



Photo: Jason Ordaz

Institute of American Indian and Alaska Native Culture and Arts Development



Board of Trustees Meeting
February 22, 2019

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**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

BOARD OF TRUSTEES MEETING

FEBRUARY 2019

Travel Day: Thursday February 21, 2019

Friday, February 22, 2019

9:00 a.m. – 4:00 p.m. MST

**COMMITTEE MEETINGS
LKN Welcome Center Boardroom**

Institutional Advancement Committee Brenda Kingery, Chair
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9:00 a.m. – 10:00 a.m.

Location: LKN Welcome Center Boardroom

- I. IAIA Alumni
- II. IAIA Foundation
 - Fundraising Initiatives
 - Alumni Relations
 - Resolution 2019 – 005 FY 2019 Memorandum of Understanding
- III. 2019 Gala Planning

Academic Affairs Committee Dr. Deborah Goodman, Chair
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10:00 a.m. – 11:00 a.m.

Location: LKN Welcome Center Boardroom

- I. Academic Division
 - Resolution 2019 - 006 Faculty Emeritus Recognition – Evelina Zuni Lucero
 - Resolution 2019 - 007 Faculty Emeritus Recognition – Stephen Wall
- II. Enrollment Management
 - Spring 2019 Enrollment Report
- III. Student Life Division
- IV. Honorary Doctorate Nominating Committee Recommendation
 - Resolution 2019 - 001 Honorary Doctorate Recipient
 - Resolution 2019 - 008 Honorary Doctorate Recipient
- V. Plan'22
 - Resolution 2019 - 004 Plan '22

Audit Committee	10:00 a.m. – 11:00 a.m.
Bidtah Becker, Chair	Location: LKN Welcome Center Room 209B

- I. Audit Committee Pre-presentation meeting
 - Resolution 2019 – 003 FY 2018 Audit Acceptance

Museum Committee	11:00 a.m. – 12:00 p.m.
Beverley Morris, Chair	Location: LKN Welcome Center Boardroom

- I. Museum Update

Lunch CLE Commons with Faculty	12:00 p.m. – 1:00 p.m.
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Finance Committee	1:00 p.m. – 2:00 p.m.
JoAnn Balzer, Chair	Location: LKN Welcome Center Boardroom

- I. Budget to Actuals – year to date
- II. Gift Acceptance Resolution
 - Resolution 2019 - 002 First Quarter Gift Acceptance Resolution
- III. Museum Shop and Bookstore
- IV. Human Resources
- V. Facilities

Board of Trustees Training	2:00 p.m. – 3:00 p.m.
Larry Mirabal, CFO	Location: LKN Welcome Center Boardroom

Board Dinner	6:30 p.m. – 8:00 p.m.
The Shed – 113 ½ East Palace	

Saturday, February 23, 2019
GENERAL SESSION
IAIA Board of Trustees
Lloyd Kiva New Welcome Center Boardroom
10:00 am – 12:00 pm

- I. Call to order – Loren Kieve, Chair
- II. Invocation
- III. Determination of a Quorum
- IV. Approval of the agenda
- V. Approval of minutes – November 2018
- VI. President's Report
- VII. ASG President's Report
- VIII. Academic Affairs – Dr. Deborah Goodman, Chair
 - Resolution 2019 - 006 Faculty Emeritus Recognition – Evelina Zuni Lucero
 - Resolution 2019 - 007 Faculty Emeritus Recognition – Stephen Wall
 - Honorary Doctorate Nominating Committee Recommendation
 - Resolution FY 2019-001 – Honorary Doctorate Recipient
 - Resolution FY 2019-008 – Honorary Doctorate Recipient
 - Plan '22
 - Resolution FY 2019-004 - Plan' 22
- IX. Institutional Advancement Committee – Brenda Kingery, Chair
 - Resolution 2019 – 005 - Memorandum of Understanding
- X. Museum Committee – Beverly Morris, Chair
- XI. Finance Committee – JoAnn Balzer, Chair
 - Gift Acceptance Resolution
 - Resolution FY 2019 – 002 - First Quarter Gift Acceptance Resolution
- XII. Audit Committee – Bidtah Becker, Chair
 - Audit Presentation-Jaramillo Accounting Group
 - Resolution FY 2019-003 – FY 2018 Audit Acceptance
- XIII. New Board Business
- XIV. Executive Session (if necessary)
- XV. Adjourn

Travel Day: Saturday, February 23, 2019 (late afternoon) or Sunday, February 24, 2019
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IAIA Board of Trustees 2019 Schedule of Meetings

February 22, 2019	Friday	Committee Meetings	9:00 p.m. – 4:00 p.m.
February 23, 2019	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Thursday, February 21st and Saturday, February 23rd (late afternoon) or Sunday, February 24th*

May 16, 2019	Thursday	Committee Meetings	10:00 a.m. – 4:00 p.m.
May 17, 2019	Friday	Committee Meetings	9:00 a.m. – 10:30 p.m.
May 17, 2019	Friday	General Session	10:30 a.m. – 3:30 p.m.
May 18, 2019	Saturday	Commencement	11:00 a.m. – 1:00 p.m.

**Travel Days: Wednesday, May 15th and Saturday, May 18th (late afternoon) or Sunday, May 19th*

August 14, 2019	Wednesday	IAIA Gala	5:30 p.m. – 9:00 p.m.
August 15, 2019	Thursday	Board Retreat/General Session	9:00 a.m. – 4:00 p.m.
August 17-18, 2019	Sat/Sun	Indian Market	

**Travel Days: Tuesday, August 13th or Wednesday, August 14th and Friday, August 16th*

November 7, 2019	Thursday	Open House	3:00 p.m. – 6:00 p.m.
November 8, 2019	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
November 9, 2019	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Wednesday, November 6th or Thursday, November 7th and Saturday, November 9th (afternoon) or Sunday, November 10th*

IAIA Board of Trustees Committees and Liaisons

February 2019

Executive Committee Dr. Robert Martin, President Loren Kieve, Chair Brenda Kingery, Vice Chair JoAnn Balzer, Treasurer Debby Goodman, Secretary Andrea Sanders, Member at Large	Academic Affairs Committee Char Teters, Dean Debby Goodman, Chair Ann Marie Downes Princess Johnson Brenda Kingery Larry Rogers Matt Snipp Littlebear Sanchez, ASG President
Finance Committee Lawrence Mirabal, CFO JoAnn Balzer, Chair Ann Marie Downes Charlie Galbraith Debby Goodman	Institutional Advancement Committee Judith Pepper, Director Brenda Kingery, Chair JoAnn Balzer Barbara Ells Charlie Galbraith Beverly Morris
Museum Committee Patsy Phillips, Director Beverly Morris, Chair Bidtah Becker Barbara Ells Charlie Galbraith Princess Johnson Larry Roberts Andrea Sanders Matt Snipp Littlebear Sanchez, ASG President	Audit Committee Lawrence Mirabal, CFO Bidtah Becker, Chair Barbara Ells Charlie Galbraith
Accreditation Liaisons Bill Sayre, Director, Office of Institutional Research Ann Marie Downes, Chair Debby Goodman Barbara Ells Andrea Sanders Matt Snipp	President Martin's Annual Evaluation Loren Kieve, Board Chair Larry Roberts, Chair Debby Goodman Ann Marie Downes Beverly Morris
Gala Board Liaisons Judith Pepper, Director, Institutional Advancement Chee Brossy, Alumni and Constituent Relations Manager IAIA Alumni Association President JoAnn Balzer Barbara Ells Beverly Morris	Honorary Doctorate Board Representatives Dr. Robert Martin, President Charlie Galbraith Andrea Sanders Larry Roberts Foundation Board Liaisons Judith Pepper, Director, Institutional Advancement Barbara Ells Beverly Morris

2018 - 2019 BOARD GOALS

1. Participation and approval of the strategic plan.
 - Planning process should include the Board and all IAIA community stakeholders.
2. Continue our interaction and dialogue with the Foundation Board.
 - The Board agreed to invite the Foundation Board to attend regularly scheduled Board meetings. The Foundation Board will also invite the Board members or liaisons to the Foundation meetings.
3. Continue interaction with students including an annual Trustee/Student forum.
 - Continue to have students engage with Trustees at forums and donors, in addition to events.
4. Be available as needed and as appropriate for advancement and outreach efforts.
 - Build more relationships with alumni
 - Seek support from other potential donors.
 - Providing timely thank-you notes.
 - Grow enrollment and update facilities.
5. Support efforts to build our national visibility and outreach.
 - More traveling exhibits nationally and internationally.
 - Marketing of IAIA and more visibility in Indian Market.
 - Advertise IAIA in the Albuquerque and Santa Fe Airports.
6. How do we support the Office of Institutional Advancement? Regular updates and discussions at each meeting.
 - Part of the strategic planning process is to determine IAIA's specific needs.
7. Continue with Board training opportunities.
 - Identify other Board training opportunities.
8. Review Board goals at every meeting.

INSTITUTE OF AMERICAN INDIAN ARTS

GENERAL SESSION MEETING MINUTES

Saturday, November 10, 2018

LKN Welcome Center Board Room

Board Members:	Loren Kieve, Chair Dr. Deborah Goodman Brenda Kingery Littlebear Sanchez Ann Marie Downes (call-in)	Dr. Robert Martin Beverly Morris Lawrence Roberts Andrea Sanders (call-in)	Dr. Matthew Snipp JoAnn Balzer Barbara Ells Bidtah Becker (call-in)
Absent:	Princess Johnson	Charles Galbraith	
Staff:	Angie Brown Dean Charlene Teters Dean Carmen Henan Eric Davis	Dr. William Sayre Judith Pepper Patsy Phillips	Patsy Philips Larry Mirabal Charlene Carr
Guests:	Dr. Susan Murphy	Michael Begay	

I. Call to Order

Loren Kieve, Chair, called the meeting to order at 9:00 AM MST.

II. Invocation

Dr. Deborah Goodman provided the invocation.

III. Determination of a Quorum

Loren Kieve determined that a quorum was present.

IV. Approval of the agenda

Loren Kieve approved the agenda.

V. Approval of minutes

A motion to approve the minutes of the November 2018 meeting was made by Brenda Kingery and seconded by Barbara Ells. The vote was unanimous. Motion carried.

VI. **President's Report**

Dr. Martin asked if Board members had any questions regarding his report and there were none.

Loren Kieve requested to include a list of the board committees as part of the board packet and to omit the work plans from the board report.

Dr. Martin reported that the General Obligation Bond D for Higher Education passed. IAIA will receive \$800,000.00 to complete the renovation of the Academic Building to include completing the replacement of the evaporative coolers with air conditioners as well as ADA accessibility to classrooms and to buildings

Dr. Martin requested that Eric Davis, Director, Marketing and Communications, elaborate on IAIA's collaboration with Soul of Nations. Mr. Davis shared that IAIA is collaborating with the Soul of Nations on a Digital Natives project connecting Native American students and Belgian migrant students in an international art-making exchange. Three Belgian students will be traveling to the US for the first portion of the exchange from November 2-15, 2018, and three IAIA students will be traveling to Brussels, Belgium, from May 17-30, 2019.

Dr. Martin introduced Michael Begay, IAIA student participant in the Soul of Nations digital project. Michael shared the digital video collaboration created by the group. The video bridges the digital gap that exists among Native American and Belgian migrant communities and expand on notions of displacement and cultural identity.

The video will be in two public exhibitions. The first exhibition will be in Washington, DC, U.S. Senate Building, November 2018 and the second will be in Brussels, Belgium at BOZAR — Center for Fine Arts, May 2019.

Charlene Carr, Director, Land Grants Programs, reported that this summer, students participated in a hands-on instruction coordinated by the Land Grant staff along with Karen Gomez, Internship and Career Director. The program was off to a good start and continues to take steps in incorporating life-skills, leadership training, and cultural awareness.

The Land Grant Program is working on the Master Gardner's Program and plans to have it implemented by spring. There continues to be strong participation in Land Grant activities with over 450 participants.

VII. Plan 22 Discussion

Dr. Martin introduced Dr. Susan Murphy, Consultant, who made a short presentation on the creation and progress of the next iteration of IAIA's strategic plan - Plan '22. Dr. Sayre shared the mission objectives and institutional priorities for the draft plan. The Board reviewed the plan and were asked to identify the most important institutional priorities under each of the five mission objectives.

Anita Gavin, the Assistant Director of Institutional Research, and Jessie Morris, Contractor, conducted focus group with the trustees. A focus group session has been conducted with students and the Foundation Board. Faculty and staff will be scheduled in the future. An on-line survey link has been distributed to faculty, staff, and students to allow stakeholders to provide input during the process.

The Planning Council will review the information, identify the priorities and forward to Cabinet. The Plan'22 document will be sent to Board for additional input and review prior to the February meeting.

VIII. ASG President's Report

Littlebear Sanchez, President, Associated Student Government, reported that the ASG office is moving to a new location within the Student Union. They are in the process of planning events to create a sense of family among IAIA students, faculty, and staff.

IX. Institutional Advancement Committee – Brenda Kingery, Chair

The committee brought forward two resolutions for consideration.

JoAnn Balzer moved to accept (the attached) **Resolution 2018 - 011 FY'2018 – Modification to Gift Acceptance Policy**: Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and approves the Gift Acceptance Policy addendum.

Second: Beverly Morris

Outcome: Passed by unanimous vocal approval

Loren Kieve moved to accept (the attached) **Resolution 2018 - 013 FY'2018 – Revised Memorandum of Understanding between the Board of Trustees and IAIA Foundation:** Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development adopts the revised Memorandum of Understanding with the IAIA Foundation.

Second: Beverley Morris

Outcome: Passed by unanimous vocal approval

X. **Finance Committee** - JoAnn Balzer, Chair

The committee brought forward two resolutions for consideration.

Beverly Morris moved to accept (the attached) **Resolution 2018 - 012 FY'2018 – Fourth Quarter Gift Acceptance.**

President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from March 1, 2018 through September 30, 2018, which are listed below:

FY2018 End of Year (March 1 – September 30, 2018)

Gifts of \$ 907,637

\$ 520,397 Scholarships & Endowments;

\$ 29,843 General Donations & Museum Memberships;

\$ 357,396 Grant Proceeds and Temporarily Restricted Gifts

Second: Dr. Deborah Goodman

Outcome: Passed by unanimous vocal approval

Before considering Resolution 2018 - 014 FY'2019 – Santa Fe Institute (SFI) Alcohol Exception, Dr. Martin expressed a concern that the language be revised to reflect that students would not reside in the designated residential center areas in which alcohol will be consumed.

JoAnn Balzer moved to accept (the attached) **Resolution 2018 - 014 FY'2019 – SFI Alcohol Exception:** Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and Conference Services Director and will allow this singular exception to the alcohol prohibition on campus, for the purpose of accommodating the college's partners at SFI.

Second: Beverley Morris

Outcome: Passed by unanimous vocal approval

XI. **Museum Committee** - Beverly Morris, Chair

There were no questions for Patsy Phillips on the Museum's report.

XII. **Audit Committee** – Bidtah Becker, Chair

Larry Mirabel shared that IAIA is going retain JAG for the FY' 18 audits, which will begin in December followed by an Audit Presentation during the February Board Meeting.

XIII. **Academic Affairs** – Dr. Deborah Goodman, Chair

There were no questions for Dean Charlene Teters on the Academic Affairs report. Loren Kieve inquired if the faculty would be open to discussions with the Board during a lunch session. Dean Teters shared that the faculty would feel very comfortable sharing their needs and frustrations and/or desires with the Board. Dr. Martin reported that the Trustees have been meeting annually with the Faculty Council for the past several years.

There were no questions for Dean Carmen Henan on the Student Life report. Dean Henan shared that this semester there will be sweat lodges for both men and women. They also will be having two Native American Church Ceremonies. They are coordinating round table discussions with students and Artists.

XIV. **New Board Business**

There was no new Board business.

XV. **Executive Session**

The Board went into Executive Session at 12:17 PM and came out at 12:22 PM AM

XVI. **Adjourn**

Dr. Deborah Goodman made a motion to adjourn the General Session at 12:32 PM. Larry Roberts seconded the motion. It was passed by unanimous vocal approval.

INSTITUTE OF AMERICAN INDIAN ARTS

FINANCE COMMITTEE MEETING MINUTES

Friday, November 9, 2018
LKN Welcome Center Board Room

Board Members: Loren Kieve Dr. Robert Martin Dr. Matthew Snipp
Dr. Deborah Goodman* Beverly Morris JoAnn Balzer, Chair
Brenda Kingery Lawrence Roberts* Barbara Ells
Littlebear Sanchez

Absent: Ann Marie Downes* Charles Galbraith*

Staff: Angie Brown Dr. William Sayre Larry Mirabal
Todd Spilman Peter Romero Collin Fraser

**Committee Members*

Call to Order: JoAnn Balzer, Chair, at 9:00 am MST.

I. Budget to Actuals

JoAnn Balzer, Committee Chair, introduced CFO Larry Mirabal who made the following points:

- The financial report as of 8/31/2018 shows about 8% of the fiscal year remaining.
- Departments are tracking about 4% under budget.
- IAIA finished the fiscal year with a balanced budget and maintained it through the end of the fiscal year and hit the reserve allocation of \$507,000.
- The transfer of the \$507,000 to the final FY'19 budget will bring reserves to just over two and one-half million dollars.
- IAIA achieved over 114% of the projected non-appropriation revenue.
- The college's non-appropriation revenue is up \$400,000 compared to this time last year.
- Revenue and expenditures continue to look healthy at slightly over three and one-half million.
- Advancement's revenues are slightly down by \$11,000 or 4% from this time last year.
- The museum shop's gross sales are up 13% from this point last year with a profit of \$38,000.

- Overall, the museum is \$26,000 ahead of this time last year.
- The bookstore is up 12% from last year and continues to experience an increase in sales.
- Conference services revenue is up due to the SFI summer conference netting \$116,000.
- IAIA is working to partner with Santo Domingo as another health care clinic option for students.
- IAIA is partnering with Presbyterian Medical Services (PMS) and Children, Youth and Families Department (CYFD) to open a daycare facility on campus. IAIA students will have priority for day care spots, and those not taken by our students will be filled by the children of PMS employees.

Larry Mirabal shared that SFI has not signed for their summer '19 conference with IAIA and Dr. Martin acknowledged one reason was because IAIA is an alcohol-free campus. Discussion centered on the SFI Alcohol Exception Resolution 2018 - 014. The resolution will allow an exception for the SFI group. The Board agreed on the reason for the resolution with one technical change. The resolution will be considered during the Board of Trustees General Session Meeting.

II. Human Resources

Todd Spilman, Director, Human Resources, reported the following:

- The employee health insurance plan negotiation process for 2019 was completed and IAIA has renewed with CIGNA.
- The health insurance rate has increased for individual employees by \$2.00 per month.
- HR has transitioned to a new payroll provider, which will allow employees to enroll in healthcare benefits on-line.
- The wellness program is still on-going and currently running a flu shot and preventative care maintenance campaign.
- Moe Ortega, Security Supervisor has resigned. Sam Sena, a retired State Police Officer, has transitioned into the position.
- Ed Zimmerman, Maintenance technician, has resigned; this position will be posted.

III. Facilities

Peter Romero, Director, Facilities, stated:

- Advanced Placement New Mexico will return to IAIA after a two-year absence for their conference.

- Facilities received 904 work orders since the beginning of 01/01/2018.
- The Performing Arts and Fitness Center held an amateur boxing event in the spring with over 400 people in attendance.

IV. Bookstore/Museum Shop

Collin Frasier, Assistant Manager, Bookstore/Museum Shop, reported that sales and revenue are up for both the book store and museum shop. This holiday season the museum will have a gift-wrapping station. The bookstore is raising their profile with the e-campus book rental program to provide better customer service to students and faculty.

The committee adjourned at 9:30 AM.

INSTITUTE OF AMERICAN INDIAN ARTS
INSTITUTIONAL ADVANCEMENT COMMITTEE
MEETING MINUTES

Friday, November 9, 2018
LKN Welcome Center Board Room

Board Members:	Loren Kieve	Dr. Robert Martin	Dr. Matthew Snipp*
	Dr. Deborah Goodman	Beverly Morris*	JoAnn Balzer*
	Brenda Kingery, Chair	Lawrence Roberts	Barbara Ells*
	Littlebear Sanchez		

Absent: Charles Galbraith*

Staff:	Angie Brown	Dr. William Sayre	Judith Pepper
*	Eileen Berry	James Rutherford	Heidi Brandow

**Committee Members*

Call to Order: Brenda Kingery, Chair, at 10:45 am MST.

I. 2018 Gala Update

Judith Pepper, Director, Institutional Advancement, shared the 2018 Gala report.

- Final revenues for the Gala were \$383,618 and expenses were \$81,000, with \$303,000 raised from the dinner for scholarships.
- IAIA revenues exceeded projections by 33%

II. Planning Study

Judith Pepper presented the Transformational Philanthropy funding objectives:

- The presentation outlined a campaign goal of ten million with an initial year funding goal of three million, as prepared by Dini Spheris.
- Proposed to engage Dini Spheris for eight months and bring in additional staff to monitor and track costs. Additional projected budget costs are \$237,600.
- Since funding objectives have not been identified, the information presented will be used as a preliminary planning template.
- Priorities and objectives will be determined during the strategic planning and campus master planning processes.

III. IAIA Alumni

Judith Pepper introduced Heidi Brandow, President of the Alumni Council and IAIA Retention Specialist who reported that the council is exploring the establishing of an alumni scholarship and increasing involvement of alumni activities.

Chee Brossy shared the following Alumni activities:

- Over 70+ Alumni and 20 guests attended the Alumni Luncheon held on August 17, 2018, at the IAIA Museum of Contemporary Native Arts. The Alumni in Leadership Panel at the luncheon included: Deleana OtherBull '06 (Crow) Executive Director, Coalition to Stop Violence Against Native Women; Karl Duncan '09 (San Carlos Apache) Executive Director, Poeh Cultural Center; and Melvin Sarracino '09 (Laguna Pueblo) Museum Specialist, Haak'u Museum at the Pueblo of Acoma.
- Booths for the Holiday Market sold-out within eight days.
- The 2018 Fall/Winter Alumni Magazine was sent to 2,100 alumni with 70 alumni featured.

IV. IAIA Foundation

Judith Pepper reported that the foundation is changing its focus in communicating with donors, focusing more on e-blasts and online giving and scholarships

Eileen Berry, Associate Director, Institutional Advancement, shared that Advancement is working to be more transparent in communicating information regarding scholarships awarded to students. They will publish a list of all scholarships, including language for donors encouraging them to make additional contributions toward existing scholarships or establishing their own scholarships. Personal stories of the scholarship recipients and lead donors will be posted on the website. The goal is to cultivate relationships and share videos featuring students and alumni encouraging to pay it forward by donating for scholarships.

V. Modification to Gift Acceptance Policy Resolution

Judith Pepper shared the following modifications to the Gift Acceptance policy:

- The first is signage considerations. If a donor pledges a large amount, at least 50% of that pledge for a named gift must be paid before visual recognition can be installed.
- The second is the pledge payout period. The normal pledge period for gifts for endowed scholarships and major gifts are usually one to three years. The Board can make exceptions for an additional period, not to exceed five years.

VI. Revised Memorandum of Understanding Resolution

The Board reviewed the edits for the MOU with Foundation; Judith Pepper will submit it to the Foundation Board for their final review and approval.

The committee adjourned 12:00 PM

INSTITUTE OF AMERICAN INDIAN ARTS

MUSEUM COMMITTEE MEETING MINUTES

Friday, November 9, 2018
LKN Welcome Center Board Room

Board Members:	Loren Kieve Dr. Deborah Goodman Brenda Kingery Littlebear Sanchez	Dr. Robert Martin Beverly Morris, Chair Lawrence Roberts* Andrea Sanders (call-in)*	Dr. Matthew Snipp* JoAnn Balzer Barbara Ells*
Absent:	Bidtah Becker*	Princess Johnson*	Charles Galbraith*
Staff:	Angie Brown Manuela Well-Off-M	Dr. William Sayre Andrea Hanley	Patsy Philips Collin Fraser

**Committee Members*

Call to Order: Beverley Morris, Chair, at 1:15 pm MST.

I. Museum Update

Beverley Morris, Chair, introduced Pasty Phillips, Museum Director, to provide the museum updates.

- The National Museum of the American Indian (NMAI) and the IAIA Museum of Contemporary Native Arts (MoCNA) are co-sponsoring the Suzan Shown Harjo Symposium on September 20, 2019 at the National Mall in Washington, DC.
- Andrea Handley is working with thirteen volunteers who are going through the orientation for the Docent program. Upon completion of the program they will conduct tours and volunteer their services to the museum.
- Manuela Well-Off-Man has completed and submitted the five core documents required for the museum's accreditation, which will go to the American Alliance of Museums (AAM) staff for evaluation. The final review will be published in February 2020. The goal of accreditation is to increase the museum's credibility and value to funders, policy makers, insurers, community and peers.
- The Akunnittinni: A Kinngait Family Portrait and the Desert ArtLAB are two exhibitions currently traveling to other major museums. The exhibitions originated in the museum's south gallery and will available in January 2019.

The committee adjourned at 2:10 pm.

INSTITUTE OF AMERICAN INDIAN ARTS

ACADEMIC AFFAIRS MEETING MINUTES

Friday, November 9, 2018
LKN Welcome Center Board Room

Board Members:	Loren Kieve	Dr. Robert Martin	Dr. Matthew Snipp*
	Dr. Deborah Goodman, Chair	Beverly Morris	JoAnn Balzer
	Brenda Kingery*	Lawrence Roberts*	Barbara Ells
	Littlebear Sanchez	Andrea Sanders	

Absent:	Ann Marie Downes*	Princess Johnson*
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Staff:	Angie Brown	Dr. William Sayre	Patsy Philips
	Dean Charlene Teters	Andrea Hanley	Collin Fraser
	Dean Carmen Henan	Nena Martinez- Anaya	Jennifer Love
	Dr. Jessie Ryker-Crawford		

**Committee Members*

Call to Order: Dr. Deborah Goodman, Chair, at 2:30 PM MST.

I. Academic Division

Dr. Goodman introduced Dean Charlene Teters to provide a summary of her report.

- The Achieving the Dream (ATD) Core Team is now co-chaired by Jennifer Love and Dr. Jessie Ryker -Crawford. ATD had a successful Art Rush with 72 pieces entered from students, faculty, staff and children. The Pathways: Completing the Circle (ATD) council meets regularly to formulate ideas with the entire community to discuss and gather information and opinions about student success, with the goal of improving campus services and programs.

II. Enrollment Management

Dr. Goodman, introduced Nena Martinez Anaya, Chief Enrollment and Retention Officer, for an overview of enrollment:

- There was a 1.08% decrease in on-campus enrollment and 4% decrease in headcount and FTE.
- Twenty-five students are enrolled in the On-line business program.

