COLLEGE CATALOG
2017 Spring and Summer

IAIA
INSTITUTE of
AMERICAN INDIAN ARTS

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PRESIDENT'S MESSAGE

Dear Students,

It is my pleasure to welcome you to the Institute of American Indian Arts (IAIA) and to commend you for pursuing a higher education degree.

IAIA is a unique tribal college in that it is chartered by the United States Congress to empower creativity and leadership in Native arts and cultures through higher education, lifelong learning, and outreach. IAIA is accredited by both the Higher Learning Commission (HLC) and the National Association of Schools of Art and Design (NASAD).

IAIA offers a variety of AA, AFA, BA, and BFA degree programs—along with an MFA in Creative Writing. IAIA also offers numerous certificate programs including Business and Entrepreneurship.

In addition to our strong academic program, IAIA also operates the Museum of Contemporary Native Arts (MoCNA) in downtown Santa Fe—home to the magnificent National Collection of Contemporary Native Art. With close to 8,000 pieces of artwork, this is largest collection of contemporary artwork in the world.

As a 1994 Tribal College and Land-Grant institution, IAIA is also responsible for promoting and strengthening New Mexico tribal programs in the area of food and agricultural science. We accomplish this through programs in education, extension, research, and community outreach.

Many of the country's most illustrious contemporary Native American artists, poets, writers, musicians, and cultural leaders are IAIA alumni—while others are affiliated with IAIA as faculty, staff, visiting artists, and scholars. These renown artists include Lloyd Kiva New, Sherman Alexie, Dan Namingha, Fritz Scholder, David Bradley, Doug Hyde, Allan Houser, Charles Loloma, Otellie Loloma, Earl Biss, T.C. Cannon, Sheldon Peters Wolfchild, Darren Vigil Gray, Sherwin Bitsui, Rose Simpson, Patty Harjo, Bill Prokopiof, Kevin Red Star, Joy Harjo, Irvin Morris, Charlene Teters, and Nocona Burgess, just to name a few!

And with a diverse community of Native and non-Native students, faculty, and staff, IAIA is committed to promoting tolerance and acceptance—along with fostering a culture of inclusion and empowerment for all.

I ask you to consider attending IAIA or join with me in supporting our vision, mission, programs, and students with your time, resources, and goodwill. I am truly grateful for you for your interest in IAIA.

Wado (Thank You)

Dr. Robert G. Martin (Cherokee)
IAIA President

INSTITUTE OF AMERICAN INDIAN ARTS

OUR VISION
To be the premier educational institution for Native arts and cultures.

OUR MISSION
To empower creativity and leadership in Native arts and cultures through higher education, lifelong learning, and outreach.

OUR MISSION OBJECTIVES
• Preparing our students for success and leadership reflecting Native cultures, and values.
• Providing culturally based programs that fulfill the physical, social, emotional, intellectual, and spiritual needs
  of our students.
• Offering the highest quality educational programs incorporating innovative teaching, critical inquiry, and
  intergenerational learning.
• Providing training and outreach as a 1994 land grant institution that promotes tribal sovereignty and
  self-determination.
• Serving as a national center of excellence in contemporary Native arts and cultures through exhibitions, research,
  Indigenous exchange, and other educational programs.

OUR CORE VALUES
• Collaboration: Joining together for student success
• Excellence: Upholding high standards for students, faculty and staff
• Creativity: Encouraging fearless expression in art and life
• Respect: Fostering an understanding of cultures, perspectives and identities
• Integrity: Demanding honesty, accountability and responsibility to one's community, oneself and the world at large
• Sustainability: Being effective stewards of IAIA's financial, human, physical, and natural resources in ways that
  minimize impact on the environment and ensure the future viability of IAIA

OUR HONOR STATEMENT
• We respect and value cultural and individual diversity.
• We honor honesty, integrity, creativity, originality, knowledge, skill, and excellence.
• We encourage personal expression and communal dialogue.
• We promote self-determination as innovative individuals and members of an international Indigenous community.

A NOTE ABOUT THE 2017 SPRING AND SUMMER COLLEGE CATALOG

The 2017 Spring and Summer College Catalog includes several changes to degree and general education programs.
Please check your program to see if there are any changes, and contact your advisor or the registrar if you have any questions.
Because this is not a complete rewrite of the 2016 Fall College Catalog, you will see some references to the 2016 Fall semester.
Please understand that those references also apply to 2017 Spring and Summer semesters.

2017 SPRING ACADEMIC CALENDAR

2017 MFA PRE-SPRING SEMESTER

January

7	MFA Orientation
8	Courses Begin
8	Last day to ADD/DROP (course will not appear on transcript: pro-rated refund)
10	Last day to withdraw from a course (will appear on transcript; no refund)
15	End of Residency
15-18	Course Evaluations
18	Grades due to Registrar
19	Grades Available via Empower

2017 SPRING SEMESTER

January

2	New Year's Day Observed (College Closed)
8	Residence Hall Opens for New Students
9-13	New Student Orientation: Advising & Registration (Mandatory)
13	Transfer Students Orientation Day
13	Residence Hall opens for Returning Students
16	Martin Luther King Jr. Day (College Closed)
17	Courses Begin - Last Day to Register
24	Last Day to ADD/DROP a Course (will not appear on transcript)

February

16	Scholarship Awards Night
22	Student Success Summit

March

6-10	Mid-Term Examination Week
14	Mid-Term Grades Due to Registrar by Noon
17	Mid-Term Grades Available via Empower
13-17	Spring Break (no classes)
20	Courses Resume

April

10	Last Day to Withdraw from a course with approval (Will Appear on Transcript)
10	Pre-Registration Advising begins
10-May 5	Course Evaluations
21	E-Portfolio Review
21	Last Day to Turn in Petition to Graduate for the Fall 2017 Semester. (Petitions will not be accepted after April 21)
24	Last Day to Remove Incomplete grade from Previous Semester

May

8-12	Final Examination Week
8	MFA Graduation Residency Begins
12	End of Spring Semester
12	MFA Graduation Residency Ends
13	Graduation Commencement
16	Final Grades Due to Registrar by Noon
19	Final Grades Available via Empower
29	Memorial Day (College Closed)

2017 SUMMER ACADEMIC CALENDAR

2017 SUMMER SEMESTER

June 5 – July 28

Internships, Apprenticeships, Online Classes, and Summer Bridge Program

June

5	Courses Begin
5-6	Last days to ADD/DROP a Course (will not appear on transcript)
26-30	Summer Bridge Program Begins
26-30	Mid-Term Examination Week

July

4	Independence Day Observed (College Closed)
5	Mid-Term Grades Due to Registrar by Noon
7	Mid-Term Grades Available via Empower
10	Last Day to Withdraw from a Course with Approval (Will Appear on Transcript)
24-28	Final Examination Week
28	End of Summer Semester

August

1	Final Grades Due to Registrar by Noon
4	Final Grades Available via Empower

OUR INVITATION TO YOU: COME VISIT US!

The Institute of American Indian Arts welcomes prospective students and their parents as well as the families of current students. Many distinguished artists, writers, tribal leaders, and educational leaders visit the campus and museum throughout the year.

Scheduled campus tours may be arranged through the Admissions Office.

FOR MORE INFORMATION:
Visit: www.iaia.edu
Call: (800) 804-6422 or (505) 424-2307
Write: Admissions Office
         Institute of American Indian Arts
         83 Avan Nu Po Road
         Santa Fe, New Mexico 87508

WHO WE ARE

The Institute of American Indian and Alaska Native Culture and Arts Development, (IAIA) is one of 37 Tribal Colleges located in the United States and is a member of the American Indian Higher Education Consortium. We are accredited by the Higher Learning Commission of the North Central Association of Colleges (HLC) and Schools as well as by the National Association of School of Art and Design (NASAD) to offer Certificates, Associate and Bachelor degrees, and the Master's of Fine Arts in Creative Writing.

In 1962, IAIA was established as a high school under the Department of Interior's Bureau of Indian Affairs. In 1975, IAIA became a two-year college offering associate degrees in Studio Arts, Creative Writing, and Museum Studies. In 1986, IAIA became one of three congressionally chartered colleges in the United States and was charged with the study, preservation, and dissemination of traditional and contemporary expressions of Native American language, literature, history, oral traditions, and the visual and performing arts.

In August 2000, IAIA moved to its permanent 140-acre campus. Within two years IAIA expanded its academic programs to include baccalaureate degrees, introducing a BFA in Creative Writing, Studio Arts, Museum Studies and Cinematic Arts and Technology, as well as a BA in Indigenous Liberal Studies (2006). In 2013 IAIA launched its first graduate program, an MFA in Creative Writing. See Graduate Handbook for details.

With these academic program expansions have come additional resources. The Library and Technology Center (LTC), completed in 2003, provides lab space for courses in graphic design, motion graphics, and digital video. The LTC also houses the Student Success Center, a 260-seat auditorium, and a library with over 38,000 titles including the IAIA archives.

The new Residence Center opened in the Spring of 2008, followed by Family Housing during the fall of 2009. Along with Family Housing, IAIA introduced The Center for Lifelong Education (CLE) Conference Center. The CLE Conference Center features a student bookstore, cafeteria, distance learning classrooms, conference rooms, and additional office space for Student Life staff.

In the fall of 2010, IAIA introduced two additional state-of-the-art facilities. The Barbara & Robert Ells Science & Technology Building (STB) features a full dome theater, motion capture studio, broadcast studio, sound studio, additional new media labs, conservation/science labs, as well as faculty offices. The STB also houses the world class Museum of Contemporary Native Arts (MoCNA) permanent collection. Previously stored at the MoCNA, on campus the Collection provides new opportunities for students and scholars to view the collection as the basis for contemporary Native American art. Also making its debut is the Sculpture & Foundry Building (SFB). The SFB features studio space for wood/stone carving and metal works. The SFB also houses a student gallery.

In April 2014, the Lloyd Kiva New Welcome Center opened to provide a home for Admissions and administrative offices, including the President's Office. This new "front door" to the campus is designed to provide prospective and current students and visitors with a central location for the business of the campus.

Many of the country's most illustrious contemporary American Indian artists, poets, writers, musicians and cultural leaders are IAIA alumni, while many others are affiliated with IAIA as faculty, staff, visiting artists and scholars. Among these are Dan Namingha, Fritz Scholder, David Bradley, Sherwin Bitsui, James Thomas Stevens, Allison Hedgecoke, Doug Hyde, Allan Houser, Charlene Teters, Nancy Mithlo, Linda Lomahaftewa, Karita Coffey, Michelle McGeough, Jessie Ryker Crawford, Mateo Romero, Tony Abeyta, Charles Loloma, Otellie Loloma, Earl Biss, T.C. Cannon, Sheldon Peters Wolfchild, Darren Vigil Gray, Patty Harjo, Bill Prokopiof, Kevin Red Star, Joy Harjo, Irvin Morris, and others.

OUR STUDENTS

The Institute of American Indian Arts' students come from rural and urban settings. They travel from reservations, pueblos, villages, and cities. They speak a medley of languages. They are sons and daughters, parents and grandparents, new students and returning students. They come to study the Fine and Liberal Arts while learning about their own and each other's cultures. They come so that they may grow into their own unique voices.

OUR FACULTY

IAIA faculty are just as diverse as our students. They come from across the U.S. and Canada bringing with them a rich tapestry of talents and experiences. They are sculptors, poets, painters, exhibit designers, scholars, jewelers and filmmakers. They have exhibited nationally and internationally, published books, made films, produced plays, designed exhibits, served as tribal judges, won awards and fellowships, and held a variety of residencies. They travel, they create, and they continue to learn. They come together with the students at IAIA to share their knowledge and experiences, to explore exciting ideas and images, to discover new ways of seeing and understanding, and to explore the process of creating with the IAIA community of students, faculty, and staff. Many of our faculty represent the second generation of the IAIA community as they themselves are alumni of the high school or undergraduate programs.

OUR STAFF

The IAIA staff serves student needs in a wide variety of ways. From librarians assisting in finding materials for research and enrichment to financial aid staff helping complete paperwork to apply for aid, they are all here to ensure students succeed. The IAIA staff comes from the nearby Pueblo communities, the Navajo Nation, and many other tribal nations from across the U.S. They work in the cafeteria, in housing, in business and finance, in the museum, and in the tribal outreach programs. They help with computer services as IT specialists, and they help organize extracurricular activities. They serve as administrative assistants who can answer questions and direct students to find the appropriate services they need to succeed.

ACCREDITING INSTITUTIONS

IAIA is accredited by the Higher Learning Commission of the North Central Association (HLC) and the National Association of Schools of Art and Design (NASAD) to offer Certificates, Associate, and Bachelor degrees.

NON-DISCRIMINATION POLICY

IAIA has a policy of equal opportunity in education, activities, admissions, scholarships, and employment. IAIA complies with all federal regulations relating to non-discrimination based upon sex, race, religion, or handicap. Under Public Law 99-498, IAIA applies Indian preference in hiring. IAIA does not discriminate against any person on the basis of race, color, sex, age, religion, sexual orientation, marital status, handicap, national or ethnic background in its admissions or educational policies, financial aid, in employment, or in accordance of rights, privileges and activities generally made available at this educational institution.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Institute of American Indian Arts is an Americans with Disabilities Act of 1990 (as amended) compliant institution and fully subscribes to all federal regulations relating to non-discrimination based upon disability. If any student determines that a scheduled course, activity, or facility is not accessible because of a disability, the student should contact the ADA Coordinator in the Student Success Center to receive appropriate accommodations. (505) 424-5707

DISCLAIMER

Terms, conditions, fees, course offerings, admissions, graduation requirements, Institute rules and regulations, Academic Calendar and other regulations affecting the student body set forth in the catalog are in accordance with information available at the time of publication. IAIA reserves the right to change these conditions when necessary.

ADMISSIONS

Chief Enrollment/Retention Officer: Nena Martinez Anaya, MEd
Director: Mary Curley (San Felipe Pueblo/Navajo), MEd
Assistant Director: Jonathan Breaker (Blackfoot/Cree)
Admissions Counselor: Loyola Rankin (Navajo)
Admissions Specialist: Raquel Covarrubias

Contact information:
Admissions Office
83 Avan Nu Po Road
Santa Fe, NM 87508
T: (800) 804-6422
F: (505) 424-4500
Admissions@iaia.edu

GENERAL INFORMATION

APPLICABILITY OF ADMISSIONS PROCEDURES

All degree-seeking students—both full-time and part-time—must comply with the admissions procedures. Admission requirements vary in each of the following categories:

• Freshmen (first time in college with less than 24 transferable credit hours)
• Transfer (attended another institution and has more than 24 transferable credit hours)
• Readmit (admitted students who have attended IAIA for one or more consecutive semesters)
• Dual Credit (NM high school students from a partner high school who wish to earn college credit while in high school)
• International Students (students from another country other than the United States)
• Certificate (students seeking only a certificate)
• Non-Degree (students who wish not to seek a degree)

APPLICATION DEADLINES

• Fall Semester: August 4
• Spring Semester: January 4
• Applications received after the respective deadlines will be reviewed for the following semester.
• IAIA reserves the right to extend the application deadline(s).

APPLICATION REVIEW

An Applicant will only be considered for admission after all application requirements have been received by the Office of Admissions.

All completed applications, with the exception of Transfer and International, are reviewed Monday through Friday. Notification regarding admission is sent via mail and email.

DEFERED ENROLLMENT

A student admitted IAIA may defer enrollment for two semesters. After two semesters, the student must reapply for admission.

APPLICATION REQUIREMENTS

FRESHMEN

Students who have completed high school or GED and have earned less than 24 transferable credit hours may apply as freshmen students.

Freshmen Application Requirements

1. Completed IAIA Admissions Application
2. $25.00 Non-refundable Application Fee
3. Official High School Transcript indicating graduation
   month/date/year or GED Transcript indicating passing scores
4. If applicable, all official college/university transcripts must be listed and received by IAIA otherwise, admission may be denied.
5. College Placement Test scores from one of the following: (Test scores are valid within five years of test date)
   a. American College Test (ACT): IAIA 's ACT code is 2654
   b. Scholastic Aptitude Test (SAT): IAIA 's SAT code is 0180
   c. COMPASS
   d. Accuplacer
   For a fee of $5 per test (e.g. Arithmetic, Reading, AccuWriter, Sentence Skills), prospective IAIA students may schedule to take the Accuplacer tests at the IAIA main campus during designated dates and times. To schedule an appointment, or for more information, contact the Student Success Center at (505) 424-5707.

TRANSFER STUDENTS

Students who have successfully completed the equivalent of 24 or more transferable semester credits at other accredited institutions may apply to be admitted as transfer students.

General Information

- All official college/university transcripts must be listed and received by IAIA otherwise, admission will be denied.
- Transfer students who have not completed college level Math or English must take the Accuplacer test during orientation.
- Transfer students who have not completed any college level English requirements must take the Essential Studies Essay Assessment (ESEA) during orientation.
- If admitted, a student currently on academic probation at another institution may be placed on probation at IAIA.
- A student under academic or disciplinary suspension at another institution will not be considered for admission to IAIA during the period of suspension.
- A maximum of 30 semester credits may be transferred toward an Associate Degree, and a maximum of 60 semester credits may be transferred toward a Bachelor Degree.
- IAIA requires 30 semester credits in-residence for an Associate's Degree and 60 semester credits in-residence for a Bachelor's Degree, at least half of which must be in the student's major.
- Grades earned at other colleges are not included in the calculation of the student's grade point average at IAIA.
- Courses from accredited post-secondary institutions must be consistent with IAIA's standards and degree requirements to count toward transfer credit.
- Only those courses in which a grade of "C" or better (or the equivalent) has been achieved may be transferred.
- Credits for remedial or developmental courses are not transferable.
- Transfer credits will not be granted until an official transcript is on file and has been reviewed by the Registrar's Office.
- If admitted to IAIA, a transfer applicant will be admitted to a degree program at the appropriate level as determined by the Registrar's Office.

Transfer Application Requirements

1. Completed IAIA Application
2. $25.00 Non-refundable Application Fee
3. Official college transcript(s) indicating a minimum of 24 transferable semester credits. The IAIA Registrar's Office will assist in determining transferable credit at the time of application.
4. Two Letters of Recommendation—at least one from a teacher, counselor, or community leader. Letters should include title and contact information of endorser.
5. Statement of Interest (one page, typed, in 12-point font) addressing the following:
   a. Your educational and life goals, and how the Institute can help you fulfill them,
   b. An example of a leadership role you held in your community, and
   c. A situation in which you had to overcome adversity.
6. A portfolio in the intended area of study (see portfolio requirements).

APPLICATION FOR ADMISSION BY TRANSFER STUDENTS PORTFOLIO REQUIREMENTS

Major Program: Cinematic Arts & Technology

Up to five individual films (narrative, documentary, animation, or experimental in nature), with a total running time of no more than 20 minutes

- Applicants are encouraged to upload work to a private or unlisted YouTube or Vimeo channel (unless work is already public) or you can share files via Dropbox, and send the necessary links or invitations where the work can be viewed to: admissions@iaia.edu.
- You may also submit work on DVD media when possible, which should be able to be played on a standard DVD player. Applicants must check their work to meet this requirement.
- Do not send .flv, .swf or Windows Media files.
- A short film demonstrating foundational skills and promise toward the program

Major Program: Creative Writing

15 to 20 pages of original work (poetry, fiction, playwriting, or nonfiction)

Major Program: Indigenous Liberal Studies

1,000-word essay including:

- What you expect to gain through participation in the Indigenous Liberal Studies Program/Native American Studies program
- What experience you have had as a member of or working for an Indigenous or local community
- What issues facing Indigenous or local communities seem most important to you

Major Program: Museum Studies

700-word Statement of Interest in the Museum Studies program. The statement should include the applicant's:

- Goals and any special training or previous relevant employment or other experience
- Current knowledge of the museum/cultural center field
- The kinds of experiences they hope will be a part of their college education
- Reasons for choosing the Museum Studies degree program

Major Program: Studio Arts

A minimum of 10 art pieces related to the applicant's intended major and created within the past two years.

- Preferred submission formats:
- Electronic media may include digital images of artwork, graphic files, animation, or similar work. Files may be sent on CDs or DVDs. Files must be labeled and the CD or DVD must be labeled.
- Applicants may also email their files to Admissions@iaia.edu for submission.

Please do not submit original artwork.

- Please do not submit original paintings on stretcher bars.
- Please do not submit original three-dimensional pieces, such as jewelry, pottery, or sculpture.
- Portfolio submissions will not be returned. No exceptions.

NOTES:

IAIA is not responsible for lost or misdirected items. Complete transfer applications to IAIA will be reviewed by the Admissions Committee. The Admissions Committee will determine the qualifications of the student and officially admit or deny the student into the intended major program. If accepted, the student will be assigned a Major Advisor and will file a degree plan with the Registrar's Office.

STUDENTS APPLYING FOR READMISSION

GENERAL INFORMATION
- A student who has not attended IAIA for two or more consecutive semesters and who left in good academic standing must submit a new admissions application and must declare a major listed in the current catalog.
- A student who attended another college/university during their time away from IAIA must submit the official college transcripts; otherwise, admission will be denied.
- A student who left IAIA on academic probation or academic suspension must fulfill the requirements of that standing. If returning to IAIA after fulfillment of academic suspension, a new application and a one-page essay describing how they plan to be successful at IAIA is required. The essay for readmission should explicitly address how their academic preparedness has changed and what new strategies they intend to employ to support their success. The essay is submitted to the Chief Enrollment/Retention Officer for approval/denial.
- Under certain circumstances, such as extreme hardship, death of a family member, or other family emergencies, the Enrollment Management Director of IAIA may waive readmission requirements. In this case, the student will continue with their current degree plan.

Readmission Application Requirements
1. Completed IAIA Application
2. $25.00 Non-refundable Application Fee
3. Official college transcript(s) if applicant attended another college/university during their time away from IAIA

INTERNATIONAL STUDENTS

IAIA welcomes students from around the world. As a tribal and public institution, we are deeply committed to providing educational opportunities for Indigenous peoples and underrepresented populations, both on a domestic and international level. We believe that learning opportunities must be available to people from countries and cultures different than our own. Any individual from outside the United States may attend IAIA by meeting regular admissions standards, special admissions requirements, and deadlines for international students. In addition, international students must agree to comply with all international regulations in order to remain enrolled.

GENERAL INFORMATION
- International students must apply for admission at least six months prior to the date of expected enrollment.
- International applicants must have graduated from a school equivalent to the twelfth grade in the United States.
- International students are not eligible for federal financial assistance.
- All international students in F-1 status must take at least 12 semester hours in their degree plan each semester while attending IAIA.
- An I-20 A-B will not be issued from the Institute until the applicant has completed the admissions file and has been accepted.
- All documents submitted with the application must be official or original.

International Application Requirements

1. Completed IAIA Application Form
2. $25.00 Non-refundable Application Fee
3. Statement from a recognized financial institution or responsible sponsor indicating sufficient funds in US dollars to cover academic and living expenses for the duration of the anticipated academic program
4. An official transcript, in English, of all previous academic work and an educational worksheet of all previous education
5. An official score report of the Test of English as a Foreign Language (TOEFL), with a minimum score of 500 (paper test), 173 (computerized), 61 (iBT), or an English as Second Language (ESL) score of 109.
6. Medical/physical document with proper immunization records
7. Two Letters of Recommendation—at least one from a teacher, counselor, or community leader. Letters should include title and contact information of endorser
8. Statement of Interest (one page, typed, in 12-point font) addressing the following:
    a. Your educational and life goals, and how IAIA can help you fulfill them.
    b. An example of a leadership role you held in your community; and
    c. A situation in which you had to overcome adversity.
9. All International students are required to provide proof of medical and travel insurance
10. If an International student is also a Transfer student, they must also:
    a. Meet all criteria for Transfer students and
    b. Submit an International Transfer form (obtained from IAIA 's Admissions Office) to be completed by the Designated School Official from the transfer school.

NON-DEGREE AND AUDIT STUDENTS

GENERAL INFORMATION

Non-degree and audit students are full or part-time students who wish to take a course or courses during the semester without earning credit toward a degree. If non-degree and audit students later wish to apply to a degree program, students must submit all of the required items for admission to that degree program before the respected application deadline. These students:

• Pay regular tuition and fees and are subject to IAIA's rules and regulations
• Must live off-campus
• Register for classes after degree-seeking students have registered—this registration is through the admissions office on a space available basis and with the permissions of the Instructor and the Academic Dean
• May not request credit status for a class after the last day to add a course according to the Academic Calendar
• Are not eligible for Financial Aid from IAIA

Non-Degree Application Requirements

1. Completed IAIA Application
2. $25.00 Non-refundable Application Fee
3. Either demonstrated fulfillment of any course Prerequisite or a signed waiver of the requirement (Prerequisite) from the instructor before registering

CERTIFICATE ONLY STUDENTS

Certificate Only-New Freshman
New Freshmen Certificate Only students must meet all New Freshmen Requirements (see New Freshmen application requirements).

Certificate Only (with college courses or degree)

Certificate Only Application Requirements
1. Completed IAIA Application
2. $25.00 Non-refundable Application Fee
3. Official college transcript(s) indicating a minimum of 24 transferable semester credits. The IAIA Registrar's Office will assist in determining transferable credit at the time of application.

Certificate only students may enroll in select certificate courses and/or be non-degree seeking students.

DUAL CREDIT PROGRAM

The Dual Credit Program at IAIA provides New Mexico high school students the opportunity to take college level courses that earn a student both high school and college credits. High school students must be from one of the IAIA partnership schools.

ELIGIBILITY
A student must:
• Be enrolled in a high school with a dual credit agreement with IAIA
• Be enrolled at least half-time at the high school currently enrolled
• Provide a high school transcript
• Be a high school junior or senior
• Have a cumulative G.P.A. of a 2.0 or above
• Have approval to enroll in dual credit by high school counselor or dual credit administrator
• Have approval to enroll in dual credit from parent(s) or legal guardian
  Students not meeting eligibility requirements have the option of appealing to the Dual Credit Program.

Dual Credit Application Requirements
1. Meet with your high school counselor and parent or guardian to determine if dual credit is right for you.
2. Select an IAIA course/s from the semester course schedule for which you are applying or request a list of dual credit courses from your high school counselor.
3. IAIA Admission Application
4. State of New Mexico Dual Credit Request Form
5. Official high school transcript
6. Take a placement test prior to registering for a course with a Math or English Prerequisite and submit your scores to the Dual Credit Program.
7. Attend an IAIA Dual Credit Orientation session or speak directly with the Dual Credit Program administrator about your responsibilities as a dual credit student.

   Students interested in receiving more information about the Dual Credit Program may contact the Admissions Director at admissions@iaia.edu.

THUNDERBIRD DAYS

IAIA hosts several T-Bird Days during the Summer and in-between the fall and spring semesters. These days are designed to help students prepare for the upcoming semester and register for courses.

Thunderbird days are one day events where students will get a head start on becoming familiar with IAIA and participate in activities including:
• Registering for your first semester of classes/meeting with an academic advisor
• Meeting other new students, faculty, and staff who are here to support your transition and college success
• Learning about Santa Fe and IAIA
• Getting introduced to your academic program, policies, curriculum, and degree requirements
• Getting your ID card
• Taking placement tests (if applicable)
• To ensure that you have a positive experience at your orientation, please review your admissions checklist and complete all action items.

ORIENTATION

A mandatory orientation is required the week before classes begin in both the fall and spring semesters. Faculty, staff, and students of IAIA host a week-long orientation program for all new students led by the staff of the Student Success Center. This program provides a week of workshops and activities designed to assist students in their transition to IAIA and to college life. During orientation week, new students meet IAIA faculty and meet with their advisors for registration of courses. Presentations include information sessions on campus resources, services, financial aid, and job opportunities. Students have the opportunity to become familiar with both the campus and the Santa Fe area. Workshops designed to foster personal growth are a special part of this orientation program. The program and schedule for this orientation session are included in the student's admissions packet. Transfer students attend an optional two-day orientation session during the new-student orientation week. Transfer students will be given the opportunity to take any necessary placement tests and to meet with their advisors to register for classes during their orientation.

ACADEMIC POLICIES
AND PROCEDURES

ENROLLMENT/REGISTRATION

REGISTRATION
- Degree-seeking students and Certificate students are able to go online to register for courses beginning on the first day of pre-registration until the first day of classes. Students will be issued a PIN number by their Advisor. Registering with the PIN allows the registration to be "pending."
- Student registrations are not official until the advisor has approved the registration through Empower. Students must press the "Submit Preferred Order and Notify" button on the registration screen to ensure the advisor receives an emailed request to approve the registration.
- First-semester freshman will register with their advisor during the mandatory new student orientation the week before classes begin or during one of the Thunderbird Day sessions offered in the summer.
- Non-degree students may enroll for courses after degree-seeking students have preregistered. Non-degree students are enrolled through the Admissions Office and with the permission of the Instructor and the Academic Dean.
- Pre-registered students must have a signed "payment plan" in place (by August 4 for the fall semester and January 4 for the spring semester) or the student's course schedule will be dropped. Students awarded financial aid in an amount that covers the cost of attendance are not required to submit a payment plan.

LATE REGISTRATION
Students who are not registered by the first day of classes will have to make an appointment with the Academic Dean to register. The last day to register for classes is the first day of class.

REGISTERING FOR A COURSE THAT IS FULL
On the first day of classes, students should attend the class. If the instructor allows the student into the course, s/he completes and signs the "Change of Registration" form, and the student takes the form to the Registrar's Office to be registered.

HOLD POLICY
A "hold" may be placed on a student's enrollment, transcript request, or diploma when a student has not met the conditions or obligations of IAIA as outlined in this catalog, the Student Handbook, or other official IAIA publications. For example, the Student Accounts Office may place a hold for an unpaid financial obligation to the Institute. The Dean of Students may place a hold on the enrollment of a student who has been suspended or expelled for disciplinary reasons. A hold may also be placed on the enrollment of a student who has been placed on Academic Suspension.

ABSENCES
The Attendance Policy is in effect on the first day of classes and attendance is mandatory. Faculty members take roll and report absences through the Empower system beginning the first day of class. For a student who adds the course during the Add/Drop period, attendance begins on the first day of the student's enrollment.

COURSE SCHEDULES
The official course schedule is listed on the website each semester for the following semester.

ENGLISH AND MATH PLACEMENT
IAIA provides placement tests to help ensure that students are prepared to succeed in college-level English and Math courses. During Orientation Week, all incoming Freshman students take the Essential Studies Essay Assessment Test (ESEA). This assessment helps ensure that a student is placed into the appropriate English courses. The ESEA is also used for internal assessment of student learning. In the event that an incoming freshman has taken and passed equivalent college-level English Composition courses (ENGL101 and 102) with a grade of "C" (2.0) or better, that student is exempt from taking the ESEA. Transfer students who have passed equivalent College Math and English Composition courses with a grade of "C" (2.0) or better are exempt from taking the ESEA.

Students may place into a higher level English course if their scores on the ESEA warrant such a change. However, the student must discuss English course options with their advisor before changing their pre-assigned placement.

For a nominal fee, students may take the Accuplacer Math exam in the Student Success Center to attempt to place into a higher level of math prior to registration or during the drop/add period. Please note that the Accuplacer Arithmetic exam is given at designated times only. Contact the Student Success Center at: (505) 424-5707 for more information or to schedule an appointment.

Depending on the student's placement test score, the student may be given the opportunity to test out of English 101 by taking the CLEP test at their own expense at a certified College Testing Center.

The IAIA CLEP requirements are as follows:
- College Composition is a multiple choice exam that requires two essays graded by the institution (IAIA) and is worth up to six credits to cover ENGL101 & ENGL102 if successfully passed, and
- College Composition Modular which is a multiple choice exam with the one essay, to be graded by the institution (IAIA) and is worth up to three credits to cover—ENGL101 if successfully passed.

Transfer students who have not successfully completed college level Math or English courses with a grade of "C" or better must complete the necessary placement tests at the Student Success Center before registration.

Students who are required to take 098 or 099 Math and/or 098 or 099 English courses must take these courses in their first year at IAIA. Grades and credits earned in 098 and 099 courses do not apply to a student's AA/AFA or BA/BFA degree and are not used in calculating grade point averages. Developmental or remedial courses taken at other institutions are not transferable to IAIA. Regardless of their placement, any student who has not already fulfilled their college level English requirements, through transfer credits or CLEP, is required to take English composition courses beginning in their first semester at IAIA and to continue each semester until the sequence is completed.

Note: While 098 and 099 courses count toward dorm residence requirements and full-time status at IAIA, some funding agencies do not consider 098 and 099 courses part of a full-time load when determining eligibility for funds. Students who enroll for 098 and/or 099 course(s) may need to register for credits beyond the required 098 and/or 099 course(s); contact the Financial Aid Office for clarification of course load requirements for financial aid.

