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Institute of American Indian and Alaska Native Culture and Arts Development



Board of Trustees Meeting
August 15, 2019

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**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

**BOARD OF TRUSTEES MEETING
AUGUST 2019**

Lloyd Kiva New Welcome Center Boardroom

Travel Days - Tuesday, August 13th or Wednesday, August 14th and Friday, August 16th
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Wednesday, August 14, 2019

IAIA Annual Scholarship Benefit Auction and Dinner Gala La Fonda on the Plaza - 100 E. San Francisco St	5:30 p.m. - 9:00 p.m.
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Thursday, August 15, 2019

**2019 BOARD OF TRUSTEES RETREAT AND MEETING
Lloyd Kiva New Welcome Center Boardroom
Thursday, August 15, 2019
9:00 am - 12:00 pm**

9:00 am Marist College Venice Biennale, Student Presentations: Amalia Sparks-Schuler and Jazmin Novak.

9:30 am Student Success/Achieving the Dream Coaches—Drs. Ed Hughes and Mark Figueroa

11:30 am Establish Board Goals for 2019 – 2020 - Loren Kieve, Chair

Lunch – ASG Students CLE Commons	12:00 p.m. – 1:00 p.m.
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Board of Trustee Training, Part II Understanding Financial Statement Larry Mirabal, CFO	1:15 p.m. – 1:45 p.m. Location: LKN Welcome Center Boardroom
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General Session
Lloyd Kiva New Welcome Center Boardroom
1:45 pm - 3:30 pm

- 1:45 pm**
- I. Call to order – Loren Kieve, Chair
 - II. Invocation
 - III. Determination of a Quorum
 - IV. Approval of Agenda
 - V. Approval of Minutes
 - VI. Cabinet Reports
 - VII. FY 2020 Budget Presentation
 - VIII. “Investment Overview” – First Citizen’s Bank Wealth Management Team
 - IX. New Business
 - 2019 – 010 – FY 2020 Budget
 - 2019 – 011 – FY 2019 Third Quarter Gift Acceptance
 - 2019 – 012 – FY 2019 Investment Policy Statement (IPS) amended
 - 2019 – 013 – FY 2019 Plan ‘22 Recommendation
 - X. Executive Session (if necessary)
 - XI. Adjourn

Board Dinner The Shed - 113 ½ East Palace	6:30 p.m. – 9:00 p.m.
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Friday, August 16, 2019

Best of Show Ceremony and Luncheon Santa Fe Community Convention Center: 201 W Marcy Street, Downtown Santa Fe	11:30 a.m. – 2:00 p.m.
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Alumni Luncheon IAIA Museum of Contemporary Native Arts	12:00 p.m.
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Exhibitions Opening VIP Reception Public Opening Reception IAIA Museum of Contemporary Native Arts	4:00 p.m. – 5:00 p.m. 5:00 p.m. – 7:00 p.m.
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Saturday, August 17, 2019

Breakfast in the Park: MoCNA, NMAI, MIAC Members Allan Houser Art Park	7:00 a.m. – 9:00 a.m.
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IAIA Board of Trustees 2019 -2020 Schedule of Meetings

August 14, 2019	Wednesday	IAIA Gala	5:30 p.m. – 9:00 p.m.
August 15, 2019	Thursday	Board Retreat/General Session	9:00 a.m. – 10:30 p.m.
August 17-18, 2019	Sat/Sun	Indian Market	10:30 a.m. – 3:30 p.m.

**Travel Days: Tuesday, August 13th or Wednesday, August 14th and Friday, August 16th*

November 15, 2019	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
November 16, 2019	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Thursday, November 14th and Saturday, November 16th (afternoon) or Sunday, November 17th*

February 14, 2020	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
February 15, 2020	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Thursday, February 13th and Saturday, February 15th (late afternoon) or Sunday, February 16th*

May 14, 2020	Thursday	Committee Meetings	10:00 a.m. – 4:00 p.m.
May 15, 2020	Friday	Committee Meetings	9:00 a.m. – 10:30 p.m.
May 15, 2020	Friday	General Session	10:30 a.m. – 3:30 p.m.
May 16, 2020	Saturday	Commencement	11:00 a.m. – 1:00 p.m.

**Travel Days: Wednesday, May 13th and Saturday, May 16th (late afternoon) or Sunday, May 17th*

August 12, 2020	Wednesday	IAIA Gala	5:30 p.m. – 9:00 p.m.
August 13, 2020	Thursday	Board Retreat/General Session	9:00 a.m. – 4:00 p.m.
August 15-16, 2020	Sat/Sun	Indian Market	

**Travel Days: Tuesday, August 11th or Wednesday, August 12th and Friday, August 13th*

November 5, 2020	Thursday	Open House	3:00 p.m. – 6:00 p.m.
November 6, 2020	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
November 7, 2020	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Wednesday, November 4th or Thursday, November 5th and Saturday, November 7th (afternoon)*

IAIA Board of Trustees Committees and Liaisons

August 2019

Executive Committee Dr. Robert Martin, President Loren Kieve, Chair Brenda Kingery, Vice Chair JoAnn Balzer, Treasurer Debby Goodman, Secretary Andrea Sanders, Member at Large	Academic Affairs Committee Char Teters, Dean Debby Goodman, Chair Ann Marie Downes Princess Johnson Brenda Kingery Larry Roberts Matt Snipp Bryson Meyers, ASG President
Finance Committee Lawrence Mirabal, CFO Ann Marie Downes, Chair Charlie Galbraith Debby Goodman	Institutional Advancement Committee Danyelle Means, Interim Director, Institutional Advancement Brenda Kingery, Chair JoAnn Balzer Barbara Ells Charlie Galbraith Beverly Morris
Museum Committee Patsy Phillips, Director Beverly Morris, Chair Bidtah Becker Barbara Ells Charlie Galbraith Princess Johnson Larry Roberts Andrea Sanders Matt Snipp Bryson Meyers, ASG President	Audit Committee Lawrence Mirabal, CFO Bidtah Becker, Chair Barbara Ells Charlie Galbraith
Accreditation Liaisons Bill Sayre, Director, Office of Institutional Research Ann Marie Downes, Chair Debby Goodman Barbara Ells Andrea Sanders Matt Snipp	President Martin's Annual Evaluation Loren Kieve, Board Chair Larry Roberts, Chair Debby Goodman Ann Marie Downes Beverly Morris
Gala Board Liaisons Danyelle Means, Interim Director, Institutional Advancement Sandra Nevarez, Advancement Services Manager JoAnn Balzer Barbara Ells Beverly Morris	Honorary Doctorate Board Representatives Dr. Robert Martin, President Larry Roberts Charlie Galbraith Andrea Sanders Foundation Board Liaisons Danyelle Means, Interim Director, Institutional Advancement Barbara Ells Beverly Morris

2019 - 2020 BOARD GOALS

1. Participation and approval of the strategic plan.
 - Planning process should include the Board and all IAIA community stakeholders.
2. Continue our interaction and dialogue with the Foundation Board.
 - The Board agreed to invite the Foundation Board to attend regularly scheduled Board meetings. The Foundation Board will also invite the Board members or liaisons to the Foundation meetings.
3. Continue interaction with students including an annual Trustee/Student forum.
 - Continue to have students engage with Trustees at forums and donors, in addition to events.
4. Be available as needed and as appropriate for advancement and outreach efforts.
 - Build more relationships with alumni
 - Seek support from other potential donors.
 - Providing timely thank-you notes.
 - Grow enrollment and update facilities.
5. Support efforts to build our national visibility and outreach.
 - More traveling exhibits nationally and internationally.
 - Marketing of IAIA and more visibility in Indian Market.
 - Advertise IAIA in the Albuquerque and Santa Fe Airports.
6. How do we support the Office of Institutional Advancement? Regular updates and discussions at each meeting.
 - Part of the strategic planning process is to determine IAIA's specific needs.
7. Continue with Board training opportunities.
 - Identify other Board training opportunities.
8. Review Board goals at every meeting.

INSTITUTE OF AMERICAN INDIAN ARTS

GENERAL SESSION MEETING MINUTES

Friday, May 17, 2019
LKN Welcome Center Board Room

Board Members:	Loren Kieve, Chair Brenda Kingery Ann Marie Downes Andrea Sanders (call-in)	Dr. Robert Martin Beverly Morris Princess Johnson C. Matthew Snipp (call-in)	JoAnn Balzer Barbara Ells Bidthah Becker
Absent:	Charles Galbraith Deborah Goodman	Lawrence Roberts	Littlebear Sanchez
Staff:	Angie Brown Dean Charlene Teters Dean Carmen Henan Eric Davis	Dr. William Sayre Danyelle Means Charlene Teters Nena Martinez Anaya	Patsy Philips Larry Mirabal Charlene Carr Patsy Phillips
Guests:	Shelly Patrick Scarlett Cortez Ru Stempien Talon Stahmer Molly Sabori Chelsea Napper	Bryson Meyers, ASG President Nakesha Edwards, ASG Public Relations Officer Jazmin Novak, ASG Treasurer Molly Sabori, ASG Secretary Sydney Issacs	

I. **Call to Order**

Loren Kieve, Chair, called the meeting to order at 9:05 AM MST.

II. **Invocation**

Bidthah Becker provided the invocation.

III. **Determination of a Quorum**

Loren Kieve, Chair determined that a quorum was present.

IV. **Approval of the Agenda**

Loren Kieve approved the agenda.

V. **Approval of Minutes**

A motion to approve the minutes of the November 2018 meeting was made by Loren Kieve and seconded by Bidtah Becker and Princes Johnson. The vote was unanimous. Motion carried.

VI. **Student Concerns Group**

Loren Kieve and each Board Member introduced themselves to the Student Collective Over Reconstituting Empowerment (SCORE) group. Each board member provided a brief introduction and their function.

Shelly Patrick, spoke on behalf of SCORE to address their concerns for safety on the campus in response to the May 8th Sexual Assault Allegations letter. Ms. Patrick stated that the group is requesting for a third-party audit of IAIA policy and procedures involving responsibilities covering the student body and relationship to faculty and staff. The students are requesting the audit include campus safety, implementation of Title IX policy and procedures, and review of the student and faculty handbook policies.

The group petitioned to separate the Dean of Students and the Title IX Coordinator positions. They would like required background checks for students on campus and have required mandatory Title IX training for students, faculty, and staff.

Loren Kieve shared that as a Board, their job is to hire and fire the President. The Day-to-Day decisions and implementing policies are the responsibility of Dr. Martin.

Ms. Patrick stated that the group is happy with Dr. Martin and the way he is handling the situation. They are looking forward to taking part in the Ad Hoc subcommittees to implement changes going forward.

Andrea Sanders commended the students for getting organized and coming forward.

VII. **President's Report**

Dr. Martin asked if the Board has questions.

Bidtah Becker commented on the number of direct reports to Dr. Martin, which is now down from 11 to 10. The optimum number is believed to be 5 to 6. Dr. Martin is reviewing the number of direct reports and plans to reduce by at least two more. The first shift began with the Land Grant Programs, Dr. Martin lacked sufficient time to provide oversight and guidance for the program. Laurie Brayshaw has accepted responsibility to supervise the program. The Board asked how they can support with

organizational and structural changes, whether it be additional resources, assessing the organizational structure, or help in the planning process.

Dr. Martin will address the SCORE concerns and the Title IX issues; the Board can take part in the meetings either in person, via ZOOM or by conference call. There will be student representation on all the ad hoc subcommittees. There will also be a live stream town hall meeting, not only to inform but to get input from the students and the Board moving forward.

Dr. Martin announced the approval of the Lottery Scholarship for New Mexico residents attending IAIA, which will help in recruiting New Mexicans and Tribal Members. The Administration has forwarded IAIA's FY20 federal budget request of \$10,250,000 and has been increased by \$600,000 by the Subcommittee on Interior Appropriations. Dr. Martin commended Larry Mirabal in briefing the Subcommittee on Interior Appropriations on IAIA's budgetary needs. The next step is to reach out to Senators Murkowski and Udall for their support. Dr. Martin will draft letters for the Board to sign and then forward on behalf of the Board, the College, and the Students.

Anne Marie Downs inquired about the attempt to break up the Higher Learning Commission (HLC). Dr. Martin shared that the United States Department of Education (USDE) proposed converting HLC and other regional accreditors into national accreditors. They also proposed breaking up HLC, the largest regional accreditor, by limiting the number of states within each region. HLC currently covers 19 states, including New Mexico. Both proposals did not go forward.

The Higher Education Act Reauthorization is six years behind schedule in its reauthorization and probably will not occur during this congressional session.

Dean Carmen Henan introduced the following ASG Officers:

- President: Bryson Meyers (Chippewa-Cree) Studio Arts major
- Vice-President: Darvin Descheny (Navajo) Museum Studies major
- Secretary: Molly Sabori (Shoshone-Bannock) Studio Arts major
- Treasurer: Nakesha Edwards, (Swinomish) Indigenous Liberal Studies major
- Public Relations Officer: Jazmin Novak, (Navajo) Studio Arts major

Marketing and Communications

Barbara Ells asked what the American Indian Day Legislative session is about. Eric Davis responded that the state of New Mexico Legislature sets apart a day, known as "American Indian Day," in recognition of the many contributions of Native Americans to the economic and cultural heritage of all the citizens of the United States. They recognize and support the immeasurable contributions that Native

American people have made to New Mexico. Tribal Leaders gather to speak on common issues with the State of New Mexico Representatives.

Office of Institutional Research

There were no questions for Dr. Bill Sayre, on the Institutional Research report.

Office of Sponsored Programs

There were no questions for Laurie Brayshaw, on the Sponsored Programs report. Bidtah Becker commended Ms. Brayshaw on the increase in Continuing Education enrollment.

VIII. **ASG President's Report**

Littlebear Sanchez was not able to attend the meeting. There were no questions, on the ASG report.

IX. **IAIA Alumni Council**

Heidi Brandow, President Alumni Council

The Alumni Council met on May 10th and discussed ways to engage our Alumni and make them more visible on campus. They are exploring coordinating more events in the Alumni Gallery and other spaces on campus to exhibit their art. They recommended inviting the Alumni to become mentors in the Artists in Residence (AIR) Program, which is occurring already.

Heidi Brandow continues to work on the Mentorship Program which continues to be successful. Participation has increased from 17 to 42 this semester.

X. **Academic Affairs** – Dr. Deborah Goodman, Chair

Anne Marie Downs, Acting Chair on behalf of Dr. Deborah Goodman, introduced Dean Charlene Teters to summarize her report.

Dean Teters announced the following new faculty members:

- Santee Frazer, Director of MFA Creative Writing
- Kay Holmes, the Carnegie Math Program.
- Andrea Otero, Indigenous Liberal Studies
- Daisy Quezada, Studio Arts
- Sara Quimby, Library Director
- Robert Orozco, Fitness Manager
- Thomas Antonio, Indigenous Liberal Studies
- Mattie Reynolds, Business Certificate Program

The search for a Creative Writing Professor was unsuccessful and the plan is to bring in a visiting professor in the fall and another in the spring to re-energize the area.

Announcements for the Faculty Emeritus recipients and the Faculty of the year will take place during commencement. Jennifer Love will be the Interim Chair for Creative Writing and also is this year's Faculty of the Year.

The Performing Arts AFA/BFA Program is approved, and they will work on recruiting this summer. The areas in Performing Arts in high demand are Costuming and Fabric Art. Though many courses are available in Dance, the demand is low. In Studio Arts, the MFA Program Director for Low Residency Master of Fine Arts job announcement is on the IAIA website.

Nena Martinez Anaya shared that student applications accepted have slightly increased. The goal is to enroll 100 new first-year students and 45 transfer students. Nena and her staff are working closely with Achieving the Dream, Paid Internships, Financial Literacy, and Emergency aid funds. The persistence rate and graduation rates for those programs are approximately 80%.

This year there are 61 graduates, and 12 are receiving their MFA degree. Since the launch of the MFA program in 2013, there are 108 graduates, including this year's class. If everybody enrolled fulfills their requirements, there will be 30 MFA graduates next year.

There were not any questions for Dean Carmen Henan, on the Student Life Division report.

XI. Institutional Advancement Committee – Brenda Kingery, Chair

Danyelle Means, Interim Director Institutional Advancement, is working with J.P. Morgan Chase Bank to donate a totem pole to IAIA. The Foundation Board is willing to raise funds to bring it to the campus. Chase Bank will, clean, repair the beak and create brackets to raise and secure the totem pole to the cement pad. They also will pay for transporting the totem pole. Upon approval from the Public Art Committee, this will occur in late September or early October.

There are only three remaining \$2,000 sponsorship level tables available for the Scholarship Dinner and Auction. Single admission tickets will go on sale June 1, 2019. There are several live auction items, including a Rose Simpson sculpture in which proceeds will go to the Alumni Scholarship Fund. Keri Ataumbi and Autumn Borts are collaborating on a cuff and bolo set.

Finance Committee - JoAnn Balzer, Chair

Larry Mirabel, CFO summarized the financials. Expenses are five percent under budget. The non-appropriation revenues are slightly over 80%, which is very good at the 50% mark of the year. The appropriation revenue remains at three-quarters received, and on July 1st, Aimee Balthazar will send a letter to the Treasury requesting the remaining 25%. Since IAIA is forward funded, we get 75% upfront and wait until the last quarter of the year to ask for the remaining quarter of that funding.

Mr. Mirabal commended Peter Romero who is working on a LED lighting project and retrofitting all exterior lighting with new LED fixtures. These fixtures will go from 250 Watts per hour down to 35 in each exterior building and parking lot lights. Solar panels had been added onto the PAFC. The combination of LED lighting and scheduled preventive maintenance has helped reduce energy costs.

Dr. Martin introduced Monique Duke, a non-native student who attended the Student Meeting on Friday. Ms. Duke stated that she has been welcomed at IAIA and is interested in providing information to support students. Dr. Martin reported that Ms. Duke educated the students on the legalities of Title IX during the student meeting. Ms. Duke would like to have an opportunity to volunteer on different levels as an Alumni.

The committee brought forward the following resolution for consideration.

Bidtah Becker moved to accept **Resolution 2019 - 009 FY'2019 - Second Quarter Gift Acceptance.**

Be it resolved, that the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from January 1, 2019, through March 30, 2019, which are listed below:

2nd Quarter (January 1 – March 30, 2019)

Gifts of \$ 678,878

\$ 394,486 Scholarships & Endowments;

\$ 62,050 General Donations & Museum Memberships;

\$ 222,342 Grant Proceeds and Temporarily Restricted Gifts

Second: Ann Marie Downs

Outcome: Passed by unanimous vocal approval

XII. Museum Committee - Beverly Morris, Chair

There were no questions for Patsy Phillips regarding the Museum report.

Ms. Phillips shared that the Museum is making progress with accreditation by the American Alliance of Museums (AAM). The next phase will be a site visit with two museum professionals.

This evening beginning at 4:00 PM, MoCNA is hosting a four-component event featuring Dwayne Wilson, Tiffany Adams, #NoFILTER Reception, and MFA reading.

During Indian Market, the Museum's reception has changed from Thursday, August 16 to Friday, August 17 to bring in artists who are part of the exhibit.

Mellon Foundation Funding

Dr. Lara Evans provided an update regarding Mellon Funding for a Research Center for Contemporary Native Arts (RCCNA). We have secured funds for three years through a renewable grant from the Andrew W. Mellon Foundation.

The main goal is to explore the potential for creating a research center for Contemporary Native Arts. Kauffman and Associates, Incorporated (KAI) are under contract to conduct a feasibility study and provide assistance with strategic planning. Their portion of the work should be completed by September 2019.

The funding from Mellon includes funding for an Interim Director position and a Director position. We also have funding for a part-time Admin Assistant, to start by 2020. In the fall, we will host Fellowships for scholars. The funding will cover housing, travel, public events, and stipends. They designed these Fellowships to support location, curatorial projects, thesis events, and dissertation projects.

Part of this Grant funding is allowing the exploration of points of coordination. Including the archives, collections, and coordination between the different Artists in Residence Programs on campus and at the Museum. We're also viewing various funding sources available for internships and areas that overlap to reduce staff workloads and become more efficient.

KAI will provide a draft plan by August to be revised in final form by September.

Dr. Martin commended both Joann Balzer and Beverly Morris for representing the Board of Trustees at the Kauffman planning and feedback session.

XIII. New Board Business

No new Board Business

XIV. Executive Session

The Board went into Executive Session at 11:05 PM and came out at 12:10 PM

XV. Adjourn

Loren Kieve made a motion to adjourn the General Session at 11:02 PM. Larry Roberts seconded the motion. It was passed by unanimous vocal approval.

INSTITUTE OF AMERICAN INDIAN ARTS

ACADEMIC AFFAIRS MEETING MINUTES

Thursday, May 16, 2019
LKN Welcome Center Board Room

Board Members:	Brenda Kingery* Ann Marie Downes* Princess Johnson*	Dr. Robert Martin Beverly Morris JoAnn Balzer Barbara Ells	Dr. Matthew Snipp (call-in) * Andrea Sanders (call-in) Bidtah Becker
Absent:	Lawrence Roberts* Loren Kieve, Chair	Charles Galbraith Littlebear Sanchez	Dr. Deborah Goodman*
Staff:	Angie Brown Dean Carmen Henan	Dr. William Sayre Danyelle Means	Nena Martinez- Anaya Dean Charlene Teters Tahnee Growingthunder
Guest	Sydney Issacs		

**Committee Members*

Call to Order: Dr. Martin introduced Ann Marie Downs as Acting Chair on behalf of Dr. Deborah Goodman, Chair, who was not present. Ann Marie Downs called the meeting to order at 9:15 AM.

Ann Marie Downs introduced Alumna Sydney Isaacs (Tlingit), BFA-Cinematic Arts class of 2016 who applied for and received an IAIA/WGBH Fellowship to work on the PBS KIDS series Molly of Denali. Each episode follows the adventures 10-year-old Molly Mabray, an Alaska Native girl, her dog Suki, and friends Tooey and Trini. This children's action-adventure animation will be the first to feature an Alaska Native lead character.

Ms. Isaacs is now a full-time Production Assistant at WGBH working on the series. The entire series is 40 episodes, and 80 stories, to date 30 are in production. The series will premier nationwide in July, on PBS stations, and the PBS KIDS 24/7channel, and PBS KIDS digital platforms.

Ms. Isaacs described how the series has allowed her to share her Alaska Native Tlingit culture. She concluded by sharing the first episode with the group entitled "Grandpa's Drum."

I. Academic Affairs

Dean Charlene Teters mentioned the success of the Hooding Ceremony with Santee Frazier introducing Jennifer Forester, and Jennifer Forester introducing Santee Frazier.

Jennifer Forester has been the Interim Chair for Creative Writing for the past ten months. She has developed an MFA Mentor Handbook with processes and policy on hiring and evaluating mentors.

Considering the Sexual Assault Allegations flier posted on May 8, many male faculty members were fearful, and others did not know how to deal with the allegations. Dr. Martin prepared public statements and Dean Teter's held meetings to put faculty at ease and inform them to let the investigations move forward.

The Faculty council approved faculty status for library staff. The library staff will sit on the faculty council, teach for credit if they meet the qualifications and get paid for that class. Once the details are worked out, they will be eligible for a sabbatical. They will have voting privileges, sit on the faculty committee on governance, curriculum and standards, and faculty development and concerns.

Dean Teters announced the following new faculty members:

- Santee Frazer, Director of MFA Creative Writing
- Kay Holmes, the Carnegie Math Program.
- Andrea Otero, Indigenous Liberal Studies
- Daisy Quezada, Studio Arts
- Sara Quimby, Library Director
- Robert Orozco, Fitness Manager
- Thomas Antonio, Indigenous Liberal Studies
- Mattie Reynolds, Business Certificate Program

Next year the Business Certificate Program will be under the purview of the Museum Studies Programs to connect it to art practices. Dean Teters combined the half-time Business Coordinator and the Museum Gallery Director positions, to make this a faculty position. Mattie Reynolds was hired as an Assistant Professor to oversee the program.

The search for the undergraduate Creative Writing Chair for was unsuccessful. Dean Teters plans on bringing in a visiting professor in the fall and another in the spring to reenergize the area. Jennifer Love has proven to be a leader and is next year's Interim Chair for Creative Writing. During commencement, Ms. Love will be the recipient of this year's Faculty of the Year Award.

II. Enrollment Management

Nena Martinez Anaya attended the Achieving the Dream Conference in February to present on IAIA's successes on the emergency aid program, paid internships and financial literacy. This grant has helped to retain and graduate students and will end on October 2019. For us to sustain these programs, we will need \$1,500 a year for the Financial Literacy Program, \$30,000 to fund Emergency Aid and, \$50,000 to support the Paid Internship Program.

Admissions are up from last year, for first-year students. Transfer students and readmits remain steady. There are 30 MFA graduates, an increase. The goal for new students is 100 and 45 for transfer students.

This year there are 61 graduates, and 12 are from the MFA program. Since the launch of the MFA program in 2013, there have been a total of 108 graduates to date, including this year's graduates.

IAIA is now able to take part in the Lottery Scholarship Program. New and current students who maintain a 2.5 GPA or better are eligible to participate from spring until graduation. This will allow us to recruit and publicize, which will increase enrollment.

The Mentorship Program continues to be successful with an increase in the number of students from 17 in the fall 42 in the spring.

III. Student Life Division

On May 8th a Sexual Assault Allegations flyer was distributed throughout the campus with adverse effects throughout the college. Dean Carmen Henan has Invited, Raymond Jim Redhouse (Navajo) a medicine man, to bless the campus at the request of the students. The students would like blessings to occur regularly. Dr. Martin recommended that the blessings happen at least every semester, and as other situations arise on campus.

There are sweat lodges for students and the local community scheduled every two weeks. Approximately 18 participants, including students, attend the sweats. The sweat lodges are mixed, which includes both men and women.

