



Institute of American Indian and Alaska



Native Culture and Arts Development
Board of Trustees Meeting
May 15, 2020

Table of Contents

Agenda May 2020	3
Board Materials	
Future Meeting Dates	4
Board Committees	5
2019-2020 Board Goals.....	6
Meeting Documents	
Minutes from the February 2020 Meeting	
General Session.....	7
Institutional Advancement Committee.....	11
Academic Affairs Committee	12
Audit Committee.....	14
Museum Committee	15
Finance Committee.....	17
Review Campus Master Plan	20
Joint Meeting of Trustees and Foundation Board	21
Resolutions	
Resolution 2020-009 Approval of MFA in Studio Arts.....	22
Resolution 2020-010 2 nd Quarter Gift Acceptance.....	23
Resolution 2020-011 Adoption of the 2020 Campus Master Plan.....	25
Resolution 2020-012 NAAF Proposal.....	26
Resolution 2020-013 Tuition Reduction for Academic Year 20-21	27
Board Reports	
President's Report	28
Institutional Research	33
Marketing and Communications	36
Sponsored Programs.....	40
Associated Student Government.....	47
Academic Affairs	48
Enrollment Management.....	54
Finance and Administration.....	59
Financial Statements March 31, 2020	68
Institutional Advancement	77
Museum of Contemporary Arts.....	89
Student Life	98

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

VIRTUAL BOARD OF TRUSTEES MEETING

MAY 2020

Friday, May 15, 2020

General Session

1:00 PM – 4:00 PM

- I. Call to order – Loren Kieve, Chair
- II. Invocation
- III. Determination of a Quorum
- IV. Approval of Agenda
- V. Approval of Minutes – November 2019
- VI. Business Action Items
 - Resolution FY 2020-009 – Approval of MFA in Studio Arts
 - Resolution FY 2020-010 - 2nd Quarter Gift Acceptance
 - Resolution FY 2020-011 – Adoption of the 2020 Campus Master Plan
 - Resolution FY 2020-012 – NAAF Proposal
 - Resolution FY 2020-013 – Tuition Reduction for Academic Year 20-21
- VII. Cabinet Reports
 - President's Office
 - Associated Student Government
 - Finance and Administration
 - Academic Division
 - Student Life
 - Student Success
 - Advancement/IAIA Foundation
 - Museum of Contemporary Native Arts
- VIII. Executive Session (*if necessary*)
- IX. Adjourn



IAIA Board of Trustees 2020 -2021 Schedule of Meetings

May 15, 2020	Friday	General Session	1:00 p.m. – 4:00 p.m.
---------------------	---------------	-----------------	------------------------------

**Virtual Meeting*

August 12, 2020	Wednesday	IAIA Gala (Cancelled)	5:30 p.m. – 9:00 p.m.
August 13, 2020	Thursday	Board Retreat/General Session	9:00 a.m. – 4:00 p.m.
August 15-16, 2020	Sat/Sun	Indian Market (Cancelled)	

**Dates to be revised once the New Mexico Governor authorizes a return to work order.*

November 13, 2020	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
November 14, 2020	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Thursday, November 12th and Saturday, November 14th (late afternoon) or Sunday, November 15th*

February 12, 2021	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
February 13, 2021	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Thursday, February 11th and Saturday, February 13th (late afternoon) or Sunday, February 14th*

May 13, 2021	Thursday	Committee Meetings	10:00 a.m. – 4:00 p.m.
May 14, 2021	Friday	Committee Meetings	9:00 a.m. – 10:30 p.m.
May 14, 2021	Friday	General Session	10:30 a.m. – 3:30 p.m.
May 15, 2021	Saturday	Commencement	11:00 a.m. – 1:00 p.m.

**Travel Days: Wednesday, May 13th and Saturday, May 15th (late afternoon) or Sunday, May 17th*

August 19, 2021	Wednesday	IAIA Gala	5:30 p.m. – 9:00 p.m.
August 20, 2021	Thursday	Board Retreat/General Session	9:00 a.m. – 4:00 p.m.
August 21-22, 2021	Sat/Sun	Indian Market	

**Travel Days: Tuesday, August 18th or Wednesday, August 19th and Friday, August 21st*

November 12, 2021	Friday	Committee Meetings	9:00 a.m. – 4:00 p.m.
November 13, 2021	Saturday	General Session	9:00 a.m. – 12:00 p.m.

**Travel Days: Thursday, November 11th and Saturday, November 13th (late afternoon) or Sunday, November 14th*

IAIA Board of Trustees Committees and Liaisons

May 2020

Executive Committee Dr. Robert Martin, President Loren Kieve, Chair Beverley Morris, Vice Chair Ann Marie Downes, Treasurer Debby Goodman, Secretary JoAnn Balzer, Member at Large	Academic Affairs Committee Char Teters, Dean Debby Goodman, Chair Ann Marie Downes Princess Johnson Brenda Kingery Larry Roberts Matt Snipp Shelly Patrick, ASG President
Finance Committee Lawrence Mirabal, CFO Ann Marie Downes, Chair Charlie Galbraith Debby Goodman	Institutional Advancement Committee Danyelle Means, Director, Institutional Advancement Jo Ann Balzer, Chair Barbara Ells Charlie Galbraith Beverly Morris
Museum Committee Patsy Phillips, Director Beverly Morris, Chair Bidtah Becker Barbara Ells Charlie Galbraith Princess Johnson Larry Roberts Andrea Sanders Matt Snipp Shelly Patrick, ASG President	Audit Committee Lawrence Mirabal, CFO Bidtah Becker, Chair Barbara Ells Charlie Galbraith
Accreditation Liaisons Bill Sayre, Director, Office of Institutional Research Ann Marie Downes, Chair Debby Goodman Barbara Ells Andrea Sanders Matt Snipp	President Martin's Annual Evaluation Loren Kieve, Board Chair Larry Roberts, Chair Debby Goodman Ann Marie Downes Beverly Morris
Gala Board Liaisons Danyelle Means, Director, Institutional Advancement Roanna Shebala, Alumni Relations Officer JoAnn Balzer Barbara Ells Beverly Morris	Honorary Doctorate Board Representatives Dr. Robert Martin, President Larry Roberts Charlie Galbraith Andrea Sanders Foundation Board Liaisons Danyelle Means, Director, Institutional Advancement Barbara Ells Beverly Morris

INSTITUTE OF AMERICAN INDIAN ARTS 2019 - 2020 BOARD GOALS

1. Participation and approval of the campus facilities master plan.
 - Planning process should include the Board and all IAIA community stakeholders.
2. Continue our interaction and dialogue with the Foundation Board.
 - The Board will continue to invite Foundation Board of Directors to attend regularly scheduled Board meetings. The Foundation Board also will continue to invite Board members or liaisons to the Foundation meeting
3. Continue interaction with students, faculty and staff at forums and events.
4. Engage in appropriate advancement and outreach efforts with alumni, donors and other IAIA stakeholders.
5. Participate in at least one project to build IAIA's national visibility and outreach.
6. Provide annual Board training opportunities.
7. Review Board goals at every meeting.

INSTITUTE OF AMERICAN INDIAN ARTS

2020 BOARD OF TRUSTEES MEETING GENERAL SESSION

Saturday, February 15, 2020
LKN Welcome Center Board Room

9:00 AM – 12:00 PM

Board Members:	Loren Kieve, Chair Brenda Kingery Andrea Sanders (call-in) Larry Roberts (call-in)	Dr. Robert Martin Dr. Matthew Snipp Beverly Morris Princess Johnson (call-in)	JoAnn Balzer Barbara Ells Bidtah Becker Shelly Patrick
Absent:	Dr. Deborah Goodman	Ann Marie Downes	Charles Galbraith
Staff:	Angie Brown Laurie Logan Brayshaw Nena Martinez Anaya Eric Davis	Dr. William Sayre Larry Mirabal Patsy Phillips	Dean Teters Paul Moore Danyelle Means
Guests:	Ellen Maldonado	Caleigh L Benally	

I. Call to Order

Loren Kieve, Chair, called the meeting to order at 9:02 AM

II. Invocation

Bidtah Becker provided the invocation.

III. Determination of a Quorum

Loren Kieve, Chair, determined that a quorum was present.

IV. Consent Agenda

The consent agenda included the November 2019 board meeting minutes. Approval of Resolution 2020-001, First Quarter Gift Acceptance, and Resolution 220-003 Honorary Doctorate Recipient.

Motion to approve the consent agenda, as presented by Loren Kieve and seconded by Dr. Deborah Goodman. The vote was unanimous. Motion carried.

V. Presidents Report

Dr. Martin will meet with Senator Gabriel Ramos, Chair of the Indian Affairs Committee, who is advocating to increase IAIA's \$500,000 capital outlay request.

Lynda Lovejoy (Navajo), a former state senator, has been contracted to advocate for IAIA during the 30-day legislative session.

Dr. Martin attended the 2020 Legislative Summit. IAIA student representatives Caleigh Benally (Navajo) and Ellen Maldonado (Navajo), along with other New Mexico tribal colleges, met with Senator Udall and Native American Congresswoman Deb Haaland.

Marketing and Communications

There were no questions for Eric Davis on the Marketing and Communications report. He shared that IAIA is collaborating with Pendleton and 8th Generation to create a custom blanket. The artwork design is from the IAIA by an IAIA alum that is in the museum collection and is in production.

Institutional Research

There were no questions for Dr. Bill Sayre on the Institutional Research Report.

Office of Sponsored Programs

The position of Coordinator of Title IX, Equity, and Inclusion continues to remain advertised. Laurie Logan Brayshaw continues to serve as the interim Coordinator.

Continuing Education recruits IAIA students and members outside of the community to enroll in CEU courses and workshops. They have partnered with the Chamiza Foundation of Northern New Mexico to offer CEUs to participants from Pueblo communities for grand writing course.

VI. ASG President's Report

Shelly Patrick, ASG President shared that they have filled the ASG officer vacancies. ASG donated two computers for the student safety summit and sponsored a Cinematic Arts event. Their club drive in January was a success. The next Student Concerns meeting in March will cover power dynamics on campus and relationships.

VII. Academic Affairs

There were no questions for Dean Teters', Academic Affairs report.

VIII. Institutional Advancement Committee

JoAnn Balzer commended those who attended the joint meeting of the Board and the Foundation Trustees. The next steps are to focus on major gifts, fundraising opportunities, and goals.

There were no questions for Danyelle Means on the Institutional Advancement report.

IX. Museum Committee

There were no questions for Patsy Phillips on the Museum report.

X. Finance Committee

There were no questions for Larry Mirabal on the Finance report.

XI. Audit Committee

Scott Eliason of the Jaramillo Accounting Group presented the complete IAIA audit results. The full audit and management reports were submitted to the Board.

There were no significant exceptions, no findings to report, and no current year findings. Prior year findings have been resolved.

There were four low-level Management recommendations in the following areas:

- Cash Disbursements
- Museum Permanent Collections – Physical Counts and Insurance
- Stale Dated Checks
- Student Financial Assistance Programs – Minor Exceptions

The committee brought forward the following resolution for consideration:

Beverley Morris moved to accept **Resolution 2020 - 002 - FY2019, Audit Acceptance:**

Be it resolved that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Chief Financial Officer and accepts said audit for Fiscal Year 2019.

Second: Brenda Kingery

Outcome: Passed by unanimous approval.

XII. New Board Business call

The Board brought forward the following resolutions for consideration:

Bidtah Becker moved to accept **Resolution 2020-004 Board Bylaws Revision:**

Be It Resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development hereby approves the attached amended bylaws.

Second: Beverly Morris

Outcome: Passed by unanimous approval

JoAnn Balzer moved to accept **Resolution 2020-005 Center for Research and Cultural Exchange**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the reestablishment of a Center for Research and Cultural Exchange.

Second: Brenda Kingery

Outcome: Passed by unanimous approval

Beverley Morris moved to accept **Resolution 2020-006 Faculty Emerita**

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development grant Faculty Emeritus status to Charlene Teters.

Second: JoAnn Balzer

Outcome: Passed by unanimous approval

Trustees Terms and Reappointments

The Board held its elections. Loren Kieve was elected Chair, Beverly Morris, Vice-Chair, Deborah Goodman, Secretary, Ann Marie Downes, Treasurer, and JoAnne Blazer Member at Large.

XIII. Title IX Training (Board of Trustees)

The Board completed Title IX training conducted by Laurie Brayshaw. Training also will be presented to the Foundation Board in May. This training has been provided to faculty, staff, administration, and students.

Ms. Brayshaw shared a redacted log of Title IX inquiries and complaints from the previous six-month period on the Title IX webpage. Every six months, a new log will be published. The IAIA staff and faculty have been notified that this log is available for viewing.

XIV. Executive Session

No executive session.

XV. Adjourn

Loren Kieve made a motion to adjourn the General Session at 11:53 AM. JoAnn Balzer seconded the motion. It was passed by unanimous vocal approval.

INSTITUTE OF AMERICAN INDIAN ARTS

INSTITUTIONAL ADVANCEMENT MEETING MINUTES

Friday, February 14, 2020
LKN Welcome Center Board Room

Board Members:	Loren Kieve Princess Johnson (Call-in) Larry Roberts (Call-in) Andrea Sanders (Call-in)	Dr. Robert Martin JoAnn Balzer, Chair* Dr. Matthew Snipp Charles Galbraith*	Barbara Ells* Bidtah Becker Brenda Kingery Beverly Morris*
Absent:	Dr. Deborah Goodman	Ann Marie Downes	Shelly Patrick
Staff:	Angie Brown Nena Martinez Anaya Heidi Brandow (call-in)	Dr. William Sayre Lara Evans Paul Moore	Danyelle Means Dean Teters

**Committee Members*

Call to order: JoAnn Balzer, Chair, called the meeting to order at 9:05 AM.

I. New Staff Introductions

Danyelle Means, Director, Institutional Advancement, introduced the following staff:

- Roanna Shebala, Diné and Zuni, Alumni Relations Officer
- Douglas Orr, from Annapolis Maryland, Development officer

II. IAIA Foundation Updates

The Foundation has created a fundraising plan to identify fundraising opportunities that they will share during the joint meeting with the Board of Trustees and the Foundation Board at the Museum of Contemporary Native Arts at 4:30 pm.

The totem pole has arrived on campus; there will be a raising event and reception in the Dance Circle from 4:00 pm - 6:00 pm on Thursday, May 14.

III. Alumni Relations

Alumni relations are preparing for graduation. They are contacting other Indigenous Nations for their flags.

IV. Alumni Council

The Alumni Council has elected three new Council Members; Leann Campbell, George Cramer, and Moria Garcia. This year's Alumni Dinner is scheduled for May 8 and the theme is "Alumni Appreciation, Homecoming Dinner."

The committee adjourned at 9:40 AM.

INSTITUTE OF AMERICAN INDIAN ARTS

ACADEMIC AFFAIRS MEETING MINUTES

Friday, February 14, 2020
LKN Welcome Center Board Room

Board Members:	Loren Kieve Princess Johnson (Call-in)* Larry Roberts (Call-in)* Andrea Sanders (Call-in)	Dr. Robert Martin Dr. Matthew Snipp* Charles Galbraith JoAnn Balzer	Barbara Ells Brenda Kingery* Bidtah Becker Beverly Morris
Absent:	Dr. Deborah Goodman, Chair*	Ann Marie Downes*	Shelly Patrick
Staff:	Angie Brown Nena Martinez Anaya Jonah Winn-Lenetsky	Dr. William Sayre Dean Teters Lara Evans	Paul Moore Leslie Romero

**Committee Members*

Call to order: C. Matthew Snipp, acting Chair on behalf of Dr. Deborah Goodman, called the meeting to order at 9:45 am.

I. Academic Division

The Trustees commended Dean Teters on her *Way of Sorrows* installation at MoCNA.

Dean Teters introduced Dr. Lara Evans, who shared a video on creating the Research Center for Contemporary Native Arts at IAIA. The center is to provide artists, scholars, students, tribal members, and the public access to the IAIA art collection and archives. She then requested the Board's support for moving forward in creating a Research Center at IAIA.

The State of New Mexico has partially funded all IAIA's buildings. The Institute is asking for 1.5 million, but the Legislature Finance Committee reduced the funding level to \$500,000 because they were unable to see the connection between the Research Center to students. The additional funding for the Research Center will allow IAIA to move forward with renovating space to accommodate visiting scholars and students. The Institute will support the development of a Graduate Programs in Museum Studies and Studio Arts; and an Undergraduate Degree in Native Art History.

Dean Teters hired Erica Lord to work on the Native Art History curricula components for the MFA Program. Jim Rivera is working on other course curricula, which when

completed will go to the Curriculum Committee for their approval, and then to be vetted by the accrediting bodies, Higher Learning Commission and National Association of Schools of Arts and Design.

Human Resources will continue to advertise both the Dean of Students and the Dean of Life positions

II. Enrollment Management

Enrollment for Spring 2020 is up from Spring 2019. On-campus FTE is 309, and full-time FTE is 470. Twelve students have qualified to receive the Lottery Scholarship.

IAIA has received support from the NM Higher Education Department to be part of the Opportunity Scholarship. This scholarship will complement the Lottery Scholarship and provide additional financial assistance and allow students to graduate with less debt.

The Student Success Safety Summit took place on February 12 with eight workshops, including HIV/STI Testing and Healthy Relationships.

Laurie Logan Brayshaw conducted Title IX training, and Dr. Sayre administered a campus climate survey. Over 60 students took part in the survey.

III. Student Life Division

The 2020 AIHEC Student Conference is March 21-24, at the Albuquerque Convention Center. Migizi Pensoneau, Ponca Ojibwe and an IAIA MFA Graduate will be the keynote speaker. The following week, the AIHEC Basketball tournament will take place in Santa Fe, March 24-28. There are 20 teams registered.

The Nizhoni Daycare Center is now open, with 11- 14 children registered.

ASG established four new clubs during their club drive in January and they continue to be successful in increasing student involvement.

IV. Honorary Doctorate Nominating Committee Recommendation

The committee brought forward the following resolution for consideration:

Beverley Morris moved to accept **Resolution 2020 – 003 – Honorary Doctorate Degree:**

Be it resolved that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the nomination of Joy Harjo to receive the Honorary Doctorate Degree of Humanities at the May 16, 2019, IAIA commencement ceremonies.

Second: Barbara Ells

Outcome: Passed by unanimous approval

The committee adjourned at 10:47 am.

INSTITUTE OF AMERICAN INDIAN ARTS

AUDIT COMMITTEE MEETING MINUTES

Friday, February 14, 2020
LKN Welcome Center Room 209B

Board Members:	Bidtah Becker, Chair*	Charles Galbraith*	Barbara Ells*
Staff:	Angie Brown	Aimee Balthazar	Larry Mirabal
Guest	Scott Eliason, Jaramillo Accounting Group		

Call to order: Bidtah Becker, Chair called the meeting to order at 10:05 AM.

I. Audit Committee: Audit Pre-presentation meeting

Larry Mirabal stated that the audit had gone very well and introduced Scott Eliason of Jaramillo Accounting Group, who discussed the audit with the committee. The audit was unqualified, with no significant issues to report.

Mr. Eliason shared four minor, lower level, recommendations requiring corrections.

- Some invoices didn't get paid or forwarded to the Finance Department in timely fashion.
- The Museum Permanent Collection's tracking database contains item descriptions and appraisals, but they cannot generate an inventory report. The museum is looking at a better data tracking system that can produce the proper reports for analysis.
- There were stale-dated checks, over a year old. Management will go through a process to get them cleared or sent to the state as part of the Unclaimed Property Act.

The last comment contains four observations on the Student Financial Assistance Programs.

- There was an occurrence of enrollment backdating.
- An incorrect calculation relating to Spring 2019.
- A missed Pell calculation resulting in a small amount to be returned.
- Confusion on whether a student officially withdrew.

Management's response to the Student Financial Assistance Programs comments was the development of procedures to strengthen controls to ensure compliance.

The committee adjourned at 10:44 PM

INSTITUTE OF AMERICAN INDIAN ARTS

MUSEUM COMMITTEE MEETING MINUTES

Friday, February 14, 2020
LKN Welcome Center Board Room

Board Members:	Loren Kieve	Dr. Robert Martin	Barbara Ells*
	Princess Johnson (Call-in)*	Princess Johnson	Brenda Kingery
	Larry Roberts (Call-in)*	Dr. Matthew Snipp*	Bidtah Becker*
	Andrea Sanders (Call-in)*	Charles Galbraith*	Beverly Morris, Chair*
Absent:	Dr. Deborah Goodman	Ann Marie Downes	Shelly Patrick
Staff:	Angie Brown	Dr. William Sayre	
	Patsy Phillips	Tatiana Lomahaftewa Singer	
		Manuela Well-Off-Man	

**Committee Members*

Call to order: Beverly Morris, called the meeting to order at 11:04 AM.

I. Museum Updates.

MoCNA hosted (for the first time used, please spell out this acronym) AAM reviewers Michele Pracy (director, Fresno Art Museum) and Mark Chepp (director, Southern Ohio Museum & Cultural Center) as part of their two-day AAM accreditation site visit. Upon conclusion of the MoCNA site visit and tour of the IAIA campus, they submitted their report to the AAM's accreditation committee, who will send their recommendations to MoCNA by the end of February.

Dean Charlene Teters was recognized in the Pasatiempo for her Ways of Sorrows Exhibition. There were about 716 attendees at the opening,

State Senator Shannon D. Pinto (District 3) is co-hosting the Santa Fe public premiere of the film, *Somebody's Daughter*, on Sunday, February 16. The Director will be in attendance for questions and answers. A \$100,00 fund was established by the NM Legislature for Native New Mexican filmmakers who are registered members of one of the tribes or pueblos of New Mexico. The legislation was sponsored by the late Senator John Pinto.

Manuela Well-Off-Man is working on her third catalog, *Indigenous Futurisms*, funded by a grant from the Ford Foundation, who are expected to visit in March.

Patsy Phillips also is working on the Harjo Family Collection publication.

Lara Evans, Tatiana Lomahaftewa Singer, Ryan Flahive, and Dave Warren, have submitted essays for a publication edited by Nancy Mithlo about IAIA's Collection called *Making a Noise* which is being published by UNM Press

MoCNA will work with Dr. Tom Antonio on a medicinal garden of Native plants in the courtyard. MoCNA, along with the docents and volunteers, will help maintain it.

The committee adjourned 11:35 AM.