PREREQUISITE POLICY
Prerequisite courses may be waived by permission of instructor. There are a number of academic majors that require students to take courses offered by another major. In these circumstances, any prerequisite course or courses may be waived. The prerequisite waiver form will need to be completed and signed by the instructor. The reason for the prerequisite waiver in these circumstances shall be listed as "non-major." The form is then given to the Registrar in order to successfully complete registration for this required course.

CHANGES IN ENROLLMENT

ADD/DROP
Courses may be added, dropped, or changed from CR (credit) to AU (audit) through the first week of classes. Courses may be dropped within the first two days during the summer session. See Academic Calendar for dates.

In order to add/drop a course, a student meets with their advisor. Changes may be made directly into Empower by the advisor. Changes from CR (credit) to AU (audit) are processed in the Registrar's Office.

WITHDRAWAL FROM A COURSE
Students may officially withdraw from a course with their advisor's permission before the last day to withdraw (see Academic Calendar). The student's advisor must sign the Course Withdrawal Form before it is filed in the Registrar's Office. The withdrawal will be recorded as a "W" on the student transcript. Withdrawing from a course impacts the student's completion rate and can impact both financial aid and academic standing. Please see the Financial Aid section on Satisfactory Academic Progress (SAP) for additional information regarding academic standing, academic progress, and completion rates.

WITHDRAWAL FROM THE COLLEGE

Withdrawal from IAIA has both an academic and a financial impact on a student. A student who is planning to withdraw must complete a Withdrawal Form in order to withdraw officially from IAIA. The student must also participate in an exit interview with the Retention Director prior to departure from campus. Withdrawing from a course impacts the student's completion rate. Please see the Financial Aid section on Satisfactory Academic Progress (SAP) for additional information regarding academic standing, academic progress, and completion rates.

Students who register for courses and decide not to attend IAIA, but who fail to properly withdraw from the school before the last day to add/drop classes will be charged tuition and may be given a grade of F. Students need to notify the Registrar to drop the pre-registered courses should they decide not to attend the semester.

See Tuition Refund and Financial Aid Refund policy. The Withdrawal Form can be picked up at the Registrar's Office.

ADMINISTRATIVE WITHDRAWAL

IAIA and the Academic Dean reserve the right to withdraw a student from classes for any reason when IAIA officials consider the action to be in the best interest of IAIA or the student.

MEDICAL WITHDRAWAL FROM THE COLLEGE

If a student must leave IAIA due to a death in the family, a sudden illness or any other valid reason, but plans to return to IAIA, the student should do the following:
- Complete a Medical Withdrawal/Check-out Form in order to withdraw officially from IAIA. Students who do not follow this procedure may receive failing grades for all registered courses which may adversely affect eligibility for re-admittance. Completed paperwork must be submitted to the Registrar within two weeks of discontinuing classes.
- (On-campus students): Notify the Residential Coordinator and/or the Residential Assistant immediately before leaving the dorm. If neither is available, call the Office of the Dean of Student Life at (505) 424-2336 or (505) 424-2337 and leave a message regarding the emergency.
- (Off-campus students): Call the Office of the Dean of Student Life at (505) 424-2336 or (505) 424-2337 and leave a message regarding the emergency. Upon returning to IAIA, the student will be required to show documentation of the emergency.

INSTRUCTOR-INITIATED WITHDRAWAL

Faculty may initiate student withdrawal from a class for only the following three reasons:
- Lack of attendance according to the Attendance Policy
- Behavioral violation according to the Studio and Classroom Conduct Policy
- Non-participation in fully online classes

WITHDRAWAL OF A STUDENT FROM A CLASS DUE TO BEHAVIOR

Procedure:
The Classroom and Studio Conduct Policy stipulates appropriate and inappropriate behavior in a classroom or studio context. This includes field trips, service learning experiences, internships, apprenticeships, and other faculty-led educational programs that students of IAIA participate in whether on or off campus.

The faculty member is responsible for enforcing the policy.

The faculty member must speak to the student if a violation of the policy occurs. Speaking directly with the student is the required first step. It is suggested that this be a private conversation between the faculty and the student occuring in the hall outside of the classroom or in the faculty office—and should occur immediately following the behavior violation.

If the violation is severe enough, the faculty member may request the student to leave the class immediately, may request the student speak to him or her prior to returning to class, and/or may request the student leave immediately and contact either security and/or the Dean of Students.

If the faculty member is satisfied that after speaking with the student, the violation is understood and the student agrees not to repeat it, s/he may return to the class.

If the behavior recurs either during the same class period or in a subsequent class period, the faculty member should then require that the student leave the class and report the violation to the Dean of Students using the INCIDENT REPORT FORM available via Campusnet in addition to calling the Dean of Students. If the student refuses to leave the class, security may be called to remove the student from the class.

If the behavior is not corrected after this second incident and has been reported to the Dean of Students, the faculty member should withdraw the student from the class due to behavior violations. The WITHDRAWAL OF A STUDENT DUE TO BEHAVIOR VIOLATION FORM should be completed. A copy should be sent to the Dean of Students, the Registrar, and the student. The faculty member should keep a copy for his or her records.

A student may appeal a case, utilizing the appeal process established, for any behavior violation on campus. To appeal, the student should speak with the Dean of Students and receive instruction on the steps and process for a formal appeal.

WITHDRAWAL POLICY
FACULTY **may** initiate student withdrawal from a class for only the following two reasons:
1. Lack of attendance according to the Attendance Policy
2. Behavioral violation according to the Studio and Classroom Conduct Policy
   The faculty member must follow the correct procedure and complete the appropriate form and submit it to the Registrar to withdraw a student.

A faculty member cannot enter a "W" onto the midterm or final grade sheet.

Only the Registrar can enter the "W" onto the grade sheet.

A STUDENT may initiate a withdrawal from a course with their advisor's permission before the last day to withdraw (see Academic Calendar). See "Changes in Enrollment" for current policies on student-initiated withdrawal.

DECLARATION OF MAJOR
A student must declare a major upon entering IAIA. A major at IAIA is an intensive program of study which needs to be carefully planned under the supervision and guidance of an Academic Advisor. Careful planning and coordination with an Advisor assists students in completing their degrees in a timely manner, i.e. four semesters for an Associate Degree or within eight semesters for a Bachelor's Degree. Students are required to work closely with their advisors to plan their major area of study. If a student is unsure of their major area of interest, they may decide later to change their major (see Change of Major below).

APPLYING TO THE MAJOR PROGRAM
Students may apply for acceptance into a major program upon successful completion of LIBS 104 ePortfolio. See each major program of study for the details regarding what materials need to be included in the ePortfolio for acceptance into that major program. Students must present or submit their ePortfolio to the faculty in the major.

CHANGE OF MAJOR
Students who wish to change their major must meet with their Academic Advisor and file a completed Change of Major form in the Registrar's Office. They may be required to submit an ePortfolio application prior to acceptance into their newly chosen major.

DOUBLE MAJOR
A double major can be earned when both majors lead to the same degree name (BA or BFA). For example, if you complete the requirements for the BFA degree in Studio Arts and the BFA degree in Museum Studies, you will earn a single BFA degree with a double major. You cannot earn a double degree when the two majors lead to the same degree name.

A single degree with two majors leads to a single diploma; both majors are noted on the student's diploma and transcript.

DOUBLE DEGREES

A double degree can be earned when both majors lead to different degrees (BA and BFA). For example, if you complete the requirements for the BA degree in Indigenous Liberal Studies and the BFA degree in Creative Writing, you will earn two separate degrees.

A double degree leads to two diplomas; both degrees are noted on the student's transcript.

DOUBLE MAJOR AND DOUBLE DEGREE GUIDELINES

1. The applications are available in the Registrar's Office.
2. Students must be registered and have completed at least three semesters at IAIA. Transfer students must complete at least two semesters of work at IAIA.
3. Students require a cumulative GPA of 3.0 or higher.
4. If applicable, it is highly recommended that the student map out the time required to complete both majors/degrees and meet with a Financial Aid staff member to determine if the student's federal financial aid will cover the number of semesters required to complete both majors/degrees.

DECLARATION OF A MINOR

Students may elect to take a minor in Cinematic Arts & Technology, Creative Writing, Indigenous Liberal Studies, Performing Arts, Studio Arts, Museum Studies, and Art History. Minors generally require between 21 and 24 credits. Students wishing to declare a minor must meet with their advisor and complete a "Minor Declaration form" and file in the Registrar's Office.

REGISTRATION AT SANTA FE COMMUNITY COLLEGE

Students of IAIA are eligible to enroll at Santa Fe Community College (SFCC) if the course required is not offered at IAIA. Students who enroll at SFCC are expected to pay SFCC tuition and any other fees at the time of registration. If the student wishes to count the hours taken at SFCC toward his or her full-time status, the student must complete a Consortium Agreement and gain approval from their Academic Advisor and the IAIA Registrar. The form is available online and at IAIA's Financial Aid Office. A copy of the registration from SFCC must also be submitted upon return of the Consortium Agreement indicating enrollment at SFCC. After completing the course at SFCC, it is the student's responsibility to request the official transcripts from SFCC be sent to the IAIA Registrar's Office.

ACCESS TO RECORDS

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the college receives a request for access. Students should submit, to the Registrar's Office, a written request identifying the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.
2. The right to ask the college to amend an education record that the student believes is inaccurate or misleading. Students should write to the Registrar, clearly identifying the part of the record they want amended, and specify why it is inaccurate or misleading. If the college decides not to amend the record as requested, the Registrar will notify the student of the decision and advise the student of their right to a hearing through the Student Life Committee regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill their professional responsibility. A list of who qualifies as a school official can be obtained from the college.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA.

ACADEMIC HONESTY AND INTEGRITY

Students are expected to be honest in regard to their studies at IAIA. Plagiarizing assignments, copying examinations, illegally procuring or possessing examinations, presenting another's artwork as one's own, or altering records shall all be considered academic dishonesty.

PLAGIARISM OF WRITTEN SOURCE MATERIAL

Three different acts are considered plagiarism:
1. Failing to cite quotations and borrowed ideas
2. Failing to enclose borrowed language in quotation marks
3. Failing to put summaries and paraphrasing in a student's own words

Penalties for academic dishonesty may include: failing grades for individual assignments or, a failing grade for the course. Repeated offenses may result in academic suspension and/or expulsion from IAIA.

ACADEMIC STANDING

Class Standing Definition
Class standing is determined by the number of credit hours completed.

Freshman   1-30 credit hours
Sophomore 31-61 credit hours
Junior   62-92 credit hours
Senior   93 or more credit hours

Academic Progress

A full-time, degree-seeking student must carry at least 12 academic credits each semester to maintain full-time status. Please note that Developmental Education courses apply toward full-time status and toward minimum number of credits successfully completed, but do not accumulate toward completion of a degree. Also note that, for purposes of financial aid, the maximum time frame to complete a baccalaureate degree is six years. The charts below illustrate two examples of potential academic progression for a full-time student.

If a full-time student took the minimum of 12 credits per semester, excluding Developmental courses, it would take five years to complete a 4-year degree:

YEAR	SPRING	FALL	ANNUAL TOTAL
1st	12	12	24
2nd	12	12	48
3rd	12	12	72
4th	12	12	96
5th	12	12	120

Recommended number of successfully completed credits, excluding Developmental courses, to graduate in 4 years (for Baccalaureate):

YEAR/STANDING	SPRING	FALL	ANNUAL TOTAL
1st/Freshman	15	15	30
2nd/Sophomore	15	15	60
3rd/Junior	15	15	90
4th/Senior	15	15	120

ACADEMIC STANDING

Academic Standing is based on two factors: the most recent semester GPA and progress made toward the degree or certificate for which the student is enrolled. Final grades are posted in Empower at the end of each semester; students can access them, and the semester GPA, by logging into their Empower account. Please note that Academic Standing differs from Financial Aid standing; please see the Financial Aid section for additional information.

Good Standing

A student is in academic good standing if their most recent semester GPA is 2.0 or higher, and they have successfully completed at least 67% of the credits attempted while in attendance at IAIA.

Midterm Academic Alert
The Midterm Academic Alert informs students that the present quality of their academic work is below an acceptable level and that lack of improvement during the remainder of the semester will result in Academic Warning for the following semester. After midterm grades are entered, students will be notified by the Registrar if:

- Their grade point average (GPA) for the semester is below a 2.00
- They have fallen below 12 credits
- They are not passing any course in which they are enrolled

Copies of the Midterm Academic Alert will be placed in their file in the Registrar's Office and given to their Academic Advisor. Students who receive a Midterm Academic Alert must see their Academic Advisor to discuss strategies for improvement.

Academic Warning
At the end of any semester, students whose semester GPA is below a 2.0, or who fail to successfully complete 67% of their attempted credits will be placed on Academic Warning. They will receive an official notice of Academic Warning from the Registrar's Office via e-mail. Copies will be given to the Academic Advisor.

Students placed on Academic Warning may only enroll in 12 credits. If they have pre-registered for more than 12 credits, they must contact their advisor in order to drop courses exceeding the 12 credit limit.

Students placed on Academic Warning must meet with the Retention Director in the Student Success Center within the first two weeks of classes. The student and the Retention Director will review the student's academic progress and develop a personalized academic plan that may include using services provided through the Student Success Center–such as tutoring, mentoring, and additional student support services. Students may also be required to enroll for the LIBS110 Strategies and Skills for Academic Success course if deemed appropriate by the Retention Director.

Students will be removed from Academic Warning at the end of that semester if their semester GPA is 2.0 or above, and they have completed at least 67% of their attempted credits. Students whose Academic Warning is linked to Incompletes will be removed from Academic Warning when they receive grades for those courses, resulting in a 2.0 or higher GPA and completion of at least 67% of their attempted credits. No permanent record of Academic Warning is placed on the student's transcript.

Academic Probation
Students placed on Academic Warning in the previous semester will be placed on Academic Probation if their semester GPA remains below a 2.0 and/or they have not successfully completed 67% of their attempted credits. Students on Academic Probation may enroll in a maximum of 12 credits.

Students on Academic Probation must meet with the Retention Director in the Student Success Center within the first two weeks of classes for Academic Coaching. The student and the Retention Director will review the student's academic progress and develop a personalized academic plan that will include using services provided through the Student Success Center, such as tutoring, mentoring, and regularly scheduled meetings with their Academic Advisor, and other academic supports. The student will be required to sign the academic plan and a copy of the plan will be sent to the Academic Advisor.

Academic Suspension
Students placed on Academic Probation in the previous semester will be suspended if their semester GPA remains below a 2.0 and/or they have not successfully completed 67% of their attempted credits. The result of Academic Suspension is that the student may not return for a period of one regular semester (fall or spring). The student must reapply for admission, and acceptance is not guaranteed. Students who have been suspended for academic reasons are encouraged to take at least one transferable course at another institution. Additionally, their essay for readmission should explicitly address how their academic preparedness has changed and what new strategies they intend to employ to support their success. Students returning from Academic Suspension are required to meet with the Retention Director within the first two weeks of classes to review the student's academic progress and develop a personalized academic plan.

REPEATING A COURSE

A student may repeat a course as long as the student has not passed the course or attained the minimum grade allowed to move to the next level of coursework. The higher grade prevails in the grade point average calculation. If the course equivalent is "repeated" at another institution with a grade of "C" or higher, the course will transfer and fulfill the requirement at IAIA; however, the grade will not replace the grade at IAIA or recalculate the GPA at IAIA.

The total credits and cumulative GPA will not continue to accumulate and recalculate upon graduation. A student's credits and GPA will begin again if the student enrolls in undergraduate or graduate courses after receiving a Bachelor's Degree. Therefore, a student may take a course to receive a better grade after graduating, but the new grade will not replace the original grade in the cumulative GPA.

IAIA INTERNSHIP POLICY

External (off-campus) Internship (non-IAIA related):

For students who accept "off-campus" (non-IAIA related; ex: Disneyworld) internships (as pre-approved by their Faculty of Record):

- Payment is not required to be routed or reported to Financial Aid.
- If any course credit is desired, student is responsible for providing the IAIA Registrar with any/all official documentation.

IAIA-Funded (on/off-campus) Internships:

For students who accept "on or off-campus" internships (paid via IAIA or grant-funded via IAIA):

- If the student holds an IAIA on-campus student worker or work-study position, they may only receive an Internship Scholarship up to the cost of that internship course tuition and fees (non-taxable).
  - o Internship Scholarship for tuition and fees is required to be routed and reported to Financial Aid via an "authorization form." Note: The institutional administrator of the paid internship reports the assistance to Financial Aid and routes payment to the student's account via the "authorization form."
  - o The Internship Scholarship will be counted in their financial aid received and applied to their student bill.
  - o If other aid has already been applied to the student account prior to the Internship Scholarship, a refund check will be generated to the student.
- If the amount of the award that exceeds the tuition and fee cost for the course will be paid through payroll and taxes will be withheld as required by law.
  - o IAIA will follow the applicable IRS regulations (Revenue Procedure 2005-11 and the Employer's Tax Guide Publication 15) to determine whether the internship payments are subject to FICA taxes.
  - o Students that already hold a student worker or work-study position will not be eligible for an Internship award that exceeds qualified tuition and fees, as this would be considered a 2nd job. Note: Per IAIA policy, students are allowed to have only 1 paid (work-related) IAIA position.
  - o Student is required to have all current HR paperwork on file, including but not limited to an I-9 and voluntary resignation form.
- Student is responsible to meet all requirements established by the Internship Director and provide any required documentation to the student's Faculty of Record and the IAIA Registrar to qualify for course credit.

Definitions

Internship Scholarship – covers internship tuition and fees

Internship Award – total amount of paid internship

Summer Internships

- During the summer, the students won't be half-time and won't be regularly attending classes, so they will fall into the taxable category (they won't meet the standards for the student FICA exception under Rev Proc 2005-11).

Fall/Spring Internships

- During the regular semester, the students will be required to be enrolled at least half-time and regularly attend classes in order to qualify for the student FICA exception.

VARIABLE CREDIT COURSES

When a course may be taken for variable credit, the exact number of credits to be taken must be listed at the time of registration and cannot be changed during the semester.

CREDIT/AUDIT STATUS

Non-degree seeking and audit students are full- or part-time students who wish to take a course or courses during the semester without earning credit toward a degree. If they later wish to apply to a degree program, they must submit all of the required items for admission to that degree program.

Non-degree seeking and audit Students:
- Pay regular tuition and fees and are subject to the IAIA's rules and regulations.
- Must live off-campus.
- Register for classes after degree-seeking students have registered.
- May not request credit status for a class after the last day to add a course according to the Academic Calendar.
- Are not eligible for financial aid from IAIA.

Credit, Non-Degree or Audit

Students may enroll in a course for credit or for audit if they have met the prerequisite(s) for that course. Students who enroll for audit attend classes but are not required to complete and turn in assignments and receive neither a grade nor credit. Courses that are audited cannot be used to satisfy a prerequisite or co-requisite. Courses offered for non-degree seeking or audit are on a space-available basis with the approvals of both the course instructor and the Academic Dean. No change to the credit/audit status will be made after the drop/add period (see Academic Calendar for dates).

Limitations
- Audited courses may not be repeated for credit.
- Courses are offered on a space-available basis.
- Non-degree or audit students may not enroll in Independent Studies, Seminar, limited enrollment courses, or courses above the 400 level.
- Students who have been suspended are not permitted to audit.

ATTENDANCE POLICY

This attendance policy applies to all courses taught at IAIA, unless a separate policy is explicitly stated in the course syllabus. Students in all courses are expected to attend classes regularly and comply with class requirements to the satisfaction of the instructor. Excessive absenteeism may result in the student being dropped/withdrawn from a course.

Instructor's Responsibility: All instructors take attendance for all class sessions beginning with the first scheduled class meeting. All attendance must be reported in the Empower Attendance Tracking module. Attendance tracking begins on the first day of class, and attendance is mandatory. If the student misses the first day of class, they may be dropped from the course

Absenteeism: Unless otherwise stated in the course syllabus, the following attendance policy will apply:

- After two unexcused absences, a warning will be sent to the student and their advisor via e-mail indicating that one more absence may result in a withdrawal from the course.
- After three absences, the student may be withdrawn from the course. If the third absence occurs prior to the withdrawal deadline, the student will receive a "W" grade. If the third absence occurs after the deadline, the student may receive an "F" grade.

It is strongly recommended that students miss class only for bona fide instances of illness or real emergency.

Tardiness: Tardiness is also not permitted. Three instances of tardiness—defined as five minutes late—is the same as one absence and will be treated as such. A tardy of fifteen minutes or more is considered an absence. After three consecutive or five non-consecutive tardy appearances, the instructor may withdraw the student.

Missed Work: If a student is absent for any reason, he or she is required to make up all missed work. It is the student's responsibility to check on all assignments with the instructor.

Pre-Arranged Absences: Students may request permission from their instructors to miss class sessions for appropriate reasons by using the Pre-Arranged Absences Form. Absences approved by the instructor will be considered "excused absences." Suitable reasons include student's documented illness, death in student's immediate family, tribal ceremony, and participation in Institute approved activities. Absences not considered excused include: pow-wows, vacations, work, absences before and after holiday periods or Spring Break, and similar activities. Pre-arranged excused absences must be obtained beforehand using the appropriate form with signatures. Please note that an instructor may deny a student's request for a pre-arranged absence. For Pre-Arranged Absences forms, please see the Retention Director in the Student Success Center.

Lack of Preparation: The instructor may ask a student who is not prepared for class (not having required books, materials, or supplies), or who has not completed the readings or other assignments, to leave the class and go to the Library or to another room to work on the assignment and return to class when the work is completed. The student's subsequent absence from class will be counted as an absence or tardy.

Late Assignment Policy: Each academic department's late assignment policy will be specified on the course syllabus.

ONLINE ATTENDANCE

To stay in compliance with state and federal regulations, IAIA is required to maintain accurate attendance records in all courses. Online courses are no different from classroom courses in this regard; however, participation must be defined in a different manner. Student "attendance" in online courses will be defined as active participation in the course as described in each course syllabus.

Online courses will, at a minimum, have weekly mechanisms for student participation, which can be documented by any or all of the following methods: student tracking in the learning management system (Performance Dashboard, Course Statistics, Grade Center), submission/completion of assignments, and communication with the instructor. The learning management system used to facilitate online courses has a sophisticated tracking and reporting system that is available to your instructor. Your online activity will be monitored.

Unless otherwise specified in your course syllabus, you are required to log in to each online course by midnight Monday, Mountain Time, during the week in which the course officially begins and to complete the initial introductory discussion postings required in the course. You must log in at least two additional days during the first week of the course and complete all assigned online assignments and assessments. You must log in a minimum of three separate days each subsequent week of the course to meet attendance requirements and complete all assigned coursework.

If you fail to meet these attendance requirements in one week of the course, you will be given an absence for that week. You are allowed one absence per course. If possible, contact the instructor in advance and make arrangements to complete the required assignments. Acceptance of late work is at the discretion of the instructor. If you fail to meet the attendance requirements for a second week in the course, you may be withdrawn from the course.

Students who do not log in to the course within the drop/add period for the semester will be dropped from the course. (Drop/add and withdrawal dates are listed in the published Academic Calendar and the course syllabus).

Students who fail to maintain active participation in an online course as defined in the course syllabus will be processed in accordance with the College's current attendance policy.

COURSE LOAD: FULL-TIME/PART-TIME STATUS

Students should plan to maintain an average of 15–17 credits each semester to complete the Associate's degree in 4 semesters or Bachelor's degree in 8 semesters.
- A full-time student is one who is registered for 12 or more credits
- A part-time student is one who is registered for 1-11 credits. Students wishing to take more than 18 credit hours must have a GPA of 3.0 and obtain written permission from the Academic Dean. The form is available in the Registrar's Office.

GRADING AND GRADE POINT AVERAGE

In addition to the traditional A-B-C-D-F grades, instructors at IAIA have the option of assigning "+" and "-" grades as well.

GRADE	QUALITY POINTS
A+	4.00
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
D-	0.67
F	0.00

CALCULATING YOUR GPA:

Your GPA is calculated by dividing the total number of Quality Points you earned by the number of Quality Hours you attempted in courses in which grades of A+ through F are assigned.

Example of calculating your GPA:
GPA CALCULATION

SUBJECT HOURS	CREDIT EARNED	GRADE POINTS	QUALITY
ENGL 101	3.00	B+ (3.33)	9.99
FUND 101	3.00	A- (3.67)	11.01
FUND 212	3.00	C+ (2.33)	6.99
BOTN 101	4.00	B- (2.67)	10.68
MATH 102	3.00	A (4.00)	12.00

- Add the Credit Hours: 3 + 3 + 3 + 4 + 3 + = 16.00 hours
- Determine your total Quality Points: For each course, multiply the number of Credit Hours for that course times the number of Quality Points indicated on the grading scale above. Example: ENGL101 is a 3.00 credit hour course. Multiply 3.00 credit hours x 3.33 (the Quality Points for a B+); the product will be 9.99 Quality Points earned for ENGL101.
- Add the Quality Points for all courses: 9.99 + 11.01 + 6.99 + 10.68 + 12.00 = 50.67 Quality Points.
- Divide the total Quality Points by the total Credit Hours to determine your GPA: 50.67/ 16 = 3.1668 = 3.16 (GPA is carried to two decimal places, with no rounding).

NOTES:
- Developmental courses are excluded from the GPA.
- The higher grade attempts of courses that have been repeated are included and the lower grade of the repeated course is excluded from the cumulative GPA. You will only earn credit one time for a repeated course.
- Students must receive a C (2.0) or better in the following courses in order to advance to the next level:

all 451 Senior Project 1 classes	FUND101
all 452 Senior Project 2 classes	FUND102
CRWR250 Thesis I	FUND103
CRWR450 Thesis II	FUND111
LIBS103 Creative & Critical Inquiry	FUND212
ENGL098	FUND221
ENGL099	MATH098
ENGL101	MATH099
ENGL102	MATH102
FUND100	MATH104

INCOMPLETE

An incomplete grade is given for work in a course that a student is passing but could not complete due to circumstances beyond the student's control. The student must initiate the process for an incomplete grade with the instructor. An Incomplete Form must be completed by the instructor, signed by the Academic Dean, and submitted to the Registrar at the end of the semester.

Reasons for an incomplete usually are limited to documented medical, family, or personal emergencies. The following rules apply to an incomplete:

- Incompletes for non-graduating students must be completed during the first semester following the semester in which the incomplete was issued. An exception will be made for incompletes issued in the spring semester, which must be completed in the fall rather than the summer semester following the semester in which the incomplete was issued. The instructor may specify a shorter time in which the student must complete the work.
- Incompletes for potential graduating candidates must be completed by the Friday of midterm week following the fall or spring semester in which the incomplete was issued. The instructor may specify a shorter time in which the student must complete the work.
- An incomplete will be changed to a letter grade when the student completes the work in a manner acceptable to the instructor. A signed Assignment of Grade form must be submitted to the Registrar in order to change an incomplete to a letter grade.
- An incomplete which is not changed within the specified period of time automatically becomes an "F," is recorded on the student's record, and calculated into both the student's semester and cumulative grade point averages.
- A student may petition the Academic Dean for an extension of time in which to complete the work no later than the Friday of midterm week the semester immediately following the incomplete. Extensions will only be granted in extreme circumstances.
- Students are responsible for making arrangements with the instructor for the removal of the incomplete. A student should not register for the incomplete course again unless the time to complete the work has expired, and the student has received an "F".
- In no case may an incomplete be used to avoid the assignment of "D" or "F" grades for marginal or failing work.

NOTE: Faculty may not give an I (Incomplete) or a W (Withdrawal) at midterm. Midterm grades must be A through F or P for Pass/Fail courses.

GRADE DISPUTES

Students may dispute a final grade if they believe an instructor has miscalculated the grade according to the requirements set up in the syllabus for the course. If a student believes this to be the case, they must take the following steps:

1. Student must provide written explanation of a dispute, with evidence of disputed grades, to the instructor of the course within the first month of the immediately following semester. The only exception to this is summer semester in which all faculty may not be available. In that case, the dispute process may begin in the fall semester. Within five working days, the instructor will provide the student with a written response to the dispute. If the instructor was an adjunct faculty member who is no longer available, the student may begin with the Chair of the Department (see Step 2) instead of the instructor.
2. If the student is still unsatisfied, within five working days of the instructor's response, the student may take the written dispute, with the instructor's response, to the Chair or Program Director of the department in which the disputed grade took place. Within five working days the Chair will provide the student with a written response to the dispute. Additionally, if the instructor of the course is also the Chair of the Department, the student can skip this step and move to Step 3.
3. If the student is still unsatisfied, within five working days of the Chair or Program Director's written response, the student may take the written dispute with all responses to the Academic Dean. The Academic Dean will consider the materials and make a final decision concerning the matter. The Academic Dean will provide the student with a written response that indicates the final decision.

NOTE: Grade disputes based on discrimination or sexual harassment should be handled through the Student Appeals Committee established in the Student Handbook.

HONORS BASED ON GRADE POINT AVERAGE
IAIA recognizes students who excel academically each semester. Students may qualify for one or more of the honors listed below if they meet the requirements. Honor lists are published at the end of each semester.

President's Honor List
Students who enroll in 12 or more credits in their degree requirements each semester and achieve a 4.00 grade point average at the end of the semester will be placed on the President's Honor List.

Dean's Honor List
Students who enroll in 12 or more credits in their degree requirements each semester and achieve a grade point average between 3.50 and 3.99 at the end of the semester will be placed on the Dean's Honor List.

Graduation Honors
Students whose cumulative grade point average falls within a certain range will graduate with honors. A notation to that effect will appear on the student's transcript and the graduation program.

Highest Honors	4.00
High Honors	3.75 to 3.99
Honors	3.50 to 3.74

GRADUATION
Students graduate in the semester in which they complete all degree program requirements. There is one ceremony for each academic year and students are only eligible to participate in that ceremony in the year in which the degree completion is documented. There are academic, financial, and administrative requirements that must be fulfilled in order to graduate:

Graduation Requirements
1. A Petition to Graduate form, degree plan, along with a $60.00 graduation fee must be submitted to the Registrar according to the following schedule:

To Graduate in:	Petition and Graduation Fee Due to Registrar:
Fall Semester 2016	April 22, 2016
Spring Semester 2017	November 10, 2016
Fall Semester 2017	April 21, 2017

2. GPA Requirements: The student must attain a cumulative grade point average of 2.0 or better in all required coursework.
3. The student must complete all major requirements as outlined in department program.
4. Creative Writing, Studio Arts, and Cinematic Arts and Technology BFA degree students must participate in the annual graduating student exhibition in the spring of the academic year in which they graduate.
5. The student's final two semesters of course work must be completed at IAIA.
6. All debts to IAIA must be paid in full. A student's diploma and transcript will be withheld until all debts to IAIA are paid.

COMMENCEMENT
As there is only one annual commencement ceremony, fall/summer graduates are encouraged to join the college in the spring graduation ceremony held each year in May. Students may participate in Commencement with up to 6 credits remaining to complete their graduation requirements. However, the Senior Project or Senior Thesis must be completed with a C or better to participate.

POSTHUMOUS DEGREE/CERTIFICATE OF RECOGNITION POLICY
Enrolled students whose untimely death prevents degree completion may be awarded a posthumous degree. Posthumous degrees may be awarded to deceased undergraduate students who are registered in the last year (thirty credit hours) of their degree plan and meet all university, college, and department GPA requirements. Posthumous degrees must be requested by the deceased student's family, recommended by the faculty of the major department and the Academic Dean and approved by the President. In cases where it is determined that an undergraduate student did not meet the above requirements for a degree, a "posthumous certificate of recognition" may be awarded, if appropriate, by the Registrar's Office. The certificate recognizes a student's progress toward the attainment of a degree. The certificate will be noted on the student's transcript.

HONORARY DEGREES
The honorary degree granted is the Doctor of Humanities, which is an award that recognizes distinguished accomplishments and scholarship in the arts, humanities, sciences, the professions, and public life, as well as outstanding service to society.

ELIGIBILITY
Anyone who is not currently an IAIA administrator, faculty, staff, or member of the Board of Trustees is eligible to be nominated for an honorary Doctor of Humanities degree.

Nominees shall be:
- individuals who have made outstanding contributions in scholarly or creative areas;
- individuals who have acquired a national or international reputation for excellence in a specific field or endeavor; or
- individuals with a recognized record of distinguished community or public service.

