q2 (FY16-FY19)

QUARTER	TOTAL SALES	TOTAL PROFIT	TOTAL PROFIT MARGIN	MERCHANDISE SALES	ADMISSIONS SALES
<b>Q2 FY19</b>	<b>\$64,688</b> (-6.405%)	<b>\$43,212</b>	<b>66.8%</b>	<b>\$37,318</b>	<b>\$27,370</b>
Q2 FY18	\$69,115	\$41,403	59.91%	\$44,630	\$24,485
Q2 FY17	\$55,486	\$31,436	56.55%	\$39,906	\$15,580
Q2 FY 16	\$61,745	\$38,962	63.1%	\$42,980	\$18,765

#### **IAIA CAMPUS BOOKSTORE:**

- The Campus Bookstore continues its collaboration with eCampus to bring the students of IAIA textbooks with no out of pocket costs. Spring textbook distribution went smoothly.
- Ongoing support of the MFA in Creative Writing Residencies continued this January. The Campus Bookstore vended books at the Residency's evening readings which are open to the public.
- This quarter, the Campus Bookstore's roll in the dual-credit program expanded by helping students secure digital texts for online classes.
- Museum store staff worked several shifts at the Campus Bookstore and some Campus Bookstore student workers worked shifts at the Museum Store. This continued and improved both scheduling flexibility that benefits both stores and adds more professional development for students who get to work in a more formal setting.
- The Campus Bookstore received the work of three student artists, promoting sales of work from our community and student experience.
- The Campus Bookstore has endeavored to raise its profile among the campus community. To move this initiative forward, the Bookstore has engaged in several activities. First, Bookstore staff participated in new student orientation by offering a formal information session about the eCampus All Access textbook program for incoming students. Next, Bookstore staff participated in the March 26<sup>th</sup> Pathways meeting on student success, where there was good discussion with faculty, staff, and students, about the eCampus textbook program. Then, Bookstore staff attended an Associated Student Government meeting to discuss how to better stock needed supplies for student coursework and promote understanding about the eCampus program. Finally, "IAIA Stores" will appear for the first time in the upcoming IAIA Catalogue. This addition will raise the profile of the Campus Bookstore by informing prospective students about the store's mission as a department and the services offered by the Campus Bookstore.

### **CAMPUS BOOKSTORE SALES NUMBERS**

- Though Q2 FY19 net sales were \$2,303 lower than Q2 FY18 sales, due to the overall increase in profit margin, profit was lower by just \$193.
- Book sales for the Campus Bookstore increased, boosted by improved sourcing and good sales for the Creative Writing MFA's residency week.

#### **Campus Bookstore Sales Numbers for Q2 FY19 (Jan. 1<sup>st</sup> 2019 – Mar. 31<sup>st</sup>, 2019)**

	Total Sales	Percent decrease in sales to previous year.	Profit Margin	Total Profit	#of Tickets
CB Sales Q2 FY19	\$26,488	-7.9% decrease	32.3%	\$8,547	2,549
CB Sales Q2 FY18	\$28,791	NA	30.4%	\$8,740	3,008

### **IAIA ONLINE STORE**

- In promotion of the online store, the focus was initially on refining processes to make the online store operationally sustainable. Now the focus will expand to include building a clientele and informing the community about the online store.
- Upgrades to expect for Online Store in the coming months include expansion of the product base, increased advertising, and the capability to process wholesale orders online for museum publications.

#### **Online Store Sales for Q2 FY 19 (January 1<sup>st</sup> through March 31<sup>st</sup>, 2019)**

Gross Sales (Merchandise + Shipping)	Net Sales of Merchandise	Charged for Shipping	Items Purchased	Orders Placed
\$961.30	\$734.45	\$226.85	26	19

**Quarterly Report to the Board of Trustees  
Institute of American Indian Arts  
May 2019**

**Presented by Lawrence Mirabal, CFO  
Aimee Balthazar, Controller**

**FINANCIAL STATEMENTS  
As of March, 31**

**BUDGET TO ACTUAL - SUMMARIZED**  
**IAIA & AUXILIARY**  
**For the Six Month Period Ending March 31, 2019**

	<b>TOTAL BUDGET</b>	<b>TOTAL ACTUAL EXPENDITURES</b>	<b>TOTAL BUDGET REMAINING</b>	<b>% REMAINING</b>
<b>EXPENDITURES BY CATEGORY</b>				
COST OF SALES	\$ 207,980	\$ 153,601	\$ 54,379	26%
SALARIES & FRINGE BENEFITS	8,473,552	3,847,853	4,625,699	55%
OPERATING EXPENSES	1,105,907	419,076	686,831	62%
FOOD & CATERING	781,117	399,203	381,914	49%
PROFESSIONAL SERVICES	786,836	347,931	438,905	56%
SCHOLARSHIPS & FELLOWSHIPS	10,150	3,100	7,050	69%
M&R, UTILITIES & OTHER	1,421,644	573,903	847,740	60%
TRAVEL	282,757	102,701	180,056	64%
TRAINING	67,984	19,971	48,013	71%
VEHICLES	64,250	18,941	45,309	71%
NON-BUDGETED AUX. REVENUES	0	-110	110	
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,202,177</b>	<b>\$ 5,886,170</b>	<b>\$ 7,316,007</b>	<b>55%</b>

**EXPENDITURES BY DEPARTMENTS**

BOARD OF TRUSTEES	\$ 83,119	\$ 20,881	\$ 62,238	75%
OFFICE OF THE PRESIDENT	913,100	403,321	509,779	56%
INSTITUTIONAL RESEARCH	298,608	122,838	175,770	59%
INSTITUTIONAL ADVANCEMENT	392,352	156,031	236,321	60%
FINANCIAL SERVICES	726,052	339,756	386,296	53%
INFORMATION TECHNOLOGY	463,738	209,865	253,873	55%
CENTER FOR STUDENT LIFE	475,222	203,255	271,967	57%
ADMISSIONS & RECRUITMENT	349,202	164,211	184,991	53%
FACILITIES MANAGEMENT	1,487,475	619,270	868,205	58%
MUSEUM	1,022,523	440,242	582,281	57%
ACADEMIC DIVISION	3,307,970	1,478,073	1,829,897	55%
STUDENT SUCCESS CENTER	768,523	345,524	422,999	55%
LIBRARY	431,026	166,312	264,714	61%
MFA CREATIVE WRITING PROGRAM	624,362	304,851	319,511	51%
MUSEUM SHOP	314,867	151,439	163,428	52%
CAMPUS BOOKSTORE	176,723	125,888	50,835	29%
STUDENT HOUSING	1,058,747	516,730	542,017	51%
CONFERENCE SERVICES	108,567	43,985	64,582	59%
STRATEGIC PRIORITIES PROJECTS	200,000	73,793	126,207	63%
NON-BUDGETED AUX. INITIATIVES (Net)	0	0	0	
<b>TOTAL EXPENDITURES BY DEPARTMENTS</b>	<b>\$ 13,202,177</b>	<b>\$ 5,886,170</b>	<b>\$ 7,316,007</b>	<b>55%</b>

**EXPENSES NOT ALLOCATED TO DEPARTMENTS**

Unemployment Insurance	\$ 25,000
IAIA Advocacy Fund	75,000
Interest on Debt - Residence Ctr NMFA Loan	253,468
Residence Center NMFA Loan	221,177
Reserve Addition	254,250
	<b>\$ 14,031,071</b>