INSTITUTE OF AMERICAN INDIAN ARTS

FINANCE COMMITTEE MEETING MINUTES

Friday, February 14, 2020
LKN Welcome Center Board Room

Board Members:	Loren Kieve	Dr. Robert Martin	JoAnn Balzer
	Andrea Sanders (call-in)	Larry Roberts*	Barbara Ells
	Charles Galbraith*	Brenda Kingery	Bidtah Becker
	Dr. Matthew Snipp		Beverly Morris
Absent:	Anne Marie Downes, Chair*	Princess Johnson	Shelly Patrick
	Dr. Deborah Goodman*		
Staff:	Angie Brown	Dr. William Sayre	Larry Mirabal
	Peter Romero	Todd Spillman	Colon Fraser
	Shantel Chee	Paul Moore	Elissa Wheeler

**Committee Members*

Call to order: Charles Galbraith, on behalf of Ann Marie Downs, called the meeting to order at 11:40 AM.

Larry Mirabal, Chief Financial Officer, presented the financials.

I. Budget to Actuals –Year-to-Date

Expenses are tracking at 4% under budget for the first quarter of the fiscal year. IAIA remains on target for maintaining a balanced budget and hitting the reserve allocation amount of \$250,000.

IAIA has received 75% of its FY20 appropriations revenue through forward funding. The institute has achieved 39% of its projected non-appropriation revenue. The P&L continues to look healthy. Tuition & Fees, and room and board, are performing very well against last year's numbers.

Institutional Advancement's schedule of revenues is considerably off because of the delay in transferring funds from the Foundation to the IAIA Trust. Expenses are in line with last year.

Museum shop, revenues are above last year's, and expenses are in line with the prior year and are showing a profit.

The Campus Book store is showing revenue growth of 17% as compared to last year.

The Endowment with First Citizens Bank was positive across all investment categories for IAIA's portfolio in 2019. During the last quarter, the endowment was up 6.15% and up 8.35% since inception. The temporary restricted portfolio was up 3.27% in the previous quarter and up 4.1% since its inception.

The FCB team expectations are for growth of 4-7% across US markets and 5-8% in the international markets. Their outlook is based on the election, trade concerns, and the impact of Coronavirus.

II. The Committee brought forward the following resolutions for consideration:

Loren Kieve moved to accept **Resolution 2020-002 First Quarter Gift Acceptance**. Be it resolved, that the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from July 1, through December 31, 2019, which are listed below:

1st Quarter (July 1 – December 31, 2019)

Gifts of \$ 261,144

\$ 171,064 Scholarships & Endowments;

\$ 4,914 General Donations & Museum Memberships;

\$ 85,165 Grant Proceeds and Temporarily Restricted Gifts

Seconded By: Beverly Morris

Outcome: Passed by unanimous vocal approval.

III. Book Store/Museum Shop

The museum shop is expanding the children's selection. They will hold a book drive to benefit the childhood care center on campus and ordering extras to donate to the childcare center to build up their library.

LKN Gallery space in the store is 100% booked for 2020, and it will not be free until January 2021

Pop-up shows and gallery openings have contributed to the increase in partnerships with Alumni. They are featuring a variety of works throughout the year by Duhon James, Avis Charlie, Mikayla Patton, and others.

The museum will begin selling admission tickets on the website through the Online Store.

The Stores Director and Assistant Manager attended the eCampus All-Access Symposium. They discussed the functions of the eCampus website and warehouse operations with the eCampus team.

Stores Assistant Manager Colin Fraser will attend the 2020 NACS Campus Market Expo to connect with campus solutions vendors, to bring in new items and better prices to our students.

IV. Human Resources

Todd Spilman, Director, Human Resources, shared the HR employee turnover report. Turnover remains the same as this time last year. HR conducts exit interviews to all departing employees

V. Facilities

There were no questions for Peter Romero, Director Facilities

The committee adjourned 1:45 PM.

INSTITUTE OF AMERICAN INDIAN ARTS REVIEW CAMPUS MASTER PLAN

LKN Welcome Center Board Room

2:00 am – 3:30 pm

Board Members:	Loren Kieve, Chair Brenda Kingery Charles Galbraith Larry Roberts (call-in)	Dr. Robert Martin Dr. Matthew Snipp Beverly Morris Princess Johnson (call-in)	JoAnn Balzer Barbara Ells Bidtah Becker
Absent:	Dr. Deborah Goodman Shelly Patrick	Ann Marie Downes	Andrea Sanders
Staff:	Angie Brown Laurie Logan Brayshaw Nena Martinez Anaya Shantel Chee	Dr. William Sayre Larry Mirabal Patsy Phillips	Charlene Teters Eric Davis Danyelle Means Paul Moore
Guests:	Dyron Murphy	Oscar Tovar	

Call to Order: Loren Kieve, called the meeting to order at 2:00 PM.

Dyron Murphy shared three campus master plan concepts C, D, and E. After considerable discussion, the Board unanimously agreed to support Concept D with modifications added – a memorial garden and additional storage.

The plan will be revised and presented during the May Board meeting.

Adjourned at 3:45 PM

INSTITUTE OF AMERICAN INDIAN ARTS

JOINT MEETING OF TRUSTEES AND FOUNDATION BOARD MEETING MINUTES

Friday, November 14, 2019
MoCNA 108 Cathedral Place

4:30 pm - 6:15 pm

Trustee	Loren Kieve, Chair	Dr. Robert Martin	JoAnn Balzer
Members:	Brenda Kingery	Beverly Morris	Barbara Ells
	Bidtah Becker	Dr. Matthew Snipp	Charles Galbraith
Foundation	Stockton Colt, Chair	Kelly Huddleston	Brad Flettsch
Board:	Dorothy Bracey	Tony Abeyta	Charmay Allred
	Gail Bernstein	Mark Bahti	Melissa Coleman
	Lorraine Gala Lewis	Raven Davis-Mayo	Robert Harcourt
	Monte Yellowbird, Sr.	Sheryl Kelsey	Charles McKittrick
	Andrea Slade	Peter Ives	George Rivera
	David Rettig		
Absent:	Dr. Deborah Goodman	Princess Johnson	Andrea Sanders
	Ann Marie Downes	Larry Roberts	
Staff:	Angie Brown	Dr. William Sayre	Danyelle Means
	Douglas Orr	Larry Mirabal	Rosanna Shebala
	Patsy Phillips		

Call to order: JoAnn Balzer at 4:30 PM.

The Office of Institutional Advancement presented a Fundraising Workplan in a combined meeting of the Trustees and Foundation Board. The purpose of the meeting was to identify opportunities for growth and make recommendations to increase individual and private sector giving.

Advancement Staff will follow-up with the Trustees and Foundation Board regarding the next steps moving forward.

Adjourned at 5:50 PM.

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2020-009

May 15, 2020

Whereas, the Mission of the Institute of American Indian and Alaska Native Culture and Arts Development is to empower creativity and leadership in Native arts and cultures through higher education, lifelong learning and outreach; and

Whereas, the Institute of American Indian Arts is uniquely poised to offer a two-year, limited-residency, Native-centered Master in Fine Arts graduate program in Studio Arts; and

Whereas, the Studio Arts undergraduate program has the highest enrollment and graduates at IAIA; and

Whereas, the Studio Arts undergraduate program has amongst its graduates many prominent Native American alumni and faculty members who can be called upon to teach in this new program; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the creation of a low-residency Master of Fine Arts degree in Studio Arts.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ No _____

Deborah Goodman, Secretary

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2020-010

DATE: May 15, 2020

Whereas, the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from January 1, 2020 through March 31, 2020, which are listed below:

2nd Quarter (January 1 – March 31, 2020)

Gifts of \$ 835,378	\$	387,879 Scholarships & Endowments;
	\$	301,854 General Donations & Museum Memberships;
	\$	145,645 Grant Proceeds and Temporarily Restricted Gifts

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and accepts said gifts.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ X _____ No _____

Deborah Goodman, Secretary

SCHEDULE OF GIFT REVENUE
For the Quarter Ending March 31, 2020

FISCAL YEAR 2020		IAIA	2ND QTR		
<u>Gift/Donor</u>	<u>Fund</u>	<u>Jan-20</u>	<u>Feb-20</u>	<u>Mar-20</u>	<u>Total</u>
General Endowed Scholarships	1301		10,227		10,227
Pamela D. Waite Memorial Endowed Scholarship	1308		1,000		1,000
Kim Denise Willeto Rstrctd Scholarship	1387		5,000		5,000
IAIA Board of Trustees Endwd Schlrshp	1388		1,301		1,301
Permanent Endowment	1390		1,438		1,438
TOTAL ENDOWMENTS		0	18,967	0	18,967
Emergency Student Fund	3002		1,675		1,675
N. Scott Momaday Scholarship	3010		100		100
Andrew Krusko, Sr Memorial Scholarship Fund	3011		2,470		2,470
General Scholarships	3101		83,832		83,832
American Indian College Fund	3104		64,300		64,300
Truman Capote Scholarship	3109		50,000		50,000
Johnson Scholarship Foundation Entrepreneurship	3134 D		15,000		15,000
MFA Scholarship Fund	3155		30,050		30,050
Allan Houser Scholarship	3156		10,050		10,050
Katharine Scallan Scholarship	3159		60,000		60,000
Kim Denise Willeto Scholarship	3160		25		25
Jeri Ah-be-hill Scholarship	3162		1,100		1,100
NM State Comm. Of N.M.of W. in the Arts Scholarship	3163			125	125
B&H Morris Indigenous Liberal Studies Scholarship	3166		50		50
Loren G. Lipson MD Scholarship	3167		35,000		35,000
George RR Martin Literary Foundation TuitionScholarship	3170		10,000		10,000
R&D Sculpture Scholarship	3171		1,678		1,678
	3172		3,457		3,457
TOTAL SCHOLARSHIPS/AWARDS		0	368,787	125	368,912
General Donations	5001		16,662	273,845	290,507
MUSEUM MEMBERSHIP	5004	2,747	7,575	1,025	11,347
TOTAL - UNRESTRICTED		2,747	24,237	274,870	301,854
Museum Restricted	4200		36,610		36,610
Continuing Education - RESTRICTED	4810		200		200
Performing Arts Department - Trust	4100/179		2,000		2,000
Cinematic Arts Department	4100/180		4,000		4,000
USDOE Title III - MFA Curriculum & Academic Support	4430/02		4,061		4,061
USDOE Title III - Academics Visiting Faculty Program	4430/05		49,393		49,393
USDOE Title III - Development Ed Coordinator	4430/12		19,702		19,702
Title III USDOE - MFA Studio Arts Development	4430/16		4,199		4,199
USDOE Title III - Master Plan	4542/06		15,336		15,336
Multi-Purpose Building Capital Campaign - Trust	6171		10,144		10,144
TOTAL - RESTRICTED		0	145,645	0	145,645
TOTAL CUMULATIVE - QTD		2,747	557,636	274,995	835,378

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2020-011

May 15, 2020

Whereas, the Institute of American Indian and Alaska Native Culture and Arts Development is located on a beautiful 140-acre campus in Santa Fe, New Mexico, overlooking some of the most inspirational land in the world; and

Whereas, IAIA's enabling legislation authorizes the Board of Trustees to acquire and maintain real property; and

Whereas, IAIA's current Master Plan dates back to 2010 and is in need of updating; and

Whereas, long-term sustainability is an important part of IAIA's strategic plan, Plan '22; and

Whereas, Dyron Murphy Architects led planning charrettes with the IAIA community in 2019 and developed three alternative plans for the campus; and

Whereas, the President's Cabinet has reviewed Dyron Murphy's proposals and has provided its recommendations to the President; and

Whereas, the President of IAIA has reviewed the plans, proposals, and recommendations and has chosen a final plan that best meets the future needs of the Institute; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves the new Campus Master Plan.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ No _____

Deborah Goodman, Secretary

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2020-012

May 15, 2020

Whereas, the Mission of the Institute of American Indian and Alaska Native Culture and Arts Development is to empower creativity and leadership in Native arts and cultures through higher education, lifelong learning and outreach; and

Whereas, the Institute of American Indian Arts Continuing Education program has successfully offered courses in workforce skills and lifelong learning for tribal communities and individuals: and

Whereas, the Institute of American Indian Arts Continuing Education program has successfully collaborated with the Indian Dispute Resolution Services (IDRS) in offering and providing in-person and on-line workshops for Native American communities; therefore

Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development approves submitting a grant application to the Native American Agriculture Fund that proposes providing Continuing Education courses in Microenterprise and Marketing to Native farmers and ranchers in collaboration with Indian Dispute Resolution Services.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ No X

Deborah Goodman, Secretary

INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE CULTURE AND ARTS DEVELOPMENT

RESOLUTION # 2020 - 013

May 15, 2020

Whereas, we the Board of IAIA recognize and acknowledge the unique challenges posed by the COVID-19 pandemic as they relate to the students of IAIA and their ability to begin or continue their academic career at the college;

Whereas, the President of IAIA concurs with the recommendation of the Chief Financial Officer and recommends an amendment to the approved tuition and fee schedule in effect, by adjusting tuition down 10% from the 19-20 academic year rate, to be in effect for the 20-21 academic year;

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and adopts the recommended 10% decrease to tuition for the 2020-2021 academic year, from the 19-20 academic year rate.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ No _____

Deborah Goodman, Secretary

To: IAIA Board of Trustees
From: Robert Martin, President
Date: May 2020
Subj: President's Quarterly Report

Mission Objective I: Improve Student Success

A. Increase Resources for Students

- Ed Hughes and Mark Figueroa, Achieving the Dream (ATD) coaches, recently completed virtual meetings with Dr. Jessie Ryker-Crawford, Andrea Otero and Anita Gavin, Project Success Pathways Council Co-chairs, and a separate meeting with me, to discuss planning in the context of the COVID-19 Pandemic. The Pathways Council tri-chairs and I emphasized the need to identify resources to assist faculty in transitioning to an online delivery format. We also requested that ATD provide an additional coach who had knowledge, skills and experience as an Instructional Designer for online courses. Unfortunately, the coaches replied that ATD does not have any coaches with that skill set.
- The following is **CARES Act (Stimulus)** Funding received or expected soon to offset costs for responding to the COVID-19 Pandemic:
 - a) United States Department of Education - \$342,519, half of which is for TCU operations and the other half, \$171,260, is to be used for emergency student aid grants. According to the USDE, students must be Title IV eligible (meant to exclude DACA and international students) and may use it for any expenses related to the disruption of campus operations due to the pandemic, including: food, housing, course materials, technology (new technology only – not to pay the college back for a laptop or cell phone already provided), health care, childcare and transportation.

The grant amount awards were calculated based on the number of credit hours enrolled: \$700 distributed to full-time students (12-18 credits); \$525 distributed to $\frac{3}{4}$ time enrollment (9 credits); \$350 to $\frac{1}{2}$ time (6 credits); and \$175 distributed to less than half-time students (3 credits). For Title IV non-eligible students, other funding sources will be used to provide emergency financial aid.

IAIA received the funds on Tuesday, April 21, and thanks to Nena Anaya Larry Mirabal, Bill Sayre, and their staff, the checks were processed and mailed to students by Friday, April 24.

- b) The American Indian College Fund, through a Mellon grant, awarded \$33,000 for emergency aid for graduating students. Grants will be awarded to the 30 MFA Creative Writing Program students who are completing their degrees this year. The remaining MFA students also will receive emergency aid awards using other funding sources.

- c) Tribal Colleges and University Supplemental Funding grant through the Bureau of Indian Education - \$585,041. These funds will be received by Monday, April 27, 2020.
- d) United States Department of Education, Title III Funding (Minority Serving Institutions) - \$1.44 million. It may be several weeks or more before those funds are available from the USDE.
- e) House Subcommittee on Interior Appropriations - \$78,000.

B. Improve retention and completion

- With the abrupt closure of our campus and transition to an online learning system delivery, the IAIA community has come together to support our students during this crucial period. Faculty and staff have maintained communication with students, and student support services have continued, e.g. counseling, academic advising and early alert warnings.
- A major challenge for students returning to rural, remote areas has been connectivity to the internet. Although we have assisted students by providing laptops, identifying local providers and paying for enhanced services or increased data plans for cell phones, it has still been problematic for a percentage of students. Coverage is often spotty or lost during virtual class sessions.
- Upon returning home, students also have had difficulties with privacy and competing priorities such as caring for family members, which has impeded their focus on studies
- Institutional Research soon will develop and administer a survey to assess what worked and did not after transitioning to online course delivery exclusively. This survey will assist in determining best strategies going forward.

C. Develop student leadership skills

- The Associated Student Government (ASG) continues to hold virtual weekly meetings and continues to address student issues. I have participated in two of their meetings.

D. Promote involvement of all IAIA stakeholders in student success

- We are pleased that four graduates will qualify for the “15 to Finish” program this year. It provides free tuition during the senior year to students who earn at least 15 college credits each semester and who graduate in four years with 120 college credits.
- The mentoring program continues with mentors and mentees communicating via telephone and zoom conference technology.

- The IAIA Student Pantry received a huge donation from individuals and tribes in California. The pantry also receives donations from college faculty, staff, alumni, the Holy Family Episcopal Church and other community organizations. The Pantry enhances food security for the 31 remaining residents in the family housing apartments.
- Although no IAIA children are currently enrolled, the Early Childhood Daycare Services Program continues to operate.

Mission Objective II. Strengthen academic programs

- Due to the campus closure in response to the COVID-19 Pandemic, a hiring freeze was implemented. I am extremely grateful that the two Academic Division senior leadership positions are currently filled. Dean Charlene Teters has postponed her retirement for up to six months or until the college resumes normal business operations. In addition, Dean Teters has appointed Dr. Porter Swentzell, Indigenous Liberal Studies Department Chair, as the Associate Dean, replacing Dr. Lara Evans, who has assumed the position of Interim Director of the Research Center.
- I am also pleased to report that Paul Moore will continue in his role as Interim Dean of Students during the hiring freeze.

Mission Objective IV: Ensure a safe community

A. Promote health, wellness and safety

- The safety and health of our students, faculty and staff will be at the forefront as we consider reopening campus, scheduling campus events and plans for the fall semester.
- Notwithstanding the COVID-19 Pandemic, **the 2020 Commencement Ceremony** is scheduled for 11 AM, Saturday, August 22. This is our best opportunity to bring closure for the graduating students and celebrate their successes. This date is at the end of the first week of Fall Semester Classes and students will have returned to campus. Moreover, Joy Harjo has cleared her calendar to be our keynote speaker and receive the honorary doctorate.

This decision is subject to change. Thus, we also will be developing a contingency plan for a virtual ceremony. Regardless of what occurs, 2020 graduating students also will have the option of participating in the 2021 graduation ceremony as well.

- Again, given the level of uncertainty regarding the COVID-19 Pandemic, contingency plans are being developed for the 2020 fall semester. Of course, we would like to welcome students for a traditional 16-week semester, but that may not be possible. We also are planning for two eight-week sessions in which students would enroll for the first session in two or three courses requiring studio space and specialized equipment, e.g. senior projects.

Students would then enroll in a second eight-week session in academic courses that could be completed on campus or in an online environment. A third option plan would call for the fall semester to be offered exclusively online.

B. Strengthen Title IX programs and processes

- Given the hiring freeze and that no qualified candidates applied for the posting of the Coordinator for Title IX, Equity and Inclusion, I have decided that the Title IX responsibilities will be permanently added to Laurie Logan Brayshaw's job description. Ms. Logan Brayshaw has performed admirably in serving as the Interim Coordinator.

Mission Objective V: Advance contemporary Native arts and cultures

B. Consider developing a Native Research Center

- The Board approved the establishment of a Research Center for Contemporary Native Arts that would consolidate resources and programs to more efficiently provide researcher access to IAIA Archives, the Museum collection and the Artist-in-Residence program. It also will provide funding for Scholar Fellowships.

Dr. Lara Evans, Associate Professor of Native Arts History and formerly the Academic Associate Dean, has been appointed as the Interim Director of the Research Center.

Mission Objective VI: Build Institutional Capacity for Growth

A. Ensure long-term sustainability and financial growth

- The 30-day, **2020 New Mexico Legislative Session** provided \$264,000 to IAIA and two other New Mexico Tribal Colleges in Fiscal Year (FY) 2021 for the High School Dual Credit Reimbursement Program. IAIA will receive \$132,000 in FY 2020.

IAIA will be included for \$700,000 in the FY 2020 General Obligation Bond (GOB) to plan, design, renovate, construct and equip the IAIA Museum collections area and Academic building to accommodate establishing a Research Center on the IAIA campus. The higher education GOB will be on the ballot in November.

At the New Mexico Higher Education Department Capital Projects Hearing scheduled later this summer, IAIA again will request funding to complete the Research Center as well as begin work on a multipurpose building to house studios, classrooms and family housing apartments.

- The two-year, \$600,000 grant in funding from **Margaret A. Cargill Philanthropies (MACP)** has been used to add key positions in Advancement (Development Officer), Marketing and Communications (Social Media Specialist) and Academic Technology (Interim Director of Online Learning). In addition, Information Technology is using its grant funding to increase

broadband internet capacity, purchase upgraded equipment and increase storage capacity in the Cloud.

- In FY 20, IAIA will receive \$10,458,000 in **Federal Core Operations Funding** and has requested \$10,710,000 for FY 21.
- A resolution will be presented to the Board for consideration to adopt the **2020 Campus Master Plan**, Option D, including minor revisions recommended at the February meeting.

B. Determine need and capacity of new undergraduate and graduate programs

- A resolution to approve a low residency **MFA in Studio Arts Program** will be presented to the Board for your consideration. Given the incredible success of the MFA in Creative Writing Program, I recommend approval.

Higher education is experiencing a national trend in declining undergraduate enrollments while online and graduate numbers are increasing. With the uncertainty caused by the virus crisis, expansion of graduate programs at IAIA would be a prudent step in our evolutionary development. Moreover, Studio Arts is our legacy program with the most graduates in the history of the college.

Other:

- I have agreed to serve another term on the Higher Learning Commission Board of Trustees.

To: Dr. Robert Martin, President
From: Dr. Bill Sayre, Director, Institutional Research
Date: April 17, 2020
Subj: Quarterly Board Report

Mission Objective 1: Improve Student Success

B. Improve retention and completion

Project: Improve student persistence. 20% complete.

The Higher Learning Commission cancelled its annual meeting, and so we did not have the chance to present our paper on Indigenous Analytics.

Our work on student success continues:

- Anita Gavin, Associate Director of IR, Jesse Morris, IR contractor, and I are tracking attendance and withdrawals this semester, to evaluate student engagement in online learning. We will also track Fall 2020 pre-registration trends and compare them with previous semesters.
- Jesse and I attended the Achieving the Dream (ATD) annual conference in Washington, D.C., in late February. Other staff and faculty also attended. As a result of making a connection at the conference, Jesse discussed her predictive model of persistence with Civitas Learning, a leading higher education analytics consulting firm. They had some good ideas that we are pursuing.
- Dr. Martin named Anita as one of the three co-chairs of the Pathways Council, the group that guides our involvement in Achieving the Dream.