NOMINATIONS
Any member of the IAIA community (alumni, administrators, faculty members, staff, and students), department, or program may nominate someone for the honorary Doctorate of Humanities degree through submission of the appropriate materials to the President. Nominations must include a cover letter that includes the following:
- name of the person nominated;
- biographical sketch and CV of the nominee; and
- description of the exceptional accomplishments and contribution(s) of the nominee.
  Honorary Degree Committee Membership and Review Procedures
  Each year, or as required by receipt of a nomination, the President of IAIA will establish an ad hoc Honorary Degree Committee consisting of the following:
- Academic Dean
- Two Faculty members
- Associated Student Government Representative
- President
- Chairperson, Board of Trustees who will chair the committee
- Board of Trustees member

The committee will review nominations and the records of individuals to be considered for the honorary doctorate degree. The committee shall determine its meeting schedule and the process it will use for review and decision-making. If necessary, the committee could request more detailed information and other supporting materials from the nominator.

If the committee makes a positive determination, it shall submit a recommendation to the Board of Trustees. The recommendation will include the following information:
- name and biographical sketch of the proposed award recipient(s);
- justification for awarding the degree; and
- a proposed date and place of award.
  The award must be accepted by the nominee and awarded within two years of receiving a favorable response from the Honorary Degree Committee and the Board of Trustees.

AWARD CEREMONY
Normally, no more than two honorary degrees will be awarded in a calendar year. The honorary Doctorate of Humanities degree will usually be awarded at the spring commencement ceremony.

CREDIT HOUR DEFINITION

IAIA defines a credit hour as an established equivalency or standard that approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class work each week.

The national standard for semester length is 15 weeks. However, IAIA holds two 16 week semesters in fall and spring. Summer sessions are shorter and contact time is more intensive. However, the credit hour definition remains the same regardless of the length of the semester.

IAIA courses may be classified as fully online, hybrid, studio, or lecture/discussion format.

Experiential courses, such as internships and apprenticeships, or lab classes will have increased contact hours so that one credit hour is awarded for every three hours of contact time over the 16 week semester.

For Internships, Apprenticeships, and Labs, students will meet for three hours per week for each credit awarded for 16 weeks. A three credit Internship or Apprenticeship will meet for 120 hours, or eight hours per week, with 15 hours of reflection, or one hour per week, for a total of 135 hours of student work. Reflection can include keeping a journal, meeting with the faculty supervisor for an hour each week, or other strategies.

For three credit Studio classes, students will meet for 5 hours per week, typically in two periods of two-and-a-half hours each, with four hours each week to complete out-of-class assignments, for a total of 80 hours of instruction with 64 hours of out-of-class time to complete assignments for a total of 144 hours of student work.

For three credit Lecture/Discussion classes, students will meet for three hours per week, typically in two periods of one–and–a–half hours each, with six hours each week for reading, writing, research, small group projects, field trips, etc. for a total of 48 hours of instruction with 96 hours of out-of-class assignments for a total of 144 hours of student work.

For three credit online classes, students will be required to engage in actual online interaction as required by each course. Direct contact with the online instructor can range from 48-80 hours per semester or three to five hours per week. Time to complete required assignments can range from four to six hours each week for a semester total of 144 hours of student work.

For each credit of independent study, the faculty must oversee a total of 48 hours of student work. Faculty must meet with students for face-to-face reviews of student progress toward agreed-upon learning outcomes for a minimum of one hour per week for each credit of independent study.

STUDIO CLASSES

Three credit Studio classes generally meet twice per week for a total of five hours of contact or 300 minutes. In addition, students are expected to complete four hours per week of work outside of class.

3 credit Advanced Studio classes meet in the morning:
9:30-noon

3 credit Intro Studio Classes meet in the afternoon:
MW 1-3:30 pm or TR 2:30-5 pm

3 credit Intro and Advanced may meet in the evening:
MW or TR 6-8:30

2 credit Studio Arts classes may meet twice per week according to the following schedule:
1-2:20 pm
MW, TR, WF
6-7:20 pm
MW, TR

2 credit Studio Arts classes may meet once per week according to the following schedule:
1-4 p.m.
M,T,W,R,or F

LECTURE CLASSES
100 and 200 three-credit lecture classes:
- meet twice weekly for 80 minutes each class.
- 160 minutes of contact time spread over two classes meeting either on MW or TR or WF.
- Six-and-a-half hours required outside of class weekly.

100 & 200 level lecture class time slots:
MW or TR or WF
9-10:20 am
10:30-11:50 am
1-2:20 pm
2-3:20 pm
3:40-5 pm
6-7:20 pm

300 and 400 three-credit lecture classes
- may meet according to the 100 & 200 lecture classes as detailed above
- or alternately may meet once per week for 150 minutes with seven-and-a-half hours per week required outside of class.

300 and 400 three-credit lecture class time slots
These classes may meet once per week using the following times:
M, T, W, R, or F:
9-11:30 am
1-3:30 pm
6-8:30 pm

GENERAL EDUCATION & CRITICAL SKILLS
- Creative & Critical Inquiry meets for two hours from 10am-noon on M and W.
- English 098 and 099 will not conflict with Math 098 and 099 but these will be offered in the morning.
- Multiple sections of college Math, college English, TECH101 and IDST 101 will be scheduled so as to avoid undue conflicts across departments to allow maximum access to freshman students.

HEALTH & WELLNESS CLASSES
- One-credit physical activity classes generally meet twice per week for one hour. Additionally course syllabi will specify for each course what students are expected to do for one hour per week outside of class time.

Twice per week time slots for HEAL classes:
8:20-9:20 am
MW, TR, WF
6-7 pm
MW, TR
- Alternatively, one-credit physical activity classes may meet once per week for two hours. Additionally, course syllabi will specify for each course what students are expected to do for one hour per week outside of class time.

Once per week time slots for HEAL classes:
6-8 pm
M, T, W, R
9-11 am or 1-3 pm
Friday

SCIENCE LABS
- One-credit SCIENCE labs focus on hands-on learning including field trips and generally do not require outside work. These labs are directly linked to SCIENCE lecture classes as required co-requisites. They meet for three-hour blocks.

LAB TIME SLOTS
W or F 1-4 pm

CREATIVE WRITING WORKSHOPS

100 level three-credit Creative Writing workshops:
- meet twice weekly for 80 minutes each class.
- 160 minutes of contact time spread over two classes meeting either on MW or TR or WF.
- Six-and-a-half hours required outside of class weekly.

100 level Creative Writing Workshop class time slots:
MW or TR or WF
9-10:20 am
10:30-11:50 am
1-2:20 pm
2-3:20 pm
3:40-5 pm
6-7:20 pm

200, 300, and 400 level three-credit Creative Writing Workshop class time slots:
- may meet according to the 100 & 200 lecture classes as detailed above.
- or alternately may meet once per week for 150 minutes with seven-and-a-half hours per week required outside of class.

200, 300, and 400 three-credit Creative Writing Workshop class time slots
These classes may meet once per week using the following times.
M, T, W, R, or F:
9-11:30 am
1-3:30 pm
6-8:30 pm

One-credit Grammar, Sentence, & Style Workshops
- CRWR 100 Word! an introductory one-credit course will meet for one hour per week with two hours required for out-of-class work.
- Writing Workshops that focus on grammar, sentence, and style will meet for two hours per week with one hour required for out-of-class work.
- These one-credit classes will be scheduled as follows:
  M,T,W,R
  2:20-3:20 pm
  T,R
  3:40-4:40 pm

ALCOHOL AND SUBSTANCE ABUSE POLICY
IAIA is a drug-and-alcohol-free campus. IAIA holds a two-strike policy in respect to drug and alcohol abuse. See Student Handbook for details regarding consequences which may include behavioral probation. Repeated or severe violations may result in total program suspension. Individuals in possession of or using drugs or alcohol on campus will be in violation of the two-strike policy. IAIA will take disciplinary action against students, faculty, or staff who use, distribute or possess illicit drugs or alcohol on campus or during any student sponsored activities (on or off campus) or who violate state, federal, or IAIA alcohol and substance abuse laws and regulations.

ARCHIVES POLICY
The archives are generally available for student use as well as for faculty, staff, and professional scholars. Access to the archives must be pre-arranged through the archivist. Certain restrictions do apply. For the full policy, please see the website or meet with the IAIA Archivist located in the Library.

CLASSROOM AND STUDIO CONDUCT POLICY

All students are expected to conduct themselves in a manner that contributes to a positive learning environment. Students are expected:

- to show respect for the instructor, guests, and their fellow classmates
- to be open to new ideas
- to demonstrate a positive attitude
- to be willing to learn and change
- to be prepared for class
- to respect other student's property, projects, art work, etc.
- to maintain an orderly work space (in studios or labs)
- to comply with health and safety guidelines

Discourteous, destructive, or disruptive behavior is never acceptable in the studio or classroom.

The following behaviors are considered unacceptable and are subject to disciplinary action:

- coming to class unprepared (lacking required books, supplies, or materials after the second week of class)
- bringing children or pets into studios, labs or other workplaces
- exhibiting disrespect toward the instructor, guests, or classmates
- exhibiting anger inappropriately in any form (speech, body language, gestures, rough handling of equipment)
- defacing the artwork of another student
- non-participation (refusal to do assignments, indifference, sleeping in class)
- engaging in cross-talk (carrying on a private conversation)
- talking or texting on cell phones (cell phones must be turned off during class)
- listening to iPods or other digital media
- using the computer for personal use (checking email, listening to music, surfing the web, chatting, using social media, accessing pornographic or other inappropriate sites) during class time
- eating or drinking beverages (unless approved or part of class instruction)
- the destruction or improper use of equipment
- behaving in a dangerous or unsafe manner
- failure to clean up workspace and return equipment to proper location
- being under the influence of drugs or alcohol (See Alcohol and Drug Abuse Policy above)
- misuse of social media to intimidate or disrespect fellow students, staff, or faculty

STUDIO ARTS ACCESS POLICY

Fine Arts Building Access Policy

- Open Studio Hours for each studio are only available to students currently registered in a studio course with that studio.
- Upper level students whose names have been provided in the Studio Access list for a studio can use the studio during the normal IAIA school day 9:00–8:30 pm Monday-Friday and 9:30–3:30 pm Saturday, as long as their work does not interfere with other classes.
- Students whose names have been provided in the Studio Access list for a studio can work after hours in the studio from 8:30-12:00 am* on weekends and some holidays using the Buddy System. The Buddy System requires that a minimum of two students must be working in a studio at a time.

SCULPTURE BUILDING ACCESS POLICY

- Only students who are currently registered in a Sculpture course can use the studio during normal open studio hours.
- Students who have taken Studio Fundamentals FUND100 but who are not registered in a sculpture course can use the studio by appointment during a special open studio time monitored by the Foundry Manager. Contact Matt Eaton to schedule work time.
- Students whose names have been provided in the Studio Access list for the Sculpture Building can work after hours in the studio until 12:00 am* on weekends and some holidays using the Open Studio Hours for each studio are only available to students currently registered in a studio course with that studio.
- Students can never work alone in any studios in the Sculpture Building.

*Exceptions to the 12 am limit on work in these buildings may be extended during special projects, midterms, and finals by permission of the Studio Arts Department Chair.

LEARNING LAB POLICIES

What services does the Learning Lab provide?

IAIA's Learning Lab provides free individual and small-group tutoring on a drop-in and appointment basis for current IAIA students. The Lab also offers workshops on MLA format and other topics. Learning Specialists (tutors) are available to assist you in writing essay assignments, in research methods and papers (finding and using sources, MLA citation format of sources, creating MLA Works Cited pages), in study skills, and/or in math. Typically, Writing Specialists work with students writing papers for English, Art History, Indigenous Studies, Museum Studies, Creative Writing, and First Year Seminar courses. However, even Studio Arts students creating Artist Statements, and especially students working on scholarship essays, can benefit from working with a Writing Specialist. Math Specialists assist students enrolled in any Math course offered at IAIA. Students are allowed a maximum of two hours a day of appointment tutoring per course if tutors are available. The Learning Lab hours are posted in the Lab and on Blackboard.

LIBRARY USE POLICY

Food is not allowed in the Library. Beverages are allowed only in cups with screw-on lids.

Noise from conversation or cell phones must be kept at a low level so as not to disturb other patrons. Any prolonged conversation should take place in the corner area beyond the computer bar or in one of the study rooms. Library patrons who are disruptive will be asked to leave.

A phone for outgoing calls is available for patron use in the corner area beyond the computer bar. Library staff phones are not to be used by patrons. Library staff will not take messages for students.

The three study rooms are primarily for student use/group study use. They may be reserved in advance by contacting Library staff or may be used when not occupied during normal Library hours.

The IAIA Library provides an adult, unsupervised environment for the purpose of academic research and support of the college's curriculum. Children will not be monitored or supervised by the staff; therefore the safety of unattended children cannot be guaranteed. Consequently children under the age of 15 who are not IAIA students must be accompanied and supervised by a parent or adult guardian at all times. Children who are disruptive will be asked to leave the library.

Unattended belongings are not the responsibility of the Library, and staff cannot guarantee the security of these items. Items left at closing time will be put in the Library Lost and Found and may be identified for return the following day. Security will not open the Library after closing for students to retrieve their belongings.

DIGITAL DOME USE POLICY

The Digital Dome at the Institute of American Indian Arts offers a variety of innovative space ideal for research, video production, full-dome production, special events, fund-raising events, and events that support our mission of combining science, art, and technology.

Internal Rentals
Student Use
Course Related Work: Students will have access to the digital dome for the use of creating content for the digital dome through specified courses. Students may arrange independent study with the Academic Technology Director.

Non-Course Related Work: Students may arrange events that support the philosophy of the digital dome to include science, technology, art, and Native culture.

Student Groups: One ASG sponsored event will be permissible in the dome each semester. Dome use will be at the discretion of the Academic Technology Director. ASG will be responsible for the following: clean up, hiring one security guard, and building access.

Faculty/Staff
Course Related Work: Faculty may arrange with the Academic Technology Director to hold classes in the Digital Dome and work with the Director to integrate dome content into the classroom.

Non-Course Related Work: Staff and Faculty may arrange events that support the philosophy of the digital dome to include science, technology, art, and Native culture.

External Rentals
Partnership
IAIA encourages partnership agreements through grant-funded projects, private for-profit projects, and education-based projects. Partnership projects must include student involvement through at least one of the following: paid student interns, classroom integration, hands-on mentoring, etc.

Non-Partnership
Dome rentals for non-partnership agreements will be reviewed on an individual basis for approval. The digital dome and/or black box space is available for rental based on IAIA's digital dome mission.

Availability
We strongly suggest that reservations be made at least two months in advance, and the date must be secured with a deposit with the Academic Technology Director. Last-minute requests are subject to date and staffing availability.

Parking
Parking is available for 55 vehicles in the Science and Technology parking lot located at the South end of the building. Additional parking is available in adjacent parking lots.

Clean Up
The rental customer is responsible for taking all measures necessary to return the rental studio and areas back to the condition it was found at the start of the rental. In addition, all props, sets, furniture, and the like must be removed. All trash must be placed in the dumpster on the NW side of the building. No food or open beverages can be left in the building except for the kitchen area where it must be sealed.

Non-permissible items
The following items will not be allowed in the digital dome room: fog machines or anything creating added-moisture, or confetti. Any other additional, unusual items must be approved by the Digital Dome Director.

DISCIPLINE POLICY
The President of The Institute of American Indian Arts has the authority to suspend a student for violations of student conduct pending a hearing for said student. Hearings will be scheduled as promptly as possible without prejudicing the rights of the accused. Violations of Institute regulations or other forms of student misconduct will be investigated by appropriate personnel. The following disciplinary actions may be taken: warning, disciplinary probation, suspension, or restitution. The President may take immediate action if the misconduct warrants such action.

SOCIAL MEDIA GUIDELINES
Social Media Guidelines Overview
The rapid growth of social media technologies, combined with their ease of use and pervasiveness, make them attractive channels of communication. However, these tools also hold the possibility of a host of unintended consequences. To help the IAIA community identify and avoid potential issues these guidelines have been compiled. These guidelines are examples of best practices from various institutions and are intended to develop an understanding from a wide range of perspectives, the implications of participation in social media.

Things to Consider When Beginning to Use Social Media
Any Applications that allow you to interact with others online (e.g. Facebook, Twitter, Google+, etc.) require careful consideration to assess the implications of "friending," "linking," "following," or accepting such a request from another person. For example, there is the potential for misinterpretation of the relationship or the potential of sharing protected information. Relationships such as faculty-student and staff-student merit close consideration of the implications and the nature of the social interaction.

Sharing IAIA news, events or promoting faculty and student work through social media tools is an excellent, low-cost way to engage the community and build our brand. Employees can repost and share publicly with their family and friends. The best way to share IAIA news is to link to the original source. When sharing information that is not a matter of public record, please follow the guidelines below.

Maintain Confidentiality
Do not post confidential or proprietary information about IAIA, its students, and alumni. Use good ethical judgment and follow IAIA policies and federal requirements, such as the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Family Educational Rights and Privacy Act (FERPA).
    www.hhs.gov/ocr/privacy
    www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html

Maintain Privacy
Do not discuss a situation involving named or pictured individuals on a social media site without their permission. As a guideline, do not post anything that you would not present in any public forum.

Respect IAIA Time and Property
It is appropriate to post during work and classroom hours if your comments are directly related to accomplishing work goals, such as seeking sources for information, or working with others to resolve a problem. Participation in personal social media conversations should take place on your own time.

Do No Harm
Students and employees should not let Internet social networking do any harm to the IAIA community or to themselves.

Understand Your Personal Responsibility
Members of the IAIA community are personally responsible for the content they publish on blogs, wikis or any other form of user-generated content. Be mindful that what you publish will remain public for a long time—protect your privacy.

Be Aware of Liability
You are responsible for what you post on your own site and on the sites of others. Individual users of social media have been held liable for commentary deemed to be defamatory, proprietary, libelous, or obscene (as defined by the courts).

Maintain Transparency
The line between professional and personal business is sometimes blurred: Be mindful about your posts' contents and potential audiences. Be honest about your identity. In personal posts, you may identify yourself as an IAIA community member. However, please understand that you are sharing your views as an individual, not as a representative of IAIA.

Correct Mistakes
If you make a mistake, admit it. Be upfront and be quick with your correction. If you're posting to a blog, you may choose to modify an earlier post—just make it clear that you have done so.

Think Before You Post
There's no such thing as a "private" social media site. Search engines can turn up posts and pictures years after the publication date. Comments can be forwarded or copied. Archival systems save information even if you delete a post. Post only pictures that you would be comfortable sharing with the general public.

E-MAIL ACCEPTABLE USE POLICY

1. General
E-mail is a critical tool for communications at the Institute of American Indian Arts (hereinafter: IAIA). Use of IAIA's electronic mail systems and services is a privilege, not a right, and therefore must be used with respect and in accordance with the rules, regulations, and policies of IAIA.

The objectives of this policy are to outline appropriate and inappropriate use of IAIA's e-mail systems and services in order to minimize disruptions to services and activities, as well as to comply with applicable policies and laws.

1.1 Scope
This policy applies to all e-mail systems and services owned or operated by IAIA, all e-mail account users/holders at IAIA (both temporary and permanent), and all Institute e-mail records.

1.2 Account Activation/Termination
E-mail access at IAIA is controlled through individual accounts and passwords. Each user of IAIA's e-mail system is required to read and sign a copy of this EMail Acceptable Use Policy prior to receiving an e-mail access account and password. It is the responsibility of each user to protect the confidentiality of their account and password information. Substantial changes to this policy may require users to read and sign an updated copy of this
Use Policy. All staff, faculty, adjunct faculty, and students at IAIA will receive an e-mail account. E-mail accounts will be granted to third party non-employees on a case-by-case basis. Possible non-employees that may be eligible for access include:
• IAIA Board members
• Contractors
• Vendors
• Remote users (e.g., distance learning students and course developers)
Applications for these temporary accounts must be submitted to the person responsible for operating the IAIA e-mail systems by sending an e-mail to:
Postmaster@IAIA.edu. All terms, conditions, and restrictions governing e-mail use must be in a written and signed agreement. E-mail access will be terminated when the e-mail account holder terminates their association with IAIA, unless other arrangements are made. IAIA is under no obligation to store or forward the contents of an individual's e-mail inbox/outbox after the account holder's association with IAIA has ceased. For students, e-mail accounts will be deleted thirty days after graduation and immediately upon suspension or withdrawal from the College.

2. Rights and Responsibilities
The Institute often delivers official communications via e-mail. As a result, staff, faculty, adjunct faculty, and students at IAIA with e-mail accounts are expected to check their e-mail in a consistent and timely manner so that they are aware of important Institute announcements and updates, as well as for fulfilling business and role-oriented tasks.

2.1 Disclaimer
IAIA assumes no liability for direct and/or indirect damages arising from the user's use of IAIA's e-mail system and services. Users are solely responsible for the content they disseminate. IAIA is not responsible for any third-party claim, demand, or damage arising out of use the IAIA's e-mail systems or services.

2.2 User Responsibilities
E-mail users are responsible for mailbox management, including organization and cleaning. If a user subscribes to a mailing list, he or she must be aware of how to unsubscribe from the list, and is responsible for doing so in the event that their current e-mail address changes.

E-mail users are expected to remember that e-mail sent from the Institute's email accounts reflects on the Institute. Please comply with normal standards of professional and personal courtesy and conduct.

Individuals at IAIA are encouraged to use e-mail to further the goals and objectives of IAIA.

Acceptable Use of IAIA e-mail systems includes:
- communication with fellow employees, business partners of IAIA, and students within the context of an individual's assigned responsibilities;
- acquisition or sharing of only the information necessary or related to the performance of an individual's assigned responsibilities;
- participation in educational or professional development activities.

Inappropriate Use

IAIA's e-mail systems and services are not to be used for purposes that could be reasonably expected to strain storage or bandwidth (e.g., e-mailing large attachments instead of pointing to a location on a shared drive). Individual e-mail use shall not interfere with others' use and enjoyment of IAIA's e-mail system and services. E-mail use at IAIA shall comply with all applicable laws, all IAIA policies, and all IAIA contracts.

The following activities are deemed inappropriate uses of IAIA e-mail systems and services and are prohibited:

It is **NOT ACCEPTABLE** to:
- use e-mail for illegal or unlawful purposes, including copyright infringement, obscenity, libel, slander, fraud, defamation, plagiarism, harassment, intimidation, forgery, impersonation, soliciting for illegal pyramid schemes, and computer tampering (e.g., spreading of computer viruses);
- use e-mail in any way that violates IAIA's policies, rules, or administrative orders, including, but not limited to, the IAIA Acceptable Use Policy and the IAIA Distribution List Policy;
- view, copy, alter, or delete e-mail accounts or files belonging to IAIA or another individual without authorization;
- send unreasonably large e-mail attachments: The total size of an individual e-mail message sent (including attachment) should be 3 MB or less;
- open e-mail attachments from unknown or unsigned sources. Attachments are the primary source of computer viruses and should be treated with utmost caution;
- share e-mail account passwords with another person, or attempt to obtain another person's e-mail account password. E-mail accounts are only to be used by the registered user;
- make excessive personal use of IAIA e-mail resources. IAIA allows limited personal use for communication with family and friends, independent learning, and public service so long as it does not interfere with productivity, pre-empt any business activity, or consume more than a trivial amount of resources. IAIA prohibits personal use of its e-mail systems and services for unsolicited mass mailings, non-IAIA commercial activity, political campaigning, dissemination of chain letters, and use by non-employees.

2.3 Reporting Misuse

Any allegations of misuse should be promptly reported to the person responsible for operating the IAIA e-mail systems by sending an e-mail to: postmaster@iaia.edu. If you receive an offensive e-mail, do not forward, delete, or reply to the message. Instead, report it directly to the individual named above.

3. Monitoring and Confidentiality

The e-mail systems and services used at IAIA are owned by the Institute, and are therefore its property. This gives IAIA the right to monitor any and all e-mail traffic passing through its e-mail system. This monitoring may include, but is not limited to, inadvertent reading by IT staff during the normal course of managing the email system, review by the legal team during the e-mail discovery phase of litigation, and observation by management in cases of suspected abuse or to monitor employee efficiency.

3.1 E-Mail Retention

In addition, archival and backup copies of e-mail messages may exist, despite end-user deletion, in compliance with IAIA's various records retention policies. The goals of these backup and archiving procedures are to ensure system reliability, prevent business data loss, meet regulatory and litigation needs, and to provide business intelligence. Backup copies exist primarily to restore service in case of failure. Archival copies are designed for quick and accurate access by Institute delegates for a variety of management and legal needs. Both backups and archives are governed by the Institute's document retention policies. These policies indicate that in some cases e-mail must be kept for up to seven years.

3.2 E-Mail Retrieval

If IAIA discovers or has good reason to suspect activities that do not comply with applicable laws or this policy, e-mail records may be retrieved and used to document the activity in accordance with due process. All reasonable efforts will be made to notify an e-mail account holder if his or her e-mail records are to be reviewed. Notification may not be possible, however, if the account holder cannot be contacted, as in the case of employee absence due to vacation.

3.3 Content Sensitivity and Disclosure
Use extreme caution when communicating confidential or sensitive information via e-mail. Keep in mind that all e-mail messages sent outside of IAIA become the property of the receiver. A good rule is to not communicate anything that you wouldn't feel comfortable being made public. Demonstrate particular care when using the "Reply" command during e-mail correspondence to ensure the resulting message is not delivered to unintended recipients.

4. Failure to Comply
Violations of this policy will be treated like other allegations of wrongdoing at IAIA. Allegations of misconduct will be adjudicated according to established procedures.

4.1 Sanctions
Sanctions for inappropriate use on IAIA's e-mail systems and services may include, but are not limited to, one or more of the following:
1. temporary or permanent revocation of e-mail access;
2. disciplinary action according to applicable IAIA policies;
3. termination of employment; and/or
4. legal action according to applicable laws and contractual agreements

LAPTOP CHECKOUT POLICY
Purpose
The laptop checkout program offers a way for degree-seeking students, enrolled full time at IAIA, to obtain a laptop for temporary educational use. Faculty and staff of the Institute needing laptops for work use should use department-owned laptops or discuss the need for one with their supervisor. Laptop computers in the check-out program belong to the IAIA community, and each individual should treat these items respectfully.

Please see the Academic Technology Department for the Laptop Checkout Policy.

LOST OR DAMAGED EQUIPMENT POLICY
Students will be assessed a replacement fee to cover the costs of equipment or tools lost or damaged while in their possession or use or not returned. The student's registration, diploma, and/or transcripts will be held until the student settles the charges with Student Accounts.

NETWORK, COMPUTER, AND COMMUNICATION DEVICE ACCEPTABLE USE POLICY
1. General
The Institute of American Indian Arts (hereinafter: IAIA) provides communication and computing services to IAIA faculty, staff, and students (hereinafter: User and Users). Additionally, authorized third parties may be granted temporary access to IAIA communication and computing resources and when using those resources will be considered Users. IAIA communication and computing resources are used to support the educational, research, and public service missions of the Institute. Activities involving these resources must be in accord with the Institute's honor codes, Policies and Procedures Manual, student handbooks, and relevant local, state, federal, and international laws and regulations. The use of IAIA computing services is a privilege. Users who have been granted this privilege must use the services in an appropriate, ethical, and lawful manner. Unauthorized access is prohibited and may be monitored and reported to the proper authorities.

1.1 Scope
For the purposes of this policy, the term "communication and computing services" includes all IAIA information and systems using hardware, software, and network services including computer resources entrusted to IAIA by other organizations. Computing services explicitly includes the use of network services by personally owned computer systems (hereinafter: personal systems) which have been granted access to IAIA-provided network services for authorized Users.

1.2 Definitions
As used herein:
A. "Access" means the ability to read, change or enter data using a computer or an information system.
B. "Information technology resources (IT resources)" means all computer hardware, software, databases, electronic messaging systems, communication equipment, computer networks, telecommunications circuits, and any information that is used by IAIA to

support programs or operations that are generated by, transmitted within, or stored on any electronic media.

C. "Mobile data storage media;" includes all forms of computer data storage and transport, including, but not limited to, computer floppy disks, writable CDs and DVDs, solid state storage cards, mobile computer storage and playback devices: including, but not limited to MP3 players, USB and Firewire drives, mobile phones or smart phones and personal digital assistants (PDAs).

D. "Restricted personal data" means data containing confidential personal information including addresses, medical information, and financial data as defined by federal or state statute or board policy.

E. "Security mechanism" means a firewall, proxy, internet address-screening or filtering program, or other system installed to prevent the disruption or denial of services or the unauthorized use, damage, destruction, or modification of data and software.

F. "User" and "Users" means all persons who are granted access to IAIA's information technology resources.

2. Rights and Responsibilities

Under this policy, all Users are required to act ethically and legally, to protect the integrity and security of the resources and to comply with all applicable laws, contractual obligations and regulations. Users must also abide by all the prevailing policies, rules, guidelines and standards applicable to the use IAIA Information Technology (IT) facilities and services, as announced by the IT department or as promulgated on the IAIA website from time to time.

2.1 Disclaimer

IAIA does not provide a warranty, either expressly or implied, for the computing services provided. IAIA reserves the right to limit a computer User's session if there are insufficient resources, and to cancel, restart, or hold a job, process, or program to protect or improve system performance if necessary.

2.2 User Responsibilities

Users are responsible for all their activities using computing services and shall respect the intended use of such services. IAIA has specific rules and regulations that govern the use of equipment at each site and Users shall comply with the rules and regulations governing the use of such computing facilities and equipment. Users must understand and keep up-to-date with this policy and other applicable IAIA policies and procedures. Users shall respect all copyrights including software copyrights. Users shall not reproduce copyrighted work without the owner's permission. In accordance with copyright laws, including the Digital Millennium Copyright Act, the IAIA Information Technology Department, upon receipt of official notice from a copyright owner, may authorize blocking access to information alleged to be in violation of another's copyright. If after an investigation, information is determined by IAIA to be in violation of another's copyright, such information will be deleted from IAIA computing systems.

Acceptable use of resources REQUIRES that Users:

• use resources only for authorized purposes;
• protect their user id and systems from unauthorized use. Each User is responsible for all activities on their user id or that originate from their systems;
• access only information that is their own, that is publicly available, or to which the User has been given authorized access;
• use only legal versions of copyrighted software in compliance with vendor license requirements;
• protect all IAIA-owned information assets, i.e. all the IAIA-related data you use in all of your IAIA-related work, by adhering to the IAIA Information Backup Policy which requires the periodic backup of IAIA-owned information to a central location;
• be considerate in your use of shared resources. Users must refrain from monopolizing systems, overloading networks with excessive data, degrading services, or wasting computer time, connect time, disk space, printer paper, manuals, or other resources;
• immediately report the loss (or any other potential compromise) of any IAIA resource, to the IAIA Information Technology Department; [Loss or compromise includes actual loss, damage that requires repair, compromise of data, and any other circumstance which might expose IAIA information assets to any unauthorized person.]

It is NOT ACCEPTABLE to:

• use another User's system, files, or data without permission;
• use computer programs to decode passwords or access control information;
• attempt to circumvent or subvert system management or security mechanism;
• engage in any activity that might be purposefully harmful to systems or to any information stored thereon, such as creating or propagating viruses, disrupting services, or damaging files or making unauthorized modifications to IAIA data;
• use IAIA systems for commercial or partisan political purposes, such as using electronic mail to circulate advertising for products or for political candidates;

- make or use illegal copies of copyrighted materials or software, store such copies on IAIA systems, or transmit them over IAIA networks;
- to violate the IAIA Acceptable Email Use Policy by using mail or messaging services to harass or intimidate another person, for example, by broadcasting unsolicited messages, by repeatedly sending unwanted mail, or by using another User's name or user id;
- use IAIA's systems or networks for personal gain; for example, selling access to your user id or to IAIA systems or networks, or performing work for profit with IAIA resources in a manner not authorized by the Institute;
- use programs that degrade the available bandwidth, including but not limited to music/radio programs, videos, peer-to-peer sharing services, and game playing from Internet sites, unless these programs are incorporated into instruction;
- transfer any restricted personal data and/or student record data under the purview of the Family Educational Rights and Privacy Act (FERPA) to any non-IAIA personal mobile data storage media or any non-IAIA owned computers;
- install or use any encryption software on any of IAIA's computers or mobile data storage media without first obtaining written permission from their supervisor. Even with such permission, encryption keys and passwords must be made available to the supervisor;
- undertake any form of activity deemed to be malicious by the IT Department concerning IAIA computing or network resources.