IAIA also scheduled two Native American church ceremonies on campus this academic year. Dean Henan recommended inviting Elders from different areas to visit the classrooms to discuss their culture, and their contributions to home communities. Since there are Artists in Residence and Scholars in Residence, we could have Elders in Residence.

Dr. Martin shared a video link to the Board of Trustees that was prepared by several film students. Littlebear Sanchez, outgoing ASG President, sent the link to Dr. Martin requesting to show it during the General Session. The Board agreed to show the video after the requests from the Student Safety Group were presented regarding the campus climate.

Dean Henan shared the results of the 2019 AIHEC Student conference. IAIA earned 32 awards with a first place in the Hand Games, second place in the Knowledge Bowl and third Place in Women's Archery. Many of the awards came from the art competition. In the film competition, Leroy Grafe received the Director's Award for *Simone*, Michael Begay won Best Cinematography and Best Effects for *Lighting Boy* and Nalu Gruschkus for Best Lead Role. Dr. Martin commended Dean Henan, for her help during the 2019 Student Conference. He shared that Carrie Billy, President, and CFO AIHEC, praised the IAIA students on their personality and sportsmanship.

The Southwest Tribal colleges will host the 2020 Student Conference in Albuquerque.

Alumni Council

Tahnee Growingthunder, Vice President of Alumni Council, presented on behalf of Heidi Brandow, President.

Tahnee Growingthunder began by addressing the response letter sent by the Alumni Council regarding the May 8th Allegations of Sexual Assault and Misconduct. The Council's letter addressed the allegations and demanded immediate action and removal of the Alumni Relations Manager. Rose Simpson sent a response to the Alumni Council. She had concerns that the message covers very critical allegations and accusations without providing due process for the accused. Ms. Simpson requested that her name be removed from the letter, which occurred.

Ms. Growingthunder stated that she is not responsible for drafting the letter but does not disapprove of it, nor the allegations addressed. The response is in support of those students.

Dr. Martin shared that the student's general concern is security and safety on campus. For example, a recommendation was to create safe spaces, on or off-campus where a student can be removed from an uncomfortable situation during an investigation. Another issue is to update and add additional surveillance video cameras on campus. A priority issue is to separate the Title IX Coordinator's position from the Dean of Students. Ad hoc subcommittees will be established over the summer. Each subcommittee will be charged with addressing specific concerns and expected outcomes.

There could be an ad hoc committee just on Title IX itself, with the new position. There will be training on policies and the reporting processes for faculty, staff, and students to understand when to contact the proper authorities. The students would like to have a town hall meeting, live stream to invite the Board and everybody for progress updates.

Dr. Martin ended by inviting students and alumni Council Members to serve on the ad hoc subcommittees. The key is giving them a voice in developing the solutions.

The committee adjourned at 11:20 AM

INSTITUTE OF AMERICAN INDIAN ARTS
INSTITUTIONAL ADVANCEMENT COMMITTEE
MEETING MINUTES

Thursday, May 16, 2019
LKN Welcome Center Board Room

Board Members:	Brenda Kingery*	Dr. Robert Martin	Dr. Matthew Snipp (call-in)
	Ann Marie Downes	Beverly Morris*	Andrea Sanders (call-in)
	Princess Johnson	JoAnn Balzer*	Bidtah Becker
		Barbara Ells*	
Absent:	Loren Kieve, Chair	Princess Johnson	Dr. Deborah Goodman
	Lawrence Roberts	Charlie Gailbraith*	Littlebear Sanchez
Staff:	Angie Brown	Dr. William Sayre	Danyelle Means
	Nena Martinez Anaya	Sandra Narvaez	Sharon Russell

**Committee Members*

Call to Order: Brenda Kingery, Chair, called the meeting got order at. 11:23 AM.

I. IAIA Advancement Staff Update

Danyelle Means, Interim Director, Institutional Advancement introduced the following staff; Sandra Nevarez Advancement Service Manager, Sharon Russel, Administrative Assistant, and Tiara Yazzie, student worker, who will return this summer to assist with the Scholarship Dinner and Auction.

II. IAIA Foundation

Ms. Means is working with a Curator of Art Collection at J.P. Morgan Chase who is in possession of a totem pole that was commissioned in 1980 from the David Rockefeller collection of historic ethnographic Native American art. J.P. Morgan Chase has begun a process of repatriating to tribes, historic, traditional items they had collected. They plan to repatriate this pole and wish to remain anonymous. Chase is willing to pay for delivering, shipping, and raising the pole. They are not willing to incur any of the costs associated with a traditional pole raising ceremony. If the Public Art Committee approves this donation, the pole will go in the same location as the previous totem. Chase is willing to make a bracket for securing the pole.

In April members of the President's Circle were invited to the campus for a reception with the Artists in Residence Program. Neil Ambrose-Smith provided a hands-on printmaking session with the members. The purpose of the event was to expose

people to our campus, students and faculty. Approximately 25 people attended the program.

III. **IAIA Alumni Update**

There were over 100 attendees at the Alumni Appreciation Dinner with over 83 Alumni plus their guests. It was the largest number of Alumni on the campus for this event.

Beverly Morris and Michael Morris will host an Alumni reception during Indian Market. This gathering is to create a dialogue on ways to engage the alumni without asking for donations.

Tahnee Growingthunder announced that they are working on the Alumni council election announcement for the 2019 elections.

Tristan Antone will help with content for the Alumni publication to highlight Alumni. The goal is to make it an on-line publication and limit printed material.

Ms. Means will explore allowing graduates to keep their email and ascertain other ways in which alumni want to be contacted. They will work with IT to ensure that Alumni can check-in through the Canvas system.

They also discussed making better use of the Alumni Gallery. Ideas include coordinating Gallery activities with campus activities and announcing openings and changing the art more regularly to allow Alumni to have their work displayed on campus.

IV. **2019 Gala Planning**

There are only three \$2,000 tables available for the GALA, and single tickets will go on sale June 1.

The live auction items will include: A limited-edition collaboration of five cuff and bolo sets by Keri Ataumbi and Autumn Borts Medlock. Two dinners for ten to include a live reading by Tommy Orange; and A sculpture by Rose Simpson, Alumni.

The Cow Creek Band of Umpqua Tribe of Indians is sponsoring a \$10,000.00 table and donated a three-night stay at their casino in Oregon, and the Yocha Dehe Wintun Nation is a \$15,000.00 Thunderbird sponsor. Both Tribes are sending delegates to the GALA.

Governor Anoatubby from the Chickasaw Nation is also planning to be present to celebrate with the Chickasaw Artists that are part of the visual voices exhibition at the Museum of Contemporary Native Art (MoCNA).

The three George R.R. Martin scholarship recipients will be announced, which includes one \$15,000.00 full-ride, and two \$5,000.00 scholarships.

Guillermo Tilly has been contracted to assist with marketing the Gala to the broader Santa Fe community. He is creating Facebook, Instagram, and Twitter pages to focus on the Gala presence. Since we are almost sold out, this is a future-forward initiative to build momentum for next year. This will allow us to involve our Alum's and other stakeholders unable to attend the event. Mr. Tilley has been instrumental in helping with the logistics at the La Fonda.

The committee adjourned 12:04 PM.

INSTITUTE OF AMERICAN INDIAN ARTS

MUSEUM COMMITTEE MEETING MINUTES

Thursday, May 16, 2019
LKN Welcome Center Board Room

Board Members:	Brenda Kingery Bidtah Becker* Princess Johnson*	Dr. Robert Martin Beverly Morris* JoAnn Balzer	Dr. Matthew Snipp (call-in) * Barbara Ells* Ann Marie Downes
Absent:	Lawrence Roberts* Charlie Gailbraith*	Loren Kieve, Chair	Andrea Sanders* Littlebear Sanchez
Staff:	Angie Brown	Dr. William Sayre Patsy Philips	Tatiana Lomahaftewa-Singer Manuela Well-Off-Man

**Committee Members*

Call to Order: Brenda Morris, Chair, called the meeting got order, at 1:35 PM.

I. **Museum Updates**

Patsy Phillips introduced Tatiana Lomahaftewa-Singer and Manuela Well-Off-Man.

The Museum has been actively pursuing accreditation from the American Alliance of Museums (AAM). Manuela Well-Off-Man headed up the accreditation process, and the committee has accepted all documents, and the next step is the selection of the reviewers who are appointed by AAM for an on-site visit of the Museum. The benefit of this accreditation helps identify strengths and weaknesses to improve professional processes, and procedures. It also helps maintain relationships and build trust with other institutions when lending their artworks to us. The accreditation is not a requirement, but it conveys to the public our commitment to quality.

Manuela Well-Off-Man and Patsy Phillips will visit Indigenous communities in Greenland to investigate how their artists have responded to damage caused by nuclear and uranium poisoning in and around their land. An exhibition catalog will be produced exploring the harmful effects nuclear testing has had on native communities around the world.

Five students will accompany IAIA staff to the Suzan Shown Harjo Symposium, September 20, 2019, National Museum of the American Indian, Washington, DC.

Art for a New Understanding: Native Perspectives, the 1950s to Now is the exhibition funded by Art Bridges and co-curated by Manuela Well-Off-Man. The Panel Discussion will feature artists Marie Watt (Seneca Nation), Yatika Fields (Cherokee/Creek/Osage Nations), and Walter Scott (Kahnawake). The panel will address issues related to Native artist-driven community action and present a generation of new tribal narratives on June 6, from 3:00 PM – 4:00 PM.

The Action/Abstraction Redefined exhibit will come down in July. Tatiana Lomahaftewa is working on a print exhibition donated by the Nina Tubis Wooderson Trust. This exhibition is on the history of printmaking at IAIA from 1963 to 1980 along with written manuscripts by Seymour Tubis about printmaking that we hope to publish.

Manuela Well-Off-Man, Tatiana Lomahaftewa, and others are working on Reconciliation, a post-Entrada exhibit collaboration of Pueblo and Hispanic Artists. This will be on display in the North Gallery. There will be an Artist Reception: Friday, August 16, 2019 from 5:00–7:00 PM

The committee adjourned at 2:00 pm.

INSTITUTE OF AMERICAN INDIAN ARTS

FINANCE COMMITTEE MEETING MINUTES

Thursday, May 16, 2019
LKN Welcome Center Board Room

Board Members:	Brenda Kingery Ann Marie Downes * Bidtah Becker	Dr. Robert Martin Beverly Morris Barbara Ells	JoAnn Balzer* Andrea Sanders
Absent:	Loren Kieve, Chair Dr. Deborah Goodman* Dr. Matthew Snipp	Charles Galbraith* Lawrence Roberts	Princess Johnson Littlebear Sanchez
Staff:	Angie Brown Todd Spilman	Dr. William Sayre Rachel Machovec	Larry Mirabal Aimee Balthazar

**Committee Members*

Call to Order: JoAnn Balzer, Committee Chair, 1:13 PM. She called on Larry Mirabal to present financials.

I. Budget to Actuals – year to date

The Institution is 50% through fiscal year and expenses are tracking at about 5% under budget, the same as last fiscal year. We are on track for maintaining a balanced budget and hitting our reserve allocation of \$250k.

The statement of revenues shows 75% forward funding equating to \$7,377,000. The remaining 25% of the year's appropriations will be made available on July 1st.

We have achieved over 80% of projected non-appropriation revenue, six months into the fiscal year.

The schedule of revenues and expenditures for P & L is healthy and expenses are in line with the budget.

Institutional Advancement's endowed scholarships donations are up due to a contribution from the Neal Family Trust.

The Museum Shop is at 41% as projected and revenue is down about 18% from this time last year. Admissions has bounced back from last quarter, but store sales have not.

The Campus bookstore's net revenue is 8.5%, which is down from last year. Sales and expenses are in line with what was projected.

Conferences services revenue has been modest to date but will pick-up after commencement when the Santa Fe Institute returns in the summer. Conference Services is currently working with other larger groups for bookings through the summer.

M and R Utilities is down over \$100,000.00 from last year. Facilities has achieved efficiency by replacing the halogen lighting fixtures in the Academic building and the parking lot with LED lighting and installing LED lighting into new buildings.

Larry had an investment update call with the First Citizens Bank team on May 3, 2019. After a fourth quarter correction that was tough on the endowment, there was considerable recovery in the first quarter of 2019. The team reported that April was a solid performing month.

II. Museum Shop and Campus Book store Updates

Rachel Machovec, Manager, Museum Shop and Bookstore

In March the museum hosted an art opening featuring Manny Ramirez, an alum, and had a children's day and invited authors to read to children and offered discounts on children's items. The Museum Shop provided LKN Gallery space to display new work by Arista Slater-Sandoval, photography professor.

Now that the shop is fully staffed, the focus has shifted to purchasing low-priced, high-volume point of sale items. They have been able to order low-priced merchandise such as, t-shirts and stationary. This has helped increase sales in the current quarter.

They Museum Shop is working on a barcoding project and hopes to barcode all items in the Museum Store. They are preparing for Indian Market and highlighting Native entrepreneurs by featuring them instore with pop-up shops. They plan to set up a booth during Indian Market, in the art park to sell drinks and snacks in collaboration with the Campus Bookstore.

The priorities for the Campus Bookstore are to raise the stores website presence and educate students about the textbook program. The bookstore will conduct presentations during orientation and work with marketing to include informational collateral marketing pieces.

III. **Human Resources**

Todd Spilman, Director, Human Resources

Human Resources is launching the recruiting module in the HRS software to make it easier for applicants to apply. The software will allow HR to track and report data. Mr. Todd Spilman and the Wellness Council met with the CIGNA Health Engagement Partner and they are giving us \$1,700.00 again this year to promote wellness. He also met with Daniel's Insurance who reviewed the number and types of claims, and overall our campus general health is trending up. The focus next year will be on preventative care, ensuring our faculty and staff get annual checkups and regular cancer and colon cancer screenings. The past couple of years we focused on events and activities, and getting people involved with their own health, but we will shift toward nutrition and healthy eating.

Larry Mirabal commended Mr. Spilman for his work and taking on the additional responsibility as the Chair of our Emergency Management Planning Committee.

IV. **Facilities**

Larry Mirabal presented on behalf of Peter Romero, Director, Facilities

Electrical contractors are on campus converting external light on buildings and in the parking lot from Halogen to LED. Each fixture currently is 250 kilowatts, and each LED fixture takes that down to 35 kilowatts., which will greatly reduce energy. LED's typically have a life of about six to eight years before they are replaced.

The Daycare Center is scheduled to open on August 19. The upgrades in the facility are complete. The agreement with PMS is complete and will be implemented. PMS is working with our IT team to install phone and fax lines, assign phone numbers, and arranging food service with Bon Appetit.

Peter Romero has issued an RFB for contractors to install solar panels to take the greenhouse off the grid. USDA Rural Development provided the funding for this project. We also have received funding from the state for phase two of the academic building HVAC replacement project. Preliminary work will begin in late May and June, with the Architects and Engineers to evaluate buildings air flow followed by the request for proposals to complete the work.

The committee adjourned at 2:52 PM.

INSTITUTE OF AMERICAN INDIAN ARTS

BOARD OF TRUSTEES TRAINING

Thursday, May 16, 2019
LKN Welcome Center Board Room

Board Members:	Brenda Kingery Ann Marie Downes Bidtah Becker	Dr. Robert Martin Beverly Morris Barbara Ells	JoAnn Balzer Andrea Sanders
Absent:	Loren Kieve, Chair Dr. Deborah Goodman Dr. Matthew Snipp	Charles Galbraith Lawrence Roberts	Princess Johnson Littlebear Sanchez
Staff:	Angie Brown	Dr. William Sayre	Larry Mirabal

I. **Board of Trustee Training, Part II** Understanding Financial Statements

Training deferred to the August Board Meeting.

Adjourned 3:00 PM.

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 – 11

August 15, 2019

Whereas, the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from April 1, 2019 through June 30, 2019, which are listed below:

3rd Quarter (April 1 – June 30, 2019)

Gifts of \$ 216,044	\$	4,213	Scholarships & Endowments;
	\$	8,906	General Donations & Museum Memberships;
	\$	202,925	Grant Proceeds and Temporarily Restricted Gifts

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and accepts said gifts.

Offered by: Bidtah Becker

Seconded by: Barbara Ells

Vote: Aye _____ Nay _____

Attachments: Yes _____ X _____ No _____

Deborah Goodman

Deborah Goodman, Secretary

SCHEDULE OF GIFT REVENUE
For the Quarter Ending JUNE 30, 2019

FISCAL YEAR 2019	IAIA	3RD QTR			
<u>IAIA TRUST</u>	<u>Fund</u>	<u>April-19</u>	<u>May-19</u>	<u>June-19</u>	<u>Total</u>
Emergency Student Fund	3002	4,213			4,213
TOTAL SCHOLARSHIPS/ AWARDS		4,213	0	0	4,213
MUSEUM MEMBERSHIP	5004	1,110	5,926	1,870	8,907
TOTAL - UNRESTRICTED		1,110	5,926	1,870	8,907
Full Dome Development Interactive Training	4152	10,144	11,065	4,416	25,625
USDOE Title III - MFA Curriculum & Academic Support	4430/02			4,296	4,296
USDOE Title III - Institutional Advancement Alumni	4430/03	15,875			15,875
USDOE Title III - Academics Visiting Faculty Program	4430/05	11,031		7,916	18,947
USDOE Title III - Counseling Program	4430/08	555			555
USDOE Title III - Cinema Arts Computer Equipment	4430/09			255	255
USDOE Title III - Development Ed Coordinator	4430/12	9,512		7,128	16,640
USDOE Title III - EMSI Analyst & Alumni Insight	4430/14	3,784		1,648	5,432
USDOE Title III - Fulbright Scholar	4430/15	1,994		650	2,644
USDOE Title III - Campus Lighting Retrofit	4542/03			112,655	112,655
TOTAL - RESTRICTED		52,894	11,065	138,964	202,924
GRAND TOTAL		58,217	16,992	140,835	216,044

SCHEDULE OF GIFT REVENUE
For the Quarter Ending JUNE 30, 2019

FISCAL YEAR 2019	IAIA	3RD QTR			
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GRAND TOTAL		58,217	16,992	140,835	216,044

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE CULTURE AND ARTS
DEVELOPMENT**

RESOLUTION # 2019 - 012

August 15, 2019

Whereas, the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development sets the investment policy for the Institute; and

Whereas, the Institute's investment manager, First Citizens Wealth Management, has carefully analyzed the Institute's portfolio and desired returns and has proposed the management strategy outlined below; and

Whereas, the strategy has been reviewed and agreed to by the Institute's Chief Financial Officer and President; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the allocations in the management strategy proposed by First Citizens Wealth Management.

Category	Holdings	Range
Core Equity		45-75
	Large-Cap Equity	15-50
	Mid-Cap Equity	0-15
	Small-Cap Equity	0-15
	International (Developed)	0-22
Core Fixed Income		10-40
	Investment Grade Fixed Income	10-40
Satellite Investments		0-30
	International (Emerging/Frontier) Equity	0-10
	Public REITs	0-10
	High-Yield Corporate Bonds	0-10
	International Bonds (Emerging)	0-10
Alternative Investments		0-20
	Liquid Alternatives	0-20
Cash		0-5
	Cash/Cash Equivalents	0-5

Offered by: Loren Kieve

Seconded by: Deborah Goodman

Vote: Aye: X Nay:

Attachments: Yes: No: X

Deborah Goodman
Board Secretary, Deborah Goodman

August 15, 2019
Date

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 - 013

August 15, 2019

Whereas, the Board of Trustees approved Plan '22 on February 23, 2019; and

Whereas, the President formed an Ad hoc Committee during the summer of 2019 to review Plan '22 and community safety; and

Whereas, the Ad hoc Committee has suggested adding a new Mission Objective on student safety; and

Whereas, the President has reviewed and recommends approval and adoption of modifications to Plan '22; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development adopts the newly modified Plan '22 as IAIA's strategic plan.

Offered by: Loren Kieve

Seconded by: Bidtah Becker

Vote: Aye _____ Nay _____

Attachments: Yes X No _____

Deborah Goodman
Board Secretary, Deborah Goodman

August 15, 2019
Date

PLAN '22

Approved by the Board of Trustees August 15, 2019

VISION: To be the premier educational institution for Native arts and cultures

MISSION STATEMENT: To empower creativity and leadership in Native arts and cultures through higher education, lifelong learning and outreach

MISSION OBJECTIVES

- I. Improve student success
- II. Strengthen academic programs
- III. Build college community
- IV. Ensure a safe community
- V. Advance contemporary Native arts and culture
- VI. Build institutional capacity for growth

CORE VALUES

- Collaboration: Joining together for student success
- Excellence: Upholding high standards for students, faculty and staff
- Creativity: Encouraging fearless expression in art and life
- Respect: Fostering an understanding of cultures, perspectives and identities
- Integrity: Demanding honesty, accountability and responsibility to one's community, oneself and the world at large
- Sustainability: Being effective stewards of IAIA's financial, human, physical, and natural resources in ways that minimize impact on the environment and ensure the future viability of IAIA

INSTITUTIONAL PRIORITIES

I. Improve student success

- A. Increase resources for students
- B. Improve retention and completion
- C. Develop student leadership skills
- D. Promote involvement of all stakeholders in student success

II. Strengthen academic programs

- A. Raise academic and studio standards
- B. Expand state of the art technology in academic programs
- C. Improve student skills in business and marketing

- D. Expand interdepartmental engagement in the academic programs
- E. Foster indigenous identity, knowledge, and practice

III. Build college community

- A. Promote community environmental engagement
- B. Identify and deliver effective institutional communication
- C. Strengthen alumni involvement

IV. Ensure a safe community

- A. Promote health, wellness, and safety
- B. Strengthen Title IX programs and processes
- C. Engage the community in addressing safety concerns
- D. Develop educational and training programs to promote safety on campus and at the Museum

V. Advance contemporary Native arts and cultures

- A. Continue to refine and implement indigenous assessment
- B. Consider developing a Native Research Center
- C. Advance scholarship and dialogue on indigenous arts and culture
- D. Increase internship and apprenticeship opportunities
- E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community
- F. Invest in professional development for faculty and staff

VI. Build institutional capacity for growth

- A. Ensure long-term sustainability and financial security
- B. Implement a marketing and communication plan to brand and promote IAIA
- C. Determine need and capacity for new undergraduate and graduate programs
- D. Annually reduce IAIA's carbon footprint by 5%
- E. Increase staff and faculty as the institution grows

STUDENT SUCCESS METRICS

1. Enrollment of new freshmen, new transfers, continuing students, dual credit students, on-line students, and graduate students for each semester cross-referenced with full- and part-time status, major, gender, ethnicity, tribal affiliation, and other factors.

2. Retention rates for new freshmen and transfer cohorts for each semester, cross-referenced with full- and part-time status, major, and other factors.
3. Persistence rates of all students each semester, cross-referenced with credit accumulation, credit completion, gateway course completion, GPA, major choices/changes, non-returners report, and other factors.
4. Graduation/completion rates for freshmen and transfer cohorts, cross-referenced with time and credits to credential and other factors.
5. Student satisfaction: Regular feedback from students through surveys and focus groups.
6. Student engagement: Participation in academic and co-curricular programs, professional work, internships, leadership opportunities, and other activities.
7. Alumni satisfaction: Results from surveys and/or focus groups collected every three years.
8. Alumni information: Professional activity, graduate school attendance, job titles, earnings, and other factors.

To: IAIA Board of Trustees
From: Robert Martin, President
Date: August 2019
Subj: President's Quarterly Report

Mission Objective I: Improve Student Success

A. Increase Resources for Students

- A United States Department of Education official announced at the AIHEC President's Meeting hosted at IAIA in June that the emergency aid program, paid internships, financial literacy and Achieving the Dream student success model will be funded again starting in October 2019.
- The Fall 2019 Semester Scholarship Awards Luncheon is scheduled for Thursday, September 12. The awards luncheon will be held in the Performing Arts and Fitness Center gymnasium. Donors, supporters and all faculty, staff and students will be invited.

B. Improve retention and completion

- Thanks to the diligent efforts of Larry Mirabal, the daycare center will be available to our students with children in August.
- The "15 to Finish" program is in its third year. Retention rates for participating students will be compared to students who did not participate in the program. The program is designed to incentivize "free tuition" to senior-year students if they graduate in four years.
- The Mentorship Program continues to expand.
- Projected student enrollment for the 2019 Fall Semester is 500 – 510 full-time equivalent (FTE) students.

C. Develop student leadership skills

- In June, Bryson Meyers, ASG President, represented IAIA at the AIHEC Student Congress Leadership in Future Endeavors convening at Bay Mills Tribal College in Michigan.
- The college supported new ASG officer training sponsored by the American Student Government Association this summer.
- In partnership with Marist College, Amalia Sparks-Schuler and Jazmin Novak, Studio Arts Majors, attended the Marist Venice Biennale Studio Arts Program in June. They earned six credits in art history and student arts while having the opportunity to explore the work of global contemporary artists featured in the Biennale.

D. Promote involvement of all IAIA stakeholders in student success

- Drs. Ed Hughes and Mark Figueroa, IAIA's Achieving the Dream (ATD) coaches, will be discussing the college's accomplishments with the ATD student success initiative with Trustees during the upcoming retreat. Drs. Hughes and Figueroa also will provide their assessment of the work on which the college should focus going forward.

Mission Objective II: Strengthen Academic Programs

- Nationally, undergraduate enrollments are declining while graduate and online enrollments are increasing. Thus, a low residency MFA in Studio Arts will be the next graduate program offered at IAIA. IAIA also will allocate more resources for the expansion of online courses and programs.

