

**Institute of American Indian Arts**  
President's Cabinet Meeting  
LKN Welcome Center – Boardroom 202  
Monday, March 23, 2020, | 2:00 PM

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**Present:** Dr. Robert Martin, Angie Brown, Dr. Bill Sayre, Laurie Logan Brayshaw, Nena Martinez Anaya, Larry Mirabal, Eric Davis, Danyelle Means, Paul Moore, Charlene Teters, Patsy Phillips

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**1. Opening**

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Eric Davis provided the opening.

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**2. Opening Positive Note**

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The IAIA Pendleton blanket is now in production and will be ready by the end of April or early May.

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**3. Approval of Minutes**

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Dr. Martin introduced for consideration, the approval of the President's Cabinet Meeting Minutes of February 25. Larry Mirabal made, and Dean Teters seconded, the motion, to approve the minutes. Motion carried.

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**4. Residence Center Closing**

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Paul Moore shared; 12 students have moved out of the dorms into the Casitas, and nine family members are moving out of the Casitas to be near immediate family in their communities. As of March 22, the Residence Center was closed. Counselors will reach out to the students. The main points of contact for residents on campus are Leslie Romero and Paul Moore.

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**5. Transition to Course online Delivery**

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Dean Teters shared a link to a faculty video testing of ZOOM in preparation for online classes. They have completed part one of a two-part ZOOM training.

Studio Arts faculty members are moving forward in finding resources and assignments that can be shared on the online platform to include recorded presentations. Cinematic Arts faculty is challenged with senior project students requiring access to specialized equipment to edit and complete their films. Without access, to equipment many of the seniors may take an incomplete for these courses. Dean Teters's recommendation is to allow the seniors to return during the summer to complete these courses.

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**6. Student Support for Success**

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IAIA is required to provide the same level of support and quality for students online as provided while on campus, such as advising, interaction and consistency in course rigor.

Classes will be online beginning August 30. Faculty will continue to meet virtually with students during the regularly scheduled periods. The faculty will monitor each student's progress and meet again as a group to discuss the results of the transition.

Student life counseling services is providing telemedicine counseling links. They will assist students who are seeking counseling services on campus and in their home communities.

Housing is working on various activities to keep students engaged. The Prevention team continues to promote prevention strategies, identifying resources and advertising its new schedule.

The Student Success Center learning lab can conduct ZOOM meetings, and each specialist has an account.

Institutional Research will conduct a survey to determine the challenges students are facing and what resources they may need for success in this new online environment.

Larry Mirabal and his team continue to provide student-centered faculty and staff services. Staff members are ensuring payroll, Wells Fargo, and mail continue during the closure. Housekeeping is cleaning daily; Mr. Mirabal and Peter Romero will be on campus periodically.

Laurie Brayshaw Logan reported that Continuing Education will offer free online classes and are planning more courses.

Eleven students applied for and received emergency assistance for food, gas, and rent. Both Danyelle Means and Nena Martinez Anaya will work together on scripting an appeal for additional emergency assistance funding.

Dean Teters has surveyed students and a considerable number do not have access to Wi-Fi, at least three do not have a smartphone, and a few students do not have access to laptops. The President's office has ordered 40 laptops and will transfer current laptops used by the Board of Trustees to Justin Brierley for students to check-out.

Eric Davis continues to keep the website updated on technology resources and emergency announcements.

Patsy Phillips has four students working in collections with Tatiana Lomahaftewa on offsite projects allowing them to keep their jobs. Dr. Martin is in favor of allowing them to continue working.

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## **7. May Board Reports**

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May Board reports are due April 17, send reports to Angie Brown and Bill Sayre. The May Board meeting will take place via ZOOM or conference call.

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## **8. Commencement**

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Many colleges have either canceled or postponed Commencement. The President's Cabinet unanimously agreed to postpone commencement, and in consultation with graduating students, consider other dates for rescheduling the commencement ceremonies.

Dr. Martin recommended moving forward with raising the totem pole and scheduling a celebration at a later date.

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## **9. Communication and Remote Working Environment**

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Dr. Martin is scheduling weekly virtual meetings with Cabinet members and is requesting they submit weekly activity reports before each meeting. He has encouraged the Cabinet to meet with staff members regularly through Microsoft Teams, Slack, Zoom, or Skype to ensure work continues.

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## **10. AIHEC Basketball Tournament**

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Paul Moore spoke with the athletic commission on the possibility of IAIA hosting the AIHEC tournament next year instead of leaving it with the next host city, which is not possible. He is working on tournament registration refunds.

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## **11. AIHEC Conference Update**

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Carrie Billy is negotiating the level of liability for breaking the contracts with the Albuquerque Convention Center and hotels. There will be some incurred expenses that each college will have to absorb, Dr. Martin is in favor of dividing the liability among the 37 TCUs.

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## 11. Faculty Council Resolutions

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Dean Teters shared the following two resolutions that Faculty Council has unanimously voted to approve:

- The first is to make an official change in the course catalog to read: "Graduating seniors must complete all degree requirements to walk in the graduation ceremony."
- The second is to increase the cap on adjunct pay to be raised by \$500 from \$2,700 to \$3,200 to be more in-line with national and regional trends. They have not had an increase in about four years.

The council does not have a specific plan for how to implement this operationally but feels it is crucial. The Cabinet agreed to move forward for approval on the condition that there are no classes with enrollments less than seven students.

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## 12. Accreditation

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MoCNA has received the American Alliance of Museum Accreditation. Less than 10% of museums have received this honor.

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## 13. Governor Michele Lujan Grisham

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Governor Grisham provided a public update on the state's response to COVID-19 and announced the closure of all "non-essential" businesses statewide. There are now 11 confirmed cases reported in the state's 33 counties. The next steps are to mandate further social distancing and limiting gatherings to no more than five people.

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## 14. Admission Report

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The Admissions office has accepted a total of 81 students, including 57 new freshmen, for Fall 2020. Admissions counselors have been reaching out to students through phone calls and webinars.

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## 15. Advancement Updates

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Institutional Advancement will continue to move forward on planning the Gala until a decision is made to cancel. They are also working on an online auction.

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## 16. Clip Report | Web Stats | New Staff Member

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There has been an increase in likes and interactions with the help of Nicole Lawe, the new Social Media Specialist for Marketing and Communications.

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## 17. Announcements

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- Reach out to students who usually visit your offices.
- Automatic Out of Office e-mail responses are not necessary.

Dr. Martin adjourned the meeting at approximately 3:40 PM.