- High school students will be invited to shadow graduating IAIA students as part of a pilot program to experience classroom and college campus life at IAIA.
- Seven on-the-spot scholarships were awarded to students during open house.
- IAIA has signed a dual credit program agreement with Santa Fe Public Schools.
- IAIA has been approved to offer admission to J1(international exchange) students.
- Office space in the Student Success Center will be dedicated to Veteran students.
- Seventeen mentees and mentors from Alumni, the Foundation Board, staff and faculty members have volunteered for the Mentorship Program.

III. Student Life Division

Dr. Goodman, introduced Dean Carmen Henan to present her report. Dean Henan highlighted the following initiatives:

- Tony Johnson, Alcohol and Substance Abuse Prevention Specialist, is are working on a campaign to prevent domestic violence and bullying. The team will begin by conducting surveys on underage drinking and opioid abuse on campus. They will be educating the community through focus groups, orientation and presentations.
- The Housing Director and Human Resources Director will attend the Association of Title IX, administrators for investigator training.

The committee adjourned at 3:10pm

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 – 001

February 23, 2019

Whereas, the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approved a policy to award the Honorary Doctorate degree as a mechanism to recognize individuals who have made significant contributions to American Indian art, the understanding of American Indian culture, or the Institute of American Indian Arts; and

Whereas, Roxanne Swentzell is a highly accomplished artist who through her work is able to demonstrate an astounding universality, speaking to people of all cultures; and

Whereas, Roxanne Swentzell is an IAIA alumna who gave her first art show in the school's museum. She continues to support the Institute through her teaching and contributions of art work; and

Whereas, Roxanne Swentzell is the Co-Founder and President of the nonprofit Flowering Tree Permaculture Institute. The Flowering Tree Institute provides lessons on different techniques and methods for healthy living; and

Whereas, the IAIA Honorary Degree Nominating Committee acknowledges her significant contributions and recommends Roxanne Swentzell as a recipient of the honorary doctorate award in 2019; therefore


Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the nomination of Roxanne Swentzell to receive the Honorary Doctorate Degree of Humanities at the May 18, 2019, IAIA commencement ceremonies.

Offered by: Deborah Goodman

Seconded by: Brenda Kingery

Vote: Aye X Nay

Attachments: Yes No X


Board Secretary, Deborah Goodman

February 23, 2019
Date

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 – 002

DATE: 02/22/2019

Whereas, the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from October 1, 2018 through December 31, 2018, which are listed below:

1st Quarter (October 1 – December 31, 2018)

Gifts of \$ 959,169	\$	537,432 Scholarships & Endowments;
	\$	9,254 General Donations & Museum Memberships;
	\$	412,483 Grant Proceeds and Temporarily Restricted Gifts

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and accepts said gifts.

Offered by: Brenda Goodman

Seconded by: Beverly Kingery

Vote: Aye X Nay

Attachments: Yes X No

Deborah Goodman
Board Secretary, Deborah Goodman

February 23, 2019
Date

SCHEDULE OF GIFT REVENUE
For the Quarter Ending December 31, 2018

FISCAL YEAR 2019	IAIA	1ST QTR			
<u>IAIA TRUST</u>	<u>Fund #</u>	<u>Oct-18</u>	<u>Nov-18</u>	<u>Dec-18</u>	<u>Total</u>
Neal Family Trust Endowed Scholarship	1386			300,000	300,000
Permanent Endowment	1390	563		1,376	1,938
Emergency Student Fund	3002	100		459	559
General Scholarships	3101	19,023		13,935	32,958
MFA Scholarship Fund	3155	114,045		25,000	139,045
Allan Houser Scholarship	3156	4,700		10,108	14,808
Kim Denise Willetto Scholarship	3160			100	100
Jeri Ah-be-hill Scholarship	3162			5,200	5,200
Beverly & Michael Morris Indigenous Liberal Studies Scholars	3166	5,000		25	5,025
Loren G. Lipson MD Scholarship	3167			12,800	12,800
George RR Martin Literary Foundation Annual Scholarship	3169			15,000	15,000
George RR Martin Literary Foundation TuitionScholarship	3170			10,000	10,000
TOTAL SCHOLARSHIPS/AWARDS		143,430	-	394,002	537,432
General Donations	5001	960		400	1,360
MUSEUM MEMBERSHIP	5004	2,301	2,858	2,735	7,894
TOTAL - UNRESTRICTED		3,261	2,858	3,135	9,254
Academic Division-Restricted	4100	45		90	135
Full Dome Development Interactive Training	4152	9,076		12,334	21,410
Museum Restricted	4200	50			50
Multi-Purpose Building Capital Campaign - Trust	6171	572		10,644	11,216
USDOE Title III - Institutional Advancement Alumni	4430/03		19,267		19,267
USDOE Title III - Academics Visiting Faculty Program	4430/05		13,409		13,409
USDOE Title III - Development Ed Coordinator	4430/12		12,393		12,393
USDOE Title III - EMSI Analyst & Alumni Insight Data	4430/14		2,780		2,780
USDOE Title III - Academic Building Renovation	4542/02		331,823		331,823
TOTAL - RESTRICTED		9,743	379,673	23,068	412,483
GRAND TOTAL		156,433	382,530	420,205	959,169

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019- 003

February 23, 2019

Whereas, the Chief Financial Officer of the Institute of American Indian Arts has reviewed and recommends the acceptance of the audit of Fiscal Year 2018; October 1, 2017 through September 30, 2018.

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Chief Financial Officer and accepts said audit, for Fiscal Year 2018.

Offered by: Bidtah Becker

Seconded by: Andrea Sanders

Vote: Aye X Nay

Attachments: Yes No X

Deborah Goodman
Board Secretary, Deborah Goodman

February 23, 2019
Date

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 - 004

February 23, 2019

Whereas, the President created a Plan '22 Council made up of Board of Trustees members, Foundation Board members, faculty, staff, students, administration, and alumni; and

Whereas, the Council met during the fall semester of 2018 to review progress on Plan 2020 and develop a new strategic plan, Plan '22; and

Whereas, feedback was sought through surveys and focus groups with faculty, staff, and students about the ideas generated by the Council; and

Whereas, the President's Cabinet has reviewed the work of the Plan '22 Council and has proposed minor modifications; and

Whereas, the President recommends approval and adoption of Plan '22; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development adopts Plan '22 as the IAIA's new strategic plan.

Offered by: Deborah Goodman

Seconded by: Brenda Kingery

Vote: Aye X Nay

Attachments: Yes X No


Board Secretary, Deborah Goodman

February 23, 2019
Date

Plan '22

January 31, 2019

I. Improve student success

- A. Increase resources for students
- B. Improve retention and completion
- C. Develop student leadership skills
- D. Promote involvement of all stakeholders in student success

II. Strengthen academic programs

- A. Raise academic and studio standards
- B. Expand state of the art technology in academic programs
- C. Improve student skills in professional practice
- D. Expand interdepartmental engagement in the academic programs
- E. Foster indigenous knowledge and practice

III. Build college community

- A. Promote community environmental engagement
- B. Promote health, wellness, and safety
- C. Identify and deliver effective institutional communication

IV. Advance contemporary Native arts and cultures

- A. Develop a Native Research Center
- B. Advance scholarship and dialogue on indigenous arts and culture
- C. Increase internships and apprenticeship opportunities
- D. Strengthen the connection between the College, its Museum, and the larger Santa Fe community.
- E. Invest in professional development for faculty and staff

V. Build institutional capacity for growth

- A. Ensure long-term sustainability and financial security
- B. Develop a Marketing and Communication plan to brand and promote IAIA
- C. Determine need and capacity for new undergraduate and graduate programs
- D. Annually reduce IAIA's carbon footprint by 5%
- E. Increase staff and faculty as the institution grows

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 - 005

February 23, 2019

Whereas, the Board of Trustees of IAIA places great value in the work of the IAIA Foundation and its Board members in their fund-raising role for the institution; and

Whereas, the Board of Trustees has previously adopted a formal Memorandum of Understanding (MOU) with the IAIA Foundation in 2010; and

Whereas, the Foundation Board formed an Ad Hoc Committee to review the 2010 MOU and found several instances where improvements in the language would clarify responsibilities of the Foundation and the Board of Trustees; and

Whereas, legal counsel to the Foundation Board reviewed and suggested several improvements as well; and

Whereas, the IAIA Office of Institutional Advancement has reviewed and concurs with the changes; and

Whereas, the President recommends approval and adoption; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development adopts the revised Memorandum of Understanding with the IAIA Foundation.

Offered by: JoAnn Balzer

Seconded by: Andrea Sanders

Vote: Aye _____ Nay _____

Attachments: Yes X No _____

Deborah Goodman
Board Secretary, Deborah Goodman

2/23/19
Date

AMENDED MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN

THE INSTITUTE OF AMERICAN INDIAN ARTS AND
THE INSTITUTE OF AMERICAN INDIAN ARTS FOUNDATION

THIS AGREEMENT entered as of this 23th day of February 2019 by and between the Institute of American Indian Arts (hereinafter called “IAIA”) and the Institute of American Indian Arts Foundation (hereinafter called “Foundation”).

The Foundation is a not-for-profit 501 (c) (3) corporation responsible for encouraging and administering private gifts made to further IAIA’s mission. Private gifts may come from individuals, corporations, tribes and similar sources, but such gifts shall not include those from federal, state or other governmental entities. Although the Foundation is a separate legal entity from IAIA, the Foundation’s sole reason for existence is to promote the interest and welfare of IAIA.

In serving as the official private gift-procurement arm of IAIA, the Foundation, in partnership with IAIA, develops fundraising programs and makes known to IAIA private support opportunities that can assist IAIA in fulfilling its goals. Specifically, the Foundation is responsible for:

- Identifying and nurturing relationships with potential donors of IAIA;
- Soliciting cash, securities, real and intellectual property, and other private resources for the support of IAIA; and,
- Acknowledging such gifts in accordance with donor intent and its fiduciary responsibilities.

In connection with the Foundation’s fund-raising and asset-management activities, IAIA shall provide the Foundation with experienced personnel to assist the Foundation in planning for and managing contributions.

In consideration of the mutual commitments herein, the Foundation and IAIA agree to the following:

I. Foundation Name and Logotype

Consistent with and solely for the purpose of its mission to help to advance the plans and objectives of IAIA, the Foundation is granted the use of the name, the Institute of American Indian Arts; however, the Foundation shall operate under its own logotype.

II. IAIA Governance

The Board of Trustees of IAIA is responsible for overseeing the mission, leadership, and operations of IAIA.

III. The Foundation's Relationship to IAIA

A. A separate legal entity from IAIA, the Foundation is a not-for-profit 501(c)(3) corporation created to raise, distribute, and steward private resources to support the various missions of IAIA.

B. The Foundation Board of Directors is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent.

C. The Foundation is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of Foundation Bylaws that address the Board of Director's fiduciary responsibilities, including expectations of individual board members based upon ethical guidelines and policies.

IV. IAIA's Responsibilities

A. No less than quarterly, the President of IAIA shall communicate to the Foundation IAIA's priorities, initiatives, and long-term plans, as approved by the Board of Trustees.

B. The President of IAIA and other IAIA administrative leadership shall work with the Foundation to identify, cultivate, and solicit prospects for private gifts.

C. Pursuant to the Foundation's Bylaws, the chair of the Board of Trustees of IAIA, or designee, shall serve as an *ex officio*, non-voting member of the Foundation Board of Directors and standing committees.

D. IAIA shall include the Foundation as an active participant in the strategic planning for IAIA.

E. Pursuant to the Foundation's Bylaws, IAIA's President shall serve as an *ex-officio* non-voting member of the Foundation Board of Directors and standing committees. In addition, IAIA's President shall actively participate in the Foundation's fund-raising activities.

F. IAIA Counsel serves as legal counsel to the Foundation and its Board of Directors unless a conflict exists, in which case the Foundation or its Board of Directors shall engage separate legal counsel.

G. IAIA shall provide personnel, office space, technology, utilities, office supplies, and other services and goods necessary to permit the Foundation to fulfill its responsibilities and obligations.

H. IAIA recognizes that the Foundation is authorized by law to keep confidential all donor records and data.

I. IAIA shall own and maintain the operating system server and all donor records on the server. IAIA gifts-in-kind are reported in the Blackbaud Raiser's Edge database.

V. Shared Responsibilities

A. IAIA and the Foundation are jointly responsible for planning and executing comprehensive fund-raising and donor-acquisition programs in support of IAIA's mission. These programs include annual giving, principal and major gifts, planned gifts, corporate philanthropic support, special projects, and campaigns as appropriate.

B. IAIA and the Foundation shall be responsible for ensuring the appropriate recognition and stewardship of all gifts. Both may promptly acknowledge and issue receipts for all gifts on behalf of the Foundation and IAIA.

VI. Foundation Responsibilities

A. Fund-Raising and Stewardship

1. The Foundation shall adhere to and periodically assess the IAIA Gift Acceptance Policy, including the Policy's provisions that protect donor confidentiality and rights.
2. The Foundation may accept gifts from private donors that may include individuals, businesses, corporations, and tribes. However, the Foundation shall not accept gifts or grants from state, federal or other governmental entities, except in special circumstances that are approved by the Foundation Board of Directors and the governmental agency.

B. Asset Management

1. The Foundation shall receive, hold and disburse to IAIA all donor contributions received by the Foundation on behalf of IAIA pursuant to the donors' instructions.
2. The Foundation shall engage an independent accounting firm annually to conduct an audit of the Foundation's financial and operational records and shall provide IAIA with a copy of the annual audited financial statements, including management letters.

C. Operational Flexibility

1. On behalf of IAIA, the Foundation may explore donor opportunities to acquire real property on behalf of IAIA for later transfer to it.
2. The Foundation may hold licensing agreements and other forms of intellectual property or engage in other activities to increase Foundation revenue.
3. When distributing gifts to IAIA, the Foundation shall disclose to IAIA any terms, conditions, or limitations imposed by the donors or by law.

D. Transfer of Funds

1. The Foundation is the primary depository of private gifts and shall transfer funds to the designated department within IAIA in compliance with applicable laws, IAIA policies, and gift agreements.
2. The Foundation may support its operations by retaining a percentage of the aggregate value of both unrestricted and restricted donations to pay expenses. Such expenses include costs relating to contractual consultants, meetings, the Foundation's annual audit, and Foundation stationery.

E. Foundation Funding and Administration

1. The Foundation is responsible for establishing a financial plan to underwrite the cost of Foundation programs, operations, and services.
2. The Foundation shall provide to IAIA access to donor data and records on a need-to-know basis in accordance with applicable laws, Foundation policies, and guidelines. The Foundation shall provide to IAIA copies of any information it releases publicly.

VII. Terms of the Memorandum of Understanding (MOU)

This Memorandum of Understanding is intended to set forth policies and procedures that shall contribute to the coordination of IAIA and the Foundation's mutual activities.

To ensure effective performance of this MOU, IAIA and the Foundation shall hold periodic meetings to foster and maintain productive relationships and to ensure open and continuing communications and alignment of priorities.

Either party to this MOU may, upon 90 days written notice to the other, terminate this MOU. Notwithstanding the foregoing, either party may terminate this MOU in the event the other party defaults in the performance of its obligations as set forth in this MOU and fails to cure the default within a reasonable time after receiving written notice thereof.

Should IAIA choose to terminate this MOU, the Foundation may require IAIA to pay, within 180 days of written notice of the termination, all indebtedness incurred by the Foundation on IAIA's behalf. Should the Foundation choose to terminate the MOU, IAIA may require the Foundation to pay in a like manner all indebtedness incurred on behalf of IAIA.

Consistent with provisions appearing in the Foundation's Bylaws and its Articles of Incorporation, should the Foundation cease to exist or cease to be an Internal Revenue Code 501(c)(3) corporation, the Foundation shall transfer its assets and property to IAIA, or to a reincorporated successor foundation, or to the state or federal government for public purposes, in accordance with the law.

Consistent with provisions appearing in the Foundation's Bylaws and its Articles of Incorporation, should the Foundation cease to exist or cease to be an Internal Revenue Code 501(c)(3) corporation, the Foundation shall transfer its assets and property to IAIA, or to a reincorporated successor foundation, or to the state or federal government for public purposes, in accordance with the law.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their duly authorized officers as of the day and date first above written.

President, Institute of American Indian Arts

Signature: Robert Martin

Date: March 1, 2019

Chair, Board of Trustees, Institute of American Indian Arts

Loren Kieve

Signature: Loren Kieve

Date: March 1, 2019

Chair, Board of Directors, Institute of American Indian Arts Foundation

Title: _____

Signature: _____

Date: _____

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE CULTURE AND ARTS
DEVELOPMENT**

RESOLUTION # 2018 - 006

February 23, 2019

Whereas, the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grants the title of Faculty Emeritus to distinguished faculty members who have made major contributions to the institution and to the fields of Native American arts, culture, and literature; and

Whereas, Evelina Zuni Lucero is retiring from IAIA in 2019 having served on the faculty for twenty-two years; and

Whereas, Evelina Zuni Lucero has served for six years as Chair of the Creative Writing Department and has also served as chair and member of several faculty committees; and

Whereas, Evelina Zuni Lucero has shown a strong commitment to IAIA students through her dedicated teaching and support of their growth as writers and poets; and

Whereas, Evelina Zuni Lucero has authored *Night Sky, Morning Star* which won the 1999 First Book Award for Fiction from the Native Writers Circle of the Americas and *Simon J. Ortiz: A Poetic Legacy of Indigenous Continuance*; and

Whereas, The Faculty Council, the Academic Dean, and the President recommend Evelina Zuni Lucero to the Board as a highly-qualified candidate for Emeritus status; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grant Faculty Emeritus status to Evelina Zuni Lucero.

Offered by: Deborah Goodman

Seconded by: Barbara Ells

Vote: Aye: X Nay:

Attachments: Yes: No: X

Deborah Goodman
Board Secretary, Deborah Goodman

February 23, 2019
Date

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE CULTURE AND ARTS
DEVELOPMENT**

RESOLUTION # 2018 - 007

February 23, 2019

Whereas, the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grants the title of Faculty Emeritus to distinguished faculty members who have made major contributions to the institution and to the fields of Native American arts, culture, and literature; and

Whereas, Stephen Wall is retiring from IAIA in 2019 having served on the faculty since 2006; and

Whereas, Stephen Wall has served as Chair of the Indigenous Liberal Studies department for thirteen years and has also served as chair and member of several faculty committees; and

Whereas, Stephen Wall was selected by graduating students as Faculty of the Year in 2009 and 2018; and

Whereas, Stephen Wall has led the Indigenous Liberal Studies department for many years, shepherding the program, building a rigorous curriculum in Indigenous history and knowledge, and growing the enrollment and the faculty; and

Whereas, The Faculty Council, the Academic Dean, and the President recommend Stephen Wall to the Board as a highly-qualified candidate for Emeritus status; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grant Faculty Emeritus status to Stephen Wall.

Offered by: Deborah Goodman

Seconded by: Bidtah Becker

Vote: Aye: X Nay:

Attachments: Yes: No: X

Deborah Goodman
Board Secretary, Deborah Goodman

February 23, 2019
Date

INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE CULTURE AND ARTS DEVELOPMENT

RESOLUTION # 2019 – 008

February 23, 2019

Whereas, the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approved a policy to award the Honorary Doctorate degree as a mechanism to recognize individuals who have made significant contributions to American Indian art, the understanding of American Indian culture, or the Institute of American Indian Arts; and

Whereas, Senator Tom Udall has served New Mexico for decades, first as the state's Attorney General, then as U.S. Representative, and now, since 2009, as United States Senator. He serves on five Senate committees: Appropriations, Foreign Relations, Commerce, Indian Affairs, and Rules and Administration. On the Indian Affairs Committee, he carries on his longtime mission of responding to the concerns of Native Americans, including economic development, trust responsibilities, land management, Indian education and health programs; and

Whereas, Senator Udall has shown his support of IAIA by making it possible that the Institute achieve full forward funding, to address the needs of the growing student body; and

Whereas, Senator Udall introduced the Native American Voting Rights Act of 2018, landmark legislation to provide the necessary resources and oversight to ensure Native Americans have equal access to the electoral process; and

Whereas, Senator Udall also introduced a resolution to recognize November as National Native American Heritage Month. He previously co-sponsored bipartisan legislation to combat homelessness and improve direct support services for Native American veterans; and

Whereas, the IAIA Honorary Degree Nominating Committee acknowledges his significant contributions and recommends Senator Tom Udall as a recipient of the honorary doctorate award in 2019; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the nomination of Senator Tom Udall to receive the Honorary Doctorate Degree of Humanities at the May 18, 2019, IAIA commencement ceremonies.

Offered by: Deborah Goodman

Seconded by: Bidtah Becker

Vote: Aye: X Nay: _____

Attachments: Yes: _____ No: X


Board Secretary, Deborah Goodman

February 23, 2019
Date

To: IAIA Board of Trustees
From: Robert Martin, President
Date: February 2019
Subj: President's Quarterly Report

Mission Objective 1: Improve Student Success

1.1 Increase involvement of all IAIA stakeholders in student success

- The “Pathways: Completing the Circle” student success initiative has accomplished the following relative to campus engagement plan:
 - Through the leadership of Dr. Jessie Ryker-Crawford and Jennifer Love, Pathways Council co-chairs, campus engagement in supporting student success has increased dramatically. This has been accomplished through well-attended monthly Pathways Summit meetings of departmental representatives and students in which potential student success projects are discussed, accepted and assigned to individuals or departments.
 - The Achieving the Dream coaches visited campus January 28-29 to meet with the President's Cabinet, the Pathways Council and students. Both were impressed with the progress made with our student success initiatives, especially regarding campus engagement.
- The next iteration of IAIA's strategic plan will increase emphasis on institutional priorities promoting and measuring progress toward student success goals.
- The mentoring program is in its second semester of implementation and we are experiencing increases in both mentors and mentees.
- The relocation of the IAIA Community Pantry to a larger area in the Student Union Building occurred last semester. A refrigerator, cabinets, shelving and clothes racks have been added.
- Thanks to the leadership and diligent efforts of Larry Mirabal, CFO, beginning in February, early childhood daycare services will again be available for infants and children living in family housing.

1.2 Increase enrollment; improve retention and completion

- The 2019 Spring Semester tentative student enrollment is 455 FTE as compared to the 474 FTE for the 2018 Spring Semester, representing a slight decrease.
- The 2018 Spring Semester Scholarships will be awarded in conjunction with the Student Success Summit on Thursday, February 14. Scholarship recipients will

receive their scholarships during a noon luncheon in the Performing Arts and Fitness Center.

- I traveled to Juneau, January 8-11, for follow-up meetings with Dr. Rosita Worl, Sealaska Heritage Institute (SHI) Director, Chancellor Richard Caufield, University of Alaska Southeast, and SHI's Native Artist Committee to discuss strategies for strengthening Northwest Coast Arts programs at our respective institutions.

SHI is providing scholarships for several Alaska Native students attending IAIA and is planning to send NWC artists to IAIA for short-term residencies. SHI also will fund three interns this summer – two in studio arts and one museum studies – to work in their programs and with the Alaska State Museum.

- Dr. Robert Cummings, Chancellor of the University of North Carolina at Pembroke, Mrs. Cummings, and three of his faculty and staff visited IAIA in January to learn more about our mission, programs and students. Chancellor Cummings and I are both interested in developing a memorandum of understanding to facilitate collaborative relationships for mutual benefit between our two respective institutions, i.e. student and faculty exchanges.

1.2 Develop student leadership skills

- Caleigh Benally, American Indian Higher Education Consortium (AIHEC) Student Congress Southwest Regional Representative; and Nakesha Edwards, IAIA Associated Student Government (ASG) Treasurer; will represent the IAIA student body during the AIHEC Legislative Summit, February 3-7, Washington D. C. They will participate in meetings with the New Mexico congressional delegation, congressional appropriations staff and federal agencies.
- Thirteen students have been placed in internships (nine paid and 4 unpaid) for the 2019 Spring Semester at various sites in Santa Fe and New Mexico.

Mission Objective 2: Strengthen Academic Programs

- The Higher Learning Commission approved IAIA's substantive change application to offer AFA and BFA programs in performing arts in December, which is the only BFA performing arts program taught from an Indigenous perspective.
- We are thrilled that IAIA has been invited by Margaret A. Cargill Philanthropies (MACP) to become one of their key partners in terms of deepening our work with them and increasing our commitment to community impact. MACP is in the process of transitioning to a strategy with fewer key and regional partnerships in which they work with entities committed to building their organizational capacity to broaden community impact and leveraging additional support for this work.

The first phase of this project will begin March 1 when a consultant will be assigned to work with us to prioritize critical issues and priorities to build our capacity to have greater community impact, i.e. technology, financial management, governance, marketing and communication, and fundraising. This year will focus on data and information collection. In January 2020, the capacity building program objectives will be implemented. MACP plans to bring their key partners together for information sharing in February of 2020.

IAIA's current Cargill programming grant, which funds the Artist-in-Residence, Internship and Foundry programs, will continue.

Mission Objective 3: Build College Community

3.1 Implement the Climate Action Plan with campus-wide involvement

- Two projects have been initiated that will reduce our campus carbon footprint. First, using U.S. Department of Education Title III funds, most parking lot lights and building external lights will be replaced with LED fixtures. Second, using USDA grant funding, solar arrays will be installed to provide electricity for the campus greenhouse. This action will take the greenhouse off the electrical grid.

3.2 Update the Campus Master Plan

- The Plan 22 draft has been reviewed by all of constituent groups and the revised document will be submitted to the Board for review and approval at the February meeting. Plan 22 will be used to inform and update the Campus Facilities Master Plan.

3.6 Implement an internal and external marketing and communications plan

- During the February Board of Trustees Meeting, a luncheon session with Faculty Council will held in the Hogan.
- In November, I attended Board of Trustees meetings for the Higher Learning Commission in Chicago and the American Indian College Fund in Okmulgee, OK.

3.7 Grow and maximize resources for college programs

- The American Indian Higher Education Consortium Legislative Summit is scheduled for February 4-8, in Washington, D.C. We will request support for both our FY 19 (\$9,960,000) and FY 20 (\$10,210,000) funding requests, which reflect cost-of-living increases and provide support for student success initiatives, i.e. the summer bridge program.
- IAIA's \$800,000 funding request included in the 2018 New Mexico Higher Education General Obligation Bond D was approved by the voters. The funds will

pay for phase II of the renovation project to replace the Academic Building's HVAC system and to bring our facilities into compliance with the Americans with Disabilities Act (ADA).

The 60-day, 2019 New Mexico Legislative Session began mid-January and will end mid-March. IAIA and the other New Mexico Tribal Colleges are requesting an increase in high school dual credit reimbursement funding from \$200,000 to \$300,000. We also are seeking \$400,000 in New Mexico Research and Public Service Project (RPSP) funding to increase the number of Native students who enroll and graduate from college. The tribal colleges are again asking for student eligibility for the New Mexico Lottery Scholarship Program.