**STATEMENT OF REVENUES - COMPARATIVE**  
**IAIA & AUXILIARY**  
**Second Quarter Comparison - FY19 & FY18**

	FY19			FY18 Actual 6 Months Ending 3/31/2018	Variance Between FY19 & FY18 YTD Actual Positive/(Negative)
	Projected Annual Revenues	Actual 6 Months To 3/31/2019	% of Projected Achieved YTD		
<b>REVENUES</b>					
Federal Appropriation	\$ 9,960,000	\$ 7,377,000	74.1%	\$ 7,377,000	\$ -
<i>Forward funding received prior year</i>		<i>7,377,000</i>		<i>7,377,000</i>	
Tuition & fees	\$ 1,237,194	\$ 1,189,264	96.1%	\$ 1,178,518	\$ 10,746
Distance Learning/Academic Tech.	129,568	108,951	84.1%	112,230	(3,279)
MFA Creative Writing Program	605,233	240,000	39.7%	254,370	(14,370)
Student Fitness Center	14,500	9,844	67.9%	9,144	700
Residence Hall	542,740	493,482	90.9%	492,833	649
Family Housing Rentals	185,709	180,792	97.4%	194,140	(13,348)
Meal Plan	513,686	576,996	112.3%	575,420	1,577
Conference Services	125,000	16,374	13.1%	87,960	(71,586)
Museum Admissions	93,189	59,749	64.1%	61,205	(1,456)
Museum Shop Sales	237,035	97,585	41.2%	137,248	(39,663)
Campus bookstore sales	157,797	108,115	68.5%	119,764	(11,649)
Museum memberships	42,000	21,692	51.6%	25,365	(3,673)
Museum Contributions (temp restricted)	6,500	437	6.7%	6,447	(6,010)
General Contributions (unrestricted)	180,342	49,612	27.5%	62,159	(12,547)
Scholarship, Education Donations	290,000	520,118	179.4%	582,288	(62,170)
Trust Endowment Draw	160,000	0	0.0%	0	0
Miscellaneous Income/Indirect Revenue	75,000	40,508	54.0%	60,768	(20,260)
<b>REVENUES EXCLUDING FEDERAL APPROPRIATION</b>	<b>\$ 4,595,493</b>	<b>\$ 3,713,519</b>	<b>80.8%</b>	<b>\$ 3,959,858</b>	<b>\$ (246,339)</b>
Estimated reduction for:					
Uncollectible Student Accounts	(124,422)				
Excess Institutional Scholarships	(400,000)				
Museum Gift Shop	(314,867)				
Campus Bookstore	(176,723)				
<b>TOTAL REVENUES</b>	<b>\$ 13,539,481</b>	<b>\$ 11,090,519</b>	<b>81.9%</b>	<b>\$ 11,336,858</b>	<b>\$ (246,339)</b>

**SCHEDULE OF REVENUES AND EXPENDITURES**  
**IAIA & AUXILIARY**  
**Second Quarter Comparison - FY19 & FY18**

	<b>FY19</b> <b>Unaudited</b> 6 Months Ending March 31, 2019	<b>FY18</b> <b>Audited</b> 6 Months Ending March 31, 2018	<b>Variance</b> <b>Favorable or</b> <b>(Unfavorable)</b>
<b>REVENUES</b>			
Federal Appropriation	\$ 7,377,000	\$ 7,377,000	\$ -
Tuition & Fees	1,548,058	1,554,261	(6,203)
Residence Hall/Family Housing	674,274	686,973	(12,700)
Meal Plan	576,996	575,420	1,577
Museum Shop	157,335	198,453	(41,118)
Campus Bookstore Sales	108,115	119,764	(11,649)
Conference Services	16,374	87,960	(71,586)
Unrestricted Contributions	71,304	87,524	(16,220)
Temporarily Restricted Contributions	520,555	588,734	(68,179)
Trust Endowment Draw	-	-	-
Miscellaneous Income	40,508	60,768	(20,260)
<b>TOTAL REVENUES</b>	<b>\$ 11,090,519</b>	<b>\$ 11,336,858</b>	<b>\$ (246,339)</b>
<b>EXPENDITURES</b>			
Cost of Sales	\$ 153,601	\$ 164,541	\$ 10,941
Salaries & Fringe Benefits	3,847,853	4,068,062	220,209
Operating Expenses	419,076	425,635	6,559
Food & Catering	399,203	453,046	53,843
Professional Services	347,931	382,125	34,193
Scholarships & Fellowships	3,100	-	(3,100)
M&R, Utilities & Other	573,903	678,025	104,122
Travel	102,701	131,104	28,404
Training	19,971	21,472	1,501
Vehicles	18,941	16,991	(1,950)
Total Costs General & Administrative	\$ 5,886,280	\$ 6,341,001	\$ 454,721
NON-BUDGETED AUX. INITIATIVES (Revenue)	(110)	(175)	(65)
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,886,170</b>	<b>\$ 6,340,826</b>	<b>\$ 454,786</b>
<b>NET INCOME/(LOSS)</b>	<b>\$ 5,204,349</b>	<b>\$ 4,996,031</b>	<b>\$ 208,317</b>

**SCHEDULE OF REVENUE AND EXPENDITURES**  
**INSTITUTIONAL ADVANCEMENT**  
**Second Quarter Comparison - FY19 & FY18**

	<b>FY19</b> <b>Unaudited</b> 6 Months Ending March 31, 2019	<b>FY18</b> <b>Audited</b> 6 Months Ending March 31, 2018	<b>Favorable or (Unfavorable) Change</b>
<b>REVENUES</b>			
Donations:			
Endowed Scholarship Donations	\$ 408,658	\$ 15,807	\$ 392,852
Permanent/Chair Endowment Donations	3,142	4,747	(1,606)
General Donations	49,612	62,159	(12,547)
Scholarship Donations	520,118	582,288	(62,170)
<b>TOTAL REVENUES</b>	<b>\$ 981,530</b>	<b>\$ 665,001</b>	<b>\$ 316,529</b>
<b>EXPENDITURES</b>			
Personnel			
Salaries - staff	\$ 106,902	\$ 108,982	\$ 2,080
Student Workers - temporary, non-WorkStudy	1,828	1,792	(36)
Social security	8,078	8,251	173
Retirement savings benefit	5,882	5,212	(670)
Insurance benefit	16,596	11,580	(5,016)
Nontaxable Fringe Benefits (Fitness)	150	150	0
Total Personnel Expenditures	\$ 139,436	\$ 135,967	\$ (3,470)
Operating Expenditures			
Activities - students	\$ -	\$ 27	27
Advertising - promotional	4,075	2,850	(1,224)
Contributions, gifts & awards	-	454	454
Dues & Memberships	28	720	692
Exhibit costs	-	643	643
Food & catering	836	111	(725)
Instructional supplies	-	2,500	2,500
Meeting costs	270	481	211
Office supplies	891	1,267	375
Postage, freight & delivery	426	147	(279)
Printing	3,480	(171)	(3,651)
Receptions & shows	74	-	(74)
Solicitation & Cultivation	754	219	(535)
Stipends & honoraria	200	-	(200)
Subscriptions & Publications	-	261	261
Computer equip & software under \$5,000	-	1,950	1,950
Equipment & Furniture under \$5,000	200	-	(200)
Maintenance - equipment & software	1,500	5,480	3,980
Legal	-	2,760	2,760
Consultants/Professional Services	1,103	490	(613)
Training - fees & materials	2	49	47
Travel	2,185	1,464	(721)
Utilities	570	399	(171)
Total Operating Expenditures	\$ 16,595	\$ 22,101	\$ 5,506
<b>TOTAL EXPENDITURES</b>	<b>\$ 156,031</b>	<b>\$ 158,067</b>	<b>\$ 2,036</b>
<b>NET INCOME/(LOSS)</b>	<b>\$ 825,499</b>	<b>\$ 506,934</b>	<b>\$ 318,565</b>

