Wednesday, June 24, 2020

Dear IAIA Students,

It's almost time for another semester. Not our usual semester, but you'll still need your textbooks! Because of our mix of students starting the semester on and off campus, each student must sign into iaia.ecampus.com and save the address that you need your textbooks sent to.

Please do this as soon as you know where you will be starting the Fall 2020 semester so your textbooks can arrive as soon as possible. As always, if you have any questions or trouble saving the address, please email us right away at bookstore@iaia.edu.

Saving Your Address for Textbook Delivery

- 1. Visit your eCampus account at <u>iaia.ecampus.com</u>. (If this is your first semester at IAIA, your account will not generate until you have registered for classes.)
- 2. Click on the "Login" button located under "My Account".
- 3. Enter your username and password. If this is your first time signing in, your eCampus username is your email address (either your student email or what you have set as your default email with IAIA) and your eCampus password is your Student ID.
- 4. Under "Account Summary" click "Edit".
- 5. Under "Account Information" click "Edit".
 - a. Here you can enter in your address:
 If you're starting the semester away from campus, please enter the address you wish your textbooks to be sent to.
 - b. If you're starting the semester on campus, please enter in 83 Avan Nu Po Road, Santa Fe, NM 87508, for your books to be delivered to campus.
- 6. Now click "Save" and your books will be on their way. They will arrive around August 10, 2020, at the earliest or 1–2 weeks after you save your delivery address.
- 7. If you have any problems signing in or saving your address, please email us right away at bookstore@iaia.edu so we can get your books to you as soon as possible!