Job Title: Photography Studio Lab Monitor
Hours per week: 20 hours
Number of Positions: 1 position
Length of Employment: January 17 - May 12
(Academic progress must be met every semester to continue)
Pay Rate: $11.50/hr
Supervisor: Arista Slater-Sandoval
Contact: a.slater-sandoval@iaia.edu
Department Name & Code: Studio Arts 177
Location: ACAD, photography studio
Classification: Institutional Work-Study
Employer Name/Address: 83 Avan Nu Po Road, Santa Fe, NM 87508

Purpose/Role:
Photography Studio/Classroom Assistant/monitor is responsible for general maintenance of the studio or classroom space and supporting faculty/students, as well as managing studio classroom hours including those when Faculty/Staff supervisor is not present.

Job Description/Responsibilities/Abilities:
Maintaining a safe, clean environment for students to work in.
• Mix photography chemistry.
• Maintain technology during open lab hours.
• Assisting students in their assigned projects.
• Maintaining all workflow processes in good order.

General Qualifications:
• Ability to uphold and support studio/classroom Covid precautions/requirements
• Excellent written and verbal skills
• Organized systems thinker
• Exceptional communication skills
• Flexible, ready for change
• Natural relationship builder
• Physical Demands: able to sit, stand, ascend or descend ladders/stairs, and lifting and lowering 25lb.
• Ability to work with limited supervision and often independently
• Ability to stay focused, on task, and always display a high level of professionalism
• Ability to work pro-actively and cooperatively with Staff, Faculty, and Students
• Must be available evenings and weekends

Background Check: Students who reside off-campus are required to have a Background Check done. The fee for this process is paid for by the hiring department.