2.3 Misuse of Computing Services
IAIA reserves the right to sanction a User pursuant to Section 4. herein if it is determined, after an investigation by the appropriate office, that the User violated federal or state law or IAIA policy by misusing IAIA computing services. In addition to other standards listed in this policy, examples of misuse include, but are not limited to:
- attempting to defeat or circumvent any security measures, controls, accounts, or record-keeping systems;
- using systems for unauthorized access;
- intentionally altering, misappropriating, dismantling, disfiguring, disabling, or destroying any computing information and/or services;
- using computing services for workplace violence of any kind as defined in the IAIA Policy and Procedures Manual, sections 2.4, 2.7, and 2.8;
- using computing services for unlawful purposes including fraudulent, threatening, defamatory, harassing, or obscene communications;
- invading the privacy rights of anyone;
- disclosing or using non-public information for unauthorized purposes,
- disclosing student records in violation of the Family Educational Rights and Privacy Act of 1974 (FERPA); or
- violating copyright laws.

2.4 Incidental Personal Use
IAIA allows incidental personal use of computing services. Such use must not interfere with a User fulfilling his or her job or student responsibilities, interfere with other Users' access to resources, or be excessive as determined by the IT Department.

3. Monitoring and Privacy
Users, including managers, supervisors, and systems administrators shall respect the privacy of other Users. Users must be aware, however, that computing systems can never be totally secure and the IAIA cannot guarantee privacy.

Users expressly waive any right of privacy in anything they create, store, send, or receive on the computer or through the Internet or any other computer network.

Users consent to allowing authorized persons to access and review all materials users create, store, send, or receive on the computer or through the Internet or any other computer network.

3.1 Activity Retention
While IAIA does not routinely monitor individual usage of its computing resources, the normal operation and maintenance of IAIA's computing resources require the backup and storage of data and communications, the logging of activity, the monitoring of general usage patterns, and other such activities that are necessary for the rendering of services.

3.2 Activity and Data Retrieval
IAIA may also specifically access and examine the account of an individual User if necessary to comply with federal or state law or if there is reasonable suspicion that a law or IAIA policy has been violated and examination of the account is needed to investigate

the apparent violation. Requests for access based on reasonable suspicion must be approved in writing, in advance, by the appropriate Director or Administrator. Each request must specify the purpose of access and such access will be limited to information related to the purpose for which access was granted. If such access is being requested by a senior executive, access must be approved by the President. If such access is being requested by the President, access must be approved by the two other senior executives.

Accessing a faculty member's computer files for work-related, non-investigatory purposes—e.g., to retrieve a file or document needed while the faculty member who maintains the file or document is away from the office—is permitted and does not require authorization by a Director or Administrator as long as access is limited to the work-related need. When a faculty member separates from IAIA, work-related files remain the property of IAIA.

Communications and other documents made by means of IAIA computing resources are generally subject to disclosure to the same extent as they would be if made on paper. Information stored electronically may also be made available in administrative or judicial proceedings; therefore, all faculty members are urged to use the same discretion and good judgment in creating electronic documents as they would use in creating written paper documents. IAIA will disclose illegal or unauthorized activities to appropriate IAIA personnel and/or law enforcement agencies.

4. Failure to Comply
Violations of this policy will be treated like other allegations of wrongdoing at IAIA. Allegations of misconduct will be adjudicated according to established procedures.

4.1 Sanctions
Use of IAIA computing services in violation of applicable laws or IAIA policy may result in sanctions, which may include, but are not limited to, one or more of the following:
1. temporary or permanent withdrawal of use privilege;
2. disciplinary action according to applicable IAIA policies, up to and including, expulsion from IAIA or discharge from a position; and/or
3. legal prosecution under applicable federal and/or state law.

TEXT BOOK DISCLOSURE POLICY
IAIA complies with the federal regulation requiring textbook disclosure. The student database system, Empower, provides easy access to course registration information. Each course offered includes a paragraph description of the course followed by information on required books and materials and approximate costs for these books and materials.

With the Rafter-360 Program, textbooks are integrated into the student's tuition, and the books are available for pick-up by the student before the first day of class. Students return materials at the end of the semester. If the student wants to keep the book, a buyout price can be charged to the student.

USE OF PHOTOGRAPHIC REPRODUCTIONS OF STUDENT ART WORK
IAIA requests that students consider allowing IAIA to use photographic reproductions of their artwork for educational and/or promotional purposes when no direct revenues are generated. Such purposes include, but are not limited to, use by faculty or staff in class presentations, the creation of image databases for library collections, assessment of student progress, graphics used on the IAIA website, production of the IAIA catalog, brochures, posters, and promotional materials distributed by IAIA.

If IAIA produces a product that includes photographic reproductions of student artwork and generates revenue, a fee will be paid to the student. Such products may include, but are not limited to, posters, calendars, books, and CD-ROM products. Students will be asked to sign a release, giving approval to IAIA to use photographic reproductions for various non-revenue generating purposes. The release will list several categories for consideration.

PRIVACY POLICY: FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)
In accordance with FERPA (P.L. 93-380) (http://www.ed.gov/policy/gen/guid/fpco/ferpa/), college records are confidential. These records consist of the student's admission application, high school and/or college transcripts, records of grades and academic standing, and any notes, memos, or letters about the student's scholastic progress.
The only people who have access to a student's file are:
• College faculty and staff who are conducting College business
• Federal, state, and local officials who by law must receive information from The College

• Any party designated by judicial order or subpoena, provided The College notifies the student.
• Anyone who has the student's written consent.

The Family Educational Rights and Privacy Act protects a student's right to privacy by limiting information which can be released to the public in what is referred to as Directory Information. Directory Information is that part of an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. Directory Information can NEVER include: student identification number, race, social security number, ethnicity, nationality, or gender.

DIRECTORY INFORMATION

Directory Information is information that can be released to the public without permission from the student.
• Student's name, local address, permanent address, email address, photos, and telephone numbers (including cell phone numbers)
• Student photo
• Names and dates of previous high schools and colleges attended
• Classification (Freshman, Sophomore, Junior or Senior), enrollment status
• Major field of study
• Dates of attendance and anticipated date of graduation
• Participation in officially recognized activities
• Degrees and awards granted

STUDENT SUCCESS CENTER

Chief Enrollment/Retention Officer: Nena Martinez Anaya, MEd
Career Advisor: Karen Gomez (Laguna Pueblo), MSW
Retention Director: Jeminie Shell, MA
Retention Specialist: Nicole Lovato (Santo Domingo Pueblo)
Financial Aid Director: Lara J. Barela, MA
Financial Aid & Scholarship Advisor: Steve Oizumi (Oglala Sioux), MBA
Student Accounts & Financial Aid Corrdinator: Leah Boss (Laguna/Akimel O'Odham)

The change from a home to a college environment presents many challenges, academic, social and personal. Different styles of learning and different achievement levels may require help and support. That is what the Student Success Center (SSC) is designed to do in a "One-Stop-Shop" location. It is a program for student success in a time of great growth and challenge. At the Student Success Center, we provide a safe and supportive learning environment for students of all levels of college preparation.

The Student Success Center offers: Tutoring, Academic Advising, Mentoring, Disability Support Services, Financial Aid Services, Student Account Services, Scholarship Services, College Placement Testing Services, and other support for individual students or groups. We host a weekly Talking Circle and pot-luck meal where students come together to share their thoughts and feelings about the week in a safe, healing and confidential environment. With the collaboration of the college, we jointly support the First Year Program, which provides developmental and college-level instruction in English and mathematics so necessary to success.

The purpose of the Student Success Center is to support student learning and success. It is a place where students can rest, study and seek assistance from the Student Success Center's staff. The SSC includes comfortable living room couches and chairs, a kitchen and a table where students can share a meal and/or study. It also houses the Learning Lab (tutoring center), which provides free tutoring by Learning Specialists in english and math.

MISSION
The mission of the Student Success Center (SSC) is to provide a welcoming place and provide services to support the whole student (intellectual, emotional, spiritual and physical).

GUIDING STATEMENT
The SSC is dedicated to providing a nourishing place for the services that strengthen our students' ability to flourish and succeed.

PHILOSOPHY
We believe learners thrive in a safe and nurturing environment. We are committed to creating and sustaining an intentional space that fosters community and provides networks of academic and personal support.

GOALS
• To provide the tools and knowledge students need to succeed
• To serve as a model for other colleges in how to use evidence-based practices to retain and support the whole student
• To lead IAIA's student retention effort

LEARNING OUTCOMES
Students will be able to:
• Utilize and sustain an intentional space that is safe and supportive
• Develop a network of support within the SSC and across campus
• Apply tools and techniques acquired in SSC programs in appropriate academic and personal contexts

SERVICES
• Orientation activities (Support for students' transition to college)
• Learning Lab (tutoring center)
• Accuplacer Placement Testing
• Academic advising for first-year students
• Career Advising
• Supplemental academic instruction via tutoring and workshops
• Peer Mentoring Program
• Student Accounts
• Financial Aid
• Scholarship Services
• Early Alerts/Excessive Absences Alerts (Intervention for at-risk students)
• Disability Support Services Program
• Alpha Chi National Honor Society
• Retention data to serve campus-wide retention efforts
• Support for students at midterm and finals

ACADEMIC ADVISING

Academic Advising at IAIA is designed as two distinct phases: First Year Advising and Major Advising. Every student is assigned an Academic Advisor when they are accepted into the college; most students are assigned a First Year Advisor, and transfer students (those students with 24 or more transferrable credits) are assigned a Major Advisor. Students in First Year Advising will be transferred to a Major Advisor after they have completed ePortfolio, applied to their major, and been accepted into their program, usually after the second or third semester.

Students have the option to request a change of advisors. Please contact the Retention Director at x5707 for information on that process and the appropriate form to request the change.

For all students, Academic Advisors are a central resource on campus for assistance with a wide range of issues. Advisors will not always know all of the answers to your questions, but they will be able to help you find the right person to talk to. Advisors will remind you of critical deadlines, help you choose appropriate classes each semester to ensure that you progress toward your degree, and help you learn to navigate the college environment.

FIRST YEAR ADVISORS

IAIA's First Year Advisors include both faculty members and professional staff. Each First Year Advisor has a specialty in one of the five majors: Studio Arts, Indigenous Liberal Studies, Museum Studies, Creative Writing, or Cinematic Arts and Technology. Your declared major determines which First Year Advisor you are assigned.

MAJOR ADVISORS

Every full-time faculty member at IAIA is also an Academic Advisor in their department. When you are assigned to your Major Advisor, you will be matched with someone in your own department.

If you have questions about advising, you can ask your own Academic Advisor or contact the Retention Director in the Student Success Center at x5707.

GUIDING STATEMENT

Academic Advising is an ongoing collaborative process between a student and an advisor focused on the development and pursuit of the student's academic and personal goals.

PHILOSOPHY

We believe that positive human connections empower personal growth and development. In an academic setting, one of the central relationships that students develop is with an Academic Advisor. We believe the advising relationship is built on mutual respect, trust, and accountability. We believe that advising—through the sharing of knowledge, wisdom, and experience—teaches a student to make meaningful and informed decisions.

ACADEMIC ADVISORS

(*Advising Coordinator)

FIRST YEAR ADVISORS

Name	Department	Advising Specialty	Phone	E-mail
Thomas Antonio	Essential Studies	Studio Arts	x5794	tantonio@iaia.edu
JoAnn Bishop	Health & Wellness Center	Studio Arts	x2306	jbishop@iaia.edu
Felipe Colon	Museum Studies	Museum Studies	X5813	fcolon@iaia.edu
Annie McDonnell	Essential Studies	Creative Writing/ Cinematic Arts & Technology	x5733	amcdonnell@iaia. edu
Valerie Nye	Library	Indigenous Liberal Studies	x2397	vnye@iaia.edu
Kim Parko	Essential Studies	Studio Arts	x2348	kparko@iaia.edu
Jim Rivera	Studio Arts	Studio Arts	xTBA	jrivera@iaia.edu
Jeminie Shell *	Student Success Center	Studio Arts	x5707	jshell@iaia.edu
Russel Stolins	Academic Technology	Studio Arts	x5797	rstolins@iaia.edu
Belin Tsinnajinnie	Essential Studies	Cinematic Arts & Technology	x5788	btsinnajinnie@iaia.edu

MAJOR ADVISORS

Name	Department		Phone	E-mail
Felipe Colon	Museum Studies		x5813	fcolon@iaia.edu
Jon Davis	Creative Writing MFA		x2365	jdavis@iaia.edu
Lara Evans	Museum Studies		x2389	levans@iaia.edu
Brian Fleetwood	Studio Arts		x2313	bfleetwood@iaia.edu
Kahlil Hudson	Cinematic Arts & Technology		x2378	khudson@iaia.edu
Jeff Kahm	Studio Arts		x2369	jkahm@iaia.edu
Linda Lomahaftewa	Studio Arts		x2362	llomaheftewa@iaia.edu
James Lujan	Cinematic Arts & Technology		x5716	jlujan@iaia.edu
Evelina Lucero	Creative Writing		x5708	elucero@iaia.edu
Jessie Ryker-Crawford	Museum Studies		x2361	jryker@iaia.edu
James Thomas Stevens	Creative Writing		x2377	jstevens@iaia.edu
Porter Swentzell	Indigenous Liberal Studies		z5795	pswentzell@iaia.edu
Craig (Joseph) Tompkins	Studio Arts/Digital Arts		x5717	ctompkins@iaia.edu
Stephen Wall	Indigenous Liberal Studies		x2376	swall@iaia.edu
Ellen Shapiro	Business & Entrepreneurship		x5798	eshapiro@iaia.edu

DISABILITY SUPPORT SERVICES

IAIA welcomes students with disabilities and is committed to providing otherwise qualified students with disabilities equal access to academic courses, programs, and college activities.

Disabilities come in many forms, and if you believe you have a barrier to learning or living on campus caused by a documented disability, the Disability Support Services program can help set up accommodations to remove those barriers. The sooner you request accommodations, the better, because some accommodations take longer to set up than others.

For more information regarding Disability Support Services, please contact the Retention Director at (505) 424-5707.

LEARNING LAB

Mission: To empower students' success in higher education through intentional, personalized interactions that help them strengthen their ability to persist academically and connect to a wider community of learning.

Philosophy: As part of the IAIA community, we believe that we have a responsibility to each student and instructor to support their needs and operate our program based on the values of the Institute: collaboration, excellence, creativity, respect, and integrity. We recognize that each student brings unique experiences to the learning process, and has strengths that we can help them build on. We believe it is important to know each student we support on a personal basis, so we can better understand their learning styles, their challenges, and their strengths.

Where is the Learning Lab?

The Learning Lab is in the Student Success Center.

What services are provided in the Learning Lab?

IAIA's Learning Lab provides free individual and group tutoring on a drop-in and appointment basis for current IAIA students. The Lab offers professional Math Specialists (tutors) and Writing Specialists (tutors). Additionally, the Lab offer peer Tech Tutors for computer support.

The Lab also offers a wide variety of workshops on scholarship essay writing, critical thinking, time management, MLA citation format, and other topics. Some instructors offer extra credit for attending workshops or meeting with a Learning Specialist; students should check with individual instructors for details on their policies.

What do I do if I have a problem with tutoring?

If you are having trouble getting tutoring at the time(s) you need, or you have any problems with or questions about tutoring services, contact the Retention Director at (505) 424-5707.

CAREER CENTER

The IAIA Career Center is located in the Student Success Center and offers services that enable students and alumni to successfully reach their professional aspirations by providing job search and informal resources. The career office will coach you to help you empower yourself and turn your career goals into reality. This entails proven approaches in marketing yourself which is complimented by advising techniques aimed at helping you discern your intentions and aspirations.

• One-on-one Career Advising
• Goal and Intention Setting
• Graduate School Preparation
• Job Search (on campus/off)
• Cover Letter, Resume, and Interviewing Skills

STUDENT FINANCIAL RESPONSIBILITY POLICY

It is the policy of IAIA to provide educational programs, room and board, and social opportunities for students at a cost compatible with its unique mission and high quality standards. IAIA strives to make all charges and fees clear and well known. Each student is responsible for knowing and understanding these charges and fees and for meeting their financial responsibilities to IAIA on time. IAIA understands that most students receive financial assistance from third parties, including their tribes and the federal government; however, the ultimate responsibility for satisfying their financial obligations to IAIA is the student's.

A student's failure to meet their financial obligation has a negative impact on IAIA and the IAIA community. Accordingly, IAIA has adopted the following terms and conditions regarding payment of IAIA tuition, fees and charges:

1. Payment of tuition, fees, room and board charges are due and payable at the time of registration.
2. A student may be dropped from classes or removed from IAIA housing if a check issued to IAIA for payment is returned for nonpayment. The unpaid balance of tuition and fees, plus a $25.00 returned check charge, will be become due and payable immediately.
3. Any student finishing the semester without paying all amounts due to IAIA (within established semester allowance limit) will be prohibited from registering for any additional classes at IAIA, from obtaining, receiving or sending transcripts, from receiving diplomas, and from receiving any other IAIA administrative services.
4. If a student's enrollment at IAIA is terminated for any reason, the unpaid balance of tuition and fees shall be due and payable immediately.
5. If a student has a schedule change (e.g., dropping or changing classes) that results in a refund being due, the refund will first be applied to any unpaid balance owed to IAIA, including but not limited to amounts owed on any promissory note(s) to IAIA.
6. Students scheduled to live in IAIA housing must have their accounts in good standing by the first day of the semester. Good standing means the student's room, board, tuition and other fees are paid in full (or within established semester allowance limit). Students whose accounts are not in good standing by the first day of the semester are subject to having housing reservations voided and being placed on a waiting list for housing.
7. Students who fail to meet their financial obligations to IAIA, including but not limited to defaulting on payment of an IAIA promissory note or failing to pay tuition, fees, or charges, may be referred to a collection agency. IAIA may also pursue payment and its rights, including payment of interest and attorney's fees, pursuant to the Federal Debt Collection Procedures Act, 28 U.S.C. § 3001 et seq.

TUITION AND FEES

2016-2017 TUITION AND FEES – UNDERGRADUATE

	1-18 CREDITS	OVER 18 CREDITS
Domestic (United States) Students	$186 per credit	$2,230 + $186 for each credit over 18
International Students:		
Canadian First Nations Students	$186 per credit	$2,230 + $186 for each credit over 18
Other International Students	$372 per credit	$4,460 + $372 for each credit over 18

GENERAL COST INFORMATION

(Subject to Change)

DIRECT COSTS*	FALL	SPRING
Tuition for full-time enrollment (12-18 credits)	$2,230.00	$2,230.00
Meal Plan (optional for off-campus students):		
19 meals	$2,462.00	$2,462.00
14 meals	$1,815.00	$1,815.00

Presentation of student ID card is mandatory at each meal or cash payment will be required.

*The student should also consider indirect costs (not billed by IAIA) such as books and supplies, personal and travel expenses – which will vary according to degree plan and/or by individual.

STUDENTS WHO LIVE ON CAMPUS

	FALL	SPRING
Family Housing	$4,076.00	$4,076.00
Double Room	$1,844.00	$1,844.00
Single room (if available)	$2,594.00	$2,594.00

REQUIRED FEES

Associated Student Government (ASG) Fee*†	$ 50.00 per semester
Fitness Fee	$ 35.00 per semester
Technology Fee	$ 35.00 per semester
Studio fee (for each studio course)	$ 50.00

MISCELLANEOUS FEES & DEPOSIT

Admissions Application Fee	$ 25.00
Duplicate Diploma Fee	$ 40.00
Undergraduate Graduation Fee (include with application)	$ 60.00
Key Card and Room Key Deposit (refundable)	$ 20.00
Returned Check Fee	$ 30.00
Student ID Replacement Card	$ 20.00
Transcript Fee (per transcript)**	$ 5.00
Family Fousing Administrative Fee	$250.00
Housing Deposit	$100.00
Classroom/Library Deposit (refundable; applies to all students taking a course on-campus)	$ 75.00

Please see "Course Descriptions" for additional course fees if applicable.

* Does not apply to "NON-DEGREE seeking" students

† Does not apply to summer semester registration

**No transcript fee for scholarship applications sent directly from the Registrar's Office for currently enrolled students

NOTE: Summer semester fees will be based on Spring semester costs

For questions about tuition and fees, please contact the Student Accounts Office at (505) 424-5732.

FOR MFA TUITION AND FEES SEE THE MFA PROGRAM

PAYMENT OF EXPENSES

STUDENT RESPONSIBILITY FOR FINANCIAL OBLIGATIONS
It is the responsibility of the student to understand their financial obligations to IAIA and to ensure that these are paid on a timely basis so as to permit the uninterrupted completion of their educational program. The student is responsible for the payment of all charges, including tuition, on-campus room and board, and all fees at the time of registration. A student will not receive transcripts, statements of matriculation, or a diploma until all financial obligations to IAIA are paid in full. A student will not be allowed to register for subsequent semesters until their outstanding account has been paid in full (see exemptions below). Acceptable forms of payment include: cash, check, money order, credit/debit cards. Payments can be made in person, by mail, by phone, and online.

THIRD PARTY PAYMENT
• If parents, guardians, or tribal agencies wish to accept responsibility for payment of a student's charge, then the student must forward a copy of their statement to the responsible paying entity or make arrangements with Student Accounts.
• If a student is eligible for financial assistance from a tribe or other agency, and payment from the awarding agency has not been received at the time of registration, the student will be granted a deferment in that amount upon receipt of a signed award letter. A student's registration may be cancelled if all fees are not paid or a payment plan has not been approved by Student Accounts.

ASSISTANCE FROM IAIA
• Balance Allowances:
No student will be permitted to register for classes or to reserve on-campus accommodation with IAIA who has an unpaid balance on their account. However, when a student has a balance due to IAIA that does not exceed $750.00 at the end of the fall semester or $200.00 at the end of the spring semester, they will be permitted to register for classes and to reserve on-campus accommodation for any subsequent enrollment period.

• Monthly Payment Plan:
A student whose financial obligation has not been met may be eligible for a payment plan. Payment plans are created on an individual basis by the Student Accounts Office. To be eligible for a payment plan, a student must have no prior outstanding financial obligation to IAIA and must sign a promissory note with Student Accounts Office. Pre-registered students must have a signed "payment plan" in place by the Last Day to ADD/DROP for each semester or the student's registration will be dropped. If the student has been awarded financial aid and the financial aid amount is sufficient to cover the student bill, the Student Accounts Office will be notified by the Financial Aid Office and a payment plan will not be required. If a payment plan is approved, the student must pay their balance in full by the last day to register for the upcoming semester or if graduating, by the last day of the Month of the graduating semester. For those students who have pre-registered and still have an outstanding balance due, they must meet with the Student Accounts Office to arrange a payment plan.

DELINQUENT ACCOUNTS
• Collection Agency :
The student is responsible for the payment of all charges, including tuition, room and board, and fees at the time of registration. Pre-approved scholarships, grants, and financial aid will be considered as payment for the duration of the semester. If financial aid is not expected by the student, then it is the responsibility of the student to sign a promissory note and make monthly payment arrangements. This must be done within the first 30 days a student is registered. Any past due debts exceeding 120 days may be sent to a collection agency.

FINANCIAL AID OFFICE

Director: Lara J. Barela, MA
Financial Aid & Scholarship Advisor: Steve Oizumi (Oglala Sioux), MBA
Student Accounts & Financial Aid Coordinator: Leah Boss (Laguna/Hopi/Akimel O'Odham)

FINANCIAL AID

The primary purpose of student aid is to provide financial resources to students who would otherwise be unable to pursue post-secondary education. At IAIA, every effort is made to provide assistance to all students in meeting their demonstrated financial need.

IAIA awards financial aid based on demonstrated financial need, except when funds are specified for recognition of special talents and performance. However, when aid is not need-based and represents a significant portion of institutional assistance, IAIA makes every effort to redirect funds to assist students with a demonstrated financial need. In addition, IAIA continually monitors need-based financial aid awards so that students do not exceed federal, state, and/or institutional eligibility requirements.

IAIA recognizes that the student and the student's family bear the primary responsibility for financing a student's post-secondary education. In accordance with Federal Regulation guidelines, Financial assistance is meant to supplement the student's and/or the family's financial contribution.

IAIA provides assistance for students to look for, obtain, and make the best use of all available financial resources. In addition, IAIA protects the confidentiality of the economic circumstances of students and their families. Student records are confidential; information will only be released with written consent from the student. To qualify for financial aid from IAIA, a student must be enrolled as an eligible and degree-seeking student.

STUDENT FINANCIAL AID RESPONSIBILITIES AND RIGHTS

Students are responsible for:
• Completing financial aid applications correctly and on time
• Reading and understanding all materials sent from the Financial Aid Office
• Understanding and complying with the rules governing the financial aid received
• Providing all documentation requested by the Financial Aid Office
• Maintaining Financial Aid Satisfactory Academic Progress (SAP)
• Notifying the Financial Aid Office of all internal/external resources
• Using financial aid only for expenses related to attending IAIA

Students have the right to:
• Be informed of the procedures to apply for aid, the cost of attendance, how financial need is determined for aid
• Be informed of the type and amount of aid, how much of the student's need has been
   met, and how and when (if applicable) excess funds will be disbursed
• View the contents of the student's own financial aid file in accordance with the Family Educational Rights and Privacy Act
• Understand the job description and pay rate for any work-study job which the student holds or for which the student may apply

SOURCES OF FINANCIAL AID

At IAIA, a student's award and sources of available aid may include the following:
• Federal & State Grants (Pell, SEOG, and SSIG)
• Federal & State Work Study
• IAIA (Institutional) Scholarships
• Outside (External) Scholarships
• Outside (External) Alternative Student Loans (credit-based)

Note: **IAIA does not participate in the Federal Student Loan Program.** If students are interested in student loans, they may contact outside lenders for guidelines and restrictions and application process–which are separate from IAIA.

FEDERAL (TITLE IV) AND STATE FINANCIAL AID

Federal Student Aid is administered by the U. S. Department of Education. Applying for Federal Financial Aid is free; the application is called the Free Application for Federal Student Aid, or FAFSA, and is located online at www.fafsa.ed.gov.

GRANTS

Grants are financial aid funds that do not have to be repaid. Federal Grants are based on need, cost of attendance, and enrollment status.

There are two types of Federal grants and one State (NM) Grant:
• Federal Pell Grant: Awarded via the FAFSA process.
• Federal Supplemental Educational Opportunity Grant (FSEOG): Limited funds awarded to students with exceptional financial need in accordance with Federal guidelines.
• New Mexico Student Supplemental Incentive Grants: Limited funds targeted to New Mexico residents and are supplemental to other forms of financial aid.

WORK-STUDY

The Work-study Program provides funds that are earned through part-time employment to assist degree-seeking students in financing the costs of postsecondary education. Federal Funds (as well as State of New Mexico funds) are allocated annually to institutions that are eligible to participate in the program. The program is administered in accordance with the laws and regulations of the U.S. Department of Education and the State of NM and in accordance with the laws and regulations of the federal and state government education agencies to students who are enrolled or accepted for enrollment and who have unmet need as determined by official/final FAFSA results.

Federal Work-Study (FWS) and New Mexico Works-study (NMWS) are designed to provide part time employment for eligible students. Students who demonstrate financial need may be awarded on a first-come, first-served basis until funds are exhausted. If a student files the Free Application for Federal Student Aid (FAFSA) too late in the year, an award may not be issued due to lack of funding. This holds true regardless of whether the student received FWS or a NMWS award in the past, has financial need, or has a specific FWS or NMWS job arranged.

• Students who are interested in work-study positions must indicate this on their FAFSA application.
• FWS Funds are restricted to students who are either citizens or permanent residents of the United States.
• NMWS Funds are restricted to students who are either citizens or permanent residents of the United States and who are also NM residents.
• Accepting the FWS or NMWS Award does not guarantee that a student has a job. It does give a student access to available job descriptions they may be interested in applying for.

Eligibility:
1. Must have a completed Financial Aid application on file and have unmet need.
2. Must be registered in at least six (6) credit hours in an undergraduate program (preference given to students enrolled full-time due to limited funding).
3. Must be degree-seeking status.
4. Must have received a work study award for the academic year from the Student Financial Aid Office.
5. Must meet Satisfactory Academic Progress (SAP) 2.0 cumulative GPA (for new entering freshmen, there is no minimum high school GPA requirement).
6. Must have completed all necessary hiring paperwork.

Note: IAIA does also offer "Institutional Work-study" that is separate and not related to FAFSA submission. Please inquire with the Financial Aid Office for any questions or clarification on types of work-study and application process.

ELIGIBILITY FOR FEDERAL STUDENT AID

In order to receive Federal Student (Title IV) Aid, a student must:
• Have demonstrated financial need;
• Have earned a high school diploma or General Education Development (GED)
  Certificate, or meet standards approved by the U.S. Department of Education, or have completed high school education in a
  homeschool approved by the student's state;
• Be enrolled or accepted for enrollment as a regular degree-seeking student in an eligible program;
• Be a U.S. citizen or eligible non-citizen, including students with at least 50% Native American blood who are born in Canada;
• Have a valid Social Security Number;
• Make Satisfactory Academic Progress (SAP) at the attending school; (see Financial Aid SAP section)
• Certify that they will use Federal Student Aid only for educational purposes;
• Not have borrowed in excess of aggregate or annual Federal Student Loan (Title IV) limits;
• Not be in default on a Federal Student Loan (Title IV loan);
• Not owe a repayment for a Federal Student Grant (Title IV grant); and
• Comply with the Selective Service registration requirements.

Note: Students with previous baccalaureate degrees are not eligible for the Federal Pell Grant. However, they may be eligible to receive institutional work-study and/or institutional scholarships.

FAFSA: FREE APPLICATION FOR FEDERAL STUDENT AID
The form for applying for Federal Student aid is the FAFSA (Free Application for Federal Student Aid) and is available online every January 1 for the upcoming aid year. Note: Beginning with Fall 2017 aid year, the FAFSA will be available starting in October of the prior year for "Early FAFSA."

Ways of Submitting a FAFSA:
(1) Complete a FAFSA online at: www.fafsa.ed.gov.

Reapplication: A FAFSA application is good for only one academic year: each academic year a student must reapply. The 2016-2017 FAFSA reflects Fall 2016, Spring 2017 and Summer 2017.

Priority Deadlines: For priority consideration, a student should submit a FAFSA by March 1 for the upcoming aid year.

Institutional Code
The FAFSA requires an institutional code. IAIA's institutional code is 014152.

Independent/Dependent Student Status
The FAFSA requires a student to apply as dependent or independent on parental support—based upon the U.S. Federal Government's definition of dependent status. A few examples of the Federal definition of an independent student is one who:
• is 24 years old or older (in most cases) or;
• is a veteran of the US Armed Forces or;
• is an orphan or ward of the Court or;
• Has legal dependents other than a spouse or;
• Is married or;
• Is a graduate or professional student
*For questions on dependent status, please feel free to contact the Financial Aid Office.

ForhelpincompletingtheFAFSAorforanyFinancialAidrelatedquestions/concerns,pleasefeelfreetocontacttheFinancialAid Office at (505) 424-5737 or (505) 424-5732.
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SCHOLARSHIPS

IAIA CIB SCHOLARSHIP

IAIA CIB Scholarships are need-based scholarships. New, transfer, and current students are eligible for these scholarships.

Eligibility
A student must:
• Be an enrolled member of a federally recognized American Indian, Alaska Native Tribe, or Canadian First Nations
• Submit a copy of a Certificate of Indian Blood, Status Card, or other eligible documentation to the IAIA Admissions Office
• Submit a FAFSA (and complete the process)
• Maintain a 2.0 cumulative grade point average (CGPA)
• Be a degree-seeking student enrolled in at least six credit hours

Award Amounts
• For full-time students, the award is $500 per semester
• For part-time students (6–11 credits), the award is $200 per semester
• Students who are enrolled in less than 6 credits do not qualify

Lifetime Limit
The associate degree lifetime award limit is $2,500 (five full-time semesters). The bachelor degree lifetime award limit is $5,000 (10 full-time semesters).

Time of Award
The CIB Scholarship is determined after a student is admitted. If a student qualifies, the award is placed on the student's Financial Aid account (via Empower). Note: There is no incoming GPA requirement for new entering freshmen. However, the student's CIB must be on file.

Credit Hour Verification
A scholarship recipient's credit hours are verified at midterm. If the student withdrew from any courses, the scholarship award may be prorated following midterm credit hour verification. Also, at midterm, if the student no longer has an unmet need, the student no longer qualifies for the scholarship, and the scholarship will be removed from the student's award letter and/or student account which might result in a bill.

Disbursement
CIB scholarships are disbursed the first Friday following the date midterm grades are due to the Registrar's Office. Under no circumstances are these awards disbursed before midterms.

IAIA MERIT SCHOLARSHIP

Eligibility

• New Students: For new students who have graduated from high school with no prior college experience, high school CGPA is used to determine eligibility. New students who have successfully earned their GED are also eligible to receive the merit scholarship award their incoming semester in the amount of $500.