Mission Objective IV: Ensure a safe community

Below summarizes progress to-date in addressing student concerns and safety:

1. **Title IX and Student Life Policies/Procedures (Laurie Logan-Brayshaw & Nena Martinez Anaya)** – This ad hoc committee is charged with completing a thorough review of Student Life policies and procedures and recommending changes in Title IX processes. Additionally, this committee will develop a draft for the Title IX position job description and recommended strategies for required Title IX training for IAIA faculty, staff and students.
 - The Committee developed a job description for the new Coordinator of Title IX, Equity and Inclusion. The position is now posted on the IAIA website.
 - Laurie Logan Brayshaw is serving as the interim Title IX Coordinator.
 - A telephone hotline has been created for anonymous reports. The number is 505-424-5790.
 - The Committee agreed that the existing Title IX and Student Life Policies and Procedures should be replaced with the ATIXA Policy and Procedure template. While our existing policies and procedures follow the statute, it was felt that a re-design would be beneficial. The current policies and procedures are part of the Student Handbook and are listed under the “Roof Policy” and may be overlooked. As result, they will be removed from the handbook and will be a stand-alone document. The revised policies have been completed, and the revised procedures are on track to be completed within the next two weeks. The new manuals are the Sex/Gender-Based Harassment, Discrimination, and Sexual Misconduct Policy manual, and the Sex/Gender-Based Harassment, Discrimination, and Sexual Misconduct Procedure manual.
 - A list of Crisis Treatment Resources was developed.
 - The IAIA Title IX webpage will be revised with the Clery Act material relocated to another page. The new IAIA Title IX webpage will have links to the IAIA Sexual Misconduct policy and procedure manuals and the Crisis Treatment Resources
 - Links to Title IX informational videos from other colleges will be made available on the IAIA Title IX web page. We will work with our students to create our own videos in the coming year.
 - Title IX training will be provided to the MFA students, new freshmen, transfers and the Orientation Leaders. The training also will be offered to faculty and adjunct faculty.
 - The Committee is considering adding a report to the Title IX webpage like what Yale reports on their Title IX page but will first survey students to determine if they are comfortable with a similar report for IAIA.

2. **Life/Safety (Bill Sayre & Patsy Phillips)** – The committee’s charge includes assessing gaps in safety and security on the IAIA campus. This may include lighting, safety beacons, times when additional security officers may be needed, the implementation of peer campus escorts, etc.
- The administering of a campus climate survey was postponed until the fall semester to provide an opportunity for student consultation.
 - Security logs and incident reports were reviewed for 2018 and 2019. Below are highlights of what has been learned:
 - Not all events are recorded, e.g., security opens a lot of doors for people
 - Logs don’t exist for every hour of each day, depending on staffing levels
 - This is a “reasonable approximation” of the level of activity on campus
 - Only 8 to 15% of incidents involved someone who was a non-community member; however, some of those incidents were serious
 - There were very few incidents of self-harm, but they, too, were of a serious nature
 - 25% of incidents involved alcohol
 - 60% took place at night time, both on weekdays and weekends
 - 33% of incidents took place in the Residence Hall. The other frequent locations were the Casitas and the Academic Building.
 - Most common incidents:
 - Unauthorized access or unlocking doors
 - Noise
 - Ambulance calls
 - Assault/altercations/threat--6
- The Title IX Campus Safety web page will be split into two, one for Title IX and one for Campus Safety. There will be a form on the Campus Safety page for anonymous reports and comments, as there is now for Title IX.
 - A safety email address has been created, safety@iaia.edu.
 - The committee is exploring the designation of “a safe space” on campus for students after filing a report or complaint.
 - A Nighttime campus walk-through was conducted and identified several poorly lit areas; unobtrusive low lighting options will be proposed.
 - Security cameras have been audited to determine which ones are working. Approximately 70% are functional and most parking lots are not covered. It is estimated there will be substantial costs in upgrading security cameras.
 - Quotes for emergency notification buttons/phones for campus are being solicited, but the cost may be prohibitive. Although they have been placed on many American college campuses, their effectiveness may be low. Smart phone apps may be more useful than emergency notification buttons, which allow for two-way communication rather than one-way, such as our current emergency notification system.
 - Hours will be added to the security contract.

- The creation of a permanent committee focused on safety will be proposed. Utilizing an Indigenous community-based framework, the committee would include representation from faculty, staff, students, and alumni.
- 3. **Staffing and Resource Analysis (Larry Mirabal & Eric Davis)** – The committee's charge is to explore options for student advocacy, review resources allocated to the Student Life area, and examine measures that could better inform students about the progress of ongoing Title IX issues/investigations.
 - The committee has held two meetings with several students in attendance.
 - A recommendation was made that student advocates be comprised of peers. It was later discussed in the committee that students already have the right to an advocate who can be anyone of their choosing pursuant to Title IX. A trained pool of peer advocates available to students, however, is potentially a valuable resource to students.
 - Additional resources will be made available for the Title IX Coordinator's position as well as others deemed necessary in the Student Life Division.
 - To address the issue of informing students about ongoing progress of Title IX investigations, the "Yale model" is being explored. Under this model, regular updates are made to a specific area of the website, about ongoing Title IX investigations, without using specific names or actions. Progress is relayed in general terms and the focus is on the process, not on the details of what is being investigated. The question was raised if a student could opt-out from having their case captured in the update system, which is being considered.
- 4. **Accountability and Ongoing Improvement (Danyelle Means & JR Romero, Student Life Representative)** – The charge of this subcommittee includes scheduling of the full committee meetings for the academic year, ensuring that tasks remain on schedule, and formulating a plan to educate the wider student body about the ongoing work of the IAIA Administration and students. Additionally, this committee will make recommendations for incorporating required revisions to IAIA's Strategic Plan, ensuring that student safety and security is an ongoing process and institutional priority.
 - The next full-committee meeting will be held at 11:00 am, August 9, in the Lloyd Kiva New Welcome Center; beginning in September, monthly updates will be scheduled for the 2019-20 academic year.
 - The IAIA Strategic Plan, Plan '22, will be revised to include a Mission Objective relative to student safety.

Mission Objective V: Advance contemporary Native arts and cultures

- Funded through a grant from the Mellon Foundation, IAIA has contracted with Kauffman and Associates, Inc. (KAI) to facilitate the development of a strategic plan and a feasibility study for the establishment of a research center for contemporary arts on the IAIA campus. The feasibility study identified the following major planning activities:
 - Organizational feasibility includes the revised organizational chart, staffing and space needs for the Research Center

- Financial feasibility includes the consideration of a capital campaign to build or renovate existing space for the research center and a path toward sustainable funding
 - Technical feasibility includes identifying the center's technological needs.
- The Strategic Plan identified five pillars for the Strategic Direction of the Research Center.
 - Identify and design a marketing and public relations strategy
 - Establish a research services plan
 - Design the Center's organizational structure
 - Develop a master building plan
 - Develop a financial sustainability strategy.
- With funding provided by the Mellon Foundation grant, IAIA also will invite scholars to study at IAIA beginning in the fall.
- A total of 14 students were placed in paid internships for the 2019 summer session.
- The Suzan Shown Harjo Symposium is scheduled for Friday, September 20, 2019, at the National Museum of the American Indian, Washington, DC. Patsy Phillips and I are on the program to present papers and five students have been selected through a competitive process to attend the symposium.

Mission Objective VI: Build Institutional Capacity for Growth

- As previously reported, IAIA has been selected as a long-term partner with Margaret A. Cargill Philanthropies (MACP) to build our institutional capacity to increase community impacts in the arts and culture. In addition, MACP will continue to support current programming, including the Artist-in-Residence, Internship and Foundry programs.
- MACP will assist IAIA in building capacity in two phases – short term and long term. First, MACP requested that we identify three short-term institutional capacity building priority areas that would be funded beginning in January 2020. The three priority areas identified were:
 - Information Technology - \$405,000 is requested to increase capacity for online learning, internet bandwidth and mass data storage capacity. Funds were also requested to move data hosted by IAIA servers to the Cloud and purchase a power generator to replace the battery backup system.
 - Institutional Advancement - \$150,000 is requested for additional staffing and travel.
 - Marketing and Communications - \$125,000 is requested for additional staffing and consultants to increase capacity in the strategic use of the various social media platforms.

Second, MACP contracted with Kaufmann and Associates, Inc. to assist the college in identifying priorities for long-term institutional capacity building. The first identified is the elimination of the low interest loan debt to the New Mexico Finance Authority for the construction of the \$7.8 million residence center in 2007. If the \$6.2 million remaining debt were paid-off, IAIA could then reallocate the annual debt service payment of \$475,000 for institutional capacity building priorities. The additional long-term priorities identified were the implementation of IAIA's comprehensive fundraising and communications plans, enhancing technical

capacity and ensuring Institutional memory, community, influence and leadership succession.

- The office of Institutional Advancement received an unrestricted gift of \$288,258 from the Katherine H. Rust Unitrust. Katherine was a long-time supporter of IAIA and Native arts and cultures.
- The Director of Institutional Advancement position has been advertised nationally. Two candidates were determined to be qualified and invited for an interview – Danyelle Means and John Farkas. Both performed well during the interview. The interview committee, comprised of Larry Mirabal, CFO; Laurie Logan Brayshaw, Director of Sponsored Programs; Stock Colt, Foundation President; and the President, decided to move both candidates forward to the next step in the process, a public presentation. Dr. Farkas, however, decided to withdraw his application after he learned the level of compensation range for the position. Our plan is to proceed with scheduling Ms. Means' presentation while the position continues to be advertised.
- As reported in May, the House Subcommittee on Interior Appropriations mark-up included an additional \$600,000 above the administration's FY 20 federal funding request of \$10,210,000 for IAIA. It is expected that the Senate's mark-up will be much closer to the administration's request.
- IAIA will again sponsor the Southwestern Association for Indian Arts (SWAIA) 2019 Best of Show Ceremony and Luncheon, noon, Friday, August 16, 2019. IAIA also will provide a student intern to assist with the Edge contemporary art exhibit.
- IAIA is beginning the process of evaluating proposals from architectural firms to facilitate the development of the college's 2020 Campus Facilities Master Plan. Plan 22 will be used to inform and update the Master Plan as well as other planning documents, including the Academic Division's Strategic Plan.
- Progress continues in replacing campus lighting in parking lots with LED fixtures.
- Work will begin soon to install solar panels at the greenhouse, which will reduce energy costs by removing the facility from the electrical grid.
- The president attended the following meetings:
 - The American Indian Higher Education Consortium's (AIHEC) Summer Presidents Meeting, June 24–26, 2019, hosted by IAIA. The meeting was well-attended with approximately 46 participants, representing AIHEC central office, tribal college presidents, American Indian College Fund, United States Department of Education and United States Department of Agriculture. Thanks to JoAnn Balzer for attending the first day of the meeting and providing a welcome on behalf of the Board of Trustees.
 - The President attended the Higher Learning Commission's Board of Trustees meeting June 26-29, in Chicago.

To: Dr. Robert Martin, President
From: Dr. Bill Sayre, Director, Institutional Research
Date: July 22, 2019
Subj: Quarterly Board Report

Mission Objective 1: Improve Student Success

B. Improve retention and completion

Project: Improve student persistence. 5% complete.

Does tutoring improve student performance? Students who go to the Learning Lab for tutoring earn higher grades than students who don't. However, Institutional Research has not established if this is a causal relationship, that is, that the higher grades are due to Learning Lab participation. It could be that more highly motivated students go to the Learning Lab, and more highly motivated students generally earn higher grades. Jeminie Shell, Retention Director, has supplied us with a large dataset listing student visits to the Lab from the last several semesters. Contractor Jesse Morris is applying advanced statistics (specifically, propensity score analysis) to determine if there's a causal relationship. Results will be forthcoming.

Jesse and I are also continuing to work on a logistic regression predictive model of persistence.

Mission Objective 4: Advance contemporary Native arts and cultures

A. Continue to refine and implement indigenous assessment

Project: HLC Quality Initiative. 5% complete. The HLC requires us to undertake a "Quality Initiative" between our Year 4 Assurance Review and our Year 10 Comprehensive Review. Our proposal is due within the next year, and the final report is due in Year 9. We will focus on student success and writing across the curriculum.

Mission Objective 5: Build Institutional Capacity for Growth

A. Ensure long-term sustainability and financial security

Project: Plan '22 metrics and indicators. 10% complete. As in last quarter, IR has focused on learning more about the Tableau software package that we'll be using to portray metrics and indicators.

Other: Reports, datasets, and projects generated by Institutional Research, largely done by Anita Gavin, Assistant Director, this quarter:

Reports:

- NSC Monthly Enrollment Reports

- NSLDS Reports-Update Degrees
- New Student Accounts
- New Employee Accounts
- NMHED Spring Enrollment Files
- NSC Degree File
- AIHEC Spring Enrollment Report
- NASAD annual reports on accreditation and compliance
- 19FA class list for EMS room scheduling software system
- Non-Returners Report, 18FA and 19SP to 19FA for the Student Success Center
- Enrollment statistics for Title III report
- Annual greenhouse gas emissions report to Second Nature
- US News and World Report College Guide data submission
- AdHoc Reports
 - Dual Credit Exception Report - Registrar
 - Undergraduate Enrollment – Retention Specialist
 - Undergraduate Degree Seeking Students – Financial Aid
 - Fifteen to Finish Report – Student Success
 - Johnson Scholarship Report – Academics/Student Success
 - Graduates from Taos and Picuris Pueblo - Marketing

Projects:

- Administered HERI College Senior Survey for Graduating Students
- Empower Trainings with staff (Loyola Rankin, Jeminie Shell)
- Online Training for staff (Leslie Romero, Scott Whitaker, Karen Gomez)
- Set up Empower Training w/Megan Charley 7-23-19 through 7-27-19
- Ad hoc Life/Safety Committee
- Create Tableau Dashboards for Faculty
- Submitted CIP codes to NMHED for new programs and courses
- Assisted Chief Enrollment and Retention Officer with Emergency Aid Report
- Monthly Empower User's Group Meeting
- Prepared requests and received exemptions to offer on-line courses in the member states of the National Council for State Authorization Reciprocity (NC-SARA) and the State of California

Other Empower Duties:

- Assist Students/Staff with Empower- Log in, forgotten password, problems with reports, web applications, permissions, training etc.
- Responded to approximately 75 Empower Tickets
- Degree Verifications for National Student Clearinghouse
- Submit concerns to ComSpec and follow up with user issues.
- Evaluate need for Enhancements and submit to ComSpec, then, follow up.

Life/Safety Ad hoc Committee

Dr. Martin asked Patsy Phillips and me to co-chair the Life-Safety Ad hoc Committee. Jesse Morris and Anita Gavin have also been closely involved in planning, data analysis, and running the meetings. The following is our most recent report to Dr. Martin from last week.

Introduction

The committee's charge is to assess gaps in safety and security on the IAIA campus. This may include lighting, safety beacons, times when additional security officers may be needed, the implementation of peer campus escorts, etc.

The committee has met three times and has two more meetings scheduled. Participants include students, staff, our security contractor, and consultant Emily Stern. The meetings are going well, and everyone has made important contributions.

The committee has developed Guiding Assumptions to outline its work. They are revisited at the beginning of each meeting.

1. There are gaps in safety, security, and support.
2. Different community members experience safety and security in different ways and may require different kinds of support and equitable, sustainable, and capacity-building solutions.
3. Most safety incidents involve community members rather than people external to the community.
4. Community members must collaborate to ensure that IAIA is a safe place.
5. Safety includes the personal, spiritual, psychological, historical and emotional wellbeing of community members.

Student Survey

We postponed the distribution of a survey about safety on campus. We feel that we need to discuss the issues with the community first. We'll do a campus climate survey of faculty, staff, students, and alumni in fall semester.

Review of security logs and incident reports

We reviewed security logs and incident reports for 2018 and 2019. Here are the highlights of what we've determined:

- Introductory comments
 - Not all events are recorded, e.g., security opens a lot of doors for people
 - Logs don't exist for every hour in every day, depending on staffing levels
 - This is a "reasonable approximation" of the level of activity on campus

- Only 8 to 15% of incidents involved someone who was a non-community member; however, some of those incidents were serious
- There were very few incidents of self-harm, but they, too, were of a serious nature
- Most common incidents:
 - Unauthorized access or unlocking doors
 - Noise
 - Ambulance call
 - Assault/altercations/threat--6
- 25% of incidents involved alcohol
- 61% took place during the week (both during the day and at night)
- 60% took place at night time, both on weekdays and weekends
- For 19SP:
 - Weekday nights: 50%
 - Weekday days: 29%
 - Weekend nights: 14%
 - Weekend days: 7%
- 33% of incidents took place in the Residence Hall. The other frequent locations were the Casitas and the Academic Building.

Safety web page

We are in the process of splitting the Title IX Campus Safety web page, <https://iaia.edu/student-life/title-ix-campus-safety/>, into two web pages, one for Title IX and one for Campus Safety. There will be a form on the Campus Safety page for anonymous reports and comments, as there is now for Title IX.

Safety email

A new email address, safety@iaia.edu, has been created.

Creation of safe space for an individual after they file a report

The committee will consider whether it is possible to designate a particular location on campus that people can go to as well as identifying safe individuals that people can seek out.

Nighttime campus walk-through

We walked through the campus in June, and we identified the following areas as poorly lit:

- Road to the Hogan, the Hogan loading bay, and areas outside of the Hogan parking lot
- The front of the Academic Building
- The front of the Library/Technology Building
- Back courtyard of the Library/Tech building
- The greenhouse and garden

- Orchard courtyard in the Academic building
- Ceramics courtyard in the Academic building
- Casitas courtyard has some dark areas
- It's very, very dark behind the Casitas
- Casitas gravel parking lot
- Courtyard behind the ASG Sub building

We will probably be proposing unobtrusive low lighting options for these areas.

Security cameras

We have walked the campus and located all the security cameras and are now in the process of determining which ones are working. Approximately 80% are functional. Most parking lots are not covered. The camera system in the north half of the Ells Building is separate from the rest of the security cameras, and images from the cameras are only available in Tatiana's office and not in the Security office. We anticipate there would be a substantial cost in upgrading security cameras.

Emergency buttons/safety beacons

We are getting quotes for emergency notification buttons/phones for campus, but the cost may be prohibitive. Although they have been placed on many American college campuses, their effectiveness may be fairly low.

Emergency apps for cell phones

We are looking at whether a smart phone app might be more useful than emergency buttons. www.livesafemobile.com is an example. It allows for two-way communication rather than one-way, such as our current emergency notification system Rave.

Interviews

We have interviewed Todd Spilman, HR Director and chair of the Emergency Management committee, and Peter Romero, Facilities Director, to talk about overlap with the Emergency Management committee.

We've also had conversations with Sam Sena and Sid Westcott of G4S Security. Five officers are assigned to IAIA, and our contract with them is for a total of 184 hours per week.

Indigenous community-based framework for moving forward

We think that the best long-term solution will be to involve the entire community in understanding students' safety concerns. We are just now starting to flesh out these ideas, and we'll have more information in our final report. Here's a list of what we're thinking so far:

- We will propose the creation of a permanent committee focused on safety, with representation from faculty, staff, students, and alumni
- Our definition of safety is broad: it includes personal, spiritual, psychological, historical and emotional wellbeing of community members
- We will outline our recommendations for a process of emotional and spiritual healing that we would undertake in the fall
- Education, training, and knowledge building will be an important component
- Trust building to strengthen the relationship between Security, Santa Fe County Sheriff, and the community
- Determining how we'll know when we will have a "safe" community
- Methods for engaging all community members in terms of roles, positions, departments, genders, sexualities, ages, and other groups
- Add hours to the G4S Security contract

To: Dr. Robert Martin
From: Eric Davis
CC: Bill Sayre, Angie Brown
Date: July 22, 2019
Subj: Quarterly Board Report

Mission Objective: III. Build College Community

III.C. Identify and deliver effective institutional communication

Project: Develop New Editorial and Style Guide with Revised Logo Packages

The MarCom Department is in the process of updating the **Style Guide** and **Editorial Guide** and combining them into one package which will include revised logos including the “®” designation on the logo since we recently finalized copyrighting the design. The draft will be reviewed by the Communications Committee before issuing.

The guide will also address the following issues (and more):

- Correct usage of logos, titles, departments, etc.
- Correct display of Tribal Affiliations
- Social Media communication guidelines
- Approval process of documents which include the logo
- Preferred punctuation usage

% completed – 15%

Mission Objective: IV. Advance contemporary Native arts and culture

IV.E. Strengthen the connection between the College, its Museum, and the Santa Fe Community

Project: Strengthen Relationship Between Museum and School

I have sent the school **recruitment video** to the museum to play as part of their programming on the 1st floor hallway monitor. I have also discussed signage at the museum and in the collections area at the school referencing each location. On “**Through our Eyes**”, the KSFR radio show, I host, I am continually reinforcing the connection between the two entities. A recent collaborative program executed with Department of Cultural Affairs money, **Mid-Century Santa Fe**, connected the museum and school through references to Lloyd Kiva New and a student design contest. We are planning on recording a 2-3-minute video on the museum to play through the new video monitor system at the school to further highlight the museum and its activities to the IAIA community and visitors to campus.

Additionally, we are developing a revised joint museum/school advertisement to be utilized in appropriate situations.

% completed - 10%

Mission Objective: IV. Advance contemporary Native arts and culture

IV.E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community.

Project: IAIA Blanket and Other Merchandising Opportunities

MarCom is investigating options with **Pendleton** and **Eighth Generation** to create a custom logoed IAIA blanket and other merchandise utilizing images from the IAIA Collection. The image for the blanket has been selected, and we are working to integrate the IAIA logo into design. Licensing agreement being developed. Based upon successful completion of this project MarCom will work with Stores Manager to create and sell other merchandise with this and other images.

% completed - 15%

Mission Objective: IV. Advance contemporary Native arts and culture

IV.E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community.

Project: Community Events

Continue to utilize Event Sponsorship to strengthen IAIA's connection to the community. We have extended our promotional partnerships in 2019 with **Indian Market, Santa Fe Bandstand, Santa Fe Independent Film Festival, New Mexico Film and Media Industry Conference, The Pueblo Film Fest, and Indian Day at the Legislature**. Will continue to expand the program as the MarCom budget will allow. Have recently begun to strengthen our ties to **SWAIA, MIAC**, and other Native institutions through sponsorship and joint collaborative programs. Most programs will include the Admissions Department to communicate with prospective students.

% completed - 15%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement Marketing and Communication Plan to brand and promote IAIA.

Project: Communication Committee

I have assembled a standing committee that includes key members of the IAIA community. We were originally going to meet quarterly, but after a very successful first meeting it was suggested that we meet monthly. I am in the process of revising and expanding the **Communication Plan**, along with a redesign of the print ad, and will share with Dr. Martin and the cabinet after I receive the input of the committee.

I will also work with the committee to develop policies and procedures regarding advertising, social media, event development and promotion, and other topics that arise in our meetings.

% completed – 5%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Revised Advertising Campaign

With the success of the “**Dean Char**” and “**Students**” ads, the MarCom Department feels that it is time for an up-date. With all of the attention on Student Success, we feel that the new ad should be focused in that direction. Suggested subjects for the new campaign include:

Joy Harjo
Santee Frazier
Rose Simpson
Layli Long Soldier
Cara Romero

...who have all recently received expanded National attention. One the determination is made regarding Joy Harjo's participation, we'll move forward with her ad design, or move on to another subject.

% completed – 10%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Campus Event Program

In addition to existing events on campus, such as **MusicFest, Open House, Food Day, Holiday Market, Powwow**, and others – create new events to bring potential students and donors (along with Santa Fe area community members) to see the campus. This will be a part of the Communication Committee projects.

% completed - 10%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Increase IAIA's Online Presence

In light of our continued success on **Facebook**, the MarCom Department plans to increase the number of platforms that we utilize and increase activity on each. We've updated our presence on **Linked-In**, launched an **Instagram** account, added videos to our **YouTube** account. Future plans include expanding our **Twitter** visibility, adding **SnapChat** and others. We are investigating adding a **Social Media Specialist** to the MarCom Department to spearhead these efforts.

% completed - 10%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Website Testimonials

We have been recording **testimonials** for all of the degree programs for use on our website and social media. The **Business Certificate Program** and **Cinematic Arts and Technology** are complete. We'll need to reshoot **ILS** and **MFA** due to new department chairs. **Dean Teters** is scheduled to be next, followed by **MFA, ILS, Studio Arts, etc.**

% completed - 20%

Additional Project Update:

As a member of the Ad Hoc Committee - **Staffing and Resource Analysis**, I've included an up-date on our progress:

- The committee has held two meetings, with 2 students attending the first meeting (one by Zoom) and 0 students attending the second. We have 6 students signed up for the committee and did poll them about preferred meetings days/times.

- We have 3 charges for our committee. They are to explore options for student's advocacy, review resources allocated to the Student Life area, and look into measures that could better inform students about the progress of ongoing Title IX issues/investigations.
- A recommendation was made that student advocates be comprised of peers. It was later brought up in the committee that students already have the right to an advocate and that advocate can be anyone of their choosing, under Title IX. However, having a trained pool of peer advocates available may still be a resource that some students may find helpful.
- Not much progress has been made on explaining resource allocation for Student Life, because of the lack of student participation.
- To address the issue of informing students about ongoing progress of Title IX investigations, the "Yale model" is being explored. Under this model, regular updates are made to a specific area of the website, about ongoing Title IX investigations, without using specific names or actions. Progress is relayed in general terms and the focus is on the process, not on the details of what is being investigated. The question was raised if a student could opt-out from having their case captured in the update system. That is a point that is still being discussed.
- A third meeting will be scheduled within the next two weeks.

To: Dr. Robert Martin
From: Laurie Brayshaw
Date: July 22, 2019
Subj: Quarterly Board Report

Strategic Theme I. Improve Student Success

A. Increase resources for students

Project: Continuing Education

Project Description: Increase the number of IAIA students and members of the outside community that enroll in Continuing Education courses and workshops.