In addition, each of the tribal colleges has requested funding to support capital outlay projects. IAIA is requesting \$275,000 to replace our eighteen-year-old telephone system and IT fiber infrastructure, and re-stuccoing the 40,000 square foot Academic Building.

- The \$434,200 proposal to the Mellon Foundation to establish a Research Center for study, training, and publications in contemporary Native arts and culture was funded. This grant will assist IAIA in advancing the field of Contemporary Native Arts and Cultures and building on our legacy as the birthplace of this movement.
- As we continue to build capacity for a comprehensive fundraising campaign, we will initiate a more limited initiative to raise \$1,500,000 for the scholarship endowment over the next two years.
- The Neal Family Trust has notified us that an additional \$112,000 bequest will be forthcoming soon. The Trust has provided \$300,000 in the past year for the Endowed Scholarship Fund.

Mission Objective 4: Advance contemporary Native arts and cultures

4.2 Advance scholarship and dialogue on Indigenous arts and culture

- The Cargill Artist-in-Residence (A-i-R) program, directed by Drs. Lara Evans and Jessie Ryker-Crawford, continues to enrich and diversify the educational environment at IAIA. The A-i-R program will bring 10 artists to campus during the 2019 spring semester.
- In addition to funding received from the Andy Warhol Foundation and Native Arts and Cultures Foundation to support programming and work at the IAIA Museum, an \$88,000 grant was awarded by Art Bridges Foundation to bring the traveling exhibition, *Art for a New Understanding: Native Perspectives, 1950s to Now*, to the museum. This exhibition documents the evolution of contemporary Native art and its impact on the field of contemporary arts. Eleven of the 30 artworks feature artists with a connection to IAIA.

- The Tenth Annual Holiday Market was tremendously successful in terms of the number of artists (booth spaces were sold-out) and in terms of the large turnout of buyers. The Market continues to grow and thrive. We received numerous positive comments from the artists, who liked the heavy traffic; and the shoppers, who valued the diversity of art available from current students, alumni and other artists. Several IAIA alumni artists reported they chose IAIA's Market over SWAIA's, which were scheduled the same weekend.

Mission Objective 5: Expand capacity as a 1994 Land Grant institution

5.1 Communicate IAIA's role as a Land Grant Institution

- Charlene Carr, Land Grant Programs Director, has been elected to serve as President of the First Americans Land Grant Consortium (FALCON). Falcon is a non-profit, professional association, sanctioned by the AIHEC Board of Directors, representing administrators, faculty and staff at 1994 Land-Grant Institutions (Tribal Colleges and Universities). The FALCON portal shares information, fosters partnerships, promotes professional development and serves as a resource center for tribal colleges' land grant programs.

To: Dr. Robert Martin, President
From: Dr. Bill Sayre, Director, Institutional Research
Date: January 31, 2019
Subj: Quarterly Board Report

Mission Objective 1: Improve Student Success

A. Increase involvement of all IAIA stakeholders in student success

Project: Creation of annual/semester Fact Book. 80% complete. Institutional Research, in consultation with the Plan '22 Council and Cabinet, has developed a list of student success metrics to support planning for inclusion in the Fact Book. The latest draft of the list appears at the end of the report, after Plan '22.

Other: The Higher Learning Commission (HLC) formally notified us that the Year 4 Assurance Argument and embedded interim monitoring report were accepted. Our next assurance argument is due in the 2023-2024 academic year, and we have no further monitoring.

But, the HLC isn't done with us yet! We are required to undertake a Quality Initiative next, described as a major improvement effort. Our application is due no later than August 2021. Some institutions choose to join one of the HLC Academies to fulfill this requirement; others develop their own projects. The proposal will be reviewed and approved by a peer reviewer panel. The final report is due August 2023.

B. Increase enrollment; improve retention and completion

Project: Develop new skills in statistical analysis and predictive modeling. This is a student success project. 75%. I developed a new enrollment report using SQL queries and Toad database management software.

Other: HLC has formally approved the AFA and BFA in Performing Arts. Promotion and recruitment have begun.

E. Develop student leadership skills

Project: Teach a continuing education course in Data Literacy. 10%. Our next data and research course are scheduled for March, 2019.

Mission Objective 2: Strengthen Academic Programs

A. Develop and promote an indigenous assessment model

Project: Institutional effectiveness plan. 65%. As described earlier, the student success metrics have been developed and are included below.

Mission Objective 3: Build College Community

B. Update the Campus Master Plan including land use

Other: Plan '22, the institution's new strategic plan, is ready for the Board's review and approval. It appears at the end of this report. Input was received from the Plan '22 Council, made up of Board, Foundation Board, administration, faculty, staff, alumni, and students. Feedback was sought in surveys and focus groups with students, faculty, and staff. Cabinet has reviewed it. Project level effectiveness measures and the student success metrics will be used to measure progress.

C. Implement a faculty and staff professional development plan

Project: Collect baseline data on faculty and staff development to date. 10%. No activity this quarter.

Other: Reports, datasets, and projects generated by Institutional Research this quarter:

Reports:

- National Student Clearinghouse (NSC) monthly enrollment reports
- NSC degree report
- US Department of Education National Student Loan Data System (NSLDS) report
- New Mexico Higher Education Department (NMHED) fall enrollment report
- Created new student accounts
- Created new employee accounts
- American Indian Higher Education Consortium (AIHEC) AIMS reports
- National Association of Schools of Art and Design (NASAD) HEADS report
- E-fast files – Academic Dean
- Journey Home report – student success
- Non-returners report—Student Success Center
- Graduate school attendance—Student Success Center
- Zero-credit Pell recipients—JAG auditors
- Complete withdrawals undergraduates—JAG auditors
- UCLA CIRP Freshman Survey results analysis
- Student CIBs—Marketing and Communication
- Ad-hoc reports
 - Pell Grant eligibility - Financial Aid
 - Average first-year awards – financial aid for NMHED
 - American Indian College Fund TCU Gallup/Alumni survey
 - 19SP emails – IT
 - Dual credit exception report – Admissions
 - Online-only students – Bookstore

Projects:

- Empower user permissions continue to adjust for user specific function
- Continuing Education issues in Empower
- Empower trainings for Financial Aid, Student Billing, Admissions, and IJ Counselor
- Empower--change password for all users-launch in February 2019
- Research NSC and NSLDS to clear up data discrepancies
- NSC and NSLDS: Follow up with Degree Verify for alumni; made corrections to files submitted
- Assisted students and staff with Empower- Log in, forgotten password, problems with reports, web applications, permissions, inactivate users, training etc.
- Responded to approximately 90 Empower tickets
- Submitted concerns to Comspec and followed up with user issues
- Evaluated need for enhancements/improvements to Empower; submitted requests; implemented changes
- Empower User's Group meetings

Mission Objective 4: Advance contemporary Native arts and cultures

E. Engage with indigenous communities world-wide.

Project: IAIA alumni employment patterns. 20%. No activity this quarter.

Plan '22

January 31, 2019

I. Improve student success

- A. Increase resources for students
- B. Improve retention and completion
- C. Develop student leadership skills
- D. Promote involvement of all stakeholders in student success

II. Strengthen academic programs

- A. Raise academic and studio standards
- B. Expand state of the art technology in academic programs
- C. Improve student skills in professional practice
- D. Expand interdepartmental engagement in the academic programs
- E. Foster indigenous knowledge and practice

III. Build college community

- A. Promote community environmental engagement
- B. Promote health, wellness, and safety
- C. Identify and deliver effective institutional communication

IV. Advance contemporary Native arts and cultures

- A. Develop a Native Research Center
- B. Advance scholarship and dialogue on indigenous arts and culture
- C. Increase internships and apprenticeship opportunities
- D. Strengthen the connection between the College, its Museum, and the larger Santa Fe community.
- E. Invest in professional development for faculty and staff

V. Build institutional capacity for growth

- A. Ensure long-term sustainability and financial security
- B. Develop a Marketing and Communication plan to brand and promote IAIA
- C. Determine need and capacity for new undergraduate and graduate programs
- D. Annually reduce IAIA's carbon footprint by 5%
- E. Increase staff and faculty as the institution grows

Student Success Metrics

January 31, 2019

1. Enrollment of new freshmen, new transfers, continuing students, dual credit students, on-line students, and graduate students for each semester cross-referenced with full- and part-time status, major, gender, ethnicity, tribal affiliation, and other factors.
2. Retention rates for new freshmen and transfer cohorts for each semester, cross-referenced with full- and part-time status, major, and other factors.
3. Persistence rates of all students each semester, cross-referenced with credit accumulation, credit completion, gateway course completion, GPA, major choices/changes, non-returns report, and other factors.
4. Graduation/completion rates for freshmen and transfer cohorts, cross-referenced with time and credits to credential and other factors.
5. Student satisfaction: Regular feedback from students through surveys and focus groups.
6. Student engagement: Participation in academic and co-curricular programs, professional work, internships, leadership opportunities, and other activities.
7. Alumni satisfaction: Results from surveys and/or focus groups collected every three years.
8. Alumni information: Professional activity, graduate school attendance, job titles, earnings, and other factors.

To: Dr. Robert Martin
From: Eric Davis, Director Marketing & Communications
CC: Bill Sayre, Angie Brown
Date: January 28, 2019
Subj: Quarterly Board Report

Mission Objective 1: Improve Student Success

A. Increase involvement of all IAIA Stakeholders in Student Success

Project: Whenever possible include expanded student representation in both on and off campus event execution and marketing activities. Access student internships with sponsored events.

MarCom has continued to pursue internships for students with **KSFR, SFIFF, AHA Festival, Santa Fe Bandstand, Santa Fe Reporter, Hutton Broadcasting**, and others in conjunction with Karen Gomez, Internship and Career Director. We also have encouraged ASG to become more involved with Marketing and Communications Department. Students continue to be involved with IAIA MusicFest in production/management capacities.

% completed - 100%

Other: Last year, MarCom produced a new **Public Service Announcement** for the Comcast Cable system and a short **Recruitment Video** for use by Admissions.

You can view them here (plus a short teaser that we used on Facebook):
https://www.dropbox.com/sh/vu7lhaorx03x923/AAAxI_RIF_YNFPVSnkq9k7jGa?dl=0

Our student worker last semester, LeRoy Grafe, who shot and edited the videos (along with Jason Ordaz and me), were given expanded duties in the MarCom department, photographing events and making social media posts for the school, along with assisting in updating the website. We hope to utilize him again this semester.

From 1/1/18 through 10/31/18 the PSA generated \$33,258.93 in value.

% completed - 100%

Other: The IAIA weekly radio program on KSFR continues to receive good response from the local audience. We have developed regular features with appearances by artists in the IAIA Artists-in-Residence program (both school and museum), graduating seniors, and alumni -- and will continue to expand the guest list with a more national focus, including high-profile guests such as **Billy Mills, Daystar Rosalie Jones, Ty Defoe, Joely Proudfit, Anne Hillerman, Suzan Harjo, and LaDonna Harris**. We have done several shows with the principals of Project Indigene – a program comprising 8 Santa Fe Native cultural institutions and 16 renowned artists, including **Charlene Teters, Frank Buffalo Hyde, Nocona Burgess, and Cannupa Hanska Luger**. A new project is slated for this semester which will include a student art competition.

% completed - 100%

Other: MarCom has met with the ATD/Pathways committee members to discuss communication objectives and plans. We have also attended some of their presentations. We will continue to interface with the committee as requested, to assist them in communication with students, faculty, staff, etc., and in any way that we can.

% completed – 75%

B. Increase enrollment

Project: Utilize paid advertising and social media to drive potential students to the redesigned IAIA Web site. Redesign Recruitment/Branding ad.

MarCom continues to place advertising more closely in conjunction with Admissions and Recruitment, targeting traditional and on-line media outlets relevant to potential students. After focusing on the **Santa Fe** Area, we have expanded our media buys to cover **Albuquerque** and its suburbs, **Taos**, and the **Gallup** area -- covering the reservations that surround it, as suggested by the Recruitment Director. We are still utilizing the “Students” ad creative, but we are in the process of developing a new “Alumni/Student Success” ad for future use that will feature IAIA alumni success stories. Each ad will focus on a specific degree plan and rotate on a semi-yearly basis. We are also looking to test billboard advertising and possibly airport advertising in this fiscal year. Additionally, we have been approached by one of the malls in Santa Fe to host events, exhibit artworks, and other possible opportunities.

We also executed an on-line specific advertising campaign which resulted in an increase in on-line students.

Additionally, we have expanded the number of publications that we've utilized for advertising and increasing our on-line advertising.

We will also continue to increase IAIA's event and overall exposure on-line utilizing social media (primarily **Facebook**) and paid advertising. We have launched the IAIA **Instagram** account which received immediate attention, and we have attracted almost 2,000 followers from the start. The current number of "likes" for our main Facebook page is almost 22,000. We will strive to increase engagement with our audience through both the various pages (School, Bookstore, Alumni, Museum, Performing Arts, MFA) and event pages and postings. A recent live-stream (with our new live stream camera) of the Tommy Orange reading at the Winter Readers Gathering event reached over 6,000 people, had 246 engagements, 30 shares, and 475 clicks – with almost 2,300 minutes viewed. We will expand the number of events that we stream live on the internet in the coming year.

% completed – 100%

Other: We have been recording **testimonials** for all of the degree programs for use on our website and social media. The MFA, Business Program, ILS, and Cinematic Arts and Technology programs are complete. Dean Teters is next. It will be mostly the department chairs in the videos, although we used student testimonials for the Business Program.

% completed - 70%

Other: Although delayed for a variety of technical and personnel issues, the **E-Commerce** page has launched on the IAIA Website, selling merchandise from both the Museum Store and Bookstore. We hope to not only drive additional traffic to the website, but also drive some incremental revenue. Initial response during the Holiday Season was good, and we plan to expand the merchandise offerings and marketing activities in the new year.

% completed – 100%

E. Develop Student Leadership Skills

Other: Will continue to meet faculty and staff (and students) on an ad hoc basis, to discuss their needs from MarCom. We are also planning surveys, focus groups, and other community interactions to further fine-tune our programs. Will use best efforts to

expand our presence and continue to develop consistency with our Facebook communications. **Continuing Education** and **Land Grant** continue to be priorities.

% completed - 90%

Other: The MarCom department will continue to participate in student activities such as film shoots, exhibition openings, activities, club events, etc. I feel as a member of the President's Cabinet it helps improve the students' perception of accessibility to the administration and shows an interest in their development. Our Associate Director of Marketing and Communications will continue teaching an IAIA photography class and teach **CE** classes.

% completed - 100%

Mission Objective 3: Build College Community

F. Implement an internal and external marketing and communications plan

Project: Develop plan after reviewing previous plans and determining effectiveness. External plan will be in conjunction with Admissions and Museum. Internal plan will revolve around regular email communications, website announcements, and Facebook exposure.

A new Marketing Plan is in progress and proceeding through the review process. We have utilized a few new media outlets this year, (expanding into **Albuquerque, Taos, and the Navajo/Hopi/Zuni reservation** areas.) And as noted above, will continue to expand our online presence. Internally, we have reduced the number of emails sent to students and attempted to make the **Newsletter** more appealing and easier to read by shortening all articles and utilizing weblinks to stories as opposed to including them in the body of the newsletter.

We are also exploring a new **internal communications channel**, utilizing the video screens throughout campus. We are in the process of testing various solutions to tie them to a single source and will present to Dr. Martin and the cabinet when testing is complete.

% completed – 95%

Other: Develop Policy and Procedure Manuals.

The process to update the **IAIA Style Guide** is continuing. The Editorial Guide will become part of this new document. The new Style Guide will address approval procedures, logo usage, faculty/staff/student Facebook and other social media behaviors, etc. All work will be done in-house. First set of revisions made, and the next round is expected to be completed soon.

% completed – 55%

Other: Will expand relationships with key external media personnel. Will meet with key area journalists to discuss IAIA and new strategies for stories and features. Have had great meetings and/or conversations with reporters from **Santa Fe New Mexican, the Reporter, and the Journal North**: Including **Robert Nott, Megan Bennett, Charlotte Jusinski, and Alex DeVore**.

% completed - 95%

Other: Expand and revise Media Lists. The IAIA Email List has approximately **13,000** names currently -- through expanded media contacts, inclusion of the campus community, and expanded input from IA. Our new website has provided additional opportunities for consumers to join our mailing list. The website has generated almost 1700 names from visitors.

% completed – 95%

Other: Will continue to collect copies of news stories and other examples of IAIA in various media for archival and other purposes.

% completed - 95%

Mission Objective 4: Advance Contemporary Native Arts and Culture

F. Strengthen the connection between the College, its Museum, and the larger Santa Fe Community

Project: Consistent communication to public utilizing full name of museum: IAIA Museum of Contemporary Native Arts.

All Museum-developed communications pieces will continue to be reviewed by MarCom department to insure consistent messaging. KSFR radio shows and appropriate advertising efforts will continue to **reinforce connection between school and museum**. Monthly newsletter will expand coverage of museum exhibitions and events. Two versions of a joint school/museum advertisement have been developed and will continue to be utilized where appropriate.

% completed - 100%

Other: Continue to utilize Event Sponsorship to strengthen IAIA's connection to the community. We have continued our promotional partnerships with **Santa Fe Bandstand, Santa Fe Independent Film Festival, and the AHA Festival of Progressive Arts** (cancelled for 2018), which have added to our local visibility. New in 2018 was sponsorship of the **New Mexico Film and Media Industry Conference, The Pueblo Film Fest**, and (upcoming) **Indian Day at the Legislature**. Will continue to expand the program as the MarCom budget will allow. Have recently begun to strengthen our ties to **SWAIA, MIAC**, and other Native institutions through sponsorship and joint collaborative programs. For 2019, the Indigenous Marketing Group will execute a **Native Design program** which will feature a juried contest for Native Students culminating in an exhibition in the upstairs conference room at the Museum.

% completed - 95%

Mission Objective 5: Expand Capacity as a 1994 Land Grant Institution

A. Expand communication regarding IAIA's role as a 1994 Land Grant Institution

Will continue to revise and expand **Land Grant** information on Website and social media. Have begun taking more photographs of their activities and including them in various promotional pieces. Also planning a feature story on the program in 2019.

% completed - 75%

Project: Will continue to examine developing additional Feature Stories for media. Will continue to issue press releases as appropriate. The story on our relationship with Disney and the students who have interned with **Zsolt Hormay**, after much delay, was released in January.

% completed - 85%

To: Dr. Robert Martin
From: Laurie Brayshaw, Director Sponsored Programs
Date: January 28, 2019
Subj: Quarterly Board Report

Strategic Theme I. Improve Student Success

B. Increase enrollment; improve retention and completion

Percentage complete 75%

Continuing Education (CE)

Project: Increase the number of IAIA students and members of the outside community that enroll in Continuing Ed (CE) courses and workshops.

Activities/Courses Offered

Spring 2019 - Summary of CE Enrollment

CE Courses Offered	15
CE Students Registered	24 <i>(as of January 29)</i>

Spring 2019 - Courses Offered (January to May)

- Professional Development
 - Applying for Artist Residencies: Putting your Best Foot Forward – Instructor Andrea Hanley
 - Small Business Market Research – Training provided by IDRS, INC.
 - Introduction to Data – Instructor Bill Sayre, Anita Gavin and Jesse Morris
 - Using a Drone to Elevate Your Photography – Instructor Jason Ordaz
 - How to Set-up a Consultancy – Instructor Jennifer Nevarez
 - Make a Website Now – Instructor Jennifer Nevarez
 - Social Media Marketing Basics – Instructor Jennifer Nevarez
- Personal Enrichment
 - North American Native Art History: An Overview – Amber-Dawn Bear Robe
 - The Bench – Instructor Paul Moore
 - Mexican Modern History and Culture – Instructor Miguel Reyes Contreras
 - Indigenous People in Mexican Literature – Instructor Miguel Reyes Contreras
 - Indigenous Languages and Cultures in Mexico – Instructor Miguel Reyes Contreras
 - Reading the Wor(l)d: An Introduction to Phonetics – Instructor Miguel Reyes Contreras

- Film and Television
 - The Secret Art of Sound Editing on Hollywood Movies – Instructor Ken Fischer
- Computer Science and Technology
 - Java for the Arts: An Introduction – Instructor Derek Trumbo

The Spring 2019 Continuing Ed Course Schedule responds to the needs identified by the IAIA community, tribal students and tribal communities through CE 2018 course evaluation surveys and through discussions with CE students. This includes courses that promote professional development and personal enrichment that are core to the IAIA Mission and Vision. Instructors were contracted to teach courses in “North American Native Art History”, “Applying for Artist Residencies: Putting Your Best Foot Forward” and “Using a Drone to Elevate Your Photography”. Also, a course called “The Bench” was developed in partnership with Paul Moore, IAIA Registrar that will bring together members of the campus community to teach them how to build benches for IAIA and have them displayed on-campus. This coincides with efforts to make the campus an inviting, comfortable and vibrant space for students, as part of the objectives of the IAIA Pathways: Completing the Circle Initiative. In addition, will be courses offered in business, the use of social media, website development and computer science provide practical and everyday skills to participants.

This Spring, CE is fortunate to have quite a number of instructors offering their knowledge and experience to the IAIA community at no cost. We are then able to offer the classes for free to the participants. This includes IDRS INC (Lynn Wilson and Mark Thompson), Bill Sayre, Anita Gavin, Jesse Morris, Jennifer Nevarez, Ken Fischer, Miguel Reyes Contreras and Derek Trumbo. The Spring semester could not be possible without the assistance of these volunteer instructors.

Partnership Development and Outreach

Jonathan Breaker, Continuing Education Manager, has continued to promote the CE program with tribal communities and students. Jonathan also promoted the CE Course schedule through the publication of the Spring 2019 CE Brochure. CE promotion is also done through social media, on the CE webpage, IAIA Constant Contact email distribution and through advertising in Santa Fe’s Pasatiempo. The CE courses are also advertised where possible through flyers on-campus and email to the campus community.

Jonathan is working with the National Indian Education Association (NIEA) to process Continuing Education Units (CEUs) for the 2018 NIEA National Convention participants. Jonathan is also in discussions with NIEA about plans for the 2019 convention.

Empower

Since the implementation of Empower Student Information System for CE programming, CE continues to work with campus colleagues to implement the system. More recently, CE has worked with Finance and the Student Success Center to better integrate and

develop policies and procedures. CE also has been working with Institutional Research to better enhance the capability of the Web Empower registration site to be more user-friendly. Jonathan will continue to work on developing CE procedures, including an instructor manual and resources.

TCU Meeting on the IACET Standard

During the second week of January 2019, the Director of Sponsored Programs, Laurie Logan Brayshaw and Continuing Education Manager, Jonathan Breaker attended the TCU (Tribal Colleges and Universities) training on how to calculate Continuing Education Units. This training was provided to tribal colleges that issue CEUs and how to manage and calculate them for purposes of Bureau of Indian Education, Title III, and USDA funding. The meeting was hosted by AIHEC and the Bureau of Indian Education and led by the International Association of Continuing Education and Training (IACET). The training provided guidance and information on how TCUs can properly comply with existing standards. IAIA Continuing Education volunteered to participate in a working group comprised of TCUs on how to develop compliance and standards set out by BIE.

Strategic Theme III: Build College Community

I. Grow and maximize resources for college programs

Percentage complete 100%

Sponsored Programs

Project: Use the information about IAIA needs and interests to identify potential funding for these areas.

The grant from the Mellon Foundation was received. IAIA was awarded \$434,000 to develop and begin implementation of a strategic plan to create a Native Arts Research Center. IAIA has signed a contract with KAI to begin the feasibility study and market research regarding research centers.

The USDA Tribal Endowment Distribution was received for FY18. The amount was \$123,739.

Five members of the Abq USDA Rural Development office visited the campus to introduce the new state director, Art Garcia, to the projects that their office has previously funded. The attendees were very pleased to see the building construction and the fitness equipment that was purchased with their funds.

I attended the NAFSA conference in Memphis with Nena Martinez-Anaya. We were taught the rules and regulations regarding bringing in foreign students to study at our institution on a J-1 visa. IAIA was on track to host students from UIEM for the Spring 19 semester, but they were unable to attend due to lack of funds.

Jonathan Breaker and I attended the two-day AIHEC/International Association for Continuing Education and Training (IACET) training in Albuquerque regarding certification for Continuing Education programs. The IACET standards were reviewed and explained in relation to the TCU Act ISC Formula. While we are not going to seek accreditation for our program, we will follow their standards to help build the reputation of the program.

I attended the Title IX/VAWA webinar for recertification training for Adjudicators. The training will allow me to continue to hear student appeals for the Student Life department.

An additional six-month no-cost extension was requested and received from the Department of Defense for Mats Reiniusson. The grant will allow for the completion of the building of the interface with the content management system for the Dome.

With Aimee Balthazar and Larry Mirabal, we worked together to clean up several grant fund accounts in the Financial Edge system. I also worked with Jennifer Foerster to transition the Lannan Foundation grants from Jon Davis as the Project Director to Ms. Foerster.

I spoke to the IAIA Pathways Summit Camp group about Bond D. The bond would fund the completion of the renovation of the HVAC system in the Academic building, and ADA upgrades across the campus.

The Fulbright Scholar-in-Residence program asked Steve Wall and I to answer several questions for their blog regarding the process of applying for a Scholar-in-Residence and the impact of hosting a scholar (Miguel Reyes). The interview is posted on the Fulbright Scholar Program blog <https://www.cies.org/article/institute-american-indian-arts-reflects-hosting-fulbright-scholar-residence> .

Felipe Colon requested that I speak to his Museum Studies Practicum class about the grant writing process. I explained the research, planning and writing that are required to create a proposal.

I participated in four Student Appeals Hearing for the Student Life department.

To: Dr. Robert Martin, President
From: Charlene Teters, Academic Dean
Date: February 2019
Subj: Quarterly Board Report
With input from Library Director and Department Chairs

Mission Objective 1: Improve Student Success

A. Increase involvement of all IAIA stakeholders in student success

Project I – Library Personal Relationship Project

This project is designed to create personal relationships with students to better anticipate their needs and decrease library anxiety. The Library staff hosted a series of events in the Fall 2018, in coordination with other IAIA stakeholders, email resources, and handed out a research notebook. The pilot was geared towards transfer students only. The transfer student pilot is 100% complete. All 41 transfer students participated in the project. All received emails, with a select group taking advantage of the extended reference hours. Students asked to visit with their personal librarian 15 times, while other interactions were generally garnered. The feedback from the pilot was positive. Students remarked that the most helpful aspects of the program included: emails and online information, one on one help, and having a point person for questions.