Mission Objective 2: Strengthen academic programs

A. Raise academic and studio standards

Other: As the Institutional Review Board (IRB) administrator, I managed the approval process for an Indigenous Liberal Studies student's senior thesis. I also responded to several requests from external researchers.

Mission Objective 4: Ensure a safe community

A. Promote health, wellness, and safety

Other: Institutional Research, Jason Ordaz and Nicole Lawe of Marketing and Communication developed the #IAIATogetherApart website: <https://togetherapart.iaia.edu/>. If you haven't yet, please visit the site and post your own story.

Other: I'm an alternate member of the Emergency Operations Committee, with responsibilities for logistics.

C. Engage the community in addressing safety concerns

Project: Co-chair the Health, Safety, and Security Committee (25%)

Co-chair Sara Quimby, Library Director, and I are continuing to move our agenda forward. She's developing the Safe People Project, which we are now calling the Safe Zone project, and Jesse Morris and I are configuring the new LiveSafe system for safety notifications and tracking.

Mission Objective 5: Advance contemporary Native arts and culture

A. Continue to refine and implement indigenous assessment

Project: HLC Quality Initiative. 5% complete. No activity this quarter.

Mission Objective 6: Build institutional capacity for growth

A. Ensure long-term sustainability and financial security

Project: Plan '22 metrics and indicators. 20% complete. Anita, Jesse, and I continue to work on draft Tableau dashboards for the Plan '22 indicators. Anita has developed several live, or almost live, Tableau online visualizations.

Other: As Accreditation Liaison Officer with the Higher Learning Commission, I've been keeping them informed about our modifications to the academic program due to the coronavirus outbreak.

Other: Reports, datasets, and projects generated by Institutional Research this quarter, largely done by Anita:

Reports:

- Indian Student Count for the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding
- National Student Clearinghouse (NSC) Monthly Enrollment Reports
- National Student Loan Data System (NSLDS) Reports-Update Degrees
- New Student Accounts
- New Employee Accounts
- U.S. Department of Education Integrated Postsecondary Education Data System (IPEDS) Graduation Rates
- IPEDS Student Financial Aid
- IPEDS Fall Enrollment Submission
- U.S. Department of Agriculture Food and Agricultural Education Information System (FAEIS) Submission
- Higher Learning Commission (HLC) Institutional Update
- Common Data Set
- Wintergreen Orchard House college guide
- College Board college guide
- Indian Student Count for Title III request

- Dataset for Spring 2020 enrollment report
- Retention and completion numbers for Title III

Ad Hoc Reports:

- Journey Home Report – Student Success
- Fifteen to Finish (15TF) Data – Student Success
- Student Attendance – Internal
- Student Grades – Internal
- Withdrawal Report – Student Success
- Credits Earned Report – Student Success
- Dataset on student internet needs
- Tuition and fee refund policies at other art institutes

Projects:

- Student Billing Assistance – Studio Fee charges
- Empower Training – In person, Advancement, Financial Aid, Student Billing, Registrar
- Empower Roll of Data – Student Records
- Professional Training – Tableau eLearning
- Online Empower Trainings – Roanna Shebala
- Assisted Financial Aid with 1098T issue in Empower – Scott Whitaker, Nona Naranjo
- Tableau Dashboard – Andrea Otero
- Assisted Financial Aid with Program Menu issue in Empower – Leah Boss
- Assisted Financial Aid with MFA student enrollment and NSLDS report – Scott Whitaker
- New Freshmen (NF) clean up in Empower
- New Mexico Higher Education Department (NMHED)--Verification of 2-year and less than 2-year awards
- Tableau Online Set Up
- Uploads for Efast, our textbook provider
- Early Momentum Metrics - ATD
- Set up Empower functions for Registrar
- Assisted Registrar with Course entry in Empower

Other Empower Duties:

- Assist Students/Staff with Empower- Log in, forgotten password, problems with reports, web applications, permissions, training etc.
- Responded to approximately 75 Empower Tickets
- Degree Verifications for National Student Clearinghouse
- Submit concerns to ComSpec, the maker of our Empower student information system, and follow up with user issues.
- Evaluate need for Enhancements and submit to ComSpec, then, follow up.

To: Dr. Robert Martin
From: Eric Davis
CC: Bill Sayre, Angie Brown
Date: April 17, 2020
Subj: Quarterly Board Report

Mission Objective: III. Build College Community

III.C. Identify and deliver effective institutional communication

Project: Develop New Editorial and Style Guide with Revised Logo Packages

The MarCom Department is in the process of updating the **Style Guide** and **Editorial Guide** and combining them into one package which will include revised logos including the “®” designation on the logo since we finalized trade marking the design. The draft will be reviewed by the Communications Committee before issuing.

The guide will address the following issues (and more):

- Correct usage of logos, titles, departments, etc.
- Correct display of Tribal Affiliations
- Social Media communication guidelines
- Approval process of documents which include logos
- Preferred punctuation usage

Projected release date: Delayed to September 2020

% completed – 55%

Mission Objective: IV. Advance contemporary Native arts and culture

IV.E. Strengthen the connection between the College, its Museum, and the Santa Fe Community

Project: Strengthen Relationship Between Museum and School

I have sent the school **recruitment video** to the museum to play as part of their programming on the 1st floor hallway monitor. I have also discussed signage at the museum and in the collections area at the school referencing each location. On “**Through our Eyes**”, the KSFR radio show I host, I am continually reinforcing the connection between the two entities.

We have developed a revised joint museum/school advertisement to be utilized in appropriate situations, and it has been reviewed and approved by the Communications Committee.

Additionally, inclusion of the museum in our annual Open House was warmly welcomed by the attendees. Museum staff distributed literature and complimentary passes.

Also, I have been in discussion with museum personnel regarding further leveraging the Free First Friday’s events in the Spring to include a recruitment table and staff on site.
All activities currently postponed.

% completed - 40%

Mission Objective: IV. Advance contemporary Native arts and culture

IV.E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community.

Project: IAIA Blanket and Other Merchandising Opportunities

MarCom has finalized a deal with **Pendleton** to create a custom logoed IAIA blanket/robe. We have selected a design from our collection and received approval and a signed licensing agreement from the Artist's (Bennie Buffalo) widow and are moving into production. Based upon successful completion of this project MarCom will work with Stores Manager to create and sell other merchandise with this and other images.

Test blanket received and approved. Production will resume when the mill reopens after the COVID-19 pandemic ends.

% completed - 85%)

Mission Objective: IV. Advance contemporary Native arts and culture

IV.E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community.

Project: Community Events

The MarCom department continues to utilize Event Sponsorship to strengthen IAIA's connection to the community. We have extended our promotional partnerships in 2019 with **Indian Market, Santa Fe Bandstand, Santa Fe Independent Film Festival** (increased level of sponsorship for this year's festival), **New Mexico Film and Media Industry Conference, The Pueblo Film Fest**, and **Indian Day at the Legislature**. We will continue to expand the program as the MarCom budget will allow.

We are once again planning to sponsor the **TCU Film Festival** and **Creative Writing Contest**.

Have recently begun to strengthen our ties to **SWAIA, MIAC**, and other Native institutions through sponsorship and joint collaborative programs. Most programs will include an opportunity for the Admissions Department to communicate with prospective students/parents. Have begun preliminary discussions with SWAIA regarding expanded involvement/exposure with the **100th anniversary of Indian Market in 2021**.

All of this is currently on hold.

% completed - 45%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement Marketing and Communication Plan to brand and promote IAIA.

Project: Communication Committee

I have assembled a standing committee that includes key members of the IAIA community. We were originally going to meet quarterly, but after a very successful first

meeting it was suggested that we meet on a monthly basis. I have revised and expanded the **Communication Plan** and submitted it for comments.

I am in the process of working with the committee to develop policies and procedures regarding advertising, social media, event development and promotion, and other topics that arise in our meetings.

Meetings to resume once the school reopens.

% completed – 30%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Revised Advertising Campaign

With the success of the “**Dean Char**” and “**Students**” ads, the MarCom Department feels that it is time for an update. With all of the attention on Student Success, we feel that the new ad should be focused in that direction.

The next iteration of our print ad (“**Alumni**”) features the **US Poet Laureate and IAIA Alumna Joy Harjo**. This will launch with our January Advertisements, and should be the back page of the **2020 AIHEC Program**.

We have also developed a specific **recruitment ad** which launched at the end of 2019.

Ad campaign proceeding very selectively until school reopens.

% completed – 50%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Campus Event Program

In addition to existing events on campus, such as **MusicFest, Open House, Food Day, Holiday Market, Powwow**, and others – create new events to bring potential students and donors (along with Santa Fe area community members) to see the campus. This will be a part of the Communication Committee projects.

As the **first step**, a survey has been developed and approved by the Communication Committee for distribution within the IAIA community regarding the relaunching of a revised MusicFest.

MusicFest survey complete. Other surveys on hold. MusicFest on hold until at least next year.

% completed - 35%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Increase IAIA's Online Presence

In light of our continued success on **Facebook**, the MarCom Department plans to increase the number of platforms that we utilize and increase activity on each. We've updated our presence on **Linked-In**, launched an **Instagram** account, added videos to our **YouTube** account. Future plans include expanding our **Twitter** visibility, possibly adding **SnapChat** and others. We will also be doing more joint postings with the Museum on their pages.

We have added a **Social Media Specialist** to the MarCom Department to spearhead these efforts. IAIA Alumna **Nicole Lawe** (Karuk) has joined the IAIA Marketing and Communication Department as **Social Media and Content Specialist**. In this newly developed role, she will be heading all of IAIA's campaigns on social media platforms such as FaceBook, Instagram, Linked-In, and more. She started her position on February 17, 2020.

She'll be reporting directly to **Eric Davis**, Marketing and Communications Director, while working closely with **Jason Ordaz**, Associate Director of Marketing and Communications, during her transition into the position.

Nicole is an enrolled member of the Karuk Tribe of California. She received her AA in Liberal Arts from **Haskell Indian Nations University** in Lawrence, Kansas in 2011 and her BFA in Studio Arts-with an emphasis in photography-from the **Institute of American Indian Arts** in Santa Fe, New Mexico in 2016. Nicole worked at **George R. R. Martin's Jean Cocteau Cinema** in Santa Fe, New Mexico as the Assistant Manager-running the social media, curating art shows, managing the bar, and winning New Mexico Cocktails and Culture Culinary Festival's "Best Cocktail" 2016, "Best Cocktail Second Place" 2017, and "Best Cocktail" 2018 on behalf of the cinema. She also works with the **New Mexico Cocktails and Culture Culinary Festival** as the **Art Show Curator**, coordinating the art market in conjunction with festival events.

She has begun to expand our footprint on Social Media on both a local and national level – and will soon expand efforts internationally.

% completed - 60%

Mission Objective: V. Build institutional capacity for growth

V.B. Implement a marketing and communication plan to brand and promote IAIA

Project: Website Testimonials

We have been recording **testimonials** for all of the degree programs for use on our website and social media. The **Business Certificate Program** and **Cinematic Arts and Technology** are complete. We'll need to reshoot **ILS** and **MFA** due to new department chairs. **Dean Teters** is scheduled to be next, followed by **MFA, ILS, Studio Arts, etc.**

Currently on hold until the school reopens.

% completed – 20%

To: Dr. Robert Martin
From: Laurie Brayshaw
Date: April 17, 2020
Subj: Quarterly Board Report

Strategic Theme I. Improve Student Success
A. Increase resources for students

Project: Continuing Education (CE)

Project Description: Increase the number of IAIA students and members of the outside community that enroll in Continuing Education courses and workshops.

Percentage complete 90%

Continuing Education (CE) - Activities/Courses Offered

As a result of IAIA's COVID-19 Emergency Plan, on-campus and in-person Continuing Education classes have been suspended until further notice. However, webinars and online classes have been offered since February and will be offered until the end of the Spring semester. This is possible as a result of a year-long partnership between Continuing Education and IDRS Inc., a native owned and operated non-profit organization. The webinars are open to the public, however because of technical capacity of the online platform they are targeted primarily to members of the IAIA community and alumni through email and Constant Contact.

Continuing Education is currently working with IDRS to offer additional webinars and online classes. The webinars and classes offer an opportunity for IAIA community members and alumni to continue to learn and work towards acquiring professional skills they will need, during and after the pandemic, to succeed in this uncertain economic environment. The first webinar, "QuickBooks for Small Business" was held on February 21 and included 15 participants from within and outside New Mexico. Thus far, the remaining webinars running from April to July include the following:

- Facebook Marketing for Artists - Webinar
- Etsy Craft Entrepreneurship – Online Class
- Developing Photography Skills for Online Entrepreneurship – Online Class
- Indianpreneurship and Business Planning – Online Class

Prior to IAIA's campus closure on March 18, Continuing Education hosted two on-campus classes. The "Chamiza Foundation Grant Writing" was held in January in partnership with the Chamiza Foundation, a non-profit organization promoting Pueblo culture and arts. The class was designed to promote grant writing skills to improve access to funding among Pueblo members and tribes. The class had 21 participants primarily from northern Pueblos. The class, "Applying for Artist Residencies" was held in early March providing guidance and practical tips on how to apply for artist residencies. The class included participation from three IAIA students from studio arts.

As a result of IAIA closure, there were nine classes that were postponed that were scheduled to take place from March 18 to the end of May 2020. Jonathan Breaker checked with instructors and students to see if courses could be moved online, in most cases the instructors were amenable to the idea, but many students commented they did not have the interest or ability/connectivity to take an online class. In this circumstance, there was not enough enrollment to hold each class. As a result, those that paid their course registration fees were refunded immediately, except for those students enrolled in the “IAIA Fitness Center Access with Introduction to Fitness Class”. Those students were offered complementary access in the Fall or a future semester once IAIA operations return to normal and when it might be appropriate to allow access to the Fitness Center. The feasibility will be explored on how to offer some of these classes online during Summer 2020 or otherwise reschedule them when appropriate in the future. In addition, three Title IX courses for IAIA students were also postponed that were meant to be offered in March. Postponed or Cancelled classes include:

- 3D Stereoscopic Photography: History and Image-Making
- Designing Custom Blankets or Shawls with Patricia Michaels
- Indigenous Spoken Word - Bring Poems to Stage
- Book Promotion Your Way
- IAIA Fitness Center Access with Introduction to Fitness Class
- Indigenous Fashion: 1940s to Present
- Indigenous Languages in Latin America
- Growing Food in the Southwest
- NIEA Indigenous Power and Resilience Project and Trauma Informed Training Workshop
- Trekking the Valles Caldera
- 3 Title IX courses (“Self, Goals, and Challenges”, “Self-Efficacy”, and “Communication and Conflict Resolution”).

Other Activities

Continuing Education offered input and comments regarding the grant funding opportunity from the Native American Agriculture Fund to seek grant funds to provide online learning opportunities to tribal ranchers and farmers. Continuing Education may be able to partner with IDRS Inc, a native owned and operating non-profit, to offer instructional classes and resources. Discussions are underway, planning is in the early stages.

Continuing Education is working with the Stagecoach Foundation on the feasibility of offering online training in film post-production editing. Stagecoach is currently in the process formulating some ideas, it is not known what potential commitments that IAIA would have towards the project since planning is in its early stages. Jonathan Breaker will keep in touch with Elizabeth Stahmer, Executive Director regarding the project and planning.

Continuing Education is working with IAIA Alumni Relations to compile resources/information for Alumni. This information will include Spring 2020 webinars, but

also recordings of past professional development classes hosted by Continuing Education classes. Also working with Alumni Relations to offer webinars hosted by Alumni addressing pertinent topics and offering an opportunity for Alumni to teach online.

Jonathan Breaker attended IAIA ADA Self-Study training in March. Prior to self-study, ADA accessibility and information has been implemented in the Continuing Education program and outreach and will continue to be assessed on an ongoing basis.

Jonathan provided input and comments regarding the grant funding opportunity involving the Climate Solutions Acceleration Fund to host Continuing Education courses that promote climate action with respect to climate change.

Jonathan had a teleconference in early March with a representative from Ashiwi College in Zuni Pueblo. They were inquiring on IAIA Continuing Education's approach and use of digital badges. They are looking at different ways to offer micro-credentials through online digital badges as they seek official TCU accreditation. Jonathan shared approach used in Continuing Education to recognize student participant and completion of classes. Digital badges will likely be used more often in the coming months by organizations offering online training.

During the pandemic, Jonathan has been involved in training and professional development to continue to offer classes and instruction online. He has participated in webinars involving the LERN network (for Continuing Education), TCU Forums, National Indian Education Association and the Oweesta organization, among others.

Project: Grants

Project Description: Identify potential funding for IAIA needs and interests

Percentage complete 90%

The proposal for the Fulbright Scholar-in-Residence has been approved by the State Department for the 2020-2021 academic year. Sheila Rocha and the S-i-R, Sebastien Lange, are in the process of determining how this will be accomplished in the Fall if classes remain online.

A proposal for \$8,800 was submitted to the Climate Solutions Acceleration Fund. The proposal would allow IAIA to create Continuing Education webcasts and podcasts in waterwise landscaping, water catchment systems, drip irrigation, and solar panel installation that would be useful to residents of the Southwest. IAIA would collaborate with the faculty of the Santa Fe Community College who have knowledge in this area.

The year-end reports for the two Title III grants were completed and filed on time. We are currently in the final year of the five-year grant. The forms and Project Narratives for the new Title III grants for 2020 are being prepared.

Eric Davis and I completed the Santa Fe Arts Commission proposal. \$40,000 was requested to pay for marketing expenses for the 5 Museum exhibits, the Reading Series

associated with the MFA program, the Pow-wow and MusicFest, and the Artist-in-Residence program.

IAIA was invited to submit a proposal to the Hamblin Institute along with 4 other organizations. We requested funds to assist with the preservation of the Suzan Shown Harjo papers. The proposal was denied.

A Round 1 proposal for NEA Arts Endowment was submitted for Lara Evans.

Kauffman and Associates, Inc conducted an IAIA Organizational Capacity Assessment in June 2019 for MACP. KAI requested that IAIA review the report and make changes before the final report was filed. I reviewed the report, made several changes, and submitted it for IAIA.

I attended a New Mexico GO Bond meeting for Higher Education institutions. There is concern regarding the Bond passing this November due to the current economic conditions. IAIA is requesting \$700,000 for the Research Center.

Felipe Colon asked that I present to his Museum Studies class on Grants and Grant Writing. The class took place on Zoom, and the students were very engaged.

Met with Loyola Rankin regarding submitting a proposal to the Santa Fe Community Foundation to fund the student Pantry. The proposal would ask for funding to stock the Pantry for Fall 2020.

Attended a Native American Agricultural Fund (NAAF) webinar. We are planning to submit a proposal for the Continuing Education Department to receive funding to create and deliver online business courses with IDRS to Native Americans in the agricultural field. A second proposal may also be submitted to promote agriculture with our students

Strategic Theme III: Build College Community **III: B. Promote Health, Wellness and Safety**

Project: IAIA Junior Master Gardener program for Native youth.

Project Description: Revise the Texas A&M Agrilife curriculum for relevance in Native communities and offer to local youth.

Percentage complete 90%

Revise the JMG Curriculum: Charlene Carr is working with participants at IAIA, Cochiti Pueblo and Acoma Pueblo to include cultural and traditional agricultural practices. She will assess the program using the Indigenous Assessment method at the end of the spring program and make additional improvements to the curriculum.

Recruit Youth from Santa Fe Public Schools and Surrounding Pueblo Communities:

Charlene recruited 50 youth from IAIA, the Amy Biehl school, the Cochiti Pueblo's Keres Children's Learning Center, the Santo Niño's Regional Catholic School, and the Acoma

Pueblo's Learning Center. In-person instruction took place at these sites from February 25, 2020 to March 12, 2020. The IAIA site had a total of eight youth, with three IAIA student parents, two IAIA staff parents, and one parent from the Santa Fe community involved. Among the participants, four Amy Biehl students were reached through the IAIA site. The IAIA site met every Tuesday from 3:30 PM to 5 PM. The Santo Niño's site had a total of fifteen youth including one student from Taos Pueblo and met every Wednesday from 3:30 PM to 5:00 PM. The Cochiti Pueblo site had a total of nine youth and met every Thursday from 1 PM to 3 PM. Fifteen youth from Acoma Pueblo were anticipated to join the program on March 13, 2020. On March 12th and 13th, Cochiti Pueblo, Acoma Pueblo, and Santo Niño closed their schools. All of the afterschool program coordinators were offered online JMG workshops via Zoom. In preparation, Charlene attended the AIHEC TCU Webinar training for distance education (We Are Resilient) and attended training with Russel Stolins.

Four online garden sessions were completed (March 24th, March 31st, April 7th, and April 14th) with a total of nine youth and five parents to provide the youth garden program via Zoom. Five youth from the IAIA site and four youth from the Cochiti Pueblo site were recruited and attended Zoom meetings. The following subject matter presentations have been provided: Balloon Hot Potato lesson, Paper Towel Gardening, MyPlate, Veggie Research, and Go, Slow, Whoa Classification. The online sessions will continue every Tuesday from 3:30 to 4:30 PM via Zoom from March through May 2020. A service challenge for youth participants has been created where participants collect cans of food that are relevant to the plant parts lesson; canned food must be a plant part (5 plant parts include seeds, roots, stems, leaves, and flowers). Youth started collecting at least 2 cans for each meeting and present to the rest of the group. At the end of the program (dependent on the stay-at-home order) youth will gather all collected cans and donate cans to a local food pantry. Charlene continues to transition curriculum to an online format using a combination of PowerPoint and Zoom. A tentative schedule for the summer and fall of 2020 is being prepared.

Project: Other – Developing Web Content for the IAIA Land-Grant Web Page

Blog entries, recipes, “how-to’s”, and videos are being created by the Land-Grant staff. The new information is being added to the Land-Grant webpage under “Land-Grant Journals”. A blog entry of “Aphid Pest Control” by Teresa Quintana and a “How to Build a Raised Bed Garden” video by Charlene Carr were completed. Land-Grant staff will continue to produce content for the web page.

Project: Other – Production of IAIA Garden/Greenhouse Produce

The Land Grant garden grew produce for the IAIA Café and IAIA community members. Microgreens were cultivated, harvested, and sold to Bon Appetit during February and March. Teresa Quintana continues to tend to the campus garden and greenhouse twice a week during the campus shutdown. Any harvested produce is made available to the on-campus students who are currently preparing their own meals.

Charlene, Teresa, and I met with Melody and Guido of Bon Appetit to discuss how we can sell them more produce from the garden. Land-Grant will notify Bon Appetit on

predetermined days as to what produce is available so they do not place an order with their food vendor. Bon Appetit may also be willing to purchase produce during the summer for their catering at the Santa Fe Opera.