• Transfer Students: The CGPA from the student's most recent college transcript is used to determine eligibility. Transfer students whose CGPA is from colleges which are NOT accredited are not eligible to receive the merit scholarship their first semester at IAIA.

• Continuing Students: The CGPA from the student's most recent semester is used to determine eligibility. For example, if a student's CGPA is 3.25 following the completion of the fall semester, the student will be awarded $500 for the subsequent full-time semester.

• Award Amounts: The award amounts depend on the student's CGPA, according to the following table:

CGPA	AWARD
2.99 and below	$0
3.00 to 3.49	$500
3.50 to 3.89	$750
3.9 to 4.00	$1000

• Notice of award and disbursement: Following the review of the student's CGPA, the award will be posted on the student's Financial Aid account (via Empower). The scholarship is posted to the student's account and if eligible a disbursement check will be issued the first Friday following the last day to drop a course without the course appearing on the students' transcripts.

• For eligibility, candidates must be enrolled full-time in a degree-seeking program.

AMERICAN INDIAN COLLEGE FUND (AICF) SCHOLARSHIP

IAIA is one of 36 tribal colleges that receive scholarship funds from AICF. In order to be eligible, a student must complete an AICF application. AICF scholarships are awarded though the IAIA Financial Aid Office. Awards are based on need, merit, and other requirements. Contact the Financial Aid Office for details.

OTHER IAIA SCHOLARSHIPS (ENDOWED AND NAMED/CURRENT USE)

Endowed and Named/Current Use Scholarships are donated gifts to IAIA with varying criteria. The availability of these scholarships depends on the continuing commitment of donors as well as fluctuations in the stock market and the economy. The awards' amounts vary. These scholarships are only available to degree-seeking students. Please inquire at the Financial Aid Office or within your specific IAIA department about the availability, criteria, and application process for specific details.

OTHER AID

STUDENT BENEFIT FUND (EMERGENCY ASSISTANCE)

See Financial Aid Policy

TRIBAL HIGHER EDUCATION GRANTS AND SCHOLARSHIPS

Enrolled members of American Indian and Alaska Native Tribes are encouraged to apply for scholarships or grants through programs offered by their Tribes, as well as by the Bureau of Indian Affairs (BIA). Each tribe has developed its own forms, procedures and deadlines; students should request information directly from their affiliated tribal agency. Most tribal scholarships or grants require a Financial Needs Analysis (FNA), based on the student's FAFSA information, to be completed by a school's Financial Aid Office.

Note: It is imperative that a student submit the FAFSA early in order to determine eligibility for Tribal grants. It is the student's responsibility to apply for these grants or scholarships and submit FNA forms to the IAIA Financial Aid Office.

VETERANS' ASSISTANCE

IAIA offers programs approved for compensation under the GI Bill. Eligible veterans must complete the VA paperwork as well as all admission requirements for degree seeking-status and submit a copy of their DD214. Official transcripts from colleges previously attended must be on file at the time of application. Please contact the Registrar for further details.

WORK-STUDY (INSTITUTIONAL BASED)

IAIA offers competitive/limited student work-study employment that is funded via various IAIA departments. This type of work-study is not based on official FAFSA results and is not financial need-based employment. Please inquire with the Financial Aid Office for any questions or clarification on types of work-study and application processes. Note: For new entering freshmen, there is no minimum high school GPA requirement. Sophomore level and above must have a minimum 2.0 cumulative GPA to be eligible.

OTHER FINANCIAL AID INFORMATION

CONSORTIUM AGREEMENTS:
See Financial Aid Policy

DEFAULTED LOAN STATUS
Any student who has applied for Federal Aid (via official FAFSA results) and has been determined to be in Loan Default is not eligible to receive any Federal Aid (per Federal Regulation).
- The awarding/selection of State or Institutional (IAIA-based) Funding may reflect this Federal Regulation until the default is resolved/cleared. Until official documentation from the US Department of Education is received and is evidenced on the NSLDS (National Student Loan Database) website, the student may not be considered for any State and/or IAIA-based funding. At such time the default is resolved/cleared, the student may be reviewed for aid and any potential awards will be dependent upon funding availability.
- Additionally, tribal agencies will be notified of loan default status via Tribal Needs Analysis form, as student has authorized release of any/all financial data, which does include any loan default status. It will be up to the Tribe to determine if they wish to proceed with aid. This policy took effect with the start of the Fall 2014 semester.

DISBURSEMENT OF AWARDS
- All Financial Aid received on behalf of a student are credited directly to the student's account. When a credit balance exists, the student will receive a disbursement via an excess funds check. Annual awards are divided in half; half is applied to the fall semester and half to the spring semester. Disbursements are available on the first Friday following the last day to drop classes without appearing on transcripts.
- Work-study wages are paid directly to students on a biweekly basis through the Payroll office. Students are responsible for submitting their individual time sheets to their supervisors in a timely manner. Students who do not submit timesheets will not be paid in the current payment cycle and will be paid according to the payment cycle in which the timesheet reflects.

ENROLLMENT VERIFICATION (GRADUATION SEMESTER)
See Financial Aid Policy

FINANCIAL NEEDS ANALYSIS (FNA): DETERMINING ELIGIBILITY FOR FINANCIAL AID
A student's financial eligibility is defined as the total Cost of Attendance (COA) minus the student's Expected Family Contribution (EFC). The EFC is determined by a federal formula used for all students by the U.S. Department of Education (USDOE). COA includes the following elements: tuition and fees, room and board, books and supplies, transportation, and reasonable personal expenses that are established/set on an annual basis by the Financial Aid Office in accordance with Federal Regulation. For students with children, the student is required to notify the FAO so that the COA may be reviewed to include childcare expenses. At IAIA, the Free Application for Federal Student Aid (FAFSA) is used to determine the official Expected Family Contribution (EFC). The EFC is primarily based on income (AGI), size of family, number of students in college (excluding parents), untaxed income, and taxes paid. Extraordinary circumstances may be reviewed/considered as presented to the FAO. The FAFSA must be completed to determine a student's need (if any) for FNA review. The student must file their FAFSA and submit any/all signed FNA documents to the FAO before a review can be conducted and submitted.

OVER-AWARDS
"An over award is created when a student's aid package exceeds the student's need." (Please see the FSA Handbook for regulations from the U.S. Department of Education, which is accessible online at: http://www.ifap.ed.gov/ifap/).

"If the school learns that a student received financial assistance that was not included in calculating the student's eligibility for aid, and that assistance would result in the student's total aid exceeding his or her financial need, (over award) the school must take steps to resolve the over award." 34 CFR 673.5

Students who have exceeded in scholarships, grants, the Cost of Attendance (COA) will have need based aid returned to comply with mandated U. S. Department of Education regulations.
Returned aid will be reviewed/processed in the following manner:
• (Unearned) Work Study
• Campus-based need-based aid
• Institutional need-based aid
   ***Please keep in mind that this applies only to students who receive need-based aid.

PELL LIFETIME ELIGIBILITY USED
The amount of Federal Pell Grant funds a student may receive over their lifetime is limited by federal law to be the equivalent of six years of Pell Grant funding. Since the maximum amount of Pell Grant funding a student can receive each year is equal to 100%, the six-year equivalent is 600%. The US Department of Education keeps track of each student's LEU by adding together the percentages of Pell Grant scheduled awards that a student received for each award year.

REPEATS AND AUDITS
If a student passes a class but repeats it for a higher grade, financial aid will not pay for the 2nd repeat of the class, nor does financial aid pay for 3rd or subsequent repeats of classes—whether the student failed or passed the 2nd time of enrollment. However, some courses may be repeatable for a maximum of credit hours.

If a student audits a class, the student is required to pay to attend the class but does not receive credit for the class. Financial aid cannot pay for audited classes.

SATISFACTORY ACADEMIC PROGRESS (SAP):
See Financial Aid Policy

WITHDRAWAL AND REFUND POLICIES
A student who withdraws from the college must complete the official withdrawal process via the IAIA Registrar before leaving IAIA. It is the student's responsibility to submit all required forms to the Registrar prior to departing IAIA. The date on the completed form (or the official last date of course attendance) is the official withdrawal date. Charges and financial aid will be pro-rated based on this form. Any money owed to IAIA must be paid or transcripts will be withheld. Refunds will not be made to students who are dismissed through disciplinary action.

FINANCIAL AID REFUND POLICY
See Financial Aid Policy

RETURN OF TITLE IV FUNDS POLICY
See Financial Aid Policy

ROOM AND BOARD REFUND
To receive a refund, a student who withdraws from IAIA must complete a withdrawal form. This form is available from the IAIA Registrar. The date on the completed form is the official withdrawal date. Any money owed to the Institute is payable on the day of withdrawal. Refunds will not be made to students who are dismissed for disciplinary reasons or who, for academic reasons, are not eligible for refunds on room and board.

Subject to the above policy, any refund the student is due will be calculated as follows: If a student withdraws prior to moving into the dorm, room and board will be refunded 100%. Otherwise dorm room and meal plan refunds will be pro-rated based on the number of weeks the student has stayed in the dorm. Any room damage will be deductible.

TUITION REFUND POLICY–FALL/SPRING
First week of classes: 90% of tuition refunded
Second week of classes: 80% of tuition refunded
Third week of classes: 70% of tuition refunded
Fourth week of classes: 60% of tuition refunded

After the fourth week of classes, no tuition will be refunded.

TUITION REFUND POLICY–SUMMER
After the second day of classes, no tuition will be refunded.

ACADEMIC PROGRAMS

Academic Dean: Charlene Teters (Spokane), MFA
Executive Assistant to the Dean: Delight Talawepi (Hopi)
Assistant to the Faculty: Doris Hernandez

DEGREE PROGRAMS

ASSOCIATE DEGREES are two-year degree programs and require the completion of a minimum of 60 credit hours. IAIA offers the following Associate's Degrees:

Associate of Fine Arts (AFA) degrees in: Studio Arts, Creative Writing, Museum Studies, and Cinematic Arts and Technology
Associate of Arts (AA) degrees in: Native American Studies

BACHELOR DEGREES are four-year degree programs requiring admission to the Bachelor's program and the completion of a minimum of 120 credit hours. IAIA offers the following Bachelor's Degrees:

Bachelor of Fine Arts (BFA) degrees in: Creative Writing, Studio Arts, Museum Studies, and Cinematic Arts and Technology
Bachelor of Arts (BA) degrees in: Indigenous Liberal Studies

MASTER OF FINE ARTS DEGREE — IAIA offers one graduate degree as a low-residency program with two intensive residency periods per year (summer and winter). It is designed as a two-year program and requires the completion of 48 credit hours.

Master of Fine Arts (MFA) in Creative Writing with the following areas of emphasis: Poetry, Fiction, Creative Nonfiction, and Screenwriting.

CERTIFICATE PROGRAMS
Certificate Programs require one year of study for 15-30 credits. Typically, students enrolled in a Certificate Program will have already completed a Bachelor's or Master's Degree. IAIA offers three certificates:

Certificate in Museum Studies
Certificate in Business and Entrepreneurship
Certificate in Native American Art History

MINORS
Minors require one year of study within another degree program outside of their major degree program. While certificate programs stand alone, minors are an addition to the major degree. IAIA offers six minors:

Minor in Art History
Minor in Cinematic Arts & Technology
Minor in Creative Writing
Minor in Indigenous Liberal Studies
Minor in Museum Studies
Minor in Performing Arts
Minor in Studio Art

VISION STATEMENT OF THE ACADEMIC PROGRAM AT IAIA

The IAIA academic programs provide a strong educational foundation for future leaders who will be prepared to utilize the power of art and culture to enrich communities.

VALUES OF THE ACADEMIC PROGRAM

• Creative expression
• Respect for diverse cultures
• Ethical behavior
• Critical thinking
• Effective communication
• Community engagement
• Excellence in creating and maintaining a positive environment for teaching and learning
• Honoring the power of place as a foundation for cultural and creative strength

PRINCIPLES OF PRACTICE FOR EXCELLENCE IN TEACHING AT IAIA DEFINITION

We define excellence in teaching at IAIA as the ability to create a stimulating learning environment for Native American and other students to thrive; take creative risks; and learn from each other, their teachers, and the materials and experiences presented in the class.

PHILOSOPHY

There is no such thing as an acultural environment, situation, person, or position. Each one of us is the result of and a contributor to cultural influences. It is this acceptance of culture as a pervasive and profound shaper of human experience that underlies our educational philosophy at IAIA. We do not teach culture here, as we are a multicultural, multitribal institution. However, our educational model seeks to reinforce existing cultural foundations primarily through the study of the arts and Indigenous knowledge and literature. We recognize that we may be knowledgeable about our own cultures, but we are not experts of each other's cultures. Therefore, every student and teacher at IAIA is open to learning about culture and actively supports respect for, and appreciation of, our cultural diversity.

PRINCIPLES OF PRACTICE FOR IAIA TEACHERS:

An IAIA education supports students to have an awareness of the importance of the Native American story as a counter-narrative to the dominant narrative. We support this principle by actively engaging with our students to understand and analyze the underlying assumptions that are communicated through art, culture, and story.

An IAIA education supports active self-reflection as part of developing a deeper awareness of and appreciation for cultural differences. We support this principle by being self-reflective learners aware of our own cultural influences.

The IAIA classroom promotes an environment in which multiple voices and viewpoints are encouraged; and students are safe to share their experiences, perceptions and creativity. We support this principle through actively engaging with our students in critical and creative dialogues about art and art-making.

In an IAIA education, collaboration is valued over competition. We support this principle through facilitating collaborative learning.

In an IAIA education, attention is given to those whose culture and whose voice is privileged. We support this principle through an engaged examination of texts, speakers, knowledge systems, institutions, and experiences.

ART & TECHNOLOGY AT IAIA

IAIA is committed to exploring the intersection of arts and technologies as a vital crossroads for creative expression. Strategies to utilize these tools for cultural preservation and service to Native communities are being explored.

Together the Digital Dome, Motion Capture System, Broadcast Studio, Sculpture/Foundry Center, Museum Conservation Classroom, Digital Classrooms, and Fabrication Laboratory (Fab Lab) provide new opportunities for research and experimentation. They expand the possibilities for artistic expression for our students and faculty.

IAIA is moving forward and serving our students' unique needs with innovation and dedication. We are expanding our campus resources in order to provide amazing facilities for our students. These new facilities allow us to move forward with our commitment to excellence in teaching and learning.

ACADEMIC PROGRAM ASSESSMENT

Assessment is a key ongoing activity of the academic programs at IAIA. Each of the seven academic programs has identified its student learning outcomes in relationship to the core competencies for every IAIA graduate. Learning Outcomes are stated in the College Catalog and in each course syllabus. Each major has completed a curriculum map linking every course to specific learning outcomes. Course assignments provide ample opportunity for students to demonstrate their learning. Each year, every academic program chooses an assessment project, collects relevant student demonstrations of learning called "artifacts," and engages in meaningful reflection on how to improve the design and delivery of the academic programs. IAIA is committed to continuous improvement. Faculty and invited external experts engage in assessment activity as part of our commitment to excellence. We work together to improve teaching and learning across the campus. To document student learning, multiple strategies are used. Central to our assessment is our new ePortfolio Assessment program.

ePORTFOLIO

IAIA's commitment to student learning includes helping students document and reflect on their growth as creative artists and critical thinkers. Our ePortfolio contributes to student learning and to our continual assessment and improvement of learning by serving as a repository of student work completed in their required courses. Students can upload text, images, and audio or video files as educational artifacts of their fulfillment of class assignments and projects. The electronic portfolio becomes a record from their first year through graduation of their creative and scholarly development. The ePortfolio system is a required component of the general education program. Students become familiar with its purpose and uses. They upload required materials from courses as part of a formal transition from their first year into their major programs. Each student's individual ePortfolio site becomes the basis of the review process as they move from the first year program into the student's chosen major field of study. Each major program requires specific materials to be uploaded for this formal review process. See major programs for details.

STUDENT SUCCESS SUMMIT

Each year the entire college community gathers for a Student Success Summit. We review our own retention data, hold small group facilitated discussions on how to improve the delivery of our academic programs and student support systems, and complete an online survey designed by IAIA for its own cycle of continuous improvement.

EVALUATION OF INSTRUCTION

In every academic institution, a wide variety of teaching styles are incorporated by the faculty. IAIA is no different. Additionally, IAIA values Indigenous ways of knowing and being. We strive for excellence in our teaching and learning environment and recognize that all teachers are also learning. In order to include input from our students about the instruction they are receiving, each semester students are asked to respond to the teaching they received in every course. This is a formal survey conducted near the end of every semester.

The Academic Dean and the Department Chairs review each student evaluation of instruction as part of our commitment to Excellence in the Teaching & Learning environment. Professional development opportunities are made available to faculty to improve their skills and abilities as teachers and academic program leaders. Student feedback is a valuable part of this process.

GENERAL EDUCATION

General Education Coordinator: Belin Tsinnajinnie (Diné/Filipino), MS, Assistant Professor

IAIA CORE COMPETENCIES
• Students will communicate effectively.
• Students will produce original work that demonstrates critical thinking, learned skills, and practices.
• Students will articulate the value of diverse cultural perspectives and their connection to place.

WHAT IS GENERAL EDUCATION?
General Education is the core of your IAIA academic experience. The General Education curriculum provides students with skills essential to both college and lifelong learning. General Education courses provide diverse perspectives and skills that help you in your academic writing, quantitative reasoning, scientific discovery, health, and wellness. These courses are designed to enhance your ability to create and express new ideas and serve as the foundation for your education by addressing IAIA's core competencies and the values embedded in our academic programs. Essential Studies, Indigenous Liberal Studies, Health and Wellness, Academic Technology, and Studio Arts all contribute to the delivery of General Education courses.

WHY ARE YOU REQUIRED TO TAKE GENERAL EDUCATION COURSES?
IAIA requires all degree-seeking students to take General Education courses out of a strong belief that empowering creativity and leadership in Native arts and cultures through higher education, life-long learning, and outreach can be attained by mastering a wide range of skills and knowledge. Whatever your area of specialty or career plans, General Education provide you with skills to think critically, communicate effectively, engage in communities, and understand ethical practice. As future leaders in Native Arts, you need to understand the power of place and articulate the value of diverse cultural perspectives through your original work.

REQUIREMENT	ASSOCIATE DEGREE GENERAL EDUCATION COURSES	CREDITS
First Semester Seminar	LIBS103 Creative and Critical Inquiry	2
Electronic Portfolio	LIBS104 e-Portfolio	1
Mathematics	MATH102 Discovering the Art of Mathematics OR	3
	MATH104 Numbers and Society	
Composition	ENGL101 English Composition I AND	6
	ENGL102 English Composition II	
Technology	TECH101 Technology Basics for College	3
Indigenous Studies*	IDST101 Introduction to Indigenous Studies OR	3
	TRDA101 Traditional Arts and Ecology OR	
	ANTH160 Cultural Anthropology OR	
	HIST101 Survey of Native American History I OR	
	HIST102 Survey of Native American History II	
Elective	ARTS101 Introduction to Visual Arts OR	3
	LIBS111 Global Climate Justice: An Indigenous Perspective	
Sophomore Capstone	Capstone Course for Major Department	3
Total		**24**

These requirements are for the Associate of Fine Arts Degree in Cinematic Arts and Technology, Museum Studies, and Studio Arts.

REQUIREMENT	BACHELOR DEGREE GENERAL EDUCATION COURSES	CREDITS
First Semester Seminar	LIBS 103 Creative and Critical Inquiry	2
Electronic Portfolio	LIBS 104 e-Portfolio	1
Mathematics	MATH 102 Discovering the Art of Mathematics OR	3
	MATH 104 Numbers and Society	
Composition	ENGL 101 English Composition I AND	6
	ENGL 102 English Composition II	
Science with Lab	SCIE100-100L Indigenous Food and Wellness w/ lab OR	4
	SCIE101-101L Ethnobotany w/ lab OR	
	SCIE102-102L Introduction to Indigenous Concepts of Science w/ lab	
Technology	TECH101 Technology Basics for College	3
Indigenous Studies*	IDST101 Introduction to Indigenous Studies OR	3
	TRDA101 Traditional Arts and Ecology OR	
	ANTH160 Cultural Anthropology OR	
	HIST101 Survey of Native American History I OR	
	HIST102 Survey of Native American History II	
Public Speaking	ENGL 100 The Art of Public Speaking	3
Health	Any 2 HEAL prefixed courses	2
Elective	ARTS 101 Introduction to Visual Arts OR	3
	LIBS 111 Global Climate Justice: An Indigenous Perspective	
Sophomore Capstone	Capstone Course for Major Department	3
TOTAL		**30**

Indigenous Liberal Studies majors must take MATH102 and IDST101

GENERAL EDUCATION REQUIRED COURSES
There are 30 required credits in the General Education program. These courses are the focus of the first year. However, most students will continue to take General Education courses through their sophomore year. For more detail, refer to block schedules under each degree program, ask your academic advisor, and/or contact the General Education coordinator.

ESSENTIAL STUDIES

Fulltime Faculty:
Creative and Critical Inquiry Coordinator: Kim Parko, MFA, Associate Professor
English Coordinator: Annie McDonnell, MA, Associate Professor
Math Coordinator: Belin Tsinnijinnie (Dine/Filipino), MS, Assistant Professor
Science Coordinator: Thomas Antonio, PhD, Associate Professor

FACILITY

The Essential Studies faculty offices are located in the Academic Building with the Department Chair's office located in the Science and Technology Building. The Learning Lab provides support for excellence for all students and is located in the Student Success Center. The Haozous Sustainability Garden is located in the courtyard south of the library building and provides a hands-on lab space for gardening, creative projects, and other activities related to our movement toward a greener campus community. The science lab is located in the Science and Technology Building.

GUIDING STATEMENT

The Essential Studies program provides integrated foundational courses in English, Mathematics, Creative and Critical Inquiry, and Science to cultivate skills and knowledge needed for success in each major at IAIA. Students who complete Essential Studies courses enter their major departments as empowered learners with skills for lifelong learning. The Essential Studies program emphasizes the importance of effectively engaging in critical dialogue not only for their academic success, but for utilizing their experiences and creative strengths towards transforming and sustaining communities.

PHILOSOPHY

We believe learning is an exciting, challenging, and integrated process that is most meaningful in relationship to real world contexts and experiences. As a result, the Essential Studies department emphasizes experiential, interdisciplinary, and student-centered learning. We believe that developing skills in English, Mathematics, Science, and Critical and Creative Inquiry through dialogue effectively promotes student-centered learning. The ability to effectively engage in dialogues not only prepares students to navigate and succeed in academia, but to utilize their own strengths, while drawing on the strengths of others to shape and sustain communities. Drawing on holistic Indigenous knowledge, our courses are built on the understanding that both creative and critical thinking are necessary for solving artistic, academic, social, and environmental problems and for innovation and leadership.

Learning Outcomes

1. Students will effectively engage in critical dialogue.
    - Recognize and respect roles of diversity and diverse perspectives
    - Engage in reflection as tools for learning
    - Appropriately utilize math, writing, science, reading, and oral communication in critical discussions

2. Students will demonstrate effective leadership and collaboration.
    - Integrate concepts of personal, social, ecological, and cultural sustainability and transformation in various contexts
    - Communicate effectively in various leadership and collaborative contexts
    - Actively participate in collaborative contexts

3. Students will explore the role of storytelling in lifelong learning and transformation.
    - Students will generate creative stories
    - Analyze the role of storytelling in multiple contexts
    - Effectively integrate research in storytelling
    - Analyze relationships between storyteller and audience

CRITICAL SKILLS IN ESSENTIAL STUDIES

Students achieve skills in creative and critical thinking, quantitative reasoning, reading, and writing through critical skills courses in the Essential Studies program. These courses begin the process of building toward student success. They are designed to help students become fully prepared for the college curriculum by focusing on skill-building in reading, writing, and mathematics. Critical Skills courses include pre-college courses: MATH 098, MATH 099, ENGL 098 and ENGL 099. These four courses are available to prepare students for success in our Essential Studies program and beyond in the fulfillment of their degree programs.

CRITICAL SKILLS LINKED COURSES

Critical skills courses ending with 'A' are linked with a college level course also ending with an 'A'. Students taking a critical skills course linked with a college level course have an opportunity to engage in their critical skills curriculum within the context of their linked college level course. The instructor of the critical skills course also instructs the linked college level course, further strengthening the link between the content of the two courses while also strengthening the relationship between the instructor and the students. Discuss with your advisor about the possibility of registering for one of the following pairs of linked courses.

Critical Skills Course	Linked Course
ENGL 098A Basic English I	LIBS 103A Critical and Creative Inquiry
ENGL 099A Basic English II	ENGL 101A English Composition I
MATH 099A Basic Mathematics II	MATH 104A Numbers and Society

CINEMATIC ARTS & TECHNOLOGY

CINEMATIC ARTS AND TECHNOLOGY DEPARTMENT
BACHELOR OF FINE ARTS (BFA) IN CINEMATIC ARTS & TECHNOLOGY
ASSOCIATE OF FINE ARTS (AFA) IN CINEMATIC ARTS & TECHNOLOGY
CINEMATIC ARTS & TECHNOLOGY MINOR

Chair: James Lujan (Taos Pueblo), MFA
Fulltime Faculty:
Craig Tompkins, MFA
Kahlil Hudson (Tlingit), MFA
Visiting Faculty: Amber-Dawn Bear Robe (Blackfoot from Siksika Nation), MA
Adjunct Faculty: Peter Kershaw
Digital Dome & Production Resource Manager/Faculty: Mats Reiniusson, MFA
Production Resources Technician: Joseph Turnipseed (Aztec)

The Department of Cinematic Arts & Technology at IAIA features state-of-the-art, cutting edge digital technology. This includes four digital classrooms with projectors and nonlinear editing stations, a fully articulating digital dome, a broadcast studio, a green screen, a 3D scanner, sound studio, motion capture system, and visual effects and animation capabilities. Additionally, we are equipped with high-definition digital cinema cameras, audio gear, light kits and a full range of support services to empower our aspiring digital storytellers. Outside of the Orange and Olive Rooms in the Library and Technology Center, a monitor has been set up to display the past and current work of IAIA's student filmmakers. Each semester, a showcase of current student work is shown in the Auditorium and/or the Digital Dome and is open to the public. Students are encouraged to submit their best work to film festivals, and many IAIA students have had their films screened at festivals all over the country.

GUIDING STATEMENT

The Department of Cinematic Arts & Technology is dedicated to providing a safe, supportive environment for future Native screenwriters, directors, producers, actors, documentarians, cinematographers, editors, animators, and visual effects artists to explore their creativity and passion for their art. Our goal is to empower Native filmmakers with the creative and technical abilities necessary to craft cinematic experiences that have the power to connect with the widest audiences possible. A student graduating with a BFA in Cinematic Arts & Technology will possess the minimum skills necessary to function in an entry-level position in the professional workforce, whether their path leads them to Hollywood or back to work for their own communities.

PHILOSOPHY

We believe it is important and essential for Native people to share their experiences, dreams, and core cultural values through the ever-evolving and expanding medium of cinematic arts and technology. For far too long, the depiction of American Indians in film and television has been filtered through the interpretive lens of non-Native filmmakers. By encouraging the new generation of Native filmmakers to take advantage of the increasing availability of technology and distribution, we feel they are in ideal position to take ownership of their stories and elevate them to the next level of accessibility in the mainstream marketplace. However, while it's important to reach for the sky, it's also essential not to forget one's roots. We also believe that Native filmmakers should leverage their skills to give back to their communities, whether it's capturing the old stories in a cultural preservation video, or reporting new ones on a tribal TV or radio station. Our program seeks to develop well-rounded and well-grounded filmmakers.

GOALS
- To inspire students to tell stories about which they are passionate, stories in which they have a personal stake, or stories that reflect the concerns or history of their community
- To instill students with the work ethic, mutual respect and discipline necessary to succeed in a professional setting
- To develop the technical skills of students by providing hands-on training with industry-level digital cinema equipment and post-production computer software
- To develop the team-building skills necessary for students to function as role players in a collaborative, creative and technical environment
- To expand students' knowledge and appreciation of cinematic history, theory and techniques
- To provide students with a basic understanding of the film industry as a business, especially as it relates to preparing for their future careers, and supporting themselves as cinematic artists and technicians
- To encourage students to use the power of cinema to create positive change in underserved or misrepresented communities

LEARNING OUTCOMES

Students will be able to:
- Create Meaningful Stories
- Show Technical Proficiency
- Practice Ethical Behavior
- Recognize Cinematic Concepts and History

In creating meaningful stories, students will use the tools and techniques of effective storytelling to share meaningful personal or community-based stories which have the power to connect with a wider audience.

In showing technical proficiency, students will demonstrate a fundamental competency in the usage of cinematic technology in a production environment to facilitate a smooth transition into the professional world.

In practicing ethical behavior, students will employ the protocol, etiquette, roles and responsibilities of working collaboratively in creative and technical settings, while also showing an awareness of a production's environmental and community impact.

In recognizing cinematic history and concepts, students will express knowledge of cinematic history and theory, from a larger, world scale to specific Indigenous communities.

DEPARTMENT POLICIES

Being able to work and succeed in the film and television industry requires a tremendous amount of discipline, responsibility, and accountability. Being late, difficult, and unreliable can doom one's career from the outset. With this in mind, the Department of Cinematic Arts & Technology feels it is vital to emphasize discipline, responsibility, and accountability early in our students' academic careers as the foundation of all the core competencies of the program. As such, IAIA's existing academic policy of dropping a student after three unexcused absences will not only be enforced, but also two excused absences will now count as one unexcused absence (unless it's because of family or medical emergency). IAIA's existing tardiness policy will also be enforced and expanded upon for Cinematic Arts & Technology to include a "closed set" policy, meaning classrooms will be locked to students who are late more than 15 minutes. We will also enforce IAIA's cell phone policy, prohibiting the use or operation of cell phones in class unless an instructor makes an exception for a class-related activity. Furthermore, in order to ensure that the Department is able to measure and deliver on its Guiding Statement and Goals, **we require that all students must receive a C- or better through the core requirements to achieve their degree.**

ASSOCIATE OF FINE ARTS DEGREE

CINEMATIC ARTS & TECHNOLOGY – 60 CREDITS

Course #	Credits
GENERAL EDUCATION REQUIREMENTS	**24**
DEPARTMENTAL REQUIREMENTS	**18**
CINE101 Introduction to Cinematic Arts	3
CINE105 What is a Story?	3
CINE110 Moving Images I	3
CINE120 Sound for Film I	3
CINE210 Moving Images II	3
CINE240 Animation I	3
SUPPORTIVE ARTS REQUIREMENT	**12**
PHOT121 Introduction to Photography	3
FUND111 Drawing I	3
CINE205 Screenwriting I	3
Any Supportive Arts Related Course	3
ART HISTORY/THEORY REQUIREMENTS	**6**
ARTH220 World Cinema I	3
ARTH260 American Indians in Cinema	3

BACHELOR OF FINE ARTS DEGREE
CINEMATIC ARTS AND TECHNOLOGY – 120 CREDITS

COURSE #	CREDITS
GENERAL EDUCATION REQUIREMENTS	**30**
DEPARTMENTAL REQUIREMENTS	**42**
CINE101 Introduction to Cinematic Arts	3
CINE105 What is a Story?	3
CINE110 Moving Images I	3
CINE120 Sound for Film I	3
CINE210 Moving Images II	3
CINE240 Animation I	3
CINE310 Moving Images III	3
CINE330 Documentary Theory & Production	3
CINE345 Visual Effects & Compositing	3
CINE360 Spherical Film Production I	3
CINE380 Advanced Production Tutorial	3
CINE470 Senior Project I	3
CINE480 Senior Project II	6
SUPPORTIVE ARTS REQUIREMENTS	**27**
PHOT121 Introduction to Photography	3
FUND111 Drawing I	3
CINE205 Screenwriting I	3
CINE305 Screenwriting II	3
CINE335 Broadcast Technology	3
CINE370 Business of Movies	3
CINE390 Internship	3
Any Two Supportive Arts Related Courses	6
DEPARTMENTAL ELECTIVES (Any 3)	**9**
CINE220 Sound for Film II	3
CINE250 Acting	3
CINE320 Sound for Film III	3
CINE340 Animation II	3
CINE350 Directing	3
CINE392 (A-Z) Any Special Topics Colloquia	3
CINE405 Screenwriting III	3
CINE440 Animation III	3
CINE460 Spherical Film Production II	3
ART HISTORY/THEORY REQUIREMENTS	**12**
ARTH220 World Cinema I	3
ARTH230 World Cinema II	3
ARTH260 American Indians in Cinema	3
Any Art History Course	3

BLOCK SCHEDULE FOR AFA IN CINEMATIC ARTS & TECHNOLOGY–60 CREDITS

FIRST SEMESTER	
LIBS103 Creative and Critical Inquiry	2
ENGL098/099/101	3*
MATH098/099/102 or 104	3*
TECH101 Technology Basics for College	3
CINE101 Introduction to Cinematic Arts & Technology	3
First Semester Total	**14**

SECOND SEMESTER	
ENGL099/101/102	3*
MATH099/102/104	3*
LIBS111 or ARTS101	3
LIBS104 ePortfolio	1
CINE105 What is a Story?	3
FUND111 Drawing I	3
PHOT121 Introduction to Photography	3
Second Semester Total Credits	**16**

THIRD SEMESTER	
IDST101, TRDA101, ANTH160, HIST101 or HIST102	3
CINE110 Moving Images I	3
CINE120 Sound for Film I	3
CINE205 Screenwriting I	3
ART220 World Cinema I	3
Third Semester Total Credits	**15**

FOURTH SEMESTER	
CINE210 Moving Images II	3
CINE240 Animation I	3
ARTH260 American Indians in Cinema	3
LIBS204 ePortfolio II	3
Any Supportive Arts Related Course	3
Fourth Semester Total Credits	**15**

BLOCK SCHEDULE FOR BFA IN CINEMATIC ARTS & TECHNOLOGY—120 CREDITS

FIRST SEMESTER

LIBS103 Creative and Critical Inquiry	2
ENGL098/099/101	3*
MATH098/099/102 or 104	3*
TECH101 Technology Basics for College	3
CINE101 Introduction to Cinematic Arts & Technology	3
First Semester Total	14

SECOND SEMESTER

ENGL099/101/102	3*
MATH099/102/104	3*
LIBS111 or ARTS101	3
LIBS104 ePortfolio	1
CINE105 What is a Story?	3
FUND111 Drawing I	3
PHOT121 Introduction to Photography	3
Second Semester Total Credits	16

THIRD SEMESTER

IDST101, TRDA101, ANTH160, HIST101 or HIST102	3
CINE110 Moving Images I	3
CINE120 Sound for Film I	3
CINE205 Screenwriting I	3
ART220 World Cinema I	3
Third Semester Total Credits	15

FOURTH SEMESTER

CINE210 Moving Images II	3
CINE240 Animation I	3
ARTH260 American Indians in Cinema	3
LIBS204 ePortfolio II	3
Any Supportive Arts Related Course	3
Fourth Semester Total Credits	15

FIFTH SEMESTER

CINE305 Screenwriting II	3
CINE310 Moving Images III	3
CINE370 Business of Movies	3
ARTH230 World Cinema II	3
Any Science with Lab	4
Fifth Semester Total	16

SIXTH SEMESTER

CINE330 Documentary Theory & Production	3
CINE335 Broadcast Technology	3
CINE345 Visual Effects and Compositing	3
CINE390 Internship	3
CINE Departmental Elective	3
HEAL Health/Wellness Elective	1
Sixth Semester Total	16

SEVENTH SEMESTER

CNE360 Spherical Film Production I	3
CINE380 Advanced Production Tutorial	3
CINE470 Senior Project I	3
CINE Departmental Elective	3
Any Art History Course	3
Seventh Semester Total Credits	15

EIGHTH SEMESTER

CINE480 Senior Project II	6
CINE Departmental Elective	3
Any Supportive Arts Related Course	3
HEAL Health/Wellness Elective	1
Eight Semester Total Credits	13

ePORTFOLIO REQUIREMENTS FOR ACCEPTANCE INTO THE CINEMATIC ARTS & TECHNOLOGY MAJOR

- Upload samples of work from CINE101 and CINE105 to your ePortfolio.
- Upload a 500 word essay addressing why you wish to join the Department of Cinematic Arts & Technology. Include a statement addressing your artistic and professional aspirations.
- Be prepared to answer questions from the Cinematic Arts & Technology review committee.