Percentage complete 25%

Continuing Education (CE) - Activities/Courses Offered

Summer 2019 – Enrollment (as of 7/19/19)

Semester	Summer 2019
Number of CE Courses Offered	8
Number of CE Students Attending Classes	28

Continuing Education has offered 8 courses/events in areas of professional development, personal enrichment, and health and wellness. The Summer courses have not yet ended, there are still two classes remaining on the schedule that take place in August. The total number of students will likely increase by that time. The Summer schedule is much shorter than other semesters, which impacts the number of courses that can be offered. In addition, members of the IAIA community including students and faculty do not return until the Fall, which means there are less members of the IAIA community attending CE classes. The number of Summer 2019 courses and students is consistent with the numbers from Summer 2018 (7 courses offered, 35 students attended).

As part of the Summer 2019 schedule, a woodworking class was offered, “The Lawn Chair”, which produced Adirondack chairs for the IAIA campus using donated wood. Institutional Advancement was instrumental in acquiring the wood from a donor, La Puerta Originals from Santa Fe. The class offered participants skills to build these chairs for the campus, which coincided with objectives from “Pathways: Completing the Circle” initiative to help make the campus an inviting, comfortable and vibrant space contributing to student success. The chairs were stained and prepared by the instructor, Paul Moore and have been placed on the patio landing outside the Ells Science and Technology Building. During the same semester, CE collaborated with the IAIA MFA program to provide

opportunities for MFA alumni and students to pursue creative writing youth outreach projects in support of suicide prevention for at-risk Native youth. Carey Powers, MFA alum, led a successful project with Santa Fe Public Schools to explore self-expression through poetry with Native American students.

The Summer schedule includes the following classes:

Professional Development

- The Art of Project Management – Instructor Melanie Buchleiter
- Etsy Workshop – Instructor WESST Northern New Mexico
- Personal Enrichment
- The Lawn Chair – Instructor Paul Moore (Chickasaw)
- Indigenous Fashion: 1940s to Present – Instructor Amber-Dawn Bear Robe (Siksika Blackfoot)
- How to Grow Food in a Greenhouse – Instructor Teresa Kaulaity Quintana (Kiowa)
- Health and Wellness
- Circuit Training – Instructor Robert Orozco (Pojoaque Pueblo)
- Zumba – Instructor Christina Castro (Taos/Jemez Pueblo)
- Continuing Education Units (CEUs)
- NIEA School Board and Administrator Training, Aug. 1-3, Tulsa, OK

USDA Tribal Colleges Extension Program: Special Emphasis grant

Continuing Education has been recently notified that IAIA was successful and will receive the **USDA Tribal Colleges Extension Program: Special Emphasis** grant for “Contemporary Home Economics” for funding over two years in the amount of \$148,576. The focus of the grant will be to provide instruction and programming to promote family and consumer sciences to ensure that Native communities, members of IAIA community and local community have opportunities to learn how to improve their personal well-being and that of their families and homes. For the next semester, this includes offering courses in business training, budgeting, personal finance, but also focusing on health and wellness, traditional agriculture/foods, health education and traditional knowledge and the arts. CE is contracting with the IDRS Inc, a Native owned and operated consultant group, to provide workshops, webinars and remote technical assistance in entrepreneurial training, personal and family finances, budgeting and economics. Similar programming, as per the grant, will be pursued for the rest of Academic Year 2019-2020 and during the following academic year in 2020-2021. The grant funding will also be useful to develop curriculum for online classes or webinars. CE has received numerous requests to provide CE offerings online and this is an opportunity to pursue curriculum development for webinars and/or online classes.

Fall 2019

For the Fall 2019 schedule, CE will host the First Peoples Fund’s “Native Artist Professional Development Training Workshop” in October. The fund works directly with Native artists to equip them with business and marketing skills to ensure they can meet

their goals as artists and entrepreneurs. CE will also continue partnership with the National Indian Education Association (NIEA) to offer CEUs to participants at the 50th Annual NIEA Convention in Minneapolis, MN in October.

The following courses will be offered:

Professional Development

- Native Artist Professional Development Training – Instructor First Peoples Fund
- Grant Writing for Arts and Non-Profit Sector Professionals – Instructor Melanie Buchleiter
- Entrepreneurial Training and Personal Finance – Instructor IDRS Inc.

Personal Enrichment

- Personal Care and Traditional Plant Medicines – Instructor Arianna Johnny-Wadsworth (Coast Salish)
- Traditional Community Farming and Agriculture – Instructor George Toya (Nambe Pueblo)
- Learning Choctaw Stickball – Instructor – Brenner Billy (Choctaw)

IAIA Creative Writing Youth Outreach

- Santa Fe Public Schools – Instructor Carey Powers

Continuing Education Units (CEUs)

- NIEA - 50th Annual National Convention – October 2019, Minneapolis, MN.

Leave of Absence

Jonathan Breaker received the American Indian College Fund's (AICF) Mellon Foundation Fellowship for TCU Staff to study his final semesters of his M.A. Public Administration degree at Carleton University. The fellowship is designed to assist TCU staff to take on more responsibilities in scholarship, teaching, research and career growth as future TCU faculty. With the support of IAIA, Jonathan will take a leave of absence (Aug. 30 to Dec. 16) to pursue full-time studies for one semester in Ottawa in Fall 2019. He will return to his job in December 2019 and ultimately complete his final Capstone course in Spring 2020 as an online and part-time student to complete his degree requirements. Prior to study, he will attend a fellow retreat in Denver, CO hosted by AICF. During Fall 2019, Loyola Rankin, Student Success Advisor has agreed to provide temporary part-time support as interim Continuing Education Manager in addition to her own duties.

Partnership Development and Outreach

Jonathan finalized work with the **National Indian Education Association (NIEA)** to update the IAIA-NIEA MOU to provide Continuing Education Units (CEUs) to NIEA convention and training events for up to three years. Jonathan met with Elizabeth Hulings, Director of the **Clark Hulings Fund (CHF)** to discuss opportunities to collaborate as the fund will expand its' programming (in support of visual artists) to Santa Fe, which includes a business for the arts conference in September 2019. As part of efforts to reach out to

local tribal communities and promote the Summer 2019 semester, Jonathan attended with IAIA Admissions, **Ohkay Owingeh Feast Day**. Continuing Education recently purchased promotional tote bags/journals and has plans to attend a few more Pueblo feast days and local summer events.

CE Projects - Jonathan is working on the following items for CE:

- **ADA Self-Evaluation**
- **CE Policies** – working on updating a policies document regarding CE policies and procedures, including refund policy.

Project: Grants

Project Description: Identify potential funding for IAIA needs and interests

Percentage complete 25%

The USDA Special Emphasis grant for \$129,100 was funded for \$148,576. The proposal will allow CE to develop and deliver a Contemporary Home Economics program for two years. The program would develop Continuing Education courses in Family and Consumer Science, Cooking, Food Preservation, Nutrition and Wellness, Budgeting and Economics, and Traditional Arts and will allow for curriculum development for offering classes after the end of the grant.

The 2019 New Mexico Higher Education GO Bond Request was completed and submitted. The request for \$3,500,000 supports the renovation and construction of the Academic and Museum Collections Renovation. The three-part project consists of 1) The renovation of the campus Museum Collections area to ensure proper storage and the future expansion of the National Collection; 2) The renovation of the existing Museum Studies offices and lab to provide adequate space for Visiting Scholars studying the IAIA National Collection of Contemporary Native Art; 3) Expansion of the Academic building for Museum Studies faculty offices and classrooms.

A proposal was submitted to the USDA Rural Development for \$131,580. The proposal requested funding for additional solar panels to reduce our carbon footprint, a new wheelchair accessible van with a powerlift, and commercial kitchen cooking equipment to replace the faltering Convection Oven and Steam Table in the café.

I assisted J. Craig Tompkins with a proposal that was submitted to the Sony Foundation for 3D printing equipment for the FabLab. There is limited access to the 3D printers due to the increased number of students that are using them for their studio arts projects. The additional printers would give more students access for their class projects.

The US Department of Education Program Profile Data was completed and submitted. The Indian student credit hours for 2018 Fall Term, 2019 Spring Term, and 2018 Summer

Term and reported. The numbers help to determine our allocation of Title III funds for the coming year.

The 2019-2020 Title III funding was awarded. IAIA received a total of \$1,656,502 for the two grant awards. During the 2015-2020 grant award period IAIA has received a grand total of \$7,405,056. A new five-year grant award period will begin in the new 2020-2021 fiscal year.

A request was submitted to the Mellon Foundation Library and Museum Collections grant. The proposal requested \$500,000 to determine the appropriate technology for the sharing of files between the IAIA Archives and the Museum Collection. The request was denied; however, we will attempt to apply next year.

AICF requested a TCU Capital Infrastructure report be completed for the \$50,000 that we received to complete landscaping around the Performing Arts Center. The report was a follow-up to the previously submitted final report.

Strategic Theme III: Build College Community **III: B. Promote Health, Wellness and Safety**

Project: IAIA Junior Master Gardener program for Native youth.

Project Description: Revise the Texas A&M Agrilife curriculum for relevance in Native communities and offer to local youth.

Extension programs through IAIA will develop youth programming in collaboration with IAIA community members (students, faculty, and staff), Santa Fe Public schools, and New Mexico's tribal communities to increase their youth's critical thinking skills, interest in applied science, access to higher education and exposure to agricultural, natural resources, and backyard gardening.

The IAIA Land Grant Program was awarded the 2018-2022 proposal from USDA TCU Extension Program to develop the IAIA Junior Master Gardeners (JMG) Program. The JMG is an enhanced afterschool program, targeting youth between the ages of 6 – 17. Phase I targets youth from among IAIA's students, staff and faculty and implements a summer pilot program and fall afterschool program. Youth will learn curriculum from Learn, Grow, Eat, & Go! (developed by Texas A&M AgriLife). Youth will be exposed to gardening, nutrition, and physical activity through this hands-on afterschool program. Lessons will increase food exposure of fresh and healthy grown produce; increase healthy food choices and teach garden to kitchen preparation, increase good exercise behavior; increase agricultural knowledge and relate relevance of gardening to their individual cultures; and lastly prepare youth with a scientific basis of STEM and traditional knowledge as they prepare for primary and secondary education.

Phase I activities: the Director developed an application packet and summer agenda, identified participants, trained staff, recruited youth participants and completed application packets with families. Announcements were sent via email, and through flier distributions, and announcements were made during IAIA community events and

recruitment meetings. The first summer session began June 4, 2019 and was offered twice a week every Tuesday and Thursday. Since this is a small group, the schedule changed to Tuesdays and Wednesdays to accommodate a change in schedule for parents convenience. 5 youth between the ages of 3 and 15 were recruited. Youth younger than 6 were accompanied by a parent. Subject matter curriculum included the following: introduction to gardening; know and show sombrero (plant needs identification); tasting using your 5 senses with carrots; taking a walk; plant parts we eat; team bubble relay; taste testing with strawberries; nutrients that help plants grow; don't crowd me; planting with a garden chart; individual plot establishment and caring for your plot; paper towel gardening; broccoli taste testing; evaluating a garden location; "Tops & Bottoms" reading; "Home Sweet Home" reading; Balloon Hot Potato; functions of the "My Plate" food groups; and Bok Choy taste testing. The pilot summer program will be completed by the end of July 2019. Exit surveys will be developed and conducted with the students. (Percent Complete: 90%)

In preparation for the Director's medical leave (September, tentatively through November / December 2019), the Director is training Gardener Teresa Quintana to implement the JMG program. The August plan is to complete staff training, obtain final materials and supplies for the fall program, and recruit youth for full 10-week program in the 2019 fall academic semester. (Percent Complete: 5%)

OTHER:

1. *Project Narrative: Competition of the two-year IAIA student research internship program.* Students Kyle Kootswatewa and Debon Victor completed their spring research programming. Kyle's project focused on "Phase III: Relationships between Human and Utilitarian Plants." He completed his methodology to conduct interviews of Tribal members and Natural Resource Departments in the surrounding NM Native communities. He turned in a draft of his methods section for phase II of his project to collect Indigenous knowledge of plants (Natives people's relationships with plants, uses of plants, habitat-range, water consumption, and plant functions). Debon Victor's project focused on "Desert Composting at IAIA" specifically utilizing IAIA's café compost to incorporate the "greens" to the compost mix. Debon, the Gardener, and the Bon Appetit Café manager have a set schedule to pick up "green" kitchen waste. Debon has turned in his draft of his proposal. The Director is waiting for the RFA to implement a new TCU research grant program to continue providing research internships and opportunities to IAIA students. (Percent Complete: 100%)
2. *Project Narrative: Communicate IAIA's role as a Land Grant institution.* The Director serves on the FALCON Board, is a council member on the Western Extension Risk Management Education Center (ERMC), and a member of the Advisory Committee Western Sustainable Agriculture Research and Education (WSARE) Professional Development Program. The Director, FALCON board, and conference planning committee are focusing on the 25th anniversary celebration of TCU Land Grants for the October 2019 conference. The Director serves

throughout the year on these committees to build resources and capacities targeting stakeholders in the southwest US region and nationwide. The Director also coordinates the *Native American Heritage Committee (NAHC)* to provide education and awareness focusing on Indigenous heritages throughout the year to the IAIA community. The committee will plan for the November 2019 NAH Month activities. (Percent Complete: 30%)

3. *Project Narrative: Promote and support agriculture and natural resources in New Mexico Native communities.* The Director provides outreach under the *New Mexico Beginning Farmer and Rancher Program*. IAIA in cooperation with NMSU provides Pueblo beginning farmers and ranchers (BFR's) outreach programming through educational and technical assistance to meet the individual production, marketing and financing needs of Native American BFR's. The Director attends BFR team meetings, provided one-on-one technical assistance, workshops, and trainings in coordination with NMSU agents.
 - a. Over the grant period, the BFR team has coordinated and implemented the following workshops and assistance: hoop house site visit, provision of an IAIA booth at Indian Livestock Days, soil sampling and interpretation, hoop house construction, raised bed construction, cool season planning, raised hoop bed & drip irrigation on-farm demonstration, exit interviews, poster development, and co-coordinated the BFR Advisory and end of program conference. A total of 260 participants attended the workshops, trainings, on-farm demonstrations, and conference. She provided training on developing a poster for 3 BFR participants who received hoop house and raised bed on-farm demonstrations. Participants posters consisted of the following: "Grow Y'Own Raised Bed Garden" by Thelma Antonio from Laguna Pueblo; "Extended Season Production" by Vernon Martinez from Ohkay Owingeh Pueblo; and "Starting a Hoop House" by Delbert Chisholm from Taos Pueblo. The three-year program will end July 2019 and the Director will work with Sponsored programs for new resources to support adult outreach programming for farmers and ranchers (Percentage Complete: 100%)

Title IX

On May 28, 2019, I became the Interim Title IX Coordinator at IAIA. An introductory memo was sent to all students, faculty, and staff to introduce myself and to restate the Title IX process. In addition, the following have taken place:

- Met with Carmen Henan to review her procedures and collect the Title IX files.
- Prepared a Title IX presentation for IAIA. This has been presented to the MFA Students and Mentors on 7/21/19. In August, Faculty and Adjunct Faculty, Orientation Leaders, and New Freshmen will receive the presentation.
- Additional training may need to be available for the IAIA community around the prevention of sexual discrimination, harassment and misconduct. I am looking into potential classes and workshops that can be offered on campus.
- When the revised Title IX Policies and Procedures are approved, they will be printed and given to the IAIA Community. Additional handouts and brochures will need to be developed and distributed across the campus to help reinforce the policy and assist with prevention efforts.

Nena Martinez Anaya and I are co-chairs of the Title IX and Student Life Policies/Procedures Ad Hoc Committee. The Committee accomplished the following items:

- The Committee developed a job description for the new Coordinator of Title IX, Equity and Inclusion. The position is now posted on the IAIA website.
- A telephone hotline has been created for anonymous reports. The number is 505-424-5790.
- The Committee agreed that the existing Title IX and Student Life Policies and Procedures should be replaced with the ATIXA Policy and Procedure template. While our existing policies and procedures follow the statute, it was felt that a re-design would be beneficial. The current policies and procedures are a part of the Student Handbook and are listed under the "Roof Policy" and may be overlooked so they will be removed from the handbook and will be a stand-alone document. The revised policies have been completed, and the revised procedures are on track to be completed within the next two weeks. The new manuals are the Sex/Gender-Based Harassment, Discrimination, and Sexual Misconduct Policy manual, and the Sex/Gender-Based Harassment, Discrimination, and Sexual Misconduct Procedure manual.
- A list of Crisis Treatment Resources (New Mexico and National) was developed.
- The IAIA Title IX webpage will be revised, and the Clery Act material will be relocated to another page. The new IAIA Title IX webpage will have links to the new IAIA Sexual Misconduct policy and procedure manuals and the Crisis Treatment Resources
- Links to Title IX informational videos from other colleges will be made available on the IAIA Title IX web page. We will work with our students to create our own videos in the coming year.

- Title IX training will be provided to the MFA students, the new freshmen, transfers, and the Orientation Leaders. We are working on offering the training to faculty and adjunct faculty.
- The Committee considered adding a report to the Title IX webpage similar to what Yale reports on their Title IX page (see link below). The Committee thought that we should survey the students to see if they were comfortable with a similar report for IAIA.

<https://provost.yale.edu/sites/default/files/files/Sexual%20Misconduct%20Report%20Jul-Dec%202018.pdf>

To: Dr. Robert Martin, President
From: Charlene Teters, Academic Dean
Date: August 2019
Subj: Quarterly Board Report

Mission Objective 1: Improve Student Success

B. Increase enrollment; improve retention and completion

Project I – Carnegie Math Pilot course

IAIA is participating in Carnegie Quantway Math Instructional systems which is part of the **Achieving the Dream** support projects. This summer our fulltime faculty in Math and one learning lab specialist participated in a support program at Salish Kootenai College. We will continue utilizing this system and are eliminating MATH098 for FA19 to test the efficacy of the program accelerating students more quickly through Developmental Education. 100% Completion date: August 2019

E. Develop student leadership skills

Project I –Pathway Council, Student Leadership Initiative.

The Academic Dean and the Pathways: Completing the Circle Council (**Achieving the Dream**), will continue during 2019-2020 academic year with two permanent students' representatives on the Council. The student voice is imperative to addressing student success. 100% Completion date: May 2019.

Mission Objective 2: Strengthen Academic Programs

A. Develop and promote an indigenous assessment model

Project I – MFA Program Assessment:

MFA Creative Writing Program conducted an Indigenous assessment during the May residency and will provide time to conduct another assessment activity during July. The Interim and New MFA Director will embed this activity into every residency. 100% Completion date: August 2019

Project II – Department Learning outcomes assessment

The Indigenous Assessment team leaders seek to identify existing conditions, envisioning solutions, then implementing them have spread beyond the conventional realm of “assessment” activities. Our “Achieving the Dream” initiative is using key concepts, such as community dialogue and honoring, in their activities. Similarly, the strategic planning for a new research center is being conceived with the same values and inclusiveness, with the assessment model built-in. 100% August 2019.

- B. Implement an academic strategic plan that will address Plan 2020 institutional priorities and future growth

Project I - Dual Credit Course Evaluations.

After review of the Fall 18 and Spring 19 Dual Credit evaluations, it has been determined more support is needed within the high schools to ensure the evaluations are completed correctly. There has been an increase of evaluations overall and we will continue to use Survey Monkey as the on-line source. Next year's project will be to increase participation starting with a site visit and hands-on training for Dual Credit adjuncts. 100% completed. Completion date: June 2019

Project II - Increase On-line usage of Canvas among faculty and adjuncts.

Establish an incremental increase in Canvas usage and the quality of usage among faculty and adjuncts. Semester one goal:

1. **Faculty training.** Department Chairs make sure that all faculty/adjuncts have at least two assignments posted as well as syllabus information.
2. **Adjunct training.** Paid two-hour session at beginning of semester fielded by AT staff and department chair.
3. **Student Training.** Training in class and optional outside of class training. Completion of first phase by August 2019.

- D. Assess the feasibility of adding undergraduate and graduate programs in several fields of study

Project I - Assess the feasibility of adding a Low-Residency MFA in Studio Arts

We are advancing the Low residency MFA in Studio Arts as the next program to build out. The new Director will work on program design and curriculum development. In this program students pursue their MFA degrees while remaining within the context of the communities in which they live, work and make art. In the program, students complete a series of interdisciplinary writing projects with a faculty member on-line and pursue their studio work within their own studio setting with a local artist chosen in collaboration with the program. The student participates in bi-annual 10-day residencies (Jan and July) at IAIA campus with the program, mentors and artist teachers. Continued from last year's project. 80% complete. August 2019.

Mission Objective 4: Advance Contemporary Native Arts and Culture

- C. Advance scholarship and dialogue on indigenous arts and culture

Project I: Database Migration:

Archivists Toolkit to Archives Space increased patron access; improved internal management. New public database for archival research; new web-based database implementation

The Linux server was successfully created, and Ryan exported/imported individual EAD files from Archivist Toolkit into ASpace. Roughly 65% of my EAD records imported; the rest must be entered in manually. The goals are to have it fully functional for public research by June 30. Toby and Ryan are also working on developing a larger digital repository, hosted both locally and by Amazon Web Services, to begin creating URI's for digital objects so they can be linked to the ASpace records. 80% Completion date: June 2019.

Other news:

IAIA will again host **Dartmouth Native American Studies off-campus program** this fall. The program, which focuses on Native American art and tribal law and government was developed by N. Bruce Duthu Samson Occom, Professor at Dartmouth. The program's primary goal will be for students to engage Native communities in ways that aren't possible on Dartmouth's Hanover, New Hampshire campus. They will be on campus September 16, thru November 22, 2019.

Jennifer Love, will serve as the Interim Creative Writing Department Chair for the 2019-2020 academic year.

Neal Ambrose Smith, Studio Arts Department Chair, will be a visiting artist/printmaker at CU Boulder and a visiting artist at Regis University this fall.

Sheila Rocha, Performing Arts Department Chair, was a summer participant at the 2019 Pedagogy & Theatre of the Oppressed Conference in Pueblo, CO.

Arista Slater-Sandoval, Assistant Professor Studio Arts, Photography. Exhibited at the MoCNA store entitled *Sum of Shadows*. She also won best of show at "Studio" the exhibition entitled *Truth*.

Brian Fleetwood, Assistant Professor Studio Arts, Jewelry. Brian was selected as a Smelser Vallion Fellow visiting artist in Taos New Mexico and curated into an exhibition in Philadelphia this fall 2019. This fall he will also direct a workshop at Oklahoma State University. He is currently working on a solo show at his gallery that will open in the Spring 2020.

Felipe Colon, Assistant Professor Museum Studies, served as a consultant with UNM Indigenous Planning Institute and the Pueblo Cultural Center on their upcoming Contemporary Native American Architecture exhibition. He is a member of the planning committee of the Imagining America 20th Anniversary. Imagining America is a national consortium of colleges and universities committed to public scholarship in the arts, humanities, and design.

Matt Eaton, Assistant Professor Studio Arts, Sculpture. Matt has exhibited his work and participated in an international residency:

- The Railroad Exhibition
- Steamtown National Museum, Scranton, PA
- Verklären, Atelier Hilmsen Residency, Hilmsen, Germany
- Juried Professional Show", Western Cast Iron Art Conference, Granite City, IL. Best of Show Award
- Burning Ring of Fire, Amarillo Museum of Art, Amarillo, TX
- Iron Tribe", New Mexico Highlands University Gallery, Las Vegas, NM
- Beyond The Parting Line: Steering Committee Exhibition,
- The Back Forty, Birmingham, AL, National Conference on Contemporary Cast Iron Art and Practices
- Transformation | Verwandlung", Mönchskirche Salzwedel, Salzwedel, Germany.
- Atelier Himsen Residency, Germany, Summer 2019.

James Stevens, Associate Professor Creative Writing, represented IAIA on a panel at ASLE the Association for the Study of Literature and the Environment at University of California Davis on June 29th.

Jonah Winn-Lenetsky, Assistant Professor Performing Arts, is currently working on co-editing and writing the introduction for a special Issue of Theatre Research Journal on Performance and Ecology in the Anthropocene era.

New hires:

Kay Holmes PhD, Assistant Professor, Indigenous Liberal Studies. She received her PhD in Education in 2013 from the University of California, Davis and an MA in Native American Studies in 2006.

Andrea Otero, Assistant Professor, Math/Indigenous Liberal Studies. Just completed a (M Ed) Master's in education in Mathematics Curriculum and Instruction.

Daisy Quezada, Assistant Professor Studio Arts, Ceramics. Received her BFA from the Santa Fe University of Art and Design in 2012 and her MFA from the University of Delaware.

Mattie Reynolds, Assistant Professor in Museum Studies and Director of the Balzer Contemporary Edge Gallery. Mattie holds a BA from the University of Montana and a MS in art Management from the University of Oregon.

Anthony Deiter, Assistant Professor in Cinematic Arts, Gaming/Virtual Environments. His BFA is from Arizona State University and holds an MFA from the University of Wisconsin.

Layli Long Soldier, Visiting Assistant Professor in Creative Writing, Fall 2019 semester. She holds a BFA from IAIA and her MFA from Bard College.

Jamie Figueroa, Visiting Assistant Professor in Creative Writing, Spring 2020 semester. Earned her BFA and MFA in Creative Writing from IAIA.

Santee Frazier, Director of the Low Residency MFA in Creative Writing. He earned a BFA from the Institute of American Indian Arts and an MFA from Syracuse University.

Melissa Brown, Assistant to the Director of the Low Residency MFA in Creative Writing. She holds BA in Filmmaking from the School of Visual Arts in NYC.

