

Institute of American Indian Arts
President's Advisory Council Meeting
LKN Welcome Center – Boardroom

Thursday, September 10, 2020
(11:00 AM – 12:00 PM)

Minutes

Present: Dr. Robert Martin Jason Ordaz Roanna Shebala
Angie Brown Jonathon Breaker Robert Orozco
Aimee Balthazar Madge Duus Russell Stollins
Anita Gavin Mary Silentwalker Ryan Flahive
Anthony Coca Matthew Eaton Sara Quimby
Delight Talawepi Peter Romero Tatiana Lomahaftewa-Singer
Elissa Wheeler Leslie Romero

Absent: Elizabeth Lucero

1. Opening

Aimee Balthazar provided the opening.

2. Opening Positive Note

The IAIA faculty and staff are happy that the students have arrived on campus.

3. Approve Meeting Minutes–February 19, 2020, President's Advisory Council Meeting

Dr. Martin presented the February 19, 2020 minutes for review. There were no comments.

4. Town Hall Meetings

On September 2, Dr. Martin hosted the third Virtual Town Hall Meeting for Students. He would like to host the next meeting for Faculty and Staff and continue to meet with both groups each month. There was a recommendation to schedule the meeting on a Tuesday or Thursday during one of the Academic Division's Governance Committee Meetings. The Council agreed; the President's office will work with academics to schedule. All the Town Hall Meetings are accessible on the IAIA website.

5. COVID-19 Testing

On August 26, Presbyterian Health Services conducted 118 COVID-19 tests. On September 9, the New Mexico Department of Health completed 74 tests for faculty, staff, and students on the IAIA campus. We have received no positive results from the August 26 COVID-19 tests and are waiting on the September 9 test results. There will be another COVID-19 testing on campus soon.

6. COVID- 19 Community Concerns

Matthew Eaton expressed concern that Facilities is not using a proper cleaning solution disinfectant on campus. He recommended a reliable multi-purpose cleaner to disinfect surfaces. The current disinfectant is a bio-enzymatic deodorizer for grease and will not eliminate viruses or bacteria. Peter Romero, Facilities Director, responded that Facilities uses a peroxide-based disinfectant that is safe for the campus community. Dr. Martin will work with Facilities to ensure that the products used comply with proper guidelines.

Faculty also wanted to know if there is a positive case of COVID-19 on campus, how would it be addressed. Because of HIPPA, if there is a positive case, the President's office will be notified and will not share the individual(s) identity. To date, there have been two separate COVID-19 tests administered on campus. Presbyterian conducted the first test on August 26, and there have been no positive results reported. On September 9, the Department of Health and Indian Health Service provided the second test, and some individuals have received their results. New Mexico Department of Health will send in the overall results to each individual by the end of the week. Any positive tests would result in contact tracing by the college and the state. Faculty members are not to admit any student to in-person classes until they provide documentation of a negative COVID-19 test result.

7. End-of-Year Finance Deadlines

Finance is no longer processing purchase orders for 2020. If anybody submits a purchase order, the department must receive the items by September 30 for this fiscal year. Finance is requesting that faculty and staff not use the Wells Fargo card from September 25 thru October 1. The deadline to submit fiscal year 20 invoices and check requisitions is Friday, October 16, at noon. Any items received after October 16 will be charged to the fiscal year 21 budget.

8. ATD

Anita Gavin shared the projects that ATD is working on for 2020-2021. They want to Improve Mathematics and English courses. They would like to pilot a college-level math program for Developmental Education (Dev Ed) students by Spring 2021 and a College-Level English Program by Fall of 2021. The math program will begin with five developmental math students placed into regular college courses with extra guidance to ensure completion. The goal is to expedite students toward college-level math Tuition for this pilot program will be free for the students participating. This process will also apply to the English program. The expected outcome is that the pilot students' pass rates will be equivalent to those in college-level math and English courses.