The staff also provided two Tasting Bar events on February 5, 2020 and March 12, 2020 to increase exposure of IAIA students to eating healthy and locally grown food. The food was harvested from the IAIA greenhouse, and the Land-Grant staff provided sample tastings. Nutritional information was provided to students regarding selected produce. Each event reached approximately 30 students as well as staff and faculty. Tasting Bar events were scheduled each month; however, during the COVID-19 closure this event will be paused until further notice. The Tasting Bar events will resume after the closure is lifted and be offered on a regular monthly basis during academic semesters.

Project: Other On-Campus Outreach Events

On February 19, 2020, the Charlene Carr and Teresa Quintana provided a tour and presentations to a total of twenty-nine SFIS students plus two SFIS staff members. Students gained knowledge on medicinal plants from a presentation provided by Dr. Thomas Antonio, a presentation on soil fertility by Charlene, and completed a hands-on instruction of greenhouse production by Teresa. SFIS remains interested on collaborating with IAIA on future tours and presentations as it relates to their science class and interest with ethnobotany.

Project: Other – Participating on National Organizations to Support Distance Education

Charlene continues to participate on teleconference and Zoom meetings for the following regional organizations: FALCON, FRTEP/1994 Collaborations, and APLU. Meeting content includes identifying support, tools, and resources to aid in the efforts of supporting Land-Grant educators with the transition of in-person outreach programming to distance education.

Strategic Theme IV: Ensure a safe community

IV: B. Strengthen Title IX programs and processes

Project: Title IX Reporting.

Project Description: Track and respond to reported IAIA Title IX cases and create a “Yale report” biannually.

Percentage complete 100%

All Title IX complaints have been logged and responded to. The number of complaints has decreased in the Spring semester.

Strategic Theme IV: Ensure a safe community

IV: D. Develop educational and training programs to promote safety on campus and at the Museum

Project: Educational Safety Programs.

Project Description: Provide Title IX training to new and returning students, faculty, and staff, and contract with educators who can deliver self-defense and sex education classes to students.

Percentage complete 90%

Four Title IX training sessions were held during the Student Safety Summit in February. Students, faculty, and staff attended all sessions. The training was the standard introduction to Title IX and included 4 short videos on consent and sexting. The participants were engaged and asked great questions.

Eight additional staff participated in a Title IX training session. 4 were new staff and 4 had not been able to attend a training previously. There are currently only 2-3 employees that have not attended a Title IX training session.

Peter Romero has been diligent in having contractors attend training sessions. A Title IX training session for 7 fire inspectors was also held.

A set of 3 training sessions for students, "Tools for Doing What You Want to Do: Reaching Goals and Responding to Conflict", was postponed for the semester due to the campus closure. We will reschedule the sessions in the Fall.

To: Dr. Robert Martin
From: Shelley Patrick, ASG President
Date: April 17, 2020
Subj: ASG-President's Board Report 2020

IAIA Associated Student Government 2020 Officers:

President: Shelley Patrick **Vice President:** T'cha Cosgrove **Treasurer:** Alex Dalen
Secretary: Molly Sabori **Public Relations:** Shantel Chee

- March:**
- 4 Student Reps
 - Cinematic: Nathaniel Fuentes
 - ILS: Nika Feldman
 - Freshman: Daya Horseman
 - Creative Writing: Teklu Hogan
 - 10 Clubs
 - The Jammins, Cross Country Club, Iron Birds, K.I.V.A Club, Handgame | Stickgame Club, Kpop Club, Photography Club, Museum Club, The IAIA Jewelry Society, A Egg At Alia
 - KIVA Club: Bake Sale March 12th
- April:**
- 4 Student Reps
 - Cinematic Arts, ILS, Freshman, Creative Writing
 - 7 Clubs
 - Alpha Chi, A Egg: Et Alia, Handgame | Stickgame Club, Iron Birds, Jewelry Society, K Pop Club, and Museum Club
 - Clubs are having Zoom meetings and brainstorming online activities
 - Alpha Chi is making masks for community service
 - Sending out to IAIA community for free (3/household, 100% cotton)
 - Working on online presences/social media
 - Meetings
 - 2 Zoom ASG meetings
 - April 7, 2020
 - April 14, 2020
 - Zoom Executive meetings
 - Wednesdays at 5pm MST
 - As needed
 - ASG Student Survey will be sent out
 - Purpose: To determine how we can help students with needs
 - Finding ways to help that may not be covered under the emergency funding

Associated Student Government Commitments:

- To provide assistance to the student body
- To provide assistance to student clubs and organizations
- To be a communicator between the student body and administration
- To uphold the values of IAIA within and as the student body representatives

To: Dr. Robert Martin, President
From: Charlene Teters, Academic Dean
Date: May 2020
Subj: Quarterly Board Report
With input from Library Director, Fitness Manager and Department Chairs

Mission Objective 1: Improve Student Success

A. Increase resources for students.

Project One: Smithsonian Processing Project

Completed 23/28 boxes for processing to folder level. The deliverables are in process – the finding aid with documentation. All activities with this project are on hold due to the closure of campus. No expected completion date at this time. **75% complete.**

B. Improve retention and completion.

Project One: Cinematic Arts/Studio Arts Hybrid Degree in Animation

Further plans for meetings regarding the Hybrid Degree in Animation were derailed by the Covid-19 situation. However, there was progress made for some new courses that would help fuel the Hybrid Degree with its emphasis on 3D Animation -- specifically, in the proposed Minor in Computer Programming for the Arts.

Professor Deiter completed his task in “indigenizing” the curriculum for the Minor, shifting its program-heavy focus, which would be better suited to a computer science program, and adapting it to better serve the needs and interests of students at an Arts school. After consulting with the Curriculum Committee, it was agreed to re-name and re-brand the program as a Minor in Interactive Arts & Game Design.

Last week, the Curriculum Committee approved the new course proposals for the program, and this week, the Faculty Council affirmed the approval for the new Minor, the first classes of which are planned to be offered in the Fall. Now that its clear which classes are in the Minor, development of a curriculum for the Hybrid Degree can resume. Current Status: **33% completed**

C. Develop student leadership skills.

Project One: Ribbon Skirt Teachings.

Four Ribbon Skirt workshops were scheduled for Spring 2020. Two were completed in February with low numbers. The remaining two were cancelled due to COVID-19. Spring workshop goals were to provide matching ribbon skirts for AIHEC. **100% complete**

D. Promote involvement of all stakeholders in student success.

Project One: On-site Dual Credit Course Evaluation Training

Spring course evaluation begins in April. APPC members agreed to cancel all course evaluations until Fall 2020. This does include our Dual Credit online courses. **100% complete**

Mission Objective 2: Strengthen Academic Programs

A. Raise academic and studio standards

Project One: Assess LIBS 103 Courses

ILS was able to complete the assessment of this course on April 7, 2020 and provide changes to the course that will take place for Fall 2020. These include adopting a textbook, making changes to the assignments, and changing course title and description (pending Curriculum Committee and Faculty Council approval). **100% complete**

B. Expand state of the art technology in academic programs

Project One: Preparing Studio Arts Faculty to Teach Online

A semester-length illustration course is under development. The intention is to debut this as a hybrid course during the Fall 2020 term. Students can either attend in-person (unless another campus closure precludes this) or remotely. The class would meet once a week (rather than the normal twice a week) in a studio setting. The rest of the teaching would take place online. Most of the weekly class meetings are to be spent with students doing coursework, rather than on instructor presentations (flipped classroom model).

The COVID-19 response has caused delays with this project. Weekly meetings with the faculty member had to be suspended for five weeks. These meetings resumed April 14. Detailed development of course content--including instructor videos--for the first two weeks of the course is under-way. **100% completed.**

Project Two: Online Tools Usage for Undergraduate Programs

The COVID-19 response has postponed progress on this initiative and transformed it. Taking their courses online required that faculty go beyond the basic Canvas features previously under discussion for this initiative. The evolving consensus on the Ed Standards Committee is:

- **1st/2nd Semester Standards** – Committee likes a 2-stage approach. Faculty teaching their first semester at IAIA would be required to include some basic features in their Canvas courses. Starting with a faculty member's second semester, additional features would be required.
- **Faculty Council Recommendation** – Despite the interruption caused by the COVID-19 response, Ed Standards intends to send a Canvas usage recommendation to the IAIA Faculty Council. If all goes well, Faculty Council could amend and approve Canvas usage guidelines in its May meeting. Faculty development activities in June/July would support implementation of newly adopted guidelines. Proper preparation for Fall 2020 will require courses that go beyond the committee's proposed 1st semester Canvas usage guidelines. All IAIA undergraduate courses must be capable of being taught purely online if circumstances of the Spring 2020 term recur. 50%

C. Expand interdepartmental engagement in the academic programs

Project One: Embedded Librarian Pilot Project

Working with studio classes to complete the program via online teaching. We have had to adjust what we were teaching and added into the canvas courses. It is an ongoing process to complete this project with the new added online component. **85% completed.**

Project Two: Improving Accessibility within Adjunct Orientation

This project has been put on hold until Summer. It's been a time to learn Zoom and redesign how to present Adjunct Orientation via Zoom and PowerPoint presentations to all adjuncts present and future. Expected completion: August 2020, **75% completed.**

D. Foster indigenous identity, knowledge, and practice.

Project One: Building a Performing Arts Community Collective

In late September early October of 2019, IAIA Performing Arts participated in the Uncovering of America project between Navajo artist AJ Goldman of Santa Fe and project members in Genova, Italy. The on-line initiative will be shown in Genova in October of 2020. The performance for Spring 2020 was cancelled due to the Project Manager being quarantined in Italy. **100% complete.**

In the Fall, we collaborated with the ASU director and dramaturg, Esther Almazan, to have our students premiere a reading of an original script, "Indian School". We are striving to take PA students to see the full production at ASU this spring to introduce them to graduate school and performance opportunities. Although the collaboration was a success in the Fall, the spring follow up trip to ASU was cancelled due to virus. **100% completed**

In November, PA students worked with Guinea West African drummer, Soriba Fofana, for two weeks in the study of the djembe and doudou drums. During the Spring semester they will continue to work with Soriba to begin a drumming circle.

Continued work with Soriba did not occur due to Soriba being out of the country and then being in quarantine. In place of this interactive experience, we brought in IAIA alumni Tash Terry and Elena Higgins of the recording duo, Indigie Femme. The event was inclusive of interpreters for hearing impaired. 63 attendees inclusive of both students and Santa Fe community members filled the black box. The performance was followed-up by an open jam comprised of all age groups. **100% completed**

IAIA performing artists participated with student Dakota Yazzie and Earth Surface People in a musical covering the history and lineage of Bighorse, the Navajo Warrior. Original weavings by Tiana Bennet and photography by the author of

Bighorse, Noel Bennet, were integrated into the music, vocals, and dances of IAIA performers and Kiva Club. **100% complete.**

Project Three: Joe Sando Symposium

The ILS department co-sponsored the Joe Sando Symposium held at Northern New Mexico College on March 12-13, 2020. Due to the challenges posed by COVID-19, the symposium was only able to meet on the first day, March 12. However, the symposium was well attended, and presenters were able to share research and knowledge about Pueblo peoples with fellow Pueblo peoples. There was excitement about continuing this symposium in future years and ILS was proud to co-sponsor for the second consecutive time. **100% completed**

Mission Objective 3: Build college community.

A. Promote health, wellness, and safety

Project One: Create a Metabolic Strength Cardio Circuit for Students

Due to COVID-19, all classes moved to on-line. I myself must be an example of intrinsic motivation by maintaining my energy, focus, and encouragement to the students. 2 students participated in project from January – mid-March. **100% completed.**

Project Two: Student/Staff/Faculty Obstacle Course Run

Due to current events, no update as this project requires gathering students and faculty together and we are unable to do that at this time. Possible continuation in Fall2020. **20% completed.**

Mission Objective 4: Advance Contemporary Native Arts and Culture

A. Consider developing a Native Research Center

Project One: Research Center for Contemporary Native Art

The Mellon Foundation sent notice of a fast-turnaround approval process for grant amendments to accommodate changing circumstances as a result of the pandemic. MoCNA Director Patsy Phillips has approved moving forward with transition to a new collection database (Proficio Elements) which will be able to incorporate Archives collection as well. Proficio Elements will provide web hosting and search capabilities to the public with customized interface to match IAIA's website. MoCNA & Archives will be able to select which records from their collections will be searchable for the public. Data migration will be handled by their consultants. We anticipate being able to cover most costs associated with the transition with Mellon funding and hope to have at least some records available to the public via Profico within 6-8 months. Expected completion December 2020.

B. Increase internship and apprenticeship opportunities

Project One: New, Improved Work Study: TA's and Marketing Assistants

The Creative Writing department has been able to keep our students on as TAs after Spring Break, which has been of great benefit to faculty and students in

English and Creative Writing Classes, especially with the quick transition needed to online learning and curriculum. We have one student TAing in ENGL099, one in Fiction II/III (CRWR211/311) and one in Critical Theory (ENGL200). **100% complete**

Mission Objective 5: Build institutional capacity for growth

A. Determine need and capacity for new undergraduate and graduate programs

Project One: Developing the IAIA Low Residency MFA in Studio Arts

Completed draft of curriculum map. Course proposals has been submitted to Curriculum Committee with the first year's curriculum being accepted. The Curriculum Committee will review the second year before the end of the semester. Mentorship paperwork for four (4) semesters has been completed which was also submitted to the Curriculum Committee. A draft of the MFA Studio Arts booklet has been reviewed by team members. **70% completed**

Project Two: Preservation of "Seeing Red"

Most final tasks are completed, include metadata development, creation of a finding aid, digital publication. There may be money to create transcriptions of the audio recordings. So, Ryan has issued a request to extend the grant and reallocate money. Still on schedule to be completed by 4/30/2022. Expected completion: April 2020 **95% completed**

Project Three: Native Artists Files Project

This project is on hold due to campus closures. **40% completed**

Other news.

Associate Academic Dean

Dr. Swentzell, holds the rank of Associate Professor of Indigenous Liberal Studies and serves as the Department Chair. His doctorate's degree is in justice studies from Arizona State University and he also holds a master's degree in interdisciplinary studies, with a concentration in history and political science. He will begin his new role as Associate Academic Dean immediately assisting the Academic Dean with all tasks to get ready for the next academic year.

Interim Director of the Research Center

Dr. Evans holds the rank of Associate Professor of Museum Studies. She earned her PhD in art history at the University of New Mexico, specializing in Native American art as contemporary art history. Lara will continue her work as Associate Professor and the Program Director for the IAIA Artist in Residency program which brings 12-14 Native Artist to campus for residencies.

Interim Director of On-Line Learning

Russel Stolins (MA, Educational Technology) is an educator and author with nearly 40 years of experience in technology, education and textbook publishing. He started designing online courses in 1999. He has taught Technical Communications and

Business Communications online and in the classroom. Russel is also the Editorial Co-Director of the *AAEEBL ePortfolio Review*; an online academic journal.

Dr. Sheila Rocha is authoring a text to accompany the IAIA's Performing Arts General Education course, *Indigenous Influence in American Music & Culture*, to fill in the absence of essential academic resources. She has begun collecting interviews from Native Musical artists for this project.

She was invited to interview for the Board of Directors for the Santa Fe Indian Center of New Mexico in December of 2019.

Sheila also wrote the promotional announcement for the recent publication, "Words Like Thunder: New and Used Anishinaabe Prayers," by Lois Beardslee.

Sheila worked with Lori Brayshaw to successfully write a grant for Fulbright scholar, Sebastien Lange of France to teach for Perf Arts for the 2020-2021 academic year. He is an international figure in theater of the absurd, Teatro Sin Paredes y Theatre 2 L'Act México utilizing new technologies as well as having worked closely with the Tarahumara of Mexico.

Dr. Jonah-Winn Lenetsky has written and edited for two major journals in the field Theatre and Performance Studies on the theme of Environmental activist performance. He has also served as acting guest Co-Editor for a special issue of Performance Research (a peer-reviewed journal out of the UK) on Dark Ecologies in performance.

Jonah also wrote the introduction for the forthcoming summer 2020 edition.

He has been invited to write about "Climate Change and the Future of Theatre" for Theatre Research International and has an article for the upcoming anthology in which he interviewed Rulan Tanguen of Dancing Earth to talk about Indigenous approaches to Ecological Performance.

Collectively Sheila and Jonah worked with adjunct Jay Musket, who conceived of the Annual Playwriting Festival. The second annual event will be postponed until further notice.

Jonah and Sheila managed the J-1 Exchange program comprised of three students who came from Mexico in Fall of 2019.

We also brought in multiple performing artists in the areas of dance and music inclusive of IAIA alumni musicians.

Jonah and adjunct, Jay Muskett are collaborating on an article. In addition, we have transitioned two fundamental Perf Arts courses into on-lines to accommodate changing delivery demands while planning for hybrid formats for additional classes.

Part-time Black Box technician and adjunct, **Catherine Owens**, has developed the Intro to Technical Theater as a hybrid course for both this semester and Fall of 2020

To: Dr. Robert Martin
From: Nena Martinez Anaya, Chief Enrollment & Retention Officer
Date: April 17, 2020
Subj: Quarterly Board Report

Mission Objective I: Improve Student Success Institutional Priority: A. Increase resources for students:

Project 1: Measure the effectiveness of the Career Fair, scheduled April 1, 2020. Due to COVID-19 pandemic, the annual Career Fair was canceled. Internship and Career Director continues to work virtually meeting students' needs for employment. 25%

Mission Objective I: Improve Student Success Institutional Priority: A. Increase resources for students:

Project 3. Measure the effectiveness of the "15 to Finish" program. Mission Objective I: Improve Student Success. The program is designed to incentivize "free tuition" the student's senior year by taking 15 college credits every semester to graduate in 4 years with 120 college credits. With regards to our first candidate, Jordan Aldean, we have identified three additional students who started with IAIA before the program began, who also finished in 4 years and have awarded them the tuition assistance. 50%

Other: The IAIA Mentorship Program: continues on from Fall 2019 as an opt-in program where each pair is to generate mentees' goals for the academic year and provide supporting actions with due dates. participants include 6 Student Mentors, 25 Student Mentees, 8 Staff, 8 Faculty, and 3 Alumni. To date, participants have met for over 300 hours of goal development, resource access, and guidance. The Mentorship Program will continue through the Spring 2020 semester with student honorariums being processed and mailed to students.

Other: The Pantry: has had over 212 visitors and over 2,000 pounds of donations with a large, recent donation from: Helen Miller (Quechan) and Roman Barba from Banning, CA, the Agua Caliente, Morongo, and Quechan Tribes. Recurring donations include Bon Appetit Café, a local church group, and IAIA Community Garden. With the help of Laurie Logan Brayshaw, we were able to submit a grant application to fund the Pantry through the Santa Fe Community Foundation under their Community Funder Alliance with a focus on Adult Health.

Other: Talking Circle: has been hosted every Wednesday at 5pm in the Student Success Center. This academic year has seen 26 consecutive Talking Circles with an average of 17 attendees per meal. IAIA Seniors and Juniors are more likely to attend. Each regular attendee has commented that they look forward to Talking Circle every week and use it as a great method to destress from academics. Due to current circumstances, all remaining Talking Circles for this semester have been cancelled.

Other: Early Alerts: continues on as a collaborate cross-department team that helps connect students to resources to improve student success. IAIA faculty or staff can submit an Early Alert Referral via an airtable link anytime during the semester should they have

concerns regarding a student academic, behavioral, or personal life. Once a referral is received, the student is contacted and connected to resources provided by IAIA or off campus. Spring 2020 has 412 referrals to date with most referrals submitted by faculty members.

Other: Dual Credit Program This Spring we are offering 23 courses at 6 high school sites and 1 at IAIA campus and have enrolled 336 students. Due to COVID-19, we have worked with all schools and faculty to transition courses to online platforms and we also have worked with each site to ensure students has opportunity to connect to the courses. All schools are providing mail out packets and online instruction.

Mission Objective I: Improve Student Success Institutional Priority: B. Improve retention and completion: Project 7: Improve and measure the effectiveness of the Scholarship Application Program. Allow for transparency and improvement to increase scholarship applications. We piloted the “one-time” application process this Fall 2019 semester for both Fall & Spring 2020 to improve retention and persistence rates. We expect students to retain and persist at a higher rate than those years where students had to apply twice a year and will begin to evaluate the data upon completion of the Spring semester. We currently have the new Fall 2020 applications available on our website. 85%

Other: We awarded 15 students the New Mexico Lottery Scholarship this Spring. The George R.R. Martin Scholarship application is online and currently available for 2020-2021, and we are working to promote the new, New Mexico Opportunity Scholarship for our 2-year programs.

Other: Since the school closure, we have awarded 17 students a total of \$3,900 in Emergency Aid with food, gas and housing being the top reasons. The Student Account Office backed out \$280,000 for room and board costs; \$128,455 was refunded to 76 students for room and board. In addition, \$13,380 in Studio fees were also backed out. We are also planning to issue aid to degree seeking students with the CARES Act and AICF emergency funding.

Other: Outreach continues to students considering withdrawing or taking incompletes. The following report (4/17/2020) was provided by the IR department regarding the number of withdrawals this semester compared to last year. We are doing well in retaining students through the pandemic and will continue with these efforts.

WITHDRAWAL REPORT	19SP	20SP
Number of Course Withdrawals before Spring Break	38	38
Number of Course Withdrawals after Spring Break	30	25
Number of Students before Spring Break	27	23
Number of Students after -Spring Break	20	15
Total Student Withdrawals before Spring Break	4	6
Total -Student Withdrawals after Spring Break	2	2

Mission Objective I: Improve Student Institutional Priority: D. Promote involvement of all stakeholders in student success: Project 8: Improve campus-wide ADA implementation and compliance to accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ADA work is continuing, including training sessions with IAIA departments, including surveys for the self-evaluation. Planning stage for focus group sessions for Spring 2020. 20%

Mission Objective I: Improve Student Success Institutional Priority: B. Improve retention and completion: Project 9: Improve and measure the new Admission & Recruitment strategies to increase student satisfaction and enrollment. New programs have been developed and implemented for the academic year to increase matriculation, including:

- IAIA Shadow Day Program was held on held February 15-17, 2020. We received 10 applicants and 10 were selected, however 7 participated in the program. They were matched with 7 IAIA students and stayed on campus for one-night and attended classes with students. We are following up with students to help apply and finalize acceptances.
- Admitted Student Reception – put on hold until further notice.
- IAIA Spring Visit- was cancelled due to campus closure.
- IAIA Transfer Day was cancelled due to campus closure
- IAIA Portfolio Review Day- cancelled due to campus closure and looking to host through web submissions.
- IAIA Facebook Live- was held on April 9 at 2:00 pm providing information to the general public on IAIA academic programs.
- IAIA Freshmen Admissions Webinar- will be held on April 15 at 2pm
- IAIA Transfer Application Webinar- will be held on April 29 at 2pm
- IAIA Admitted Student Webinar- will be held on April 30 at 2pm for admitted students only

Other:

Table 1. below lists the number of accepted students for the Fall 2020 semester as of 4/17/2020. **Table 2.** Lists the campus and visits from February-March 2020.