To: Dr. Robert Martin
From: Nena Martinez Anaya
Date: July 22, 2019
Subj: Quarterly Board Report

Mission Objective I: Improve Student Success

Institutional Priority: A. Increase resources for students:

Project 1: Measure the effectiveness of the Career Fair. We have implemented this program to help students find employment after graduation and would now like to measure the effectiveness. We will work to measure the effectiveness with Student Satisfaction Surveys and with the Alumni Office Survey to determine whether or not our students are employed as a result of the Career Fair. We will also gather data from our alumni who are employed or self-employed, salaries; degree associated with employment. We expect we have improved with job placement after graduation. 20%

Project 2: Measure the effectiveness of the Graduate School Day. We have implemented this program to help our students continue their education after graduating from IAIA. We invite graduate schools; host scholarship workshops; host workshops of former alumni who completed graduate school to discuss their experiences. We would now like to measure the effectiveness of the program and will work with the Alumni Office to determine gather data on the survey. We expect we have improved with providing opportunities for IAIA students who attend graduate school. Planning for the 13th Annual Grad School Day is underway and scheduled for November 6, 2019. 20%

Institutional Priority: B. Improve retention and completion:

Project 3: Measure the effectiveness of the “15 to Finish” program. The program is designed to incentivize “free tuition” the students’ senior year, to improve retention and completion rates. New Freshmen sign up for the program during Orientation and take 15 college credits every semester to graduate in 4 years with 120 college credits. We will begin the third year of the program and compare those retention rates with students who didn’t participate in the program. 25%

Project 4: Measure the effectiveness of the Emergency Aid Program. This program designed to help student financially who have unforeseeable, emergency situations to remain enrolled in school. We expect those students who utilized the emergency aid were more likely to persist and retain. 25%

Project 6: Improve retention and completion rates through our Financial Literacy Program. Our data indicates we lose our students due for financial reasons. We would like to evaluate the effectiveness of our Grad-Ready program which helps students navigate through programs including: “paying for college” “money management” and “real-world finance”. 25%

Project 7: Improve and measure the effectiveness of the Scholarship Application Program. Allow for transparency and improvement. We will pilot the application process this Fall 2019 semester to “one” time per academic year. (Apply in Fall for both Fall/Spring funding to mimic Pell Grant Awards) to improve retention and persistence rates. We expect students to retain and persist at a higher rate than those years where students had to apply twice a year (previous process). 25%

Project 9: Improve and measure the new Admission & Recruitment strategies to increase student satisfaction through enrollment. New programs have been developed and implemented for the Fall 2019 semester to increase matriculation, including: *Visit Day*; *IAIA Shadow Program*; *IAIA Spring Visit Day*; *IAIA Transfer Day*; and *IAIA Admissions Webinars*. 20%

Other: **Table 1.** below lists the number of accepted students for the Fall 2019 semester as of July 16, 2019.

Table 2. Lists the campus and visits from April-July 19, 2019.

Table 3. Lists the recruitment events from April- October 2019.

Table 1. Fall 2019	Accepted/ Confirmed
New Freshmen	111
Transfer	13
Graduate	16
International	3
Readmit	10
Certificate	7
Non-Degree	2
Total	162

Table 2.	Group Campus Tour Report	
Date:	Group	#
4.15.19	Mashpee Wampanoag Tribe	10
4.24.19	Round Valley High School	14
4.25.19	Fort Washkee High School	8
5.2.19	Hopi Junior Senior High School	16
5.3.19	Ruidoso High School	11
5.9.19	Hopi Day School (6 th grade)	22
5.14.19	San Juan College	5
5.15.19	Vista Grande High School	15
5.17.19	Pecos Middle School	40
5.23.19	Kha'p'o Community School	22
5.24.19	Hanaadli Community School	24
5.30.19	Lander Valley HS Art Club	2
6.5.19	Bernalillo High School -Summer Program	14

Table 3.	
Dates:	Recruitment Event
April 26-27	Gathering of Nations Powwow, Albuquerque
April 28	IAIA Admitted Reception- Santa Fe Area
May 1	San Felipe Pueblo Feast Day
April 30-May 5	Oklahoma Area
May 3	Admitted Reception- Oklahoma City Area
May 5	IAIA Music Fest
May 9-11	TEDNA Conference, Scottsdale, AZ
May 11	IAIA Pow Wow

May 23	SIPI College Fair, Albuquerque, NM
May 24	Society of National Goldsmiths, Chicago, IL
May 28	IAIA Admitted Student Reception- 4 Corners Area
June 13	CEC Dual Credit Expo, Albuquerque, NM
June 15	Poeh Center Art Market, Pojoaque, NM
June 17-18	Paving the Way Youth Conference, Sawmill, NM
June 21	ABNDN Youth Council Conference, Whitecone, AZ
June 24	Ohkay Ohwingeh Pueblo Feast Day, NM
June 29	CU Boulder Upward Bound Teleconference Info Session
July 6-8	UNITY Conference, Orlando, FL
July 9	SIPI Info Session Presentation, Albuquerque, NM
July 14	Cochiti Pueblo Feast Day, NM
July 15-17	Emerging Dine Writers Conference, NTU, Crownpoint, NM
July 18	CEC Dual Credit Expo, Albuquerque, NM
July 27	Drums of Summer, NM
August 2	Jemez Pueblo Feast Day, NM
August 4	Santo Domingo Pueblo Feast Day, NM
August 9	Santa Fe Bandstand, NM
August 9-10	NM Film Conference, Albuquerque, NM
August 12	Santa Clara Pueblo Feast Day, NM
August 17-18	Santa Fe Indian Market, NM
Sept 3-7	Idaho Area
Sept 3-7	New Mexico College Days North-West Region
Sept 5	SIPI Resource Fair, Albuquerque, NM
Sept 5	Navajo Nation Fair- Kids Day, Window Rock, AZ
Sept 9-12	NM College Days NE Region
Sept 16-20	NM College Days ABQ Area
Sept 23-27	NM College Days SE Region
Sept 23-27	Oklahoma Area
Sept 30-Oct 1	NM College Days SW Region
Oct 7-11	Southern California Area
Oct 8-12	NIEA Conference, Minneapolis, MN
Oct 8-12	ATALM Conference, San Diego, CA
Oct 13-18	Alaska Elders/Youth Conference and local area
Oct 13-18	Mohave Indian Day and local area
Oct 21-25	Arizona Area
Oct TBD	Pueblo Film Festival, Albuquerque, NM
Oct 23	IAIA Info Session, Phoenix, AZ
Oct 25	IAIA Transfer Day, IAIA Campus
Oct 4-8	Washington, Oregon Area
Oct 5	Enumclaw High School College Fair, WA
Nov 6-10	Indigenous Pop X, Albuquerque, NM

Other: Dual Credit Program: Preliminary figures for Fall 2019 semester have us offering 22 classes at 12 sites. Of these sites we have 3 districts with multiple locations (Albuquerque Public Schools, Santa Fe public Schools and Rio Rancho Public Schools). We will have 3 courses offered on the IAIA campus which will include students from Santa Fe high, Capital high, Tierra Encantada Charter School and the Academy for Technology and the Classics. During the Spring 2019 semester dual credit was able to attain 100% compliance on syllabi creation, HR related processes and add/drop deadlines and processing. Additionally, we had a 95% compliance rate regarding attendance being recorded in Empower.

Institutional Priority: D. Promote involvement of all stakeholders in student success:

Project 8: Comply and Improve upon services provided through the American with Disabilities Act of 1990. We have begun the ADA Self Study & ADA Integration Campus Plan to improve student services both physically and academically. ADA Self-Evaluation is currently in the study phase for both the infrastructure and policies/ procedures sections of the study. An ad hoc working group including several cabinet members and directors has been formed and met 4 times; study methodology and survey instruments have been developed; subcommittees have been formed for each area/department on campus. As of 7/16/19 all but two buildings have been fully evaluated with the assistance of the New Mexico Governor's Commission on Disability, and 4 training sessions have been completed by the ADA Office, including accessibility surveys, for over 10 different campus departments/programs. At least one training session is scheduled per week until all departments have completed the training and surveys, after which we will hold focus group sessions with representatives from all areas of campus. Core infrastructure needs have been identified and prioritized, though some new needs are anticipated once the last few areas of campus are evaluated. As we identify easily addressed issues, we have been actively correcting them and to date we have accomplished dozens of improvements. Budget for initial improvements is coming from the recently passed bond measure where ADA improvements were earmarked for funding. 20%

Mission Objective IV. Advance contemporary Native arts and cultures

Institutional Priority: D. Increase internship and apprenticeship opportunities: Project 5:

Measure the effectiveness of the Paid Internship Program to expand on more student opportunities. The goals are: (1.) Give real-world paid job experience to the student (2.) Apply the credit toward the student's degree program. (3.) Build collaborations with outside industry to fit our students with job placement. (4.) Increase internship opportunities. We expect our program helps students retain and persist toward graduation at a better rate than those who do not do an internship. Three paid internship positions were awarded for Summer Session (June 3 – July 26) at: Sacred Stone Village; The People's Center and Stagecoach Foundation. Interns are earning \$11.80 per hour and have also enrolled in a 3-credit hour internship course within their major. 25%

Institutional Priority: F. Invest in professional development for faculty and staff: Below is a list of staff members and recent professional development opportunities.

Nena Martinez Anaya

6/17/19-6/19/19-VA training in Albuquerque.

6/21/19- Accepted into the HLC Peer Reviewer Program. Training will take place in Chicago in October.

6/24-6/28-19-NAFSA Training in Orlando.

7/12/19-ADA Self-Assessment training, IAIA Campus.

Jeminie Shell, Retention Director

6/16-19/19 – ADA Coordinators Symposium, 3-day conference on ADA Coordination topics

6/7/19 – NM-AHEAD Summer Membership Meeting, Higher Ed Legal Updates

Karen Gomez, Internship and Career Director

5/17/19 American Indian College Fund Meeting, May 10, 2019

5/21/19 IAIA Research Center Organization Chart Planning Call, May 21, 2019

5/23/19 Empower Users Group, April 18 and May 23, 2019

6/26/19 Pendleton Student Design Program Meeting, American Indian College Fund

7/2/19 Empower Online Internship/Job Module Training, July 2, 2019

7/12/19 ADA Assessment Survey, July 12, 2019

7/22-8/9/19 Instructor: IAIA Summer Bridge, LIBS 103

Scott Whitaker, Director of Financial Aid and Student Accounts

7/8/19 EMPOWER Training from Comspec.

7/12/19 ADA Training Assessment

Mary Silentwalker, Director of Admissions

7/11/19 – Office of Admissions/Recruitment Team Training of MoCNA

7/12/19 – SSC Team Training ADA Assessment, IAIA Campus

Rosalina Albino, Admissions Specialist

7/11/19 – Office of Admissions/Recruitment Team Training of MoCNA

7/12/19 – SSC Team Training –ADA Assessment, IAIA Campus

Roanna Shebala, Admissions Counselor

7/11/19 – Office of Admissions/Recruitment Team Training of MoCNA

7/12/19 – SSC Team Training –ADA Assessment, IAIA Campus

Talia White, Admissions Counselor

7/11/19 – Office of Admissions/Recruitment Team Training of MoCNA

7/12/19 – SSC Team Training –ADA Assessment, IAIA Campus

Melanie Buchleiter, Dual Credit Coordinator

7/10/19 – Leadership Through change Webinar with BJ Gray

7/11/19 – Office of Admissions/Recruitment Team Training of MoCNA

7/12/19 –ADA Assessment, IAIA Campus

Other: Title IX & Student Life Policies/Procedures-Ad-hoc Committee Accomplishments:
The committee has developed a job description; a hotline, 505.424.5790 for anonymous reporting; created policies and are working on procedures; a website for Title IX reporting to include a reporting link; list of crisis treatment resources; links for Title IX informational videos relating to college experiences. Also, Title IX training will occur for Orientation Leaders; New students; faculty and adjunct faculty prior to the start of the semester.

To: Dr. Robert Martin
From: Lawrence T. Mirabal, CFO
Date: 7.22.19
Subject: Quarterly Board Report for Finance, HR, IT, Facilities, Bookstore and Museum Store

Mission Objective 1: Improve Student Success

Inst. Priority “A” - Increase resources for students

Project: Raise the profile of the Campus Bookstore

By elevating the profile of the Campus Bookstore, college community awareness about the store and how it serves students will be increased. Awareness about resources at the Bookstore for students and faculty will be developed through inclusion in orientation and in-service programs, the development of an ASG Bookstore committee, and by meeting with Faculty to develop a class supply list protocol.

Update – The Campus Bookstore has secured time slots for presentation at both the fall new student orientation, and the summer faculty in-service, to discuss Bookstore resources available. Work has begun on developing an ASG Bookstore Rep. position. Information on the textbook program has been updated in the student handbook. The Stores section on the IAIA website has been re-organized to better raise the profile of both physical stores, as well as the online store, while also improving information available on the textbook program.

This project is 50% complete.

Inst. Priority “D” – Promote involvement of all stakeholders in student success

Project: Update the campus master plan

Collaborate with IAIA community stakeholders and the college’s architects, to update the master plan for the campus.

Update – The CFO and the Facilities Director identified three suitable architecture firms for RFP solicitation. The RFP was formulated and distributed to all three firms on July 12th. Proposals will be received on August 9th, followed by possible interviews and presentations.

This project is 25% complete.

Mission Objective 3: Build College Community

Inst. Priority “C” – Identify and deliver effective institutional communication

Project: Implement EMS scheduling software web and mobile apps.

Implement EMS scheduling software web app and mobile app for more accurate and streamline reservations of campus spaces.

Update – The Conference Services director will be meeting with IT staff in the coming weeks, to work on solutions on the IT end of this project. Once this is done, testing, training and rollout can occur August/September. The project was delayed slightly, due to the purchase of EMS by Accurent and the subsequent challenges that arose in customer support, due to the sale. Additionally, the new ASG leadership will need to be consulted, as the reservation system changes will affect student organizations and their reservations of space.

This project is 10% complete.

Inst. Priority “C” – Identify and deliver effective institutional communication

Project: Finance will develop a learning series for the campus community, with the goal of increasing awareness and understanding of financial processes, at IAIA.

The Finance team will develop the curriculum for a 4-part learning series, covering the topics of 1) how to submit a check req/PO, 2) how to submit travel requests and reimbursements, 3) how to execute independent contracts, 4) how to acquire and dispose of fixed assets.

Update – The Finance team had begun to explore dates and develop the first presentation, when the project was put on hold. Because of the CFO and Controller’s extensive involvement with the student concerns ad-hoc committee and how quickly that work escalated, this project had to be paused, as there was simply not bandwidth available to work on both initiatives.

This project is 10% complete.

Mission Objective 5: Build Institutional Capacity for Growth

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Increase sales and product offerings from the IAIA online store, through focused promotion.

To expand online sales and promotions of IAIA merchandise, there are several action steps that must be completed. These include identifying secure shipping options, training store staff on order fulfillment, working with MarCom to develop digital promotions, dedicating a space to accommodate online order shipment prep, and the development of a business plan that will serve as a guide to this initiative.

Update – The Stores have produced three new products to feature on the online store, that are planned for online launch, in Q4. The stores have started including ‘Shop online at <https://iaia.edu/store/>’ into newly produced signage and advertising. The Museum Store is planning a sale of the Visual Voices Catalogue in August to promote the online store and museum attendance. Reorganization on the IAIA website has consolidated all of the information about each store into one place on the website, promoting the Bookstore, the Museum Store, and shopping online together. Shipping options have been identified and store staff are versed in fulfilling online orders.

This project is 40% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Complete work to transition the IAIA HR office to the new HR management/benefit admin. system, within the Paylocity system.

With the assistance of the Finance Office, Human Resources will complete the transition to all remaining components of the new payroll and HR management admin system. When fully implemented the new software will provide better employee self-service and increased capability for benefit management, recruiting, on-boarding, reporting and compliance.

Update – HR staff worked diligently on this project throughout the last quarter, culminating with the launch of the recruiting module. With the go-live of the recruiting module, the transition to New HR Management/Benefit Admin system has been completed. The new recruiting module should make applying, application tracking, communication with applicants and reporting more efficient.

This project is 100% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Audit and update the independent contract template, requirements, processes, and procedures.

The HR and Finance offices will assess and update independent contractor engagement processes and related documents. Once forms have been edited and processes have been optimized, directors will be briefed on the changes. The new independent contracts

should provide more clarity on expectations of independent contractors working with IAIA. Additionally, ease of use should be improved.

Update – This project has not yet been started.

This project is 0% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Barcode all museum store products

Add barcoding to all products in the Museum Store, for greater efficiency and more accurate inventory tracking.

Update – During the past quarter, the Museum Store completed barcoding off *all* books. With the book barcoding completed this means that all items with a preexisting barcode in the museum store have been barcoded. The Museum Store is now working with the Campus Bookstore to consolidate item numbers. Museum Store Sales Associates are now using bar code scanners at the register to ring up tickets.

This project is 90% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Barcode all museum store products

Add barcoding to all products in the Museum Store, for greater efficiency and more accurate inventory tracking.

Update – During the past quarter, the Museum Store completed barcoding off *all* books. With the book barcoding completed this means that all items with a preexisting barcode in the museum store have been barcoded. The Museum Store is now working with the Campus Bookstore to consolidate item numbers. Museum Store Sales Associates are now using bar code scanners at the register to ring up tickets.

This project is 90% complete.

Departmental Reports:

Finance/Office of the CFO:

- The CFO continues to manage 10 separate, major projects. These initiatives involve the IT dept., Facilities, and Student Life, and range from IT equipment replacement to significant capital projects.
- Work on the FY20 budget and budget narrative has been completed and the budget will be presented at the August Board meeting.
- Work on the FY21 Congressional budget request has begun, in advance of the Sept. 9th due date.
- The CFO travelled to the NACUBO annual meeting, in Austin, TX, in July.
- A new manager for the IAIA stores was selected by the CFO, after conducting an interview process.
- *The CFO serves as co-lead on a newly formed Student Concerns ad-hoc committee, titled “Staffing and Resource Analysis”.*
 - Updates from the ad-hoc committee:
 - The committee has held two meetings, with 2 students attending the first meeting (one by Zoom) and 0 students attending the second. There are 6 students signed up for the committee and they were polled about preferred meetings days/times.
 - The committee has 3 charges. They are to explore options for student advocacy, review resources allocated to the Student Life area, and look into measures that could better inform students about the progress of ongoing Title IX issues/investigations.
 - A recommendation was made that student advocates be comprised of peers. It was later brought up in the committee that students already have the right to an advocate and that advocate can be anyone of their choosing, under Title IX. However, having a trained pool of peer advocates available may still be a resource that some students may find helpful.
 - Although there is still student education to be done on the topic of Student Life resource allocation, there was significant progress, in moving forward with identifying funding and beginning the search for a Title IX Coordinator.
 - To address the issue of informing students about ongoing progress of Title IX investigations, the “Yale model” is being explored. Under this model, regular updates are made to a specific area of the website, about ongoing Title IX investigations, without using specific names or actions. Progress is relayed in general terms and the focus is on the process, not on the details of what is being investigated. The question was raised if a student could opt-out from having their particular case captured in the update system. That is a point that is still being discussed.
 - A third meeting will be scheduled within the next two weeks.

HR:

- Turnover data continues to be collected and analyzed on an on-going basis, in order to provide senior leadership with information to help improve retention. Highlighted below is the turnover data the reporting period of **May 2019- July 2019**
 - 6 Staff members left IAIA voluntarily.
 - The Student Success Advisor resigned.
 - The Alumni Relations Manager resigned.
 - The Student Activities Coordinator resigned.
 - A Counselor resigned.
 - The Residential Coordinator resigned.
 - The IAIA Stores Manager resigned (effective September)
 - On the promotion and recruitment side, the following 7 positions were filled during this reporting period:
 - An Assistant Professor, Cinematic Arts /Technology Gaming/Virtual Environments and Native
 - An Assistant Professor, Indigenous Liberal Studies and Native
 - An MFA Program Assistant and non-Native
 - A Student Success Advisor and Native
 - An Instruction and Reference Librarian and non-Native
 - The IAIA Stores Manager and non-Native
- A Margaret-Cargill Grant Administrative Assistant and Native

Facilities:

- The campus building exterior and parking lot lights LED project was completed.
- An RFP to purchase and install solar panels, with sufficient capacity to remove the greenhouse from the electrical grid, was sent out to 7 solar companies.
- An RFP for the master plan update was sent out to 3 architectural companies.
- All lighting over the main floor in the library will be upgraded to LED. Three electrical contractors submitted bids for this project.
- The Facilities team continues to convert all conventional lighting to LED when repairs are necessary.

IT :

- Mobile Data Solution: IT is working with Academic Technology to implement a solution to remotely manage all Mac computers on Campus.
- PC Cloning from Network: Solution for IT Staff to wipe and install operating systems from network server. Server will contain several versions of operating system with selected apps for different departments/labs.

- The IAIA IT Dept. will be replacing major parts of its network infrastructure over the next few months. Below is a list of projects:
 - Network Switches:
Equipment Selected and ready for RFP
 1. Core Switch, quantity (1)
Model selected and Ready for RFP
 2. Network switches (in buildings across campus) Quantity (23)
Make selected, but models are still under consideration
 - Wi-Fi Infrastructure Replacement:
 1. WiFi Controller, Quantity (1)
 2. WiFi Access Points Across campus, Quantity (45)
Configuration partially completed, not yet ready for RFP
Make has been selected, but models are still under consideration
Install Date dates Christmas break 2019
 - *Museum Connection to Campus Upgrade:*
 1. Current Connections 9mb upgrade to 50mb
 2. Have received partial quote from CenturyLink. Awaiting full quote to see if trenching is necessary.
Install Date—Unknown
 - *Museum upgrade of network cable plant:*
 1. Current cabling is Category 3, installed in 1989.
 2. Awaiting quote for upgrade to Category 6e cabling, not ready for RFP
Install Date—Unknown
 - *Phone system Replacement:*
 1. Current system installed Summer 2000
 2. Awaiting budgetary quote for replacement, not ready for RFP
Install Date--Late 2019
 - *Fiber Cable Replacement for CLE Dorms, Academic building, LTC, and Facilities:*
 1. Current fiber is 1gb upgrade to 10gb
 2. Meeting with vendor for initial investigation April 15, not ready for RFP
Install Date—Late 2019

IAIA Museum Store:

- The Museum Store's theme this summer is 'Native Entrepreneurship'.
The store has used this theme as a guide in advertising, merchandising, and event planning.
- Five pop up shops are planned for Indian Market Weekend in the Museum Store, including: Indigo Arrows (Destiny Seymour), Bison Star Naturals (Angelo and

Jacqueline McHorse), Indigenous Princess (Shaaxsaani), Tiffany Adams, and Mikayla Patton.

- The Museum Store has collaborated with MoCNA to host a panel entitled **Entrepreneurs + Artists** as part of the museum's programming in the art park. This panel discussion between innovative indigenous entrepreneurs will discuss the importance of Native entrepreneurship and the incredible role that artists play as entrepreneurs.
- The Museum Store and the Campus Bookstore are collaborating to vend refreshments, IAIA gear, and programming related merch in the art park during Indian Market
- The Museum Store collaborated with the Campus Bookstore to vend at IAIA's Powwow, the IAIA Music Fest, and the Pop-up shop at Graduation.
- The Lloyd Kiva New Gallery highlighted the work of IAIA photography professor Arista Slater-Sandoval. *Sum of Shadows* featured cyanotype photographic prints that explore memory and identity.
- The Museum Store hosted an Artist Talk and Reception with Arista Slater-Sandoval on June 8th, 2019.
- On July 29th, 2019 the IAIA Stores welcomes new manager Elissa Wheeler, replacing Rachel Machovec. Rachel is moving to Boise Idaho with her husband (an IAIA Alumni) who will be pursuing his MFA at BSU. Rachel's last day will be in September, giving the new manager over a month to train alongside Rachel.

IAIA MUSEUM STORE FOUR YEAR SALES HISTORY FOR Q3 (FY16-FY19)

QUARTER	TOTAL SALES	TOTAL PROFIT	TOTAL PROFIT MARGIN	MERCHANDISE SALES	ADMISSIONS SALES
Q2 FY19	\$78,615.71 (-17.16%)	\$55,525.00 (-4%)	70.63%	\$42,313.21	\$36,302.50
Q3 FY18	\$94,911.50	\$57,841.02	60.94%	\$58,991.5	\$35,920.00
Q3 FY17	\$81,705.57	\$53,882.90	65.95%	\$52,793.07	\$28,912.50
Q3 FY 16	\$73,915.03	\$45,618.54	61.72%	\$47,435.03	\$26,480.00

Response to Q4 FY19 Museum Store Numbers

- The item category where the Museum Store is falling short in sales compared to last year in Q3 is specifically high-end art sales. The store is selling artwork, just not with the incredible volume of during Terran Last Gun's blockbuster exhibition last summer.
- With an increased profit margin, the dip in gross profits from our net sales is only slight.
- Sales in other product categories compared to Q3 of last year have improved or stayed roughly the same.
- Specifically, sales have recovered/improved in the categories of stationery and t-shirts (areas that were struggling in Q1 and Q2 of this year). This is due directly to efforts by the Stores Staff to bring in new and exciting inventory, and a redesign of

the display areas. Special recognition to Sales Associate Justina Bruns for conceptualizing our new t-shirt display.

IAIA CAMPUS BOOKSTORE:

- As the Campus Bookstore and eCampus continue to build the book rental program for IAIA students, new key protocols have been identified that will improve student education about the program and eliminate potential for billing errors.
- With the Santa Fe Institute's Complex Systems Summer School hosted on Campus for most of June, the Campus Bookstore was able to provide snacks, cards, postage, and IAIA memorabilia for sale to our guests.
- The Campus Bookstore made an additional \$1,879.00 in sales through PayPal while vending at the IAIA Music Fest and IAIA Powwow.

