

Institute of American Indian Arts
President's Cabinet Meeting
LKN Welcome Center – Boardroom 202
Wednesday, August 7, 2019 | 11:00 AM

Present: Dr. Robert Martin, Angie Brown, Dr. Bill Sayre, Laurie Logan Brayshaw, Patsy Phillips, Eric Davis, Nena Martinez Anaya, Larry Mirabal, Charlene Teters, Eric Davis, Danyelle Means, Carmen Henan

Guests: Paul Moore, Jason Ordaz

1. Opening,

Dean Henan provided the opening.

2. Opening on a Positive Note

Dr. Martin introduced Danyelle Means as the new Executive Director for Institutional Advancement. Dean Carmen Henan announced her retirement at the end of September and introduced Paul Moore as the Interim Dean for Student life. Mr. Moore will be attending various meetings on behalf of Dean Henan to ensure a smooth transition of duties.

3. Approval of Minutes

Dr. Martin introduced for consideration the approval of the Cabinet Meeting Minutes of July 17, 2019. Bill Sayre made and Danyelle Means seconded the motion, to approve the minutes. Motion carried.

4. Student Concerns Ad Hoc Subcommittees Status Reports

The next Student Concerns general meeting is scheduled for August 9, which will be the last summer meeting. Each Adhoc subcommittee provided the following updates since the previous session.

1. The Title IX and Student Life Policies/Procedures (Laurie Logan-Brayshaw & Nena Martinez Anaya)
 - Revised Title IX policies and procedures, with the assistance of Mark Figueroa, the ATD Data Coach, and are now available on the web.
 - The Coordinator of Title IX, Equity, and Inclusion position is posted on the IAIA website.
 - A telephone and webpage hotline are available for anonymous reports.
 - Title IX training sessions have begun.
 - Recommendation for monitoring training for all campus community either in HR, Empower and Students, sign-up logs.

2. Life/Safety (Bill Sayre & Patsy Phillips)
 - Coordinate talking circle as part of a healing process to take place on August 21 and bring in a professional facilitator.
 - Proposed the creation of a new staff position for safety.
 - Developing a new smart phone app for communication.
 - Developed a Campus Safety webpage and email for anonymous reports and comments.
 - Recommendations for improved lighting and video security cameras.
 - Proposed adding more hours to the security contract.
 - Recommend the creation of a permanent committee focused on safety utilizing an Indigenous community-based framework

3. Staffing and Recourse Analysis (Larry Mirabal & Eric Davis)
 - Recommendation to establish student peer-advocate positions.
 - Regular reporting on Title IX investigations potentializing utilizing the Yale model.
 - Funding is allocated for the Title IX, Equity, and Inclusion Coordinator position.
4. Accountability and Ongoing Improvement (Danyelle Means & JR Romero, Student Life Representative)
 - Schedule future Student Concerns full committee meetings throughout the academic year.
 - Incorporating safety into IAIA's Strategic Plan.

5. MACP Proposal to Build Organizational Capacity

Dr. Martin shared that MACP has asked for capacity building for both short and long-term priorities. The short-term priority funding will be available beginning in January. IAIA identified three short-term priority areas. The first request is \$405,000 for Information Technology, \$150,000 for Institutional Advancement \$150,000, and \$125,000 for Marketing and Communications, totaling \$800,000. Since MACP has invited IAIA to submit a proposal for only \$600,000, IAIA will need to reduce the request by about \$200,000.

Larry Mirabal suggested that an across the board cut may derail the Advancement and Marketing and Communications initiatives. He recommended reducing the request for IT by \$80,000 and postponing addressing those items for the long-term capacity building initiative. Dr. Martin recommended that Laurie Brayshaw work with Danyelle Means, Bill Sayre, and Anthony Coca on Larry Mirabal's suggestions.

The change in long-term priorities was moving to the top of the list is the elimination of the \$6.2 million low-interest loan debt to the New Mexico Finance Authority for the construction of the \$7.8 million residence center in 2007. If the remaining debt were paid-off, IAIA could then reallocate the annual debt service payment of \$475,000 for institutional capacity building priorities. The additional long-term priorities identified were the implementation of IAIA's comprehensive fundraising and communications plans, enhancing technical capacity and ensuring Institutional memory, community, influence, and leadership succession.

6. BOT Retreat Agenda

ATD Coaches, Ed Hughes and Mark Figueroa, will attend the Board Meeting to brief the Trustees on IAIA's progress regarding student success initiatives identify areas going forward we need to address. ATD Data Analytics Summit will take place in September; Dr. Martin is requesting a recommendation for an IAIA representative.

Danyelle Means spoke with Amelia Sparks and Jazmin Novak to present their experiences and work projects at Marist College-LdM Venice Biennale: Art History and Studio Art Program.

7. AIHEC Summer Meeting in Montana

Dean Charlene Teters attended the AIHEC/TCU Summer Meeting in Montana and found the campus safety demonstrations and workshops very informative. She went to a presentation, on Title IX, active shooter, Clery Act, and various other safety topics. The next conference is scheduled for July 27 -31, 2020. Dean Teters recommends sending a team from IAIA and encouraged inviting Dine College staff to our campus to provide training on sexual harassment.

8. Admissions Report Update

Nena Martinez Anaya shared that 154 students are confirmed to attend IAIA for the spring semester. The total projected enrollment number is between 500-525 FTE.

9. Housing Update

Paul Moore shared that student housing has received a total of 220 applications including, 64 new students, 83 returning students, 18 in family housing, and 38 applications are close to completion.

10. Advancement Update

The 2019 Scholarship Dinner and Auction Gala is sold-out. The art is ready to be moved to the LaFonda. There are 45 volunteers available. Danyelle Means announced that they may be taking bids over the phone for the Keri Ataumbi & Autumn Borts -Medlock collaboration pieces for those unable to attend the Gala.

11. Museum | Indian Market

Patsy Phillips shared a list of public events taking place during Indian Market at the Museum. The Museum is hosting two private events that the President's Cabinet are welcome to attend. The Museum Store is hosting entrepreneurship artist pop-up shops.

12. Open House

Eric Davis reached out to Mary Silentwalker to discuss open house dates. The tentative dates are October 18th or the 25th, before the change to standard time. Dr. Martin suggested changing it to a Thursday since most students are not on campus on Fridays. Mr. Davis will share the suggestion with the planning committee to look at other dates.

Food day and the community gathering will take place on October 30th.

13. Clip Report | Website | Facebook Statistics

Eric Davis shared various clips and articles featuring IAIA events, students, alumni artists, faculty, and staff.

Jason Ordaz shared live google web stats on people visiting the website. Statically the summer months have been a slow. The undergrad application, home page, portal, museum, happenings, and employment were the most visited. Facebook likes to remain consistent. The museum has increased by 200 to 300% and has surpassed the IAIA on new likes. Patsy Philipps commended their volunteer for increasing the Museum's social media presence.

A page has been created in the Happenings link to keep subscribers informed on the events at the museum during Indian Market. Users will need to input their cell phone number to receive text alerts for each event.

14. Screen Program

Jason Ordaz will use amazon fire sticks to pull information from the IAIA website to display on the television monitors campus-wide. The monitors will show live campus streams, the academic calendar, YouTube videos with captions, Title IX information, and other communication materials. Mr. Ordaz has set the launch date for August 19.

15. Closing Positive Note

Tommy Orange was a guest on Late Night with Seth Myers. There is a Navajo Documentary on Netflix entitled, "The Basketball or Nothing".

Adjournment

Dr. Marin adjourned the meeting at approximately 12:34 PM