



**Job Title:** Ethnobotany Lab & Sustainability Assistant  
**Hours per week:** 10 hours  
**Number of positions:** 1  
**Length of Employment:** August 26, 2019 – May 12, 2020  
(Note: Financial Aid eligibility must be met every semester)

**Pay rate:** \$8.00  
**Supervisor:** Thomas Antonio

**Department Name & Code:** 173  
**Location:** Ethnobotany Lab, Rm.120 SCIETEC, Haouzous Garden, Water harvesting area, Nature Trail

**Employer Name/Address:** IAIA 83 Avan Nu Po Road, Santa Fe, NM 87508

**Purpose/Role:** To assist with lab set-up and cleaning, and maintaining various sustainability projects around campus

**Job Description/Responsibilities:**

- \*Ethnobotany Lab, preparation of samples, glassware washing, herbarium sheet preparation, typing plant labels for specimens, filing for specimens etc.
- \* Haouzous garden maintenance, planting, clean-up, and repairs
- \* Active water harvesting project maintenance - communicate and work with Garry Nielson to check on pump, tank delivery, and water the raingarden from the tanks when they are full.
- \* Passive water harvesting - repair eroded areas in our passive raingardens, plant native grasses, work on identifying areas of high need with erosion, planning, and building rain structures to restore these areas
- \* Nature trail - repairs to eroded trail areas, signage, bird houses, plantings, trash pickup
- \* Build campus awareness of sustainability issues and projects

**General Qualifications:** Able to physically do the work as described above  
Able to communicate project needs  
Able to take direction  
Preference given to students who have taken the Ethnobotany of the SW course at IAIA

**Evaluation Procedure(s) and Schedule:** Supervisor will fill out and review with the student the Work-Study Performance Evaluation form provided in IAIA Work-Study Manual for Students (page 14).