Campus Bookstore Numbers for FY19 Q3 (April 1st, 2019 – June 30th, 2019)

	Total Sales	Percent increase in sales to previous year.	Profit Margin	Total Profit	#of Tickets
CB Sales Q3 FY19	\$21,048	9.076%	38.72%	\$8,150	2,161
CB Sales Q3 FY18	\$19,296	NA	37.74%	\$7,282	2,429

IAIA ONLINE STORE

- The Stores have produced/procured three new products which are scheduled to launch online during Q4. These include an IAIA Sweatshirt, and IAIA letterman Jacket, and the show catalogue for the museum's new show Visual Voices: Contemporary Chickasaw Art.
- The Museum Store is planning a special sale in August on the show catalogue for Visual Voices: Contemporary Chickasaw Art. The catalogue will be available in the Online Store for 20% off during the two weeks before the opening. If the show catalogue is purchased online ahead of the opening, you get the discount and it can be picked up at the opening. This is a strategy to promote both the Online Store and hype attendance at the show's opening.

Online Store Sales for Q3 FY 19 (April 1st through June 30th, 2019)

Gross Sales (Merchandise Shipping)	Net Sales of Merchandise	Charged for Shipping	Items Purchased	Orders Placed
\$645.2	\$457.95	\$187.25	17	14



Photo credit : Jason Ordaz, via www.facebook.com/InstituteofAmericanIndianArts/photos

FY2020 Operating Budget Presentation and Discussion

Submitted by
Dr. Robert Martin, President
And
Lawrence T. Mirabal, Chief Financial Officer

To the IAIA Board of Trustees
August 15, 2019

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The Budget Planning Cycle at IAIA

1. The IAIA federal funding request is formally submitted to the OMB in September of the preceding year, with copies submitted to congress the following February.
2. The Administration will prepare to present testimony on the approved budget before the Congressional Subcommittees on Interior and Related Agencies. Congressional action is anticipated by September (in recent years, this action has taken much longer).
3. After notification by Congress of the approved appropriations amount, the Institute will apply any specific budgetary adjustments required by Congress.
4. Based on the funding level set forth by Congress, a Budget Summary together with a detailed analysis of significant budget increases/decreased is prepared by the CFO, for presentation to the President. Additionally, meetings are held with budget managers to discuss departmental funding and any necessary adjustments.
5. The Budget Summary and Analysis is presented to the Board of Trustees for examination and formal adoption, by resolution.
6. Based on the approved institutional budget, cabinet members submit completed budget request forms to the Chief Financial Officer, to fund strategic initiatives that fall outside of the yearly budgetary allocation for operations. These requests are then distributed to and reviewed by the budget advisory group. Based on the work of the budget advisory group, recommendations are made to the Chief Financial Officer and the President.
7. Recommendations from the budget advisory group are reviewed by the Chief Financial Officer and The President and final decisions are made on departmental budgets.
8. Approved departmental budgets are entered into the accounting system by Finance staff and may become expendable on the first day of the fiscal year.

Key Strategic Initiatives for Fiscal Year 2020

- Promote safety on campus through educational and training programs and improved processes related to Title IX programming, reporting and training.
- Update the campus master plan to guide facilities development for the next decade.
- Increase student enrollment through program expansion and distance education as well as recruitment, retention and other student success initiatives
- Launch a low-residency MFA Program in Studio Arts.
- Continue expansion of the Summer Bridge program to enhance first-year retention.
- Develop a strategic plan to establish a Research Center for Contemporary Native Art.

Budgetary Planning Assumptions and Discussion for Fiscal **Year 2020**

Revenues

Congressional Appropriation:

The FY20 Operating Budget assumes a congressional appropriation in the amount of \$10.21M. Based on OMB's recommended funding level, as well as preliminary results from congressional markups, we are confident in this projection. This represents a \$250,000 increase over the FY19 enacted funding level. If there is any change to the actual appropriation amount, the budget will be adjusted accordingly.

Tuition and Fees:

In FY19, tuition was frozen at the prior year level. For FY20, the approved IAIA tuition fee schedule calls for a modest increase of 5%. Although it is quite possible that enrollment numbers may be up from last year, only the 5% increase itself is built into the tuition revenue projection, as a conservative approach. It should be noted that a portion of the reimbursement that is received from the State of NM for the dual credit program, is also included in the budget, at \$110,000.

For FY20, the MFA program is projected to generate revenue that is up 5%, when compared with FY19. The increase was based on an enrollment forecast, provided by the Director of the program. The Academic Technology/Distance Learning area is tracking toward its revenue goal in FY19 and as a result, is being expected to achieve a modest 3% increase, in FY20.

Auxiliaries:

Auxiliary enterprises at IAIA had a very robust year in FY19 and their revenue expectations reflect this. IAIA Conference Services is projected to achieve its revenue goal for the current year and is being projected to be up \$5,000. With the summer season booked solid, we anticipate revenue increases to be incremental, for the foreseeable future.

The Room and Board (Dorm & Casita) areas are tracking to projection in FY19, due to consistently high occupancy rates. Therefore, we are comfortable projecting Board plans at a 5% increase, the Dorms at a 5% increase, and the Casitas at a 3% increase, matching what is called for in the tuition and fee schedule. IAIA's on-campus housing

continues to present a much more economical option for students, when compared to the housing market, in Santa Fe.

Both the museum store and the campus bookstore experienced a lag in sales, in FY19. The stores will also be experiencing a change in management, toward the end of the fiscal year. Although product mix and visual merchandising continue to evolve at both stores, revenue forecasts are flat for FY20, as a cautious response to the upcoming transition.

Auxiliary revenues are relied upon to service our long-term debt with the NMFA and as such, it is essential that they achieve their revenue goals. We are confident that the revenue goals that have been calculated for FY20 are challenging, but achievable.

Advancement:

The Advancement area experienced a challenging year, with the departure of the director, in FY19. Revenues results in FY19 have been mixed, with scholarship gift revenue performing strong, but unrestricted fundraising lagging. Bearing these observations in mind, as well as the change in leadership for the department, scholarship revenue is projected to be up a modest 10%, while unrestricted gift revenue will remain flat with the FY19 revenue numbers. As a reminder, it should also be noted that beginning with last year's budget, the temporarily restricted line item now reflects gross numbers for both scholarship fundraising, as well as institutional aid awarded. This change was made to address questions raised by the Board of Trustees, with respect to total aid awarded by the college. Prior to FY19, this line item was presented in a net format, which led to some confusion about institutional aid totals. We feel that this change reflects a more holistic presentation of the aid awarded and the gift revenue that supports it.

Endowment Draw, Museum, and Miscellaneous:

Although the First Citizen's investment team does not see a bear market anywhere on the horizon, very positive market performance in late FY19 has probably set the table for modest market corrections in the coming year. Because of this, IAIA's endowment draw is conservatively projected to be even with FY19, at \$160,000.

Museum admissions are budgeted to increase by 5% in FY20, due to robust performance in FY19. At the time the operating budget was formulated, admissions were up by 14% from the year prior. With the visibility of the Museum only increasing, we expect this upward trend to continue. Museum contributions are projected to be down slightly in FY20, with FY19 contributions performing poorly against projections. The revenue budgeted for Museum memberships continues to be flat, which reflects the performance in this area during recent years.

Although there are several sources that drive miscellaneous income, it consistently demonstrates a high degree of predictability. It will again be projected to remain flat for FY20 and we are confident that the number will again be achieved.

Expenses

Non-compensation Expenses:

In most instances, non-compensation expenses have been held flat. There are some small exceptions that include items such as property/liability insurance, utilities, and food service, as well as additional costs associated with the Creative Writing MFA program . Increases in recent years to the fitness center, library acquisitions, and commencement budgets will all remain in place.

Compensation Expenses:

The FY20 budget calls for a 1.9% cost of living adjustment, to mirror what was done in FY19. Per B.O.T. direction, the cost of living adjustment is to match the cost of living adjustment given to federal employees. At the time of budget preparation, this component of the federal budget was not yet finalized for the upcoming year. However, 1.9% is the increase that was recommended by the Office of Personnel Management, for federal employees in FY20. The IAIA cost of living adjustment would apply to all full-time, regular staff and will also impact the faculty rank and step schedule in FY21 (the schedule is adjusted one year in arrears for any COLA that is approved). For FY20, all faculty salaries have been adjusted according to the rank and step schedule. IAIA's faculty rank and step schedule continues to ensure that the salaries of our faculty are at a competitive level, both within the local community, as well as compared to their peers at other tribal colleges.

Health Insurance Expense:

A 10% increase in health insurance costs has been built into the FY20 budget, which continues to have a profound impact on the overall budget. While IAIA remains successful in managing the college's self-insured model, some significant costs were again absorbed in FY19 and this trend is predicted to continue. At the college's last insurance review, the data showed that the vast majority of employees covered by the plan are remain healthier and are incurring fewer medical and pharmaceutical costs, than cohorts in past years. However, the college has a handful of very serious cases of chronic illnesses that are tremendously expensive. The prognosis for most of these cases does not show promise of resolution in the short term, so the college must assume that these catastrophic cases will be ongoing, and their costs planned for (both direct costs and increased re-insurance renewal rates).

Other Notes:

The FY20 budget will once again allocate a contribution of \$250,000 to the college's contingency reserve account. Achieving this number will bring the college's total reserves over \$3M (or roughly one-third of IAIA's total projected appropriation).

Funding for strategic priorities in FY20 is set for just over \$300,000. The strategic priorities process continues to prove very successful. Many worthwhile projects have been reviewed, approved, and completed because of this comprehensive initiative. We believe the process embodies the ideals of a transparent, inclusive, and strategic budgeting model. As a reminder, the strategic priority process works as follows:

1. Cabinet members have departmental budgets distributed to them for all areas that they oversee.
2. Budgets are reviewed together, by cabinet members and the budget directors that report to them.
3. From these meetings, cabinet members are asked to formulate and submit additional funding requests for up to 3 strategic priorities that fall outside the scope of their original budget.
4. The strategic funding requests are then reviewed by a budget review panel, made up entirely of non-cabinet members, representing a cross-section of departments at the college.
5. The budget review panel then develops a ranking of the proposals and makes recommendations to the CFO and the President, regarding the funding of the various strategic priorities.

IAIA FY 2020 Budget		
	FY 19	FY 20
	BUDGET (proposed)	BUDGET (proposed)
IAIA 2020 Revenues	FY 19 Projected Revenue	FY 20 Projected Revenue
Federal Appropriation	9,960,000	10,210,000
Tuition & Fees	1,237,194	1,189,054
- Dual Credit Reimb. - State of NM		110,000
Less: - Expected Uncollectible Student Accounts	(124,422)	(130,643)
Tuition & Fees MFA Program	605,233	636,000
Distance Learning/Academic Technology Tuition and Fees	129,568	133,455
Student Fitness Center	14,500	15,000
Auxiliary - Board (student meal plan)	513,686	539,371
Aux-Dormitory	542,740	569,876
Aux-Casitas	185,709	191,280
Conference Services	125,000	130,000
Museum Store	237,035	237,035
Campus Bookstore	157,797	157,797
Unrestricted fundraising (operational)	180,342	180,000
Institutional Scholarship fundraising (Merit & CIB)	290,000	325,000
- Institutional fin. aid awarded (Merit & CIB)	(400,000)	(400,000)
Endowment Draw	160,000	160,000
Museum - General Admissions	93,189	97,848
Museum - Contributions	6,500	5,000
Museum - Memberships	42,000	42,000
Miscellaneous Income	75,000	75,000
Projected Unrestricted Revenue	14,031,071	14,473,073
IAIA 2020 Expenditures	FY 19 Projected Expenditures, Including COLA amounts	FY 20 Projected Expenditures, Including COLA amounts
Board of Trustees	83,119	76,028
President's Office (Includes Office of Sponsored Pgms)	639,349	661,545
-Strategic Partnerships and Special Events	80,000	80,000
Institutional Advancement	392,352	400,230
Marketing and Communications	188,751	202,034
Institutional Research	298,608	315,523
F & A (Finance and HR)	726,052	730,782
-Unemployment Insurance	25,000	20,000
Student Life	339,917	341,515
ARE Operations	349,202	317,371
Learning Support Center/SSC/ADA Svcs.	768,523	824,508
Counseling	113,806	132,731
Museum Operations	1,022,523	1,027,273
Academic Division	2,875,077	2,929,350
Library & Archives	431,026	438,117
Distance Learning/Academic Technology	257,332	272,358
Commencement	21,500	23,400
Student Life - Housing	1,058,747	1,099,489
Facilities Management	1,487,475	1,502,157
Conference Services	108,566	110,559
Information Technology	463,738	478,662
MFA Program	624,362	706,360
Summer Bridge Program	81,965	85,033
IAIA Advocacy	75,000	25,000
Student Fitness Center	98,597	83,074
Museum Gift Shop (estimated costs before notional rent)	319,117	321,961
Campus Bookstore (estimated costs)	176,723	178,553
Interest on Debt - Residence Ctr NMFA Loan (3.4%) + fees	253,468	244,731
Unrestricted Expenditures	13,359,894	13,628,343
Loan Principal Payments		
Residence Center NMFA Loan	221,177	229,936
Funding for strategic priorities	200,000	364,794
Reserve addition	250,000	250,000
Total Principal Payments/Strategic Priorities/Surplus allowance	671,177	844,730
Total Expenditures & Loan Principal	\$ 14,031,071	\$ 14,473,073

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2019 - 10

August 15, 2019

Whereas, the Institute of American Indian Arts anticipates our Federal Appropriation in FY20 to be \$10,210,000; and

Whereas, the Institute of American Indian Arts anticipates other revenues, such as tuition and fees, room and board, auxiliary revenue and fundraising, of \$4,263,073; and

Whereas, the Institute of American Indian Arts anticipates operational expenditures, debt service, and contingency reserve addition to be \$14,473,073; and

Now Therefore Be It Resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the balanced FY 2020 Operating Budget in the amount of \$14,473,073 in total revenue and expenditures.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ No X

**Quarterly Report to the Board of Trustees
Institute of American Indian Arts
August 2019**

**Presented by Lawrence Mirabal, CFO
Aimee Balthazar, Controller**

**FINANCIAL STATEMENTS
As of June, 30**

BUDGET TO ACTUAL - SUMMARIZED
IAIA & AUXILIARY
For the Nine Month Period Ending June 30, 2019

	TOTAL BUDGET	TOTAL ACTUAL EXPENDITURES	TOTAL BUDGET REMAINING	% REMAINING
EXPENDITURES BY CATEGORY				
COST OF SALES	\$ 207,980	\$ 197,273	\$ 10,707	5%
SALARIES & FRINGE BENEFITS	8,505,629	6,062,152	2,443,477	29%
OPERATING EXPENSES	1,093,265	715,652	377,613	35%
FOOD & CATERING	778,957	511,262	267,695	34%
PROFESSIONAL SERVICES	773,086	483,248	289,838	37%
SCHOLARSHIPS & FELLOWSHIPS	6,850	3,100	3,750	55%
M&R, UTILITIES & OTHER	1,423,819	1,084,720	339,099	24%
TRAVEL	281,357	188,353	93,004	33%
TRAINING	66,984	36,713	30,271	45%
VEHICLES	64,250	35,751	28,499	44%
NON-BUDGETED AUX. REVENUES	0	-840	840	
TOTAL EXPENDITURES	\$ 13,202,177	\$ 9,317,384	\$ 3,884,793	29%

EXPENDITURES BY DEPARTMENTS

BOARD OF TRUSTEES	\$ 83,119	\$ 53,897	\$ 29,222	35%
OFFICE OF THE PRESIDENT	913,100	634,694	278,406	30%
INSTITUTIONAL RESEARCH	298,608	190,805	107,803	36%
INSTITUTIONAL ADVANCEMENT	392,352	255,028	137,324	35%
FINANCIAL SERVICES	726,052	522,737	203,316	28%
INFORMATION TECHNOLOGY	463,738	324,700	139,038	30%
CENTER FOR STUDENT LIFE	475,222	367,702	107,520	23%
ADMISSIONS & RECRUITMENT	349,202	263,181	86,022	25%
FACILITIES MANAGEMENT	1,487,475	1,192,636	294,839	20%
MUSEUM	1,022,523	724,792	297,731	29%
ACADEMIC DIVISION	3,307,971	2,311,564	996,407	30%
STUDENT SUCCESS CENTER	768,523	542,998	225,525	29%
LIBRARY	431,026	263,579	167,447	39%
MFA CREATIVE WRITING PROGRAM	624,362	426,192	198,170	32%
MUSEUM SHOP	314,867	235,299	79,568	25%
CAMPUS BOOKSTORE	176,723	163,773	12,950	7%
STUDENT HOUSING	1,058,747	659,709	399,037	38%
CONFERENCE SERVICES	108,566	94,339	14,227	13%
STRATEGIC PRIORITIES PROJECTS	200,000	90,581	109,419	55%
NON-BUDGETED AUX. INITIATIVES (Net)	0	-822	822	
TOTAL EXPENDITURES BY DEPARTMENTS	\$ 13,202,177	\$ 9,317,384	\$ 3,884,793	29%

EXPENSES NOT ALLOCATED TO DEPARTMENTS

Unemployment Insurance	\$ 25,000
IAIA Advocacy Fund	75,000
Interest on Debt - Residence Ctr NMFA Loan (3.4%) + fees	253,468
Residence Center NMFA Loan	221,177
Reserve Addition	254,250
Set Aside for Strategic Priorities Projects	
	\$ 14,031,071

STATEMENT OF REVENUES - COMPARATIVE
IAIA & AUXILIARY
Third Quarter Comparison - FY19 & FY18

	FY19			FY18	Variance Between FY19 & FY18 YTD Actual Positive/(Negative)
	Projected Annual Revenues	Actual 9 Months To 6/30/2019	% of Projected Achieved YTD	Actual 9 Months Ending 6/30/2018	
REVENUES					
Federal Appropriation	\$ 9,960,000	\$ 7,377,000	74.1%	\$ 7,377,000	\$ -
<i>Forward funding received prior year</i>		<i>7,377,000</i>		<i>7,377,000</i>	
Tuition & fees	\$ 1,237,194	\$ 1,359,746	109.9%	\$ 1,324,165	\$ 35,581
Distance Learning/Academic Tech.	129,568	109,688	84.7%	120,266	(10,578)
MFA Creative Writing Program	605,233	238,580	39.4%	252,870	(14,290)
Student Fitness Center	14,500	9,628	66.4%	9,144	484
Residence Hall	542,740	492,237	90.7%	492,833	(596)
Family Housing Rentals	185,709	192,957	103.9%	209,253	(16,296)
Meal Plan	513,686	574,892	111.9%	575,386	(493)
Conference Services	125,000	189,643	151.7%	151,380	38,263
Museum Admissions	93,189	96,183	103.2%	97,584	(1,401)
Museum Shop Sales	237,035	139,373	58.8%	195,765	(56,392)
Campus bookstore sales	157,797	144,100	91.3%	144,552	(452)
Museum memberships	42,000	30,599	72.9%	39,099	(8,500)
Museum Contributions (temp restricted)	6,500	437	6.7%	6,447	(6,010)
General Contributions (unrestricted)	180,342	49,612	27.5%	68,370	(18,758)
Scholarship, Education Donations	290,000	524,331	180.8%	661,953	(137,622)
Trust Endowment Draw	160,000	174,530	0.0%	172,862	1,668
Miscellaneous Income/Indirect Revenue	75,000	67,164	89.6%	84,788	(17,623)
REVENUES EXCLUDING FEDERAL APPROPRIATION	\$ 4,595,493	\$ 4,393,700	95.6%	\$ 4,606,716	\$ (213,015)
Estimated reduction for:					
Uncollectible Student Accounts	(124,422)				
Excess Institutional Scholarships	(400,000)				
Museum Gift Shop	(314,867)				
Campus Bookstore	(176,723)				
TOTAL REVENUES	\$ 13,539,481	\$ 11,770,700	86.9%	\$ 11,983,716	\$ (213,015)

SCHEDULE OF REVENUES AND EXPENDITURES
IAIA & AUXILIARY
Third Quarter Comparison - FY19 & FY18

	FY19 Unaudited 9 Months Ending June 30, 2019	FY18 Audited 9 Months Ending June 30, 2018	Variance Favorable or (Unfavorable)
REVENUES			
Federal Appropriation	\$ 7,377,000	\$ 7,377,000	\$ -
Tuition & Fees	\$ 1,717,642	\$ 1,706,445	11,197
Residence Hall/Family Housing	685,194	702,086	(16,893)
Meal Plan	574,892	575,386	(493)
Museum Shop	235,556	293,349	(57,793)
Campus Bookstore Sales	144,100	144,552	(452)
Conference Services	189,643	151,380	38,263
Unrestricted Contributions	80,211	107,469	(27,258)
Temporarily Restricted Contributions	524,768	668,399	(143,631)
Trust Endowment Draw	174,530	172,862	1,668
Miscellaneous Income	67,164	84,788	(17,623)
TOTAL REVENUES	\$ 11,770,700	\$ 11,983,716	\$ (213,015)
EXPENDITURES			
Cost of Sales	\$ 197,273	\$ 222,108	\$ 24,835
Salaries & Fringe Benefits	6,062,152	5,954,959	(107,193)
Operating Expenses	715,652	660,638	(55,013)
Food & Catering	511,262	627,435	116,173
Professional Services	483,248	581,308	98,060
Scholarships & Fellowships	3,100	-	(3,100)
M&R, Utilities & Other	1,084,720	1,096,169	11,449
Travel	188,353	199,180	10,827
Training	36,713	29,464	(7,249)
Vehicles	35,751	36,267	\$ 516
Total Costs General & Administrative	\$ 9,318,224	\$ 9,407,529	\$ 89,305
NON-BUDGETED AUX. INITIATIVES (Revenue)	(840)	(140)	700
TOTAL EXPENDITURES	\$ 9,317,384	\$ 9,407,389	\$ 90,005
NET INCOME/(LOSS)	\$ 2,453,317	\$ 2,576,327	\$ (123,010)

SCHEDULE OF REVENUE AND EXPENDITURES
INSTITUTIONAL ADVANCEMENT
Third Quarter Comparison - FY19 & FY18

	FY19 Unaudited 9 Months Ending June 30, 2019	FY18 Audited 9 Months Ending June 30, 2018	Favorable or (Unfavorable) Change
REVENUES			
Donations:			
Endowed Scholarship Donations	\$ 406,875	\$ 17,802	\$ 389,073
Permanent/Chair Endowment Donations	3,142	4,747	(1,606)
General Donations	49,612	68,370	(18,758)
Scholarship Donations	524,331	661,953	(137,622)
Miscellaneous Revenue	-	-	-
TOTAL REVENUES	\$ 983,960	\$ 752,872	\$ 231,088
EXPENDITURES			
Personnel			
Salaries - staff	\$ 177,995	\$ 162,332	\$ (15,663)
Student Workers - temporary, non-WorkStudy	2,668	2,096	(572)
Social security	13,455	12,318	(1,137)
Retirement savings benefit	8,849	7,483	(1,366)
Insurance benefit	25,349	16,276	(9,074)
Nontaxable Fringe Benefits (Fitness)	150	450	300
Activities - students	-	27	27
Total Personnel Expenditures	\$ 228,466	\$ 200,982	\$ (27,484)
Operating Expenditures			
Advertising - promotional	\$ 200	\$ 3,814	3,614
Bank charges	-	60	60
Contributions, gifts & awards	328	878	550
Dues & Memberships	28	720	692
Exhibit costs	-	860	860
Food & catering	984	861	(123)
Meeting costs	5,217	2,219	(2,998)
Office supplies	1,455	2,079	624
Personnel search - advertising	213	110	(103)
Postage, freight & delivery	434	628	195
Printing	3,960	100	(3,860)
Receptions & shows	74	638	564
Solicitation & Cultivation	1,094	263	(831)
Stipends & honoraria	(200)	-	200
Subscriptions & Publications	-	465	465
Computer equip & software under \$5,000	-	4,925	4,925
Equipment & Furniture under \$5,000	200	-	(200)
Maintenance - equipment & software	5,708	14,582	8,874
Consultants/Professional Services	1,825	8,269	6,444
Legal	-	2,760	2,760
Training - fees & materials	2	49	47
Travel	4,196	2,738	(1,459)
Utilities - telephone	846	709	(137)
Total Operating Expenditures	\$ 26,562	\$ 47,727	\$ 21,165
TOTAL EXPENDITURES	\$ 255,028	\$ 248,709	\$ (6,319)
NET INCOME/(LOSS)	\$ 728,932	\$ 504,163	\$ 224,769

SCHEDULE OF REVENUE AND EXPENDITURES
MUSEUM SHOP
Third Quarter Comparison - FY19 & FY18