**SCHEDULE OF REVENUE AND EXPENDITURES**  
**MUSEUM SHOP**  
**Second Quarter Comparison - FY19 & FY18**

	FY19 Unaudited 6 Months Ended March 31, 2019	FY18 Audited 6 Months Ended March 31, 2018	Favorable or (Unfavorable) Change
<b>SALES</b>			
Sales less Discounts	\$ 97,646	\$ 137,717	\$ (40,070)
Shipping & Packing	544	320	223
Refunds	(605)	(789)	184
	<u>\$ 97,585</u>	<u>\$ 137,248</u>	<u>\$ (39,663)</u>
Cost of Goods Sold			
Cost of Sales	\$ 58,578	\$ 77,444	\$ 18,866
Gross Profit on Sales	\$ 39,007	\$ 59,804	\$ (20,796)
GP %	39.97%	43.57%	-3.60%
<b>OTHER INCOME</b>			
Admissions	\$ 59,749	\$ 61,205	\$ (1,456)
<b>INCOME BEFORE OPERATIONAL EXPENSES</b>	<b>\$ 98,757</b>	<b>\$ 121,009</b>	<b>\$ (22,252)</b>
<b>EXPENDITURES</b>			
Personnel			
Salaries	\$ 62,863	\$ 65,322	\$ 2,459
Payroll Taxes	4,747	4,891	145
Savings Plan	2,516	1,879	(637)
Insurance	9,898	12,280	2,382
Total Personnel Expenditures	<u>\$ 80,023</u>	<u>\$ 84,371</u>	<u>\$ 4,349</u>
Personnel costs as % of sales + admissions	50.86%	42.51%	-8.35%
Operating Expenditures			
Advertising - promotional	\$ 87	\$ 2,350	\$ 2,263
Bank charges	4,509	5,123	613
Cash (over)/short	119	(35)	(154)
Contributions, gifts & awards	30	-	(30)
Dues & Memberships	418	60	(358)
Exhibit costs	217	409	192
Food & catering	274	456	183
Licenses & permits	195	845	650
Meeting Costs	64	948	884
Office supplies	1,701	3,766	2,065
Personnel search - advertising	81	-	(81)
Postage, freight & delivery	1,652	539	(1,114)
Printing	-	36	36
Receptions & shows	-	448	448
Stipends & honoraria	-	260	260
Subscriptions & Publications	62	31	(31)
Visiting artists/lecturers - fees/honoraria	350	700	350
Equipment & Furniture under \$5,000	186	304	118
Leasing - equipment	751	1,216	465
Maintenance - equipment & software	923	-	(923)
Maintenance - facilities	359	-	(359)
Consultants/Professional Services	260	-	(260)
Travel - transportation	401	-	(401)
Utilities - telephone	200	-	(200)
Total Operating Expenditures	<u>\$ 12,839</u>	<u>\$ 17,456</u>	<u>\$ 4,617</u>
<b>TOTAL EXPENDITURES</b>	<b>\$ 92,861</b>	<b>\$ 101,827</b>	<b>\$ 8,966</b>
<b>INCOME/(LOSS) Before Notional Rent</b>	<b>\$ 5,895</b>	<b>\$ 19,182</b>	<b>\$ (13,286)</b>
Notional Rent	<u>22,400</u>	<u>22,400</u>	<u>-</u>
<b>NET INCOME/(LOSS)</b>	<b>\$ (16,505)</b>	<b>\$ (3,218)</b>	<b>\$ (13,286)</b>

**SCHEDULE OF REVENUE AND EXPENDITURES**  
**CAMPUS BOOKSTORE**  
**Second Quarter Comparison - FY19 & FY18**

	<b>FY19</b> <b>Unaudited</b> 6 Months Ended March 31, 2019	<b>FY18</b> <b>Audited</b> 6 Months Ended March 31, 2018	<b>Favorable or</b> <b>(Unfavorable)</b> <b>Change</b>
<b>SALES</b>			
Sales less Discounts	\$ 108,374	\$ 120,166	\$ (11,792)
Sales Returns & Refunds	(259)	(402)	144
	<u>\$ 108,115</u>	<u>\$ 119,764</u>	<u>\$ (11,649)</u>
Cost of Goods Sold			
Cost of Sales	\$ 31,174	\$ 35,510	\$ 4,336
Gross Profit on Sales	\$ 76,941	\$ 84,254	\$ (7,313)
GP %	71%	70%	1%
<b>INCOME BEFORE OPERATIONAL EXPENSES</b>	<u><b>\$ 76,941</b></u>	<u><b>\$ 84,254</b></u>	<u><b>\$ (7,313)</b></u>
<b>EXPENDITURES</b>			
Personnel			
Salaries	\$ 22,418	\$ 24,636	\$ 2,218
Payroll Taxes	1,380	1,415	35
Savings Plan	740	1,119	379
Insurance	4,322	4,294	(27)
Total Personnel Expenditures	<u>\$ 28,859</u>	<u>\$ 31,464</u>	<u>\$ 2,605</u>
Personnel costs as % of sales	20.73%	20.57%	0.16%
Operating Expenditures			
Textbook Program expense	\$ 63,849	\$ 51,587	\$ (12,262)
Advertising - promotional	-	(20)	(20)
Bank charges	2,166	1,591	(576)
Cash (over)/short	(109)	(33)	76
Contributions, gifts & awards	-	20	20
Dues & Memberships	-	52	52
Exhibit costs	-	20	20
Food & catering	113	-	(113)
Meeting costs	124	-	(124)
Office supplies	16	511	495
Postage, freight & delivery	190	130	(60)
Equipment & Furniture under \$5,000	(956)	-	956
Maintenance - equipment & software	462	-	(462)
Total Operating Expenditures	<u>\$ 65,854</u>	<u>\$ 53,858</u>	<u>\$ (11,996)</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 94,714</b></u>	<u><b>\$ 85,322</b></u>	<u><b>\$ (9,391)</b></u>
<b>NET INCOME/(LOSS)</b>	<u><b>\$ (17,773)</b></u>	<u><b>\$ (1,069)</b></u>	<u><b>\$ (16,704)</b></u>

**SCHEDULE OF REVENUE AND EXPENDITURES**  
**CONFERENCE SERVICES**  
**Second Quarter Comparison - FY19 & FY18**

	<b>FY19</b>		<b>FY18</b>	
	<b>Unaudited</b>		<b>Audited</b>	<b>Favorable or</b>
	<b>6 Months Ended</b>		<b>6 Months Ended</b>	<b>(Unfavorable)</b>
	<b>March 31, 2019</b>		<b>March 31, 2018</b>	<b>Change</b>
<b>REVENUE</b>				
Facilities Rentals	\$ 16,374	\$	83,783	\$ (67,409)
Catering Revenue	-		4,177	\$ (4,177)
<b>INCOME BEFORE OPERATIONAL EXPENSE</b>	<b>\$ 16,374</b>	<b>\$</b>	<b>87,960</b>	<b>\$ (71,586)</b>
<b>EXPENDITURES</b>				
Personnel				
Salaries	\$ 26,169	\$	27,821	\$ 1,652
Payroll Taxes	1,698		1,798	100
Savings Plan	1,570		1,669	99
Insurance	4,419		4,343	(76)
	<b>\$ 33,856</b>	<b>\$</b>	<b>35,631</b>	<b>\$ 1,775</b>
Personnel costs as % of Revenue	207%		41%	-166%
Operating Expenditures				
Bank charges	\$ 63	\$	19	\$ (44)
Dues & Memberships	28		52	24
Food & catering	9,832		7,427	(2,406)
Utilities - telephone	205		-	(205)
<b>TOTAL EXPENDITURES</b>	<b>\$ 43,985</b>	<b>\$</b>	<b>43,129</b>	<b>\$ (651)</b>
<b>NET INCOME/(LOSS)</b>	<b>\$ (27,611)</b>	<b>\$</b>	<b>44,831</b>	<b>\$ (72,442)</b>

**PERMANENT ENDOWMENTS**  
**Six Months Ending March 31, 2019**

	Program			Quasi		Scholarship		General & Faculty				
1st Quarter Fiscal Year 2019												
Equities Gain / (Loss)	\$	(243,445)	-9.98%	\$	(26,480)	-9.98%	\$	(106,268)	-9.96%	\$	(128,237)	-9.80%
Dividend & Interest		20,609	0.84%		2,033	0.77%		9,002	0.84%		10,861	0.83%
Fees		(2,515)	-0.10%		(273)	-0.10%		(1,099)	-0.10%		(1,327)	-0.10%
Total 1st Quarter	\$	(225,350)	-9.24%	\$	(24,721)	-9.32%	\$	(98,365)	-9.22%	\$	(118,703)	-9.07%
Average Monthly Account Balance	\$	2,440,018		\$	265,218		\$	1,066,733		\$	1,308,357	
2nd Quarter Fiscal Year 2019												
Equities Gain / (Loss)	\$	214,751	8.40%	\$	23,346	8.40%	\$	115,230	7.84%	\$	113,484	8.40%
Dividend & Interest		9,513	0.37%		949	0.34%		5,461	0.37%		5,038	0.37%
Fees		(2,481)	-0.10%		(270)	-0.10%		(1,294)	-0.09%		(1,312)	-0.10%
Total 2nd Quarter	\$	221,782	8.68%	\$	24,026	8.65%	\$	119,397	8.12%	\$	117,210	8.68%
Average Monthly Account Balance	\$	2,555,524		\$	277,779		\$	1,470,667		\$	1,327,162	
ASSET GRAND TOTAL	\$	5,812,256										

To: Dr. Robert Martin, President  
From: Judith Pepper / Danyelle Means, Interim Director Institutional Advancement  
Date: April 19, 2019  
Subj: Quarterly Board Report (Jan 1 – March 31, 2019)

## **Mission Objective 1: Improve Student Success**

### **1. A. Increase involvement of all IAIA stakeholders in student success**

#### **1.1. Project: IAIA Foundation Board**

- The Foundation Board comprised of twenty-one (21) community members, 7 of whom are Native American and of these, 5 are IAIA Alumni. There are three active committees: Development, Finance and Nominating / Governance.
- FY 2019 Slate of Executive Committee: Stock Colt, Chair; Kelly Huddleston, (*Cow Creek Band of Umpqua*) Vice Chair; Brad Fluetsch, (*Tlingit and Haida*) Treasurer; Dorothy Bracey, Secretary.
- President's Circle stewardship event – April 10, 2019 - acknowledging those donors, contributing \$1000 + and alumni art donations. 160 invitations mailed with follow up via evites and enewsletters for guests to interact with the three April Artists-in-Residence: Laura Youngblood, Rio Lanaat' Worl, Jordan Ann Craig.
- Foundation Board Development Committee created "Each One, Bring One" inviting board members to invite one or more guests for a campus tour and lunch with 2 students. Second Quarter stats: 8 tours, 23 guests, 8 students met and shared their educational goals.