Table 3. Lists the recruitment events from October 2019- April 2020

Table 1.

	Fall 2020 4/17/2020	Fall 2019 4/15/2019
New Freshmen	64	114
Transfer	7	4
Graduate	13	13
International	3	0
Readmit	3	8
Certificate	3	4
Total	93	143

Table 2.

2/6/2020	American Indian College Fund (20 people)
2/21/2020	DEAP School (50 people)
2/21/2020	Ainu Group (9 people)
3/5/2020	Rio Rancho Middle School (40 people)
3/10/2020	San Carlos Education Department (45 people)
3/10/2020	Melissa Domblisky-F-1 Student Exchange

We had to cancel 23 scheduled tours due the campus closure. We have reached out individually over the phone to follow up with prospective students.

Table 3. Lists the recruitment events from October 2019- April 2020.

DATES	EVENT
February 3-4	Arizona Counselors Association Conference, AZ
February 11	San Juan College Fair, NM
February 11	Four Corners Regional Fair, NM
February 11	Kirtland Central High School College Fair, NM
February 12	Shiprock High School College Fair, NM
February 12	Newcomb High School College Fair, NM
February 12	Taos High School College Fair, NM
February 17-21	Oklahoma Area
February 18	Muskogee Outreach and Resource Day, OK
February 12-13	Indian Youth Career Day, OK
February 21	Native American Men Conference, Scottsdale, AZ
February 25	Jemez Valley College Fair, Jemez Springs, NM
March 2-10	Northern Arizona (Navajo Nation), AZ/NM
March 3	Santa Fe Community College Transfer Fair, NM
March 11	Navajo Technical University College Fair
March 11-12	Central New Mexico College Transfer Fair, NM
March 12	Joe Sando Symposium, NM

We had 24 recruitment event/trips cancelled due to campus closure and COVID-19 concerns. We are working to restructure our social media to increase our presence and promotion.

Mission Objective IV: Ensure a safe community Institutional Priority: D. Develop educational and training programs to promote safety on campus and at the Museum: Project 10: We hosted the “Student Success Safety Summit on February 12, 2020. Workshops included: Consent & Negotiation & Safer Sex; Healthy Relationships; Sexually Transmitted Infections; Sex & Trauma; Krav Maga Self Defense; Climate Survey Workshop, HIV Testing, Planned Parenthood presentation during lunch and gift-drawings throughout the day. We had 133 students, 32 staff and 12 faculty/adjuncts in attendance. We conducted a satisfaction survey at the end of the day to measure the effectiveness and noted that 89% of the attendees were Satisfied or Extremely Satisfied over. This has been the most successful Student Success Summit since it’s inception. 100%

Mission Objective V: Advance contemporary Native arts and cultures Institutional Priority: F. Invest in professional development for faculty and staff: Below is a list of staff members and recent professional development opportunities.

Nena Martinez Anaya, Chief Admissions/Student Success Officer

02/18-21/20 – Achieving the Dream DREAM 2020 Conference, National Harbor, MD

3/10/2020-International Student meeting with Melissa Dubosky,
3/18/20 – Zoom Training Session, Russel Stolins

Veronica Bustamante, Admissions Specialist

2/28/20- FERPA Training, Online

Karen Gomez, Internship and Career Director

2/18/20 – Webinar, Developing & Initiating a Career Plan, American Indian College Fund

3/18/20 – Zoom Training Session, Russel Stolins

Loyola Rankin, Student Success Advisor

02/18-21/20 – Achieving the Dream DREAM 2020 Conference, National Harbor, MD

03/18/20 – Creating Digital Campus with Slack, Webinar

04/09/20 – Airtable: Collaborating Remotely, Webinar

Scott Whitaker, Financial Aid Director

2/12/2020 – Attended and worked the Student Success Safety Summit.

4/8/2020 – Attended Computer-based training with COMSPEC on Pell reconciliation.

To: Dr. Robert Martin
From: Lawrence T. Mirabal, CFO
Date: 4.17.20
Subject: Quarterly Board Report for Finance, HR, IT, Facilities, Bookstore and Museum Store

Mission Objective 1: Improve Student Success

Inst. Priority “A” - Increase resources for students

Project: Raise the profile of the Campus Bookstore

By elevating the profile of the Campus Bookstore, college community awareness about the store and how it serves students will be increased. Awareness about resources at the Bookstore for students and faculty will be developed through inclusion in orientation and in-service programs, the development of an ASG Bookstore committee, and by meeting with Faculty to develop a class supply list protocol.

Update – The Campus Bookstore successfully delivered information on the textbook program, as well as other services that the store provides, during all new student orientation sessions, as well as faculty in-service sessions. Store staff has also worked with the faculty and the faculty assistant to streamline the protocol for developing class supply lists. The Assistant Manager of the IAIA stores is now an ASG staff advisor and the stores have increased their participation in campus-wide events. Both stores have been added to the IAIA website, where they are easily accessible.

This project is 100% complete.

Inst. Priority “D” – Promote involvement of all stakeholders in student success

Project: Update the campus master plan

Collaborate with IAIA community stakeholders and the college’s architects, to update the master plan for the campus.

Update – Two design charrettes have been held. The first took place on October 25th, and the second took place during the BOT meetings, on November 15th. As a result of the charrettes, 3 design proposals were produced by DMA. The proposals were reviewed at the February BOT meetings. During the February BOT meetings, DMA was tasked with returning in May, to present final options for the Board to formally approve.

This project is 95% complete.

Mission Objective 3: Build College Community

Inst. Priority “C” – Identify and deliver effective institutional communication

Project: Implement EMS scheduling software web and mobile apps.

Implement EMS scheduling software web app and mobile app for more accurate and streamline reservations of campus spaces.

Update – The software and app are now fully deployed and operational.

This project is 100% complete.

Inst. Priority “C” – Identify and deliver effective institutional communication

Project: Finance will develop a learning series for the campus community, to increase awareness and understanding of financial processes, at IAIA.

**The scope of this project has been modified. Previously, the learning series was to focus on very detailed topics, such as submitting PO's, travel requests, disposing of fixed assets, etc. To increase transparency, develop deeper trust, and enhance student success, the scope has been changed. It will now address more macro topics related to the teams that the CFO oversees, with a focus on the students.*

Update – With the modified scope being implemented, the Finance office has decided upon a 4-part learning series that will include the topics 1) “How IAIA’ budget works....structure of the college, funding, and where funding gets spent”, 2) “Safeguarding the campus...how Finance, Facilities, Security, and IT work to ensure the safety of the IAIA community”, 3) “How endowments work and how they are invested”, 4) remains unnamed....student choice. The CFO collaborated with ASG leadership to hold the first learning session in the Student Union space, on Nov. 22nd. It is anticipated that the series will resume during the fall semester after the COVID-19 disruption on campus has settled.

This project is 75% complete.

Mission Objective 4: Ensure a Safe Community

Inst. Priority “C” – Engage the community in addressing safety concerns

Project: The IAIA Facilities, IT, and Finance teams will assist the Life/Safety committee with implementing approved safety initiatives.

The work to be completed by the teams may include the strategic scheduling of additional security officers, repair/replacement of security cameras, adding additional lighting, and implementing new safety alert applications.

Update – To date, the Facilities team has assisted the committee with evening campus lighting assessments and has worked with security to assess what cameras need to be repaired or re-aimed. Additionally, the Facilities Director has worked with the Life/Safety Committee to determine suitable days and times for additional security to be present on campus. In response to ongoing concerns about the responsiveness of security officers

on campus, Finance and Facilities issued an RFP for security services. Proposals were received and although the current contractor prevailed in the process, significant upgrades and changes were required, as a condition of continuing as the security provider. Finally, the LiveSafe alert system was launched by the Life/Safety Committee and the CFO, along with select Facilities staff, will serve on a larger pool of admins for the program.

This project is 70% complete

Mission Objective 6: Build Institutional Capacity for Growth

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Increase sales and product offerings from the IAIA online store, through focused promotion.

To expand online sales and promotions of IAIA merchandise, several action steps must be completed. These include identifying secure shipping options, training store staff on order fulfillment, working with MarCom to develop digital promotions, dedicating a space to accommodate online order shipment prep and the development of a business plan that will serve as a guide to this initiative.

Update – The online store is now linked to the “Stores” page, on the IAIA website and is fully operational. Shipping logistics and charges have been refined and the store continues to experience increased online sales. The enhancements to the online store were timely, as it has allowed the stores to continue to offer inventory to the public during the time of the campus and Museum closures.

This project is 100% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Complete work to transition the IAIA HR office to the new HR management/benefits admin. system, within the Paylocity system.

With the assistance of the Finance Office, Human Resources will complete the transition to all remaining components of the new payroll and HR management admin system. When fully implemented the new software will provide better employee self-service and increased capability for benefits management, recruiting, onboarding, reporting, and compliance.

Update – The transition to the new HR Management/Benefits Admin system has been completed. The new recruiting module should make applying, application tracking, communication with applicants and reporting more efficient, allowing HR additional bandwidth for other initiatives.

This project is 100% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Audit and update the independent contract template, requirements, processes, and procedures.

The HR and Finance offices will assess and update independent contractor engagement processes and related documents. Once forms have been edited and processes have been optimized, directors will be briefed on the changes. The new independent contracts should provide more clarity on the expectations of independent contractors working with IAIA. Additionally, ease of use should be improved.

Update – The CFO has finished reviewing the documents that are required by finance when completing an independent contract, as well as the flow of the documents. It was determined that although some type of electronic document sharing solution may be used in the future, the documents required, and the process flow are acceptable as they are.

This project is 100% complete.

Inst. Priority “A” – Ensure long-term sustainability and financial security

Project: Barcode all museum store products

Add barcoding to all products in the Museum Store, for greater efficiency and more accurate inventory tracking.

Update – The Museum Store has completed barcoding off *all* books. With the book barcoding completed, this means that all items with a preexisting barcode in the museum store have been barcoded. Additionally, all inventory items that the stores sell, arriving with pre-existing barcodes, are being continuously added into the system. To complete the project and barcode all items arriving without barcodes pre-printed, the stores will need to buy a barcoding printer. Additionally, the Store Manager is researching the cost of integrating these printers with the Counterpoint POS system. The IAIA Stores Manager will focus on this project during the downtime afforded by the store closures, in the coming weeks.

This project is 95% complete.

Departmental Reports:

Finance/Office of the CFO:

- The CFO completed all necessary financial sections of the yearly IPEDS and HLC reports.
- The CFO and the Controller have collaborated to closely track all revenues and expenses related to the COVID-19 response.
- The Finance office worked diligently to formulate plans, ensuring continuity of operations during the shutdown of the IAIA campus.

- In partnership with the President, the CFO has worked with staff in Washington to field questions, provide data, and share contingency planning with congressional offices and the executive administration, related to the impact of COVID-19 on IAIA.

HR:

- Turnover data continues to be collected and analyzed on an on-going basis, to provide senior leadership with information to help improve retention. Highlighted below is the turnover data the reporting period of **February 2020- May 2020**
 - 1 Staff member left IAIA voluntarily.
 - A Recreation Assistant resigned.
 - On the promotion and recruitment side, the following 4 positions were filled during this reporting period:
 - An Interim Online Program Director was appointed and will remain in place until the search for the position can be restarted and completed.
 - The Academic Dean will stay on for another 6 months or until normal operations resume.
 - The Interim Dean of Students will stay on in the position until the search can be restarted and completed.
 - A hiring freeze was implemented. All searches are on hold until further notice. All applicants were advised of the freeze and will be advised when the process restarts. Positions of immediate critical need and/or contractors may be exempted.

Facilities:

- An RFP was issued for the completion of Phase II of the HVAC replacement project on the Academic building. The proposals are due back on 4/17/20 and the project is slated to commence in late May 2020.
- Replacement kitchen equipment for the café was ordered, delivered, and is scheduled to be installed the week of 4/20/20. This project was funded with USDA money.
- An RFP to pave the family housing parking lot and a portion of the access road will be issued on 4/17/20. This work is being done to make the area safer, especially during periods of inclement weather. When it rains or snows, large holes develop in the dirt surface, as well as mud, creating an environment that is difficult to walk through.
- Through the Strategic Priorities request process, Facilities were approved for funding to replace all large windows in the family housing units. This project was initially slated to begin in the summer but may have to be deferred now, due to social distancing requirements.
- An RFP was issued for the purchase of an emergency backup generator for the college's IT infrastructure. Proposals are due back by 4/24/20.

IT:

- Core Switch and edge switch replacement: —IT is working with Ardham Technology to configure the correct type of equipment that will benefit IAIA for the next 10 years and also work with other upgrades to be done soon.
- IT is currently looking at several different options to replace the aged WiFi system on campus.
- IAIA has received initial quotes from CenturyLink to upgrade Internet Access of Campus from 1gb to 2gb.
- The Museum Connection to Campus Upgrade project continues to move forward. The IT Director has had initial conversations with CenturyLink and received quotes. These quotes will be reviewed with the CFO.
- The IT Director continues to work on the replacement of cabling at the Museum. Current cabling at the Museum is Category 3 cable, installed in 1989. IT solicited for 3 quotes and received 2 back, with the third vendor refusing to submit a quote. These quotes will be reviewed with the CFO.
- The Fiber Cable Replacement project for CLE Dorms, Acad. Building, LTC, and Facilities Building will begin soon. Current fiber cabling in the above buildings is 1gb fiber. It will be replaced with 10gb fiber. This will be going through an RFB process in the coming quarter.
- COVID-19 response work by the IT department:
 - The IT Dept Completed 200 support tickets for March 2020. The increase was due to requests to support faculty, staff, and students that are working remotely.
 - IT has lent out 5 Windows laptops to students in need of computers. They were mailed out via USPS and hand-delivered locally.
 - AT has lent out 2 Mac systems to students in need of a computer and 2 Mac systems to Faculty in need of a computer.
 - The IT Dept., working the IAIA Controller, has reached out to the 25 students who did not have internet access. As of 4.08.2020:
11 students needed to IAIA assistance
8 students are working controller for assistance
1 student not responding after repeated attempts via phone/email
1 student is withdrawing from IAIA
- IT Increased the number of licenses for VPN access on network firewall cost, \$1000.00 taking the college from 50 to 100 licenses.

IAIA Museum Store:

MUSEUM STORE HIGHLIGHTS (Q2)

- The Store participated in the opening of MoCNA's newest exhibits, *Indigenous Futurisms: Transcending Past/Present/Future*, *Charlene Teters: Way of Sorrows*, and the IAIA 2020 BFA Exhibition *Resistance through Existence*. Both openings saw good turnouts, with impressive sales, and were bolstered by items relating to the new exhibits (sci-fi books and t-shirts, cards and posters featuring images from the exhibits, and works by artists featured in the exhibits).
- *Momentousness* (Avis Charley, 2018 Alumna, Studio Arts), opened in the Lloyd Kiva New Gallery space, on February 28th, 2020. The exhibit features four ledger

art pieces, one painting, and prints. It was moved to the Online Store, to allow for continued sales while the Museum Store is closed.

POTENTIAL MUSEUM STORE HAPPENINGS (ON-GOING)

- The Lloyd Kiva New Gallery is still booked through December 2020. There is potential to move exhibits online, either into the Online Store or in a simulated VR environment (similar to current MoCNA online exhibits).
- More inventory is being added to the Online Store, through partnerships with independent artists and authors.
- Through the use of social media, there is potential to hold pop-up shops and virtual auction events, to help recover losses from the Museum Store being closed.

IAIA MUSEUM STORE FOUR YEAR SALES HISTORY (Q2 - 01/01/2020 - 03/31/20*)

**Note: Last day of business for Museum Store Q2FY20 was March 16th, 2020, due to COVID-19.*

QUARTER	TOTAL SALES	TOTAL PROFIT	PROFIT MARGIN	MERCHANDISE SALES	ADMISSION SALES
Q2 FY20	\$49,839.85	\$29,829.59	59.85 %	\$33,389.85	\$16,450.00
Q2 FY19	\$64,688.38	\$43,212.55	66.80 %	\$37,318.38	\$27,370.00
Q2 FY18	\$69,114.90	\$41,403.73	59.91 %	\$44,629.90	\$24,485.00
Q2 FY17	\$55,486.13	\$31,436.16	56.66 %	\$39,906.13	\$15,580.00

Sales data obtained from Counterpoint Management History Summary Report.

RESPONSE TO Q4 FY19 SALES FIGURES

- With the premature closure of the Museum Store and IAIA Museum of Contemporary Native Arts, sales figures incorrectly reflect a comparison to previous years. Based on the trend, Q2FY20 had the potential for an additional 750 customers, and \$12,000 - \$15,000 in total sales.
- Notable events canceled: Spring Break, Smithsonian Museum Day, First Friday(s). Action Plan: Top selling categories will be slowly added to our Online Store and featured on social media (Facebook and Instagram), to continue to keep their sales steady. The Online Store also mentions the availability of featured work (i.e., Avis Charley's ledger art), and how to contact the Stores to make a purchase.
- Admissions and Memberships: 2,472 admissions, 14 memberships. Action Plan: The eventual launch of online ticket purchases for the Museum will potentially motivate an increase in admissions. *Note: 13 business days were remaining in Q2, with the potential of an additional 750 visitors.

IAIA Campus Bookstore:

CAMPUS BOOKSTORE HIGHLIGHTS (Q2)

- In January, the Campus Bookstore served the MFA Creative Writing Program students and faculty during their residency and vended at the evening faculty and guest writer readings.
- In February, Stores Assistant Manager went to the National Association of Campus Stores' Campus Expo (CAMEX) in New Orleans. It was a productive learning experience and an opportunity to connect with new vendors. One vendor connection made at CAMEX was ICM Distribution. Among many useful items for our student population, ICM has lots of personal and convenience sized health and wellness items that can fill a gap of need on campus.

ADDITIONAL CAMPUS BOOKSTORE NEWS/FUTURE HAPPENINGS

- The Campus Bookstore has been working to make sure students know they can keep their textbooks for the remainder of the semester and can return their textbooks to eCampus through UPS for free.
- Campus Bookstore sales and the number of tickets were both down from Q2 FY19. This can be attributed to a loss of business due to quarantine orders and production/delivery delays in IAIA logo gear.

IAIA CAMPUS BOOKSTORE TWO YEAR SALES HISTORY (Q2 - 01/01/2020 - 03/31/2020*)

***Note:** The last day of business for Campus Bookstore was March 17th, 2020, due to COVID-19.

QUARTER	TOTAL SALES	% CHANGE TO LY	PROFIT MARGIN	# OF TICKETS
Q2 FY20	\$21,427.76	19.10% (-)	34.27%	2,336
Q2 FY19	\$26,487.00	N/A	32.27%	3,179

Sales data obtained from Counterpoint Management History Summary Report.

RESPONSE TO Q2 FY20 SALES FIGURES

- Action Plan: The Campus Bookstore has opened itself to taking online orders from students. Students, faculty, and staff in need of items that are difficult to find outside of the Campus Bookstore can place orders with staff through email and over the phone, and Bookstore staff can ship available items with no contact. This will help support the Campus Bookstore with sales during the period that the IAIA Campus is closed.

IAIA ONLINE STORE

ONLINE STORE HIGHLIGHTS (Q2)

- The Online Store has moved into the spotlight as the Museum Store and Campus Bookstore are closed, due to COVID-19. Fulfillment of online orders are still

possible, and the Stores team is now able to take orders for Bookstore items from students.

PLANNED ONLINE STORE HAPPENINGS (ON-GOING)

- Addition of links between event pages and the Online Store, so visitors are made aware that they can continue to purchase Museum Store inventory, as well as Online Store inventory.
- Continued partnership with artists and authors to secure information needed to add items to the Online Store. Direct contact with artists/authors will help provide customers with more information about what they're purchasing.

ONLINE STORE SALES FIGURES (Q2 FY20)

Gross Sales	Net Merchandise Sales	Shipping Charges	Items Sold	Orders Placed
\$268.85	\$189.95	\$78.90	6	6

Online Store data provided by the Museum Store's Online Store Records, c/o Jason Ordaz.

ONLINE STORE ACTION PLAN

- New shipping options, including shipping coupons.
- Move to add online ticket sales for IAIA MoCNA, as a motivation for visitors to return when able.

Explore options for hosting online artist events through the Online Store, to increase engagement with customers.

