

**Job Title: Fab Lab Monitor 1 (daytime)**

**Classification:** Federal/State Work Study or Institutional Work Study (Student Worker)

**Employer Name/Address:** IAIA 83 Avan Nu Po Road, Santa Fe, NM 87508

**Department Name & Department Code:** Fine Arts 176

**Location:** Academic Building – 3D Studio (now fab lab)

**Supervisor Name:** Joseph Craig Tompkins

**Purpose/Role of the Student's Position within the Organization:**

Monitoring the studio outside of class hours, assisting students with assigned projects, helping with fab lab tours/demos, assisting visiting artists with fab lab use.

**Job Duties/Responsibilities & Relationship to Purpose/Role:**

Maintaining a safe, clean environment for students to work in. Assisting students in their assigned projects, assisting with fab lab tours/demos, maintaining all workflow processes in good order.

**Pay Rate:** \$7.50 (IAIA Work Study Manual for Students, page 7)

**General Qualifications:** Applicant must have completed intermediate or higher in digital arts coursework, punctual, schedule open during regular workweek daytime hours.

**Length of Employment:** August 15, 2016 thru December 9, 2016 (Fall);  
January 17, 2017 thru May 12, 2017 (Spring)

**Evaluation Procedure(s) and Schedule:** Performance Evaluation form provided in IAIA Work Study Manual for Students (page 11).