- In Spring 2019, the personal librarian program will be fully implemented with all incoming students. For each new student, the program will last only the first semester. Statistics about the number and kind of transactions will be logged. 100% Complete

B. Increase enrollment; improve retention and completion

Project I – Carnegie Math Pilot course

IAIA delivered the Carnegie Quantway Math Instructional system (part of the **Achieving the Dream support projects**) this-past Fall 2018. We are offering the course again for Spring 2019. The rigor of critical, quantitative thinking and writing in mathematics from the Carnegie curriculum was noted by students. In order to provide students more effective support for the complexities presented by the Carnegie system, two students who completed the course in the fall with A's will serve as Math tutors for the spring cohort. 70% Complete. May 2019

B. Increase scholarship funds

Project I – Cinematic Arts Scholarships.

George R.R. Martin, renowned fantasy author behind the “Song of Ice and Fire” series of books, the source material upon which HBO’s Emmy-winning, blockbuster hit series “Game of Thrones” visited campus in September to announce the GRRM scholarship.

The initial round of scholarships, one \$15,000 and two \$5,000, were funded by the Fevre River Packet Co. Because the scholarship was founded by an acclaimed storyteller and because one of the foundations of the Cinematic Arts Department is the importance of meaningful storytelling, it was decided that the scholarships would be merit-based with priority going to Cinematic Arts students who demonstrate a passion and skill for storytelling. In addition, though the scholarships would have a strong Native preference, it was decided not to exclude non-Native Cinematic Arts students who are gifted storytellers.

These scholarships would be designated for full-time, BFA degree seeking Cinematic Arts majors who are Sophomores or above, and who possess a minimum 3.0 GPA. The other \$5,000 scholarship would be utilized as a marketing and recruitment tool for an incoming freshman or transfer student.

It is hoped that GRRM will be available to present the scholarship awards at the Jean Cocteau Cinema in Santa Fe during the end of year annual Cinematic Arts Showcase Screening and Awards. Because of the small size of the venue, the event will most likely be limited to IAIA students, filmmakers, invited guests and members of the press.

Ultimately, it is hoped that the George R.R. Martin scholarships will not only provide financial aid for deserving students but also that the high profile GRRM name will create an awareness of IAIA on a national, and even international level, as well as enhance the visibility, credibility and sustainability of IAIA’s Cinematic Arts program. 80% complete.

E. Develop student leadership skills

Project I –Pathway Council, Student Leadership Initiative.

Two student leaders, Charmaine Kinale and Jacob Frye, served as members of the core Pathways (Achieving the Dream) team to discuss specific goals, accomplishments, and future action items for this institutional initiative. These student voices have offered insight imperative to addressing student success and the student experience at IAIA for Pathways Basecamp and Summit meetings, with 15 and 40 members respectively. Charmaine (a second-semester freshman) will continue to serve as a student leader in the Spring semester, noting that being a part of this committee has made her feel valued as an IAIA community member. Due to scheduling conflicts, Jacob Frye will be unable to

serve in the spring, but Golga Oscar, a sophomore, has been asked to serve as the second member. 70% Complete. May 2019.

Mission Objective 2: Strengthen Academic Programs

A. Develop and promote an indigenous assessment model

Project I – MFA Program Assessment:

The Interim Director invited Associate Dean Lara Evans to present the Indigenous assessment model to the MFA mentors at the January MFA residency. This is the first step in creating a sustainable process to measure and track the effectiveness of the Creative Writing MFA Program using the Indigenous assessment model. 30 % Completion date: May 2019

Project II – Department Learning outcomes assessment

During the Spring 2019 in-service all faculty participated in an Indigenous assessment session of the Studio Arts senior project critics. It was determined that going forward that every in-service should include time for an assessment session of a department learning outcome. All departments will conduct their own an indigenous assessment of one student learning, department & course outcomes culminating in end of year reports to the Dean. 50% May 2019.

B. Implement an academic strategic plan that will address Plan 2020 institutional priorities and future growth

Project I - Dual Credit Course Evaluations.

We have completed the Fall 18 Dual Credit evaluations with 118 submissions. Survey Monkey evaluations were all done on-line with an increase of 20% from previous semesters. We will continue to review courses not submitted and find out why those evaluations were not completed. 50% completed. Completion date: May 2019.

D. Assess the feasibility of adding undergraduate and graduate programs in several fields of study

Project I – Museum Studies Plan to adapt Business Program

This project is to re-center the Business program under the operations of the Balzer Contemporary Edge Gallery (BCEG) and rebrand as a Faculty in Arts Management. The new faculty position will incorporate the program oversight into the job duties of the BCEG Director. After several discussions in Fall 2018 we determined that this arrangement was more suitable given the direct relationship between the BCEG and the practices inherent

to Arts Management. We have updated our project timeline to begin the hiring of the new Arts Management Faculty/BCEG Director this Spring Semester 2019. 40% Complete.

Project III - Assess the feasibility of adding a Low-Residency MFA in Studio Arts

Second stage development a for an MFA designed for serious artists. The Vermont College of Art Low-Residency is our model. We will also meet with Evergreen College to explore collaborations on the MFA Studio Arts residency. Studio Arts faculty along with the Academic Dean are taking the lead in next steps, including identifying necessary resources: Low-Res faculty and infrastructure. Continued from last year's project. 40% complete. May 2019

Mission Objective 3: Build College Community

D. Bring students, faculty, and staff together in campus-centric activities

Project I: Diversity Dialogue.

Develop a Speaker series on topics celebrating our diversity, in collaboration with student leaders and IAIA departments. This series of speakers, workshops and events will provide a structured forum for the IAIA community to become more aware of and celebrate our diversity. We will collaborate with student government to identify and co-sponsors speakers and events. 10% April 2019

Project II: Beyond Performance.

Performing Arts will *expand* its "Beyond Performance" program that affords students the opportunity to dine on campus with visiting performance artists. Rather than the didactic lecture the "Beyond Performance" program invites artists and collaborates with such organizations as Site Santa Fe to job-talk and workshop their craft casually over a warm meal.

The goal is to engage and motivate current & potential performing arts degree seeking students to observe and learn from professionals in the area of Performing Arts.

Ongoing planning: Exploring the implementation of a part time coffee house for the Performing Arts & Fitness building. Currently working with the Achieving the Dream committee and ASG in gathering campus input and coffee house designs from performing arts students & workers.

40% Complete. May 2019

- E. Promote health, wellness, and safety for all members of the campus community

Project I – Community trainings.

The Environmental, Health and Safety committee will promote training and activities to improve awareness and the safety of instructional processes. 10% Completion date: May 2019

Mission Objective 4: Advance Contemporary Native Arts and Culture

- C. Advance scholarship and dialogue on indigenous arts and culture

Project I: Database Migration:

Archivists Toolkit to Archives Space Increased patron access; improved internal management. New public database for archival research; new web-based database implementation

The initial migration was unsuccessful due to many complications within the database. Ryan and Toby are working building a Linux server to migrate the data. 10% Completion date: May 2018.

- E. Engage with indigenous communities world-wide

Project I – Indigenous Liberal Studies Exchange Program

Funding for this program was obtained through a strategic priorities proposal which was approved in the Fall of 2018. However, UIEM utilizes a fiscal year that corresponds to the calendar year and did not have the funds to support a Spring 2019 exchange. As a result, the exchange will take place in the Fall of 2019.

Other news:

Charlene Teters, Academic Dean

- Speaker: Bard Center for the Study of Hate. Feb. 12
- Recipient, **Frederick Douglass 200**. February 14, Library of Congress, Washington DC.

Steve Wall, Associate Professor wrote the introduction for the Action/Abstraction Redefined and will have author a book review in the summer Tribal College Journal.

Amber Dawn Bear-Robe, Assistant Professor Is a Contributing essay writer, “History of Indigenous Printmaking in central Canada, 1960’s -70’s,” an exhibition catalog for the forthcoming exhibition, *Superscreen: The Making of an Artist-Run Counterculture and the*

Grand Western Canadian Screen Shop, published by the MacKenzie Art Gallery, Saskatchewan, Canada, 2019.

Achieving the Dream news:

News from the IAIA MFA in Creative Writing

Jennifer Elise Foerster, MFA Interim Director, will be a Key Note Presenter at the 2019 Native American Literature Symposium (NALS) March 7-9 at Mystic Lake Hotel & Casino, Minnesota.

News from our MFA Mentors:

Read **Ramona Ausubel's** interview with *Westword* on Oct. 31, 2018 about her latest short story collection, *Awayland*: "Fabulist Fiction Author Ramona Ausubel on Colorado's Influence on Her Work":

Marie-Helene Bertino: Marie is an O. Henry Award winner and author of *2 A.M. AT THE CAT'S PAJAMAS*. Her two new novels have been sold to Farrar, Straus & Giroux: *PARAKEET* (to be released in 2020), a warm, darkly absurd novel following a bride who, in the days leading up to her wedding, is visited by her dead grandmother in the form of a bird, sending her on a quest to find her estranged brother that also uncovers the lingering effects of serious trauma; and *BEAUTYLAND* (to be released 2022), a novel about an extraterrestrial woman raised on Earth who documents human joy and loss for her rapidly disappearing home planet.

Sherwin Bitsui's third book of poetry, *Dissolve*, was released this Fall and has been met with rave reviews from the *New York Journal of Books*, *Ploughshares*, and *Publisher's Weekly*, among others. *Dissolve*, Bitsui's third book, is published by Copper Canyon Press (can link to this page if clicked on the book title, *Dissolve*)

Kimberly Blaeser was awarded the 2018 Distinguished Public Service Award from the University of Wisconsin—Milwaukee. Blaeser's forthcoming publications include:

- "Vision Confidence Score," *Cutthroat: A Journal of the Arts*, 24, March 2019.
- Honorable Mention in *Cutthroat: A Journal of the Arts* in the Rick Demarinis 2018 Short Story Contest.
- "Wellspring: Words from Water/Manantial: palabras del agua," "Poem for a Tattered Planet: If the Measure is Life/Poema para un planeta hecho trizas: si la medida es la vida," and "Of the many ways to say: *Please Stand/Sobre las muchas formas para decir: por favor, levántate*," Translations by Juan Sanchez and Andrea Echeverría, in "Keepers of Minerals, Forests, and Waters," *Dialogo Magazine*, forthcoming Spring 2019.

- Five Poems, *Undocumented: Great Lakes Poets Laureate on Social Justice*, eds. R. A. Riecki & Andrea Scarpino (East Lansing: Michigan State University Press, 2019).
- "Flights," *Thanku: Poems of Gratitude*, edited by Miranda Paul (Minneapolis: Lerner Publishing, 2019) 5.
- "For a Tattered Planet: Art and Tribal Continuance," *Sustainable Wisdom: Integrating Indigenous Knowhow for Global Flourishing*, ed. Darcia Narvaez, et. al. (New York: Peter Lang Publishing, 2019).
- "Of Nalusachito and the Course of Rivers," *Louis Owens: Writing Land and Legacy*, ed. Joe Lockard & A. Robert Lee (Albuquerque: U of New Mexico Press, 2019).
- "Captivity," "Fantasies of Women," "Goodbye to All That," "Of Fractals and Pink Flowering," and "'Air is Between These Words, Fanning the Flame': Poetry and Literary Inheritance," *Native Voices: Honoring Indigenous Poetry from North America*, ed. Dean Rader & CMarie Fuhrman (Tupelo Press, 2019).
- "Ghost Fishing: Eco-Justice Poetry and the Diasporic City," Kimmel Center for University Life Windows, NYU (New York University), New York City, NY. September 10-November 16. View windows here: <https://ghostfishingnyu.info/window-gallery/>
- Picto-Poems Exhibit, Galena Center for the Arts, Galena, IL, October 12th, 2108-January 13th, 2019.

Santee Frazier's second book of poetry, *Arum*, will be released from University of Arizona Press in Fall 2019.

Pam Houston's memoir, *Deep Creek: Finding Hope in the High Country*, is being released in January 2019 from W.W. Norton & Company. "There is so much beauty, wisdom, and truth in this book, I felt the pages almost humming in my hands. I was riveted and enlightened, inspired and consoled. This is a book for all of us, right now." — Cheryl Strayed, author of *Wild*

Toni Jensen is a winner of the 2018 Sustainable Arts Foundation award.

Toni Jensen's new memoir, *CARRY*, has been sold to Balantine. *CARRY* is a memoir-in-essays about the author's interactions with guns and gun violence as a Metis woman, a professor on an open-carry university campus, and the daughter of a father with a lifelong NRA membership, interweaving personal narrative with history, mapping the violence enacted on both indigenous women's bodies and indigenous land.

Joan Kane was interviewed by New Mexico in Focus, a Production of KNME-TV. The program aired on November 23.

Chip Livingston has the following forthcoming publications:

- “San Vitalis of Fetishes,” poem. *Fourteen Hills* literary magazine, Spring 2019.
- “San Sebastian, Knight of Swords,” and “Sans Justus, The Martyrs,” (poems). *New American Writing* literary magazine, 2019.
- “Funny You Don’t Look Like an Essay.” *Shapes of Native Nonfiction: Collected Essays by Contemporary Writers*, University of Washington Press, Spring 2019.
- “The Influence of Repetition in Chrystos’s ‘Crazy Grandpa Whispers.’” Essay and three poems, *Native Voices Anthology*, Tupelo Press, 2019.
- “Punta del Este Pantoum,” poem. *Poems for the Planet: From Inspiration to Action*. Copper Canyon Press, April 2019.
- “Stadium Mocs,” poem. *A BODY OF ATHLETICS ANTHOLOGY*. Prairie Schooner Press, 2019.

Tommy Orange’s novel, *There, There*, was recognized as one of the 10 Best Books of 2018 by The New York Times.

Mentors **Jennifer Foerster**, **Pam Houston**, and **Eden Robinson** to be Featured Presenters at the 2019 AWP Conference in Portland.

To: IAIA Board of Trustees
From: Littlebear Sanchez, Associated Student Government (ASG) President
Date: February 2019
Subj: Quarterly Report

November - ASG held a harvest day in the dorms for students who stayed on campus during the holidays. ASG provided thanksgiving groceries for students who wanted to do their own cooking.

December - ASG collaborated with Performing Arts to fund a musical guest and welcome the Tibet monks. ASG set up a "Winter masquerade Ball" with tons of dancing and games.

January - ASG did something new this semester for the new and returning freshman. We supplied "college essential starter packs of personal hygiene products and bedding. ASG held competitive events with gift card prizes to welcome all students to IAIA. The activities included Dodgeball, ninja, four corners and line tag.

February - We have ordered more furniture for the ASG space which includes office supplies and a new Mac desktop. We are creating another sweethearts event for valentine's day but in both the student residence center and ASG side in the recreation center. Games, dancing and an arts and craft station.

To: Dr. Robert Martin
 From: Nena Martinez Anaya, Chief Enrollment & Retention Officer
 Date: January 25, 2019
 Subj: Quarterly Board Report

Strategic Theme 1: Improve Student Success

1.2 Increase enrollment; improve retention and completion

The charts below include estimated On Campus Enrollment; Full-time Enrollment and Head-Count Enrollment. The last day to add/drop courses is: January 29, 2019. The Enrollment Report will be available at the next Board of Trustees Meeting in February with. Below are estimates for Spring 2019 Enrollment:

Spring	On Campus	Spring	FTE Goal	FTE Actual	Spring	Head Count Goal	Actual
2016	274	2016	450	420	2016	530	610
2017	309	2017	450	490	2017	600	707
2018	323	2018	500	474	2018	650	689
2019	305	2019	550	457	2019	675	650
2020		2020	600		2020	700	

We are implementing the following new recruitment strategies to improve admission numbers for the Fall 2019 semester:

IAIA Visit Day was hosted Nov 8, 2018 from 10 am-2 pm. We hosted 10 educators from local New Mexico tribes and high schools to learn about the IAIA programs on campus. They also were invited to attend the Open House events.

IAIA Shadow Program has selected 5 high school seniors to spend a day with an IAIA student February 17-18, 2019. This overnight program will allow high seniors to shadow a student and attend classes for the day.

IAIA Spring Visit Day will be held March 1, 2019 and is targeting high school juniors and seniors. In collaboration with faculty, we will be hosting interactive workshops, campus tour, and financial aid information.

IAIA Transfer Day will be held April 5, 2019 and is targeting community colleges in the New Mexico and Arizona areas to visit campus, learn about our programs, and talk with academic departments

IAIA Admissions Webinars- we will be working with faculty to host one webinar a month to promote an academic area and highlight the potential career paths in the field.

Admissions Applications-Fall 2019

<u>Fall 2019</u>	Total Applications	Accepted
New Freshmen	114	53
Transfer	11	2
Graduate	15	12
International	1	0
Readmit	0	1
Certificate	1	0
Non-Degree	1	0
Total	143	68 (37 FA18) 83% increase

Dual Credit Program

For Spring 2019, we have prepared courses 28 courses at 12 high school sites (Albuquerque Public Schools, Academy Technology & Classics, Bernalillo, Walatowa, Native American Career Academy, NM School for the Arts, Rio Rancho Schools, Santa Fe Indian School, Shiprock, Tierra

Encantada Charter, Santa Fe Public Schools, Mescalero Apache High School), however due to various reason currently are enrolling for 23 courses with new sites at Santa Fe Public Schools and Mescalero. We anticipate enrollment to be 280 students.

Recruitment Report

DATES	EVENT
Oct 8-12	ATLAM/ Prior Lake, MN- Mille Lacs Band Tribal Office, Chippewa Tribal Office, Red Lake Nations Embassy, Little Earth Urban Tribes Ed Office, MN American Indian Center, Edison High School, Center High School, All my relations Art Gallery, Kennedy High School, Takoda Prep High School, South High School, Migizi Communications Academy
Oct 8-13	NIEA, Hartford, C- Oneida Ed Dept, Ondoga Tribal Dept, Ondadoga Nations School, Lafayette High School
Oct 14	NACAC Performing Visual Arts College Fair, Phoenix AZ
Oct 15-19	Elder & Youth Conference, Anchorage, AK, and local area Wasilla Museum, East High Anchorage, Service High School,
Oct 15-19	Northern Arizona Area- Tuba City High School, Greenhill's Academy, Dine College Tuba City Campus, Hopi High School, Flagstaff Arts and Leadership High School, Flagstaff high School, Coconino High School, Summit High School, Coconino Community College Table, Ponderosa High School
Oct 22-26	Phoenix/Tucson, AZ Area- Trevor Browne high school, Central High School, Coolidge High School, Baboquivari High School, Tohono O'dham Community College,
Oct 22-26	OK Area- Walters High School, Indianoma High School, Lawton Public Schools, Kiowa Youth Program, Eisenhower High School, Comanche Nation Office, Anadarko High School, Kiowa Education Department, Chickasaw Youth Center
Oct 22	Mesa College Night
Oct 23	Tucson College Night
Oct 24	GEAR Up NM Conference, Albuquerque
Oct 24	Indigenous Scholars Day, Riverside Indian School, OK
Oct 25	Coconino College Fair, Flagstaff, AZ
Oct 25	Northern Arizona College Night
Oct 29-Nov 2	NM Local Recruitment Area- Belen High School, Highlands High School, Bernalillo High School, Independent High School, Rio Rancho High School, V Sue Cleveland high School
Oct 31	CNM Main Campus & Montoya Campus- monthly tabling
Nov 1	Alamo College Fair, Alamo
Nov 2	Mescalero College Fair, Mescalero, NM
Nov 2-4	Indigenous Comicon, Isleta Resort
Nov 4	Warriors Path Conference, Mesa, AZ, Local recruitment- Perry High School Native American Club
Nov 7	Gilbert Sena Charter HS, Albuquerque
Nov 8	SIPI Transitional Fair
Nov 12-16	Southern CA Area- Palm Valley High School, Palm Spring High School, Riverside Indian School, Great Oaks High School, Temulca High School, Penchanga Tribal Office, Pala Tribal Ed Office, Pauma Tribal Ed office
Nov 15	Shiprock High School, Career Prep High school
Nov 15-17	NM Film & Media Conference, Albuquerque
Nov 16-18	Pueblo Film Festival, Albuquerque
Nov 16	Meow Wolf Tabling at IAIA Day

Nov 20	CNM Main Campus & Montoya Campus-monthly tabling
Nov 26-30	OK Area- Broken Arrow High School, Sequoyah Indian School, Becon High School, Hominy High School, Chickasaw Children's Village, Capitol High School, Edmond High School, Emerson High School, Oklahoma Community College, Norman High School, Southeast High School, Potawatomi Nation Tribal Meeting,
Dec 3-7	Jemez Ed Department, Cuba High School, Bloomfield High School, Charlie Brown High School, Ute Education Department, San Juan College, Navajo Prep, Farmington High school, Bloomfield AP art classes, Dine College Shiprock, Newcomb High School, Kirtland High School
Dec 7	Navajo Pine High School, Window Rock High School, St. Michaels High School
Dec 10-13	Bernalillo High School, NM School for the Arts
Dec 20	Tierra Encantada Charter College Fair
Jan 10-13	Native American Youth Educators and Employers Conference, Scottsdale, AZ
Jan 12	Isleta College Fair, Isleta Resort
Jan 22-25	NM recruitment- Ruidoso High School, Mescalero High School, Tularosa High School, NMSU Alamogordo, Alamogordo high school, Los Lunas High School, Century High School, Valencia High School, Belen High School,
Feb 1	American Indian Day at the Legislation, Santa Fe
Feb 4-5	AZ School Counselor Association Conference, Phoenix, AZ
Feb 6-8	American Indian Studies Association Conference, Albuquerque, NM
Feb 11-15	Tohajiilee Community School, Laguna Acoma High School, Crownpoint High School, Dine College Crownpoint, Thoreau High School, Gallup High School, Miyamura High School, Zuni High School, Sander Valley High school, Winslow High School Coconino High School, Cuba High School, Navajo Prep, Shiprock High School Farmington High School
Feb 12	San Juan College Transfer Fair, Farmington, NM
Feb 15-18	UNITY Mid-Year Conference, Scottsdale, AZ
Feb 18-22	OK Area & Phoenix/Tucson Area
March 3-9	Native American Literature Symposium & Minnesota Area
March 3-6	National JOM Conference, Las Vegas, NV
March 16-22	AIHEC Conference & Montana Area
March 21-22	Nevada American Indian Education Summit, Reno, NV
April 9-13	Southern California Area
April 17	Southern Ute Career Fair, UT
April 27-28	Gathering of Nations Powwow, Albuquerque

Campus Tour Report

Individual Tours: 22 potential students/families

Group Tours: 3

- October 15 - Mescalero Apache School (11 people)
- October 15 - Rock Point Community School (24 people)
- November 5 - Riverside Indian School (40 people)

1.2 Increase enrollment; improve retention and completion

PROJECT SUCCESS INITIATIVES-PATHWAYS- ATD-Action Plan-Priority #1 Financial Literacy and Resources

GradReady-Financial Literacy for Students-Attached Report

We have 154 accounts which 103 are 1st year students; 9 are 2nd year; 18 are 3rd year; 6 are 4th year with the remaining 18 graduates; faculty/staff or not yet enrolled. The average quiz scores are: *Paying For College*= 83%; *Money Management*=80% and *Real-World Finance*=60%. With these figures, we are meeting our goal to “Improve Financial Literacy” with 1st year students being the largest number of students utilizing the program and scoring 83% on the “*Paying for College*” module.

15 to Finish Program (Financial Literacy/Retention Program)

The Institute of American Indian Arts has developed a financial incentive program for Incoming Freshmen. This program, called the “15 to Finish” Graduation Plan, will reward students for attaining their bachelor’s degree in four years (eight semesters) or less. Students who accomplish this will be rebated tuition for their senior year, earning a 25% savings on their tuition costs. Because IAIA includes books in tuition, the books required for student’s senior year classes will also be free if they meet the criteria of the program. To do this, full-time degree-seeking students will have to take a minimum of 15 college credit hours each semester, meet the program requirements, and remain in good academic and disciplinary standing, along with signing the agreement for admission into the program. We present this program to all New Freshmen during Orientation and the majority of students have signed the contract for the program. Contact is made with students throughout the semester via email or meeting regarding next steps. (62 enrolled)

Emergency Aid Funding-Assendium- IAIA has awarded \$25,120.99 to 52 students since the inception of the program. Housing, Food, Vehicle, Utility, Medical and Gas are the top funding reasons. We have about an 85% retention rate for those students who received Emergency Aid.

Paid Internship Program

We have placed 26 students from Fall 2017- Fall 2018 and have paid \$41,500 in earned wages. We are expecting to place 7-8 students for the Spring 2019 semester. The grant runs through October 2019 and Summer 2019 will be the last semester of the Paid Internships. We have about an 80% retention rate for those students who have participated. The “Peer-Mentorship Program” has been very successful for our students which allows for an upperclassman student to tutor students for classes that had lower passing rates. We modeled this after the start of the: IDST101- Intro to Indigenous Liberal Studies (Fall 2017) and now for Spring 2019, MATH098- Developmental Math, will have two Student Interns placed in the Learning Lab (Tutoring Lab) and in the classroom so that students have a “peer” to assist.

We have seen success with students retaining enrollment the following semester. The connections with the local Internship sites have been valuable by exposing our students to real-world experiences.

IAIA Scholarships: Charge: Allow more transparency and improvement to the scholarship application process.

- The IAIA/AICF Scholarship Applications have continued to increase. Below are the number of scholarship applications by semester and the percentage of students applying for

scholarships. We are almost at our goal of 50% of fulltime students applying for the IAIA/AICF Scholarship.

- 2016-(FA) -87 applications -324 Full-Time = 27%
- 2017 (SP)- 126 applications-300 Full-Time =42%
- 2017 (FA) 128 applications-345 Full-Time = 37%
- 2018 (SP) 140 applications-306 Full-Time = 45%
- 2018 (FA) 154 applications-333 Full-Time = 46%

- **SPRING 2019**

We are combining the Student Success Summit and the Scholarship Awards Luncheon into a one-day event to be held on: Thursday, February 14th, 2019. The new “Campus-Wide Planning Committee” planned the event throughout the Fall term with student input and input from the Base-Camp Committee to include Academic Sessions in the afternoon.

- To increase the number of students applying for the AICF/IAIA scholarship, the committee worked on the following tasks:
- “Did You Know Campaign”- video footage of former IAIA Student of the Year-website and Facebook
- Increased number of Writing Workshops during Orientation and two work-shops held at SUB in conjunction with ASG (food & drinks)
- English Faculty were asked to make the scholarship essay a writing assignment during the first week of classes.
- Application opened in October for Spring 2019.

IAIA Community Pantry

The Community Pantry has now moved to the Student Union Building. Students now have 24-hour access to the Pantry. In addition to clothing, household items, and non-perishable food. The new Community Pantry has the capacity to store/offer fresh, perishable food for students. The SSC will continue to oversee general maintenance of the space.