CREATIVE WRITING

CREATIVE WRITING DEPARTMENT
MASTER OF FINE ARTS (MFA) IN CREATIVE WRITING
BACHELOR OF FINE ARTS (BFA) IN CREATIVE WRITING
ASSOCIATE OF FINE ARTS (AFA) IN CREATIVE WRITING
CREATIVE WRITING MINOR

Chair: Evelina Zuni Lucero (Isleta /Ohkay Owingeh Pueblo), MFA, Creative Nonfiction, Journalism, and Literature
Fulltime faculty: James Stevens (Akwesasne Mohawk), MFA, Poetry, Creative Nonfiction, and Literature
MFA Program Director: Jon Davis, MFA, Poetry, Literature, and Screenwriting
Faculty Emeritus: Arthur Sze

FACILITY

The Creative Writing faculty offices are located in the Academic Building. Students in the major share a Creative Writing Studio located in the Student Success Center in the Library Center building. The studio provides a relaxed environment for study and writing. Public readings are held in the CLE Commons.

GUIDING STATEMENT

The Creative Writing Program graduates strong writers with knowledge of indigenous and world literatures, the ability to think critically and write creatively, and the skills to enter graduate school or a chosen field.

PHILOSOPHY

Grounded in the strength and creativity inherent in Native American cultures, we empower students by engaging them in world literatures and the literary arts. We teach students to think critically and acquire leadership skills and encourage them to use their talents and strengths on behalf of their communities.

LEARNING OUTCOMES

AFA
- Students will develop craft and skills in mechanics in chosen genre.
- Students will develop an ability to critique their own work as well as incorporate critiques of others in revision.
- Students will develop an ability to analyze literary works.

BFA
- Students will demonstrate mastery of craft in chosen genre.
- Students will demonstrate an ability to critique their own work and the works of others as well as incorporate critiques in revision.
- Students will demonstrate an ability to critically interpret literary works, using outside sources.

SPECIAL PROGRAMS & OPPORTUNITIES FOR CREATIVE WRITING STUDENTS
- Annual Creative Writing Anthology
- IAIA Chronicle Student Newspaper
- Lannan Visiting Writer Series
- Idyllwild Arts Summer Program
- Napa Valley Writers' Conference
- Naropa Summer Writing Program
- VONA/Voices Writing Workshop
- Lannan Readings & Conversations Series
- N. Scott Momaday Scholarship
- Truman Capote Scholarship

CREATIVE WRITING DEGREE PLANS
ASSOCIATE OF FINE ARTS – 60 CREDITS
BACHELOR OF FINE ARTS – 120 CREDITS

COURSE #		CREDITS	
	GENERAL EDUCATION REQUIREMENTS	**30**	
	ASSOCIATE OF FINE ARTS		
	DEPARTMENT REQUIREMENTS	**12**	
ENGL210	Survey of Contemporary North American Poetry	3	
ENGL220	Survey of Contemporary North American Plays	3	
ENGL230	Survey of Contemporary North American Fiction	3	
ENGL260	Introduction to Native American Literature	3	
	MAJOR REQUIREMENTS	**18**	
CRWR101	Creative Nonfiction I	3	
CRWR111	Poetry Writing I	3	
CRWR121	Playwriting I	3	
CRWR131	Fiction Writing I	3	
CRWR250	Thesis I	3	
CRWR261	Tools for Top Writers	3	
	BACHELOR OF FINE ARTS		
	DEPARTMENT REQUIREMENTS	**30**	
ENGL210	Survey of Contemporary North American Poetry	3	
ENGL220	Survey of Contemporary North American Plays	3	
ENGL230	Survey of Contemporary North American Fiction	3	
ENGL260	Introduction to Native American Literature	3	
ENGL200	Introduction to Critical Theory	3	
ENGL300	Critical Application	3	
ENGL340	Journalism I	3	
ENGL360	Seminar in Native American Literature	3	
	Choose Two		
ENGL310	Survey of World Poetry	3	
ENGL320	Survey of World Plays	3	
ENGL330	Survey of World Fiction	3	
	MAJOR REQUIREMENTS	**60**	
CRWR101	Creative Nonfiction I	3	
CRWR111	Poetry Writing I	3	
CRWR121	Playwriting I	3	
CRWR131	Fiction Writing I	3	
CRWR250	Thesis I	3	
CRWR261	Tools for Top Writers	3	
CRWR351	Student Anthology	3	
	Choose One		
CRWR201	Creative Nonfiction II	3	
CRWR211	Poetry Writing II	3	
CRWR221	Playwriting II	3	
CRWR231	Fiction Writing II	3	
	Choose One		
CRWR301	Creative Nonfiction III	3	
CRWR311	Poetry Writing III	3	
CRWR321	Playwriting III	3	
CRWR331	Fiction Writing III	3	
	Choose Six of the Following (18 Credits)		
ENGL310	Survey of World Poetry	3	
ENGL320	Survey of World Plays	3	
ENGL330	Survey of World Fiction	3	
ENGL370	Multicultural American Literature	3	
ENGL380	Environmental Literature	3	
ENGL440	Journalism II	3	
ENGL460	Special Topics in Literature	3	

CRWR141	Screenwriting I	3
CRWR201	Creative Nonfiction II	3
CRWR211	Poetry Writing II	3
CRWR221	Playwriting II	3
CRWR231	Fiction Writing II	3
CRWR241	Screenwriting II	3
CRWR290	Internship I	1-6
CRWR295	Apprenticeship I	1-6
CRWR298	Independent Study in Creative Writing	3
CRWR301	Creative Nonfiction III	3
CRWR311	Poetry Writing III	3
CRWR321	Playwriting III	3
CRWR331	Fiction Writing III	3
CRWR398	Independent Study in Creative Writing	3
CRWR401	Creative Nonfiction IV	3
CRWR411	Poetry Writing IV	3
CRWR421	Playwriting IV	3
CRWR431	Fiction Writing IV	3
CRWR451	Advanced Student Anthology	3
CRWR460	Special Topics in Creative Writing	3
CRWR470	Text/Image Collaboration	3
CRWR490	Internship II	1-6
CRWR495	Apprenticeship II	1-6
CRWR498	Independent Study in Creative Writing	3
	SENIOR SEMINAR/THESIS	
CRWR450	Thesis II	4
	PLUS ONE OF THE FOLLOWING	
CRWR401	Creative Nonfiction IV	3
CRWR411	Poetry Writing IV	3
CRWR421	Playwriting IV 3	
CRWR431	Fiction Writing IV	3
	ELECTIVES (8 credits)	**8**

CREATIVE WRITING MINOR – 24 CREDITS

Course #		Credits
	DEPARTMENT REQUIREMENTS	**21**
CRWR101	Creative Nonfiction I	3
CRWR111	Poetry Writing I	3
CRWR121	Playwriting I	3
CRWR131	Fiction Writing I	3
CRWR250	Thesis I	3
CRWR261	Tools for Top Writers	3
ENGL260	Introduction to Native American Literature	3
	ADDITIONAL REQUIREMENTS (choose 1)	**3**
ENGL210	Survey of Contemporary North American Poetry	3
ENGL220	Survey of Contemporary North American Plays	3
ENGL230	Survey of Contemporary North American Fiction	3

BACHELOR OF FINE ARTS (BFA) IN CREATIVE WRITING
ASSOCIATE OF FINE ARTS (AFA) IN CREATIVE WRITING
MINOR IN CREATIVE WRITING

BLOCK SCHEDULE FOR BFA IN CREATIVE WRITING—120 CREDITS
A block schedule helps students stay on track toward successful completion of their degree by indicating clearly which courses they would ideally enroll in each semester. By following the block schedule for each semester's course enrollment, students are assured of taking their requirements in sequence and completing their degree in a timely manner.

FIRST SEMESTER
LIBS103 Creative and Critical Thinking	2
ENGL101 (098/099) English Comp I	3
CRWR111 Poetry Writing I	3
TECH101 Technology Basics for College	3
MATH (098/099) 102 or higher	3
HEAL Health/Wellness Elective	1
First Semester Total Credits	**15**

SECOND SEMESTER
ENGL100 The Art of Public Speaking	3
ENGL(099/101)/102 English Comp II	3
CRWR121 Playwriting I	3
CRWR101 Creative Nonfiction I	3
Science w/Lab	4
MATH(099)/102 or higher	(3)
Second Semester Total Credits	**16**

THIRD SEMESTER
(ENGL101/102)	(3)
(MATH102 or higher)	(3)
IDST101 Intro to Indigenous Liberal Studies or	3
TRDA101 Traditional Arts and Ecology or	
ANTH160 Cultural Anthropology or	
HIST101 Survey of Native American History I or	
HIST102 Survey of Native American History II	
ENGL260 Intro to Native Amer. Literature	3
CRWR131 Fiction Writing I	3
ENGL230 Survey of Contemporary	
North American Fiction	3
CRWR261 Tools for Top Writers	3
LIBS104 ePortfolio	1
Third Semester Total Credits	**16**

FOURTH SEMESTER
(ENGL102)	(3)
ENGL210 Survey of Contemporary	3
North American Poetry	
ENGL220 Survey of Contemporary	3
North American Plays	
CRWR250 Thesis I	3
Level II Workshop	3
ENGL200 Introduction to Critical Theory	3
Fourth Semester Total Credits	**15**

FIFTH SEMESTER
300 World Literature Course	3
ENGL300 Critical Application	3
ENGL340 Journalism I	3
LIBS111 or ARTS101	3
Elective	2
Fifth Semester Total Credits	**14**

SIXTH SEMESTER
CRWR351 Student Anthology	3
Level III Workshop	3
300 World Literature Course	3
CRWR/ENGL Department Elective	3
HEAL Health/Wellness Elective	1
Elective	3
Sixth Semester Total Credits	**16**

SEVENTH SEMESTER
Level IV Workshop	3
CRWR/ENGL Department Elective	3
CRWR/ENGL Department Elective	3
CRWR/ENGL Department Elective	3
Elective	3
Seventh Semester Total Credits	**15**

EIGHTH SEMESTER
CRWR450 Thesis II	4
ENGL360 Seminar in Native American Literature	3
CRWR/ENGL Department Elective	3
CRWR/ENGL Department Elective	3
Eighth Semester Total Credits	**13**

ePORTFOLIO REQUIREMENTS FOR ACCEPTANCE INTO THE CREATIVE WRITING MAJOR

- Prepare a brief verbal biographical statement to personally introduce yourself to the Creative Writing review committee on the day of the review.
- Your ePortfolio should include at least 3-4 examples of your writing from an introductory creative writing course taken at IAIA. Examples can include poems, a scene from a play, a creative nonfiction essay, a short story.
- Prepare a 500-word essay on why you want to pursue a Creative Writing BFA degree. Also address the following: What genre(s) do you want to focus on? Why do you write? What are your plans after you graduate?

MASTER OF FINE ARTS (MFA) IN CREATIVE WRITING

Faculty Mentors: Sherman Alexie (Spokan/Coeur d'Alene), Ramona Ausubel, Marie-Helene Bertino, Sherwin Bitsui (Diné), Kimberly Blaeser, Amanda Boyden, Joseph Boyden (Métis), Natalie Diaz (Mojave), Melissa Febos, Santee Frazier (Cherokee), Sydney Freeland (Diné), Manuel Gonzales, Rachel Eliza Griffiths, Geoff Harris, Pam Houston, Toni Jensen (Métis), Joan Naviyuk Kane (Inupiaq), Chip Livingston (Creek), Derek Palacio, Ismet Prcic, Eden Robinson (Haisla/Heilsak), James Thomas Stevens (Akewsasne Mohawk), Elissa Washuta (Cowlitz), Claire Vaye Watkins, Orlando White (Diné), Ken White, and Lidia Yuknavitch.

FACILITY

During the on-campus residency, the MFA in Creative Writing is headquartered in the Center for Lifelong Education, with classes occurring throughout the campus. Additionally, students in the program share a Creative Writing Studio across from the Library that provides a relaxed environment for study, writing, and small group activities.

GUIDING STATEMENT

The Creative Writing Program graduates strong writers with knowledge of indigenous and world literatures, the ability to think critically and write creatively, and the skills to enter their chosen field.

PHILOSOPHY

Grounded in the strength and creativity inherent in Native American cultures, we empower students by engaging them in world literatures and the literary arts. We teach students to think critically and acquire leadership skills, and encourage them to use their talents and strengths on behalf of their communities.

LEARNING OUTCOMES

Students in the MFA Creative Writing Program will be able to:
• Students will demonstrate mastery of their chosen genre.
• Students will be able to incorporate critiques into their revisions.
• Students will be able to critique work by others and themselves.
• Students will be able to analyze craft issues in published works and write about them incorporating outside sources.
• Students will be able to articulate their aesthetics.

Special Programs & Opportunities for Creative Writing Students
• Lannan Writers in Residence
• IAIA Library Reading Series for Students and Alums
• Truman Capote Scholarships
• Lannan Foundation Scholarships
• Beverly and Michael Morris Scholarships
• IAIA MFA Scholarships

Special Programs & Opportunities for MFA in Creative Writing Alumni
• Sierra Nevada Low Residency MFA Program Native Writer-in-Residence
• Vermont Studio Center/Institute of American Indian Arts Native American Fellowship
• Writing By Writers/Institute of American Indian Arts Conference Scholarships
• Napa Valley Writers Conference Scholarship

ACCREDITATION

The Institute of American Indian Arts' MFA in Creative Writing is accredited by the Higher Learning Commission of the North Central Association. The MFA accreditation status can be found at: http://ope.ed.gov/accreditation/FAQAccr.aspx

ADMISSIONS

APPLICATION DEADLINES
- Annual deadline is February 1 to begin in July.
- Applications received after the deadline will be reviewed for the wait list and for the following semester.
- IAIA reserves the right to extend the application deadline.

DELAYED ENROLLMENT
A student admitted to the MFA program may delay enrollment for one year. After one year, the student must reapply for admission.

APPLICATION REQUIREMENTS
Application Requirements
To process your application, we will need:
1. A completed and signed application (submitted electronically or with packet)
2. A $25, non-refundable, application fee
3. A sample of your creative work
4. An application essay
5. A sample craft or scholarly essay
6. Two letters of recommendation sent directly to: Admissions Office, The Institute of American Indian Arts, 83 Avan Nu Po Road, Santa Fe, NM 87508
7. Official college transcripts for all colleges attended sent directly to: Admissions Office, The Institute of American Indian Arts, 83 Avan Nu Po Road, Santa Fe, NM 87508

For complete information, go to the website:
http://www.iaia.edu/academics/degree-programs/creative-writing-mfa/

MANUSCRIPT REQUIREMENTS

Creative Manuscript
Please submit examples of your work in one (or two) of these areas:
- poetry: a maximum of 10 pages (single-spaced, not more than one poem to a page)
- fiction: a maximum of 20 pages (double-spaced)
- creative nonfiction: a maximum of 20 pages (double-spaced)
- screenwriting: a maximum of 30 pages (industry-standard formatting)

Each manuscript should be typewritten, single-sided, numbered in the lower-right hand corner, and set in 12 point Times Roman (or Courier for a screenplay). Please do not staple. Manuscripts will not be returned. Any pages beyond the maximum will not be read.

Personal Essay

Please submit an essay (two to three typed, double-spaced pages) in which you address the following questions:

- How long have you been writing seriously?
- What previous study have you done in writing and literature?
- Are there any additional experiences that seem particularly relevant to your application?
- Are you prepared to hear direct criticism of your work and apply that criticism to revision?
- What do you think are the strengths and weaknesses of your writing?
- Do you foresee anything that might prevent you from devoting 25 hours per week to your study or from corresponding consistently with your faculty advisor?

More than transcripts or letters of recommendation, the essay gives us some understanding of your experience with writing and criticism, your goals for work in the program, your readiness to work in the low-residency format, and the appropriateness of your admission.

Craft Essay

Please submit a writing sample (three to four pages, double-spaced) that demonstrates your abilities as a reader and critical thinker.

This sample may be something formal that you have written previously for a class, or you may write a short essay on a literary work you've recently read. The essay should in some way engage questions dealing with the writer's craft, subjects and thematic concerns, and/or ways in which the writer's work has served as a model for your own literary ambitions.

Admissions Procedure Checklist

___ Application completed and signed
___ Application fee $25 (non-refundable) included with the application
___ Application essay enclosed/attached
___ Creative manuscript enclosed/attached
___ Craft essay enclosed/attached
___ Official college transcript(s) sent
___ Two letters of recommendation sent directly to the Admissions Office

Application should be submitted electronically or mailed with a $25 application fee (payable to The Institute of American Indian Arts) to:

> Admissions Office
> The Institute of American Indian Arts
> 83 Avan Nu Po Road
> Santa Fe, NM 87508

To applicants who are reapplying: If you are reapplying to the IAIA MFA in Creative Writing Program within one year of your previous application, submit the following: 1) a new or revised creative manuscript, 2) a new or revised personal essay, 3) a new or revised craft essay, 4) a new application form, and 5) the $25.00 application fee. Updated references and transcripts are optional.

TRANSFER STUDENTS

Students who have successfully completed the equivalent of nine or more transferable semester credits at other accredited institutions may apply to be admitted as transfer students. The application process is identical to the general MFA application process previously stated.

General Information
- A student under academic or disciplinary suspension at another institution will not be considered for admission to IAIA during the period of suspension.
- Unless special arrangements are made, a maximum of 12 semester credits may be transferred toward the MFA degree.
- IAIA typically requires 36 semester credits in-residence for an MFA degree.
- Courses from accredited graduate institutions must be consistent with IAIA's standards and degree requirements to count toward transfer credit.
- Only those courses in which a grade of "B-" or "P" or better (or the equivalent) has been achieved may be transferred.
- Transfer credits will not be granted until an official transcript is on file.
- If admitted to IAIA, a transfer applicant will be admitted to the MFA degree program at the appropriate level as determined by the Registrar's Office.

NOTES:
- IAIA is not responsible for lost or misdirected items.
- The Admissions Committee will determine the qualifications of the student and officially admit or deny the student accep into the MFA program. If accepted, the student will be assigned an advisor (the MFA Director) and will file a degree plan with the Registrar's Office.

STUDENTS APPLYING FOR READMISSION

General Information
- A student who has not attended IAIA for two or more semesters and who left in good academic standing may be asked to submit a new admissions application.
- A student who left IAIA on academic probation or academic suspension must fulfill the requirements of that standing. If returning to IAIA after fulfillment of academic suspension, a new application and a one-page essay describing how they plan to be successful at IAIA is required.
- Under certain circumstances, such as extreme hardship, death of a family or other family emergencies, the Director of the MFA Program may waive readmission requirements. In this case, the student will continue with their current degree plan.

RESIDENCY-ONLY STUDENTS
General Information

Admissions
Students who have demonstrated talent, are committed to developing their writing, are able to look objectively at their work, and are willing to use criticism in a discriminating manner are encouraged to apply. Admission is based primarily on the quality and promise exhibited in the application manuscript. An undergraduate degree is not required for admission to the Residency-Only option. To apply online, choose the "Non-Degree Seeking" status, then choose "MFA in Creative Writing" as the program/major.

To apply, please submit the following.
• A completed application submitted online. (For a paper application, please contact the admissions office.)
• A $25 non-refundable application fee.
• A sample of your creative work:
   - Poetry: maximum of 10 pages (single-spaced, not more than one poem to a page)
   - Fiction: maximum of 15 pages (double-spaced)
   - Creative nonfiction: maximum of 15 pages (double-spaced)
   - Screenwriting: maximum of 20 pages (industry-standard formatting)

Each manuscript should be typewritten, single-sided, numbered in the lower-right hand corner, and set in 12-point, Times Roman (or Courier for a screenplay) font. Please do not staple. Manuscripts will not be returned. We encourage you to send a smaller sample of your best work. Any pages beyond the maximum will not be read.

Where To Send Application Materials
Submit online or mail the application form and fee (payable to the Institute of American Indian Arts) to:

Admissions Office
The Institute of American Arts
83 Avan Nu Po Road
Santa Fe, NM 87508

You may also email the creative manuscript in a Word or pdf attachment to mfa@iaia.edu.

Deadlines
For priority consideration, submit all application materials by June 1 for the July residency or November 15 for the January residency.

Residency-Only students:
• Pay regular tuition and fees and are subject to IAIA's rules and regulations;
• Register for classes after degree-seeking students have registered;
• May audit or take residency for credit but may not request credit status for a class after the last day to add a course according to the Academic calendar;
• Are not eligible for Financial Aid from IAIA.

NOTE: To take residency for credit, student must provide proof of bachelor's degree.

ORIENTATION

Faculty, staff, and students of IAIA participate in a mandatory first day orientation program for all new MFA students at the start of the residency. Presentations include information sessions on campus resources, services, financial aid, and the "Digication" and Empower platforms. The schedule for this orientation session is emailed to students during the first week of July.

ENROLLMENT/REGISTRATION

Registration
- Students will be issued a PIN number by the Empower SIS manager which allows students to view their registration status.
- The MFA Director registers all MFA students in Empower.
- First semester MFA students will be registered for the residency by the MFA Director prior to orientation. Residency-Only (non-degree) students are also enrolled in the course and genre section by the MFA Director prior to the residency.
- At the end of the residency week, the MFA Director registers students in the course and section assigned to them.
- Pre-registered students must have a signed "payment plan" in place before the end of the residency or the student's registration will be dropped. Students awarded financial aid in an amount that covers the entire cost of attendance are not required to submit a payment plan.

Late Registration
Students MUST REGISTER for classes prior to the start date. No late registrations will be accepted.

Absences
During the residency, attendance at all regularly scheduled workshops and readings is required, without exception. If a student misses more than one workshop or reading, he or she may fail the residency course. Students are also required to attend at least six craft talks/workshops. Failure to attend six craft talks/workshops may result in failing the residency course.

Faculty members take roll and report absences through the Empower system beginning the first day of class.

ACADEMIC ADVISING

MFA DIRECTOR
During their first year, students are assigned an advisor to assist them with their course selections and to monitor their academic progress. In the case of the MFA program, this advisor will be the director of the program. The academic advising program also provides information about academic policies and procedures, educational programs, and additional resources.

Students share in the responsibility of ensuring that their academic needs are met and are expected to read the IAIA Catalog and to know the degree requirements for graduation.

COURSE SCHEDULES
The official course schedule is listed on the website each semester for the following semester. http://www.iaia. edu/academics/course-schedule/

CHANGES IN ENROLLMENT

ADD /DROP

During the week-long residency, students may add/drop on the first day of classes only.

Courses may be added or dropped through Friday of the first week of classes in the fall and spring semester.

In order to add/drop a course, a student must submit a completed Change of Registration Form to the Registrar's office by the designated deadline (see Academic Calendar). The MFA Director and the Academic Dean must sign the Change of Registration form before the student is officially added to/dropped from the course. If the MFA Director is unavailable, the Academic Dean may sign this form on behalf of the MFA Director.

WITHDRAWAL FROM A COURSE

Students may officially withdraw from a course with the MFA Director's permission before the last day to withdraw (see Academic Calendar). The MFA Director must sign the Change of Registration Form before it is filed in the Registrar's Office. The "withdrawal" will be recorded as a "W" on the student transcript. Courses begin on the first day of class, and attendance is mandatory.

WITHDRAWAL FROM THE COLLEGE

Withdrawal from IAIA has both an academic and a financial impact on a student's records. Students who register for courses and decide not to attend IAIA, but who fail to properly withdraw from the school before the last day to add/drop classes will be charged tuition and may be given a grade of F. (See Tuition Refund and Financial Aid Refund policy.)

MEDICAL WITHDRAWAL FROM THE COLLEGE

If a student must leave IAIA due to a death in the family, a sudden illness, or any other valid reason, but plans to return to IAIA, the student should do the following:

• Complete a Medical Withdrawal/Check-out Form in order to withdraw officially from IAIA. Students who do not follow this procedure may receive failing grades for all registered courses, which may adversely affect eligibility for re-admittance. Completed paperwork must be submitted to the Registrar within two weeks of discontinuing classes.

• Off-campus students: Call the Office of Admissions, Records, and Enrollment at (800) 804-6422 or (505) 424-2332 and leave a message regarding the emergency. The student will be required to show documentation of the emergency.

DIRECTORY INFORMATION

Directory Information is information that can be released to the public without permission from the student.

• Student's name, local address, permanent address, email address, photos, and telephone numbers (including cell phone numbers)
• Student photo
• Names and dates of previous high schools and colleges attended
• Classification (First Year, Second Year) and enrollment status
• Area of study
• Dates of attendance and anticipated date of graduation
• Participation in officially recognized activities
• Degrees and awards granted

ACADEMIC STANDING
Satisfactory Academic Progress
A fulltime MFA student must carry twelve academic credits (three residency, nine mentorship) each academic semester. Failure to successfully complete the minimum number of academic credits for Satisfactory Academic Progress may result in probation.

ACADEMIC PROBATION
The purpose of Academic Probation is to issue students a reminder that they will be suspended from attendance at IAIA if their academic performance does not improve. MFA students must pass the residency course in order to enroll in the semester mentorship. At the end of any semester, MFA students who have failed mentorship will be placed on Academic Probation. Students who do not complete a minimum number of academic credits may also be placed on Academic Probation. They will receive an official notice of Academic Probation from the Registrar's office. Copies will be given to the MFA Director.

Students will be removed from Academic Probation at the end of that semester if they pass their courses and they have completed all 12 credits in their registered coursework. Students whose probation is linked to Incompletes will be removed from Academic Probation when they receive grades for those courses. No permanent record of Academic Probation is placed on their transcript.

ACADEMIC SUSPENSION
Students placed on Academic Probation in the previous semester will be suspended if they do not pass their courses in the following semester and/or they have not achieved the required minimum number of credits. The result of Academic Suspension is that the student may not return for a period of one year. The student must re-apply for admission, and acceptance is not guaranteed. Their essay for re-admission should explicitly address how their academic preparedness has changed and what new strategies they intend to employ to support their success.

ACADEMIC WARNING AT MIDTERM
The Academic Warning serves notice to students that the present quality of their academic work is below an acceptable level and that lack of improvement during the remainder of the semester will result in academic probation. Copies of the Academic Warning notice will be sent to the MFA Director. Students who receive an Academic Warning must contact the MFA Director.

Students will be removed from Academic Warning at the end of the semester if they pass their courses. If they do not pass their courses, the student will be placed on Academic Probation. No permanent record of Academic Warning is placed on their transcript.

GRADING AND GRADE POINT AVERAGE
All MFA courses are graded PASS/FAIL. Faculty submit evaluative comments for each student in the semester-long mentorships. Please see Grade Appeal Policy to appeal grades or faculty comments.

INCOMPLETE

An incomplete grade is given for work in a course that a student is passing but could not complete due to circumstances beyond the student's control. An Incomplete Form must be completed by the instructor, signed by the Academic Dean, and submitted to the Registrar at the end of the semester. Reasons for an incomplete usually are limited to documented medical, family, or personal emergencies.

The following rules apply to an incomplete:

• No incompletes are granted in residency courses.

• Incompletes in semester-long mentorship courses must be completed two weeks prior to the beginning of the following semester residency and prior to enrolling in the following semester's residency.

• An incomplete will be changed to a Pass when the student completes the work in a manner acceptable to the instructor. A signed Assignment of Grade form must be submitted to the Registrar in order to change an incomplete to a Pass.

• Students are responsible for making arrangements with the instructor for the removal of the incomplete. A student should not register for the incomplete course again unless the time to complete the work has expired and the student has received an "F."

• An incomplete grade which is not changed within the time specified by the mentor automatically becomes an "F" and is recorded on the student's record.

• In no case may an incomplete be used to avoid the assignment of "F" grades for marginal or failing work.

• There is no provision for stepping out of the program to avoid finishing coursework on an incomplete.

NOTE: Faculty may not give an I (Incomplete) or a W (Withdrawal) at midterm. Midterm grades must be P or F for Pass/Fail courses.

GRADE DISPUTES

Students may dispute a final grade if they believe an instructor has miscalculated the grade according to the requirements set up in the syllabus for the course. If a student believes this to be the case, they must take the following steps:

1. Student must provide written explanation of a dispute with evidence of disputed grades to the instructor of the course within the first month of the immediately following semester. Within five working days the instructor will provide the student with a written response to the dispute. If the instructor is no longer available, the student may begin with the MFA Director (see Step 2) instead of the instructor.

2. If the student is still unsatisfied, within five working days of the instructor's response, the student may take the written dispute with the instructor's response to the MFA Director. Within five working days the director will provide the student with a written response to the dispute. Additionally, if the instructor of the course is also the Director of the MFA, the student can skip this step and move to step 3. 3. If the student is still unsatisfied, within five working days of the MFA Director's response the student may take the written dispute with all responses to the Academic Dean. The Academic Dean will consider the materials and make a final decision concerning the matter. The Academic Dean will provide the student with a written response that indicates the final decision.

NOTE: Grade disputes based on discrimination or sexual harassment should be handled through the Student Appeals Committee established in the Student Handbook.

