

Job Title: Fab Lab Monitor 2 (evening)

Classification: Federal/State Work Study or Institutional Work Study (Student Worker)

Employer Name/Address: IAIA 83 Avan Nu Po Road, Santa Fe, NM 87508

Department Name & Department Code: Fine Arts 176

Location: Academic Building – 3D Studio (now fab lab)

Supervisor Name: Joseph Craig Tompkins

Purpose/Role of the Student's Position within the Organization:

Monitoring the studio outside of class hours, assisting students with assigned projects, helping with fab lab tours/demos, assisting visiting artists with fab lab use.

Job Duties/Responsibilities & Relationship to Purpose/Role:

Maintaining a safe, clean environment for students to work in. Assisting students in their assigned projects, assisting with fab lab tours/demos, maintaining all workflow processes in good order.

Pay Rate: \$7.50 (IAIA Work Study Manual for Students, page 7)

General Qualifications: Applicant must have completed intermediate or higher in digital arts coursework, punctual, schedule open during evening hours M-F and/or sat/sun.

Length of Employment: August 15, 2016 thru December 9, 2016 (Fall);
January 17, 2017 thru May 12, 2017 (Spring)

Evaluation Procedure(s) and Schedule: Performance Evaluation form provided in IAIA Work Study Manual for Students (page 11).