1.4 Track Student Success After College: Internship and Career Director sent out an online questionnaire to Alumni with valid emails IAIA’s IT Department. Fourteen questions were asked and to date, a zero (0%) response rate.

IAIA’s annual Graduate School Day event was held Friday, November 2, 2018. Over thirty colleges/ universities were invited, ten (10) attended. Four faculty volunteered serving on a Q & A panel along with representatives from each of the universities/colleges. Twenty-one (21) students signed in. Fifteen (15) completed a paper questionnaire. Answers ranged from *Strongly Agree, Disagree, Neutral, Agree, Strongly Agree*.

GRAD DAY SURVEY	SD	D	N	A	SA
I felt prepared for today	0%	13%	26%	26%	26%
After today, I still have a lot to learn about graduate school	0%	20%	6%	40%	33%
I plan to attend graduate school within one year of graduating from IAIA	6%	33%	13%	13%	40%
Listening to faculty experiences eased hesitancy to attend graduate school	6%	13%	20%	53%	0%
I believe obtaining a graduate degree will be advantageous	0%	0%	6%	26%	66%
	Not Helpful	Somewhat Helpful	Neutral	Helpful	Very Helpful
How helpful is Graduate School Day	6%	6%	0%	40%	46%

Project Two: Improve Career Readiness. “Stop-In” services are provided to students for career readiness and include: employment searches, graduate school searches, LinkedIn creation, and Internship searches and off-campus employment searches. The Internship/Career Director will continue to reach out to faculty and adjunct faculty to provide in-classroom presentations regarding career information and to promote Internship & Career services.

1.5 Develop student leadership skills

The Mentorship Program completed its first semester. Recent data from Fall 2018 participants is as follows: 70% of students completed the semester with a 3.0 and above, 47% of students were from the Cinematic Arts Department, 37% were first year students, and 57% of mentors were IAIA staff with alumni coming in 2nd and IAIA foundation board members coming in 3rd. We are currently in the process of increasing mentor program enrollment and making concentrated efforts to enroll students in academic warning and probation status.

3.3 Implement a faculty and staff professional development plan Retention Staff Training and Professional Development: Professional development and training continues to be a priority, so our staff can serve students.

Nena Martinez Anaya, Chief Enrollment/Retention Officer

11/12/2018 NAFSA Conference; Training for J-1 student admission and compliance.

2/18/19-2/23/2019-ATD Conference; Panelist for Tribal College Student Support Programs

Karen Gomez, Internship and Career Director

12/4/18 – Facilitated Supervisor Training Sessions

12/11/18 – Empower Training Intern/Job Placement Module

1/8/19 – Health Wellness Workshop

1/10/19 – Empower Training, Screen and Profiles

Mary Silentwalker, Director of Admissions

12/4/18- Work-Study Supervisor Training (IAIA)

12/10/18- Counselor To Do List (Empower Training Webinars)

1/3/19- Counselor To Do List (Empower Training Webinars)

Roanna Shebala, Admissions Counselor

12/10/18- Counselor To Do List (Empower Training Webinars)

1/3/19- Counselor To Do List (Empower Training Webinars)

Talia White, Admissions Counselor

12/10/18- Counselor To Do List (Empower Training Webinars)

1/3/19- Counselor To Do List (Empower Training Webinars)

Melanie Buchleiter, Dual Credit Coordinator

11/7/18 – ADA brown bag training at IAIA

12/4/18 – Leadership and Emotional Intelligence webinar through Positive Psychology Center

Dec 2018-January 2019 – Online Teaching class through IAIA

Scott Whitaker, Director of Financial Aid and Student Accounts

12/10/2018 & 12/12/18- Webinar EMPOWER Training for Financial Aid & Student Accounts

1/3/2019 - EMPOWER Training via Phone with Comspec,

To: Dr. Robert Martin
From: Lawrence T. Mirabal, CFO
Date: 1.28.19
Subject: Quarterly Board Report for Finance, HR, IT, Facilities, Bookstore and Museum Store

Mission Objective 1: Improve Student Success

Inst. Priority “C” - Increase scholarship funds

Project: Implement an endowment management system that is capable of unitizing funds.

In collaboration with the Advancement office, will identify, procure, and implement software that tracks endowment investments and is capable of unitizing funds on an individual level. This will provide for more accurate apportioning of individual gifts over time and will allow the Advancement office to produce improved reporting on the endowment to external stakeholders.

Update – Fundriver software has been fully implemented and is operational. The software allows for the tracking and unitizing of individual endowment funds.

This project is 100% complete.

Inst. Priority “A” - Increase involvement of all IAIA stakeholders in student success

Project: Develop an online help knowledge database that can be used college-wide.

Academic Technology will develop and launch an online database that can share critical information with students, faculty, and staff. The database will include information on the college’s learning management systems, the Empower system, online conferencing, and other systems.

Update – The online database has been launched and is operational.

This project is 100% complete.

Inst. Priority “B” – Increase enrollment

Project: Develop a new course for online faculty.

Academic Technology will create and deliver a new course, specifically designed to assist online faculty with developing and teaching classes in an online environment. The focus of this course is primarily on the mechanical details of creating online course materials,

assignments, and discussions. This course makes use of our ScreenSteps knowledge database to provide step-by-step instruction and reference materials.

Update – The course has been developed and deployed, in time for the start of the fall semester.

This project is 100% complete.

Mission Objective 3: Build college community

Inst. Priority “D” – Bring students, faculty, and staff together in campus-centric activities

Project: Convert the vacated fitness center into a student union/student study space.

The project will be led by the CFO and the Facilities Director. A committee of campus stakeholders will be assembled to assess needs and wants for the new space. Based on input from these campus representatives, a renovation plan will be developed, to re-design and renovate the space. A budget will be developed, and work should commence.

Update – Based on input from the ASG and Student Life area, the student union was repainted, and existing shelves, mirrors, and other remnants of the old fitness center were removed. Furniture was purchased and the new ASG office has been painted and re-carpeted.

This project is 100% complete.

Inst. Priority “H” – Build college community

Project: Implement an IT deferred maintenance and equipment replacement schedule.

The IT department will develop an inventory of all computing equipment currently in use. This inventory will then be cross checked against dates that the equipment was placed into service. Based on this assessment, IT will then distribute equipment information to campus departments, for replacement planning.

Update – The IT dept. has purchased new inventory database software that is more efficient than the old, manual database. The IT dept. continues to learn the complex inventory software and work through ways to avoid straining the network while the software is utilizing its scanning capabilities.

This project is 65% complete

Inst. Priority “I” – Grow and maximize resources for college programs

Project: The Finance office will perform an audit of all forms required for submission

To promote greater efficiency for college business operations, the Finance office will assess all forms that it currently requires for tasks, ranging from contract execution to requesting checks. Finance staff will identify ways that required paperwork can be reduced and redundancies can be eliminated. The result will be fewer forms that are simpler to use, along with a reduction in the number of steps required to conduct business at the college.

Update – The Finance office completed its review and edit of all required forms. The newly

designed forms have been uploaded to the portal for campus-wide use.

This project is 100% complete.

Inst. Priority “I” – Grow and maximize resources for college programs

Project: A comprehensive renovation project will be initiated and branded, to refurbish the studio spaces and faculty offices, within the academic building.

The CFO will assemble a committee comprised of faculty, students, academic leadership, and facilities staff to assess studios and office space, in the academic building. Based on this assessment, a budget will be formulated, and a timetable will be established, for work to be completed. The focus of the project will be on renewing academic spaces and replacing essential equipment that is at the end of its service life. Suppliers and contractors will be selected, and work will commence during spring break, with the most intrusive work to be completed over the summer break.

Update – All construction, lighting, flooring, and painting work is complete. The initiative included over 80 separate projects, with a total cost just under \$350,000. The project began on schedule and expanded in scope, having an even greater positive impact.

This project is 100% complete.

Mission Objective 4: Advance Contemporary Native Arts and Culture

Inst. Priority “F” - Strengthen the connection between the college, its museum, and the larger Santa Fe community

Project: Develop a searchable database at the Museum store for all books available for sale

The Museum store will develop a searchable database of all books currently in inventory. This database will make searching for individual titles much easier for patrons and store staff. All inventory will need to be organized, sorted, and logged, prior to establishing the database. This will ensure that the items and counts included in the database are accurate and reliable.

Update – Under new leadership at the Museum store, other priorities have taken precedence over this initiative. It may be revisited at a later date, but for now, should be considered tabled indefinitely.

This project is 0% complete.

Departmental Reports:

Finance/Office of the CFO:

- The CFO has been working extensively with the Facilities director and external contractors to prepare the daycare space and playground for the facility opening. Additionally, contract work between IAIA and PMS continues, with final edits, legal reviews, and approvals taking place on both sides.
- The Finance team hosted the JAG audit team on campus for several weeks. Aimee Balthazar and her team are to be commended for their diligent work with the auditors.
- The CFO and the President will be attending hearings and meetings at the State Capitol building as required, while the 60-day NM legislative session continues. The session began on 1/15/19.
- After discussions between the CFO, the IT Director, and the Academic Dean, it was decided that Academic Tech would once again report to Academics, rather than IT. The change was approved by the President and became effective in January '19.

HR:

- The transition to IAIA's new payroll, HR management, and benefits administration system is still underway. Having completed the most complex and crucial step, transition to the new payroll system, transition to the new benefits administration module has begun. In December the first online Open Enrollment period and session took place. Employees were able to go online and elect their benefits for the upcoming year. There were no significant issues and employee feedback on the process was positive.
- The HR portion of the yearly audit was completed with no significant issues or concerns found. Files and data management received positive feedback.
- Turnover data continues to be collected and analyzed on an on-going basis, in order to provide senior leadership with information to help improve retention.

Highlighted below is the turnover data the reporting period of **December 2018-February 2019**

- 5 Staff members left IAIA voluntarily.
 - A Senior Maintenance Technician left due to personal reasons.
 - A Museum Store Sales Associate left due to personal reasons.
 - A Counselor left due to personal reasons.
 - The Advancement Services Manager left due to personal reasons.
 - The Prevention Project Assistant left due to personal reasons.
- On the promotion and recruitment side, the following 3 positions were filled during this reporting period:
 - A Museum Store Sales Associate and Native
 - An Advancement Services Manager and non-Native (promotion)
 - A Senior Maintenance Technician and Native (promotion)

Facilities:

- Soon, the Facilities dept. will be replacing all parking lot lights and external lights on buildings excluding housing with LED fixtures.
- Using USDA grant funding, Facilities will lead a project to remove the greenhouse from the electrical grid, by installing a solar array near the greenhouse and atop the Facilities building. This will remove all electrical cost from the greenhouse. It will also produce enough electricity to offset some of the campus electrical costs.
- Facilities continues to work on upgrades to the daycare area, including fence install, paint, plumbing work, and assembling beds/toys/furniture. Artificial turf will be installed as well, as soon as the ground thaws and dries.
- The Santa Fe institute conference will return in summer 2019.
- Mountain west seed summit will be held at IAIA, February 22 & 23, 2019. This summit brings together seed stewards, educators and leaders to discuss and share the vision of seeds and the incredible role they play on our planet and in our regions.
- Santa Fe Community College TRIO program held their retreat at IAIA on January 15, 2019, to plan their upcoming year for support student support services. TRIO is a federally funded program that operates at SFCC.

IT :

- IT continues the work of merging previous Level3 and CenturyLink accounts with new CenturyLink Accounts.
- The IT Dept will be upgrading the following infrastructure in the following months with most of the work to be done Summer 2019.
 - State of New Mexico Funding:
 - Replace phone system—Early Spring 2019 the IT Dept will request quotes and investigate options for a phone system replacement

- Older 1gigabyte fiber infrastructure to be replaced with 10gibabyte fiber infrastructure to Academic Building, LTC, and Facilities Building—Summer 2019
- Title III Funding:
 - Firewall Replacement—Summer 2019
 - Core Switch—Summer 2019
 - Wi-Fi Infrastructure replacement—Summer 2019
 - Replacement of older network switches on campus—Summer 2019

IAIA Museum Store:

- <https://iaia.edu/store/>
- IAIA Stores launched its online store in December. As of 1/15/19 the online store has hosted \$246.85 in gross sales. IAIA Stores would like to extend a special thanks to Jason Ordaz for all of his hard work and support on this project.
- The Museum Store began the process of barcoding in Q1. To date store staff have barcoded Museum Store items with preexisting barcodes that are not books.
- In October, the Museum Store carried out its annual inventory process. The inventory was executed with groundbreaking efficiency, finishing the entire count of both stores, including data entry, in two weeks. This was accomplished through, utilizing the entire Stores Staff, Campus Bookstore student workers, Finance Department staff, and one temp worker in coordinated systematic action.
- The Museum Store aspires to promote the Lloyd Kiva New Gallery, located in the Museum Store, as an influential exhibition space for emerging Native artists. On November 11th the Museum Store opened *Tonalpohualli: Count of Days*, a show highlighting the artwork and research of artist Moira Garcia in the Lloyd Kiva New Gallery Space.
- On December 16th the Museum Store hosted an artist talk with Moira Garcia in the second-floor conference room at the Museum. The event was very well-attended.
- During the holiday season the Museum Store hosted its annual members weekend sale and pop up shops with Moira Garcia and Rebecca Kunz.

Difficult Issues:

- In November 2018 it was uncovered that three Museum Store deposits had gone missing in the period between 9/28/18 and 10/18/18. The sum of these deposits was \$1,021.85.
 - The deposits are presumed missing as the result of theft, though without definitive evidence no charges could be filed.
 - A police report was filed on 11/16/18 by Rachel Machovec, Museum Store Manager.
 - These events highlighted some shortfalls in the Museum Store's cash handling procedures. In response Finance, Museum Store Management, and Museum Security have analyzed and revised the Museum Store's cash

handling procedures. The new procedures were fully implemented by 11/11/2018.

- With the procedural revisions and experiential wisdom gained from this painful experience the Museum Store is better prepared for a stronger future.

Museum Store Numbers for FY19 First Quarter (Oct. 1st 2018 – Dec. 31th 2018)

	Total Sales	Merchandise Sales	Admissions Sales	Profit Margin For Total Sales	# of Register Tickets
FY19 Q1	\$93,183 (-28.5% decrease)	\$61,650 (-34.81% decrease)	\$31,533 (-11.84% decrease)	61.5%	4,874 (-6.2% decrease)
FY18 Q1	\$130,337	\$94,571	\$35,768	63.6%	5,197

Sales numbers and data were taken from the Counterpoint Flash sales report.

Analysis and Response to Numbers:

- We have seen Museum Store sales growth slowing over the past year (when compared to the year previous), but Q1 of FY 19 has had a comparative sales decrease of -28.5%. The following four bullet points provide context for the numbers:
 - Loss of momentum in management transition (inability to plan in Spring for Winter season).
 - The category with the largest decrease in sales is Consignment sales (this has a direct relationship with the above bullet points). Consignment sales for Q1 FY19 were \$8,871. Consignment sales for Q1 of FY18 were \$31,190. Q1 of FY18 can attribute a large part of its success to the sales of Cape Dorset Prints in the Lloyd Kiva New Gallery.
 - Other sales categories have dipped proportionately with the dips in admissions, while jewelry sales have grown.

IAIA Campus Bookstore:

- During Q1 of FY19 the Campus Bookstore has focused on raising its profile of on Campus, to promote the smooth continuation of the textbook program, in collaboration with eCampus.
- In October Rachel Machovec traveled to Lexington, Kentucky for the first ALL Access Symposium hosted by eCampus. Rachel was able to meet with the entire eCampus team, tour their facilities, and meet representative from other schools who also use the ALL Access program. The school representative and eCampus team were able to compare notes, brainstorm solutions to common problems, and inspire each other to keep improving.

- The Campus Bookstore requested fresh marketing materials from eCampus. This includes book distribution signage that utilizes the eCampus brand, and the clear branding of auto generated emails with eCampus colors and logo. The purpose of reinforcing the eCampus brand is to empower students to communicate with eCampus themselves when they need assistance with a textbook issue.
- The Campus Bookstore worked with Academics to provide training materials for Adjunct Professors to inform them about the eCampus ALL Access textbook program.
- The Campus Bookstore provided a formalized presentation during Spring orientation to incoming students.
- Though the Q1 FY19 Campus Bookstore total sales were down slightly compared to Q1 of FY18, with the increased profit margin the overall profits increased compared to the previous year.
- Sales increased in all categories (art supplies, snacks, etc.) in the Campus Bookstore except for IAIA Logo apparel and fashions. This accounts for the dip in overall sales.
- The slowdown in Campus Bookstore apparel sales has a relationship with the loss of momentum due to management transition, and it not likely to be a pattern.
- The Campus Bookstore saw an increase in the number of tickets processed, implying increased contact with the student body and potential for future growth.

Campus Bookstore Numbers for FY19 First Quarter (Oct. 1st 2017 – Dec. 31st, 2018)

	Total Sales	Percent decrease in sales to previous year.	Profit Margin	#of Tickets
CB Sales Q1 FY19	\$19,529	-8.6% decrease	33.5%	2,588
CB Sales Q1 FY18	\$21,374	NA	27.5	2,130

IAIA Online Store:

	Total Sales	Net Sales without Shipping	Total Number or Orders	Total Number of Items Sold
12/12/18 through 1/15/18	\$246.86	\$185.55	6	8

**Quarterly Report to the Board of Trustees
Institute of American Indian Arts
February 2019**

**Presented by Lawrence Mirabal, CFO
Aimee Balthazar, Controller**

**FINANCIAL STATEMENTS
As of December 31**

**BUDGET TO ACTUAL - SUMMARIZED
IAIA & AUXILIARY
For the Three Month Period Ending December 31, 2018**

	TOTAL BUDGET	TOTAL ACTUAL EXPENDITURES	TOTAL BUDGET REMAINING	% REMAINING
EXPENDITURES BY CATEGORY				
COST OF SALES	\$ 207,980	\$ 59,057	\$ 148,923	72%
SALARIES & FRINGE BENEFITS	8,469,352	1,942,385	6,526,967	77%
OPERATING EXPENSES	1,118,362	247,053	871,309	78%
FOOD & CATERING	784,117	96,440	687,677	88%
PROFESSIONAL SERVICES	741,677	134,655	607,022	82%
SCHOLARSHIPS & FELLOWSHIPS	16,600	3,100	13,500	81%
M&R, UTILITIES & OTHER	1,377,168	268,831	1,108,337	80%
TRAVEL	300,593	53,172	247,421	82%
TRAINING	62,808	6,282	56,527	90%
VEHICLES	52,250	6,724	45,526	87%
NON-BUDGETED AUX. REVENUES	0	-20	20	
TOTAL EXPENDITURES	\$ 13,130,907	\$ 2,817,678	\$ 10,313,229	79%

EXPENDITURES BY DEPARTMENTS				
BOARD OF TRUSTEES	\$ 83,119	\$ 5,334	\$ 77,786	94%
OFFICE OF THE PRESIDENT	913,100	216,930	696,170	76%
INSTITUTIONAL RESEARCH	298,608	66,469	232,139	78%
INSTITUTIONAL ADVANCEMENT	392,352	81,833	310,519	79%
FINANCIAL SERVICES	726,052	150,667	575,385	79%
INFORMATION TECHNOLOGY	463,738	112,456	351,282	76%
CENTER FOR STUDENT LIFE	475,222	99,846	375,377	79%
ADMISSIONS & RECRUITMENT	349,202	84,110	265,092	76%
FACILITIES MANAGEMENT	1,487,475	324,610	1,162,865	78%
MUSEUM	1,022,523	218,485	804,038	79%
ACADEMIC DIVISION	3,307,970	756,373	2,551,597	77%
STUDENT SUCCESS CENTER	768,523	171,153	597,370	78%
LIBRARY	431,026	78,829	352,197	82%
MFA CREATIVE WRITING PROGRAM	624,362	137,712	486,650	78%
MUSEUM SHOP	314,867	84,825	230,042	73%
CAMPUS BOOKSTORE	176,723	37,767	138,956	79%
STUDENT HOUSING	1,058,747	154,418	904,329	85%
CONFERENCE SERVICES	108,566	18,435	90,131	83%
STRATEGIC PRIORITIES PROJECTS	128,731	17,432	111,299	86%
NON-BUDGETED AUX. INITIATIVES (Net)				
TOTAL EXPENDITURES BY DEPARTMENTS	\$ 13,130,907	\$ 2,817,678	\$ 10,313,229	79%

EXPENSES NOT ALLOCATED TO DEPARTMENTS	
Unemployment Insurance	\$ 25,000
IAIA Advocacy Fund	75,000
Interest on Debt - Residence Ctr NMFA Loan (3.4%) + fees	253,468
Residence Center NMFA Loan	221,177
Reserve Addition	254,250
Set Aside for Strategic Priorities Projects	71,269
Total FY19 Annual Budget Total	\$ 14,031,071

STATEMENT OF REVENUES - COMPARATIVE
IAIA & AUXILIARY
First Quarter Comparison - FY19 & FY18

	FY19			FY18 Actual 3 Months Ending 12/31/2017	Variance Between FY19 & FY18 YTD Actual Positive/(Negative)
	Projected Annual Revenues	Actual 3 Months To 12/31/2018	% of Projected Achieved YTD		
REVENUES					
Federal Appropriation	\$ 9,960,000	\$ 7,377,000	74.1%	\$ 7,377,000	\$ -
<i>Forward funding received prior year</i>		<i>7,377,000</i>		<i>7,377,000</i>	
Tuition & fees	\$ 1,237,194	\$ 644,777	52.1%	\$ 595,387	\$ 49,390
Distance Learning/Academic Tech.	129,568	79,310	61.2%	57,898	21,412
MFA Creative Writing Program	605,233	0	0.0%	(3,000)	3,000
Student Fitness Center	14,500	(180)	-1.2%	216	(396)
Residence Hall	542,740	277,803	51.2%	276,633	1,170
Family Housing Rentals	185,709	90,388	48.7%	99,346	(8,957)
Meal Plan	513,686	328,239	63.9%	332,868	(4,629)
Conference Services	125,000	3,165	2.5%	15,852	(12,687)
Museum Admissions	93,189	32,165	34.5%	36,233	(4,068)
Museum Shop Sales	237,035	61,053	25.8%	93,386	(32,333)
Campus bookstore sales	157,797	19,924	12.6%	21,374	(1,450)
Museum memberships	42,000	7,894	18.8%	10,078	(2,184)
Museum Contributions (temp restricted)	6,500	50	0.8%	3,696	(3,646)
General Contributions (unrestricted)	180,342	1,360	0.8%	9,869	(8,509)
Scholarship, Education Donations	290,000	235,494	81.2%	393,101	(157,607)
Trust Endowment Draw	160,000	0	0.0%	0	0
Miscellaneous Income/Indirect Revenue	75,000	16,425	21.9%	25,472	(9,046)
REVENUES EXCLUDING FEDERAL APPROPRIATION	\$ 4,595,493	\$ 1,797,867	39.1%	\$ 1,968,408	\$ (170,542)
Estimated reduction for:					
Uncollectible Student Accounts	(124,422)				
Excess Institutional Scholarships	(400,000)				
Museum Gift Shop	(314,867)				
Campus Bookstore	(176,723)				
TOTAL REVENUES	\$ 13,539,481	\$ 9,174,867	67.8%	\$ 9,345,408	\$ (170,542)

SCHEDULE OF REVENUES AND EXPENDITURES
IAIA & AUXILIARY
First Quarter Comparison - FY19 & FY18

	FY19 Unaudited 3 Months Ending December 31, 2018	FY18 Unaudited 3 Months Ending December 31, 2017	Variance Favorable or (Unfavorable)
REVENUES			
Federal Appropriation	\$ 7,377,000	\$ 7,377,000	\$ -
Tuition & Fees	723,907	650,501	73,407
Residence Hall/Family Housing	368,191	375,979	(7,788)
Meal Plan	328,239	332,868	(4,629)
Museum Shop	93,219	129,620	(36,401)
Campus Bookstore Sales	19,924	21,374	(1,450)
Conference Services	3,165	15,852	(12,687)
Unrestricted Contributions	9,254	19,947	(10,693)
Temporarily Restricted Contributions	235,544	396,797	(161,253)
Trust Endowment Draw	-	-	-
Miscellaneous Income	16,425	25,472	(9,046)
TOTAL REVENUES	\$ 9,174,867	\$ 9,345,408	\$ (170,542)
EXPENDITURES			
Cost of Sales	\$ 107,166	\$ 63,202	\$ (43,964)
Salaries & Fringe Benefits	1,942,385	1,886,234	(56,151)
Operating Expenses	247,053	175,191	(71,862)
Food & Catering	96,440	(4,487)	(100,927)
Professional Services	134,655	132,573	(2,082)
Scholarships & Fellowships	3,100	-	(3,100)
M&R, Utilities & Other	268,831	233,849	(34,982)
Travel	53,172	46,695	(6,477)
Training	6,282	13,685	7,403
Vehicles	6,724	5,876	\$ (848)
Total Costs General & Administrative	\$ 2,865,807	\$ 2,552,818	\$ (312,989)
NON-BUDGETED AUX. INITIATIVES (Revenue)	(20)	(105)	\$ (85)
TOTAL EXPENDITURES	\$ 2,865,787	\$ 2,552,713	\$ (312,904)
NET INCOME/(LOSS)	\$ 6,309,079	\$ 6,792,695	\$ (483,616)

SCHEDULE OF REVENUE AND EXPENDITURES
INSTITUTIONAL ADVANCEMENT
First Quarter Comparison - FY19 & FY18

	FY19	FY18	
	Unaudited	Unaudited	
	3 Months	3 Months	Favorable or
	Ending	Ending	(Unfavorable)
	December 31, 2018	December 31, 2017	Change
REVENUES			
Donations:			
Endowed Scholarship Donations	\$ 300,000	\$ 12,898	\$ 287,102
Permanent/Chair Endowment Donation	1,938	4,280	(2,342)
General Donations	1,360	9,869	(8,509)
Scholarship Donations	235,494	393,101	(157,607)
TOTAL REVENUES	\$ 538,792	\$ 420,148	\$ 118,643
EXPENDITURES			
Personnel			
Staff Salaries	\$ 54,415	\$ 52,659	\$ (1,756)
Student Wages	1,152	1,256	104
Social Security	4,126	3,980	(146)
403B Plan	2,795	2,052	(743)
Insurance Benefit	7,732	5,113	(2,620)
Nontaxable Fringe Benefits (Fitness)	150	150	0
Total Personnel Expenditures	\$ 70,370	\$ 65,209	\$ (5,161)
Operating Expenditures			
Activities - students	\$ -	\$ 27	27
Advertising - promotional	1,891	2,200	309
Contributions, gifts & awards	836	234	(602)
Dues & Memberships	28	720	692
Meeting Costs	207	161	(46)
Office supplies	489	343	(146)
Postage, freight & delivery	-	98	98
Printing	3,518	(114)	(3,631)
Receptions & shows	51	-	(51)
Solicitation & Cultivation	488	219	(269)
Stipends & honoraria	200	-	(200)
Subscriptions & Publications	-	210	210
Computer equip & software under \$5,000	-	1,200	1,200
Maintenance - equipment & software	750	2,946	2,196
Consultants/Professional Services	497	393	(104)
Legal	-	2,358	2,358
Training - fees & materials	2	49	47
Travel - accomodation & meals	514	-	(514)
Travel - mileage	-	74	74
Travel - transportation	1,657	543	(1,113)
Utilities - telephone	336	184	(152)
Total Operating Expenditures	\$ 11,463	\$ 11,845	\$ 382
TOTAL EXPENDITURES	\$ 81,833	\$ 77,054	\$ (4,779)
NET INCOME/(LOSS)	\$ 456,959	\$ 343,094	\$ 113,865