#### **1.2 Project :Build Awareness of IAIA Community, Students and College Programs**

- Office of Advancement meets regularly with Marketing to discuss best practices in communication via social media, print and film. Marketing consistently updates the IAIA Philanthropy webpages with current information and photos.
- Campus Tours to be scheduled each month to introduce IAIA to prospective donors.
  - January – 3 tours / 4 guests / 2 students for lunch
  - February – 2 tours / 16 guests / 3 student tour guides
  - March – 1 tour / 4 guests / 2 students for lunch

#### **1.3 Project: Alumni Relations**

- Planning under way for the May 10<sup>th</sup> Alumni Appreciation Dinner. The hard copy and email invitations went out in early March featuring art by Terran Last Gun (Piikani) '16. A committee of 8 staff and faculty are planning the event and have

met twice. The event will include an art rush for alumni to create paintings as well as a dinner on the Dance Circle catered by Bon Appetit. 18 RSVPs received to date.

- Alumni Association – 32 total Alumni ID cards have been created for free access of Fitness Center and Library.

#### **1.4 Project: Alumni Council**

- Alumni Council Meeting held on February 15, 2019. President Heidi Brandow, Vice President Tahnee Growingthunder, Tristan Ahtone, Linley Logan, and Rose Simpson in attendance.
- Discussed Alumni Scholarship Fund
- Council Elections will take place this summer: Rose, Linley and Kevin Locke will vacate Council seats.
- Set next meeting for May 10, 2019 (Day of the Alumni Appreciation Dinner).

### **1. C. Increase Scholarship Funds**

#### **1.1. Project: Grow Scholarship Funds**

- Net Income – Oct 1, 2018 – March 31, 2019 - \$596,558.00
- 2<sup>nd</sup> Quarter Income – January 1, 2019 – March 31, 2019 - \$378,971.00
- Established three new current use Scholarships:
  - Anderson / Metoxen – Linda Metoxen an Alumna
  - JK Winn – Performing Arts scholarship
  - R&D Sculpture – Sculpture scholarship (2 employee's answer to the Employee Giving Campaign, one an Alum.)
  - Reactivation of Carol Dailey Memorial by an employee's answer to Employee Giving Campaign. Museum Studies Student
- 2019 Scholarship Dinner & Auction
  - August 14, 2019 – La Fonda on The Plaza
  - Committee in Place – Keri Ataumbi, (Kiowa) '96 Chair, Lorraine Gaewis (Laguna/Taos/Hopi) '83 Co-Chair
  - Art Auction Co-Chairs – Lorraine Gala Lewis, Karen Freeman (community volunteer)
  - Silent Auction will include 30 or so student art pieces purchased from student exhibitions that are held through May; 30 or so Alumni artists donating their work.
  - Live Auction items include a Dinner with Tommy Orange (2 dinners will be available for sale – community member has volunteered to host one dinner in her home and underwrite both meals if 2 are sold)
  - Table Sponsorships
    - 39 Sponsorship Tables ( 32 sold) ( four pending) (3 \$2000 tables available for sale)
    - 4 General Admission Tables – GA tickets go on sale, May 1, 2019

- Online Auction – April Dates Pending
  - Art pieces not sold at the last several events included in our 2<sup>nd</sup> Annual Online Auction, Art Space.
  - Advancement Student Worker assisted with this project with content development photography marketing and online commerce needs.
- Spring 2019 Scholarship Awards Luncheon
  - 7 Scholarship Donors attended and met their awarded students.
  - 379 Student Recipients / 487 Scholarships were awarded
  - Total Dollar Amount Awarded: \$562,348
    - \$336,785 – IAIA scholarship donations / event proceeds
    - \$225,563 – AICF Funds, Private Foundations

## **1. E. Develop Student Leadership Skills**

### **1.1. Project: Work Study Program**

- One student worker - Tiara Yazzie
- Assisted with Online Art Space Auction
- Assisting Alumni Relations with Alumni Appreciation Dinner
- Created April Circle's Event Invitation
- Manages student scholarship awardees thank you not project.
- General Office Support

## **Mission Objective 3: Advance Contemporary Arts and Culture**

### **3. D. Bring students, faculty, and staff together in campus-centric activities**

3. 1      2<sup>nd</sup> Annual Philanthropy Day / Pie Day as a Community Gathering for students, staff and faculty for April 10, 2019. The agenda is a great meal, lots of pie and a presentation of the impact of Philanthropy on student scholarships, facilities and special programs.

3.1      Advancement staff attend many of the student exhibits on campus, extending invitations to donors and Foundation Board Members. This visibility builds and maintains community engagement.

3.1.      Students, faculty and staff are invited and encouraged to volunteer with the annual Scholarship Dinner & Auction. Invitations are now being extended to students to volunteer for the August 14 event.

#### **3.1 Alumni Relations**

- Produced Lunch & Lecture with Artists-in-Residence Cara Romero (Chemehuevi) '05 and Diego Romero (Cochiti Pueblo) '86 on February 13. Twenty-two students, staff and faculty attended the event in which the Romeros' discussed their paths to professional artists after earning their degrees at IAIA. Many students

commented on the usefulness of their insight as they seek to become professionals themselves.

### **3. I. Grow and Maximize Resources for College Programs**

#### **3.1 Project: Scholarship Endowment Initiative**

Pending implementation awaiting incoming Advancement leadership

#### **3.4. Project: Tribal Governments – Relationship Building**

Prospective Tribes for Scholarship Dinner & Auction Sponsorships

- Cow Creek Band of Umpqua Tribe – Oregon - \$10,000 Presenting Sponsor!
- Yocha DeHe Wintun Nation – California – Pending Presenting Sponsor – generously sponsored 2017 and 2018 events at \$10,000.
- Laguna Pueblo – table sponsor and secured a Live Auction Item “Dinner with Deb Haaland in DC!”

Five Civilized Tribes of Oklahoma

- IAIA Representative will want to present to the Five Tribes quarterly meetings of the Executive Directors of their respective Educational Departments. A relationship building exercise for IAIA into the Community Affairs Departments and Governing Councils.

To: Dr. Robert Martin, IAIA President  
From: Patsy Phillips, Director IAIA Museum of Contemporary Native Arts (MoCNA)  
Date: April 19, 2019  
Subj: Quarterly Board Report  
Staff listed: Manuela Well-Off-Man, Chief Curator; Tatiana Lomahaftewa-Singer, Curator of Collections; Andrea Hanley, Program and Membership Manager; Mattie Reynolds, Preparator and Exhibition Coordinator; Eric Wimmer, Collections Registrar; Sallie Wesaw-Sloan, Graphic Designer; Thomas Atencio, Security Manager.

## Strategic Theme 1: Improve Student Success

### **1.1 Increase involvement of all IAIA stakeholders in student success**

Phillips held a competition for students to travel to Washington, D.C., September 19 to 22, 2019 to attend the Suzan Shown Harjo Symposium. President Martin and Phillips will pay these travel expenses from their budgets. Well-Off-Man, Felipe Colon and Phillips are on the selection committee. Five students and three alternates will be chosen.

Lomahaftewa-Singer and Jason Ordaz presented a plan to consolidate/streamline and freshen the museum's web pages to Phillips who approved the changes. The new pages will be launched by the end of the spring semester.