**Quarterly Report to the Board of Trustees
Institute of American Indian Arts
May 2020**

**Presented by Lawrence Mirabal, CFO
Aimee Balthazar, Controller**

**FINANCIAL STATEMENTS
As of March 31**

BUDGET TO ACTUAL - SUMMARIZED
IAIA & AUXILIARY
For the Six Month Period Ending March 31, 2020

	TOTAL BUDGET	TOTAL ACTUAL EXPENDITURES	TOTAL BUDGET REMAINING	% REMAINING
EXPENDITURES BY CATEGORY				
COST OF SALES	\$ 216,480	\$ 140,884	\$ 75,596	35%
SALARIES & FRINGE BENEFITS	8,666,615	3,876,447	4,790,168	55%
OPERATING EXPENSES	1,368,900	527,415	841,485	61%
FOOD & CATERING	802,900	497,422	305,478	38%
PROFESSIONAL SERVICES	839,939	355,792	484,147	58%
SCHOLARSHIPS & FELLOWSHIPS	11,018	2,850	8,168	74%
M&R, UTILITIES & OTHER	1,388,789	694,837	693,952	50%
TRAVEL	298,931	115,114	183,817	61%
TRAINING	57,686	26,651	31,035	54%
VEHICLES	52,150	18,231	33,919	65%
NON-BUDGETED AUX. REVENUES	0	-846	846	
TOTAL EXPENDITURES	\$ 13,703,408	\$ 6,254,797	\$ 7,448,611	54%

EXPENDITURES BY DEPARTMENTS

BOARD OF TRUSTEES	\$ 76,028	\$ 27,636	\$ 48,392	64%
OFFICE OF THE PRESIDENT	943,579	358,579	585,000	62%
INSTITUTIONAL RESEARCH	315,523	130,717	184,806	59%
INSTITUTIONAL ADVANCEMENT	400,230	137,333	262,897	66%
FINANCIAL SERVICES	730,782	362,786	367,996	50%
INFORMATION TECHNOLOGY	478,662	222,962	255,700	53%
CENTER FOR STUDENT LIFE	497,646	201,743	295,903	59%
ADMISSIONS & RECRUITMENT	317,371	156,572	160,799	51%
FACILITIES MANAGEMENT	1,502,157	734,005	768,152	51%
MUSEUM	1,040,178	425,783	614,395	59%
ACADEMIC DIVISION	3,284,781	1,623,402	1,661,379	51%
STUDENT SUCCESS CENTER	909,542	341,758	567,784	62%
LIBRARY	438,117	195,201	242,916	55%
MFA CREATIVE WRITING PROGRAM	706,360	293,079	413,281	59%
MUSEUM SHOP	321,961	162,345	159,616	50%
CAMPUS BOOKSTORE	178,553	115,119	63,434	36%
STUDENT HOUSING	1,099,489	629,468	470,021	43%
CONFERENCE SERVICES	110,560	28,912	81,648	74%
STRATEGIC PRIORITIES PROJECTS	351,889	108,241	243,649	69%
NON-BUDGETED AUX. INITIATIVES (Net)	0	0	0	
TOTAL EXPENDITURES BY DEPARTMENTS	\$ 13,703,408	\$ 6,254,797	\$ 7,448,611	54%

EXPENSES NOT ALLOCATED TO DEPARTMENTS

Unemployment Insurance	\$ 20,000
IAIA Advocacy Fund	25,000
Interest on Debt - Residence Ctr NMFA Loan (3.4%) + fees	244,731
Residence Center NMFA Loan	229,936
Reserve Addition	250,001
	\$ 14,473,074

STATEMENT OF REVENUES - COMPARATIVE
IAIA & AUXILIARY
Second Quarter Comparison - FY20 & FY19

	FY20			FY19 Actual 6 Months Ending 3/31/2019	Variance Between FY20 & FY19 YTD Actual Positive/(Negative)
	Projected Annual Revenues	Actual 6 Months To 3/31/2020	% of Projected Achieved YTD		
REVENUES					
Federal Appropriation	\$ 10,210,000	\$ 7,377,000	72.3%	\$ 7,377,000	\$ -
<i>Forward funding received prior year</i>		<i>7,377,000</i>		<i>7,377,000</i>	
Tuition & fees	\$ 1,299,054	\$ 1,321,167	101.7%	\$ 1,183,890	\$ 137,277
Distance Learning/Academic Tech.	133,455	122,378	91.7%	110,717	11,661
MFA Creative Writing Program	636,000	246,000	38.7%	240,000	6,000
Student Fitness Center	15,000	10,116	67.4%	9,736	380
Residence Hall	569,876	445,825	78.2%	493,482	(47,657)
Family Housing Rentals	191,280	168,334	88.0%	180,792	(12,458)
Meal Plan	539,371	542,585	100.6%	576,996	(34,412)
Conference Services	130,000	49,240	37.9%	16,824	32,417
Museum Admissions	97,848	51,305	52.4%	59,749	(8,445)
Museum Shop Sales	237,035	94,341	39.8%	97,195	(2,854)
Campus bookstore sales	157,797	106,856	67.7%	108,115	(1,260)
Museum memberships	42,000	16,262	38.7%	21,692	(5,430)
Museum Contributions (temp restricted)	5,000	36,610	732.2%	437	36,173
General Contributions (unrestricted)	180,000	290,507	161.4%	49,612	240,895
Scholarship, Education Donations	325,000	539,977	166.1%	520,118	19,859
Trust Endowment Draw	160,000	0	0.0%	0	0
Miscellaneous Income/Indirect Revenue	75,000	44,108	58.8%	44,985	(878)
REVENUES EXCLUDING FEDERAL APPROPRIATION	\$ 4,793,716	\$ 4,085,608	85.2%	\$ 3,714,340	\$ 371,268
Estimated reduction for:					
Uncollectible Student Accounts	(130,643)				
Excess Institutional Scholarships	(400,000)				
Museum Gift Shop	(321,961)				
Campus Bookstore	(178,553)				
TOTAL REVENUES	\$ 13,972,559	\$ 11,462,608	82.0%	\$ 11,091,340	\$ 371,268

SCHEDULE OF REVENUES AND EXPENDITURES
IAIA & AUXILIARY
Second Quarter Comparison - FY20 & FY19

	FY20 Unaudited 6 Months Ending March 31, 2020	FY19 Audited 6 Months Ending March 31, 2019	Variance Favorable or (Unfavorable)
REVENUES			
Federal Appropriation	\$ 7,377,000	\$ 7,377,000	\$ -
Tuition & Fees	1,699,661	1,544,342	155,318
Residence Hall/Family Housing	614,158	674,274	(60,115)
Meal Plan	542,585	576,996	(34,412)
Museum Shop	145,646	156,945	(11,299)
Campus Bookstore Sales	106,856	108,115	(1,260)
Conference Services	49,240	16,824	32,417
Unrestricted Contributions	306,769	71,304	235,465
Temporarily Restricted Contributions	576,587	520,555	56,032
Trust Endowment Draw	-	-	-
Miscellaneous Income	44,108	44,985	(878)
TOTAL REVENUES	\$ 11,462,608	\$ 11,091,340	\$ 371,268
EXPENDITURES			
Cost of Sales	\$ 140,884	\$ 153,601	\$ 12,717
Salaries & Fringe Benefits	3,876,447	3,838,971	(37,476)
Operating Expenses	527,415	445,537	(81,878)
Food & Catering	497,422	404,744	(92,678)
Professional Services	355,792	340,655	(15,136)
Scholarships & Fellowships	2,850	3,100	250
M&R, Utilities & Other	694,837	644,099	(50,739)
Travel	115,114	125,395	10,281
Training	26,651	26,637	(14)
Vehicles	18,231	19,278	1,047
Total Costs General & Administrative	\$ 6,255,643	\$ 6,002,017	\$ (253,626)
NON-BUDGETED AUX. INITIATIVES (Revenue)	(846)	(435)	411
TOTAL EXPENDITURES	\$ 6,254,797	\$ 6,001,582	\$ (254,037)
NET INCOME/(LOSS)	\$ 5,207,811	\$ 5,089,758	\$ 118,053

SCHEDULE OF REVENUE AND EXPENDITURES
INSTITUTIONAL ADVANCEMENT
6 Month Comparison - FY20 & FY19

	FY20 Unaudited 6 Months Ending March 31, 2020	FY19 Audited 6 Months Ending March 31, 2019	Favorable or (Unfavorable) Change
REVENUES			
Donations:			
Endowed Scholarship Donations	\$ 17,528	\$ 408,658	\$ (391,130)
Permanent/Chair Endowment Donations	1,438	3,142	(1,703)
General Donations	290,507	49,612	240,895
Scholarship Donations	539,977	520,118	19,859
TOTAL REVENUES	\$ 849,450	\$ 981,530	\$ (132,080)
EXPENDITURES			
Personnel			
Salaries - staff	\$ 90,608	\$ 106,902	\$ 16,294
Student Workers - temporary, non-WorkStudy	1,234	1,828	594
Social security	6,834	8,078	1,243
Retirement savings benefit	3,269	5,882	2,612
Insurance benefit	12,865	16,596	3,732
Nontaxable Fringe Benefits (Fitness)	-	150	150
Total Personnel Expenditures	\$ 114,810	\$ 139,436	\$ 24,626
Operating Expenditures			
Advertising - promotional	\$ 981	\$ 4,075	3,093
Contributions, gifts & awards	279	-	(279)
Dues & Memberships	14	28	14
Food & catering	87	836	749
Meeting Costs	68	484	416
Office supplies	1,056	891	(165)
Personnel search - advertising	603	28	(575)
Postage, freight & delivery	61	434	372
Printing	12	3,480	3,468
Receptions & shows	49	74	25
Solicitation & Cultivation	71	789	718
Stipends & honoraria	200	-	(200)
Subscriptions & Publications	111	-	(111)
Computer equip & software under \$5,000	5,189	-	(5,189)
Computer equip & software under \$5,000	1,302	-	(1,302)
Equipment & Furniture under \$5,000	-	200	200
Maintenance - equipment & software	6,916	1,500	(5,416)
Consultants/Professional Services	165	1,103	938
Training - fees & materials	-	2	2
Travel - accomodation & meals	3,265	514	(2,750)
Travel - transportation	1,727	1,671	(56)
Utilities - telephone	368	570	202
Total Operating Expenditures	\$ 22,523	\$ 16,678	\$ (6,047)
TOTAL EXPENDITURES	\$ 137,333	\$ 156,114	\$ 18,579
NET INCOME/(LOSS)	\$ 712,117	\$ 825,416	\$ (150,659)

SCHEDULE OF REVENUE AND EXPENDITURES
MUSEUM SHOP
Second Quarter Comparison - FY20 & FY19

	FY20 Unaudited 6 Months Ended <u>March 31, 2020</u>	FY19 Audited 6 Months Ended <u>March 31, 2019</u>	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 94,324	\$ 97,256	\$ (2,932)
Shipping & Packing	262	544	(282)
Refunds	(245)	(605)	360
	<u>\$ 94,341</u>	<u>\$ 97,195</u>	<u>\$ (2,854)</u>
Cost of Goods Sold			
Cost of Sales	\$ 58,825	\$ 58,578	\$ (247)
Gross Profit on Sales	\$ 35,516	\$ 38,617	\$ (3,101)
GP %	37.65%	39.73%	-2.09%
OTHER INCOME			
Admissions	\$ 51,305	\$ 59,749	\$ (8,445)
INCOME BEFORE OPERATIONAL EXPENSE	\$ 86,821	\$ 98,367	\$ (11,546)
EXPENDITURES			
Personnel			
Salaries	\$ 68,045	\$ 62,863	\$ (5,183)
Payroll Taxes	5,115	4,747	(368)
Savings Plan	2,267	2,516	249
Insurance	10,779	9,898	(882)
Total Personnel Expenditures	<u>\$ 86,206</u>	<u>\$ 80,023</u>	<u>\$ (6,184)</u>
Personnel costs as % of sales + admissions	59.19%	50.99%	-8.20%
Operating Expenditures			
Advertising - promotional	\$ 2,626	\$ 87	\$ (2,539)
Bad debts	-	1,017	1,017
Bank charges	3,740	4,542	801
Cash (over)/short	(4)	119	123
Contributions, gifts & awards	-	30	30
Dues & Memberships	14	418	404
Exhibit costs	191	217	26
Food & catering	80	369	290
Licenses & permits	835	195	(640)
Meeting Costs	114	64	(50)
Office supplies	2,785	2,640	(145)
Personnel search - advertising	-	81	81
Postage, freight & delivery	2,489	1,845	(644)
Receptions & shows	408	-	(408)
Stipends & honoraria	50	-	(50)
Visiting artists/lecturers - fees/honoraria	-	350	350
Computer equip & software under \$5,000	1,132	-	(1,132)
Equipment & Furniture under \$5,000	391	878	486
Leasing - equipment	594	751	157
Maintenance - equipment & software	1,285	1,108	(177)
Maintenance - facilities	-	359	359
Consultants/Professional Services	-	260	260
Travel - transportation	585	596	11
Utilities - telephone	-	200	200
Total Operating Expenditures	<u>\$ 17,314</u>	<u>\$ 16,125</u>	<u>\$ (1,189)</u>
TOTAL EXPENDITURES	\$ 162,345	\$ 154,725	\$ (7,620)
INCOME/(LOSS) Before Notional Rent	\$ (16,700)	\$ 2,219	\$ (18,919)
Notional Rent	<u>22,400</u>	<u>22,400</u>	<u>-</u>
NET INCOME/(LOSS)	<u>\$ (39,100)</u>	<u>\$ (20,181)</u>	<u>\$ (18,919)</u>

SCHEDULE OF REVENUE AND EXPENDITURES
CAMPUS BOOKSTORE
Second Quarter Comparison - FY20 & FY19

	FY20 Unaudited 6 Months Ended March 31, 2020	FY19 Audited 6 Months Ended March 31, 2019	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 107,199	\$ 108,374	\$ (1,175)
Sales Returns & Refunds	(344)	(259)	(85)
	<u>\$ 106,856</u>	<u>\$ 108,115</u>	<u>\$ (1,260)</u>
Cost of Goods Sold			
Cost of Sales	\$ 29,083	\$ 31,174	\$ 2,091
Gross Profit on Sales	\$ 77,773	\$ 76,941	\$ 832
GP %	73%	71%	2%
INCOME BEFORE OPERATIONAL EXPENSES	<u>\$ 77,773</u>	<u>\$ 76,941</u>	<u>\$ 832</u>
EXPENDITURES			
Personnel			
Salaries	\$ 21,991	\$ 22,418	\$ 426
Payroll Taxes	1,394	1,380	(14)
Savings Plan	748	740	(8)
Insurance	4,327	4,322	(6)
Total Personnel Expenditures	<u>\$ 28,461</u>	<u>\$ 28,859</u>	<u>\$ 398</u>
Personnel costs as % of sales	20.58%	20.73%	-0.15%
Operating Expenditures			
Textbook Program expense	\$ 52,977	\$ 63,849	\$ 10,872
Bank charges	1,930	2,192	263
Cash (over)/short	3	(109)	(112)
Dues & Memberships	83	-	(83)
Food & catering	42	113	71
Meeting costs	-	124	124
Office supplies	243	16	(227)
Postage, freight & delivery	133	275	142
Equipment & Furniture under \$5,000	-	(956)	(956)
Maintenance - equipment & software	642	554	(89)
Training - fees & materials	249	-	(249)
Travel - accomodation & meals	859	-	(859)
Travel - transportation	414	-	(414)
Total Operating Expenditures	<u>\$ 57,575</u>	<u>\$ 66,057</u>	<u>\$ 8,482</u>
TOTAL EXPENDITURES	<u>\$ 86,037</u>	<u>\$ 94,917</u>	<u>\$ 8,880</u>
NET INCOME/(LOSS)	<u>\$ (8,264)</u>	<u>\$ (17,976)</u>	<u>\$ 9,712</u>

SCHEDULE OF REVENUE AND EXPENDITURES
CONFERENCE SERVICES
Second Quarter Comparison - FY20 & FY19

	FY20 Unaudited 6 Months Ended March 31, 2020	FY19 Audited 6 Months Ended March 31, 2019	Favorable or (Unfavorable) Change
REVENUE			
Facilities Rentals	\$ 49,240	\$ 16,824	\$ 32,417
INCOME BEFORE OPERATIONAL EXPENSES	\$ 49,240	\$ 16,824	\$ 32,417
EXPENDITURES			
Personnel			
Salaries	\$ 20,912	\$ 26,169	\$ 5,257
Payroll Taxes	1,566	1,698	132
Savings Plan	667	1,570	903
Insurance	3,976	4,419	443
	\$ 27,121	\$ 33,856	\$ 6,735
Personnel costs as % of Revenue	55%	201%	146%
Operating Expenditures			
Bank charges	\$ 94	\$ 63	\$ (31)
Dues & Memberships	14	28	14
Food & catering	1,380	9,832	8,453
Utilities - telephone	303	272	(31)
TOTAL EXPENDITURES	\$ 28,912	\$ 44,052	\$ 15,139
NET INCOME/(LOSS)	\$ 20,328	\$ (27,228)	\$ 47,556

PERMANENT ENDOWMENTS
Six Months Ending March 31, 2020

	Program Enhancement			Quasi		Scholarship		General & Faculty				
1st Quarter Fiscal Year 2020												
Equities Gain / (Loss)	\$	138,528	5.14%	\$	97,287	4.14%	\$	84,464	5.13%	\$	73,483	5.18%
Dividend & Interest		21,150	0.78%		17,694	0.75%		12,898	0.78%		11,236	0.79%
Fees		(2,644)	-0.10%		(1,644)	-0.07%		(1,613)	-0.10%		(1,404)	-0.10%
Total 1st Quarter	\$	157,034	5.82%	\$	113,337	4.83%	\$	95,749	5.82%	\$	83,314	5.87%
Average Monthly Account Balance	\$	2,696,637		\$	2,348,317		\$	1,644,969		\$	1,418,784	
2nd Quarter Fiscal Year 2020												
Equities Gain / (Loss)	\$	(429,134)	-16.80%	\$	(371,111)	-16.67%	\$	(267,852)	-17.08%	\$	(228,601)	-16.52%
Dividend & Interest		8,399	0.33%		7,278	0.33%		5,219	0.33%		4,456	0.32%
Fees		(2,696)	-0.11%		(2,348)	-0.11%		(1,650)	-0.11%		(1,432)	-0.10%
Total 2nd Quarter	\$	(423,430)	-16.57%	\$	(366,180)	-16.45%	\$	(264,284)	-16.85%	\$	(225,577)	-16.30%
Average Monthly Account Balance	\$	2,554,792		\$	2,225,585		\$	1,568,114		\$	1,383,638	
ASSET GRAND TOTAL	\$	7,034,420										

To: Dr. Robert Martin
From: Danyelle Means
Date: April 2020
Subj: Office of Institutional Advancement Report / 2nd Quarter Report
(February 1, 2020 through April 15, 2020)

Mission Objective 1: Improve Student Success

1.A. Increase Resources for students

1.1. Project: Grow Funds for Student Financial Need

- 1st Quarter Income – October 1, 2019 – December 31, 2019 - \$246,955.65
- 2nd Quarter Income – January 1, 2020 – March 31, 2020 - \$226,362.35
- The presentation by the Office of Institutional Advancement to a joint session of the Board of Trustees and the Foundation Board was well received by both Boards. There was a lively discussion which culminated in the Boards asking for several documents which were subsequently shared with each group. The first was a listing of all donors who have donated more than \$1000 in the last 5 years but have not yet given this fiscal year. We asked that both Boards give us feedback on who they would be willing to approach for a gift. That turned out to be the wrong approach as we received very little feedback from either Board. We changed our approach and asked instead “who should Danyelle and Doug NOT talk to?” of our Foundation Board members and Dr. Martin. We had a number of Foundation Board members respond with a lot of useful information concerning their relationships with specific donors on the list. We also supplied both boards with a list of current scholarships and talking points highlighting specific institutional priorities.
- Cultivation of two potential major donors, new to IAIA, is ongoing. One donor based in Chicago is the head of two major foundations focusing in art and equitable access to arts education. The second donor introduced to OIA by a Foundation Board member has an investment firm base in the New York City metro area. He is very interested in education. He made a donation of \$6000 after an introductory meeting in New York City with a Vice President from his firm. Our continued cultivation of these individuals will be on-going.
- The onset of COVID-19 and the resulting stay-at-home orders have curtailed some of our efforts in seeking additional support from our donors. We are cognizant of the financial strain some of our most generous donors are facing and have limited much of our communications to care and concern for their well-being.

1.D. Promote involvement of all IAIA stakeholders in student success

1.1. Project: IAIA Foundation Board

- The Foundation Board, comprised of eighteen board members, 5 of whom are Native American and of these, 4 are IAIA Alumni. There are three active committees: Development, Finance, and Nominating / Governance.
- With the postponement of commencement, the Development Committee of the Foundation Board decided to postpone the Mowatt Totem Pole Raising Event. Plans are now on hold. The pole has been fitted with a new steel mount and is being stored on campus under the overhang in the Facilities storage area. The pole will be installed on a new pad to be poured this Spring as weather permits. The pole raising event will be a chance to gather our local President's Circle members and will involve members of the IAIA community (students, faculty, and staff) in raising the pole, a symbol of our connections to communities in the Northwest Coast and Alaska. The committee would like to try and coordinate the event with other events on campus including a Fall commencement, A-i-R events, MFA Residency, or the November Board meeting if possible.
- Our 2020 IAIA Gala Co-Chairs are Stockton Colt and Andrea Slade both members of our Foundation Board of Directors. We started our plans with an in-person event. We have since decided this would not be possible as larger gatherings including SWAIA Market, Spanish Market, and International FolkArt Market decided to cancel or transition to virtual events for 2020. While the committee continues to deliberate on what our virtual event will be, we have contracted with OneCause, an online fundraising website that can seamlessly integrate with our Raiser's Edge database to make sure all of our gala donors are kept up to date with text messages and social media posts about our event. The committee would like to ask that our Trustees register for updates for us to accurately gauge how many texts are enough or too much. Your participation is essential in understanding how best to use this fundraising platform moving forward for our galas. Updates on the Gala Committee decisions and the virtual gala will be forthcoming.

1.2 Project: Alumni Relations

- The Office of Institutional Advancement continues to engage with the Alumni through directed emails notifying them of upcoming opportunities in our Continuing Education (CE) course offerings as well as encouraging Alumni to propose courses that they may be able to teach.
- Along with Student Success and the Career Services Director, the Alumni Relations Officer, Roanna Shebala, is working to identify Alumni who can serve as mentors for our mentorship Program.
- With the postponement of commencement, all of the verified graduates both undergraduate and graduate will receive a mother-of-pearl pin with the year 2020 engraved by the Fabrication Lab on campus. We are

unsure of when the graduates will receive their pins, however, all graduates of the class of 2020 will receive their pin. This will be coordinated with the Registrar's Office and a member of the Alumni Council will sign the letter accompanying the pin.

Mission Objective 2: Strengthen Academic Programs

2.C. Improve student skills in business and marketing

2.1. Project: IAIA, AICF, Pendleton Blanket Design Winners Announced

- Even though IAIA had the most submissions overall, the winner of the Pendleton Blanket Design Contest went to Deshawna Anderson of Little Big Horn College. There were more than 48 submissions from 22 Tribal Colleges.

Mission Objective 3: Build a College Community

3.C. Strengthen alumni involvement

3.1 Project: Alumni Association

- The Office of Institutional Advancement's recently hired Alumni Relations Officer, Roanna Shebala, will be focused on growth and interaction with the Alumni Association. In her first few weeks on the job she has started her outreach with alumni and will be meeting with the Alumni Council to see how the OIA might increase donations to the Alumni Scholarship.

Mission Objective 5: Advance Contemporary Arts and Culture

5.B. Consider Developing a Native Research Center

5.1. Project: Mellon Foundation and Campus Masterplan

- Continuing work with Dr. Evans in outlining the timeline of funding needs and how to incorporate a Capital Campaign for renovation costs, additional staffing, as well as the hardware and software needed for the digitization of archival and museum collections. Many of the changes and long-term planning of the campus relies on the campus masterplan. Plan D, recommended by the President's Cabinet, incorporates the structural renovations and allows for campus expansion with minimal impact in the short-term. Fundraising for construction costs would depend on other monies secured from state and federal sources. Funding for staffing and positions integral to the success of the Research Center such as the establishment of an Art History major, are a top priority for the OIA. Cultivation of a major donor considering naming the Chair of the Art History at IAIA is ongoing.

5.C. Advance scholarship and dialogue on indigenous arts and culture

5.1. Project: IAIA Students highlighted in the Stuttgart Indigenous Film Festival

- Two students represented IAIA at the Stuttgart Indigenous Film Festival. It is our hope to have video presentations by both of the participants for the Board of Trustees at the Friday (5/15/2020) meeting. Each student was awarded travel and accommodations as well as opportunities to represent IAIA at a number of public events and presentations. They were treated to sightseeing in the areas around Stuttgart. One of our German Museum Studies students was integral in making the introductions and working with organizers of the festival to make sure our students experience was as successful as possible. She also worked with a local university gallery to curate an exhibition of one of our Alumni, Cara Romero. Projects like these, while small, have a tremendous impact on our students (and Alumni). Funding for international projects like this give our students access to incredible networks. These are incredible opportunities that we should be pursuing.