The ATD team is also working on improving advising. They want to improve, streamline, and train the Registrar and Advisers on the new degree audit. The team would like to have faculty advisors train on diversity, equity, inclusion, and Title IX. They will work with Student Success on a campus-wide focus on attendance and building upon the IAIA mentorship program.

9. Enrollment and Campus Virtual Tours

There are 57 FTE students on campus with 270 FTE online. The projected FTE count is on target, and the enrollment headcount for Fall 20 is 599, which is an increase from the original projection of 550.

Since the outbreak of the COVID-19 pandemic, there are no in-person tours scheduled on campus. However, prospective students can schedule one-on-one sessions with Warrior Brown through zoom. With the assistance of the faculty and Jason Ordaz, they have created virtual campus tours, available on the Admissions website. The next phase of the virtual tours will include the CLE Building, the bookstore, and family housing.

10. Counseling and Prevention Team Updates

The Counselors have seen approximately 30 students. They are working with the student success early alert team, the mental health resource webpage, and safety protocols with the Library's assistance.

The Prevention team has conducted community surveys and assessments to focus on counseling efforts. They have updated the alcohol and drug program policy, created infographics, and worked on a suicide prevention program. The team is attending a Question, Persuade, and Refer (QPR) training for Suicide Prevention to learn about the warning signs regarding a suicide crisis and how to respond.

11. Library Update

Library staff is pairing first semester students with a librarian through its "Personal Librarian Program." This program allows students to meet individually or online with a librarian for research assistance and discussion.

The Embedded Librarian Program is a faculty and librarian collaborative program. Shoshana Vegh-Gaynor and Sara Quimby are embedded strategically within the studio arts curriculum to teach information literacy. The goal is to teach students essential research skills at a foundational level and spark interest in other disciplines.

12. Website, Vimeo, and LiveChat Stats

The Vimeo channel had 1678 views in the last quarter and 43 days of average watch time. The top videos viewed: Virtual Scholarship Gala and Commencement. Over the last several months, the website had 111,000 views and 47,000 sessions with an average time of two minutes 30 seconds. The average LiveChat sessions were 13 minutes and 19 seconds, with 187 messages or tickets.

13. College Catalog

The Fall 2020-2021 College Catalog is available on the website; work has begun on the Spring Catalog. All content and course information must be sent to Jason Ordaz by November in order to be ready by February and available by March for prospective students.

14. Museum Update

MoCNA is reopening to the public on Wednesday, September 16, from 12:00 PM to 5:00 PM at 25% capacity and no more than 40 people maximum. Timed tickets will be available for purchase online; all visitors must preorder admission tickets. Winoka Yepa is creating virtual tours of the museum that will launch September 21, using 3D photography. Tatiana Lomahaftewa-Singer and Manuela Well-Off-Man will host the #AskACurator public event on September 16.

This year blue corn, beans, tobacco, and summer squash were planted in the raised garden beds in MoCNA's Northeast courtyard and will be ready for harvesting in the fall.

15. Stores Update (Campus & Museum)

The Campus Bookstore has resumed regular business hours; Monday thru Thursday 10:00 AM–4:00 PM. Textbook pickup has been successful, with only 20 students left to verify their information and pick up their books. The museum ticketing online system will go live soon. Both stores are carrying masks and are accepting new print designs.

16. Alumni Relations Updates

Gross proceeds from the Scholarship Auction are currently \$280,000. August 28 was the final meeting for the outgoing Alumni Councilors, and they welcomed Ryan Young, Marcus Dunn, Manuel Ramirez, and Kendra Greendeer as the new incoming Councilors. They will announce the officers at a later date.

17. Research Center Update

Ryan Flahive and Tatiana Lomahaftewa-Singer are working on the new Elements database to house the museum and the archive collections in the same location. They are currently working with other staff to convert and migrate the data and uniting the art, artists, and archives. They hope to have the database live for research by October.

18. Announcements

The new Continuing Education online course schedule is available on the website.

Adjourned 12:24 PM