Lomahaftewa-Singer planned an opening reception for the BFA exhibit with Rachel Machovec, Rachelle Pablo, and Erika Knecht. Over 300 visitors attended the opening including IAIA students, faculty, and staff.

### **1.5 Develop student leadership skills**

Phillips is mentor to Maylena Lewis, junior student at IAIA, as part of the IAIA Mentorship Program. Maylena and Phillips had lunched several times to discuss her career.

Lomahaftewa-Singer enrolled in the IAIA Mentorship Program and was assigned to mentor IAIA Student Noah Pino for the 2019 Spring Semester.

## Strategic Theme 3: Build College Community

### **3.3 Implement a faculty and staff professional development plan**

Atencio attended the International Security Conference April 8-12 in Las Vegas, Nevada.

### **3.4 Bring students, faculty, and staff together in campus-centric activities**

Reynolds develops and manages MoCNA's social media strategies in collaboration with IAIA Marketing Specialist Jason Ordaz.

### **3.5 Promote health, wellness, and safety for all members of the campus community**

With funds from the Critical Unfunded the Museum will be doing some much needed updates. After receiving several bids, Atencio is writing contracts with a contractor to build and/or replace the following: the public bathroom counter tops; third floor kitchenette counter top, replace sink and faucet; paint front portal ceiling wood vigas and trim; replace five exterior light fixtures front portal areas adding lighting over two marquee signs.

Strategic Theme 4: Advance Contemporary Native Arts and Culture

### **4.1 Expand collaboration between the Museum, academic and student support programs**

Phillips, Lomahaftewa, Hanley, Wimmer and Well-Off-Man contributed to the Mellon Foundation funded strategic planning meeting for the proposed IAIA Research Center, facilitated by Kauffman & Associates Inc.

The following museum staff presented to Felipe Colon's museum studies class: Phillips regarding leadership and her role as the director; Well-Off-Man talked about the roles and responsibilities of an art museum curator; Reynolds spoke about the tasks of a museum preparator and exhibition coordinator; and Hanley presented her professional experience.

On May 17, Hanley organized the *Closing Exhibitions Reception #NoFILTER: IAIA 2019 BFA Exhibition + Dwayne Wilcox: Visual Language* and the IAIA MFA Creative Writing Graduate Department reading of IAIA MFA Creative Writing graduates including: Rebecca Johnson, Tony Pandola, Amy White (Anishinaabeg), and Wakaya Wells (Choctaw). Hanley continues the ongoing partnership with the IAIA Artist in Residence program, by featuring a *Brown Bag It at MoCNA: IAIA Artist-in-Residence* with Monique Sol Sonoquie (Chumash, Apache, Yaqui, Zapotec, Irish) as she discussed her art practice. Sonoquie is a basketweaver, documentary filmmaker, youth advocate, traditional food and medicine gatherer, and educator. Hanley participated in the *IAIA Student Talking Circles* program by organizing and making dinner on May 3rd.

### **4.2 Implement Museum Docent, Volunteer and Membership programs**

MoCNA graphic designer Wesaw and Well-Off-Man worked with volunteers and docents on a community-based art installation for the upcoming Reconciliation exhibition. Wesaw also designed the logo for the exhibition.

Hanley directs the Docent + Volunteer program by organizing and scheduling tours and volunteer opportunities. Recently she organized a tour of the School of American Research's Native art collection for docents and staff. As an example of Volunteering, Don Seeger (volunteer,) recently helped Dine/Native Hawaiian artist Heidi Brandow with finishing touches on her current MoCNA mural. We currently have a total of nine docents and seventeen volunteers. Additionally, she organized a tour of the NM Museum of Folk Art. Staff from NMMFA visited MoCNA and they in turn invited museum staff to tour their museum.

The public continues to be highly engaged with the museum, as evidenced through museum membership contributions. Private contributions via membership to the museum

were sustained by reviewing Raisers' Edge comparative membership statistics from this quarter in years FY2018 and FY2019 (February -May), it currently shows our retention rate of memberships at 99.64% in 2019 and 97.41% in 2018. Specific and comparative membership statistics in years FY2018 to FY2019 (February – May), show that we had 238 active memberships in 2018, and are currently at 286 active members in 2019 which is a 20% increase for this quarter. We are hopeful this number will increase as we move towards the end of May. The membership department was tasked with working through issues on Raisers' Edge (membership database) and have brought on a contractor to support keeping the database on track and accurate for both the museum and museum store, which is an ongoing process. A membership benefit at the Innovator level was recently changed. *Native Peoples magazine* is no longer in print and the museum researched its best options for a new magazine benefit. The museum is now offering *Native American Art Magazine* as part of its membership benefits. The magazine comes out six times a year with Innovator members already receiving their February/March issue.

#### **4.3 Advance scholarship and dialogue on indigenous arts and culture**

Phillips served on Yale Universities' Native Council and participated in a national conversation with other Native scholars, educators and administrators April 24 and 25, 2019 at Yale University. Funded by the Mellon Foundation, the discussion centered around providing guidance that will enable Yale's museums to: Cultivate respect for the authority of Native American communities in presenting their own arts, intellectual traditions, and histories; Ensure appropriate display, interpretation, collecting, and care of Native American art and material heritage in Yale collections; Develop goals for educational programs; and Initiate ongoing consultation structures or advisory committees.

Phillips wrote a 2,000 word essay about Suzan Shown Harjo for the New Mexico State Museum's magazine, *El Palacio* which will be published in the summer edition. The article highlights Harjo's contributions to the field of arts, culture and policy, as well as the *Suzan Shown Harjo Symposium* (working title) that will be held in Washington, D.C. September 20, 2019. Phillips is working directly with Suzan Shown Harjo to write the *Art and Activism: The Harjo Family Collection* donation publication fully funded by Ellen Boozer and Mike Daly. The book will be primarily written by Harjo and will tell stories of how she collected the works and their importance to the field. Phillips and Lomahaftewa will write a foreword and introduction.

Reynolds organized the museum's part in the National Museum of Women in the Arts's #5womenartists campaign and uploaded information on five female Native American artists to MoCNA's Instagram. National Museum of Women in the Arts' press release highlighted IAIA Museum of Contemporary Native Arts as part of their #5womenartists campaign. This campaign moved from raising awareness to inspiring action. The NMWA asked museums, galleries and other cultural institutions to publicly commit to actions that will help advance gender equity in the arts. MoCNA committed to: "Pledge to highlight more female artists in their group exhibitions, organize a solo exhibition featuring a female artist and acquire a new work by a female artist by the end of 2019." This is work we're already doing and will continue to do. MoCNA is one of more than 750 national and

international cultural institutions from six continents and 38 countries that participated in this initiative. Out of the 750 institutions who pledged, they list MoCNA, along with only 10 other great museums like the Tate, National Portrait Gallery and National Gallery of Ireland in their press release.

Phillips is working with the National Museum of the American Indian staff to organize the *Suzan Shown Harjo Symposium* (working title) which will be held in Washington, D.C., September 20, 2019. Phillips met with the director and staff of Amerind Museum (Tucson) to give advice regarding traveling exhibitions. Phillips visited and toured Crystal Bridges Museum, Bentonville, Arkansas.

Well-Off-Man met with Annelorre D. Robertson, Associate Curator, Museum of the Southwest, Midland, Texas to discuss potential collaborations between both museums. Robertson expressed interest in MoCNA's *Action/Abstraction Redefined* exhibition for 2020/2021, since the Museum of the Southwest wants to feature more contemporary Native American artists. Well-Off-Man attended the opening reception for *Visual Voices: Contemporary Chickasaw Art* at the Mississippi Art Museum in Jackson, MS and gave a gallery talk. She was one of the co-curators of the exhibition and also contributed to the exhibition catalog. Well-Off-Man was invited by Crystal Bridges Museum of American Art's new contemporary art venue The Momentary to recommend artists for their exhibition *State of the Art* exhibition.

