

**Institute of American Indian Arts**  
**President's Cabinet Meeting**  
**Wednesday, June 08, 2022 | 10:00 – 11:30 AM**

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<b>Present:</b>	Dr. Robert Martin, Nena Martinez Anaya, Laurie Logan Brayshaw, Felipe Colón, Larry Mirabal, Jason Ordaz, Patsy Phillips, Suzette Sherman, Mary Beth Worley, and Renee White
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**1. Opening**

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Jason Ordaz provided the opening.

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**2. Opening Positive Note**

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Dr. Martin announced that the College Fund informed IAIA that they are providing each TCU with a \$100,000 grant this summer in two installments in June and July, to be used for language and cultural activities, health and wellness services and activities, including food, feasibility studies for academic programs and our master planning. IAIA has until May 2024 to expend the funds.

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**3. Approval of Minutes**

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Deferred to next meeting.

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**4. May 2022 Board Meeting Update**

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Dr. Martin discussed the May Board actions. A \$2,000,000 gift from MacKenzie Scott was approved by the Board to establish a Museum Endowment, for programming, facilities, and any other needs.

The 2<sup>nd</sup> Quarter Gift Resolution was approved.

The 2025 Strategic Plan was approved. The next steps will be finalizing priorities and key performance indicators. It should be published to the website sometime in August. Jason and Mary Beth will finalize and print it so that it can be displayed around the campus in public areas.

All the current officers were re-elected in the board elections.

The August Board meeting will be a retreat to discuss issues more in-depth and do planning; Dr. Martin will work with Loren to find topics to cover. Larry will present the FY23 budget for approval.

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**5. Commencement and Pow Wow Update**

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Dr. Martin began a discussion about Commencement and Pow Wow week. Both events were major successes and Dr. Martin thanked everyone involved in honoring the IAIA graduating students and their families.

There was a debriefing after commencement and most comments were positive. The speeches were excellent and right on the mark. There was a discussion about getting more volunteers, whether Pow Wow should be on a Friday or Saturday, and why some faculty members did not attend Commencement. The commencement committee and pow wow committee were comprised of the same people, so next year those should be separate committees.

Felipe Colon remarked that people posting and talking about the event especially mentioned how remarkable it was that as an indigenous community, IAIA was able to celebrate the student's graduation in a powerful indigenous way.

Nena Martinez Anaya and Dr. Martin commented on how the technical parts of commencement were amazing, from the screen so that everyone could see to the sound quality and the efforts the communications team contributed to the script.

Going forward, IAIA will strongly consider keeping an Honorary Pow Wow on Commencement Day and have a Competition Pow Wow in the Fall.

Dr. Martin mentioned that we must encourage more faculty and staff to be involved and to help more with commencement. Felipe's idea to get faculty involved is making the faculty aware this is a mandatory event and that they are not off contract until the Tuesday after graduation.

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## **6. IAIA Leadership Restructuring**

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Dr. Martin will propose to the Board that IAIA create two positions. The first position is Vice President for Operations, which is a change of title for the CFO, which reflects the accretion of additional responsibilities that have been added over the past years.

The second position is a restructuring to add a Provost position to be responsible for the Academic Dean and Programs, Student Services, Graduate Programs, and the Research Center. This would provide an additional person to provide leadership who can spend more time with Deans and Chairs.

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## **7. Student Services Update**

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Nena Martinez Anaya presented the Summer and Fall Admissions Report. Fall semester shows a total of 133 students enrolled. 63 students are enrolled for summer and 15 students have registered for the 3-week summer bridge program. Admissions is working to get 50 students in the bridge program. Last year there was a \$1,000 incentive from AICF. This was followed by a discussion of how to get funding for incentives for summer students this year.

Full Circle applications are down for all Tribal Colleges, so the deadline was extended. It's an unusual situation as IAIA usually has the most applicants of all Tribal Colleges; are the students thinking the emergency funding from COVID is going to continue? We are continuing to do lunch and learns, live workshops, outreach, and the webinars are continuing.

The safety committee tasked Nena and Felipe to look at other schools in New Mexico and their current covid policies. Most require vaccinations and state their safety protocol practices. IAIA will start tracking the students coming in. Jason has updated the website. We have the same policy as last academic year. The student services committee developed the policy.

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## **8. Facilities and Budget Updates**

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Larry Mirabal presented the facilities and budget updates. The academic building addition has been completed and is awaiting final approval from the Fire Marshal's final walkthrough June 13, 10:00 a.m. Academics can begin to move to the new offices and labs once we receive the okay to occupy.

The renovation for the Research Center will begin after the academic building inspection approval. This will be the renovation of the three labs that are the core of the Science and Technology Building. Brycon Construction was selected by RFP to do interior work like lighting, flooring, and such. They are planning on an early July start, finishing by the end of the year.

The revamping and replacing of the HVAC systems and humidity controls within the science and Technology Building will be more complicated. This serves the permanent collection, the Research Center including the archives, reading room, and loading docks. The lowest RFP bid was 10x what we were expecting at \$3.25 million due to demand and supply chain issues. This puts the lead time out to almost a year and the cost affects the family housing with studio space project and the Covid-19 funding that we have for construction of family housing. We have tasked Franken, who won the RFP, with carving out some of the areas on the original bid and giving us new numbers.

