

Institute of American Indian Arts
President's Cabinet Meeting
LKN Welcome Center – Boardroom 202
Wednesday, December 18, 2019, | 10:30 AM

Present: Dr. Robert Martin, Angie Brown, Dr. Bill Sayre, Laurie Logan Brayshaw, Nena Martinez Anaya, Larry Mirabal, Eric Davis, Danyelle Means, Paul Moore, Charlene Teters

Absent: Patsy Phillips

1. Opening,

Paul Moore provided the opening.

2. Opening on a Positive Note

- The planning committee received its first registration for the AIHEC Basketball Tournament.
 - A compromise has been reached on the FY 20 Appropriations. IAIA will receive an increase of \$498,000 in funding.
 - President Trump will sign the Future Act for permanent Title III funding.
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3. Approval of Minutes

Dr. Martin introduced for consideration, the approval of the Cabinet Meeting Minutes of November 20. Dr. Bill Sayre made, and Dean Teters seconded, the motion, to approve the minutes. Motion carried.

4. Board of Trustees Meeting Agenda

Review of the Board of Trustees meeting agenda for February. The Cabinet agreed to move the Campus Master planning meeting to Friday, February 14, from 2:00 PM – 3:00 PM. The Cabinet will be required to attend. The Finance Training will be moved to the May Board meeting.

5. Board Reports

The Cabinet Board reports will be due January 21. Since the trustees receive and review the board reports well before the meeting, it is not necessary to cover items contained in each report unless there are questions.

6. Data Governance

Dr. Bill Sayre met with the Empower Users' Group and others, and they agreed there needs to be a Data Governance Policy for digital resources. Dr. Sayre will develop a draft statement for the group when they meet in late January to discuss systems and policies. The issues to address are:

- Preservation of digital data: institutional records, archives, and art. Ensure accessibility.
- The organization, standardization, and use of data for decision-making
- Coordination between the different databases: Empower, Paylocity, Financial Edge, Razors Edge, and individual files on individual hard drives
- Data security
- Continued compliance with FERPA
- Recording non-binary genders
- Recording gender preferences

The policy will not require additional resources but will require a standing committee

7. Safety Topics

Dr. Sayre shared the current weapons policy with the addition of language for allowing individuals to carry pepper spray on campus for personal safety. The Cabinet agreed there should be language added regarding the consequences for misuse and violation of the policy. Dr. Sayre will add the recommendations and forward the policy to Finance and Administration standing committee.

The committee researched the idea of creating a safe space for individuals who report a Title IX violations. They proposed a safe person policy instead of a safe space to include training of several staff, faculty, contractors, and student employees to provide a safe refuge for individuals who feel unsafe.

The transition from the RAVE emergency alert system to the LiveSafe app will require key staff to take on the responsibility of setting up and maintaining the system. Since IT is working on the new phone system and other projects, they do not have the bandwidth to assume responsibilities for implementing and maintaining the LiveSafe app at this time. Facilities staff members also do not have the bandwidth for this initiative. Larry Mirabal recommended consulting the vendor to provide assistance and setting up the parameters of the system before assigning it to anybody.

Facilities found that some of the cameras on campus required reconnection of the wiring and were able to bring fifteen online without additional cost.

8. Predictive Model of Student Persistence

Jesse Morris shared a Predictive Model of Student Persistence and identified reasons why students persist, and others do not. Some of the factors for student persistence were GPA, living on campus, mother's level of education and being a member of a most populated tribe on campus, and financial aid and financial support. The decrease in persistence, were; GPA, not earning sufficient transfer credits, IAIA being the first college choice, the first generation to attend college, and financial reasons. The goal is to obtain ideas from the data to stimulate discussion and generate actions to address the issues.

9. Spring 20 Admissions Report

Spring 2020 admissions includes 34 new freshmen, transfer students are currently down but will rise after the January 4 deadline. There are 14 new freshmen admitted for Fall 2020.

10. Pantry Update

The Pantry has moved to a different location within the Student Union Building. Land Grant Office has donated a freezer to the Pantry. Upon installation of the freezer, the Pantry will officially open. Outside donations will arrive in January.

11. Holiday Market

The 2019 Holiday market was a success with over 85 vendors and well attended. Positive feedback on the location. Next year Advancement will seek other marketing and advertisement avenues.

12. Alumni Relations Officer

The interviews for the Alumni Relations officer have concluded, and Roanna Shebala, former Recruiting Officer in the Admissions Office, will begin January 13.

13. Totem Pole

The raising of the Totem Pole will take place on Wednesday, May 13, 2020.

14. Clip Report | Website | Facebook Statics

Eric Davis shared a binder of numerous articles featuring IAIA events, students, alumni artists, faculty, and staff.

The IAIA website users is up by 5,000 other areas remain consistent. There are no changes to the Museum websites' visits or the top ten demographics from October.

15. Announcements

- The paid internship program received an increase to \$50,000 for the next three years.
 - A survey will be administered by AIHEC to ascertain if there is a critical mass of at least 10-12 TCU participants to attend a Peer Review Training on March 21 during the AIHEC Student Conference. Dr. Martin is encouraging a representative from IAIA to attend.
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16. Closing Positive Note

- Joy Harjo has agreed to be the face of IAIA for the next marketing campaign.

Adjournment

Dr. Martin adjourned the meeting at approximately 12:15 PM.