Hanley organized the *Art and Aesthetics of Flies: A Seminar with Norman Maktima*. World class fisherman Maktima (San Felipe/Laguna/Hopi) demonstrated in the art and aesthetics of fly fish tying, in which Maktima discussed his practice and participants were guided through a creative process. This seminar was filled to capacity. Hanley organized *MoCNA Social Engagement Arts Residency* with Terrol Dew Johnson (Tohono O'odham) and Sonya Kelliher-Combs (Inupiaq and Athabascan) in Santa Fe in March of 2019 for ten days. The residency currently funded by the Andy Warhol Foundation for the Visual Arts will bring in two more residents in July of 2019. In conjunction with the residency, a public artist talk happened on March 20, in which Kelliher-Combs and Johnson discussed their practice and the residency at MoCNA. Both artists created projects connected to social engagement art which also included community workshops on basketmaking, salmon skin curing and pouch making. This residency was one of the most successful we have seen to date in terms of community engagement. More recently, *THE Magazine* published a feature on Southwest Creative Residencies that included the IAIA Museum of Contemporary Native Arts Residency in their April 2019 issue.

Lomahaftewa-Singer is co-curating with Ryan Flahive a collection's exhibit on printmaking at IAIA entitled *Experimental exPRESSIONs: Printmaking at IAIA, 1963-1980*. The exhibit includes the recent donation of prints by Nina Tubis Wooderson and will include excerpts by her father Seymour Tubis who wrote a manuscript of printmaking at IAIA from the time he taught up until his retirement in 1980. This exhibition will open in August 2019 in the Kieve Family Gallery.

#### **4.4 Grow the IAIA collection**

The following items were accepted by the Acquisitions Committee at their meeting on March 13, 2019:

- Donation: Stuart Hoff, Galveston, TX (Paperwork Pending)
  1. Francis Blackbear Bosin, *Snake and Quail*, ca. 1950s-1960s, gouache on paper
- Donation: David Bradley, Santa Fe, NM (Paperwork Pending)
  1. Rick Glazer Danay, *Indian Police Headdress*, 1999, aluminum hard hat with coins, BIA badge
  2. Barry Coffin, untitled, n.d., ceramic sculpture
- Donation: Charlene Maxx Stevens, Boulder, CO (Paperwork Pending)
  1. Charlene Maxx Stevens, *The Gatherers: Seven Sisters*, 2004, sculpture installation/seven baskets, mixed media

AIR Acquisitions (Art in Residence works funded by the Cargill Foundation). The following artists submitted proposals and are in discussion with Lomahaftewa-Singer for purchase:

1. Lillian Pitt: sculpture
2. Joe Feddersen: glass works and print
3. Ric Gendron, *Thick as a Brick*, 2019, acrylic on canvas

#### **Loans:**

- Loan Update: CANCELLED Heard Museum, Phoenix, AZ,
  1. Cannupa Luger, *We Have Agency XI*, 2018, sculpture, cat#TH-6
- Loan Update: 2019 LOAN ENDED, OBJECT RECEIVED Harwood Museum, Taos, NM, loan extension: October 2018 – February 2019
  1. Pop Chalee, Untitled, n.d., painting, cat#TA-155
- Loan Update: CANCELLED Southern Ute Cultural Center and Museum, Ignacio, CO, loan dates: January 2019 – May 2020
  1. Ed Wapp, *Make Me Dance Ivories*, 2003, moccasins, cat# SF-34
- Loan Update: IN PROCESS McMaster Museum of Art, Hamilton, Ontario, Canada, loan dates: August 2019-December 2019
  1. Fritz Scholder, *Grass Indian #4*, monotype, cat#MS-69
- Loan Request: IN PROCESS Winnipeg Art Gallery, Manitoba, Canada, loan dates: September 2019 – February 2020
  1. Charlene Maxx Stevens, *Last Supper*, installation work, cat#SE-94

#### **Other business**

The Collections physical inventory is underway. To date, all painting bins have been inventoried. IAIA students Austin Big Crow and Robyn Tsinnajinnie have agreed to remain working in the collections department through the summer to continue with the inventory. Expected completion of inventory is Spring 2020.

#### **4.5 Engage with indigenous communities world-wide**

Phillips and Well-Off-Man met with Beverly Morris to plan the upcoming Greenland trip, which is part of the Warhol Curatorial Research Fellowship. The grant supports the forthcoming exhibition *Exposure: Native Art and Political Ecology*, planned for 2021. The exhibition gives Indigenous artists in Greenland, Australia, Canada, and the United States

a voice to address the long-term effects of these man-made, hazardous disasters on Indigenous communities.

Hanley curated a new exhibition entitled, *Sámi Intervention/Dáidda Gážada* in the South Gallery which will run May – February 2020. Loosely translated, dáidda gážada in the Sámi language, means, “to make questions with art as a medium.” Through video and installation art, this exhibition creates a narrative of visual sovereignty and cultural and intellectual connections with contemporary Sámi, who are Indigenous peoples from parts of Norway, Sweden, and northern Finland. Indigenous histories and narratives are recorded, retold, characterized, re-imagined, and re-envisioned throughout time. Geographical, cultural, political and resilient forces inform indigenous knowledge and imagination in every part of the world including Scandinavia. Dáidda Gážada explores alternative futurities, the complex realities of Sámi/American Indian/First Nations identity, and the changing terms of Sámi art and political agency. The exhibition highlights the work of Sámi artists Carola Grahm (Sámi/Sweden), Joar Nango (Sámi/Northern Norway), and Elle-Máijá Tailfeathers (Blackfoot, Kainai First Nation (Blood Reserve)/Sámi/Northern Norway) in collaboration with local Diné artist Autumn Chacon. Additionally, an exhibit curated by Hanley, *Akunnittinni: A Kinngait Family Portrait* will be on display at the Portland Museum of Art, Oregon, July – December 2019 and *Desert ArtLAB: Ecologies of Resistance* is on display at the Museum of Northern Arizona, Flagstaff, AZ from April 27 – September 8, 2019.

#### **4.6 Strengthen the connection between the College, its Museum, and the larger Santa Fe community**

Co-curators Estevan Rael-Gálvez, Ph.D., Lomahaftewa, and Well-Off-Man continue to collaborate with Hispano and Pueblo artists on the exhibition *Reconciliation* (May 30 – February 16, 2020). The exhibition focuses on the healing process between New Mexico’s Pueblo and Hispano population in the aftermath of the controversial Santa Fe Entrada (cancelled in 2018.) One of the objectives of this exhibition is for artists, through their work, to join conversations around the transformation of the annual Fiesta de Santa Fe (Entrada). The exhibition promotes reconciliation, healing and transformation among Hispano and Pueblo communities.

Well-Off-Man met with Klinton Burgio-Ericson, Ph. D., Postdoctoral Fellow Museum Studies and Anthropology, University of New Mexico and gave a tour of *Art for a New Understanding - Native Perspectives: 1950s to Now* to his museum studies class. She also discussed MoCNA’s collaborations with Indigenous communities as part of the tour and class visit. Well-Off-Man gave an *Art for a New Understanding* exhibition tour to SAR’s docents (SAR previously invited MoCNA docents and staff to tour their collections) and to museum donors. Well-Off-Man gave a presentation on contemporary Native art history from the 1950s to present day to docents from the New Mexico Museum of Art and to the staff at the NM Museum of Folk Art.

Hanley was appointed to the Santa Fe Arts Commission and is the first Navajo to ever be chosen to the commission. Individuals are encouraged to apply and after review and approval, the Santa Fe Mayor and City Council appointed nine volunteer Commissioners that make up the Santa Fe Arts Commission.

Hanley has reviewed national art residency applications and creative grants with the following organizations: the Ucross Foundation, The Roswell Residency, The Vermont Studio Center / Harpo Foundation, and Vision Makers Media.