	FY19 Unaudited 9 Months Ended June 30, 2019	FY18 Audited 9 Months Ended June 30, 2018	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 139,184	\$ 196,801	\$ (57,617)
Shipping & Packing	838	601	237
Refunds	(650)	(1,637)	987
	<u>\$ 139,373</u>	<u>\$ 195,765</u>	<u>\$ (56,393)</u>
Cost of Goods Sold			
Cost of Sales	\$ 83,139	\$ 116,419	\$ 33,280
Gross Profit on Sales	\$ 56,234	\$ 79,346	\$ (23,112)
GP %	40.35%	40.53%	-0.18%
OTHER INCOME			
Admissions	\$ 96,183	\$ 97,584	\$ (1,401)
INCOME BEFORE OPERATIONAL EXPENSES	\$ 152,417	\$ 176,930	\$ (24,513)
EXPENDITURES			
Personnel			
Salaries	\$ 99,133	\$ 103,733	\$ 4,600
Payroll Taxes	7,475	7,783	307
Savings Plan	4,100	2,608	(1,492)
Insurance	17,301	18,091	790
Total Personnel Expenditures	<u>\$ 128,008</u>	<u>\$ 132,214</u>	<u>\$ 4,206</u>
Personnel costs as % of sales + admissions	54.34%	45.07%	-9.27%
Operating Expenditures			
Advertising - promotional	\$ 1,711	\$ 2,526	\$ 815
Bank charges	6,821	7,602	782
Cash (over)/short	58	24	(35)
Contributions, gifts & awards	30	-	(30)
Dues & Memberships	418	87	(331)
Exhibit costs	217	713	496
Food & catering	369	456	87
Licenses & permits	195	1,447	1,252
Meeting Costs	139	1,329	1,191
Office supplies	3,991	5,006	1,015
Personnel search - advertising	81	130	49
Postage, freight & delivery	2,208	847	(1,360)
Printing	-	36	36
Receptions & shows	155	448	293
Stipends & honoraria	-	260	260
Subscriptions & Publications	-	45	45
Visiting artists/lecturers - fees/honoraria	350	700	350
Equipment & Furniture under \$5,000	1,849	742	(1,107)
Leasing - equipment	1,138	1,466	329
Maintenance - equipment & software	1,690	497	(1,193)
Maintenance - facilities	675	-	(675)
Consultants/Professional Services	500	270	(230)
Travel - transportation	1,181	-	(1,181)
Utilities - telephone	375	-	(375)
Total Operating Expenditures	<u>\$ 24,152</u>	<u>\$ 24,632</u>	<u>\$ 480</u>
TOTAL EXPENDITURES	\$ 152,160	\$ 156,846	\$ 4,686
INCOME/(LOSS) Before Notional Rent	\$ 257	\$ 20,084	\$ (19,827)
Notional Rent	<u>33,600</u>	<u>33,600</u>	<u>-</u>
NET INCOME/(LOSS)	\$ (33,343)	\$ (13,516)	\$ (19,827)

SCHEDULE OF REVENUE AND EXPENDITURES
CAMPUS BOOKSTORE
Third Quarter Comparison - FY19 & FY18

	FY19 Unaudited 9 Months Ended June 30, 2019	FY18 Audited 9 Months Ended June 30, 2018	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 144,418	\$ 145,104	\$ (686)
Sales Returns & Refunds	(318)	(552)	234
	<u>\$ 144,100</u>	<u>\$ 144,552</u>	<u>\$ (452)</u>
Cost of Goods Sold			
Cost of Sales Includ. Text Books	\$ 114,134	\$ 105,689	\$ (8,445)
Gross Profit on Sales	\$ 29,966	\$ 38,863	\$ (8,897)
GP %	21%	27%	-6%
INCOME BEFORE OPERATIONAL EXPENSES	\$ 29,966	\$ 38,863	\$ (8,897)
EXPENDITURES			
Personnel			
Salaries - staff	\$ 29,527	\$ 30,065	\$ 538
Student Workers - non-WorkStudy	5,780	7,734	
Social security	2,203	2,247	44
Retirement savings benefit	1,181	1,696	515
Insurance benefit	6,730	6,205	(524)
Total Personnel Expenditures	<u>\$ 45,421</u>	<u>\$ 47,947</u>	<u>\$ 572</u>
Personnel costs as % of sales	20.49%	20.80%	-0.31%
Operating Expenditures			
Advertising - promotional	\$ -	\$ (20)	\$ (20)
Bank charges	3,256	2,589	(666)
Cash (over)/short	(108)	(30)	78
Contributions, gifts & awards	-	50	50
Dues & Memberships	-	52	52
Exhibit costs	-	20	20
Food & catering	113	25	(88)
Meeting costs	124	18	(106)
Office supplies	179	600	421
Postage, freight & delivery	435	130	(305)
Computer equip & software under \$5	330	-	(330)
Equipment & Furniture under \$5,000	(956)	283	1,239
Maintenance - equipment & software	845	249	(597)
Consultants/Professional Services	-	117	117
Total Operating Expenditures	<u>\$ 4,218</u>	<u>\$ 4,082</u>	<u>\$ (136)</u>
TOTAL EXPENDITURES	\$ 49,638	\$ 52,028	\$ 436
NET INCOME/(LOSS)	\$ (19,672)	\$ (13,166)	\$ (6,507)

SCHEDULE OF REVENUE AND EXPENDITURES
CONFERENCE SERVICES
Third Quarter Comparison - FY19 & FY18

	FY19 Unaudited 9 Months Ended June 30, 2019	FY18 Audited 9 Months Ended June 30, 2018	Favorable or (Unfavorable) Change
REVENUE			
Facilities Rentals	\$ 189,643	\$ 143,107	\$ 46,536
Catering Revenue	-	8,273	\$ (8,273)
INCOME BEFORE OPERATIONAL EXPENSE	\$ 189,643	\$ 151,380	\$ 38,263
EXPENDITURES			
Personnel			
Salaries	\$ 41,434	\$ 40,767	\$ (667)
Payroll Taxes	2,700	2,651	(49)
Savings Plan	2,486	2,440	(46)
Insurance	6,906	6,275	(630)
	\$ 53,526	\$ 52,132	\$ (1,393)
Personnel costs as % of Revenue	28%	34%	6%
Operating Expenditures			
Bank charges	\$ 63	\$ 38	\$ (25)
Dues & Memberships	28	52	24
Food & catering	35,483	10,118	(25,365)
Office supplies	1,017	68	(949)
Printing	-	177	177
Equipment & Furniture under \$5,000	597	-	(597)
Janitorial services & supplies	3,182	-	(3,182)
Travel - transportation	-	1,446	1,446
Utilities - telephone	442	-	(442)
TOTAL EXPENDITURES	\$ 94,339	\$ 64,031	\$ (30,308)
NET INCOME/(LOSS)	\$ 95,304	\$ 87,349	\$ 7,955

PERMANENT ENDOWMENTS
Nine Months Ending June 30, 2019

	Program Enhancement		Quasi		Scholarship Endowments		General & Faculty Endowments	
1st Quarter Fiscal Year 2019								
Equities Gain / (Loss)	\$	(243,445) -9.98%	\$	(26,480) -9.98%	\$	(106,268) -9.96%	\$	(128,237) -9.80%
Dividend & Interest		20,609 0.84%		2,033 0.77%		9,002 0.84%		10,861 0.83%
Fees		(2,515) -0.10%		(273) -0.10%		(1,099) -0.10%		(1,327) -0.10%
Total 1st Quarter	\$	(225,350) -9.24%	\$	(24,721) -9.32%	\$	(98,365) -9.22%	\$	(118,703) -9.07%
Average Monthly Account Balance	\$	2,440,018	\$	265,218	\$	1,066,733	\$	1,308,357
2nd Quarter Fiscal Year 2019								
Equities Gain / (Loss)	\$	214,751 8.40%	\$	23,346 8.40%	\$	115,230 7.84%	\$	113,484 8.40%
Dividend & Interest		9,513 0.37%		949 0.34%		5,461 0.37%		5,038 0.37%
Fees		(2,481) -0.10%		(270) -0.10%		(1,294) -0.09%		(1,312) -0.10%
Total 2nd Quarter	\$	221,782 8.68%	\$	24,026 8.65%	\$	119,397 8.12%	\$	117,210 8.68%
Average Monthly Account Balance	\$	2,555,524	\$	277,779	\$	1,470,667	\$	1,327,162
3rd Quarter Fiscal Year 2019								
Equities Gain / (Loss)	\$	141,788 5.62%	\$	15,408 5.57%	\$	73,319 4.90%	\$	74,893 5.70%
Dividend & Interest		19,818 0.79%		2,094 0.76%		11,935 0.80%		10,496 0.80%
Fees		(2,470) -0.10%		(271) -0.10%		(1,368) -0.09%		(1,306) -0.10%
Total 3rd Quarter	\$	159,137 6.31%	\$	17,231 6.23%	\$	83,886 5.61%	\$	84,082 6.40%
Average Monthly Account Balance	\$	2,522,965	\$	276,443	\$	1,496,326	\$	1,314,553
ASSET GRAND TOTAL	\$	5,813,254						

To: Dr. Robert Martin
From: Danyelle Means
Date: July 23, 2019
Subj: Office of Institutional Advancement Report / 3rd Quarter Report
(April 1 - July 31, 2019)

Mission Objective 1: Improve Student Success

1.A. Increase Resources for students

1.1. Project: Grow Scholarship Funds

- Gross Income – Oct 1, 2018 – July 23, 2019 - \$1,188,521.08
- 3rd Quarter Gross Income – April 1, 2019 – July 23, 2019 - \$539,387.75

- 2019 Scholarship Dinner & Auction
 - August 14, 2019 – La Fonda on The Plaza
 - Committee in Place – Keri Ataumbi, (Kiowa) '96 Chair, Lorraine Gala Lewis (Laguna/Taos/Hopi) '83 Co-Chair
 - Art Auction Co-Chairs – Lorraine Gala Lewis, Karen Freeman (community volunteer)
 - Silent Auction will include student art pieces and Alumni artists donating their work.
 - Live Auction items include a collaboration between Keri Ataumbi and Autumn Borts-Medlock (cuff bracelet and bolo, 3 versions to be auctioned off), Dinner with Tommy Orange, Dinner with Deb Haaland at the Cosmos Club in DC, Feast Day Celebration at the home of Patricia Michaels (Taos Pueblo), signed collection of books by Joy Harjo (who will be in attendance)

- Table Sponsorships
 - Sponsorship Tables total \$133,750
 - 4 General Admission Tables for a total of \$7,400

1.D. Promote involvement of all IAIA stakeholders in student success

1.1. Project: IAIA Foundation Board

- The Foundation Board, comprised of twenty-one (21) community members 7 of whom are Native American and of these, 5 are IAIA Alumni. There are three active committees: Development, Finance and Nominating / Governance.

- Development Committee working on the raising of and associated celebration for the Mowatt totem pole donation possibly to be completed in the fall (Late October / Early November). This would be a campus wide celebration and act as the first President's Circle event.

- Nominating Committee will be transitioning members off and on to the Foundation Board. New Board Member orientation materials will be revised as well.

Mission Objective 2: Strengthen Academic Programs

2.C. Improve student skills in business and marketing

2.1. Project: IAIA, AICF, Pendleton Blanket Design Workshop

- The Office of Institutional Advancement working with the Director of Internships & Career Services, the American Indian College Fund and Pendleton to host a workshop for students to help translate their artistic practice into designs for market ready uses. Student artwork will be chosen by a committee for production of a blanket that will be marketed by Pendleton in association with the American Indian College Fund.

Mission Objective 4: Advance Contemporary Arts and Culture

4.B. Consider Developing a Native Research Center

4.1. Project: Mellon Foundation / Kauffman and Associates Feasibility Study

- Working with Dr. Lara Evans and the Kauffman team to develop strategies and outline specific needs for developing a Native American Arts Research Center at IAIA. The OIA report to Kauffman included an assessment of monies needed to fund campus reorganization, retrofitting of current facilities, and staffing of the research center. Potential for capital campaign and sustainability funding will be the priority for Fall 2019.

4.E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe Community

4.1. Project: Tribal Participation in the 2019 Scholarship Dinner and Auction

- Yocha DeHe Wintun Nation – California –\$15,000. Presenting Sponsor
- Cow Creek Bank of Umpqua Tribe – Oregon -\$10,000 Presenting Sponsor
- Laguna Pueblo –New Mexico—secured a Live Auction Item “Dinner with Deb Haaland”

4.2 Project: American Indian Higher Education Consortium Meetings

- The AIHEC meetings were hosted by IAIA from June 23-26, 2019. Tribal college presidents as well as American Indian College Fund representatives were in attendance. The workshops included presentations from the Bureau of Indian Education as well as Strategic Planning. Interaction with Tribal Colleges and Universities is a major part of understanding resource allocation and access to college advancement.

Mission Objective 5: Build Institutional Capacity for Growth

5.A. Ensure long-term sustainability and financial security

5.1. Project: Scholarship Endowment Initiative

- Pending implementation awaiting incoming Advancement leadership

5.E. Increase staff and faculty as the institution grows

5.1. Project: Margaret A Cargill Philanthropy

- Working with Dr. Robert Martin to assess the need for institutional capacity building at IAIA. A prioritized list of needs has been developed and presented to MACP. The prioritized list included the Office of Institutional Advancement as a second level priority after Information Technology. The rationale included:
 - Increasing the outreach of the Institutional Advancement department throughout the country is central to the sustainability and growth of IAIA. In 2018, IAIA commissioned a fundraising plan with Dini Spheris to develop a strategy for raising the awareness of IAIA with potential donors. The plan laid the groundwork for amplified major donor cultivation at IAIA including the following priorities:
 1. With the addition of a full-time position of Special Events / Marketing Manager to lead/direct all key events including the annual Scholarship Dinner and Auction within the Office of Institutional Advancement, the Director's attention would focus on major and corporate donors. The Events/Marketing position would work closely with the Alumni Relations Manager and the Director of Admissions/Recruitment on events outside of the IAIA community to increase enrollment, engagement of Alumni, and overall awareness of IAIA in tribal communities. The total salary plus fringe benefits for two years is \$120,000.
 2. In order to leverage opportunities with the President as well as key faculty members to meet with targeted audiences in priority markets, an increase in funding for travel is necessary. Funding also would be required for hosting gatherings nationwide for high profile donors, foundations, and corporate partners which would enhance our success. Travel and event hosting for two years is \$30,000.

To: Dr. Robert Martin, IAIA President
From: Patsy Phillips, Director IAIA Museum of Contemporary Native Arts (MoCNA)
Date: July 22, 2019
Subj: Quarterly Board Report (May 20, 2019 to August 19, 2019)
Staff listed: Manuela Well-Off-Man, Chief Curator; Tatiana Lomahaftewa-Singer, Curator of Collections; Andrea Hanley, Program and Membership Manager; Mattie Reynolds, Preparator and Exhibition Coordinator; Eric Wimmer, Collections Registrar; Sallie Wesaw-Sloan, Graphic Designer; Thomas Atencio, Security Manager.

Institutional Priorities Plan 2022

I. Improve Student Success

A. Increase resources for students

Phillips and Bill Sayer are co-chairs of the Safety ad hoc committee. The committee has met several times and have identified ways to contribute to the safety of students on campus.

Lomahaftewa-Singer and Jason Ordaz made available the new museum web pages to the public on the week of June 10. Over the coming months new content will be addressed.

C. Develop student leadership skills

Lomahaftewa-Singer is demonstrating and teaching the IAIA Museum Club how to organize the annual IAIA Student & Recent Graduate Art Market. Close to 30 artists will be participating in this year's market held in front of the museum during Indian Market weekend on August 17-18. In addition, two of the artists, Russel Frye (Tesuque Pueblo) and Golga Oscar (Inupiak) will provide music and performance for the annual membership breakfast held on Saturday, August 17.

III. Build College Community

A. Promote community environmental engagement

Well-Off-Man gave a tour of the exhibitions *Visual Voices: Contemporary Chickasaw Art* and *Reconciliation* to museum staff, volunteers, docents and special visitors.

B. Promote health, wellness, and safety for all members of the campus community

With funds from critical unfunded, the public bathroom sinks, faucets and countertops were replaced. The front portal ceiling was painted, the director's third floor kitchenette received a new faucet and disposal, counter top and cabinet door. Flowers and plants were planted in Art Park. Atencio replaced the water heater in the Art Park Concession Stand, and repaired pot holes in the loading dock area with asphalt where needed.

IV. Advance Contemporary Native Arts and Culture

B. Consider developing a Native Research Center

Phillips, Well-Off-Man, Hanley, and Lomahaftewa-Singer attended meetings with the Mellon Foundation funded consultant KAI and reviewed and provided input on drafts of the RCCNA plans. They continue to collaborate with IAIA on the Andrew Mellon Foundation grant and make suggestions for the tentative integration of the Research Center into the institute's organization chart.

C. Advance scholarship and dialogue on indigenous arts and culture

Phillips is managing along with representatives of the National Museum of the American Indian events for the September 20, 2019, *A Promise Kept The Inspiring Life and Works of Suzan Shown Harjo*. Phillips submitted an article that was published in the summer 2019 edition of *El Palacio* about Harjo's contributions to the field titled "The Grace of Water and the Focus of Rock." Phillips submitted an article about Harjo's personal story to the National Museum of the American Indian's American Indian magazine for publication in late summer. Phillips and Lomahaftewa-Singer are currently working on *The Family Harjo Collection* publication that will be published later this year. Phillips is also writing Harjo's personal story for the September 20 symposium.

Phillips co-presented with Dr. Nancy Marie Mithlo, a lecture about Harry Fonseca at the Autry Museum in Los Angeles for their exhibition *Coyote Leaves the Rez: The Art of Harry Fonseca* on May 25. MoCNA hosted The Autry Museum's Board of Trustees, W. Richard West, director and senior staff dinner on June 7.

IAIA board of trustee members Beverly Morris and Andrea Sanders accompanied Patsy Phillips and Manuela Well-Off-Man on the Andy Warhol Foundation supported curatorial research trip to Nuuk, Greenland and Copenhagen, Denmark (Sanders did not travel to Denmark) to interview Inuit artists, curators and art historians, and to view artworks related to uranium mining and nuclear exposure. The research trip will help prepare MoCNA's 2021 exhibition *Exposure: Native Art and Political Ecology*.

Hire a museum educator. MoCNA's Program Manager + Membership Manager, Hanley accepted the position as Chief Curator at the Wheelwright Museum in Santa Fe and her last day was July 26, 2019. With this position departure, Phillips is changing the position to Museum Education. An important role in museums, the Museum Educator will also manage membership and special programs.

Well-Off-Man gave a tour of the *Art for a New Understanding* exhibition to twelve journalists from *The Nation Magazine*, NY.

MoCNA submitted the museum's comprehensive Self-Study as part of MoCNA's AAM accreditation process. The museum is currently following up on recommendations submitted by AAM's accreditation program officers based on the Self-Study results and preparing for the AAM representatives visit the second week of December 2019.

MoCNA's summer exhibitions *Visual Voices: Contemporary Chickasaw Art* (catalog); *Reconciliation*; *Sámi Intervention/Dáidda Gážada*, and *Experimental exPRESSion: Printmaking @IAIA, 1963-1980* successfully opened. Lomahaftewa-Singer and Ryan Flahive finalized copy, images, design, and layout for their exhibition *Experimental exPRESSions: Printmaking at IAIA, 1963-1980*. The exhibit includes over 50 prints, many from the recent donation of prints by Nina Tubis Wooderson, images of students from the archives, a 1970 IAIA recruitment video narrated by Vincent Price and quotes by the students and Tubis addressing their experimentation in the printmaking studio. The exhibition opened on July 26 and will be on exhibit through July 2021. Hanley curated a new exhibition entitled, *Sámi Intervention/Dáidda Gážada* in the South Gallery which will run May – February 2020. Loosely translated, dáidda gážada in the Sámi language, means, “to make questions with art as a medium.” Through video and installation, this exhibition creates a narrative of visual sovereignty and cultural and intellectual connections with Sámi artists Carola Grahn (Sámi/Sweden), Joar Nango (Sámi/Northern Norway), and Elle-Máijá Tailfeathers (Blackfoot, Kainai First Nation (Blood Reserve)/Sámi/Northern Norway) in collaboration with local Diné artist Autumn Chacon. Collections' staff and student workers helped the Reconciliation exhibit artists with their art installations and garden in May. In June, Wimmer matted and framed prints and prepared works for the print exhibition and photographed works for publication. By July, the collections staff de-installed Action/ Abstraction exhibit and installed the print exhibition.

Well-Off-Man organized and will give introductions for the *Visual Voices* gallery talks, featuring contemporary Chickasaw artists Brenda Kingery, Kristen Dorsey, and Dustin Mater during Indian Market weekend. She also will moderate the *Reconciliation* artist panel discussion with co-curator Dr. Estevan Rael-Gálvez.

The following items were accepted by the MoCNA Acquisitions Committee for the permanent collection at their meeting held on April 24, 2019:

Donation: Loren Lipson (paperwork pending)

- Melissa Malero-Moose, *Pinenut Dance*, 2016, mixed media on canvas

Donation: Terrol Dew Johnson (paperwork pending)

- Terrol Dew Johnson and Carlos Herrera, *Untitled Basket*, 2019, local willow

Donation: Ann Sierka (paperwork pending)

- Grey Cohoe, *Untitled*, 1963, watercolor on paper
- Grey Cohoe, *Untitled*, 1963, watercolor on paper
- Grey Cohoe, *Untitled*, 1963, watercolor on paper

Donation: Lou Finley (paperwork pending)

- Eddie Morrison, *Untitled*, no date, stone

IAIA BFA Student Show Purchases

- Robyn Tsinnajinnie (Navajo), *Finger Food*, acrylic on canvas
- Tess Atcitty (Navajo), *Self-Portrait*, monotype
- Chaz John (Winnebago Tribe of Nebraska), *Rez Dog Series* painting
- Rocelle Pablo (Navajo), *Jim Thorpe*, mixed media painting

The following loan requests are in process for consideration:

Loan Request: Heard Museum, Phoenix, loan dates: April- December 2020

- Charlene Maxx Stevens, *Last Supper*, installation work, cat#SE-94
Loan Request: Museum of Indian Arts and Culture, Santa Fe, loan dates: June 2020 – June 2021
- Joe Feddersen - High Voltage Tower, glass (new acquisition)
- Lilian Pitt - She Who Watches, glass (new acquisition)
- Rory Wakemup - Ghost Shirt, glass, cat# CHP-187
- Larry Ahvakana – Untitled, glass, cat# ESK-105
- Tony Jojola - Night Keeper, glass cat# IS-5
- Tony Jojola – Untitled , glass, cat# IS-7
- Carl Ponca – Untitled, glass, cat# OS-15

Collections Inventory: The collections physical inventory is still in progress. Painting bins, art racks, and jewelry have been inventoried. Approximately 30% of the collection has been inventoried to date.

D. Increase internship and apprenticeship opportunities

The Collections department hired the four following IAIA students for the summer to help with the collection's inventory and other department needs: Austin Big Crow (Lakota), Robyn Tsinnajinnie (Dine), Stephanie Stewart (Dine/Kiowa), and Dawna Walters (Dine). Through their hard work and commitment, 30% of the collections have been inventoried, over 50 works have accessioned, and over a hundred works have been pulled and put back for researchers to review. Wimmer provided the majority of the oversight of the students work and scheduling.

Well-Off-Man continues to serve on the IAIA's Artist in Residence (AiR) selection committee and actively recruits artists whose work would fill gaps in MoCNA's collection (supported by a grant from the Cargill Foundation, AiR artists' artworks are eligible for acquisition)

Reynolds worked with IAIA students and alumni Erika Knecht, Jazmin Novak, Austin Big Crow and Stephanie Stewart on exhibition de-installations and installations. Students learned how to safely handle artworks, pack and prepare them for shipping to the next museum venue.

E. Strengthen the connection between the College, its Museum, Tribes and the Santa Fe community

Invited by a New Mexico Foundation Trustee, Phillips is serving on the Search Committee to hire a new Director for the New Mexico Art Museum.

Phillips and Hanley met with the Director for the Lensic, Joel Alberts to discuss ways to collaborate on an upcoming Sami performer and the museum's current Sami exhibition.

Plans to be determined but we discussed co-hosting a reception at the museum the night before their Sami performance at the Lensic.

At the invitation of JoAnn Balzer, Phillips serves on the Lensic Performing Arts Center Community Council Committee. The goal of the committee is to dispel the notion that the performing arts are elite and to recruit new audiences. Several community leaders serve on this committee that is chaired by Balzer. The Committee met this period.

Well-Off-Man gave a KSFR radio interview as part of MoCNA's participation in Santa Fe's collaborative advertising initiative. She talked about Native designers in the museums current and upcoming exhibitions.

Phillips, Well-Off-Man and several store staff participated in a tour of the Museum of International Folk Art. MoIFA expressed interest in working with MoCNA on their Peruvian printmaking event this summer.

MoCNA collaborated with several area organizations on the *Reconciliation* exhibition, including Pueblo de Cochiti Housing Authority, Belen Public Schools and Art Smart, New Mexico Food and Seed Sovereignty Alliance, which is composed of six organizations: New Mexico Acequia Association, Honor Our Pueblo Existence, Traditional Native American Farmers Association, Tewa Women United, Agricultural Implementation Research and Education; and Flowering Tree Permaculture Institute.

MoCNA's preparator and exhibition coordinator Mattie Reynolds accepted the new position of Assistant Professor/Director of the IAIA Balzer Contemporary Edge Gallery. MoCNA hired IAIA alumnus August Walker (Sac and Fox Nation) as the new preparator and exhibition coordinator.

Well-Off-Man gave tours of the *Art for a New Understanding—Native Perspectives 1950 to Now* exhibition to the Santa Fe Art Study Group Docents, the IAIA admissions & recruitment team, and to University of Wisconsin-Eau Claire American Indian Studies professors Debra K.S. Barker (department director) and Prof. Connie Jacobs. Barker and Jacobs are conducting research on underrepresented Native American writers and were impressed by the Art for a New Understanding catalog.

Hanley attended ArtPlace America Foundation's summit in Jackson, Mississippi. She also attended the opening and gave a lecture about the exhibition she curated, *Akunnittinni: A Kinngait Family Portrait* at the Portland Art Museum.

V. Build institutional capacity for growth

A. Ensure long-term sustainability and financial security

Well-Off-Man submitted the *Indigenous Futurism Initiative* proposal as a next step in the Ford Foundation's *Creativity and Free Expression* grant process. If funded, the grant will support art shipping, exhibition design, art installations, publications, and artist and co-curator honoraria for four exhibitions over the next two years that address issues relevant to Indigenous and Hispano artists and their communities' future.