5.E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe Community

5.1. Project: AIHEC Conference Sponsorship Committee

- While the Sponsorship Committee secured some funding for the conference, it was decided that event be canceled. This came as a great disappointment to many of our teams. A suggestion was made to Dr. Martin that when the conference returns to the Southwest Region, IAIA assumes fiduciary responsibility and leads the Sponsorship Committee perhaps through the IAIA Foundation. This year's event sponsorship suffered from disorganization and if IAIA had taken the lead on sponsorship and payment processing, we have the opportunity to make the event a tremendous success while highlighting the all colleges involved and simultaneously creating relationships with area businesses. These are all opportunities to increase sponsorships for our own events.

Mission Objective 6: Build Institutional Capacity for Growth

6.A. Ensure long-term sustainability and financial security

6.1. Project: Advancement Office Reorganization

- With the addition of two staff members, the Office of Institutional Advancement has begun, in earnest an assessment of who we are soliciting, what we are focused on, and how we achieve even greater revenue. Our team, albeit separated and stressed by our current situation and economic climate are still optimistic about our ability as a team to achieve the goals set forth in our fundraising plan presented in February.
- Policies and Procedures continue to be refined. As areas of discussion and revision become clearer, they will be shared with the Advancement Committee Chair and discussed at future Board meetings.

6.E. Increase staff and faculty as the institution grows

6.1. Project: Margaret A Cargill Philanthropy

- Development Officer, Doug Orr, has been an outstanding addition to the OIA team. As we continue to evaluate the need for increased capacity in the Office of Institutional Advancement, I think we must consider how we make this a permanent employee of the college.

Talking Points for Trustees and BOD

Key fundamentals

- IAIA is the only Congressionally chartered college that is charged with the responsibility of supporting and fostering scholarship and research in Native arts and culture.
- In essence, Congress recognized that Native arts and cultures are this country's only Indigenous art and cultural forms, a contribution of tremendous importance to the richness of this nation.
- Mission is to empower creativity and leadership in Native Arts and cultures through higher education, life-long learning, and outreach.
- Vision is to be the premier educational institution for Native arts and cultures.
- Mission objectives are to: Improve student success; Strengthen academic programs; Build a college community; Ensure a safe community; Advance contemporary Native arts and culture; Build institutional capacity for growth.
- Core values are: **Collaboration**, the joining together for student success; **Excellence**, by upholding high standards for students, faculty, and staff; **Creativity**, by encouraging fearless expression in arts and life; **Respect**, expressed by fostering an understanding of cultures, perspectives, and identities; **Integrity**, which grows from demanding honesty, accountability and responsibility to oneself and the world at large; and **Sustainability**, by being effective stewards of IAIA's financial, human, physical, and natural resources in ways that minimize impact on the environment and ensure the future viability of IAIA.
- Institutional top priorities in Plan 2022.
- Improve student success by increasing resources for students, including increased access to student financial aid.
- Improve retention and completion by increasing resources for students, including student financial aid and new and expanded housing.
- Promote involvement of all stakeholders in student success.

Institutional priorities & needs

- IAIA "Plan 2022" institutional priority #1 is increase student access to financial aid – More than 80% of our students receive financial aid.
- In fiscal year 2018, \$154,200 in Certificate of Indian Blood scholarships was awarded, \$253,500 in merit scholarships was awarded, and \$2,286,531 in general financial aid was awarded
- IAIA does not participate in government subsidized student loan programs, so student financial aid provided by IAIA is crucial to student success and retention.
- Congressional appropriations account for only one half of the IAIA operating budget. The balance comes from private foundation grants, corporations, gifts from individuals, student tuition payments, and state appropriations and grants.
- Fund the new IAIA student success initiative, the "15 to Finish—4 for 3 Program" program, creates financial incentives to encourage students to complete their degrees

in a timely fashion – four years instead of five or more, whereby successful student receive a rebate of the 4th year tuition.

- Strengthen academic programs and raise academic and studio standards by securing funding for expanding state of the art technology.
- Advance contemporary Native arts and cultures by funding, constructing and establishing a Native Research Center with state-of-the-art Digital Collections Management Software.
- Secure funding for faculty FTE's necessary to achieve accreditation in Native American Art History.
- Secure funding for faculty FTE's necessary for the Native Research Center.
- Build institutional capacity for growth and ensure long-term sustainability and financial security through increasing the endowment via increasing gifts to existing endowment scholarship funds.
- Build institutional capacity for growth and ensure long-term sustainability and financial security through increasing the endowment via establishing endowed, named department chairs and professorships.
- Implement a marketing and communication plan to brand and promote IAIA
- Strengthen IAIA's Museum of Contemporary Native Arts by finding new sources of funding to support its cutting-edge exhibitions and educational programs focused on the latest Indigenous art and trends and by expanding its membership.

Fund ID	Fund Description	Fund Category
1301	General Endowed Scholarships	Endowed Scholarships
1302	William Randolph Hearst Endowed Scholarship	Endowed Scholarships
1303	Kristen Larsen Memorial Endowed Sch	Endowed Scholarships
1304	Charles Loloma Memorial Scholarship	Endowed Scholarships
1305	Nielsen-Sturgis Endowed Scholarship	Endowed Scholarships
1306	Jerome Tiger Memorial Endowed Sch	Endowed Scholarships
1307	Miriam Bradley Trust Endowed Sch.	Endowed Scholarships
1308	Pamella D. Waite Memorial Endowed	Endowed Scholarships
1309	Doug Hyde Endowed Scholarship	Endowed Scholarships
1310	Jordie M. Chilson Memorial Endowmen	Endowed Scholarships
1311	The Rick Braveheart and Barbara Braham Endowed Scholarship	Endowed Scholarships
1312	W. Richard West Endowem Museum Fellowship Fund	Endowed Scholarships
1313	Lloyd Kiva New Memorial Endowed Scholarship	Endowed Scholarships
1314	Adeline and Larry Meyer Endowed Scholarship	Endowed Scholarships
1315	Joy and Howard Berlin Endowed Scholarship Fund	Endowed Scholarships
1320	Richard Ettinger, Jr. Memorial Sch.	Endowed Scholarships
1321	Frank Howell Endowed Scholarship Fund	Endowed Scholarships
1322	Margot MacDougall Endowed Scholarship Fund	Endowed Scholarships
1323	T.C. Cannon Endowed Scholarship Fund	Endowed Scholarships
1326	Allan Houser Memorial Scholarship	Endowed Scholarships
1327	Danny Davey Thunderbird Foundation Endowed Scholarship	Endowed Scholarships
1386	Neal Family Trust Endowed Scholarship	Endowed Scholarships
1387	Kim Denise Willeto Restricted Endowed Scholarship Fund	Endowed Scholarships
1388	IAIA Board of Trustees Endowed Scholarship Fund	Endowed Scholarships
1389	Gretchen & Nelson Grice Endowed Scholarship Fund	Endowed Scholarships
3003	Restricted Various Scholarships	Scholarship
3004	Bernard Lewis Charitable Foundation Fund	Scholarship
3005	Thalden Boyd Architects Scholarship Fund	Scholarship
3008	LANL - Educational Outreach Grant (Scholarships)	Scholarship
3009	American Indian Education Foundation Scholarship Fund	Scholarship
3010	N. Scott Momaday Scholarship Fund	Scholarship
3011	Andrew Krusko, Sr. Memorial Scholarship Fund	Scholarship
3101	General Education Scholarships	Scholarship
3102	Helen Hardin Memorial Scholarship	Scholarship
3103	Nancy and Lawrence Gutstein Scholarship	Scholarship
3105	Gretchen & Nelson Grice Scholarship Fund	Scholarship
3106	Toyota Scholarship Fund	Scholarship
3107	Bernard Family Foundation Scholarship Fund	Scholarship
3108	Rotary Club of Santa Fe Del Sur Scholarship	Scholarship
3109	Truman Capote Scholarship Fund	Scholarship
3110	The Werner and Virginia Schuele Charitable Fund	Scholarship
3111	Margie M. Krebs Scholarship	Scholarship
3112	Catherine Hildeeen Memorial Scholars	Scholarship
3113	Santa Fe Natural Tobacco Company Foundation Scholarship	Scholarship
3114	IAIA Foundation Student Scholarship	Scholarship
3115	T.C. Cannon Memorial Scholarship	Scholarship
3116	Vera C. Pratt Scholarship	Scholarship

3117	Roland B. Harris Scholarship	Scholarship
3118	Emily L. Tefft Scholarship	Scholarship
3119	Morris and Eva Feld Scholarship	Scholarship
3120	William Prokopiou Memorial Scholarship Fund	Scholarship
3121	William T. & Shirley Redmond Scholarship	Scholarship
3122	S. Louise Rivard Scholarship	Scholarship
3123	Eiteljorg Museum Fine Art Scholarship	Scholarship
3124	Charles R.S. Shepard and Derry Ann Moritz	Scholarship
3125	New Mexico Committee - Women in the Arts	Scholarship
3126	Pueblo Grande Museum Auxiliary Scholarship	Scholarship
3127	Dr. Scholl Scholarship Fund	Scholarship
3128	AMB Foundation Scholarship Fund	Scholarship
3129	The Henry J.T. Doren Fine Arts Scholarship Fund	Scholarship
3130	NEA - Visual Arts Program Scholarships	Scholarship
3133	Sharp Scholarship Fund	Scholarship
3134	Johnson Scholarship Foundation Entrepreneurship	Scholarship
3134 A	Johnson Scholarship Foundation Entrepreneurship Scholarships	Scholarship
3134 B	Johnson Scholarship Foundation Entrepreneurship Scholarship	Scholarship
3134 C	Johnson Scholarship Foundation Entrepreneurship Scholarship '12-'13	Scholarship
3134 D	Johnson Scholarship Foundation Entrepreneurship Scholarship Fund	Scholarship
3135	Women Lead	Scholarship
3136	Chief Joseph Scholarships	Scholarship
3137	The Singleton-Biss Museum of Fine Art Scholarship Fund	Scholarship
3138	Native Veterans Memorial Scholarship	Scholarship
3139	LaDonna Harris Scholarship	Scholarship
3140	IAIA Employee Scholarship Fund	Scholarship
3141	IAIA Alumni Scholarship Fund	Scholarship
3142	IAIA BOT Scholarship Fund	Scholarship
3143	Lloyd Kiva New Memorial Award	Scholarship
3144	Chalee/Cesa Scholarship	Scholarship
3155	MFA Scholarship Fund	Scholarship
3156	Allan Houser Scholarship	Scholarship
3157	James and Ann Santini Scholarship Fund	Scholarship
3158	Jerry Westheimer Native American Oklahoma Scholarship Fund	Scholarship
3159	Katharine Scallan Scholarship	Scholarship
3160	Kim Denise Willeto Scholarship	Scholarship
3161	Lannan Foundation Scholarship for MFA in Creative Writing	Scholarship
3162	Jeri Ah-be-hill Scholarship	Scholarship
3163	NM State Committee of the National Museum of Women in the Arts Scholarship	Scholarship
3164	Ludwig and Nancy Sternberger Scholarship	Scholarship
3165	Carol Ann Bradley Scholarship Fund	Scholarship
3166	Beverly and Michael Morris Indigenous Liberal Studies Scholarship	Scholarship
3167	Loren G. Lipson MD Scholarship	Scholarship
3168	Stock Colt Scholarship	Scholarship
3169	George R.R. Martin Literary Foundation Annual Scholarship	Scholarship
3170	George R.R. Martin Literary Foundation Tuition Scholarships	Scholarship
3171	R&D Sculpture Scholarship Fund	Scholarship
3172	Charles and Carol Dailey Memorial Scholarship Fund	Scholarship

Matrix of Named and Endowed Scholarship Funds Qualification Criteria; Columns created for each criteria as stated in scholarship files; 1 = Yes, Blank = Not specified

Art History	Business	Cinematic Arts & Technology	Creative Writing	Indigenous Liberal Studies	Museum Studies	Performing Arts	Studio Art	Native American Studies	Native Affiliation Required	Tribe or State of NM (Required/Preferred)	Other ethnicity	Veteran	Full-time	Degree Seeking	Year of study	Min HS GPA	Min IAIA GPA	Need Merit or Both
									1								3.0	B
							1		1					1	2		3.0	B
							1		1					1			3.0	N
									1								3.0	M
									1								3.0	M
							1		1					1				N
									1								3.0	M
									1									N
							1		1					1			2.5	B
									1									
									1								3.0	M
									1								3.0	M
									1									N
									1									N
							1		1					1			3.0	M
							1		1					1			3.0	M
									1					1				M
									1	Navajo or Hopi			1	1	2,3,4		2.0	
							1		1	Navajo			1	1			3.0	N
									1				1	1			3.0	
									1									N
	1								1	US or Canada				1			2.0	B
							1						1	1			3.0	B
			1						1				1	1			3.0	B
																		N

Matrix of Named and Endowed Scholarship Funds Qualification Criteria; Columns created for each criteria as stated in scholarship files; 1 = Yes, Blank = Not specified

Art History	Business	Cinematic Arts & Technology	Creative Writing	Indigenous Liberal Studies	Museum Studies	Performing Arts	Studio Art	Native American Studies	Native Affiliation Required	Tribe or State of NM (Required/Preferred)	Other ethnicity	Veteran	Full-time	Degree Seeking	Year of study	Min HS GPA	Min IAIA GPA	Need Merit or Both
									1									
							1		1	Navajo			1				3.0	B
							1		1	Kiowa			1	1				
		1					1			NM			1	1			3.0	B
									1				1					
						1							1	1			3.0	B
				1					1				1				3.0	B
		1		1	1		1				1		1	1		2.0	3.0	B
		1					1						1	1			3.0	B
		1																
		1																
							1							1			3.0	M
									1					1			3.5	M
									1								3.0	M
0	3	5	3	3	1	1	17	0	37		1	2	19	29				

To: Dr. Robert Martin, IAIA President
From: Patsy Phillips, Director IAIA Museum of Contemporary Native Arts (MoCNA)
Date: April 17, 2020
Subj: February 18, 2020 to May 17, 2020
Staff listed: Manuela Well-Off-Man, Chief Curator; Tatiana Lomahaftewa-Singer, Curator of Collections; Winoka Yepa, Museum Education; August Walker, Preparator and Exhibition Coordinator; Sallie Wesaw-Sloan, Graphic Designer; and Thomas Atencio, Security Manager.

I. Improve student success

A. Increase resources for students

Walker participated in an interview with IAIA assistant professor of Museum Studies Mattie Reynolds, which was made available online for her MUSM 190 Art and Exhibit Prep class.

Well-Off-Man gave a presentation on the roles and responsibilities of an art exhibition curator for IAIA Museum Studies Prof. Felipe Colon's class.

Lomahaftewa-Singer sits on various IAIA Committees that have been active since the academic year started in mid-August. The following committees she serves on include: The President's Advisory Committee, Communications Committee, Staff Council, Chairs the IAIA Public Art Committee, Research Center Committee, Museum Studies departmental meetings, Pathways Base Camp, and Chairs the Acquisitions Committee.

C. Develop student leadership skills

Walker trained IAIA students Austin Big Crow (Oglala Lakota), Robyn Tsinnajinnie (Navajo) and Stephanie Stewart (Navajo/Kiowa) in handling artworks, de-installing and installing exhibitions, and how to build mounts for artworks.

Well-Off-Man co-curated MoCNA's 2020 BFA exhibition *Resistance through Existence* with IAIA Museum Studies student Faithlyn Seawright (Chickasaw/Choctaw) and involved her in every aspect of exhibition development and curation, including recruiting artists, designing Call for Submissions poster, selecting artworks, writing press release, curatorial statement, exhibition didactics, coordinating art delivery and pick up, and assisting with exhibition layout, design and installation.

Lomahaftewa-Singer is mentoring IAIA Senior Golga Oscar for the Spring 2020 semester. Beginning in March, they have held meetings through phone calls due to the campus shutdown and Oscar's limited internet access in Alaska. She will continue to meet with Golga monthly or bi-weekly via phone or online through the rest of the semester.

Due to the campus shutdown, Lomahaftewa-Singer assigned her four student workers weekly collections related research topics to be discussed by the end of each week in a

Zoom meeting. Topics included collections stewardship, curatorial practices, collections management, and create a group curated online exhibit out of the collection by the end of the semester. Students responded favorably and provided great questions and ideas of what they learned to their experiences working in the collection. Student workers include Austin Big Crow, Fabian Fuentes, Robyn Tsinnajinnie, and Faithlyn Seawright.

In December 2019, Stephanie Stewart completed her Associates degree in the IAIA Museum Studies program. She has been hired temporarily in the collections department to assist with registrational duties for the spring or until the position is filled.

D. Promote involvement of all stakeholders in student success

Phillips served as a judge for the student senior show in the Balzer Contemporary Gallery.

Response to the Collections Registrar position was poor. Hiring committee re-announced the position, including word-of-mouth, with the plan to keep the position open until filled. However, due to the campus shutdown, the position is frozen until further notice.

II. Strengthen academic programs

A. Raise academic and studio standards

Having participated in the accreditation process at the National Museum of the American Indian in early 2000s, Phillips' goal since she started was to achieve accreditation for MoCNA from the American Alliance of Museums. A stringent process that few museums attempt and yet fewer achieve, for various reasons it took some time before we began the process. Phillips appointed Well-Off-Man who successfully led MoCNA's AAM Museum Accreditation project. MoCNA is one of only 1,087 accredited museums (that's less than 10% of the nation's estimated 33,000 museums). Staff contributed and Well-Off-Man perfected the five core documents (Code of Ethics, Mission Statement, Strategic Plan, Collection Management Policy, and Disaster Plan.) Well-Off-Man oversaw the comprehensive Self-Study and organized AAM site visit which included two national museum directors appointed by AAM to meet with all museum staff, IAIA board members, president, faculty, students, and three directors of local art organizations (Folk Art Market, Lensic and Ralph T. Coe). MoCNA's accreditation demonstrates the museum's commitment to excellence and the highest professional standards of operations and service to its audiences. AAM's accreditation also means the museum offers high quality services and resources for IAIA students and contributes to students' success. After COVID and we're able to gather again, Phillips will organize a celebration of this important achievement.

Phillips and Well-Off-Man were invited by AAM's Accreditation Program Officer to become an accreditation peer reviewer.

III. Build college community

B. Promote health, wellness, and safety.

- Brazas Fire & Safety inspect and tag all fire extinguishers.
- Pest control service continues on regular monthly schedule.
- Replacement of pump and valves on humidity boiler.
- Replaced all air filters throughout the museum and air handlers.
- Create Infectious Disease Pandemic Covid-19 Policy manual.
- Janitorial continue cleaning of museum.
- Security continue to be onsite Monday – Saturday 8AM-5PM
- Identify and deliver effective institutional communication

IV. Advance contemporary Native arts and cultures

C. Advance scholarship and dialogue on indigenous arts and culture

Two weeks before Charmay Allred passed on April 8, 2020, Phillips picked up approximately 30+ works of contemporary Native arts and 14 banker boxes of Native arts and cultures books. Of all the museums in town, Allred kept saying she wanted MoCNA to have first choice of her collection. There are additional works she wants to donate to the museum, but she wanted to leave them on the wall while her house was on the market. At the right time, Phillips will follow up with her sister-in-law to pick up the other works Charmay wanted the museum to have including David Bradley, Shonto Begay, Mateo Romero, Arlo Namingha and others.

Phillips was invited to attend the Ford Foundation's convening in San Francisco and to present about Indigenous Futurisms and the proposal granted. The meeting was postponed due to COVID and will be rescheduled in the fall.

Phillips attended Heard Market in Phoenix, AZ to serve as a judge for best of show and the most innovative work.

Phillips worked with UNM Publications and Dr. Nancy Marie Mithlo to finalize *Making History*, the book based on the IAIA collection and formerly known as American Indian Art 101. We are awaiting the blue line and the book will print early fall.

A Ford Foundation funded publication; *Indigenous Futurism* catalog compliments the exhibition currently in the museum. Phillips proofread the catalog including essays, art captions and index.

Phillips is working with Suzan Harjo on the collection-based catalog, *Art & Activism: The Harjo Family Collection*.

Phillips is working with the National Museum of the American on the Harjo symposium publication. She is co-editor along with Kevin Gover, Director of NMAI.

Well-Off-Man successfully opened the exhibition *Indigenous Futurisms: Transcending Past/Present/ Future*. More than 700 guests attended the opening reception. *Indigenous Futurisms* highlights artworks that present the future from a Native perspective and illustrate the use of cosmology and science as part of tribal oral history and ways of life. Some of science fiction and post-apocalyptic narratives depicted in these artworks address past and present injustices, environmental and gender related issues. Others use cutting-edge technology and futuristic aesthetics to claim a place for Native peoples in the Cyberworld. *Indigenous Futurisms* was co-curated by IAIA art history faculty Dr. Suzanne Fricke, Chelsea Herr (Choctaw Nation of Oklahoma), and Well-Off-Man. At least six IAIA alumni are featured in this exhibition. The exhibition is accompanied by a scholarly exhibition catalog, co-authored by Well-Off-Man, Dr. David Begay (Diné), Andrea Carlson (Ojibwe), Chelsea Herr (Choctaw Nation of Oklahoma) and Dr. Suzanne Fricke. This exhibition and publication contribute to the advancement of scholarship in contemporary Native art and improve IAIA student success through increasing resources on Native art history for IAIA and other students.

Well-Off-Man participated in an online-lesson of Prof. Klint Burgio-Ericson's UNM class 484/585 *Curating Modern and Contemporary Native Art*. She discussed Indigenous and contemporary curation methods and the current exhibition *Indigenous Futurisms*.

Well-Off-Man was invited by ZÓCALO PUBLIC SQUARE (affiliate of Arizona State University), Los Angeles, CA to moderate the panel *How Are Native American Artists Envisioning the Future?* Panelists included Prof. Philip J. Deloria (Dakota), Aja Couchois Duncan (Ojibwe), Suzanne Kite (Oglala Lakota).

Well-Off-Man negotiated with Radius Books to distribute the second edition of *Action/Abstraction Redefined* through D.A.P., a major art book distributor out of New York.

Well-Off-Man successfully proposed the publication of the 2021 exhibition catalog *Exposure: Native Art and Political Ecology* through Radius Books (their board of directors approved to include the publication in Radius Books' program – the book will be distributed through D.A.P.)