Hanley conceived and/or organized the following programs: The IAIA Creative Writing Department 2019 *IAIA Graduating Senior Creative Writing Reading: Scribo Ergo Sum* held on May 4. Graduating seniors Debbie Haddow, Damien Moore (Navajo), Chelsea Napper, and Matthew Robeck read from original works in poetry, fiction, and non-fiction. On April 18, an artist run workshop was held with artist and IAIA assistant professor, Brian Fleetwood in a remix of his jewelry workshop, in which the artist discussed his practice and participants were guided through a creative process of making an inspired brooch. This event was repeated due to its popularity. On March 9<sup>th</sup>, Hanley lead a workshop called, *Applying for Artist Residencies: Putting your Best Foot Forward* with the support of IAIA Continuing Education department. This adult education workshop gave an overview of residencies and provided practical tips to applications. It will be offered again in Fall of 2019. Hanley compiled women's names submitted by MoCNA staff for National Women's History Month announcement. The museum honors hundreds of contemporary Native and non-Native women artists, filmmakers, poets, writers, curators, art professionals, academics, and students who worked, exhibited, or presented at MoCNA in 2018. In partnership with Art Bridges funding and conjunction with the current exhibition, *Art for New Understanding*, Navajo/Laguna Pueblo Artist Steve Yazzie's customized a recumbent bicycle, which he calls a Driving and Painting Vehicle. Yazzie used this Driving and Painting Vehicle in a MoCNA organized workshop with IAIA painting students, Santa Fe art space, Axle Contemporary, and several local artists in late February for four days. The resulting works will be highlighted in an exhibition with Axle Contemporary, Santa Fe, NM in Summer of 2019 which is tentatively to be shown at MoCNA during Indian Market. The performance reflects how humankind often experiences the outdoors (from a perspective of a moving vehicle) and comments on the increased influence of technology and speed in contemporary life. The Driving and Painting Vehicle is currently on display in MoCNA's exhibition. In late February, *The Magazine's* first ever statewide open call for artists enlisted sole guest juror Hanley to review submissions for the inaugural Artists' Issue. Hanley reviewed over a hundred artists, selected twelve which were highlighted in the February – March issue and a group exhibition.

Strategic Theme 5: Expand Capacity as a 1994 Land Grant Institution

### **5.3 Provide programming to Native youth**

In collaboration with the Museum Store, Hanley organized the Store's public program, *The MoCNA Reader: Kids' Day at the Museum Store* on March 9. MoCNA's book club welcomed children (K-5) to the museum. The Museum Store highlighted Native children's book author Emmett "Shkeme" Garcia from the Pueblos of Tamaya (Santa Ana) and Walatowa (Jemez). This children's event included a reading from Garcia's *Sister Rabbit's Tricks*, a sing- a-long, book signing, snacks, and a 20% discount on all children's books in the museum store.

To: Dr. Robert Martin  
From: Carmen Henan  
Date: April 19, 2019  
Subj: Quarterly Board Report

## **Mission Objective 1: Improving Student Success**

### **A. Increase involvement of all IAIA stakeholders in student success**

#### Project 1: Create focus groups to address preventative topics within the IAIA community.

- The prevention program participated in this year's Student Success Summit on Feb. 14, 2019 and led a session focused on "Self-Love", a group activity related to community resiliency, self-reflection, and protective factors to decrease negative consequences of alcohol and drug use.
- March 2019: Prevention Program conducted the annual spring New Mexico Community Survey (NMCS) 2019 on campus with staff, students, faculty, and alumni members. As of April, 160 surveys were gathered, last year's count at 189. Events were held on campus throughout the month along with snack, drinks, and prizes that were given out to survey participants. The program gave away twelve \$25 gift cards for every 10 surveys completed. Results should be available by June 2019.
- April 2019: A suicide prevention focus group was conducted with students on campus. Five students participated in this first ever open discussion on suicide. The session lasted about an hour and was led by Toney Johnson, Program Coordinator. The prevention program is currently conducting a needs assessment on suicide on campus and a program strategy is being researched to implement on campus. A common narrative shared between students regarding suicide prevention was Peer and Mentor support on our campus for those who are dealing with this sensitive, yet important issue amongst our AI/AN communities. Most shared they would benefit from more available resources to share with friends, more peer training, and support from leaders (staff members, alumni) on campus to help those students who are at risk. This will be one of the fundamental premises of a suicide program: Peer Support and Training for all staff, students, and faculty members. A readiness/capacity report is still being assessed.

The project is now 100% complete as we head into the planning stages of the Strategic Prevention Framework (SPF) and we are currently examining specific goals, objectives, indicators, and activities to address Underage Drinking (UAD), Prescription Drug Misuse, and Suicide Prevention. The goal is to complete and turn in our program draft by May 2 and approval is anticipated to be done by end of June 2019. On approval, we will begin the 'Implementation' stages by the Fall 2019 semester. The program strategies will be shared with prevention program core team, administration, and other stakeholders on campus. We currently have 6 strategies drafted with focus on campus wide trainings, workshops, education sessions, and capacity building over the next year. We look forward to collaborating with all our partners on campus.

Other: The prevention currently has a program assistant position open and the goal is to hire a part-time assistant by end of May 31, 2019.

## **E. Develop student leadership skills**

Project 1: Resident Assistant (RA) Training in preventive informed care.

- No progress has been made during this quarter and this project in Resident Assistant (RA) training will continue in planning for the 2019 fall semester.

The project remains at 20% completed.

Other: The Associated Student Government began the election of officers for the 2019-2020 academic year. Voting is scheduled for April 22<sup>nd</sup> & 23<sup>rd</sup> and the candidates were able to introduce themselves and present their initiatives at a forum held in the cafeteria. The candidates running for office this year are:

- President: Bryson Meyers, Dal'Suhu Not Afraid, Shelley Patrick
- Vice President: T'cha Mi'iko Cosgrove, Darvin Descheny, Jacquelyn Yepa
- Secretary: Molly Sabori, Iona Stevens
- Treasurer: Nakesha Edwards, Erika Knecht
- PR Officer: Shantel Chee, Jazmin Novak

## **Mission Objective 3: Building College Community**

### **C. Implement a staff professional development plan**

Project 1: Staff professional development

The following is the professional training the Student Life staff has participated or attended during this quarter.

- Carmen Henan, Dean of Students:
  - OSAP Recipient Meeting and Training-Feb. 19-21, 2019
- Toney Johnson, Prevention Program Coordinator
  - OSAP Strategic Planning and Evidence-Based Practices Training-Feb. 15, Feb 27, 2019 (10 CE hours)
  - OSAP Recipient Meeting and Training-Feb. 19-21, 2019
  - LGBTQ 101 for Substance Abuse Prevention Specialists-Feb. 25, 2019 (6.6 CE hours)
  - Providing Meaning Engagement to Coalition Members-March 18, 2019 (6.6 CE hours)
  - Law Enforcement and Prevention-March 28, 2019 (6.6 CE hours)
  - Mental Health Intersection Workshop: Mental Health Disorders-March 29, 2019 (5 hours of Trauma-Informed Professional Development Education)
  - Killing Us Softly: Microaggression to Cortisol-April 3, 2019 (6.6 CE hours)
- Elisa Combs, Counselor
  - Historical Trauma training by Dr. Ruby Gibson – April 17-19, 2019

This project is 90% complete for this year.

**D. Bring students, faculty, and staff together in campus-centric activities.**

Project 1: Implement weekly or twice weekly community expressive arts group in the dorms or sub.

- Two (2) counseling/art therapy intern currently hosting different groups throughout semester with co-facilitation or supervision by Eliza Combs, IAIA Counselor.

This project is 25% complete.

**E. Promote health, wellness, and safety for all members of the campus community**

Project 1: Develop a deck of 78-108 cards sharing and documenting well-being practices.

- Facilitated the first workshop for Well Being Card Project on March 27th, a total of 4 cards were completed. A second workshop is scheduled for April 17<sup>th</sup> in the residential hall. The project will continue in the fall and with the summer bridge program students. The new goal for images is 30-40 images and the cards will be printed in-house initially.

The project is 25% complete.

Project 2: Create a monthly prevention newsletter

- The Prevention Program Newsletter for March focused on Spring Break Tips for staying safe and enjoying spring break. April's newsletter featured awareness on alcohol, sexually transmitted infections (STI), sexual assault, and National Public Health Week.

The project is 70% complete.

**F. Building respect, diversity, equity and inclusiveness**

Project 1: Provide one IAIA Community Brown Bag session per semester on respect, diversity, equity and inclusiveness.

- Stand Up 4 MMIW was held on March 28<sup>th</sup> from 9am-5pm on the Dance Circle to raise awareness for missing and murdered indigenous women. The event was co-sponsored by the IAIA Women's Society, ASG, and Student Life to show support for victims and their families.

The project is now 100% complete for this semester.

**C. Advance scholarship and dialogue on indigenous arts and culture**

Project 1: Develop two Artist RoundTable discussions per semester.

- The Student Activities Office hosted Native Rapper Nataani Means, a former IAIA student, performance followed by an artist round table with students immediately following the event.

The project is 50% completed.

