

Institute of American Indian Arts
President's Cabinet Meeting
Virtual
Monday, September 14, | 11:00 AM

Present: Dr. Robert Martin, Angie Brown, Dr. Bill Sayre, Laurie Logan Brayshaw, Nena Martinez Anaya, Larry Mirabal, Eric Davis, Danyelle Means, Paul Moore, Charlene Teters, Patsy Phillips, Felipe Colon, Eric Davis, Charlene Teters

Absent: Eric Davis, Paul Moore

1. Opening

Dean Teters provided the opening.

2. Opening Positive Note

MoCNA is reopening on Wednesday, September 16.

3. Approval of Minutes

Dr. Martin introduced for consideration the approval of the President's Cabinet Meeting Minutes of August 31. Larry Mirabel made the motion and seconded by Danyelle Means, to approve the minutes. Dean Teters abstained. Motion carried.

4. COVID -19 Testing

IAIA has received the results from the second COVID-19 testing event held on campus on September 9, and there were no positive test cases. We have not heard from Presbyterian on the first COVID-19 tests held on August 26; it is safe to assume there are no positive cases. Dr. Martin will continue to work with the Department of Health for future testing and coordinating another testing event on campus soon. Indian Health Service is testing from 9:00 AM–10:00 AM, Santa Fe Service Unity; IAIA students will be a priority for testing. Faculty is not admitting students to in-person classes until they provide a negative COVID-19 test result.

5. Faculty and Staff Town Hall Meeting

There have been several town hall meetings for students, faculty, and staff. Dr. Martin would like to schedule another town hall for faculty and staff. He asked Dean Teters and Felipe Colon for a few dates to include the faculty. Dean Teters suggested either September 30 or October 1. Town hall meetings for faculty and staff will occur every month.

6. COVID-19 Testing/Pledge Update

Students must provide Paul Moore with a negative COVID-19 test result before attending in-person classes. However, only 38 to 40% of the students have submitted their test results and completed the pledge thus far. Before in-person classes begin, faculty are requiring students complete the pledge. Faculty are not allowed to admit students into their classes who have not taken a COVID test or disclosed the results.

7. Open Academic Positions

Academics have a number of positions they want to fill and received quite a few applications for the Creative Writing Assistant Professor position and will organize the interview search committee. They also received a few applications for the MFA Program Director/Low Residency Master of Fine Arts in Studio Arts position. But the candidates' do not meet the job qualifications. Academics posted the Director of Online Learning position and will soon advertise the Registrar position.

8. Enrollment Update

The total student FTE is 455, which is higher than projected because of the increase in dual credit. The total headcount is 659, as opposed to 609 in Fall 2019, for an 8% increase.

9. Museum Reopening

MoCNA is reopening to the public on Wednesday, September 16, from 12:00 PM to 5:00 PM at 25% capacity and no more than 40 people maximum. Timed tickets will be available for purchase online; all visitors must preorder admission tickets. They will be closed on Mondays and Tuesdays' and have prepared with directional signage.

10. End -of-Year Finance Reminders

Proposals are due September 28 by 5:00 PM. Each submission must be a one-page narrative and include a timeline for project completion, a project breakdown, and a separate document for each initiative. Upon receipt of the proposals, they'll go to the budget advisory panel for review and recommendations, then forwarded to Larry Mirabal and Dr. Martin for approval.

Finance is no longer processing purchase orders for 2020. If anybody submits a purchase order, the department must receive the items by September 30 for this fiscal year. They are requesting not to use the Wells Fargo card from September 25 thru October 1. The deadline to submit fiscal year 20 invoices and check requisitions is Friday, October 16, at noon. Any items received after October 16 will charged to the fiscal year 21 budget.

11. Announcements

Advancement continues to receive donations; gross receipts are \$287,000 for the Gala. After deducting \$37,803 in expenses, the net should be net about \$250,000.

The temporary-use swamp coolers have been installed in the Academic Building Studios and will be in use until the HVAC project is complete sometime in October.

12. Closing Positive Note

A new publication by Nancy Marie Mithlo and other contributors entitled, "Making History," will be available by the end of September. The publication is to bring awareness of Indigenous Culture visualized through art while highlighting the history of IAIA.

Adjournment

Dr. Martin adjourned the meeting at approximately 11:49 AM.