GRADUATION

Students graduate in the semester in which they complete all program requirements. There are academic, financial, and administrative requirements that must be fulfilled in order to graduate:

Graduation Requirements

1. A Petition to Graduate form must be submitted to the Registrar according to the following schedule and a $100 graduation fee will be added to your student account:
2. Grade Requirements: The student must receive a P in all required coursework.
3. The student must complete all MFA requirements as outlined in program.
4. MFA students must participate in the spring residency.
5. Student must present their craft essay and present a reading and defense of their thesis.
6. The student's final two semesters of course work must be completed at IAIA.
7. All debts to the Institute must be paid in full. A student's diploma and transcript will be withheld until all debts to IAIA are paid.

Commencement

Graduate students are encouraged to join the college in the Spring Commencement Ceremony held each year in May.

2016-2017 TUITION AND FEES - GRADUATE

	1-12 CREDITS	
Domestic (United States) Students	$500 per credit	
International Students:		
Canadian First Nations Students	$500 per credit	
Other International Students	$500 per credit	

GENERAL COST INFORMATION

(Subject to Change)

DIRECT COSTS	FALL	SPRING
Tuition for full-time enrollment (12 credits)	$6,000.00	$6,000.00
Room		
Residency-Double Room	$102.00	*
Residency-Single Room	$146.00	*
Meal Plan (optional for off-campus students):		
Residency meals	$200.00	$200.00
Graduation Residency meals		$127.99
Presentation of student ID Card is mandatory at each meal or cash payment will be required		

REQUIRED FEES

Technology Fee – Full-Time	$300.00 per semester	
Technology Fee – Residency Only	$25.00 per residency	

MISCELLANEOUS FEES & DEPOSITS

Admissions Application Fee	$ 25.00	
Duplicate Diploma Fee	$ 40.00	
Graduate Graduation Fee (include with application)	$100.00	
Key card and Room Key Deposit (refundable)	$ 20.00	
Mailbox Fee	$ 10.00	
Returned check Fee	$ 30.00	
Student ID Replacement Card	$ 20.00	
Transcript Fee (per transcript)**	$ 5.00	
Housing deposit	$100.00	
Classroom/Library Deposit (refundable; applies to all students taking a course on-campus)	$ 75.00	
CRWR670 – Thesis Extension (0 credits)	$1500.00	

    Please see "Course Descriptions" for additional course Fees if applicable.

    * Spring Residency & Graduation Residency Student are responsible for accommodations. IAIA rate is available at Inn a Santa Fe, 5 miles from campus (888) 871-7138.

    **NotranscriptFeeforscholarshipapplicationssentdirectlyfromtheRegistrar'sOfficeforcurrentlyenrolledstudents

    For questions about tuition and Fees, you may contact the Student Accounts Office at (505) 424-5732 or (800) 804-6422

SCHOLARSHIPS

• Most IAIA funding requires applicants to file and complete the FAFSA process.
• Selected recipients are eligible to receive only one (1) IAIA Funded award (1-4 below) and will be considered for the highest level award possible.
• Students must be degree-seeking and enroll in, maintain, and complete at least 12 credits each semester.
• IAIA does not participate in federal or state-funded loan programs.
• Graduate students are not eligible to participate in the Federal Pell Grant Program, per DOE guidelines.
• Please check with your Tribal Higher Education Office regarding additional financial aid assistance.
• For additional information, please contact the IAIA MFA Department at (505) 424-2365 or the Financial Aid Office at (505) 424-5724.

1. Truman Capote Scholarship
 • Awarded to (up to) three students
 • Recipient selected, awarded, and tracked by the MFA Program in Creative Writing
 • $2,500 per semester for two academic years
 • Four semesters maximum if renewal eligibility met (with possible extension for second genre)

2. Beverly and Michael Morris Scholarship
 • Awarded to one student
 • Recipient selected, awarded, and tracked by the MFA Program in Creative Writing
 • $3,000 per semester for two academic years
 • Four semesters maximum if renewal eligibility met

3. IAIA MFA Scholarships
 • Recipient selected, awarded, and tracked by the MFA Program in Creative Writing
 • Merit & Need Based
 • Awards vary: $500 per semester to $6000 per semester for two academic years
 • Four semesters maximum if renewal eligibility met

DEGREE PLAN: MFA IN CREATIVE WRITING

48 CREDITS

FIRST YEAR

Fall Semester: CRWR 561 Residency I, 3 credits

Plus one of the following courses:
CRWR 501 Mentorship I, Creative Nonfiction, 9 credits
CRWR 511 Mentorship I, Poetry, 9 credits
CRWR 531 Mentorship I, Fiction, 9 credits
CRWR 541 Mentorship I, Screenwriting, 9 credits

Spring Semester: CRWR 562 Residency II, 3 credits

Plus one of the following courses:
CRWR 502 Mentorship II, Creative Nonfiction, 9 credits
CRWR 512 Mentorship II, Poetry, 9 credits
CRWR 532 Mentorship II, Fiction, 9 credits
CRWR 542 Mentorship II, Screenwriting, 9 credits

SECOND YEAR

Fall semester: CRWR 661 Residency III, 3 credits

Plus one of the following courses:
CRWR 601 Mentorship III, Creative Nonfiction, 9 credits
CRWR 611 Mentorship III, Poetry, 9 credits
CRWR 631 Mentorship III, Fiction, 9 credits
CRWR 641 Mentorship III, Screenwriting, 9 credits

Spring Semester: CRWR 662 Residency IV, 3 credits

Plus one of the following courses:
CRWR 602 MFA Thesis, Creative Nonfiction, 9 credits
CRWR 612 MFA Thesis, Poetry, 9 credits
CRWR 632 MFA Thesis, Fiction, 9 credits
CRWR 642 MFA Thesis, Screenwriting, 9 credits

Graduation Residency:

CRWR 663 Graduation Residency, no credits

Thesis Continuation

CRWR 670 Thesis Continuation, no credits
(The Thesis Continuation is for students who choose or are mandated to improve, enrich, and polish their MFA thesis.)

Graduation Requirements:

- 48 credit hours, completed with at least three different faculty mentors.
- A 15-20 page craft essay with MLA documentation.
- One of the following: a double-spaced creative nonfiction manuscript of 80-120 pages, a single-spaced poetry manuscript of 48-64 pages, a double-spaced fiction manuscript of 80-120 pages, or a feature screenplay of 80-120 pages in industry-standard formatting.
- A bibliography in MLA format listing all books—at least 32—read during the program.
- 16 brief, 2-3 page, double-spaced, craft essays.
- A 10-12 minute public reading, followed by a successful discussion/defense of the thesis.
- A successful lecture or craft talk given to faculty and other graduating students.
- A successful critique of a student work in your genre.

INDIGENOUS LIBERAL STUDIES

INDIGENOUS LIBERAL STUDIES DEPARTMENT
BACHELOR OF ARTS (B.A.) IN INDIGENOUS LIBERAL STUDIES
ASSOCIATE OF ARTS (A.A.) IN NATIVE AMERICAN STUDIES
INDIGENOUS LIBERAL STUDIES MINOR

Chair: Stephen Wall (White Earth Nation), JD
Assistant Professor: Porter Swentzell (Santa Clara Pueblo), MA
Faculty Emeritus: Ed Wapp (Sac & Fox)

At the Institute of American Indian Arts, the Indigenous Liberal Studies Department provides students with a unique educational experience that includes academic course work, opportunities for meaningful experiential education, and preparation for leadership and continued scholarship.

GUIDING STATEMENT

The Indigenous Liberal Studies Department is guided by the term "Indigenous Ways of Knowing." This means that our focus, as much as possible, is on the exploration and development of Indigenous knowledge for leadership and scholarship. Our classes use Native writers, theorists, and commentators as we study a variety of disciplines including history, education, anthropology, philosophy, and political science.

PHILOSOPHY

The philosophy of the Indigenous Liberal Studies Department is based in the idea that leaders are created through the study of a variety of disciplines that provides the insight to see the "big picture." We also understand that learning is based in doing, so in addition to academic course work, the ILS Department requires an internship for experiential learning and a self-directed research project.

GOALS

The goals of the Indigenous Liberal Studies Department are:
• To develop a strong sense of cultural identity and desire for community service in our students.
• To encourage the knowledge and appreciation of and respect for worldwide Indigenous arts, cultures and ways of life.
• To promote intellectual curiosity, creative thinking and personal expression.
• To demonstrate and encourage personal and professional growth among students and faculty.
• To provide an interdisciplinary learning experience that can be applied to life situations.

LEARNING OUTCOMES

The learning outcomes for the ILS degree plans are based in our commitment to Indigenous Knowledge and its application in the 21st century.

Students in the ILS program will be able to:
• Demonstrate an appreciation of Indigenous cultures and lifeways
• Compare and contrast Indigenous and Western societies
• Demonstrate culturally appropriate research skills as expressed through methodology, effective writing and oral communication skills

NATIVE AMERICAN STUDIES AND INDIGENOUS LIBERAL STUDIES DEGREE PLANS

ASSOCIATE OF ARTS – 60 CREDITS
BACHELOR OF ARTS – 120 CREDITS

COURSE #		CREDITS
	GENERAL EDUCATION REQUIREMENTS	**30**
	NOTE: Classes taken to satisfy General Education Requirements cannot be applied to NAS or ILS Department or Major Requirements	
	ASSOCIATE OF ARTS	
	MAJOR REQUIREMENTS	**30**
HIST101	Survey of Native American History I	3
TRDA101	Traditional Arts and Ecology	3
ANTH160	Indigenous Cultural Anthropology of North America	3
LANG101	Tribal Language Study or Other Language	3
ARTH211	Native American Art History I or	3
ARTH212	Native American Art History II	
PHIL201	Indigenous Philosophies for the 21st Century	3
POLS240	Contemporary Tribal Government	3
IDST201	Native Eyes Interdisciplinary Course	3
ENGL260	Introduction to Native American Literature	3
IDST251	Indigenous Inquiry	3
	BACHELOR OF ARTS	
	DEPARTMENT REQUIREMENTS	**54**
HIST101	Survey of Native American History I	3
MATH104	Numbers and Society	3
TRDA101	Traditional Arts and Ecology	3
ANTH160	Indigenous Cultural Anthropology of North America	3
LANG101	Tribal Language Study or Other Language	3
LANG102	Tribal Language Study or Other Language	3
ARTH211	Native American Art History I or	3
ARTH212	Native American Art History II	
PHIL201	Indigenous Philosophies for the 21st Century	3
POLS240	Contemporary Tribal Government	3
IDST	Native Eyes Interdisciplinary Course	3
IDST	Native Eyes Interdisciplinary Course	3
IDST290	Internship I	3
ENGL260	Introduction to Native American Literature	3
IDST251	Indigenous Inquiry	3
MUSM260	Oral Histories Research	3
MUSM320	Research Methods	3
IDST451	Senior Seminar	3
IDST499	Senior Project	3
	MAJOR REQUIREMENTS	**27**

At least 21 credits must come from upper division (300-400) courses.

- The 27 credit hours are to be taken from Anthropology, English, Indigenous Studies, Museum Studies, Environmental Sciences, History, Philosophy, Political Science, and Language courses.
- Business and Entrepreneurship courses will count as major requirement courses as long as the Business courses are not used to satisfy the Business Certificate program.
- Museum Studies, Studio Arts, Cinematic Arts, Creative Writing and Art History courses will count as a major requirement courses as long as the courses are not applied to the respective minor or certificate.

	CREATIVE ELECTIVES	**9**
	Choose from courses offered in Cinematic Arts, Creative Writing, Studio Arts or Traditional Arts Classes offered through the ILS program	

INDIGENOUS LIBERAL STUDIES MINOR
24 CREDITS

COURSE #		CREDITS
	INDIGENOUS STUDIES CORE CURRICULUM	**9**
HIST101	Survey of Native American History	3
ANTH160	Indigenous Cultural Anthropology of North America	3
ARTH211	Native American Art History I	3
	CHOOSE Three (3) OF THE FOLLOWING:	**9**
TRDA101	Traditional Arts and Ecology	3
LANG101	Non-English Language	3
IDST	Native Eyes Interdisciplinary Courses	3
PHIL201	Indigenous Philosophies for the 21st Century	3
ARTH212	Survey of Native American Art History II	3
ENGL260	Introductions to Native American Literature	3
	INDIGENOUS LIBERAL STUDIES ELECTIVE	**6**
	300 level or above: ILS electives include Anthropology, English, Indigenous Studies, Museum Studies, Environmental Sciences, History, Philosophy, Political Science and Language courses	3
	400 level or above: ILS electives include Anthropology, English, Indigenous Studies, Museum Studies, Environmental Sciences, History, Philosophy, Political Science, and Language courses	3

BLOCK SCHEDULE FOR
BA IN INDIGENOUS LIBERAL STUDIES

120 CREDITS

A block schedule helps students stay on track toward successful completion of their degree by indicating clearly which courses they would ideally enroll in each semester. By following the block schedule for each semester's course enrollment, a student is assured of taking their requirements in sequence and completing their degree in a timely manner.

FIRST SEMESTER

LIBS103 Creative and Critical Inquiry	2
IDST101 Introduction to Indigenous Studies or	3
TRDA101 Traditional Arts and Ecology or	
HIST101 Survey of Native American History I	
TECH101 Technology Basics for College	3
MATH 098, 099,104	3
ENGL 098, 099, 101	3
HEAL Health & Wellness Elective	1
First Semester Total Credits	**15**

SECOND SEMESTER

ENGL100 The Art of Public Speaking	3
ENGL 099, 101, 102	3
MATH 099, 104	3
LIBS104 ePortfolio	1
IDST101 Intro to Indigenous Liberal Studies or	3
ANTH160 Cultural Anthropology or	
HIST102 Survey of Native American History II	
Second Semester Total Credits	**13**

THIRD SEMESTER

ENGL 101,102	3
Science requirement w/lab	4
IDST101 Introduction to Indigenous Studies or	3
TRDA101 Traditional Arts and Ecology or	
HIST101 Survey of Native American History I	
ENGL260 Intro to NA Literature	3
Third Semester Total Credits	**13**

FOURTH SEMESTER

IDST251 Indigenous Inquiry	3
LANG101 Tribal Language Study or Other language	3
PHIL201 Indigenous Philosophies	3
POLS240 Contemporary Tribal Government	3
ARTS101 or LIBS111	3
HEAL Health & Wellness Elective	1
Fourth Semester Total Credits	**16**

FIFTH SEMESTER

MUSM260 Oral Histories Research	3
IDST Native Eyes Online course	3
Major requirements: ARTH, ANTH,	6
EDUC, IDST, MUSM, ENGL, POLS,	
PHIL, PSYC, Creative Elective:	
Studio, Cine, Creative Writing	3
Fifth Semester Total Credits	**15**

SIXTH SEMESTER

IDST Native Eyes Online course	3
MUSM320 Research Methods	3
Major Requirements: ARTH, ANTH, EDUC,	6
IDST, MUSM, ENGL, POLS, PHIL, PSYC	
Creative Electives: Studio, Cine, Creative Writing	3
IDST290 Internship	3
Sixth Semester Total Credits	**18**

SEVENTH SEMESTER

IDST451 Senior Seminar	3
LANG102 Tribal Language Study	3
or Other language	
Major requirements: ANTH, ARTH, IDST,	9
EDUC, MUSM, ENGL, PHIL, POLS, PSYC	
Seventh Semester Total Credits	**15**

EIGHTH SEMESTER

IDST499 Senior Project	3
Major requirements: ANTH, ARTH, IDST,	9
EDUC, MUSM, ENGL, PHIL, POLS, PSYC	
Creative Electives: Studio, Cine, Creative Writing	3
Eighth Semester Total Credits	**15**

ePORTFOLIO REQUIREMENTS FOR ACCEPTANCE INTO THE INDIGENOUS LIBERAL STUDIES MAJOR

Prepare a biographical statement to introduce yourself to the Indigenous Liberal Studies Program.

Upload into ePortfolio a 1,000 word essay addressing the following:

- What you expect to gain through participation in the Indigenous Liberal Studies Program/Native American Studies program
- What experience you have had as a member of or working for an Indigenous or local community
- What issues facing Indigenous or local communities seem most important to you
- Prepare and make a community presentation of your ePortfolio project

BUSINESS & ENTREPRENEURSHIP

BUSINESS AND ENTREPRENEURSHIP
BUSINESS AND ENTREPRENEURSHIP CERTIFICATE

Business Program Coordinator: Ellen Shapiro, MBA

DESCRIPTION

The Business and Entrepreneurship program at IAIA provides a solid foundation in business, finance, and small business management. It is designed for small business owners and self-employed individuals and to meet the needs of creative and visual artists as well. The program builds business knowledge from the ground up, so courses are suitable for students with little or no experience as well as those with some background wanting to learn more and strengthen their skills and understanding of business.

With a focus on practical application, students learn skills and processes that can be used in current and future businesses. Courses cover personal finance, accounting, marketing, basics of entrepreneurship and small business management, and the business of art, e-commerce and e-marketing, as well as sustainability in business. Students are encouraged to make their learning personally relevant and practical by focusing their coursework on a business of their choice.

The program culminates in writing and presenting a business plan and applying skills gained through the entire business curriculum. Past students have developed plans for a variety of businesses including jewelry, photography, painting and other fine art; graphic design studio; farm-to-table wholesale grocery; juice bar; filmmaker; animation and videography companies; and an organic restaurant.

The program is 24 credits. If started in the fall, the certificate program can be completed in two semesters. All courses in the certificate program are available via online delivery.

GUIDING STATEMENT

This is not your traditional Business School. Being an entrepreneur and growing your own business, is a creative process. An art school is the ideal place to expand the way you think about business.

Courses are tailored to practical learning and address the specific needs of creative and visual artists. Entrepreneurship education instills confidence, fosters personal growth, and enhances leadership skills. Business & Entrepreneurship Certificate graduates learn skills that enable them to make a greater economic contribution. They have the ability to enrich and benefit not only their own families and tribes, but also to make a bigger impact at regional, national and international levels. Entrepreneurship offers a bright window of opportunity for sustainable economic growth in the 21st century for all people.

PHILOSOPHY

The program believes that empowerment and education about money, business, and entrepreneurship is a personal journey. Professors are committed to making the knowledge relevant, engaging, and exciting to the students. The program emphasizes active learning with classes that encourage student discussion and group/peer interaction.

GOALS

• Provide a foundation for success in business and self-employment
• Promote financial and business literacy and economic empowerment
• Learn and apply the business skills for creating and running a profitable small business
• Support and encourage leadership, initiative, professionalism, and presentation skills
• Increase entrepreneurship in Indian Country and within the creative economy

LEARNING OUTCOMES

Students completing the Business and Entrepreneurship Certificate will create a business plan of their original business concept by applying skills learned from across the certificate curriculum. They also make a final plan presentation to the class and selected faculty/external business people.

Business plans incorporate an understanding of the following:
- Legal Structures and Business Organization
- Target Audience
- Primary and Secondary Market Research Marketing Plan
- Income Statement and Proforma Financial Statements
- Financial Planning, Cash Flow, and Budgeting
- Written and Oral Presentation Skills

SCHOLARSHIP SUPPORT FOR BUSINESS & ENTREPRENEURSHIP STUDENTS

Through the generous support of the Johnson Scholarship Foundation, this merit-based scholarship is available to qualified students who are enrolled in IAIA's Business and Entrepreneurship Certificate program. Applications must be submitted each semester and awards are competitive.

BUSINESS AND ENTREPRENEURSHIP CERTIFICATE
24 CREDITS

COURSE #		CREDITS
	CERTIFICATE REQUIREMENTS	**24**
BUSN101	Money, Wealth & Personal Finance	3
TECH101	Technology Basics for College	3
BUSN120	Business Communication	3
BUSN140	Introduction to Business & Entrepreneurship	3
BUSN210	Introduction to Financial Accounting	3
BUSN220	Marketing	3
BUSN240	Advanced Entrepreneurship	3
	And one of the following courses	**3**
BUSN225	Fundamentals of eMarketing & eCommerce	3
BUSN235	Sustainability, Innovation & Entrepreneurship	3
BUSN245	Small Business Management in the 21st Century	3
BUSN255	The Business of Art	3
BUSN290	Business Internship	3

MUSEUM STUDIES

MUSEUM STUDIES DEPARTMENT
BACHELOR OF FINE ARTS (BFA) IN MUSEUM STUDIES
ASSOCIATE OF FINE ARTS (AFA) IN MUSEUM STUDIES
MUSEUM STUDIES MINOR
ART HISTORY MINOR
MUSEUM STUDIES CERTIFICATE
NATIVE AMERICAN ART HISTORY CERTIFICATE

Chair: Felipe Colon (Laguna Pueblo), MA
Fulltime faculty:
Jessie Ryker-Crawford (White Earth Chippewa), MA
Lara M. Evans (Cherokee), PhD
Visiting faculty:
Amber-Dawn Bear Robe (Blackfoot from Siksika Nation), MA
Emeritus faculty: Charles Dailey
Distance Education Coordinator: Distance Education Coordinator: Stephen Fadden (Mohawk)
IAIA Archivist: Ryan Flahive
Balzer Contemporary Edge Gallery Coordinator: Mary Deleary (First Nations Chippewa of the Thames)

FACILITY

Museum Studies classes are held in our state-of-the-art Conservation Lab, Exhibition Preparation Classroom, lecture halls and distance learning classrooms on the IAIA college campus. Institutional internship and apprenticeship opportunities are available in our Museum of Contemporary Native Art (MoCNA) collections, the IAIA Archives, and the Balzer Contemporary Edge Gallery, located on the IAIA college campus. Institutional internship and apprenticeship opportunities are also available at our MoCNA exhibition complex located in downtown Santa Fe and at local, regional, and national museums; cultural centers; and cultural organizations.

GUIDING STATEMENT

The Museum Studies Program is dedicated to providing a well-rounded education in the field of museology. As part of a proud and storied Indigenous institution, Museum Studies Department courses focus on best practices of Indigenous cultural object care and Indigenous cultural presentation. Students learn the techniques, methods, practices, and the critical thinking necessary to assist Indigenous communities in maintaining their cultures and heritages through museums and cultural centers.

PHILOSOPHY

We believe museums and cultural centers can serve as focal points in providing educational contexts for the appreciation of Indigenous arts and cultures. These spaces can provide unique opportunities for the recognition and acknowledgement of the many contributions—past, present, and potential—of Native Americans and other Indigenous peoples.

Although our program is focused on Native American and Alaskan Native culture, the program includes consideration of other indigenous cultures throughout the world. We encourage the enrollment of non-Native Americans and applicants from other nations.

GOALS

The goals of the Museum Studies Department are:
• To teach students essential knowledge and skills with respect to conventional museum and gallery methods and trends
• To develop students' critical analyses of western and Indigenous models of cultural stewardship
• To inspire students' creativity toward the exploration of uncharted and expressive directions in the field of museology
• To provide a strong learning experience that will support students in becoming sensitive and capable leaders in their respective communities and chosen career fields

LEARNING OUTCOMES

Students in the Museum Studies program will be able to:
• Demonstrate skills and techniques of museum exhibit design and installation
• Contextualize components of museum collections as they pertain to cultural meaning
• Apply Indigenous protocols, customs, and sensitivities with regard to museological applications
• Analyze and critique the roles and responsibilities of the various museum professions
• Apply new and applicable technologies to culturally-based museum exhibitions and collections
• Construct new models of museum representation and interpretation

MUSEUM STUDIES DEGREE PLANS

ASSOCIATE OF FINE ARTS – 60 CREDITS
BACHELOR OF FINE ARTS - 120 CREDITS

COURSE #		CREDITS
ASSOCIATE OF FINE ARTS		
	GENERAL EDUCATION REQUIREMENTS	**24**
	MAJOR REQUIREMENTS	**18**
MUSM110	Intro to Repatriation: Reclaiming our Cultures	3
MUSM120	Intro to Curation & Research: Maintaining our Traditions	3
MUSM130	Intro to Collections Care: Caring for Our Cultural Property	3
MUSM190	Art and Exhibit Preparation	3
MUSM230	Indigenous Collections Care Protocol	3
MUSM240	Indigenous Curatorial Method & Practice	3
	ART HISTORY REQUIREMENTS	**3**
ARTH	Any Art History Course	3
	UPPER LEVEL REQUIREMENTS (Choose 5)	**15**
MUSM220	Introduction to Digital Curation	3
MUSM234	Basics of Archival Management	3
MUSM260	Oral Histories Research	3
MUSM310	Issues in Repatriation	3
MUSM320	Research Methods	3
MUSM355	Museum Education & Public Awareness	3
MUSM390 or MUSM395	Museum Internship I or Museum Apprenticeship I	3
MUSM391	Museum Colloquia (when offered for 3 credits)	3

BACHELOR OF FINE ARTS

COURSE #		CREDITS
	GENERAL EDUCATION REQUIREMENTS	**30**
	MAJOR REQUIREMENTS	**18**
MUSM110	Intro to Repatriation: Reclaiming Our Cultures	3
MUSM120	Intro to Curation & Research: Maintaining our Traditions	3
MUSM130	Intro to Collections Care: Caring for Our Cultural Property	3
MUSM190	Art and Exhibit Preparation	3
MUSM230	Indigenous Collections Care Protocol	3
MUSM240	Indigenous Curatorial Method & Practice	3
	LANGUAGE OR INDIGENOUS STUDIES REQUIREMENTS	**6**
Language I	or any Indigenous Liberal Studies Course	3
Language II	or any Indigenous Liberal Studies Course	3
	ART HISTORY REQUIREMENTS	**6**
ARTH	Any Art History Course	3
ARTH	Any Art History Course	3
	UPPER LEVEL REQUIREMENTS	**36**
MUSM220	Introduction to Digital Curation	3
MUSM260	Oral Histories Research	3
MUSM320	Research Methods	3
MUSM355	Museum Education & Public Awareness	3
MUSM390 or MUSM395	Museum Internship I or Museum Apprenticeship I	3
MUSM430	Issues in Conservation	3
MUSM464	Museum Administration	3
MUSM480	Senior Thesis I	6
MUSM485	Senior Thesis II	6
MUSM490 or MUSM495	Museum Internship II or Museum Apprenticeship II	3
	MAJOR STUDY ELECTIVES (1 must be 200 level and 2 must be 300 or 400 level)	**9**
	EMPHASIS STUDY ELECTIVES (Must be in the same genre)	**9**
	OUTSIDE STUDY ELECTIVES (Must be Non-MUSM/ ARTH)	**6**

CERTIFICATE IN MUSEUM STUDIES
30 CREDITS

COURSE #		CREDITS
	MUSEUM STUDIES CORE CURRICULUM	**15**
MUSM110	Intro to Repatriation: Reclaiming our Cultures	3
MUSM120	Intro to Curation & Research: Maintaining Our Traditions	3
MUSM130	Intro to Collections Care: Caring for our Cultural Property	3
MUSM230	Indigenous Collections Care Protocol	3
MUSM240	Indigenous Curatorial Method & Practice	3
	CHOOSE 5 OF THE FOLLOWING COURSES	**15**
ARTH211	Native American Art History I or	3
ARTH212	Native American Art History II	
MUSM234	Basics of Archival Management	3
MUSM260	Oral Histories Research	3
MUSM310	Issues in Repatriation	3
MUSM320	Research Methods	3
MUSM355	Museum Education & Public Awareness	3
MUSM390	Museum Internship I	3
MUSM391	Museum Colloquia (when offered for 3 credits)	3
MUSM410	Cultural Reclamation & Intellectual Property Rights	3
MUSM425	Being Exhibited: History & Theory of Museum Displays	3
MUSM465	Grant Writing for the Professional	3

MUSEUM STUDIES MINOR
24 CREDITS

COURSE #		CREDITS
	MINOR REQUIREMENTS	**12**
MUSM110	Intro to Repatriation: Reclaiming our Cultures	3
MUSM120	Intro to Curation & Research: Maintaining our Traditions	3
MUSM130	Intro to Collections Care: Caring for our Cultural Property	3
MUSM190	Art & Exhibit Preparation	3
	CHOOSE 4 OF THE FOLLOWING COURSES	**12**
MUSM220	Intro to Digital Curation	3
MUSM230	Indigenous Collections Care Protocol	3
MUSM234	Basics of Archival Management	3
MUSM240	Indigenous Curatorial Method & Practice	3
MUSM260	Oral Histories Research	3
MUSM310	Issues in Repatriation	3
MUSM320	Research Methods	3
MUSM355	Museum Education & Public Awareness	3
MUSM370	Special Studies	3
MUSM390	Museum Internship I	3
MUSM391	Museum Colloquium (when offered for 3 credits)	3

BLOCK SCHEDULE FOR AFA/BFA IN MUSEUM STUDIES
120 CREDITS

A block schedule helps students stay on track toward successful completion of their degree by indicating clearly which courses they would ideally enroll in each semester. By following the block schedule for each semester's course enrollment, students are assured of taking their requirements in sequence and completing their degree in a timely manner.

*Pre-college English (ENGL098 and ENGL099) and pre-college Math (MATH098 and MATH099) do not count towards college credit hours

FIRST SEMESTER
LIBS103 Creative and Critical Inquiry	2
ENGL101 English Composition I	3
TECH101 Technology Basics for College	3
MUSM110 Intro to Repatriation	3
MUSM130 Intro to Collections Care	3
First Semester Total Credits	**14**

SECOND SEMESTER
LIBS104 ePortfolio	1
ENGL102	3
MATH102 or MATH103 or MATH104	3
IDST101 Intro to Indigenous Liberal Studies	3
MUSM120 Intro to Curation	3
MUSM190 Art and Exhibit Prep.	3
Second Semester Total Credits	**16**

THIRD SEMESTER
MUSM230 Indigenous Collections Care Protocol	3
ARTH	3
Upper Level Major Requirement	3
Upper Level Major Requirement	3
Upper Level Major Requirement	3
Third Semester Total Credits	**15**

FOURTH SEMESTER
Gen Ed. Elective	3
MUSM240 Curatorial Method and Practice	3
Upper Level Major Requirement	3
Upper Level Major Requirement	3
MUSM291 Museum Practicum Sophomore Capstone	3
Fourth Semester Total Credits	**15**

FIFTH SEMESTER
MUSM390 or MUSM395 Museum Internship I/Apprenticeship I	3
MUSM260 Oral Histories Research	3
Emphasis Study Elective	3
IDST/LANG Requirement	3
Outside Study Elective	3
Fifth Semester Total Credits	**15**

SIXTH SEMESTER
Science with Lab	4
ARTH	3
Major Study Elective	3
IDST/LANG Requirement	3
HEAL	1
Sixth Semester Total Credits	**14**

SEVENTH SEMESTER
Emphasis Study Elective	3
Major Study Elective 3--/4--	3
Outside Study Elective	3
MUSM480 Senior Thesis I	6
Seventh Semester Total Credits	**15**

EIGHTH SEMESTER
Major Study Elective 3--/4--	3
MUSM485 Senior Thesis II	6
MUSM490/495 Museum Internship II / Museum Apprentice II	3
HEAL	1
Emphasis Study Elective	3
Eighth Semester Total Credits	**16**

FRESHMAN ePORTFOLIO REQUIREMENTS FOR ACCEPTANCE INTO THE MUSEUM STUDIES MAJOR

Prepare a verbal biographical statement to introduce yourself to the Museum Studies Review Committee in person on the day of the review.

Upload to your ePortfolio samples of work from MUMS110, MUSM120, MUSM130, or MUSM190 which may include research papers, images of projects completed, and/or 3-5 reading critiques.

Upload a 500-word Statement of Interest in the Museum Studies Program after your first year. The statement should include:
- Your current knowledge of the museum/cultural center field
- The kinds of experiences you hope will be a part of your Upper Level Requirement Courses
- Your reason for choosing the Museum Studies Degree Program

SOPHOMORE CAPSTONE REQUIREMENTS

Prepare a 1000-word written statement to Museum Studies Department identifying your interest track: Curation, Collections Management, Repatriation/Cultural Resource Management or Administration, and your career goals.

Update your ePortfolio with samples of work from one of your 5 Upper Level Requirement courses related to your interest track which may include research papers, images of projects completed, and/or 3-5 reading critiques.

Prepare an oral presentation of your work over the last two years and your goals for the next two years to present to the Museum Studies Review Committee in person on the day of the Sophomore Capstone Review.

ART HISTORY

PHILOSOPHY

Art History at IAIA takes an interdisciplinary approach, examining Indigenous artistic practice as a form of discourse and a locus for cultural exchange. Survey courses provide a broad historical overview of the history of Native American, First Nations, and Central and South American art forms. The survey courses in Native art critically examine the disciplinary lenses applied to Indigenous art, including archaeological, anthropological, ethnographic, and art historical methods, analyzed with close attention to the ethical and conceptual concerns of Indigenous scholars, artists, and activists. European Survey Courses provide a useful comparative background in Western material culture and history. 300-level courses examine intersections between technologies, social movements, institutional policies and art movements, as well as guide students in ethical research methods for working with indigenous art and artists.

