

Institute of American Indian Arts
President's Cabinet Meeting
Virtual
Monday, April 27, 2020, | 2:00 PM

Present: Dr. Robert Martin, Angie Brown, Dr. Bill Sayre, Laurie Logan Brayshaw, Nena Martinez Anaya, Larry Mirabal, Eric Davis, Danyelle Means, Paul Moore, Charlene Teters, Patsy Phillips

Guest: Russel Stollins

1. Opening

Larry Mirabal provided the opening.

2. Opening Positive Note

BFA Virtual exhibition was launched online on Tuesday April 21; as of Friday April 24, there have been 175 views.

3. Approval of Minutes

Dr. Martin introduced for consideration the approval of the President's Cabinet Meeting Minutes of April 20. Larry Mirabal made the motion, and seconded Nena Martinez Anya, to approve the minutes. Motion carried.

4. Board of Trustees Meeting Agenda

The Board meeting will take place virtually on Friday, May 15, from 1:00 PM–4:00 PM. Dyron Murphy Architects will present the Campus Master Plan Concept D for consideration. The President's Cabinet will address questions regarding their reports, and the Committee Chairs will lead the discussions in their respective areas.

5. Recruitment and Retention Strategies Action Team

Larry Mirabal is coordinating and leading the Recruitment and Retention Strategies Action Team, who will develop an aggressive campaign to recruit and retain students as the college moves toward an online environment. The team members are; Larry Mirabal, Eric Davis, Porter Swentzell, Felipe Colo, Nicole Lawe, Mary Silentwalker, Madge Duus, and Nena Martinez Anaya. The first team meeting is Wednesday, April 29.

6. CARES Act Funding Update

IAIA has received a little over \$171,000 for emergency student aid. Finance mailed approximately 280 checks of varying amounts to students based on the number of credits for which they are enrolled. Each student must acknowledge they would use the funds for food, housing, or childcare. The administration added a guideline stating that any student receiving aid must be Title IV eligible. Therefore, making International and other DACA students ineligible, however, IAIA will access other funding sources to include these students.

The institute has received \$33,000 from the American Indian College Fund for graduating students, which will be earmarked for MFA graduates. IAIA will also receive \$171,000 for operational funds to cover costs related to our response to the COVID-19 Pandemic. In addition, BIE will disperse a supplemental funding grant for \$585,000, to be distributed by AIHEC. USDE will disperse an additional \$1.4 million in Title III funding to go towards loss of revenue due to declines in student enrollment and losses in facilities rental funds as well for costs associated with providing students with internet connectivity and laptops.

7. Facilities and HR Policy Change.

FASC committee met and addressed:

- The Facilities Department has created a policy and process for modifications, additions, or removal of permanent structures on any IAIA property.
- HR has eliminated the annual staff evaluation process and is replacing annual reviews with frequent, informal check-ins between managers and employees.

8. Accelerated 8 Week Options

Dean Teters is reviewing other accelerated 8-week option models, which may work for IAIA. Not all Studio and Cinematic Art courses are online. She has recommended building in two 8-week sessions in these areas and removing other courses. The 8-week model will give students access to equipment and studios for 8-weeks. The second 8-weeks will focus on academic courses with content more adaptable to online delivery.

The Department of Education would like to discuss phasing in a reopening of college campuses. IAIA will need to come up with a detailed plan on reopening.

9. Virtual Commencement

Dr. Sayre and others attended a presentation on Promising Strategies for Virtual Commencements. Western Interstate Higher Education (WICHE), along with content experts from Western Governors University and the University of Hawaii Manoa's College of Education, hosted the presentation. They shared their tips, offered advice, and outlined the challenges they experienced in organizing and conducting their virtual commencement ceremonies. IAIA has tentatively scheduled its in-person Commencement Ceremony on August 22, with Joy Harjo as the keynote speaker. The institute will begin planning its commencement and determine rather it will be live or virtual. Students also will have the option of taking part in the 2021 graduation ceremony. Eric Davis will send out an announcement to the campus community.

10. Student Tracking: Attendance, Withdrawals, Pre-Registration

Attendance data was not available; however, withdrawals have increased this Spring as compared to last Spring. Pre-registration is also below the previous semesters.

11. Withdrawals & Admissions Report

There was a surge in withdrawals after spring break. Admissions extended the withdrawal date, and the withdrawal rate increased to 62 in course withdrawals. Student withdrawals are up by seven compared to two last years. Some are electing to receive an incomplete instead of withdrawing.

Admissions are also down as compared to the previous year, with 143 students admitted last year as compared to 95 students admitted this year. The admissions counselors and work-study students are connecting with students through the IAIA chat homepage. The Summer Bridge will be online.

12. Summer Faculty Salaries for Online Course Development

The Academic Dean would like to have faculty development workshops during the summer to transition to online. IAIA can justify using some emergency funds to bring in an instructional designer to work with faculty members to design courses in fine arts, studio arts, and film. Russell Stollins offered to invite faculty to attend sessions to assist them with creating online courses.

13. ATD Next Steps: Student Survey

Institutional Research is proposing a student survey and shared a few questions with the Cabinet. They would like to focus on the community and those that would be at risk in an online environment. The number of questions in the survey is extensive. They found a commercially available survey that may work, in which the consulting firm would analyze the data. Creating and analyzing an in-house survey will take a little more time than the commercial survey but is not as expensive

14. Weekly Reports (April 20)

There were no questions on the weekly Cabinet reports submitted.

15. Announcements

The Prevention program has been refunded for another year.

Adjournment

Dr. Martin adjourned the meeting at approximately 3:40 PM