MoCNA graphic designer Sallie Wesaw and Well-Off-Man contributed to MoCNA's increased online presence and worked with Artsy Institutional Relations Manager Jacqueline Spar on listing MoCNA and the museum's exhibitions on Artsy, the leading online platform for museums and cultural institutions (over 700 major museums worldwide participate): <https://www.artsy.net/museum-of-contemporary-native-arts>

Yepa is working with Google Arts & Culture on a collaboration project that would potentially digitize various aspects of the museum's collections and current and upcoming exhibitions. Conversations are still being held with key museum staff to consider how we might utilize Google Arts & Culture technology to showcase the museum to a global audience.

Chaired by Lomahaftewa-Singer, the IAIA Public Art Committee has taken the opportunity during the campus shutdown to purchase needed collections management software and equipment to inventory and catalog the public art collection. The Committee met via zoom and discussed ongoing needs of the art on campus with a focus on policy and procedures.

The following items were accepted by the MoCNA Acquisitions Committee for the permanent collection at their meeting held on March 4, 2020:

Donation: James Rutherford, painting

Approved for the permanent collection by committee:

- 1) Steve Deo, *Untitled*, ca. 1993, acrylic on canvas, 60 x 51.5 in., \$4900 value

AIR Purchase Proposal: AIR artist Edwin Neel, Wood Carving

Approved to purchase the following for the permanent collection:

- 1) Edwin Neel, *Seawolf Hunting Orca*, 2019, red cedar, 24 (dia) x 1.75 in., \$3200

AIR Purchase Proposal: AIR artist River Garza, 2 works on paper, 1 painting on panel

Approved to purchase the following for the permanent collection:

- 1) River Garza, *Coyote with Paddle*, 2019, spray paint, oil stick on paper, 30.25 x 22.50 in., \$200
- 2) River Garza, *Custer's Last Portrait*, 2019, acrylic, spray paint, marker, color pencil and mixed media on wood panel, 16 x 12 in., \$450

Collections Updates: Inventory, Proficio demo, insurance report, shelving, Ells Gallery exhibit schedule, loan requests

- After a couple of years of looking at collection's software programs, Proficio Elements is the best fit for our needs. Plans to move forward with purchase of program and migration of data are underway.
- Lomahaftewa-Singer is meeting and reviewing a revised shelving bid with Motus Shelving based upon a \$50,000 awarded from the 2019 Strategic Priorities Request in November.
- Per the IAIA Auditors, a report of the collections insurance values of each object is in process with an expected completion date December 2020.
- Ells Family Collection Gallery exhibit schedule (due to the campus shutdown, dates for the following exhibits will be determined at a later date):
 - Senior Thesis Exhibit, Museum Studies Graduates, Natasha Brokesholder and Maylena Lewis
 - Indigenous Futurism Companion exhibit out of the collection

The following Collection Loan requests are in process:

1. Museum Ludwig, Köln, Germany – *Mapping the Collection* exhibit, Apr 22-Aug 23, 2020
 - 1) T.C. Cannon, painting, *Tale of Bigfoot Incident in the American Vernacular*, painting, cat. CD-7

2. **Museum of Indian Arts and Culture, Santa Fe, NM – *Clearly Indigenous* exhibit, Oct 4, 2020-Oct 31, 2021**
 - 1) Joe Feddersen, *High Voltage Tower*, 2004, sculpture, cat. CLV-64
 - 2) Lillian Pitt, *She Who Watches*, 2014, glass, cat. YI-34
 - 3) Rory Wakemup, *Ghost Shirt*, 2014, sculpture, cat. CHP-187
 - 4) Larry Ahvakana, *Untitled*, 1978, glass, cat. ESK-105
 - 5) Tony Jojola, *Night Keeper*, 1991, glass, cat. IS-5
 - 6) Tony Jojola, *Untitled*, 1995, glass, cat. IS-7
 - 7) Carl Ponca, *Untitled*, n.d., glass, cat. OS-15

3. **Katonah Museum of Art, Katonah, NY, – *Arrivals* exhibit, Oct 18, 2020-Jan 24, 2021.**
 - 1) Floyd Solomon, *Deceptus Magnus-October 12, 1492*, 1990, graphic, cat. L-46
 - 2) Melanie Yazzie, *Guess Who's Coming*, 1992, graphic, cat. N-844

4. **Heard Museum, Phoenix, AZ, *Larger Than Memory: Contemporary Art from Indigenous North America*, travelling exhibit May 2020-Nov 2021,**
 - 1) C. Maxx Stevens, *Last Supper*, 2012, installation work, cat. SE-94

5. **McMaster University Museum, Hamilton, Ontario, Canada, *We Are Made of Stardust* exhibit, Dec 2020-Mar 2021 (Preliminary Request)**
 - 1) Ken Tohee, *Maiden Voyager*, 1999, sculpture, cat. O-5
 - 2) Kevin Red Star, *Sun Dancers*, 1964, painting, cat. CR-9
 - 3) Susan Point, *Unity*, 1988, graphic, cat. SAL-19
 - 4) Michael McCabe, *Untitled*, 1984, graphic, cat. N-1027
 - 5) Unknown Artist, *Untitled*, n.d., graphic, cat. INST-250
 - 6) Michael McCabe, *Untitled*, 1984, graphic, cat. N-1026
 - 7) Barry Coffin, *Window to the Future*, 1992, painting, cat. PW-39
 - 8) Jaune Quick-To-See-Smith, *El Morro*, 1981, graphic, cat. FL-6
 - 9) Linda Lomahaftewa, *New Moon of the Buffalo I*, 1994, graphic, cat. H-367
 - 10) Terran Last Gun, *Sun, Moon, Morning Star*, 2016, graphic, cat. BL-53
 - 11) N. Scott Momaday, *Star Shield*, ca. 1976, graphic, cat. KI-32
 - 12) Debra Yepa-Pappan, *Live Long and Prosper* 2008, digital print, cat. J-96

6. **San Diego Art Institute, El Prado, CA, *Contemporary Indigenous Art: The Pacific Coast* exhibit, Jun 13-Nov 1, 2020 (Still awaiting formal request)**
 - 1) James Luna, *Half Indian/Half Mexican*, 1991, photo, cat. CAL-1
 - 2) James Luna, *Half Indian/Half Mexican*, 2011, photo, cat. MS-79

7. **Crystal Bridges Museum of Art, *Art for a New Understanding: Native Voices, 1950s to Now*, travelling exhibit, Oct 6, 2018 – May 2020**
 - 1) T.C. Cannon, *Instructor in Green*, ca. 1966, painting, cat. CD-3
 - 2) Lloyd Kiva New, *Sunrise*, ca. 1950, textile, cat. CHE-348
 - 3) Lloyd Kiva New, *Untitled*, n.d., textile, cat. CHE-9
 - 4) Lloyd Kiva New, *Cherokee Syllabary*, ca. 1960, textile, cat. PROP-27

- 5) Lloyd Kiva New, Cityscape, ca. 1950, textile, cat. CHE-377
- 6) Bill Blackmore, Untitled, textile, cat. ATH-26
- 7) Harrison Burnside, Untitled, ca. 1980, textile, cat. N-149

D. Increase internship and apprenticeship opportunities

Lomahaftewa is working with four work-study students during the COVID period, including Austin Big Crow, Fabian Fuentes, Robyn Tsinnajinnie, and Faithlyn Seawright. Giving them assignments to encourage and challenge them.

E. Strengthen the connection between the College, its Museum, Tribes, and the Santa Fe community

On February 18th, the docent and volunteer orientation kicked-off the start of Spring training for potential MoCNA docents and volunteers. Approximately 27 people attended the orientation, with 5 current docents, and 22 potential docents and volunteers. It was a great turnout, as we received many people from different backgrounds and age groups. The second session was on March 10th and focused on an introduction to Native American culture, people, and history. 17 people attended the session with two being current docents. It was a great turnout. Those who attended the session found the content to be engaging and interesting, current docents were appreciative that we spent so much time focusing on these topics as it was not something they received very much information on in former trainings. Unfortunately, because of the COVID-19 pandemic, this was the last session we had with this group. The spring training for the docent and volunteer program was cancelled and will be postponed to the fall.

The 2020 Social Engagement Artist Residency is postponed to the fall, specific dates are October 19th to the 28th. Because of this schedule change, one confirmed artist is unable to attend the residency in October due to her academic schedule. However, Yepa has confirmed Mercedes Dorame (Gabrielino Tongva Indians of California), an exceptional multi-media artist who uses photography as a way to explore, reimagine, and connect to her Gabrielino-Tongva tribal culture and bring visibility to contemporary indigenous experience. Luzene Hill (Eastern Band of Cherokee Nation) is still confirmed for the October residency.

In early March, Yepa begin working on developing a virtual gallery of the museum's Indigenous Futurisms show. The virtual gallery launched on March 24th and has since received over 800 views on the artsteps platform, an online tool kit used to build virtual exhibitions. The exhibition has been featured in the Santa Fe Reporter, on the North American Reciprocal Museum Association website and social media platforms, on the #imaginationfound social media campaign, and will be featured in the Imagining America newsletter set to come out later this month. Yepa is currently working on developing a virtual reality tour of the "Resistance Through Existence" BFA show currently on view at MoCNA.

Yepa is working on a series of online educational resources that will encourage visitors and students to engage with various works of art in MoCNA's exhibitions and collections. Content will include art-making activities and videos, curriculum guides, and other fun activities for all ages. Yepa will be uploading new content every other week, which can be found on MoCNA's education webpage. Currently, Yepa has worked with Jason Ordaz to upload a series of coloring pages by artist Daniel McCoy Jr.

MoCNA's exhibition team, including preparator August Walker and graphic designer Sallie Wesaw collaborated with Senator Pinto's assistant Charmaine Jackson (Diné) on the exhibition *Defiance of Silence – Missing and Murdered Indigenous Women & Girls* and the film screening of *Somebody's Daughter* in the Helen Hardin Media Gallery (March 6 thru March 31, 2020). The opening reception was well attended and attracted an enthusiastic crowd.

MoCNA staff was invited by Dr. Beverlee J. McClure, Vice President of Cultural & Community Engagement at the Indian Pueblo Cultural Center (IPCC), Albuquerque, to visit her museum. Phillips, Yepa, Lomahaftewa-Singer, Well-Off-Man and Apodaca visited the IPCC and discussed opportunities for future collaborations.

Well-Off-Man gave a tour of MoCNA's current exhibitions to New Mexico School for the Arts students.

F. Invest in professional development for faculty and staff

Well-Off-Man attended AAM Art Curators' conference session online (due to coronavirus): she attended the panel discussions: *Curating in a Decentered World*; *Curating Indigeneity: Identity, Presence & Narratives*; and *Shifting Curatorial Practice Across Borders*.

Yepa attended a Future of leadership roundtable luncheon on March 4th. The roundtable discussion was hosted by Creative Santa Fe and focused on working with other non-profit organizations and city government to build a series of workshops and public seminars on leadership development for the Santa Fe community and surrounding pueblos.

V. Build institutional capacity for growth

A. Ensure long-term sustainability and financial security

Phillips submitted a grant extension with the Ford Foundation. The grant included bringing artists to Santa Fe; however, due to COVID the museum is unable to complete the grant. The final report was due in July, but they extended the grant through October 30, 2020 with the option to extend again if necessary.

Phillips and Well-Off-Man filed a final report with the Andy Warhol Foundation for the Curatorial Research Grant. A follow-up grant to fund the research was submitted to

Warhol. We are awaiting if they are funding new grants and/or using grant funds for emergency funds.

Phillips submitted an extension request with the Native Arts & Cultures Foundation. Due to COVID we are unable to bring in the two artists selected. The extension is through December 2020.

To: Dr. Robert Martin
From: Paul Moore
Date: April 16, 2020
Subj: Quarterly Board Report

Housing

The Current Resident Assistant group has done stellar work up to this point, with consideration given to the global health situation, Housing has determined that it would bring back the current RA group in its entirety for Fall 2020.

The RA events, before the semester ended, had great engagement, even for a somewhat quiet semester. On average, the amount of student attendees per event was roughly 11-12 per.

Housing has determined that in order to best utilize the Residence Center, the building will begin to transition to a “co-ed” dormitory in Fall 2020. Housing is seeking guidance and researching the ways in which other colleges maintain safety on-campus with co-ed facilities. Every semester the dorm tends to have more female student applicants than male, as is consistent across the country. This can lead to more female students being placed on the Wait List more often, while male students do not necessarily suffer this problem. Housing would like to make this process more equal across the board.

We had a perfect Shadow Program Coordinated with Admissions in February. Every room was prepared, and we were able to accommodate a larger “class” than last year.

The mass checkout process from the Residence Center went through without a hitch. Housing was able to accommodate 12 students that did not have access to other housing in the Family Housing Casitas.

Housing has Veteran Resident Assistant Desiree White Horse, who has worked with Housing for the last three years, as our on-campus worker through the closure.

Housing is currently working on the Fall 2020 intake process and supporting the on-campus students in the Casitas.

Prevention Program

a) Media Flyers & Awareness

1. Mental Health Resources updated on IAIA prevention webpage.
2. March: Indian Country Opioid Awareness campaign
3. Student Life conducted new student orientation in January and prevention program was introduced and our substance abuse policy was briefly shared and reviewed with new students, along with program resources and introduction of staff.
4. Indigenous Queer 2-Spirit (IQ2S) + first issue newsletter was shared with IAIA community in February and a special bulletin board was put up in CLE entrance hallway
5. March newsletter
6. March 2020: COVID-19 resources shared with Library department who created Libguide and information for hotlines, testing sites, and Tribal

clinics/resources shared with IAIA community through email.

b) Volunteers/Student Activity

1. Volunteers were introduced to prevention program and assisted with program campaigns and awareness.

c) Indigenous Peer Mentors

1. Program begins planning and recruiting 5 students to serve as peer mentors for our prevention program as well as Indigenous Queer 2-Spirit Subcommittee.

d) Approved: Strategic Prevention Framework (SPF) Plan

1. Our prevention program strategic plan was turned into the Office of Substance Abuse Prevention (OSAP) office and received FINAL approval in February 2020.

e) New Mexico Community Survey (NMCS) 2020

1. Administered the NMCS from March 3-9, 2019 with all IAIA community members online and in-person; several survey events were set up on campus in the CLE building Indigenous Queer/ Two Spirit + (IQ2S+) Student Life Subcommittee

f) Student Life New Student Orientation

1. Prevention Program participated in welcome back events held on campus
2. IAIA Orientation Leaders Training: safe spaces training and anti-bullying/harassment training.

g) Assessment

1. Conducted NMCS 2020 Survey with all IAIA community members. IAIA IRB approved and analysis will be shared with prevention program core team, Interim Dean of Student Life, and IRB Director, Dr. Bill Sayer summer 2020.

h) Santa Fe Community Partners

1. NM Tribal Alcohol Roundtable Meeting: IAIA hosted first ever Alcohol related deaths roundtable discussion for Tribal leader and organizations working with NM AI/AN populations
2. Santa Fe Prevention Alliance Meetings
3. Healthy Native Youth community webinar meeting for January focused on "Who's the Best Health Educator Around"
4. The NM Department of health (DOH) Suicide Prevention coalition meeting with IAIA prevention coordinator in attendance.
5. NMDOH COVID-19 All Tribal Call (monthly): Updates from NMDOH Medical Epidemiologist
6. Center for Disease Control (CDC) Tribal Cohort Meeting: Indian Health Services (IHS) gave updates regarding COVID-19 protocols, data, and service updates for Tribal communities.

- i) Core Team Training (Counselors)**
 - 1. Question, Persuade, & Refer (QPR) Suicide Prevention Training (3/6/2020)
 - 2. LGBTQ Training (2/14/2020)
 - 3. Understanding Suicide Prevention (2/25/2020)
- j) Prevention Coordination Trainings**
 - 1. Decolonizing Data: Restoring Culture and Rebuilding Beauty (1/23/2020)
 - 2. Understanding Suicide Prevention (2/25/2020)
 - 3. Prevention Solutions @EDC-Meeting the Social and Emotional Needs of Students (3/25/2020)
 - 4. APHA Webinar Social Distancing (3/25/2020)
 - 5. Tribal Cultural Considerations Training (3/21/2020)
- k) Research Prevention Grants**
 - 1. Ongoing: Partnership for Success (PFS) 2015 grant comes to end fall semester (September 2020)
- l) Online IAIA Prevention Program Platform**
 - 1. Online website platform- Our prevention program address is www.iaia.edu/prevention. After the first 5 months of upload we have had 3,000 pageviews with average time of 5.51 minutes spent on page. Pending is our numbers from Jan-March 2020. Jason Ordaz will send updated data April

Student Activities

Date	Event/Activity	Attendance
22-Jan	Get Back on Your Grind	80
27-Jan	Grocery Bingo	45
31-Jan	Archery -Every Friday	15
	TOTAL PARTICIPATION #'s	140
1-Feb	Ice Skating	5
6-Feb	Spike Ball	8
7-Feb	Archery -Every Friday	8
7-Feb	1st Friday -Dinner & movie	5
8-Feb	Abq Outing-Electric Playhouse	5
13-Feb	Dance Challenge	28
14-Feb	Ticket Giveaway	10
14-Feb	Archery	6
19-Feb	LBGTQs+ Craft Night	13
20-Feb	Volleyball Night	12
22-Feb	Urban Air Trampoline	6
26-Feb	Chocolate Fondue Night	85
	TOTAL PARTICIPATION #'s	191
5-Mar	Family Night	14
6-Mar	LBGTQs+ Night Out	5
6-Mar	Archery	10
9-Mar	Lunch & Learn	5
11-Mar	Coffee & pop-tart giveaway	100
	TOTAL PARTICIPATION #'s	134
	TOTAL PARTICIPATION #s JAN.-	465

Student Activities has hired an on-campus student for the remainder of the semester to facilitate the move to a virtual activities program while campus is closed. The department provides daily links to Fitness, Cultural, Arts and educational programming, as well as an on-campus Easter event designed with social/ physical distancing. The programming is going well with positive feedback from students and families.

2020 Spring Semester Counseling Services Totals – as of March 16, 2020

We are currently using Telehealth and providing phone and video counseling during the COVID-19 crisis. We will report further on this in our next report. We are also working with Sara Quimby to provide a platform for ongoing resources for our students and staff on mental health and coping tools during the crisis.

Counseling activities during this time period included the following:

- Engaged in therapeutic process with individual Clients
- Orientation and Safety Summit – engaged over 100 students and staff
- Alcohol & Substance Use Assessments with Clients
- Planning Grief Group & other Groups for Spring 2020 semester
- IAIA Community Out-Reach via email, community gatherings and classroom visits.
- Collaborate on Indigenous Queer 2Spirit group with Prevention Office
- Attended weekly Behavioral Intervention Team meetings
- Attended weekly Early Alert Team meetings
- Helped students conceptualize, outline and manage Final Projects, Papers & Presentations to aid in stress management and a variety of fluctuating issues arising from course work and course load.
- Collaboration with COSAP coalition team – Focus Groups, Team Meetings, Professional Support
- Host & Supervise PhD Expressive Arts Therapy Intern, weekly supervision of clients and helping assist with learning and needs for internship
- Weekly Expressive Arts Group – Hosted by Counseling Intern, 8 students attended last session and gave final presentation

Training Completed:

Eliza Combs, MA, LPCC, ATR (Licensed Professional Clinical Counselor and Registered Art Therapist)

3/6/20	QPR Suicide Prevention Gatekeeper Training, NM Health Department, 8CEs
3/4/20	Substance Abuse Prevention with LGBTQ Communities, Adrien Lawyer, 6CEs
2/25/20	Understanding Suicide Prevention; Joann Sartorius, LISW, 6.6 CEs
2/20/20	Clinical Supervision and Leadership; Brian Serna, LPCC, LADAC, 6 CEs

Madge Duus, MA, LMHC (Licensed Mental Health Counselor) Start Date 11/4/19 - Engaged in group and individual supervision.

3/6/20	QPR Suicide Prevention Gatekeeper Training, NM Health Department, 8CEs
3/4/20	Substance Abuse Prevention with LGBTQ Communities, Adrien Lawyer, 6CEs
2/25/20	Understanding Suicide Prevention; Joann Sartorius, LISW, 6.6 CEs
1/10/20	First Aid Training – 2-year certification

Mila Anguluan, PhD, (Counseling Intern working on licensure) Will completed requirements for licensure SP2020, Engaged in group and individual supervision.

Academic Year Spring 2019	Total	Mila	Eliza	Madge (hire 11/04/19)
Number of Different Clients Seen in Group or Individual Counseling	57	15	27	15
Counseling sessions by hour	229	75.5	88	65.5
Reach Out from Early Alert	20	4	9	7
Number of Clients Seen in Groups	48	11	0	37
Safety Summit Stress Reduction & Play Workshop	100+	all	all	all
Clients dealing with trauma	48	12	24	13
Clients dealing with suicidal ideation (disclosed)	18	6	11	1
Substance Misuse – Working on	12	4	5	3
1 st Strike	8	0	6	2
2 nd Strike	2	0	1	1
Psychiatric hospitalizations	1	0	1	0
Mental Health ER visit	1	0	1	0
Other hospitalization visit	1	0	0	1
Clients assisted to get inpatient substance abuse treatment	1	0	1	0
Clients starting school being discharged from psychiatric or mental health hospitalization	0	0	0	0
Estimated hour spent with students in hospital (not included in counseling session hours)	0	0	0	0
Referrals to resources in Santa Fe	57	15	27	15
Number of clients connected with Psychiatrist at IHS	9	2	7	0
Referrals to the ADA office for Accommodations	12	5	7	2
Counseling Supervision provided for intern and LMHC (non-independently licensed staff) required by Counseling Board	26	0	26	0

Student Life Summary

The transition for student life to working at home and the cancelation and postponement of some events has been relatively smooth. Each department has worked diligently to support our students with new virtual activities, HIPPA compliant Telehealth programing and support for students still on campus with regular mail and package delivery. The Nizhoni Center Daycare on campus is currently still open to support families of medical health staff during this pandemic but does not have children currently. The Spiritual Counsel has postponed all on campus Sweat lodge ceremonial events at this time and is looking for ways to support student traditional practice within the scope of circumstances.

The Associated Student Government has moved to an online Zoom meeting format and is working on outreach to students and continuity of ASG agenda.

The three most prominent events that have been cancelled were the AIHEC conference in Albuquerque and the associated Basketball Tournament on campus at IAIA along with our annual Pow Wow. Both the teams for the conference and the newly formed IAIA Women's and Men's Basketball teams were in great shape to represent IAIA with excellence. The basketball teams will now be an ongoing part of Student Life Programing. IAIA student Suni Viscarra Wood did win the 2020 Tribal College Journal Student Film Award that was scheduled to be part of the Conference in Albuquerque.

I feel that all the staff in Student Life have done an excellent job at taking on the current challenges faced this spring and are working to set up programming for the fall that will meet any unknown challenges ahead.