### **Counseling Services Report**

<b>2019 Spring Semester Totals</b>		<b>By Counselor Mila (Intern)      Eliza</b>	
	<b>Different Students</b>		
Number of Different Clients Seen Individual Counseling	45	4 (2 also seeing Eliza)	43
Counseling sessions by hour	160	25	135
Number of Different Clients Seen in Groups	8	8	3 (also seen in Mila's group)
Outreach introductory Project by intern – Masks, Love is	30	30	Eliza assist
Clients dealing with trauma	47	11 (2 also seeing Eliza)	38
Clients dealing with suicidal ideation (disclosed)	15	2 (also seeing Eliza)	15
Substance Abuse Violation Referrals	1	0	1
Psychiatric hospitalizations	1	0	1
Mental Health ER visit	0	0	0
Other hospitalization visit	0	0	0
Clients assisted to get inpatient substance abuse treatment	0	0	0
Clients starting school being discharged from psychiatric hospitalization	0	0	0
Estimated hour spent with students in hospital (not included in counseling session hours)	2	0	2
Referrals to resources in Santa Fe	17	4 (2 also seeing Eliza)	16
Number of clients connected with Psychiatrist at IHS	2	0	2
Referrals to the ADA office for Accommodations	2	0	2

This chart shows the number of clients each counselor has worked with, the number of counseling sessions, as well as the number of clients seen in groups. This semester there was one counselor seeing students with one intern providing group sessions. The data on suicide ideation is being tracked for use with the prevention program's strategic planning and prevention efforts on suicide. The chart also provides data on the number of clients being hospitalized, referred for substance abuse violations, and those dealing with trauma.

Counseling activities during this quarter included the following:

- Collaboration with COSAP coalition team – Focus Groups, Team Meetings, Professional Support
- IAIA Counselor, Eliza Combs, participated in mentorship program, mentoring a student who wants to be Art Therapist.
- Ms. Combs joined the NM College Counseling Group headed by Dr. McIver at UNM.
- Supervise PhD Expressive Arts Therapy Intern, weekly supervision of clients and helping assist with learning and needs for practicum
- Weekly Expressive Arts Group – Hosted by Counseling Intern, 8 students attended last session
- Well Being Card Project Initiated – 4 artists submitted work
- The current counseling team on campus for students is comprised of the following staff with the hiring of a new counselor:

Frances Abeyta, MA, LMHC - Mental Health Counselor

*Santa Clara Pueblo/ Santo Domingo/ San Juan/ KhaPo Owinegeh/ Kewa/ Ohkay Owinegeh*

- IAIA's new counselor, Ms. Francis Abeyta, has over 15 years' experience working with Native communities in the educational and non-profit sector. Frances is a graduate of the Santa Fe Indian School and the University of New Mexico, where she received a BA in Psychology/ Sociology, and a MA in Mental Health Counseling.

Mila Anguluan, PhD- Expressive Arts/Counseling Intern  
Filipino-American

- Ms. Anguluan has a PhD in Expressive Arts Therapy from Lesley University. She is working on her mental health counseling license in New Mexico and is working as an Expressive Arts/Counseling Intern in Student Life this Spring 2019 Semester and will continue in Fall 2019 and hopes to support IAIA students. She has worked as a co-director at the Center for Babaylan Studies.

Eliza Combs, MA, LPCC, ATR - Mental Health Counselor & Expressive Arts Therapist

- Eliza Combs is of Irish, Scottish, English, French, German with a Master of Arts in Counseling and Art Therapy. She is an independently licensed professional clinical counselor (LPCC) and nationally registered art therapist (ATR). She is the Lead Counselor in the Counseling Services in Student Life. She has worked for 20 years in nonprofits, the last 5 as an expressive arts therapist with children, families and adults.

### **Housing Report**

- The housing department hired Joe Mirabal in the position of Residential and Conferences Coordinator in March. He comes with 19 years of experience in working with youth and their families in different capacities. He has worked in institutional settings, community settings, and residential settings. Mr. Mirabal will be responsible

for Resident Assistant training in serving the on-campus residents as well as assisting the housing needs for summer conferences attendees.

- On-campus housing numbers for 2019 spring semester as of April 18, 2019:

		RESIDENCE CENTER (154 Beds Max Capacity)	FAMILY HOUSING (24 Casitas)	TOTALS
Total Students		115	37	152
<ul style="list-style-type: none"> <li>Student Capacity Percentage</li> <li>[Number of Actual Students to Number of Max Beds]</li> </ul>		74.7%	N/A  (No Capacity Metric)	74.7%
<ul style="list-style-type: none"> <li>Room Usage Percentage</li> <li>[Number of Rooms/Casitas Occupied to Number of Total Rooms/Casitas]</li> </ul>		84.4%	87.5%	85.9%
<b>HOUSING WITHDRAWALS</b>				
Total Program Suspension		1	0	1
Student Housing Suspension		5	0	5
Moved Off-Campus – Dropped Below Min. Hours		0	0	0
Semester Withdrawal		0	0	0
On-Campus Move-out Totals		6	0	6

A summary of the above chart shows the percentage of students residing on campus in both the residence hall and family housing casitas. The room usage is the percentage of rooms being occupied by residents, some have single rooms, so more rooms are being occupied. The second chart shows the number of residents who have moved off campus for various reasons.

### **Student Activities Report:**

- February's Community Gathering, scheduled for February 14, 2019 was the Annual Student Success Summit hosted by the Student Success Center. The March Community Gathering celebrated the awards won by IAIA students at the 2019 AIHEC Student Conference in Billings, MT.
- The Student Activities Coordinator, Nocona Burgess, and two IAIA students, LeOreal Wall and Marissa Irizzary, will be traveling to New York City, NY to sell student artwork at the American Indian College Fund's (AICF) Annual Flame of Hope Gala on April 30, 2019.
- IAIA sent a delegation of 18 students and 4 staff to the 2019 AIHEC Student Conference in Billings, MT during March 16-19, 2019. Travel days were March 15-20<sup>th</sup> and the group travel by charter bus overnight for 16 hours. This year a total of 32 awards were won by IAIA students, they were:

IAIA Hand Game Team: 1<sup>st</sup> Place and undefeated  
Michael Begay (captain), Golga Oscar, Jade Wool, Shantel Chee, Marissa Irizarry, Lissette Irizarry, Juliana Browneyes, and Bryson Meyers

IAIA Knowledge Bowl: 2<sup>nd</sup> Place  
Caleigh Benally (captain), Tuesday Harper, Lyla Begay, Kiera Fox, and Marissa Irizarry

IAIA Women's Archery: 3<sup>rd</sup> Place  
Marquita Robles (captain), Jade Wool, Caleigh Benally, and Kiera Fox

Archery/Women's Top Shooter: Marquita Robles

#### Art Competition

Best of Show: James Black, "Mahuys Power"  
Leather: 1<sup>st</sup> Golga Oscar  
Quilt: 1<sup>st</sup> Tina Sparks  
Dimensional: 3<sup>rd</sup> Dal'Suhu Not-Afraid  
Drawing: 1<sup>st</sup> Marquita Robles  
Painting: 2<sup>nd</sup> Sun (Hounsoun Youn), 3<sup>rd</sup> James Black  
Photography: 1<sup>st</sup> Jaida Gray Eagle  
Jewelry: 1<sup>st</sup> Alex Lewis  
Mixed Media: 1<sup>st</sup> James Black, 2<sup>nd</sup> Mikayla Patton  
Sculpture: 1<sup>st</sup> Kelly Frye, 2<sup>nd</sup> Charles Her Many Horses, 3<sup>rd</sup> Alex Lewis  
Ceramics/Pottery: 1<sup>st</sup> Jacob Thomas Frye, 2<sup>nd</sup> Sun (Hounsoun Youn)  
Digital Design/Digital Art: 1<sup>st</sup> Bryson Meyers, 2<sup>nd</sup> Darwin Descheny

Fashion Show: 1<sup>st</sup> Bryson Myers (College Theme)  
1<sup>st</sup> Golga Oscar (Missing and Murdered Indigenous Women Theme)

Film: Director's Award: Simone by Leroy Grafe  
Best Cinematography: Lightning Boy by Michael Robert Lupe Begay  
Best Special Effects: Lightning Boy by Michael Robert Lupe Begay  
Best Lead Role: Nalu Gruschkus (Simone)

Traditional Plants : 2<sup>nd</sup> Marissa Irizarry

Poetry: 3<sup>rd</sup> Chelsea Neighbor; 1<sup>st</sup> Vivian Carroll

2019-2020 AIHEC Student Congress: Bryson Meyers, Southwest Representative  
Caleigh Benally, Sergeant of Arms