

Institute of American Indian Arts
President's Cabinet Meeting
Monday July 12, 2021 | 11:00 AM – 12:00 PM

Present:	Dr. Robert Martin, Angie Brown, Laurie Logan Brayshaw, Larry Mirabal, Felipe Colon, Patsy Phillips, Nena Martinez Anaya, Suzette Sherman, Anita Gavin, and Jason Ordaz.
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1. Opening

Laurie Logan Brayshaw provided the opening.

2. Opening Positive Note

The 2021 Annual Reflection Report for Pathways Council (ATD) is complete and has been submitted.

3. Approval of Minutes

Dr. Martin introduced for consideration and approval the President's Cabinet Meeting Minutes of June 12. Patsy Phillips made the motion and seconded by Larry Mirabal to approve the minutes. Motion carried.

4. COVID-19 Update

A Virtual Town Hall Meeting for faculty, staff, and students is Wednesday, July 21 at 11:00 AM. Future meetings will be hybrid to include those students taking online classes.

AIHEC has confirmed that the Cares Act funds can also go towards indirect costs, giving IAIA some flexibility in spending. Funds can also go towards eliminating student debt because of the campus shutting down and due to the pandemic. Nena Martinez Anaya is surveying students and will inform them of the emergency aid funds. She is proposing to spend \$400,000 of the emergency student aid funds this summer. In December 2021, she will award another \$236,000 for the Fall 2021 students. However, the assistance will be a one-time offering for those students who qualify.

Felipe Colon has requested an across-the-board 10-15% AY 21-22 tuition reduction to provide financial relief for students in the IAIA MFA Programs

5. Campus Opening

The campus has been reopened to the public. However, visitors and the IAIA community must comply with COVID-19 protocols. Facilities installed the new signage, alerting the public that the IAIA campus is open: Phil Cooney has also notified the local youth sports organizations. The Higher Education department is not requiring a reopening plan for the Fall semester. Larry Mirabal and Todd Spilman have met with OMB, who want to ensure that we have a reentry plan and provide ample notice to our employees.

6. Restructuring of the Student Life Division

The two searches for the Dean of Students position proved unsuccessful; Dr. Martin has merged Student Life with the Student Success Division. Nena Martinez Anaya will assume the Dean of Students position. Mary Silentwalker, the Director of Admissions, will gain additional responsibilities for the retention program. Her title will change to Associate Dean for Admissions and Retention. Leslie (JR) Romero, Housing Director, will take on added supervisory duties for student activities and the daycare center resulting in a change in title to Associate Dean of Students. The reorganization will reduce the President's direct reports by one.

7. August 26 Convocation

IAIA's 2021 Convocation Ceremony will be Thursday, August 26 at 11:00 AM in the LTC Auditorium, followed by a BBQ lunch in the dance circle. In addition, the President's Cabinet will also attend and introduce any new staff.

8. FY'22 Budget

Departmental budgets are ready for distribution. Each Cabinet member is to review their budgets and send the semi-annual breakdowns to Finance by July 19. Budget managers are encouraged to meet with the Controller to answer questions or make line-item adjustments with the exception of compensation.

Finance is working on the FY22 budget and will present it to the board in August. Larry Mirabal shared that Finance is planning a flat appropriation of \$11,000,000. They are projecting room and board, tuition, and auxiliaries to be up. Additional revenue for FY21 is from the federal CARES Act funding. The Institute May use the funds for expenses related to the pandemic and supplement lost revenue. Finance has built a 10% reduction in revenue for MFA Programs into the FY22 budget. They expect a 3% increase in cost for the IAIA self-insurance program and a 1.3% COLA increase for staff. They adjusted faculty contracts according to the rank and step schedule per their agreement.

Unfunded Strategic Priorities Proposals are due on October 1 by 5:00 PM. Each submission must be a one-page narrative and include a timeline for project completion, a project breakdown, quotes from multiple sources, and a separate document for each initiative. The proposals are a one-time non-budgeted request.

9. ATD Data Minute and Student Engagement

In August, there will be a retreat with the Cabinet and the ISS Committee to discuss Beyond Access: Indigenizing Programs for Native American Student Success. Anita Gavin assigned each Cabinet member to read a chapter before the meeting.