SCHEDULE OF REVENUE AND EXPENDITURES
MUSEUM SHOP
First Quarter Comparison - FY19 & FY18

	FY19 Unaudited 3 Months Ended December 31, 2018	FY18 Unaudited 3 Months Ended December 31, 2017	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 60,721	\$ 93,853	\$ (33,132)
Shipping & Packing	475	273	203
Refunds	(144)	(740)	596
	<u>\$ 61,053</u>	<u>\$ 93,386</u>	<u>\$ (32,333)</u>
Cost of Goods Sold			
Cost of Sales	\$ 36,931	\$ 47,723	\$ 10,792
Gross Profit on Sales	\$ 24,122	\$ 45,663	\$ (21,541)
GP %	39.51%	48.90%	-9.39%
OTHER INCOME			
Admissions	\$ 32,165	\$ 36,233	\$ (4,068)
INCOME BEFORE OPERATIONAL EXPENSES	\$ 56,287	\$ 81,897	\$ (25,609)
EXPENDITURES			
Personnel			
Salaries	\$ 32,391	\$ 29,931	\$ (2,460)
Payroll Taxes	2,450	2,250	(200)
Savings Plan	1,124	954	(170)
Insurance	4,089	4,216	127
Total Personnel Expenditures	<u>\$ 40,054</u>	<u>\$ 37,351</u>	<u>\$ (2,703)</u>
Personnel costs as % of sales + admissions	42.97%	28.82%	-14.15%
Operating Expenditures			
Advertising - promotional	\$ -	\$ 1,717	\$ 1,717
Bank charges	2,498	3,036	538
Cash (over)/short	18	206	188
Dues & Memberships	418	23	(395)
Exhibit costs	181	-	(181)
Food & catering	27	359	331
Licenses & permits	195	211	16
Meeting Costs	-	465	465
Office supplies	1,499	2,235	736
Postage, freight & delivery	1,652	221	(1,431)
Printing	-	36	36
Subscriptions & Publications	-	31	31
Visiting artists/lecturers - fees/honoraria	-	700	700
Equipment & Furniture under \$5,000	106	174	68
Leasing - equipment	500	250	(250)
Maintenance - equipment & software	554	-	(554)
Consultants/Professional Services	130	-	(130)
Travel - transportation	11	-	(11)
Utilities - telephone	50	-	(50)
Total Operating Expenditures	<u>\$ 7,839</u>	<u>\$ 9,664</u>	<u>\$ 1,824</u>
TOTAL EXPENDITURES	\$ 47,894	\$ 47,015	\$ (879)
INCOME/(LOSS) Before Notional Rent	\$ 8,394	\$ 34,882	\$ (26,488)
Notional Rent	11,200	11,200	-
NET INCOME/(LOSS)	\$ (2,806)	\$ 23,682	\$ (26,488)

SCHEDULE OF REVENUE AND EXPENDITURES
CAMPUS BOOKSTORE
First Quarter Comparison - FY19 & FY18

	FY19 Unaudited 3 Months Ended December 31, 2018	FY18 Unaudited 3 Months Ended December 31, 2017	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 19,978	\$ 21,572	\$ (1,594)
Sales Returns & Refunds	(54)	(198)	144
	<u>\$ 19,924</u>	<u>\$ 21,374</u>	<u>\$ (1,450)</u>
Cost of Goods Sold			
Cost of Sales	\$ 13,170	\$ 15,479	\$ 2,308
Gross Profit on Sales	\$ 6,753	\$ 5,895	\$ 858
GP %	34%	28%	6%
INCOME BEFORE OPERATIONAL EXPENSES	<u>\$ 6,753</u>	<u>\$ 5,895</u>	<u>\$ 858</u>
EXPENDITURES			
Personnel			
Salaries	\$ 11,890	\$ 10,776	\$ (1,114)
Payroll Taxes	690	613	(78)
Savings Plan	369	492	123
Insurance	1,914	1,620	(294)
Total Personnel Expenditures	<u>\$ 14,863</u>	<u>\$ 13,501</u>	<u>\$ (1,362)</u>
Personnel costs as % of sales	59.68%	50.42%	9.26%
Operating Expenditures			
Textbook Program expense	\$ 8,955	\$ -	\$ (8,955)
Advertising - promotional	-	(20)	(20)
Bank charges	1,130	760	(371)
Cash (over)/short	(38)	45	84
Contributions, gifts & awards	-	20	20
Dues & Memberships	-	52	52
Exhibit costs	-	20	20
Food & catering	113	-	(113)
Meeting costs	124	-	(124)
Office supplies	16	2	(15)
Postage, freight & delivery	112	-	(112)
Equipment & Furniture under \$5,000	(956)	-	956
Maintenance - equipment & software	277	-	(277)
Total Operating Expenditures	<u>\$ 9,733</u>	<u>\$ 879</u>	<u>\$ (8,854)</u>
TOTAL EXPENDITURES	<u>\$ 24,596</u>	<u>\$ 14,380</u>	<u>\$ (10,216)</u>
NET INCOME/(LOSS)	<u>\$ (17,843)</u>	<u>\$ (8,484)</u>	<u>\$ (9,358)</u>

SCHEDULE OF REVENUE AND EXPENDITURES
CONFERENCE SERVICES
First Quarter Comparison - FY19 & FY18

	FY19 Unaudited 3 Months Ended December 31, 2018	FY18 Unaudited 3 Months Ended December 31, 2017	Favorable or (Unfavorable) Change
REVENUE			
Facilities Rentals	\$ 3,165	\$ 15,852	\$ (12,687)
	<u>\$ 3,165</u>	<u>\$ 15,852</u>	<u>\$ (12,687)</u>
OTHER INCOME			
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
INCOME BEFORE OPERATIONAL EXPENSE	\$ 3,165	\$ 15,852	\$ (12,687)
EXPENDITURES			
Personnel			
Salaries	\$ 13,084	\$ 12,601	\$ (483)
Payroll Taxes	863	827	(37)
Savings Plan	785	756	(29)
Insurance	1,933	1,638	(294)
	<u>\$ 16,665</u>	<u>\$ 15,822</u>	<u>\$ (843)</u>
Personnel costs as % of Revenue	527%	100%	-427%
Operating Expenditures			
Dues & Memberships	\$ 28	\$ 52	\$ 24
Food & catering	1,652	2,664	1,012
Utilities - telephone	90	-	(90)
	<u>\$ 18,435</u>	<u>\$ 18,538</u>	<u>\$ 102</u>
TOTAL EXPENDITURES	<u>\$ 18,435</u>	<u>\$ 18,538</u>	<u>\$ 102</u>
NET INCOME/(LOSS)	<u>\$ (15,270)</u>	<u>\$ (2,686)</u>	<u>\$ (12,584)</u>

PERMANENT ENDOWMENTS
Three Months Ending December 31, 2018

1st Quarter Fiscal Year 2019	<u>Program Enhancement</u>	<u>Quasi</u>	<u>Scholarship Endowments</u>	<u>General & Faculty Endowments</u>
Equities Gain / (Loss)	\$ (252,784) -10.36%	\$ (27,459) -10.35%	\$ (110,221) -10.33%	\$ (132,932) -10.16%
Dividend & Interest	20,609 0.84%	2,245 0.85%	9,002 0.84%	10,861 0.83%
Fees	(2,515) -0.10%	(273) -0.10%	(1,099) -0.10%	(1,327) -0.10%
Total 1st Quarter	\$ (234,690) -9.62%	\$ (25,488) -9.61%	\$ (102,318) -9.59%	\$ (123,397) -9.43%
Average Monthly Account Balance	\$2,440,018	\$265,218	\$1,066,733	\$1,308,357
ASSET GRAND TOTAL	\$ 4,918,520			

To: Dr. Robert Martin
From: Judith Pepper, Director Institutional Advancement
Date: February 22, 2019
Subj: Office of Advancement Report

Mission Objective 1: Improve Student Success

1. A. Increase involvement of all IAIA stakeholders in student success

1.1. Project: IAIA Foundation Board

- The Foundation Board comprised of twenty-one (21) community members, 7 of whom are Native American and of these, 5 are IAIA Alumni. There are three active committees: Development, Finance and Nominating / Governance.
- FY 2019 Slate of Executive Committee: Stock Colt, Chair; Kelly Huddleston, (*Cow Creek Band of Umpqua*) Vice Chair; Brad Fluetsch, (*Tlingit and Haida*) Treasurer; Dorothy Bracey, Secretary.
- President's Circle now has 171 members, including 14 new sponsors and purchasers from 2018 Scholarship Dinner & Auction, with an additional 13 members who were artist alumni donating their art.
- Advancement's Annual Circles Event is designed to refresh and re-energize IAIA's core donors. FY19 events will include:
 - Spring Stewardship event on IAIA Campus, interacting with the April, Artist-in-Residents.
 - Commencement week in May, Circles members will be invited to a reception hosted at a private home or gallery.
- Memorandum of Understanding between IAIA and IAIA Foundation
After the Nov. 8, 2018 Board of Trustees Meeting where the MOU was approved and then sent to the Foundation Board for approval on Nov 12, the Foundation Directors voted for an even more in-depth review and a 2nd Ad Hoc Committee was formed.

Attached is the newly edited MOU by the 2nd Ad Hoc Committee and thoroughly reviewed by Pat Ives, IAIA Counsel, with recommendations for BOT approval by resolution.

1.2 **Project: Build Awareness of IAIA Community, Students and College Programs**

- Office of Advancement meets regularly with Marketing to discuss best practices in communication via social media, print and film. Marketing consistently updates the IAIA Philanthropy webpages with current information and photos.
- Office of Advancement is conducting at least one monthly tour of the campus and lunch with 2 students for donors and prospective donors. Since Oct 1, 2018, 7 tours have been conducted with 11 guests, and 6 meals shared with students in the IAIA café. An opportunity for guests and students to meet and share life stories.
- The Themed Entertainment Association that was scheduled to tour IAIA in Oct. 2018 had to reschedule for February 22, 2019. (They are on campus during the Board of Trustees Meeting!) This group of 15+ guests is an international non-profit association representing the world's leading creators, developers and producers of compelling places and experiences. They will be making an open presentation to interested students to learn about career opportunities with the membership companies who build theme parks, zoos, museums, etc. where their IAIA art education could be of benefit.

1.3 **Project: Alumni Relations**

- Produced alumni-focused year-end appeal letter and mailed to 232 alumni from 1962-1982 class years. Objective to engage alumni and gauge giving feedback in advance of larger Advancement campaign.
- Produced the 2018 Winter e-newsletter. Emailed to 824 alumni with a 31% open rate. It featured Tacey Atsitty (Diné) '09 with a new book of poetry out, and Joy Harjo (Muscogee Creek) '68 interviewing Sherwin Bitsui (Diné) '99, on his new poetry book *Dissolve* in Bomb Magazine.
- Alumni Association – 34 Alumni ID cards have been created for free access of Fitness Center and Library
- Alumni Relations and Council are planning an Alumni Appreciation Dinner on the IAIA Campus, on Friday, May 9, 2019 in conjunction with the IAIA Powwow on Saturday, May 10. This event is to celebrate and honor the Alumni who have contributed to the success of IAIA. The committee is still planning the evening's agenda along with a catered meal.

1.4 Project: Alumni Council

- Alumni Council Meeting held on November 7, 2018. President Heidi Brandow, Vice President Tahnee Growingthunder, Linley Logan, and Rose Simpson in attendance.
- The Council discussed supporting a visiting alumni artist program for IAIA; reviving the Alumni Scholarship fund and the Alumni Appreciation Eve

1. C. Increase Scholarship Funds

1.1. Project: Grow Scholarship Funds

- Net Income – Oct 1, 2018 – Jan 25, 2019
\$400,286.16
Source of Donations:
Pledge Payments: \$ 15,990.53
Donations to IAIA: \$ 276,686.13
Grants: \$105,000.00
- Year End Appeal – November 15 – December 31, 208
\$59,036 Raised
 - Designed in video format with 6 newsletters sent via email to Donors.
 - Corresponding mailer set to a select donor list.
 - Foundation Development Committee joined Advancement staff making personal solicitation calls to new guests/buyers at the August Scholarship Dinner inviting them to consider a year end donation.
 - 83 gifts were received with one single gift of \$20,000 from an Alumna creating a new scholarship.
- Scholarship Dinner & Auction
 - August 14, 2019 – La Fonda on The Plaza
 - Committee in Place – Keri Ataumbi, (Kiowa) Chair, Co – Chair Pending
 - Keeping with fresh and exciting ideas for silent and live auction items, committee working on how to!
 - Tommy Orange, (Cheyenne) '16 accepted an invitation as a live auction item to attend and read at a dinner for 20 guests! He may be able to attend the Aug 14 event and provide a 3-minute reading before the item is auctioned.

- Online Auction – March 2019
 - Art pieces not sold at the last several events will be included in our 2nd Annual Online Auction.
 - 2018 Auction proceeds were over \$3000.
 - Advancement Student Workers will assist with this project and be mentored in managing an online art gallery with webpage and content development, photography of art, marketing event and sales.

1. E. Develop Student Leadership Skills

1.1. Project: Work Study Program

- Two student workers - Tiara Yazzie and Madeline Lamb
- Tasks – General office support, data entry in Raiser's Edge, Excel spreadsheets, minor design work, event support on or off campus, research.
- Training Provided by Supervisor:
 - Excel – worksheets, graphs and charts
 - Word – Mail merges, tables
 - Raiser's Edge Donor Database – data entry

Mission Objective 3: Advance Contemporary Arts and Culture

3. D. Bring students, faculty, and staff together in campus-centric activities

3.1 Alumni Relations

- 10th Annual Holiday Market on Saturday, December 15, 2018 in the Academic Building
 - Eighty-nine artists attended the Holiday Market, including 34 students and 26 alumni, making it the largest market to date.
 - The Academic Building was packed throughout the market with parking at a premium.
 - The event received a Net Promoter Score of 69 by artists surveyed (on a scale of -100 to 100), an excellent score indicating that most artists would highly recommend the event to their friends and acquaintances.
 - One artist commented: "I like the diversity and because it's the IAIA market people are looking for all types of art, traditional and contemporary."

3.2 Advancement is planning the 2nd Annual Philanthropy Day / Pie Day as a Community Gathering for students, staff and faculty for April 10, 2019. The agenda is a

great meal, lots of pie and a presentation of the impact of Philanthropy on student scholarships, facilities and special programs.

3. I. Grow and Maximize Resources for College Programs

3.1 Project: Endowment and Campus Campaign

Part of the Planning Study Final Report provided by Dini Spheris were key recommendations to conduct and manage a philanthropic initiative to raise between \$6 million and \$8 million between three to four years. IAIA would need to dedicate financial resources and time to make an initiative of this magnitude successful. The recommended Year One Budget of approximately \$250,000 consisting of additional personnel, infrastructure, marketing and travel to support this major fundraising initiative is not in the IAIA 2019 or 2020 Operational Budget.

Rather than wait on funding for a large campaign, Advancement is developing a Scholarship Endowment Initiative with a goal of \$1,500,000 in FY19 and FY20. The focus of initial prospects will be the 60+ prospects interviewed by Dini Spheris as many have expressed interest in supporting IAIA and Student Success. It is in IAIA's best interest to contact these prospects ASAP with a goal in place as it has now been 6 months since the interviews were conducted.

Marketing pieces are being developed, prospects are being assigned to OIA staff, with travel plans to follow.

3.4. Project: Tribal Governments – Relationship Building

Advancement will present in April 2019 to Educational Department's Executive Directors of the Intertribal Group of Oklahoma consisting of Cherokee, Choctaw, Chickasaw, Creek and Seminole Tribes.

Prospective Tribes for Scholarship Dinner & Auction Sponsorships

- Cow Creek Bank of Umpqua Tribe – Oregon -Presenting Sponsor
- All Indian Pueblo Cultural Center – Albuquerque – Presenting Sponsor
- Yocha DeHe Wintun Nation – California – Presenting Sponsor – generously sponsored 2017 and 2018 events at \$10,000.

To: Dr. Robert Martin
From: Charlene Carr, Director Land Grants Program
Date: January 28, 2018
Subject: Quarterly Board Report

Strategic Theme 1: Improve Student Success

1.5 Develop student leadership skills

Project Narrative: The Land Grant Programs is committed to providing leadership opportunities for students during the academic and summer semesters. In an effort to improve IAIA student's success, the Land Grant Program is taking a step to incorporate life-skills, leadership trainings, and cultural awareness. The proposed programming will enhance students' critical thinking and awareness.

1. *Student Opportunities and Trainings:* Students Kyle Kootswatewa and Tiara Folsom completed their poster presentations at the 2018 FALCON conference in Minneapolis, MN on Nov. 3, 2018. Both students were awarded travel scholarships to attend and present their work during the student poster session. Mr. Kootswatewa's project focused on "Phase II: Plant Inventory Guidelines for the IAIA Campus" and Ms. Folsom's project focused on "Cataloging and Promoting the IAIA Online Herbarium." Kyle Kootswatewa also attended the Climate 101 symposium on 11/15/18 which was relevant to the climate variability portions of his project.

Students Kyle Kootswatewa and Debon Victor have been rehired continuing on as research assistants for the spring 2019 internship program. (Percent Complete: 10%)

2. *Native American Heritage Committee (NAHC):* The purpose of the committee is to provide education and awareness focusing on Indigenous heritages throughout the year to the IAIA community. The committee has recruited a total of four students who have served on the committee since its inception in 2017. Students Bryson Meyers and Dal' Suhu Not-Afraid served on the planning committee for 2018 November. Committee members have attended planning meetings, provided valuable input, and co-developed the Respect for Diversity Policy for the committee.

The 2018 Native American Heritage activities scheduled for the month of November included the NAH Month Opening provided by Dean Charlene Teters and short film on the "IAIA Student Throw" to prepare students for a student throw provided at the 10/31/18 community gathering. The Rock Your Mocs in November

was celebrated all month long. On 11/5/18 the Learning Art from the Past with elders Stephen Wall and Charlene Teters was provided and hot wild tea from the garden was served to a total of 8 participants. The NAH committee coordinated efforts to invite local Hopi and Pueblo dancers to perform at the Open House on 11/8/18. The two groups included the IAIA K.I.V.A. club and Ohkay Owingeh group Family of Youth who performed at the dance circle. The committee also provided a second preparation demonstration of the student throw on 11/13/18 where a total of 19 students participated in the demo. by the café patio. A total of 70 IAIA students participated in the 2nd annual IAIA student throw on 11/14/18 at the IAIA Dance Circle. The NAH committee and donors provided students with household goods, groceries, snacks, and two turkeys donated for the giveaway. Donations and the student throw were well received as it fell right before the Thanksgiving holiday. IAIA also celebrated the 1st IAIA Feast Day on 11/16/18 with 70 participants who enjoyed local Hopi and Pueblo dancers/singers' groups and traditional indigenous foods. The following day, IAIA held the 1st TCU Hand Games Tournament on 11/17/18 with four teams representing southwest colleges and a total of 50 participants (team members and audience) attended. The four teams included Navajo Technical University, Southwest Indian Polytechnic Institute (SIPI), IAIA and students from UNM. SIPI took 1st place, Navajo Tech. came in second and the IAIA team took 3rd place. Student coordinators, Effie Wall and Michael Begay, also handed out prizes for best dressed team (SIPI), farthest traveled (Navajo Tech.) and individual best guesser and hider prizes. The last activity provided was the Rock Your Mocs Walk on 11/26/18 in cooperation with the IAIA Wellness Council with a total of 7 participants. [A summary list and photos of activities has been provided at the end of this report.] (Percent Complete: 100%)

A debriefing meeting will be provided in Feb. 2019 and the planning committee will meet in the spring semester to plan for the 2019 NAH Month. (Percent Complete: 5%)

Strategic Theme 5: Expand Capacity as a 1994 Land Grant Institution

5.1 Communicate IAIA's role as a Land Grant institution

Project Narrative: The Director oversees the Land Grant Extension and Research programs. Educational and technical assistance through outreach focusing on Land Grant initiatives (strengthening: agriculture and natural resources, Native youth programs, small agricultural business, and health and wellness programs) to target audiences (IAIA constituents, New Mexico's 22 tribal communities, youth and their families, and farmers/ranchers) in an effort to increase IAIA's exposure as a 1994 land grant institution.

1. *Standing Land Grant Advisory Committee Meetings:* The Advisory Committee includes Pueblo Tribal community members, farmers and ranchers, USDA and sister land grant institution representatives. The committee provides input on land grant program direction and relevant programming that are culturally appropriate to meet the agricultural education, outreach and research needs of New Mexico producers.

The 2018 award of the TCU Extension Capacity grant has provided further direction for the Land Grant Advisory Committee in which they will assist the PD in the completion of a strategic plan to build IAIA's capacity focusing on youth development. The overall goal for IAIA would provide youth development and programming in Native communities to build their capacity to support their internal youth programs. Please section 5.3 for further details regarding the current youth program project. (Percent Complete: 5%)

2. *Building Tribal Relations with New Mexico Communities:* The Tribal Relations group purpose is to promote engagement and support for IAIA among indigenous communities' worldwide. The Director will complete strategic plans with the Southern and Northern Pueblo communities through listening session(s) and strategic planning workshops. The Director will be meeting with constituents from San Ildefonso Pueblo. (Percentage Complete: 75%)
3. The Director serves on the FALCON Board, is a council member on the Western Extension Risk Management Education Center (ERMC), and a member of the Advisory Committee Western Sustainable Agriculture Research and Education (WSARE) Professional Development Program. The 2018 November FALCON conference was successfully implemented, and the Director has been elected as the new President board member of FALCON. The Director attended the winter WERMC meeting to serve as a panel member for the WERMC Educational grant program. The winter SARE conference on 12/12/18 was successfully. (Percentage Complete: 100%)

The Director serves throughout the year on conference calls and planning meetings to build resources and capacities for farmers and ranchers in the southwest region.

5.2 Promote and support agriculture and natural resources in New Mexico Native communities

Project Narrative: The Director provides outreach under agricultural extension, research and teaching programs to target audiences. Program areas include but are not limited to the following: small garden and crop production (vegetable and fruit production), greenhouse management, raised bed gardening, agricultural youth programs, access to USDA opportunities and other related areas of interest through the IAIA Land Grant

Programs. Efforts will allow farmers and ranchers to gain the skills and knowledge necessary to achieve their agricultural endeavors.

1. *New Mexico Beginning Farmer and Rancher Program*: IAIA in cooperation with NMSU provides the New Mexico's Pueblo beginning farmers and ranchers (BFR's) outreach programming through educational and technical assistance to meet the individual production, marketing and financing needs of Native American BFR's. The Director attends BFR team meetings, provided one-on-one technical assistance, workshops, and trainings in coordination with NMSU agents.
 - a. The BFR team has coordinated and implemented the following workshops and assistance: part II developing a business plan (Ellen Shapiro, IAIA) in Taos and Acoma Pueblo; getting started with hoop houses (Del Jimez, NMSU) in Taos Pueblo; the BFR Advisory meeting held in Albuquerque; and Livestock Nutrition (Craig Gifford, NMSU). A total of 68 BFR participants attended the winter workshops. [A summary list and photos of activities has been provided at the end of this report.] (Percentage Complete: 100%)
 - b. The BFR team has also met to debrief on previously provided workshops and advisory meetings to plan the 2019 calendar of activities. Planning is in progress for the All Pueblo Agriculture Conference tentatively scheduled for March 2019. Additionally, as one agent retired the team interviewed and recruited Daniel Bird from Santo Domingo Pueblo as the wildlife agent. The team will continue to meet and coordinate BFR workshops and trainings. (Percent Complete: 10%)
2. The Director coordinated with the SARE team the New Mexico Sustainable Agriculture Conference. The conference focused on issues in sustainable ruminant livestock production, issues in goat and sheep production, and issues in poultry production. The conference was held at the UNM Valencia Campus in Los Lunas with a total of 65 participants.
3. The Director also provided the following activities: served on the IAIA Plan 22' council, served as a proposal reviewer for USDA NIFA RFAs; coordinates the Native American Heritage planning committee and November activities; and serves on the IAIA Wellness council; and made an education presentation for Agriscience class at SFIS regarding alignment of goals with the students, class and vision of the school.
4. [A summary list and photos of activities has been provided at the end of this report.]
5. To provide educational and technical outreach, the Director is working with HR and the President to consider hiring an Extension Associate (part/full time status to be considered). The hiring of an Extension Associate will build continuity of outreach

to meet the immediate needs of Native stakeholders and act as an agricultural agent providing educational and technical assistance through field outreach, coordination of workshops/trainings/conferences, assist with the Junior Master Gardener program and provide outreach to the Beginning Farmer and Rancher program. The incumbent's position will be grant funded. (Percent Complete: 50%)

5.3 Provide programming to Native youth

Project Narrative: Extension and research programs through IAIA will develop youth programming in collaborations with New Mexico's 22 tribal communities to increase their critical thinking skills, exposure to agricultural, environmental, natural resources, and research opportunities in agriculture to increase interest and access to higher education.

1. As mentioned in 5.1 a USDA focus group of Tribal leaders requested for more youth programming that focused on agriculture, health and wellness. The Land Grant Advisory Committee will focus on strategic planning to build IAIA's capacity, build resources, and develop educational programming to meet the immediate needs of Native youth and their families. (Percent Complete: 5%)
2. The IAIA Land Grant Program was awarded the 2018-2022 proposal from USDA TCU Extension Program focused the development of the IAIA Junior Master Gardeners (JMG) Program. The Director has met with NSMU's Santa Fe county extension agent and 4-H agent to complete research and program development. The Director will complete form development with IAIA's HR and complete all necessary research to cover participants under IAIA's policies. The Director has identified potential youth and their families among IAIA students, staff and faculty and will recruit JMG participants in February 2019. (Percent Complete: 20%)

5.4 Improve and support the health and wellness of New Mexico Native communities

Project Narrative: Health and wellness programs are a component of extension programs. The Director in cooperation with tribal communities will identify areas of need and provide stakeholders with educational assistance to increase their health and wellbeing to be thriving community members.