Funded by Art Bridges: Well-Off-Man moderated the *Action + Activation and Native Art for New Understanding* panel. Canadian First Nation artist Walter Scott (Mohawk), and IAIA artists and alumni Marie Watt (Seneca) and Yatika Starr Fields (Osage/Cherokee/Creek) talked about their interest in social practice art (also known as community-based art and artist driven community action). Hanley organized the program where over 80 people attended including panel goers, community members and artists a large dinner held in the museum art park. This program built on our awareness and appreciation of the richness and diversity of people, food and the deep indigenous agricultural history of New Mexico. The emphasis of the project was to explore Native American and Pueblo customs of the region, reclaim space and invite the community to learn about Pueblo food traditions and the significance of sharing food with the community. Pueblo dignitary, the Honorable Brian Vallo, Governor of Acoma Pueblo, talked to the significance of the food and feast in Pueblo culture. The Santa Fe community and exhibition artists interacted with both traditional and contemporary Native performances specifically local Mescalero Apache band Lindy Vision.

Funded by the Andy Warhol Foundation for the Visual Arts Hanley organized MoCNA Social Engagement Arts Residency with Da-Ka-Xeen Mehner (Tlingit/Alaska) and Marie Watt (Seneca Nation/Oregon) - who came to Santa Fe July 9 -18, 2019.

Andy Warhol Foundation funded the trip to Nuuk, Greenland and Copenhagen, Denmark to work with Inuit artists and scholars.

Following is a list of Indian Market Week activities:

Thursday, August 15 – Sunday, August 18 |

Painting and Driving: Steven Yazzie presented by Axle Contemporary
Allan Houser Art Park



Steven Yazzie, *Painting and Driving*, installation view, photo courtesy of the artist

In February 2019, artist Steven Yazzie (Navajo/Laguna Pueblo) led a group of artists in an IAIA Museum of Contemporary Arts' (MoCNA) painting workshop, using his custom-built ***Painting and Driving*** recumbent bicycle, which was part of the museum's *Art for New Understanding: Native Perspectives, 1950's to Now* exhibition. The project was based on Yazzie's *Drawing and Driving* performance, conceived during his 2006 artist residency at the Skowhegan School of Painting and Sculpture. The work touches on the notion of technology and the speed of a contemporary life.

Participants included IAIA art students and local artists invited by Santa Fe's mobile community artspace, Axle Contemporary. MoCNA's goal for this program was to engage and connect both students and the Santa Fe art community with the exhibition and Yazzie's art practice. Under Yazzie's direction, each artist drew or painted while driving the vehicle, adding a performative and community-based element to Yazzie's project. Artists included: **Steven J. Yazzie (Navajo/Laguna Pueblo)**, **Robyn Tsinnajinnie (Navajo)**, **Gregory Ballenger (Navajo)**, **Nicola Heindl**, **Timothy Nero**, **David Leigh**, **Susan York**, **Andrea Isabel Vargas**, **Rose Simpson (Santa Clara Pueblo)**, **Shakti Kroopkin**, **Rita Bard**, **Andrew Fearnside**, **Erika Wanenmacher**, **Jeff Benham**, **Jason Garcia (Santa Clara Pueblo)**, **Eliza Naranjo Morse (Santa Clara Pueblo)**, **Jerry Wellman**, and **Matthew Chase-Daniel**. Due to great success, Axle Contemporary and Yazzie invited more local artists to paint and drive for the project this summer. The collection of small drawings and paintings will be exhibited work in the Axle Contemporary mobile exhibition space from late July through Aug 18, 2019. The mobile exhibition space will be located at the IAIA Museum of Contemporary Native Arts Allan Houser Art Park from August 15 – 18.



Friday, August 16 |

Indigo Arrows Pop-Up Shop

1pm - 7pm | IAIA Museum Store

The IAIA Museum Store is hosting an exciting pop-up shop with Native owned home décor company **Indigo Arrows** (based in Manitoba, Canada). Indigo Arrows owner and designer Destiny Seymour (Anishinaabe) will be with us to kick off her newest line of home products which include quilts, pillows, and linen table accessories. Indigo Arrows products are produced in small batches with high quality materials. Seymour reimagines the pottery and bone tool patterns of her ancestors into modern home décor.

Photo courtesy of Indigo Arrows

Mikayla Patton Pop-Up Shop

1pm - 7pm | IAIA Museum Store



Mikayla Patton (Oglala Lakota), *Vintage bugle beads and raw hide*, photos courtesy of the artist

For one day only the IAIA Museum Store is hosting a pop-up shop with recent IAIA Alumna **Mikayla Patton (Oglala Lakota)**.

Patton attended IAIA from 2015-2019 and received a BFA in Studio Arts with a focus in printmaking.

Patton will feature prints on her own handmade paper as well as handmade jewelry that uses materials such as dentalium shell, new/vintage beads, leather, and laser cut acrylic. Come discover this incredibly talented emerging artist on the rise at the IAIA Museum Store!

Members Preview Summer/Fall Exhibitions 4-5p.m. | Allan Houser Art Park

MoCNA Opening Summer/Fall Exhibitions Reception
5-7pm | Allan Houser Art Park

The four new MoCNA exhibitions include:

Visual Voices: Contemporary Chickasaw Art + Experimental exPRESSion: Printmaking @IAIA, 1963-1980 + Reconciliation + Sámi Intervention/ Dáidda Gážada
Featuring DJ Celeste Worl (Tlingit)



Kristen Dorsey, *What Fuels Leadership?*, 2017
Series of 2 gorgets, silver, copper, black rhodium plate, solar panel, leather, plastic, LED lights, batteries, 18 in. cord, 3.5 in. x 6 in. x 1 in.

Saturday, August 17 |

Breakfast in the Park: MoCNA + NMAI + MIAC Members
7-9a.m. -- Allan Houser Art Park

Gallery Session: Tour with *Visual Voices* contemporary Chickasaw artists
9:00–10:00 am | Anne & Loren Kieve Gallery

Join us for a gallery tour of *Visual Voices: Contemporary Chickasaw Art*. Artists **Kristen Dorsey**, **Brenda Kingery**, and **Dustin Mater** will discuss their works in the gallery and share their insights on current themes and trends in contemporary Chickasaw art. *Visual Voices* showcases the diversity of expression in contemporary Chickasaw art across different media and multiple perspectives. The artworks analyze the complex relationship between contemporary Chickasaw life and rich tribal history and culture. With more than 65 artworks reflecting a wide variety of themes, techniques and methods, the exhibition finds balance in the artists' strong connection to tribal identity as well as his or her distinctly individual and cultural roots.

Tour of Sámi Intervention/Dáidda Gážada
10 – 10:30am: South Gallery

Join Andrea R. Hanley (Navajo), curator of Sámi Intervention/Dáidda Gázzada as she discusses this exhibition which creates a narrative of visual sovereignty, cultural and intellectual connections with contemporary Sámi, who are Indigenous peoples from parts of Norway, Sweden, and northern Finland

Painting and Driving: Axle Contemporary in Conversation with Steven Yazzie

10:30–11:30 am | Allan Houser Art Park

Matthew Chase-Daniel from Axle Contemporary mobile gallery will interview Steven Yazzie (Navajo) about his *Drawing and Driving* performances including his recent further development of this body of work: Steven Yazzie's customized a recumbent bicycle for his *Painting and Driving* project with local artists and IAIA art students.

Bison Star Naturals Pop-Up Shop

9am - 5pm | IAIA Museum Store



Images courtesy of Bison Star Naturals and Morgan Timms.

The IAIA Museum Store is hosting a pop-shop with **Bison Star Naturals**. Come meet the husband and wife team **Angelo and Jacqueline McHorse** who are the owners and founders of this inspirational body care company based in Taos, New Mexico. They are a Native owned (Taos Pueblo) and family operated company whose products are organic, natural, and from locally sourced ingredients.

Indigenous Princess Pop- Up Shop

9am - 5pm | IAIA Museum Store

The IAIA Museum Store is hosting a pop-up shop with **Indigenous Princess**, an Alaska Native owned family business. Come meet artist and designer **Shaaxsaani** (Tlingit), and explore the bold and artful fashions of Indigenous Princess. Skins, furs, fangs, and claws are all featured in these hand crafted and contemporary fashion pieces.

Indigo Arrows Pop-Up Shop

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Photos courtesy of Indigo Arrows

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Tiffany Adams Pop- Up Shop

9am - 5pm | IAIA Museum Store

Artist Tiffany Adams will be featured in the IAIA Museum Store for one day only. Her work includes painting, jewelry, sculpture, clothing and performance. Adams incorporates traditional California materials, such as hand cut shell work, pine nuts, dentalium and wood, into her contemporary



Image courtesy of the artist, Tiffany Adams.

finery which includes gold and silver. All of which can travel from the ceremony to the board room. By connecting these materials, her creations dismantle notions of “primitive art” and outdated perceptions. Adams has a Bachelor of Fine Art at the Institute of American Indian Arts in Santa Fe New Mexico. Her work has been exhibited at the R.C. Gorman Museum at UC Davis, the Maidu Museum, Blue Line Gallery, and South Western American Indian Art Market, where she received a blue ribbon in 2014. Adams is also a national public speaker and Indigenous Education activist. Tiffany Adams is a citizen of the Chemehuevi Indian Tribe of Lake Havasu, Konkow and Nisenan from northern California.

Santa Fe's Public Radio KSFR 101.1 FM

9am - 5pm | MoCNA South Courtyard

Santa Fe Public Radio KSFR 101.1 FM will have a live feed at the museum. Featuring giveaways and live radio all day. 2- 5pm radio personality, Tara Gatewood (Isleta Pueblo), of Indigenous Foundation will be live from the booth.

The Blessing: Film + Dialogue

1-2:30pm | Allan Houser Art Park

Hunter Robert Baker and Jordan Fein, *The Blessing*, film still, courtesy The Blessing



This panel focuses on MoCNA's current film program, *The Blessing*. The film is considered a vital piece of modern Native storytelling; the filmmakers receiving unprecedented access to a Navajo family's personal story. *The Blessing* features unique and intimate views of contemporary reservation life. The panel is moderated by the film's Associate Producer Laura Ball, panelists include: Hunter Robert Baker, Director, Jordan Fein, Director, and Lawrence and Caitlin Gilmore (Navajo) who are featured in the film. This film was executive produced by actor/activist, Raoul Max Trujillo (Ute/Apache/Comanche/Pueblo/Tlascalan).

Contemporary Indigenous Discourse Series: *Reconciliation* Panel Discussion and Performance

3pm - 5pm | Allan Houser Art Park



This panel, moderated by *Reconciliation* guest curator and former state historian **Dr. Estevan Rael-Gálvez**, discusses Pueblo and Hispano artists' responses to the aftermath of last year's ending of "La Entrada". Santa Fe's "Entrada" reenactment depicted a particular version of the late 17th century "re-conquest" of the region by Spanish authorities, following the 1680 Pueblo Revolt. Although the event was never universally accepted, and had been resisted for decades, in 2017 protests escalated nearly to violence. Recognizing the power of art to open dialogue toward reconciliation, the panel discussion and exhibition serve as an expression of 'post-entrada' creativity in Santa Fe and surrounding communities.

Among the panelists are artists **Jason Garcia (Santa Clara Pueblo)**; **Lynnette Haozous (Chiricahua Apache/Diné/Taos Pueblo)**; **Deborah Jojola (Isleta and Jemez Pueblos)**; **Paula Castillo**; **Roger Montoya**; **Camilla Trujillo**; **Ramon Barela**; and **Josh Suina (Cochiti Pueblo)**.

The panel discussion will be accompanied by a performance by **Ramon Barela** in collaboration with **Josh Suina**. The performance will be a contribution towards reconciliation, healing and transformation through dance performance, music, and video art.

Sunday, August 18 |

Bison Star Naturals Pop- Up Shop

10am - 5pm | IAIA Museum Store

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Indigenous Princess Pop- Up Shop

10am - 5pm | IAIA Museum Store

The IAIA Museum Store is hosting a pop-up shop with **Indigenous Princess**, an Alaska Native owned family business. Come meet artist and designer **Shaaxsaani** (Tlingit), and explore the bold and artful fashions of Indigenous Princess. Skins, furs, fangs, and claws are all featured in these hand crafted and contemporary fashion pieces.

Print Exhibition Discussion

11:00am - 12:00noon | Allan Houser Art Park

The Tubis Project: A Panel Discussion

Benjamin Harjo (Seminole/Shawnee), *Microcosms of the Everglades*, woodblock print, ca. 1965. Courtesy of IAIA MoCNA Permanent Collection, SE-67



The subject of this panel is *Experimental exPRESSION: Printmaking @IAIA, 1963-1980*, a new exhibition curated from a print collection recently donated to IAIA Museum of Contemporary Native Arts. The co-curators, Ryan S. Flahive and Tatiana Lomahaftewa-Singer (Hopi/Choctaw) will discuss the history of printmaking at IAIA and former faculty member Seymour Tubis (1919-1993). The panelists will also talk about student prints collected by Tubis during his seventeen years of teaching at IAIA, featured in the exhibition (on view from August 16, 2019–July 11, 2021).

Museum Store Program: Entrepreneurs + Artists

1-2pm | Allan Houser Art Park

Native Entrepreneurship Panel Discussion

Native Entrepreneurship is the focus of this panel discussion between innovative and groundbreaking native business owners. The

panel will include Mahota Textiles founder and owner **Margaret Roach Wheeler** (Chickasaw); **Destiny Seymour** (Indigo Arrows); **Jared Yazzie** (Diné – Navajo), a designer and artist who is the owner and founder of OXDX Clothing & **Angelo McHorse** (Taos Pueblo) who owns the body care company Bison Star Naturals along with his wife **Jacqueline McHorse**.

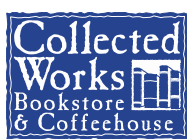
Joy Harjo, photo courtesy of the artist



Joy Harjo Reading and Reception

1-3:00 pm | Allan Houser Art Park

MoCNA and Collected Works Bookstore are co-presenting a reading and performance by Joy Harjo, a member of the Muscogee Creek Nation and the first Native American to be appointed United States Poet Laureate. Harjo will perform and read from her new publication, *An American Sunrise*, as well as from a selection of her other works, *Conflict Resolution*, *Crazy Brave* and more. Harjo's publications will be on sale at the event.



Santa Fe's independent
bookstore since 1978.

Ongoing:

Painting and Driving: Steven Yazzie presented by Axle Contemporary

The collection of small drawings and paintings will be exhibited work in the Axle Contemporary mobile exhibition space from late July through Aug 18, 2019. The mobile exhibition space will be located at the IAIA Museum of Contemporary Native Arts Allan Houser Art Park from August 15 – 18.

The Blessing

9am - 5pm (74 minutes), Screening in the Helen Hardin Media Gallery, August 15-18.

Artists Booths

2019 IAIA Student and Recent Graduate Art Market

August 17-18, 2019

8am – 5pm

In its fifth year, this annual fundraising event is run by IAIA students of the IAIA Museum Club. Between 20-30 artists will have works for sale under the portal of MoCNA throughout the weekend. Artists include current students and recent graduates of the Institute of American Indian Arts. Booth fees raised at this event support the IAIA Museum Club members to attend professional conferences and visit museums to enhance their academic experience at IAIA.

To: Dr. Robert Martin
From: Carmen Henan
Date: July 22, 2019
Subj: Quarterly Board Report

Mission Objective I: Improving Student Success

B. Improve retention and completion

Project 1: Enforcement of alcohol related laws and policies.

The Student Life Committee, who reviews and approves all SL policies and procedures, is currently reviewing the existing Alcohol and Substance Abuse policy for updates to the policy. Final review of the policy will be made by President Martin for his approval. The committee is comprised of campus-wide members, which includes student representation. The goal is to have an updated policy in place for the 2019-2020 academic year.

There has been no progress on this project at the time of writing this report, but progress to completion is expected to be done by the time of the August 2019 Board of Trustee's meeting.

C. Develop student leadership skills

Project 1: Resident Assistant (RA) hiring and training.

The Residential Operations and Conferences Coordinator and an RA attended the UNM-New Mexico Leadership Development Summit (NMHLDS), an all-day event filled with multiple workshops and networking opportunities in late April. Both reported it was a great experience, they gained new leadership skills and knowledge, and recommended RAs attend this summit in the future.

The RAs for the 2019-2020 academic year are: Ellen Maldonado, Desiree Whitehorse; Crystal Frank, Christopher Morgan; Efren Huerta; and Iona Stevens.

This project is 25% complete.

Project 2: Associated Student Government (ASG) Handbook for new officers.

The handbook is in draft form and is being reviewed by the Dean of Students and ASG advisor, Toney Johnson. It contains information to assist officers as they enter their new student government positions. It has policy and procedural information on: financial services; announcements and advertising; bulletin board postings; room reservations, and on & off campus fund-raising. It also includes forms, a work flow chart, and a code of conduct.

This project is 90% complete.

Other: The elected officers for the 2019-2020 academic year are:

- President: Bryson Meyers
- Vice President: Darvin Descheny
- Secretary: Molly Sabori
- Treasurer: Nakesha Edwards
- PR Officer: Jazmin Novak

D. Promote involvement of all stakeholders in student success

Project 1: Provide student artistic opportunities.

No progress has been made during this quarter on setting up student artistic opportunities, but the Student Activity program will continue planning for this project during the 2019 fall semester. This project has been on hold with the resignation of the Student Activity Coordinator in July 2019.

This project is at 0% complete.

Mission Objective III: Building College Community

A. Promote Community engagement

Project 1: Residential Assistant (RA) programming

The following is data collected on the RA programs for on-campus housing during the 2018-2019 academic year:

- In October 2018, there was 140 Dorm Students and 42 Family Housing Students for 182 Total. There were 79 individual participants with most going to multiple programs for 43% attendance. The average participants in fall was 12 participants per event.
- In February 2019, there was 115 Dorm Students and 37 Family Housing Students for 152 Total. There were 73 individual participants with most going to multiple programs for 48% participation. The average number of participants in spring was 20 per event.

As we begin a new academic year, there will have been no progress made with RA programming project. The RAs will begin their programming when the students arrive for the 2019 fall semester.

B. Promote health, wellness, and safety

Project 1: Opioid educational sessions

The IAIA program strategic plan was completed and is being reviewed with the Office of Substance Abuse Prevention (OSAP) state office review committee. We are anticipating a final approval and new Scope of Work (SOW) and contract will be sent to IAIA by end

of July or early August 2019. The prevention program will be in the “*Implementation*” stages by the Fall 2019 of the Strategic Prevention Framework (SPF). The Final approved program strategies will be shared with prevention program core team, administration, and other stakeholders on campus. There are six (6) strategies (addressing Underage Drinking (UAD), Prescription Drug Misuse, and Suicide Prevention) drafted with focus on campus wide trainings, workshops, education sessions, and capacity building over the next year. Collaboration with all our partners will take place this fall 2019 and spring 2020.

Other:

- In May the Prevention Program received the preliminary results of the annual spring New Mexico Community Survey (NMCS) and a final review results/analysis should be completed by the end of July.
- In June, the Prevention Coordinator attended a Questions, Persuade, Response (QPR) Suicide Prevention Gatekeeper training in Albuquerque, he can now conduct QPR training for on campus Gatekeepers. The suicide prevention strategy is a major component to IAIA’s strategies for the upcoming school year. Prevention activities are currently being planned for implementation stage.
- The End of the Year (EOY) NM state reports were completed in July and submitted to the OSAP offices. Also, our final strategic plan with recommended changes/adaptations was sent back to OSAP review committee. We received excellent praises and they are excited for IAIA to move forward with implementation this coming 2019 fall semester. The Prevention Coordinator is currently planning and drafting a timeline for trainings and other events to take place during new student orientation and beginning of fall semester.

Project 2: Counseling policies and procedures

The counselor completed the first draft of the Counseling Services Policy and Procedures handbook. It’s currently being reviewed by the Dean of Students for edits, revisions and additions. It contains information on: intake procedures, assessment, referrals, campus resources as well as local Santa Fe resources, procedures for handling various behavioral issues, psychiatric hospitalization procedures, etc. Upon approval the document will be forwarded as a proposal to the Student Life Committee for their review/approval and on to Dr. Martin for his review/approval.

The project is 70% complete.

Project 3: LGBTQQIA2S+ coalition/support and/or event

No progress has been made during this quarter on this project. On the return of students for the fall semester, the counselor will begin working with them to establish a coalition for support of the LGBTQQIA2S campus community and plan an event to promote health and safety.

This project is at 0% complete.

Mission Objective IV:

F. Invest in professional development for faculty and staff.

Project 1: Naloxone (Narcan) Training

A free Community Narcan Training was offered in at the Santa Fe Indian Center (SFIC) on June 5th, 2019 and all staff were invited by email announcement. Most of our housing and facilities staff have received Narcan Training along with CPR training. The goal for the next Fall 2019 semester is to host a training *on-campus* for our Residential Assistants (RA) this coming August 2019 for orientation and any students and/or staff who are interested in September/October 2019. The Narcan trainer will cover the following topics to: reduce overdose deaths, reduce stigma, and provide evidence-based education about opioid-associated overdose and naloxone. Email flyers and announcements will be sent out to IAIA staff, students, and faculty members who are interested, as well as shared with department committee meetings.

This project is 50% completed and with the upcoming training in September/October the project will be completed at 100% for the 2019 academic year.

Other:

- The prevention program assistant position is currently open, and the goal is to hire a part-time assistant by end of August 2019. The program will also recruit new core team members for the upcoming school year due to resignations.
- The Prevention Coordinator attended the following trainings during this quarter:
 - What Preventionist Need to Know About Stimulants: 6.6. CEUs 5/14/2019
 - QPR Suicide Prevention Gatekeeper Instructor Certification Program: 8.0 CEUs 6/8/19
 - Campus Prevention Network (CPN) Network Conference: 30 CEUs 6/10-6/12/19
 - Prevention Code of Ethics: 6.6 CEUs 7/18/19

Counseling Services Report

2019 Spring Semester	Totals Different Students	By Counselor Mila (Intern	Eliza)
Number of Different Clients Seen Individual Counseling	45	4 (2 also seeing Eliza)	43
Counseling sessions by hour	160	25	135
Number of Different Clients Seen in Groups	8	8	3 (also seen in Mila's group)
Outreach introductory Project by intern – Masks, Love is	30	30	Eliza assist
Clients dealing with trauma	47	11 (2 also seeing Eliza)	38

Clients dealing with suicidal ideation (disclosed)	15	2 (also seeing eliza)	15
Substance Abuse Violation Referrals	1	0	1
Psychiatric hospitalizations	1	0	1
Estimated hour spent with students in hospital (not included in counseling session hours)	2	0	2
Referrals to resources in Santa Fe	17	4 (2 also seeing Eliza)	16
Number of clients connected with Psychiatrist at IHS	2	0	2
Referrals to the ADA office for Accommodations	2	0	2

This chart shows the number of clients each counselor has worked with, the number of counseling sessions, as well as the number of clients seen in groups during the 2019 spring semester specifically. This semester there was one counselor seeing students with one intern providing group sessions. The data on suicide ideation is being tracked for use with the prevention program's strategic planning and prevention efforts on suicide. The chart also provides data on the number of clients being hospitalized, referred for substance abuse violations, and those dealing with trauma.

Counseling activities during this quarter included the following:

- Continued collaboration with COSAP coalition team – Focus Groups, Team Meetings, Professional Support
- IAIA Counselor, Eliza Combs, joined the NM College Counseling Group headed by Dr. McIver at the UNM counseling program about TCU data, college best practices, and support for colleges with small counseling programs.
- The Mental Health Counselor recently hired in April resigned her position and the counseling program is currently conducting a search to fill the position. Until the position is filled, the IAIA Counselor and the Expressive Arts/Counseling Intern will be working with students at the beginning of the 2019-2020 fall semester. The goal is to have the vacant position filled by September 2019.

Housing Report

On-campus housing numbers for the 2019 fall semester as of July 22, 2019:

	Residence Center	Family Housing	Totals
New Students/completed contracts	32	2	34
New student/incomplete contracts	59	4	63
Returning students with completed contracts	60	20	80
Returning students with incomplete contracts	24	0	24
Total number of residents expected	175	26	201
Disciplinary removals	4		

This chart reflects the number of students expected to move into on-campus housing for the 2019 fall semester. The housing department is preparing for an overflow of students without families to be housed in vacant family housing casitas. With the

assistance of Peter Romero, Facilities Director, the City of Santa donated 20 additional beds to house the overflow students in the casitas.

Other:

- The Housing Director attended an Association of Title IX Administrators (ATIXA) in Dallas, TX in February 2019 and was certified as a Civil Rights Investigator for Title IX cases.
- The end of the year housing check-out was successful with a minimal number of late check-outs, most being no more than a single hour over the move-out deadline.
- During the summer conference season, there have been a total of 7 groups coming onto campus and using the housing facilities. Three of these groups have rented every single room in the dorm.
- A Gender-Neutral Hall Resident Assistant (RA) was implemented this past spring semester by Ellen "Nado" Maldonado. This RA position was successful, and the students were receptive to their presence.
- Housing conducted a survey evaluating the general Housing program. They received 38 responses, with a 7.5 overall score of the program with the RAs receiving the same score for their work. Please note the survey was sent out just a few days after the Title IX flier went out, so the timing was difficult, but the survey was already pushed it back a few times prior.
- With the resignation of recently hired Residential Operations & Conferences Coordinator, the housing department is conducting a search to fill the position. The Housing Director will cover the training of the RAs prior to the start of the 2019 fall semester and hire a temporary Night Area Coordinator by August 1st to cover housing staffing in the dorm.

Student Activities Report:

- The Student Activity Coordinator resigned in June, a search to fill the position is being conducted. In the meantime, the current Recreation Assistant, Del Curfman, is serving as Interim Student Activity Coordinator until the position is filled. Mr. Curfman is an IAIA alum and a former ASG President.