Regarding the timeframe for demolishing the casitas and building family housing, Oscar is on pace with preliminary design ideas done in the fall. IAIA has until May 2023 to expend the Covid-19 funds but can get an automatic extension to 2024. There is a moratorium on new applications for family housing. Eight families could stay in one of the old facilities and then move to the new facility when the old one is ready to be demolished.

Dr. Martin asked about phasing the HVAC project. Larry said that phasing may not be feasible for the HVAC unit project.

The ADA Ramp is complete from the parking lot down to the Library Building and they are moving on to landscaping for erosion control. We have wall damage on east end of library building and are looking at ways to mitigate that in a separate project.

Larry is working on the FY 23 budget. The goal is to get the templates out to Cabinet around June 24. Aimee will send emails explaining how to submit the budget back by yearly bi-annual allocation. It will be due back by mid to late July. Discuss strategic priority requests with your directors when you meet to talk about their budgets.

One of the challenges with budget is that, as funding goes up, grant positions are expected to move into regular positions. At the same time, Faculty and staff talk about enriching our benefits. Hiring more staff and faculty and enriching benefits for existing employees is not sustainable. Do we want to expand numbers or give existing employees a better experience, benefit wise? A discussion followed regarding grant funded positions and expectations of hiring those persons permanently.

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## **9. Academic Update**

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Felipe Colón, Academic Dean, reported that the Tribal Colleges and Universities are convening in late July at Salish Kootenai College. The Dean will send one of the Academic Department Representatives to the meetings and they will report back to IAIA Academics. If anyone else is planning to go, they should coordinate their travel. TCU convening is a retreat and training opportunity for the TCU college's Financial Aid staff, CAOs, and student services staff to come together to talk about their accomplishments, the next AIHEC conference (hybrid this year), and general discussions. They do Federal financial aid training and training for housing officials.

Let Felipe know if you are planning to attend.

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## **10. Institutional Research**

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Mary Beth Worley reported on the National Student Clearinghouse PDP. The College Fund is funding a workshop helping TCU's who use Empower produce data files. IAIA's IR team volunteered to help with the workshop and are hoping it will be virtual, as they do not plan to attend.

The Achieving the Dream Annual Reflection is due June 24. Items included this year will be a paragraph about the College having adequate operational resources to meet the student's success goals, the process of the IAIA Strategic Plan, efforts involving equity and inclusion and the Summer Bridge Program and One Up Initiatives Program. Cabinet can review the brief descriptions and see if we are focusing on the king of things worthy of showcasing.

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## **11. Roots and Shoots Update**

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Laurie Logan Brayshaw reported that Mary Ford and Kathleen Kelly and members of Project Venture from Gallup were at IAIA for a couple of days. Project Venture would like to collaborate with us, and we may have recruited some students to attend IAIA's Continuing Education. We were able to tell them what we need and want, for example, letters of support, helping us find new funding and grantors, finding funding for indigenous grad students to come to campus, summits for environmental focused groups visiting the campus, and finding contractors and consultants to work with us.

The Land Grant team was trying to get them to think bigger projects, thinking and ideas that go across the country and tribal communities and even indigenous groups across the world. IAIA stressed the importance of needing to have indigenous people working in indigenous communities.

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## **12. Gala Update**

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Suzette Sherman announced a staff update, Tamara Bates is no longer with IAIA and the position is being advertised.

Regarding the Gala, several tables have been sold to Board and Foundation members, so, with only about 100 tickets left, Advancement is expecting to sell out. The event goal is raising money for student scholarships. \$350.00 out of the \$500.00 ticket price is tax deductible.

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### **13. Museum Travel**

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Patsy Phillips discussed the international travel opportunities that she tries to share with two students. MoCNA runs a competition amongst the Museum Studies students. This year's trip is to the International Council of Museum's Triennial in Prague this August. The Ford Foundation is paying for the trip. The two rising Juniors who won are Tia Kescoli and Ixel Lindstrom.

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### **14. Announcements**

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Laurie announced that Patty Armstrong is new CE manager. She has really hit the ground running to get a path set and she is a good fit for IAIA.

Nena announced that the new Student Activities Coordinator is Danielle Bloch and everyone is looking forward to her working at IAIA.

Nena also announced that Chelsea Napper is the Interim Housing Director replacing JR Romero.

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### **15. Closing Positive Note**

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IAIA signed an agreement for a \$50,000 mental health grant from the state for Eliza to do additional work with students. The goal of the project is to incorporate more traditional Native American ceremony and programming.

Jason announced that Agency MABU will complete the website navigation by the end of June.

Nena reported that Full Circle had 60 students successfully submitted, while another 50 are in various stages of the process. She also reported that the AICF summer awards were \$9,043.

Patsy volunteered for the Communications committee.

### **Adjournment:**

Dr. Martin adjourned the meeting at 11:24 A.M.