1. The Land Grant Advisory Committee will work strategic planning to build IAIA's capacity to provide educational and technical assistance regarding health and wellness. The committee will develop action plans to build resources and educational programming to meet the immediate needs of Native communities and their members. (Percent Complete: 5%)

2. The Director will co-coordinate with the IAIA Wellness Council to plan and schedule a calendar of activities for 2019. (Percent Complete: 5%)
3. The Director will support the Master Gardener Youth Program with the inclusion of nutrition & physical activities. The director is seeking external nutrition specialists and experts for collaboration including the Santa Fe Master Gardeners and NMSU youth coordinators. (Percent Complete: 50%)

5.5 Provide training and support for New Mexico Native and Tribally-owned small agricultural businesses

Project Narrative: The small agricultural business program is a component of extension programs. The Director has developed strategic planning sessions with input from the Land Grant Advisory Committee. The Director also provides opportunities to access USDA programs and provides technical assistance with USDA application processes. Agricultural producers and Tribal programs will gain skills and knowledge to make decision making strategies for their farm/ranch operations.

1. *Land Grant Advisory Committee Focuses on 5.5 Land Grant Priority:* The Director and committee members will be completing the development of a small agricultural business program. Ellen Shapiro is no longer an IAIA staff/adjunct and the Director will work towards scheduling meetings with the business adjunct faculty.
2. Ellen Shapiro completed her service in the provision of Part I and Part II business planning and developing a business plan workshops at local Pueblo communities. She also completed curriculum regarding Business Basics Series for Farmers & Ranchers (Percentage Complete: 100%)
3. The Director is seeking input from the Advisory Committee to develop the other areas of programing: agricultural and resource policy education, local food systems economic development, marketing education and risk management education. (Percent Complete: 50%)

Land Grant Programs Summary of Activities

I. BFR Exclusive Activities:

- 11/6/18 BFR Team Meeting; debriefing of PD Conference; planning BFR Advisory Meeting; Alcalde, NM; 5 team members
- 11/7/18 BFR Workshop; Part II Developing a Business Plan by Ellen Shapiro; Taos Pueblo; 13 participants
- 11/12/18 BFR Advisory Planning Meeting; Albuquerque; 4 team members
- 11/19/18 Panel member for 3 BFR Agent Phone Interviews; Alcalde; 4 members
- 11/20/18 BFR Part II Developing a Business Plan and Livestock Nutrition by Ellen Shapiro and Dr. Craig Gifford (NMSU); Acoma Pueblo; 23 participants
- 12/4/18 BFR Advisory Meeting; Participants reviewed the past year, divided into breakout sessions, and planned next year's calendar of activities; Albuquerque; 27 committee members
- 1/7/19 BFR Team Meeting; Debriefing of Advisory meeting; 4 team members
- 1/16/19 BFR Team Meeting; planning meeting for the All Pueblo Agricultural Conference; introduction of new agent, Daniel Bird; 5 team members

BFR Photos:



BFR Business Planning Workshop at Acoma Pueblo. Photos by C.Carr.



BFR 12/4/18 Advisory Meeting. Photos by C.Carr

II. IAIA Exclusive Outreach Activities:

- 11/5/18 Learning Art from the Past; Elders Panel by Stephen Wall and Dean Charlene Teters; IAIA; 8 participants
- 11/8/18 Open House; Land Grant (Booth and Raised Bed Demonstration) and NAHC Activities (Local Traditional Dances provided by K.I.V.A. club and Family of Youth); IAIA; 40 participants
- 11/13/18 NAHC Student Throw Demo; Café Patio - IAIA; 19 students
- 11/14/18 NAHC Student Throw; Dance Circle – IAIA; 70 Participants
- 11/16/18 Plan 22' Council – IAIA; NAHC IAIA Feast Day (Local Traditional Dances provided by K.I.V.A. club and Family of Youth); Performing Arts and Fitness Center – IAIA; 70 participants
- 11/17/18 NAHC IAIA Hand Games Tournament; Performing Arts and Fitness Center – IAIA; 50 participants that included 4 Teams (Navajo Technical College, SIPI, IAIA and UNM)
- 11/26/18 NAHC Rock Your Mocs Walk; In observance of Hopi week of silence and Walk for your health; with the IAIA Wellness Council; IAIA; 7 participants
- 11/26/18-11/30/18 USDA Panel Reviewer; Washington D.C.
- 12/12/18 The New Mexico Sustainable Agriculture Conference by SARE; Issues in Sustainable Ruminant Livestock Production, Issues in Sustainable Goat and Sheep Production and Issues in Sustainable Poultry Production; UNM Valencia Campus, Los Lunas; 65 participants
- 1/15/19 Youth Development follow up meeting; Santa Fe NMSU County Extension Office with Tom Dominguez and Christina Turner; 3 members
- 1/16/19 Spring Student Orientation Land Grant Activity; 10 IAIA students
- 1/17/19 FALCON Board teleconference; introductions of new board members, debriefing of 2018 conference, new priorities discussions; 6 members
- 1/18/19 SFIS Agriscience class presentation with Kai-T Bluesky; strategic planning to align students' goals, class & school vision; SFIS; 15 students
- 1/22/19 – 1/25/19 WERMEC Winter Meeting; panel reviewer; 11 members
- 1/28/19 ATD Coaches Visit with Presidents Cabinet; 13 participants

Extension Photos:

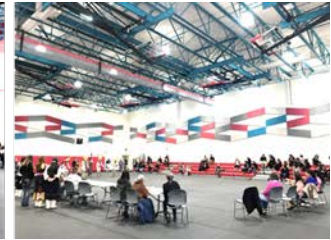


Open House Land Grant Raised Bed Demo.
Photos by C.Carr.

Pueblo Dancers for Open House
Photos by Jason Ordaz and C.Carr.



Student throw demo. and student throw day at IAIA. Photos by C.Carr and Jason Ordaz.



Local Pueblo deer dancers and singers performing at the 1st IAIA Feast Day. Dances and food were shared with the IAIA community. Photos by Jason Ordaz and C.Carr.



The 1st Tribal College & University Hand Game Tournament at IAIA.
Photos by C.Carr.

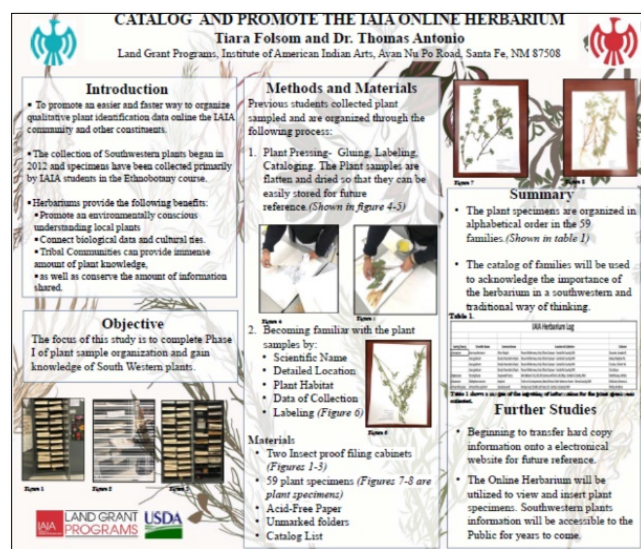
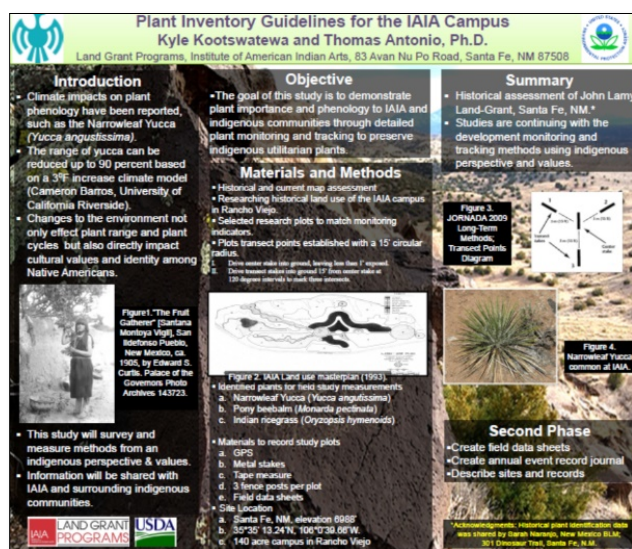
Participants on the IAIA Rock Your Mocs Walk



SARE 12/12/18 Conference. Photos by C.Carr

III. Research Activities:

- 11/2/18-11/4/18 Students Kyle Kootswatwa and Tiara Folsom presented their research posters at the 2018 FALCON Conference; Minneapolis, MN; 2 students
- 11/5/18 Climate 101 Symposium; Research student Kyle Kootswatwa and Teresa Quintana attended the symposium and received certificates of completion; Albuquerque, NM.
- 12/13/18 End of the Semester Student Gathering and Evaluations; IAIA; 9 students
- 1/28/19 Rehire research students Kyle Kootswatwa and Debon Victor for the 2019 Spring research internship program; 2 students



Student interns presented posters during the FALCON 2018 Conference.

IV. Equity: Please note Dr. Thomas Antonio oversees the equity portion of the Land Grant Teaching mission.

To: Dr. Robert Martin, IAIA President
From: Patsy Phillips, Director IAIA Museum of Contemporary Native Arts (MoCNA)
Date: January 28, 2019
Subj: November 12, 2018 to February 22, 2019
Staff listed: Manuela Well-Off-Man, Chief Curator; Tatiana Lomahaftewa-Singer, Curator of Collections; Andrea Hanley, Program and Membership Manager; Mattie Reynolds, Preparator and Exhibition Coordinator; Eric Wimmer, Collections Registrar; and Sallie Wesaw-Sloan, Graphic Designer

Strategic Theme 1: Improve Student Success

1.1 Increase involvement of all IAIA stakeholders in student success

Phillips served on the IAIA's Strategic Plan 2022 committee and participated in the Achieving the Dream (ATD) Coaches Visit. Phillips has signed up to be a mentor for the *Achieving the Dream* initiative.

Well-Off-Man gave a tour of the exhibition *Art for a New Understanding: Native Perspectives, 1950s to Now* to Amber-Dawn Bear Robe's art history class.

Reynolds continues to participate in Museum Club meetings and IAIA's student mentorship program *Achieving the Dream*. In addition, she is teaching an online class about issues in repatriation.

1.5 Develop student leadership skills

Phillips presented to Felipe Colon's class regarding leadership and her trajectory to becoming a museum director.

Exhibition department hired IAIA students Erika Knecht, Austin Big Crow (Lakota) as well as IAIA alumnus Terran Kipp Last Gun (Piikani Nation) for the installation of *Art for a New Understanding: Native Perspectives, 1950s to Now*. MoCNA preparator Reynolds trained the students to paint gallery walls, and safely handle and install the exhibition artworks.

MoCNA chief curator Well-Off-Man worked with IAIA student co-curators Rachelle Pablo (Diné) and Erika Knecht on the *#NoFILTER: IAIA 2019 BFA Exhibition*. The students were involved in all steps of the exhibition planning: they designed a "call for art" invitation, wrote a press release, selected artworks, created exhibition layouts and designs, and authored and edited exhibition texts. In addition, they worked closely with MoCNA

preparator Reynolds to coordinate the shipping/delivery of the artworks and learned how to install the artworks.

Collections Department re-hired IAIA Student Austin Big Crow (Lakota) for their Student Worker position and will be hiring additional students in February to assist with an inventory of the collection this spring.

Strategic Theme 3: Build College Community

3.3 Implement a faculty and staff professional development plan

In preparation for the upcoming print exhibition, Eric Wimmer is auditing an IAIA Printmaking course this Spring to help increase his knowledge of this art form.

Lomahaftewa and the IAIA Museum Club have begun meeting to plan activities for the semester and to plan for the annual IAIA Student and Recent Graduate Art Booths (summer fundraising event).

3.4 Bring students, faculty, and staff together in campus-centric activities

Reynolds develops social media strategies with IAIA Marketing Specialist Jason Ordaz.

3.5 Promote health, wellness, and safety for all members of the campus community

Lomahaftewa is working with Ryan Flahive on a risk assessment for the museum's collection and archives. This will involve facility inspections, development of procedures, establishing key contacts, a communications plan, determining salvage priorities, obtaining and maintaining emergency supplies, and drafting a document that would be fully integrated into the larger IAIA emergency response plan. A sub-committee of key IAIA staff is being formed with plans to begin monthly meetings starting in late Feb and complete the work by the end of 2019.

Strategic Theme 4: Advance Contemporary Native Arts and Culture

4.1 Expand collaboration between the Museum, academic and student support programs

Phillips, Lomahaftewa and Well-Off-Man contributed to the Mellon Foundation's successful submission to establish a Research Institute at IAIA.

Well-Off-Man continues to serve on the selection committee for IAIA's Artist-in-Residence (A-i-R) Program. The new artists for Spring 2019 are Cara Romero, Diego Romero, Rick Gendron, Darren Vigil Gray, Rico Worl, Jordan Ann Craig, Laura Youngbird (Master Artists); Monique Sonoquie, Shawn Brigman (Sculpture and Foundry); and Brent Michael Davids (NEA).

February 9th, Hanley continues her annual partnership with the IAIA Creative Writing program, with the February *IAIA Creative Writing Reading: Hangry for Love*. IAIA Students: **Paige Hannan; Savannah Junes; Damien Moore; Serena Rodriguez; Tovah Strong; and T'cha Mi'iko Cosgrove**. IAIA Faculty: **Kim Parko; James Stevens, and Evelina Lucero**.

Hanley successfully submitted a grant to the Art Bridges Foundation for \$10,000 for programming associated with the new exhibition, *Art for a New Understanding: Native Perspectives, 1950's to Now*.

4.2 Implement Museum Docent and Volunteer programs

Phillips presented an overview of the past 10 years of the museum's contemporary Native art exhibitions to the incoming docents. She also presented on IAIA's involvement and contemporary Native artists participation in the Venice Biennale, documenta and Sydney Biennale. She participated in the docent certificate tours to qualify them to give tours to our visitors.

Well-Off-Man participated in docent and volunteer training program. She gave an overview of modern and contemporary Native American art history. She also gave presentations on upcoming exhibitions, including *Art for a New Understanding: Native Perspectives, 1950s to Now*, and attended docent certificate tours.

Hanley continues to direct the Docent + Volunteer program by organizing and scheduling tours and volunteer opportunities. She participates in meetings, creates and gathers relevant materials on contemporary Native arts, as well as upcoming MoCNA exhibition information for the group. Hanley organized four months of programming for the 2019 Volunteer and Docent Training program from October - January 2019. The intensive training happened twice a month and included the following speakers: Patsy Phillips, MoCNA Director; Laura Harris, Executive Director of Americans for Indian Opportunity; Andrew Lovato, City of Santa Fe, Historian; Dr. Robert Martin, President, IAIA; Ryan Flahive, IAIA Archivist; Char Teters, IAIA Dean; Lomahaftewa-Singer, MoCNA Collections Curator; Eric Wimmer, MoCNA Register; Mats Reiniusson, IAIA Dome; Felipe Colon, IAIA Museum Studies Chair; Jeff Kahm, IAIA Professor; Matthew Eaton, MFA, Assistant Professor; Amber Dawn Bear Robe, IAIA Professor American Indian Art History;

Heidi Brandow, artist and IAIA staff; Brian Fleetwood, artist and IAIA assistant professor; Ian Kualii, artist; Manuela Well-Off-Man, MoCNA Chief Curator and Stephen Wall, past IAIA Chair of Indigenous Liberal Studies. There are currently five newly trained docents, a total of ten docents. Seven newly trained volunteers, a total of nineteen volunteers. A team of twenty-nine active volunteers and docents.

4.3 Advance scholarship and dialogue on indigenous arts and culture

Phillips served as a panelist on the U.S. Artists grant selection reviewing 43 proposals. She traveled to Chicago in early February to select artists for this prestigious award.

Phillips traveled to Washington, D.C. December 4 to 8, 2018 to meet with the National Museum of the American Indian to plan the Suzan Shown Harjo Symposium scheduled for September 20, 2019. NMAI will organize the event and will pay the costs of the symposium and will publish the symposium publication. Harjo has asked Phillips and Kevin Gover (NMAI Director) to be co-editors of the symposium publication. Additionally, she has invited Dr. Martin and Phillips to make presentations at the symposium and write chapters for the publication which will be published in 2020. Phillips met with Suzan Shown Harjo while in D.C. Harjo is pleased we are pursuing this symposium and recognizing her for over 50 years of contributing to the field of Indian arts and cultures. Phillips also visited Dickinson College in Carlisle, Pennsylvania while in the D.C. area. IAIA has an MOU with Dickinson College and they would like to pursue bringing IAIA students to Dickinson for internships. Shan Goshorn who recently passed has an exhibition at the Trout Gallery at Dickinson College about the Carlisle Boarding School. Phillips visited this exhibition as well Carlisle Boarding School.

Phillips submitted confidential letters of recommendation for two Native artists to the MacArthur Foundation and the Guggenheim Foundation at the requests of the foundations

Phillips and Well-Off-Man submitted a successful proposal to The Andy Warhol Foundation for the Visual Arts and MoCNA was awarded \$27,000 to support curatorial research. This international Indigenous art exhibition titled, the Exposure Curatorial Research Project addresses the long-term effects of nuclear testing and uranium mining on Native communities world-wide. There are over one thousand abandoned uranium mines and mills on the Navajo Nation alone; and generations later, tribal members continue to suffer from cancer and birth defects resulting from uranium contamination. The Research Fellowship will allow MoCNA to examine how international Indigenous artists respond to the damages caused by nuclear and uranium poisoning in their communities. The exhibition curator Well-Off-Man and Phillips will interview international

Indigenous artists and consult with scholars and curators who could help shape the project and contribute to the exhibition catalog. Research will be conducted in the United States, Australia, Canada and Greenland. The Exposure Curatorial Research project will be an important opportunity for MoCNA to contribute new scholarship to the field of contemporary Native art.

At the invitation of the Native Arts & Cultures Foundation, Phillips and Hanley submitted a proposal to fund the fall 2019 round of social engagement artists and received funding in the amount of \$10,000. Two artists will travel to Santa Fe in mid-October for this social engagement program.

MoCNA published *Action/Abstraction Redefined* – the first exhibition catalog that analyzes Native American art inspired by Abstract, Color Field, and Hard-edge Painting. The publication features paintings and works on paper from MoCNA's permanent collection, created in the 1960s and 1970s. The artists in this exhibition challenged stereotypical expectations of Indian art by experimenting with New York School art movements combined with art influences from their own cultural heritage. This departure supported by the groundbreaking new art education philosophy at IAIA, revolutionized the Native American art world. This publication also contributes to the scholarship about female artists, such as Edna Massey (Cherokee), during this male dominated art period.

Phillips welcomed, and Well-Off-Man gave a tour to University of North Carolina at Pembroke administration members Dr. Robin G. Cummings, Chancellor; Mark Gogal, Interim Chief of Staff, Advancement; April Locklear, Outreach Manager, Office for Regional Initiatives, Healthy Start CORPS; and Nancy Fields, Director/Curator, Museum of Southeast American Indian.

Well-Off-Man received a grant from the Art Bridges Foundation in the amount of \$88,000 to bring the traveling exhibition, *Art for a New Understanding: Native Perspectives, 1950s to Now* (opened January 25 and on view until July 19, 2019). *Art for a New Understanding* features more than 30 artworks from the 1950s to today, including paintings, photography, video, textiles, sculptures, performance art, and more, created by Indigenous US and Canadian artists. The exhibition is organized chronologically, charting the development of contemporary Native art. The exhibition takes its title from a series of 23 sculptures made by artist **Brian Jungen** between 1998 and 2003. His *Prototypes for New Understanding* take consumer items such as Nike Air Jordans and transform them into sculptures that reference Northwest Coast mask designs. Jungen's sculptures call attention to the ways images in popular culture shape an understanding of Indigenous peoples.

Well-Off-Man worked with MoCNA staff on the American Alliance of Museums's Self-Study, which is part of the AAM accreditation program.

Since December, Lomahaftewa has been co-curating with Ryan Flahive a print exhibition from the permanent collection and the recent donation of IAIA Student prints that were produced under instruction by Seymour Tubis gifted to us by his daughter Nina Wooderson. The exhibit will address the history of printmaking at IAIA from 1963-1981 showing student experimentation with this art form. This exhibition will open in early August 2019 through August 2021 in the Museum's Kieve Family Gallery.

On November 28, Hanley organized the MoCNA Zoom with artist **Holly Wilson** (Cherokee/Delaware) currently featured in the exhibition, *Holly Wilson: On Turtle's Back*. Well-Off-Man interviewed Wilson in a public "Zoom" interview. Wilson shared her working methods, processes and inspirations for her art with the audience, and gave an online studio-tour via "Zoom".

Hanley curated *Mą'ii/Coyote Narratives | Or fast-talker, comic, commentator, space cowboy, gangster of love, and Maurice* through January 24 in Helen Hardin Media Gallery. This series features a documentary and animation shorts from the 1970's. *Coyote Stories*, made entirely in the Navajo language, stand the test of time as a vehicle for learning the Navajo language, and for understanding traditional core cultural values. They were created for Navajo children and adults but have a universal appeal and can be enjoyed by many different audiences. Based on traditional Navajo stories which have been told and passed along generations are an integral part of Navajo oral tradition. The films represent a significant slice of film history and Native American animation history. This is a collaboration between the museum and the **San Juan School District, Blanding Utah**.

Hanley organized the *MoCNA Holiday Sale and Darren Vigil Gray Talk + Performance Weekend* December 8-9, in partnership with the MoCNA Store. The public and museum members enjoyed holiday shopping, discounts, complimentary gift-wrapping, and refreshments. Also, on December 8th, current MoCNA exhibition artist, **Darren Vigil Gray** discussed his art practice to a standing room only audience, and performed with his band the **Righteous Renegades**, an experimental jam band in the main gallery.

Hanley has finalized the 1st round of 2019 *MoCNA Social Engagement Arts Residents*, **Terrol Dew Johnson** and **Sonya Kelliher-Combs** who will come to Santa Fe this March. The residency currently funded by the Andy Warhol Foundation for the Visual Arts will bring in two more residents this May. Previously this program was funded by NMAI. Partnerships have offered flexibility to mold a program based on Native artist leadership

and support MoCNA's goals of activating contemporary Native artist capacity, community building, and the Native American Fine Art Movement. The Native Arts & Cultures grant will fund the fall social engagement residents.

Hanley organized the MoCNA *Winter/Spring Opening Exhibition Reception for Art for a New Understanding-Native Perspectives 1950 to Now*, January 25. Approximately 150 people attended this event.

Hanley organized *Curators + Coffee: Art for a New Understanding: Native Perspectives, 1950s to Now* on January 26 featuring **Candice Hopkins**, Independent Curator; **Mindy N. Besaw**, Curator, Crystal Bridges Museum of American Art; and **Manuela Well-Off-Man**, MoCNA Chief Curator for coffee and a dynamic discussion on MoCNA's newest exhibition.

The IAIA Museum has earned 4.5 out of a 5-star rating from Yelp over the past year. These reviews are made anonymously and are directly from our visitors. In recognition of this achievement we have received the "People Love Us on Yelp" award which is given only to the most highly rated and best reviewed businesses on Yelp.

4.4 Grow the IAIA collection

The following items were accepted by the Acquisitions Committee at their meeting on December 18, 2018:

- **Donation Proposal: Earl Biss print, donated by Debbie Stumblingbear**
Upon Committee Review, all were in favor of accepting the Earl Biss print for the IAIA Public Art Collection with a recommendation by Committee to conduct research to determine if the print is an off-set print:
 1. Earl Biss, Untitled, lithograph ed. 33/100, 40" x 50", 1980
- **Donation Proposal: Melanie Sainz, Basket & Pouch Necklace**
Upon Committee Review, all were in favor of accepting the Quilled Pouch Necklace for the Permanent collection:
 1. Melanie Sainz, Quilled Pouch Necklace, brain tanned smoked deer, embroidered dyed porcupine quills, edged with cut glass beads, fringes, with crystal beads, 2" x 3", 2018

- **Donation Proposal: Seymour Tubis Prints (90), donated by Nina Tubis Wooderson**

Upon Committee Review, all were in favor of accepting the following donation of 90 IAIA student prints by various artists for the Permanent Collection:

1. Duane Beyal, *Moonlight Walk*, ed. 2/10 2nd State, etching-aquatint, n.d.
2. Rudy Begay, *Untitled*, drypoint-collograph, 1972
3. Samuel Austin, *Old Man*, AP, etching, n.d.
4. Murry Andrews, *untitled landscape*, ed. 1/6, drypoint, n.d.
5. Duane Beyal, *Girl*, etching-aquatint, n.d.
6. Melvin Brown, *Listening*, AP, etching-aquatint, n.d.
7. Melvin Brown, *Teresa Nuvayestewa*, ed. 2/4, etching-aquatint, n.d.
8. Benjamin Martinez, *Hippie, Yippies or American Teenager*, color etching, AP, 1968
9. Charles Marchand, *Untitled*, AP #2, embossing, n.d.
10. Sam Medina, *Morning Blessing*, ed. 8/10, etching, n.d.
11. Courtney Moyah, *Hairyman*, ed. 1/3, etching-aquatint, n.d.
12. Randi Nahohai, *Hahawoo*, color woodcut, n.d.
13. Marie Ortiz, *Mandala of a Weed*, ed. 5/12, collograph, n.d.
14. Ralph Perea, *Reclining Figure*, ed. 12/12, etching-aquatint, n.d.
15. Ralph Perea, *Man*, color serigraph, n.d.
16. Wenceslaus Dale Riley, *Corn Dancer*, AP, color woodcut, n.d.
17. Jerry Robbins, *Appaloosa*, monotype, 1977
18. Ron Ross, *Buffalo 4*, two color etching, 4-17-1978
19. Susan Sheoships, *Cayuse Woman*, ed. 12/12, etching
20. Mike Salabiye, *Untitled (head)*, ed. 3/6, collograph, n.d.
21. Bill Soza, *Man*, drypoint, AP 1, 1969
22. Etta Thomas, *An Evil Embodiment*, drypoint, AP 2/4, 1977
23. Lisa Ventura, *Face*, serigraph, n.d.
24. Carl Winters, *Parfleche*, collograph, ed. 3/7, Feb. 1972
25. Jackson Yazzie, *Woman*, etching, n.d.
26. Gerald J. Lujan Jr., *Will the Circle Be Broken?* color woodblock, n.d.
27. Anthony Gauthier, *Running Free*, ed. 1/1, color with watercolor, 1977
28. Anthony Gauthier, *Heritage*, ed. 11/15, etching-aquatint, n.d.
29. Anthony Gauthier, *Prophecy*, etching, n.d.
30. James Hill, *Nature Graphic*
31. Delores D. Lee, *Inside the Eye*, color collograph, AP 1
32. Merwin Kooyahoema, *Hopi Kiva II*, drypoint-collograph, ed. 2/5, 1-17-1980
33. Sakahaftewa Ishii, *Printmaker*, monotype, 1977
34. Sherman Chaddlesone, *Landscape*, AP, drypoint, n.d.
35. Raymond J. Clark, *Self-Portrait*, etching-engraving, n.d.
36. Raymond J. Clark, *Self-Portrait*, drawing, n.d.
37. Philbert Cruz, *Untitled*, drypoint, n.d.
38. Wind Chaney, *Hallucinagenic Cat*, etching-aquapoint, n.d.
39. Wind Chaney, *Head*, drypoint-engraving, n.d.