Institutional Research conducted a Student Satisfaction Survey in May, and Anita Gavin shared the results. She then presented the following Data Minute from the survey results and asked, "What percentage of students responded to the survey." The correct answer was 18%; Nena Martinez Anaya came the closest with a response of 22%.

10. Academic Updates

There are 220 classes for the Fall Semester, 150 will be online, and the rest will be in person, roughly 50/50. The totals include eight hyflex courses, which allow students to attend online or in-person. There are currently 217 pre-registered students, including 50 graduate students.

Jason Ordaz and Russel Stolins created a COVID-19 Vaccine Mandate Form to collect responses from students and family members living on campus, attend in-person classes, and use campus facilities to provide proof of full vaccinations. Thirty students have completed the form with only one exception. We will require students requesting an exemption to wear a mask.

Laurie Logan Brayshaw and Felipe Colon are working on a \$600,000 secondary AICF-TRA Grant for Computer Science Development. They will also work on an NSF TCUP Grant.

11. Admission/Student Success Center Updates

FTE is slightly up from fall 2020, with 223 enrolled and 55 graduates. In addition, admission is reinstating the "Many Nations, One Family" campaign and will raffle \$50 gift cards as an incentive for students to share their personal stories about why they stayed in school. Finally, the staff continues to make individual phone calls to students who have not yet registered and answer questions for Fall 2021.

12. Communications Brief

Marketing and Communications will sponsor a Native Showcase in the Santa Fe Plaza on August 16, 6:00 PM–8:00 PM.

Jason Ordaz interviewed Monika Guerra as part of the "Many Nations, One Family" campaign. He is working with the SWAIA staff to expand the partnership with IAIA. In addition, he has written a feature article that will appear in the 2021 SWAIA Annual Indian Market Directory. IAIA will sponsor the Best of Show and will provide a \$500 Scholarship to an IAIA Alum.

Andy Primm and Nicole Law will be live streaming with the MFA Studio Arts in the Black Box. This year's Open House is September 26 and will be both virtual and in-person. In addition, Marketing and Communications rolled out the new convention for personal pronouns in the IAIA Style Guide to include in emails. Finally, they created a new official IAIA LGBTQ+ logo for inclusion. They are also working with Student Success on a virtual tour using Google street view. Finally, Jason Ordaz is exploring a digital bulletin board to share and post events from outside sources.

13. August Museum Admission

To celebrate MacKenzie Scott and Dan Jewett's donation, the IAIA Museum of Contemporary Native Arts (MoCNA) will offer free admission the entire month of August.

14. Advancement Updates

Suzette Sherman announced that Beth Karevicius, Special Events Manager, is resigning after the Scholarship event. She will post the position and begin recruiting.

IAIA will receive 40% of the Kathryn O'Keefe Revocable Trust, dated November 14, 2016. Advancement will transfer \$230,000 to the college for the third quarter.

The Foundation board and Dr. Martin reconfirmed the policy as stated in the MOU that 5% of all restricted and unrestricted donations will be held by the Foundation to cover administrative fees and further advance advancement capacity to strengthen fundraising for the college, its students, and the museum.

15. 2021 Virtual Scholarship Event and Auction Updates

The scholarship auction items will be exhibited in the Balzer Gallery on August 4 for the President's Circle and significant donors and open for public viewing August 4-13. In addition, there will be an invitation-only Virtual Viewing party at the IAIA Museum for Major donors, the Trustees, and the Foundation Board on August 18.

16. Announcements

There will be a closing reception at the Museum of Contemporary Indian Arts for Linda Lomahaftewa's exhibition on Friday, July 16, 4:00 PM for members and open to the public at 5:00 PM.

Interviews for the Director of Institutional Research are on July 16.

17. Closing Positive Note

Twenty-six students will participate in the Summer Bridge Program. In addition, IAIA received a \$63,000 "2021 COVID Aid for Student Success" grant from the American Indian College Fund for retention and recruitment initiatives.

The IAIA Land Grant program will offer a 3-credit hour course in Global Climate Justice.

Adjournment:

Dr. Martin adjourned the meeting at approximately 12:13 PM