40. Marshall Ellis, *Grandpa's Farm*, ed. 1/11, etching, n.d.
41. Martha Coralis, *Chicago*, AP 39, silk screen, n.d.
42. Barbara J. Emerson, *The Tempest Shakes Eternally*, ed. 10/27, collograph-etching, 9-7-1978
43. Imogene Goodshot, *Dancer of the Plains*, ed. 2/12, drypoint, n.d.
44. Barry Horsechief, *Merge*, AP, serigraph, n.d.
45. Alex Jacobs, *Painted Lady*, etching, n.d.
46. Eunis Kahn, *Design*, ed. 6/11, color collograph, n.d.
47. Eunis Kahn, *Summertime*, ed. 1/6, color collograph, n.d.
48. Merwin Kooyahoema, *Self-Portrait*, AP, etching-aquatint, 4-14-1980
49. Duane Beyal, *Navajo Women*, AP ¾, woodcut, n.d.
50. Charlene Loneman, *Trees*, collograph, n.d.
51. Ron Ross, *Landscape*, ed. 5/8, 1978
52. Ted Abbey, *Burning Shield*, AP 2, collograph, n.d.
53. Lawrence Ahvakana, *Spirit of the Apache Warrior*, ed. 5/12, drypoint, 12-3-1968
54. Peggy Deam (Ahvakana), *Sitar Player of Mine*, AP, engraving, n.d.
55. Alexandra Backford, *Black Cliffs*, AP, woodcut, n.d.
56. Samuel Austin, *Fruit of Graves*, AP 5, etching, n.d.
57. Bennie Buffalo, *Untitled*, ed. 2/10, drypoint, n.d.
58. Sam Medina, *Three Bears*, etching-aquatint, n.d.
59. Sam Medina, *Zia Kiva Snakes*, serigraph, n.d.
60. Steve Moffett, *That's What She Said*, ed. 3/7, embossing, n.d.
61. Loren Moore, *Lady Jane*, ed. 2/12, drypoint, n.d.
62. Kathleen Nez, *Mesas*, ed. 4/15, color serigraph, 6-13-1979
63. Mary Gay Osceola, *Flamingo*, color woodcut, n.d.
64. Ted Pavatea, *Hopi Gods*, AP, collograph, n.d.
65. Ted Pavatea, *Eagle Dance*, AP, drypoint, n.d.
66. Ralph Perea, *Daughter*, ed. 3/6, drypoint, n.d.
67. Adrian Pushetonequa, *Turtle*, AP, etching, n.d.
68. Gabriel Peynetsa, *Long Hair*, ed. 11/12, etching-aquatint, n.d.
69. Wenceslaus Dale Riley, *Kachina of the Galaxy*, AP, color woodcut, n.d.
70. Wenceslaus Dale Riley, *Mana*, ed. 4/7, etching-aquatint, n.d.
71. Mike Romero, *Mirror of Life Past*, ed. 1/6, etching, n.d.
72. Mike Romero, *Shield of the Past*, AP 6, color collograph, n.d.
73. Erna Smith, *Self-Portrait*, color woodcut, n.d.
74. Susan Sheoships, *Water Walker*, ed. 1/6, etching, n.d.
75. Charles Tega, *Kwakiutl*, ed. 15/3, woodcut, n.d.
76. Charles Tega and Agnes Pratt, *Totem*, AP, color woodcut, n.d.
77. Francis Yellow Jr., *Lakota Portrait*, etching, n.d.
78. John Gritts, *Chief*, AP, engraving, n.d.
79. Maxine Gachupin, *Woman*, AP 2, print, n.d.
80. Gay Lynn Evans, *Untitled*, AP 3/5, n.d.
81. James B. Hill, *Dream of My Own*, AP 10, collograph, n.d.
82. Earl Laws, *Desert Landscape #2*, AP, etching aquatint, n.d.

83. Charlene Loneman, *Shield*, Ed. 2/11, collograph, n.d.
84. Olivia M. Kirk, *Untitled*, ed. 6/6, print, n.d.
85. Glenn LaFontaine, *She Got Me*, AP 2, etching, 11-1969
86. Grey Cohoe, *Battle of the Night Birds*, ed. 5/12, drypoint, n.d.
87. Marshall Ellis, *Cowboy*, etching-aquatint, n.d.
88. T.C. Cannon, *Sometime Ago*, AP, drypoint, n.d.
89. Melvin Brown, *Bending Figure #1*, monotype, 11-1977
90. Sandy Fife (Wilson), *Self-Portrait*, ed. ¾, drypoint, n.d.

- **Donation Proposal: Ken Mowatt sculpture, donated by Kiersten Fellrath**

Upon Committee Review, all agreed to explore the donation for the IAIA Public Art Collection as the upkeep of the carving would be too costly for the collection but would be appropriate for the campus for public display and to naturally decompose over time.

Recommendation by Committee to request donor to contact the artist to determine if IAIA is the ideal recipient for this carving.

1. Ken Mowatt (Tsimshian/Gitksan, House of Djokaslee, Frog Crest), *Raven Puts the Light in the Sky*, 1980, carved red cedar pole, 20 feet x 2 feet x 2 feet

AIR Acquisitions (Art In Residence works funded by Cargill Foundation):

- New budget begins January 1, 2019. Remaining 2018 funds will carry over to 2019 which include \$21,125 for Master Artists and \$37,000 Sculpture Artists.
- \$4,000 second installment to Bockley Gallery for purchase of Dyani Whitehawk painting was submitted.
- Selected AIR artists at the October meeting will be contacted to provide proposals for purchase including Lillian Pitt, Robert Spooner Marcus, Joe Fedderson and Orlando Dugi.

Loans:

1. Loan Request Approved: Heard Museum, Phoenix, AZ, loan dates: to be determined
 - a. Cannupa Luger, *We Have Agency XI*, 2018, sculpture, cat#TH-6
2. Loan Extension Approved: Harwood Museum, Taos, NM, loan extension: October 2018 – February 2019
 - a. Pop Chalee, *Untitled*, n.d., painting, cat#TA-155
3. Loan Request Approved: Southern Ute Cultural Center and Museum, Ignacio, CO, loan dates: January 2019 – May 2020

- a. Ed Wapp, Make Me Dance Ivories, 2003, moccasins, cat# SF-34
- 4. Loan Request Approved: McMaster Museum of Art, Hamilton, Ontario, Canada, loan dates: August 2019-December 2019
 - a. Fritz Scholder monotype, cat#MS-69

Other business

The collections department will conduct a physical inventory of the collection this spring 2019. Up to five IAIA students will be hired to help with the inventory. Expected completion of inventory is Spring 2020.

4.5 Engage with indigenous communities world-wide

The Andy Warhol Foundation Curatorial Research Fellowship grant will support Well-Off-Man and Phillips to work with Indigenous artists in Australia, Canada, Greenland and the United States. (Detailed description stated above)

Phillips and Well-Off-Man are maintaining good relations with Global Affairs Canada, represented by the Consulate General of Canada in Dallas, TX. The Consulate sponsored the *Art for A New Understanding* reception. They also supported curator Candice Hopkins' (former MoCNA chief curator) travel costs to participate in the Curators + Coffee program and Tanya Linklater's (Alutiiq) will travel to Santa Fe for a performance and panel discussion in May.

At the Ford Foundation's invitation only, Phillips and Well-Off-Man submitted a letter of inquiry for the museum's *Indigenous Futurism Initiative*. The exhibitions and public programs of this project address urgent issues of Indigenous communities worldwide. The Ford Foundation will inform MoCNA in February if the museum can move forward with the next step in the application process and submit a grant proposal.

The exhibition Hanley curated, *Akunnittinni: A Kinngait Family Portrait* is currently slated to travel to the Portland Museum of Art, July – December of 2019.

The exhibition Hanley curated *Desert ArtLAB: Ecologies of Resistance* will next be displayed at the **Northern Museum of Arizona**, date to be determined.

4.6 Strengthen the connection between the College, its Museum, and the larger Santa Fe community

Co-curators Estevan Rael-Gálvez, Ph.D., Lomahaftewa, and Well-Off-Man are collaborating with Hispano and Pueblo artists on the development of the exhibition *Decolonial Post-Entrada* (May 23 – February 16, 2020). The exhibition focuses on the much-needed healing process between New Mexico's Pueblo and Hispano population after the controversial Santa Fe Entrada was cancelled in 2018. The objective of this exhibition is for artists from the region, through their work, to join conversations underway in Santa Fe around the transformation of the annual Fiesta de Santa Fe (Entrada).

Well-Off-Man maintains good relationships with the regional and national media and gave interviews to *Canadian Art Magazine*, *Antiques and The Arts Weekly*, *Pasatiempo*, *Albuquerque Journal*, KSFR's *Through Our Eyes*, and others.

Reynolds proposed and organized the December Staff Retreat titled, "Season of Giving Back." Approximately 20 staff volunteered at the Food Depot where staff put together food baskets to hand out.

Hanley continued her series of artist run workshops including *Nizhónígo Anílééh (Make it Beautiful): Seasonal Winter Hoop (Wreath) Workshop through an Indigenous Creative Process* on December 1, partnering with well-known indigenous floral designer and IAIA Alumna, **Shawna Shandiin Sunrise** for a Wreath workshop made of seasonal winter greens including evergreen, cedar, and fir. Sunrise, a 5th generation Diné (Navajo) weaver connected harmony and placement in creating a Wreath with 10 participants. January 31, IAIA assistant professor, **Brian Fleetwood** conducted a jewelry workshop, in which the artist discussed his practice and participants were guided through a creative process of making an inspired pin. This event limited to 10 sold out in two days.

To: Dr. Robert Martin
From: Carmen Henan, Dean of Student Life
Date: January 27, 2019
Subj: Quarterly Board Report

Mission Objective 1: Improving Student Success

A. Increase involvement of all IAIA stakeholders in student success

Project 1: Create focus groups to address preventative topics within the IAIA community.

- The first student focus group was conducted on 12/7/18 with 10 participants (10 max for every focus group). Topics asked were about alcohol and opioid education and awareness on campus and the surrounding communities. Specific topics included: underage drinking (UAD), binge drinking, and DWI awareness, as well as prescription drug usage on and off campus. Staff one-on-one meetings and focus groups will be held in February 2019 to continue building community awareness about UAD and opioid misuse. These results are shared when reviewing our community capacity and readiness report.
- A staff readiness workshop was conducted on 12/17/18 with student life department and student success. The workshop examined and rated the IAIA community's stage of readiness for addressing Underage Drinking (UAD) and Rx Drug Usage. A 25-page program and capacity report were sent to OSAP grant office and COOP/PIRE consulting group to review. The report examined the degree to which our IAIA community is prepared to take action on an issue and the **capacity** of our community to implement programs, policies, and other changes that are designed to reduce the likelihood of substance use. The results will be shared at our next coalition meeting in February 2019, but on scale from 1-10 (1 being lowest level and 10 being highest), each item was concluded to have a readiness *level 1, Community Tolerance/No Knowledge*, for Rx opioid usage and *level 3, Vague Awareness*, regarding issue of UAD.
- Rx Opioid Usage: This information reveals the gaps in education, resources, awareness, and knowledge surrounding Rx opioid prevention within the IAIA community. After examining the results of the NMCS taken for the first time in April 2018, it is obvious that the Santa Fe community differs completely with regards to age, sex, and other demographics, particularly regarding AI/AN population and sexual minority status. The building capacity portion of our program planning is still in progress, but it is off to a great start. Many people in the IAIA community are excited to see what this program will offer to students, staff, and faculty members. Our coalition is still in the beginning phases of creating cohesion and inclusiveness of all

programs and departments on campus. The challenge ahead is to find a way to bridge the different types of tribal representation on campus and to assess where they gauge the issue of Rx opioid misuse within their individual communities. This will differ from person to person depending on the AI/AN community from which they come, because different tribes have different needs and gaps in their assessment of opioid misuse. Our coalition will continue to support, educate, and increase awareness regarding the opioid epidemic within our AI/AN communities. We must continue to examine the resources available in the city of Santa Fe and find a way to build a network system for local Native populations that are dealing with substance abuse issues. One of the first things we are going to do is increase small group and one-on-one discussions with IAIA community members to identify knowledge of Rx opioid misuse.

- UAD: This information on capacity and readiness has highlighted the need for more IAIA community education and awareness regarding UAD issues taking place on and off campus. There is a big difference in demographics (i.e. age, ethnicity, economics, sexual minority status) between the city of Santa Fe and the IAIA community. This is important to highlight because here at IAIA we must tailor our strategies to meet the cultural needs and identities of many AI/AN tribes represented on campus. Regarding addressing UAD issues on campus it is important to note the readiness is a level 3, but the capacity to build a program that address substance abuse is high. It is just a matter of collaborating with different departments on campus and educating the community about specific issues related to AOD usage that our college aged AI/AN populations are affected by.
- A monthly prevention campaign is being promoted each month, which began with September's campaign addressing Suicide Prevention and educational material was sent to the IAIA community. A Prevention Bulletin Board is posted outside the cafeteria that highlights the monthly campaigns. October's prevention campaign is on Preventing Domestic Violence and Bullying.
- The Prevention Office has submitted a research proposal to the IAIA Institutional Research Board (IRB) to administer the Student Lifestyle Survey to gather additional data on student use of alcohol and other drugs for additional information in making decisions on projects to implement to reduce underage drinking, opioid abuse and other substance abuse among our student body.
- The monthly prevention topics for November and December were Stress Prevention and Finals Week education. Highlighted topics included: Tips for Staying Healthy, Sources of Stress, Managing Your Stress in College, and hotlines/resources available to staff, students, and faculty members. The month of February 2019 will be focused on healthy relationships and violence prevention as well as sexual health education to prevent HIV, STD, and promote healthy relationships physically, emotionally, and socially.

- The Student Lifestyles Survey (SLS) was conducted November 7-14, 2018 on campus. We had a total of 128 respondents which was about 37.6% (1/3) of the on-campus student body population. Survey results are pending and should be assessed by February 2019.
- SYNAR Merchant Education was conducted throughout Santa Fe County and a total of 30 tobacco merchants were visited November 15-16, 2018. The SYNAR project is a tobacco merchant education awareness program that enforces tobacco laws and regulations while reducing youth tobacco use through prevention.

The project is 40% complete.

E. Develop student leadership skills

Project 1: Resident Assistant (RA) Training in preventive informed care.

- RA and student life NARCAN training had to be rescheduled due to winter advisory and a campus 2-hour delay. This training will be rescheduled for spring break time or during the fall RA training in August. The housing department and prevention program will continue to strategize monthly prevention trainings when possible.
- The State of New Mexico Health Department presented a “Question, Persuade, and Refer” (QPR) training for RAs, which was open to faculty and staff to attend.
- The Indian Health Service was scheduled to do an all-day Mental Health First Aid training for the RAs and student life staff, but it was cancelled to the federal government shutdown.

The project remains at 20% completed.

Other: The ASG began the 2019 spring semester with two officer vacancies on their team. After returning to school for the 2019 spring semester, Abigail Deere, was recently appointed to the Vice-President’s position. Ms. Deere was elected to this position she was elected in the spring of 2018 but was unable to fill it due to not returning to school in the fall 2018.

Mission Objective 3: Building College Community

C. Implement a staff professional development plan

Project 1: Staff professional development

The following is the professional training the Student Life staff has participated or attended during this quarter.

- Carmen Henan, Dean of Students:
 - Webinar participation on the 2019 American Indian Higher Education Consortium (AIHEC) Legislative Summit in preparation for the summit during February 4-7, 2019, along with IAIA students, Caleigh Benally, AIHEC Student Congress Southwest Regional Rep, and Nakesha Edwards, ASG Treasurer.
- Eliza Combs, Counselor:
 - Joined the community of NM Opioid State Targeted Response Initiative which offers online, in person training and connection, their purpose is to expand prevention, treatment and services of Opioid Use
 - Webinar participation in Dr. Ruby Gibson's Historical Trauma Master Class Orientation
- Leslie "JR" Romero, Housing Director:
 - Scheduled to attend the Association of Title IX Administrators Certification Level 1 training along with IAIA Human Resources Director, Todd Spilman. This training is in Dallas, TX on February 11-13, 2019.
- Toney Johnson:
 - Substance Abuse Prevention Skills Training (SAPST) Required (10/16-10/19/2018)
 - SYNAR Merchant Education Training (10/22/18)
 - COOP Consulting Capacity Training (10/31/18)
 - Mobilizing the Community Social Media Training (11/13/18)
 - Preventionist Alcohol Training (11/27/18)
 - Community Reinforcement Approach (CRA) Training (11/28-11/29/18)
 - Best Practices in Public Policy to Reduce ATOD Misuse: State and Local (12/12/18)
 - Preventionist Tobacco Training (1/8/19)
 - Prevention Program Evaluation Fundamentals Training (1/23/19)
 - Basic Life Support (BLS) Training (1/25/19)

This project is 65% complete for this year.

Other:

- The Residential Operations and Conference Coordinator position in the housing department remains vacant, due to the lack of applications. A temporary part-time Area Coordinator has been hired to cover the shift of the vacant position as the search for candidates continues.

D. Bring students, faculty, and staff together in campus-centric activities.

Project 1: Implement weekly or twice weekly community expressive arts group in the dorms or sub.

- Started at end of last semester FA2018 with painting for fun – 15 students attended
- Three (3) counseling/art therapy interns currently hosting different groups throughout semester with co-facilitation or supervision by Eliza Combs, IAIA Counselor.

This project is 25% complete.

Project 2: Establish a traditional native event for the onset of the fall semester for the IAIA community with local tribal communities.

- IAIA Ambassador, Bryson Meyers, partnered with Student Life to host two (2) end of the semester events, one to Celebrate the Singers and the other to Honor the Women. Both events were held at the fire pit outside the Robert and Barbara Ells building. Students enjoyed smores, hot chocolate, soup and frybread along with songs from round dances, powwow and hand game.

This project is 100% complete for this academic year.

E. Promote health, wellness, and safety for all members of the campus community

Project 1: Develop a deck of 78-108 cards sharing and documenting well-being practices.

- An initial invitation to gather interest was presented at an ASG meeting last fall semester. The counselor is still working on a formal invitation and identifying collaborators for the 2019 spring semester, which includes collaborators from the prevention program, group interns and others.

The project is 5% complete.

Project 2: Create a monthly prevention newsletter

- The monthly prevention newsletter topic for December 2018 was 'Stress Prevention' awareness and the November 2018 newsletter was 'Native American Heritage' month. Unfortunately, the welcome back newsletter for January was not completed.

The project is 25% complete.

Project 3: Develop a plan for procuring playground equipment in Family Housing.

- Dr. Martin assigned CFO, Larry Mirabal, to address the issue of childcare services on campus. A committee was formed to assist in this project, Elizabeth Lucero in HR and the Dean of Students was assigned to the committee. A partnership with the State of New Mexico's Children, Youth and Families department, Presbyterian Medical Services, and IAIA have come to an agreement to provide childcare services to IAIA students with children in the former Nizhoni Center in family housing. Part of the agreement is to upgrade the playground area, which most of the work has been completed. IAIA is expecting the opening of center to be mid-February.

This project is 100% complete.

F. Building respect, diversity, equity and inclusiveness

Project 1: Provide one IAIA Community Brown Bag session per semester on respect, diversity, equity and inclusiveness.

- The ASG hosted Dyami Thomas, a motivational speaker on suicide prevention, on-campus on January 25, 2019. Mr. Thomas, Leech Lake Anishinabe and Klamath, is a model, actor and a motivational speaker to Native youth. Student Life partnered with the ASG to bring Mr. Thomas to campus.

The project is 75% complete for this semester.

C. Advance scholarship and dialogue on indigenous arts and culture

Project 1: Develop two Artist RoundTable discussions per semester.

- The Student Activities Office will begin the artist round tables in February through April 2019.

The project is 5% completed.

Counseling Services Report

Academic Year 2018-2019	Totals	By Counselor	
		Natascha	Eliza
Number of Different Clients Seen Individual Counseling	81	38	43
Counseling sessions by hour	527	248	279
Number of Different Clients Seen in Groups	26	12	14
Clients dealing with trauma	78	38	40
Clients dealing with suicidal ideation (disclosed)	33	16	17
Substance Abuse Violation Referrals	20	10	10
Psychiatric hospitalizations	2	0	2
Mental Health ER visit	3	0	3
Other hospitalization visit	3	0	3
Clients assisted to get inpatient substance abuse treatment	1	0	1
Clients starting school being discharged from psychiatric hospitalization	1	0	1
Estimated hour spent with students in hospital (not included in counseling session hours)	72	0	72
Referrals to resources in Santa Fe	39	16	23
Number of clients connected with Psychiatrist at IHS	9	0	9
Referrals to the ADA office for Accommodations	15	9	6

Counseling activities during this quarter included the following:

- Collaboration with COSAP coalition team – Focus Groups, Team Meetings, Professional Support
- Eliza advising ASG
- Joined the community of NM Opioid State Targeted Response Initiative which offers online, in person training and connection, their purpose is to expand prevention, treatment and services of Opioid Use
- Continue Researching and Updating Policies & Procedures for Counseling
- Joined the American College Counseling Association for technical assistance and networking for Policies & Procedures, Best Practices and Standards in College Counseling
- Secured three (3) counseling/art therapy interns for SP2019, one is an alumna of IAIA, Victoria Begay.

Another, Mila Anguluan, holds a PhD in Expressive Arts from Lesley University (still needs hours towards NM Counseling Licensure) and prior co-director of Center for Babaylan Studies, a nonprofit based in California with the twin goals of indigenization and decolonization among ethnic and minority communities. Interns will facilitate some groups and individual session under the clinical supervision of Eliza

- Collaborate with NM Department of Health to provide two (2) suicide prevention trainings, Question Persuade Refer (QPR) January 8, 2019, provided in kind, 20 staff attended including 5 Residential Assistants.
- Collaborate with Indian Health Services to provide 1-day long training on Mental Health First Aid provided in kind January 11, 2019 but training had to be cancelled due to the federal government shut down. The counseling office will work to reschedule and offer training to school wide staff and faculty.
- Working with Resolve, NM to offer violence prevention programming on campus for SP2019, includes physical and verbal boundary practice
- Partnered with Felipita Jacks, Tribal Liason from Western Sky Insurance to provide information sessions on Medicaid benefits and Healthy Lifestyles with her Smoothie Bike 4 times FA2019
- Consultation with UNM Counseling Services Director, Dr. McIver on best practices and counseling models in college counseling
- Expressive Arts Group, Painting for Fun facilitated by Eliza with 15 students attending
- An Art Therapy Group for Orientation of new students was facilitated by Natascha with 12 new students.
- A Counseling Feedback Survey first round went out (only sent to students who received individual counseling) and a total of 21 responses was received. The results were shared with the Dean of Students.

Housing Report

- FEMA Training was completed successfully, our Housing Director is officially certified in Multi-Hazard Emergency Management.
- Residence Assistant Training was a major success. This prompted Check-In to go without any issues. We brought on 1 completely new RA, Crystal "Franklin" Frank, and they have hit the ground running.
- As part of RA Training, and thanks to Counseling, the RAs were trained in QPR: Question, Persuade, Refer Suicide Prevention.
- We were able to house every student on-campus, without the use of Overflow Casitas, barring quite a few last-minute registrations. Either way, we're prepared for Overflow should it be needed.
- We have implemented, for the first time, a Gender-Neutral Hall RA, Ellen "Nado" Maldonado. They will aid with our Residents who live downstairs.
- Single Rooms will be available for both floors, we will open them up to student applications starting Tuesday 1/28/19 evening.

On-campus housing numbers as of January 28, 2019:

		RESIDENCE CENTER (154 Beds Max Capacity)	FAMILY HOUSING (24 Casitas)	TOTALS
New Students SPRING 2019		10	1	11
Returning from FALL 2018		90	35	125
Readmits		9	1	10
Transfers		4	0	9
From Off-Campus		N/A	0	N/A
Total Students		115	37	152
<ul style="list-style-type: none"> Student Capacity Percentage [Number of Actual Students to Number of Max Beds] 		74.7%	N/A (No Capacity Metric)	74.7%
<ul style="list-style-type: none"> Room Usage Percentage [Number of Rooms/Casitas Occupied to Number of Total Rooms/Casitas] 		84.4%	87.5%	85.9%
BEHAVIORAL/SITUATIONAL				
Total Program Suspension		1	0	1
Student Housing Suspension		5	0	5
Move Off-Campus – Personal		42	7	49
Moved Off-Campus – Dropped Below Min. Hours		0	0	0
Semester Withdrawal		0	0	3
On-Campus Move-out Totals – January 22, 2019		48	7	55

Student Activities Report:

- The Student Activities program is mainly gearing up for AIHEC Student Conference that's being held in Billings, MS during March 16-19, 2019. Meetings with interested student have been held and more have been planned. An AIHEC Student Conference presentation is being held during
- January's Community Gathering, scheduled for January 30th, will have a presentation to promote student engagement in the conference and faculty engagement in coaching students in various competitions. The application to attend the conference will be sent to students by February 1st and they will have for the first time the ability to apply online.

- IAIA will be hosting the 2020 National AIHEC Basketball Tournament and the Student Activities Coordinator, Nocona Burgess, will attend the 2019 tournament to see first-hand the running of the tournament and to make contacts with the event planners. Mr. Burgess will be working with a committee on-campus in planning the 2020 basketball tournament.
- The Student Activities Coordinator has been in communication with the American Indian College Fund (AICF) in planning and working out the details of payment for items sold at the IAIA annual student art show at the AICF annual fundraising gala in New York City, NY, scheduled for April 30, 2019.
- In December 2018, Nocona Burgess attended the Oklahoma Council for Indian Education conference in Oklahoma City and presented at the conference on boarding school art curriculum and its impact on traditional and contemporary native art.
- Nocona also visited the Indian Culture Center in Oklahoma City and met with them about future internships and opportunities for our Oklahoma students and alumni.