LEARNING OUTCOMES

- Consider how cultural values, practices, beliefs, and physical environments shape the production of art
- Identify major art movements/artworks and their historical/social/political/philosophical contexts
- Compare, contrast, and critique texts written about art
- Apply appropriate art historical research methods
- Practice effective writing and oral communication skills
- Analyze connections between art movements and your own artistic practice

CERTIFICATE IN NATIVE AMERICAN ART HISTORY
30 CREDITS

COURSE #		CREDITS
	REQUIRED COURSES	**18**
ARTH211	Native American Art History I	3
ARTH212	Native American Art History II	3
ARTH300	Contemporary Native American Art History	3
ARTH311	Modern Art 1870-1950	3
ARTH370	Special Topics: International Indigenous Art	3
MUSM260	Oral Histories Research OR	3
MUSM320	Research Methods	
	CHOOSE 4 OF THE FOLLOWING COURSES	**12**
ARTH260	American Indians in the Cinema	3
ARTH213	Arts of Central and South America	3
ARTH306	Controversy in Native Arts	3
ARTH412	Dialogues in American Indian Art & Policy	3
ARTH370	Special Topics: History of Photography	3
MUSM260	Oral Histories Research OR	3
MUSM320	Research Methods (Whichever was not used above)	

ART HISTORY MINOR
24 CREDITS

COURSE #		CREDITS
	MINOR REQUIREMENTS	**15**
ARTH211	Native American Art History I	3
or		
ARTH212	Native American Art History II	
ARTH221	European Art History I	3
or		
ARTH222	European Art History II	
ARTH 300	Contemporary Native American Art History	3
ARTS301	Writing About Art	3
or		
MUSM320	Research Methods	
Any 300 or 400-level ARTH course		3
ELECTIVES (9 CREDITS)		**9**
Any three additional ARTH courses		9

PERFORMING ARTS

FACILITIES

IAIA is in the process of building a state-of-the-art, flexible seat, black box theatre in the new Performing Arts and Fitness Center (scheduled to be completed fall 2017). The Center will also have a dance studio, rehearsal studio, design shop, dressing rooms, and outdoor performance space. Currently, Performing Arts uses the modern and spacious CLE Commons for its studio classes and campus smart–classrooms for performance history and discussion courses.

GUIDING STATEMENT

IAIA has had a long and distinguished history of Performing Arts on its campus, with numerous alumni and faculty making significant contributions to the field. In 2014, the IAIA President's Cabinet passed a resolution in support of reviving the Performing Arts, which has not been an official program since the mid-1990s. The newly launched program recognizes that the field of performing arts is ever-changing and artists have multiple aspirations and motivations for entering the arts.

To remain current with the profession, Performing Arts offers students the opportunity to train simultaneously in three aspects of contemporary and traditional theatre, music, and dance:
• Preparing for a career in the theatre, music, and dance performance industries;
• Immersing themselves in the Applied Arts, using performing arts to catalyze community building;
• Assuming leadership in these arts practices while building skills as arts educators.
Performing Arts offers a 21-credit Minor, course and internship credit, extra-curricular workshops with leaders in the field, and access to on- and off-campus events, all designed to expand students' appreciation of and experience in the performing arts. Some Performing Arts courses also count for the public speaking requirement.

PHILOSOPHY

The program's mission is "Self-expression, community building, and leadership through the Performing Arts." We believe in the power of the arts to impact positively the lives of both individuals as well as society as a whole. The three pillars of the Performing Arts program—performance, applied arts, and arts education—prepare students for multiple ways to work in the field upon graduation and to live full and productive lives as artists.

GOALS

The goals of the Performing Arts program are:
• To inspire collaborative work through the art forms of music, theatre, and dance.
• To encourage interdisciplinary work and performance that integrates all three forms.
• To explore the intersections and divergences of Native American and non-Native performance techniques, histories, and forms.
• To develop enhanced communication and interpersonal skills, including non-verbal communication and deep listening.
• To promote time and project management skills.

LEARNING OBJECTIVES

In the Performing Arts Minor, students will learn to:
1. Identify the originators and leading contemporary artists of Native American performance and key figures in the world of performing arts.
2. Be able to discuss performance aesthetics and their connection to history, culture, and politics.
3. Effectively lead a drama or applied arts workshop.
4. Successfully collaborate on a production in a performance or design/production capacity.
5. Express their opinions clearly and with conviction verbally and in writing.

Special Programs and Opportunities for Performing Arts Students:
• Internships at professional theatres and summer performing arts camps
• Creative collaborations with other schools and organizations
• Touring work to American Indian Higher Education Consortium (AIHEC) conference
• Working closely with visiting artists and luminaries in the field
• Connecting with tribal and other communities to share the work explored and created in the program.

PERFORMING ARTS MINOR
21 CREDITS

COURSE #		CREDITS
	MINOR REQUIREMENTS	**15**
PERF105	Acting I or	
		3
PERF290J	Dance Fundamentals: History & Practice or	
PERF290G	Music Fundamentals & Composition	
PERF290B	New Ceremonies & Stories: Contemporary	3
	Native American Performance	
PERF290E	Devised Performance I	3
PERF280	Performing Arts Internship I or	3
PERF285	Performing Arts Apprenticeship	
PERF290K	Applied Performance: Community Arts Leadership	3
	CHOOSE 2 OF THE FOLLOWING COURSES	**6**
PERF121	Playwriting I	3
PERF205	Acting II	3
PERF221	Playwriting II	3
PERF285	Performing Arts Apprenticeship	1-3
PERF288	Performing Arts Independent Study	1-3
PERF290C	Speaking Truth & Power: The Evolution of	3
	Performance Poetry	
PERF290D	Hip Hop Theatre: Routes & Branches	3
PERF290F	Devised Performance II: Performance Practicum	3
PERF290H	Costume Design for Theatre	3
PERF290I	Improv	3
PERF321	Playwriting III	3
PERF380	Performing Arts Internship II	1-3
PERF421	Playwriting IV	3

Collaboration, community service, and experience in technical theatre are part of the pedagogy of the Minor. As part of course requirements, students will work to contribute to the life of Performing Arts on campus.

STUDIO ARTS

STUDIO ARTS DEPARTMENT
BACHELOR OF FINE ARTS (BFA) IN STUDIO ARTS
ASSOCIATE OF FINE ARTS (AFA) IN STUDIO ARTS
MINOR IN STUDIO ARTS

Chair: J. Craig Tompkins, MFA, Digital Arts
Fulltime faculty:
Neal Ambrose-Smith (Salish-Kootenai, Métis-Cree, and Sho-Ban), Printmaking
Brian Fleetwood (Okmulgee Creek), MFA, Jewelry
Jeff Kahm (Plains Kree), MFA, Drawing & Painting
Linda Lomahaftewa (Hopi-Choctaw), MFA, Foundations
James Rivera (Yeome), MFA, Painting
Matthew Eaton, Sculpture Technician

FACILITY

The Academic Administrative Building houses ten studio classrooms: photography, printmaking, ceramics, jewelry/small metals, drawing, 2D and 3D foundations classrooms, two painting studios and a digital fabrication laboratory (Fab Lab). A lighting studio is available for photography. The Allan Houser Haozous Sculpture and Foundry building houses studio classrooms for stone, wood, glass, metals, fabrication, a MAC computer classroom, a slurry room and outdoor patio working space for the foundry, blacksmithing, and stone sculpture. Studio classrooms provide tools, space, and equipment for learning.

DESCRIPTION

The Studio Arts program is designed for students interested in pursuing a professional career in the field of fine arts. It offers the student a flexible and comprehensive course of study through exploration of multiple forms of art and contemporary practices. Students develop technical and conceptual skills essential for success as professional artists or graduate students in a Masters of Fine Arts program. Studio production, critical thinking, and hands-on instruction by dedicated faculty are combined to foster academic development and artistic direction.

Students begin their exploration with the Foundations, which include:
• 2D Fundamentals
• 3D Fundamentals
• Studio Fundamentals
• Drawing I
• Drawing II
• Color Theory and Practice
• Figure Drawing
• Digital Arts Fundamentals

During the sophomore and junior years, students have the opportunity to delve into areas of possible interest by selecting from seven media-specific courses. Each course focuses on the medium's techniques, skills, concepts, history, materials, methods, and process. Students are encouraged to develop a solid understanding of the underlying concepts and ideas that inform art making. Introductory through advanced studio courses in a specific media provide students with innovative ways of thinking and creating.

Students select an area of emphasis through Introductory, Intermediate, and Advanced courses in:
• ceramics
• digital art
• jewelry/metals
• painting
• photography
• printmaking
• sculpture

In the senior year, the student's primary focus is on creating a coherent body of personal work. Students are given individual workspace and are challenged to excel through weekly faculty reviews and critiques with guest artists and the arts faculty. Toward the end of students' final semester, students celebrate their accomplishments by showing their best work in the BFA exhibition at our Museum of Contemporary Native Art and in the campus' Balzer Contemporary Edge Gallery.

Our small class sizes, accomplished faculty (over half are Native artists from the U.S. and Canada), excellent facilities, and top-notch equipment provide a creative learning environment for a future in the visual arts.

GUIDING STATEMENT

The Studio Arts program encourages students to explore the visual arts through an exciting and comprehensive course of study designed to develop artistic skills, concepts, historical awareness, and cultural sensitivities essential to the professional artist.

PHILOSOPHY

We recognize that each student brings unique energy, experience, vision, dedication, and creative expression to the studio arts program. The focus of our program is to help each student develop expressive abilities through creative inquiry and professionalism. Our approach is to provide a program where students are challenged to develop creative solutions.

AREAS OF EMPHASIS

Students who have completed Introductory, Intermediate, Advanced, Senior Project I, and Senior Project II in the same emphasis, when petitioning to graduate, can request to receive a BFA in Studio Arts with an Emphasis in: ceramics, digital arts, jewelry/metals, painting, photography, printmaking or sculpture.

GOALS

- To prepare students to think critically, forming the foundation of a creative practice
- To expose students to fundamental concepts through diverse art forms in order to gain knowledge and experience in their pursuit of success
- To develop students' abilities in visual problem solving, translating verbal concepts into visual art for communicating personal artistic expression
- To enable students to perform at a high level of technical proficiency in their chosen medium
- To create pathways for graduates as innovators and leaders in the art world

LEARNING OUTCOMES

Students in Studio Arts will be able to:
- Demonstrate an understanding of the fundamental concepts of art and design.
- Analyze works of art within a historical, contemporary, or cultural context.
- Develop works that demonstrate personal expression.
- Demonstrate competencies in a chosen medium.
- Develop professional practices towards a studio arts career.

STUDIO ARTS DEGREE PLAN
ASSOCIATE OF FINE ARTS DEGREE – 60 CREDITS

COURSE #	CREDITS
GENERAL EDUCATION REQUIREMENTS	**24**
DEPARTMENT REQUIREMENTS	**27**
FUND101 2D Fundamentals	3
FUND102 3D Fundamentals	3
FUND104 Digital Arts Fundamentals	3
FUND111 Drawing I	3
FUND212 Drawing II	3
ARTH211 Native American Art History I	3
ARTH212 Native American Art History II	3
or Art History Elective	
FUND221 Figure Drawing	3
FUND100 Studio Fundamentals	3
MAJOR REQUIREMENTS	**9**
Any 2D Introduction to Studio	3
Any 3D Introduction to Studio	3
Any 2D or 3D Introduction to Studio	3
Or Any Intermediate Studio where Intro level has been taken	

STUDIO ARTS DEGREE PLAN
BACHELOR OF FINE ARTS DEGREE – 120 CREDITS

COURSE #	CREDITS
GENERAL EDUCATION REQUIREMENTS	30
STUDIO ARTS – FOUNDATION REQUIREMENTS	21
FUND100 Studio Fundamentals	3
FUND101 2D Fundamentals	3
FUND102 3D Fundamentals	3
FUND104 Digital Arts Foundations	3
FUND111 Drawing I	3
FUND212 Drawing II	3
FUND221 Figure Drawing	3
ART HISTORY REQUIREMENTS	15
ARTH211 Native American Art History I	3
ARTH212 Native American Art History II	3
ARTH300 Contemporary Native American Art History	3
ARTH312 Contemporary ART (only offered in spring)	3
ARTH221, ARTH222, Or ARTH Elective	3
DEPARTMENTAL REQUIREMENTS	26
ARTS301 – Writing About Art	3
ARTS402 – Portfolio	3
SSEM403 – Studio Arts Seminar (only offered in fall semester unless needed)	2
Studio Arts Electives Intermediate Studio 200 level, Advanced Studio 300 or 400 level (advanced studio 400 can be repeated once in the same discipline using the following course numbers PTNG411, PRTM401, PHOT431, CERA401, JEWL421, SCUP431, DIGA401), Cinematic Arts & Tech, Traditional Arts Courses, Internship 290 and 490, Apprenticeship 295 and 495, Independent Study, Performing Arts Courses, or any other studio elective.	15
General Elective	3
EMPHASIS REQUIREMENTS	28
Any 2D Introduction to Studio	3
Any 2D Introduction to Studio	3
Any 3D Introduction to Studio	3
Any 3D Introduction to Studio	3
One Intermediate Studio	3
One Advanced Studio	3
ARTS451 – Sr. Project I	5
ARTS452 – Sr. Project II	5

STUDIO ARTS MINOR

23 CREDITS

COURSE #		CREDITS
	MINOR REQUIREMENTS	**23**
FUND101	2D Fundamentals	3
FUND102	3D Fundamentals	3
FUND111	Drawing I	3
FUND100	Studio Fundamentals or	2
FUND103	Color Theory and Practice	
	Any Art History Course	**3**
	One Introductory Studio Course	**3**
CERA101	Introduction to Ceramics	3
DIGA101	Introduction to Digital Arts	3
JEWL121	Introduction to Jewelry/Metals	3
PHOT121	Introduction to Photography	3
PRTM101	Introduction to Printmaking	3
PTNG111	Introduction to Painting	3
SCUP131	Introduction to Sculpture	3
	One 200 Level Studio Arts Course	**3**
CERA201	Intermediate Ceramics	3
DIGA201	Intermediate Digital Arts	3
JEWL221	Intermediate Jewelry/Metals	3
PHOT221	Intermediate Photography	3
PRTM201	Intermediate Printmaking	3
PTNG211	Intermediate Painting	3
SCUP231	Intermediate Sculpture	3
	Studio Arts Elective: Choose one	**3**

BLOCK SCHEDULE FOR AFA/BFA IN STUDIO ARTS
120 CREDITS

A block schedule helps students stay on track toward successful completion of their degree by indicating clearly which courses they would ideally enroll in each semester. By following the block schedule for each semester's course enrollment, students are assured of taking their requirements in sequence and completing their degree in a timely manner.

*Pre-college English (ENGL098 and ENGL099) and pre-college Math (MATH098 and MATH099) do not count towards college credit hours.

FIRST SEMESTER

LIBS103 Creative and Critical Inquiry	2
ENGL098/099/101	3
FUND100 Studio Fundamentals	3
TECH101 Technology Basics for College	3
FUND101 2D Fundamentals	3
HEAL### Health/Wellness Elective*	1
First Semester Total Credits	**14**

SECOND SEMESTER

ENGL099, 101, 102	3
LIBS104 ePortfolio	1
FUND102 3D Fundamentals	3
FUND104 Digital Arts Fundamentals	3
FUND111 Drawing I	3
MATH098, 099, 102 or higher	3
Second Semester Total Credits	**16**

THIRD SEMESTER

FUND212 Drawing II	3
IDST101, TRDA101, ANTH160, HIST101, HIST102, LIBS111 or ARTS101	3
ARTH211 Native Amer. Art History I	3
Any 2D or 3D Introduction to Studio	3
HEAL### Health/Wellness Elective*	1
Third Semester Total Credits	**15**

FOURTH SEMESTER

ARTS251 Sophomore Seminar	3
FUND221 Figure Drawing	3
ARTH212 Native Amer. Art History II or Art History Elective	3
Any 2D or 3D Introduction to Studio (whichever was not taken during third semester)	3
Any 2D or 3D Introduction to Studio or Any Intermediate Studio where intro level has been taken	3
Fourth Semester Total Credits	**15**

FIFTH SEMESTER

Science with Lab	4
ARTH300 Contemporary Native Amer. Art History	3
Any 2D or 3D Introduction to Studio	3
Intermediate Studio Course	3
General Elective or Studio Elective	3
Fifth Semester Total Credits	**16**

SIXTH SEMESTER

ARTH312 Contemporary Art	3
ARTS301 Writing About Art	3
General Elective or Studio Elective	3
Studio Arts Elective	3
Studio Arts Elective	3
HEAL### Health/Wellness Elective	1
Sixth Semester Total Credits	**16**

SEVENTH SEMESTER		EIGHTH SEMESTER	
Studio Arts Elective	3	ARTH221, 222, or ARTH Elective	3
Advanced Studio Course	3	Studio Arts Elective	3
SSEM403 Studio Arts Seminar	2	ARTS402 Portfolio	3
Senior Project I	5	Senior Project II	5
HEAL### Health/Wellness Elective	1	**Eighth Semester Total Credits**	**14**
Seventh Semester Total Credits	**14**		

ePORTFOLIO REQUIREMENTS
FOR ACCEPTANCE INTO THE STUDIO ARTS MAJOR

Prepare a brief verbal biographical statement to introduce yourself to the Studio Arts review committee in person on the day of the review.

Upload quality digital images for the review. Digital images should represent a sample of projects completed in at least two of the following foundations courses (or their equivalent): Drawing I, 2D Fundamentals, 3D Fundamentals. Two examples from each course will be reviewed, a minimum of four pieces.
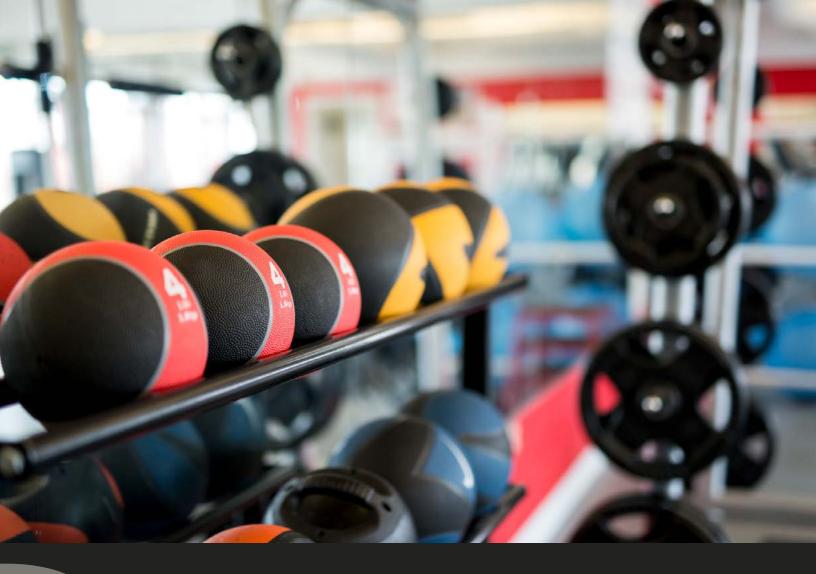
With each image include the:
• Assignment title
• Stated project goals
• Project instructions

With each image also include your reflection on the project including:
• A formal critique of the piece
• How you feel you succeeded on the assignment
• How you feel you could improve your work on the assignment
• What you learned by completing the assignment

Upload a 500-word essay that discusses your goals as a studio arts student and addresses the questions below.
• When did you first consider a career as an artist?
• What are your goals as an artist (personal and career)?
• Where do you see yourself after graduating?
• How can the faculty at IAIA help you achieve your goals?

FITNESS AND WELLNESS

Health, Wellness, and Fitness Director: JoAnn Bishop

FACILITY

The Fitness Training Center at IAIA provides exercise equipment including treadmills, elliptical trainers, Schwinn spinning bikes, Paramount strength training equipment, and free weights. During the academic year, the center stays open seven days a week for drop–in hours. A variety of fitness and recreation classes are offered: conditioning, weight training, archery, indoor cycling, Zumba™, yoga, disc golf, and cross country. Individual fitness testing and personalized fitness programs are offered to all students.

GUIDING STATEMENT

The mission of the Fitness and Wellness Department is to encourage a lifetime of health and wellness to the students, staff, and faculty at the Institute of American Indian Arts.

PHILOSOPHY

The Fitness and Wellness program promotes health through all of the dimensions of wellness and physical movement to enhance longevity and quality of life. To meet our aspirations for excellence, we recognize that being physically healthy is necessary for our success.

GOALS/LEARNING OUTCOMES

• To develop and practice recreational, fitness, and wellness activities as a part of a healthy lifestyle using the FITT principle.
• To demonstrate an understanding of the relationship of food and health and be empowered to develop a personal meal preparation program

REQUIREMENTS

All students at IAIA are required to successfully complete two credits in HEAL classes to satisfy their general education core program requirements. See course list for descriptions. A class may be taken two times for credit.

PROGRAMS

• One credit physical activity/fitness classes offered each semester
• Drop In hours in the Fitness Center seven days per week during academic semesters
• Workshops, Specialty Classes, Fitness Events

ACCESS

IAIA Fitness Center is open to current students, staff, and faculty.
Staff and faculty may utilize the $150 Fitness Reimbursement Benefit, or use the Tuition Benefit to access the Fitness Center. See Human Resources for details.

ACADEMIC TECHNOLOGY RESOURCES

Distance Education Coordinator: Stephen Fadden (Mohawk)
Instructional Design & ePortfolio Coordinator: Russel Stolins
Academic Technology and Production Resources Tech: Joseph Turnipseed (Aztec)

ACADEMIC TECHNOLOGY RESOURCES

The Academic Technology Resources Department was established to create flexible technical support that enables IAIA to respond to the growing demands of its academic programs and its mission. Academic Technology is a cross-departmental unit that provides support for students, faculty, staff, and departments, both on campus and at a distance.

DISTANCE EDUCATION

Interim Distance Education Director: Stephen Fadden (Mohawk)

FACILITY

New distance education classrooms in the Center for Lifelong Education (CLE) have been designed to augment the full development of academic and professional on-line courses and programs. They incorporate state-of-the art computing and an environment conducive to exceptional learning in an online format

GUIDING STATEMENT

The Distance Education program provides quality academic classes, continuing education for lifelong learning, community outreach, and professional development—anytime, anywhere—in service to IAIA and the global community. Our 360 degree approach supports instructors, by enabling them to develop and deploy courses in the various degree and certificate programs offered at the Institute of American Indian Arts. Enhanced academic technology resources reinforce traditional classroom learning and support increased student retention. These same resources are also central to the IAIA sustainability initiatives. In doing so, we support students, faculty, staff, and the community.

PHILOSOPHY

We believe distance education options can serve the educational needs of Native American and other communities far and wide, thus expanding the impact of an IAIA education. Through the integration of important technologies and sound pedagogy, we can provide distance education options that increase personal success and help individuals and communities fulfill their aspirations.

GOALS

Instructors who facilitate distance education will be able to:
• Provide the resources necessary to develop instructional materials in totally online and blended (face–to–face combined with online) formats to deliver quality learning at a distance through the use of a variety of technologies
• Provide a quality online learning experience for all learners
• Utilize the Distance Education Program for technical support in their online classes

Learners who take distance education classes will be able to:
• Enroll in and complete online courses relevant to their degree plans and/or professional development goals
• Contact the Distance Education Program for technical support in their online classes

Distance Education and Academic Technology resources at IAIA contribute to the success of our students in several ways. What follows are descriptions of different kinds of courses utilizing academic technology to augment each student's learning experience.

FULLY ONLINE

In a fully online course:
- Participants do not meet face-to-face in the classroom, but interact entirely through the Internet.
- Course materials are delivered in online format.
- Communication and interaction occur online between instructors and students.
- Assessment of student work is conducted online.

HYBRID OR BLENDED

In a hybrid or blended course:
- Participants still meet for scheduled class or lab time, but the amount of time is reduced. For example, a course that normally has three one-hour classes per week might require only two classes each week when offered in a blended format.
- Face-to-face and online activities are designed to reinforce, complement, and support the other.
- In many ways, blended courses combine the best features of classroom-based courses with online courses. Students benefit from meeting their instructor on a regular basis, while still enjoying the flexibility of online learning.

WEB-ENHANCED

In a Web-enhanced course:
- Participants meet in the classroom for the scheduled hours of the course, but there may be a course Web site or some instructional activities online.
- Supplementary materials, such as a course syllabus, homework assignments, and an optional Discussion Board are delivered online.
- These components are intended to supplement, not replace, face-to-face course work.

ACADEMIC COMPUTER LAB

The IAIA Academic Computer Lab, located adjacent to the Student Success Center, is available to IAIA students 24 hours a day, 7 days a week, during the semester. Access is granted using magnetic card keys and all activity is monitored. The lab contains 20 iMac computers installed with Mac OS X Snow Leopard and Windows 7. Students are able to select the environment they prefer. Two additional machines have been configured specifically for Media Arts course–related activities. Open desk areas for laptops are also available.

LAB RULES

- No food is allowed in the Academic Computer Lab.
- Beverages in screw-capped or lock-top containers are permitted.
- Computer facilities are to be used by registered IAIA students, faculty, and staff only. Users should bring their IAIA IDs when using the facilities.
- Physical abuse of the computer equipment is prohibited and will result in loss of computer lab privileges, IAIA disciplinary action, and criminal prosecution.
- You must not attempt to modify, in any way, a program that is pre-installed to lab equipment.
- You must abide by the terms of all software licensing agreements and copyright laws.
- You must not deliberately perform acts that are wasteful of computing resources, or that unfairly monopolize resources to the exclusion of others.
- Printing of multiple copies of any documents including resumes, thesis, and dissertations is strictly prohibited.
- Restrict recreational use on lab computers to low traffic times. Students needing the computers for academic purposes have priority. Recreational users may be asked to discontinue their use to provide access for academic applications. Recreational use includes, but is not limited to: game playing, video streaming (other than course related), IRC (Internet Relay Chat), and other chat channels.
- You are expected to frequently use the anti-virus program to scan disks and files for viruses. It is each user's responsibility to protect their own portable media from a virus. IAIA is not responsible for infection of non-IAIA software or hardware. Deliberate introduction of a virus affecting the computer lab and/or network will result in suspension of computer lab privileges, IAIA disciplinary action, and criminal prosecution.
- IAIA is committed to sustainability in all campus activities. Students can assist IAIA in the conservation of printing resources by on-screen editing and running spell check and print preview options before printing a copy of the document.

LIBRARY

Director of Library Programs: Valerie Nye, MLS
Archivist: Ryan Flahive
Librarian: Jennifer James, MLS
Cataloger/Public Service Librarian: Jessica Mlotkowski
Library Specialist: Grace Nuvayestewa (Hopi)
Part-time Library Assistant: Peggy Trujillo

Contact Information
Library: reference @iaia.edu
(505) 424-5715
Archives: rflahive@iaia.edu
(505) 424-2392

PHILOSOPHY

We believe information is necessary for creative discovery, lifelong learning, and cultural enrichment. The library and archives advance the understanding and preservation of American Indian and Alaska Native cultures by facilitating access to information resources and providing welcoming spaces for intellectual exploration. We value our community members, we respect individuals, and we benefit from the diversity of cultures they represent.

GUIDING STATEMENT

The library supports the curriculum at IAIA by meeting the educational and research needs of students, faculty, and staff. The library collects and provides access to materials that are critical for supporting all areas of the curriculum. The archives collects, preserves, interprets, and provides access to the documentary history of IAIA, the contemporary Native art movement, and American Indian education. The archives is the official collecting repository for all permanent and historically relevant records created by IAIA.

LEARNING OBJECTIVE

Students will effectively locate, evaluate, and use information.

COLLECTIONS & SPACE

The library houses a collection of over 40,000 volumes. The library subscribes to over 20 electronic databases, including an eBook collection with over 100,000 full-text books. Off campus access of electronic resources is available to current IAIA students, faculty, and staff. To obtain the off campus password for the library's electronic resources, call the library's information desk at (505) 424-5715.

The archives preserve college, museum, and personal materials that document the operation and changes of IAIA and Indian arts education. The archives serve as an educational resource for the study of the modern Native arts movement and encourage scholarly research in its collections by faculty, staff, students, and the general public. The archives serves as an educational and training center for IAIA students interested in pursuing archival careers.

The library computer facilities include work areas with more than 30 computers (both PCs and Macs) and a wireless network. Three study rooms are available for student use. Students can organize study sessions in these rooms as well as use them for small group projects, film viewing, and as a quiet place to do homework.

DIGITAL DOME

Digital Dome & Production Resource Manager/Faculty: Mats Reiniusson, MFA

FACILITY

The IAIA Digital Dome is unique as the world's only fully articulating dome (rotates 0° to 90°, can be positioned near the ceiling or the floor) offering multiple viewing experiences. The space offers a unique combination of black box, planetarium, and fulldome for an immersive media experience. The Digital Dome is found at the campus of the Institute of American Indian Arts (IAIA). IAIA is located just Southeast of Rancho Viejo and the Santa Fe Community College in Santa Fe, New Mexico. The digital dome along with the IAIA campus offers a host of support for your project or event.

The digital dome offers:
- Black box 41' (width) x 41' (width) x 31' (ceiling height)
- 24' (width) x 12' (height) digital dome
- 6.1 surround system with Tascam DM-3200 mixer
- Sky-Skan digital system including 6 projectors, 8 computers (one master, six slaves, one audio), and DigitalSky 2 software to create a 2k projection
- 35 moveable gaming chairs with 2 built-in 3" 2-way speakers and 4" subwoofer
- Power regulated by Eaton Powerware 9155 UPS
- 4 Macintosh computer labs totaling 66 computers with up-to-date applications
- Equipment rental including professional video, audio, and lighting equipment
- On-site, gourmet, organic cafeteria provided by Bon Appétit, also available for catered events

PHILOSOPHY

The IAIA Digital Dome was created to assist in the evolution of informed, educated, and digitally-enabled storytellers so that they can actively maintain, represent, and fortify Native arts and culture for future generations. The dome programming and college courses ensure that IAIA students will learn how to leverage the power of this new media technology for their Native communities in the social, cultural, economic, and political realms.

GOALS

The Digital Dome offers a unique space to learn new applications for creative expression, scientific and technical exploration, and the merging of art and technology. The goal of the digital dome's immersive environment is to further the use of new media as a tool of cultural expression.

In addition to serving the students, faculty, and staff of the academic programs with a particular emphasis on students majoring in Cinematic Arts & Technology, the Digital Dome is available for artists, researchers, and/or teams of art–technology collaborators. Refer to the Digital Dome Use Policy in the section under Academic Policies for more information.

Stay informed and up-to-date on the activities hosted by the Digital Dome as we document and share our experiences. Check out our Digital Dome BLOG or FACEBOOK site: www.myiaiaonline.com/ digitaldome/:

BROADCAST STUDIO

The broadcast studio is a new space at IAIA for webcasting and courses in broadcast technology. Students will be able to do their own webcasts with radio and television technology. The Broadcast Technology course is part of the Cinematic Arts and Technology curriculum.

The studio includes a Newtek Tricaster for multi–camera and live studio broadcast and recording. The room also has a green screen and LED studio lights setup, Mackie audio mixer, Mac computer, and editing applications such as Final Cut Studio. Students also have access to Panasonic HMC-40 cameras, Marantz digital audio recorders, Sennheiser and Audio Technica microphones for documenting live events and broadcasting from studio.

SOUND STUDIO

The sound studio is a space at IAIA for recording and mixing sound in stereo or 6.1 surround sound. It has a Vocalbooth 4' x 6' isolated sound booth with Rode NT1 studio microphones for voice-over, foley, and music recording. The applications used in the studio are Pro Tools, Soundtrack Pro, and other audio software.

FAB LAB

The IAIA Digital Fabrication Lab (Fab Lab)is a workshop offering digital fabrication for the arts. It is equipped with an array of computer-controlled tools that cut or build in several different scales and in various materials. The Fab Lab is located in the Academic & Administration building.

The Fab Lab will give Studio Art, Cinematic Arts & Technology, and Museum Studies students access to industrial mass production and rapid prototyping equipment.

The Lab includes:
Laser Cutter: for 2D cutting and engraving materials like wood, leather, and plastics
Water Jet Cutter: for 2D cutting of materials like glass, metal, wood and stone
Rapid Prototyping Machine: for 3D printing
CNC Machine: for 3D cutting

MOCAP

The MOCAP, short for motion capture, is a sensing system that allows a user to capture bipedal movement, motion, and action. Our MOCAP is a markerless setup by Organic Motion that requires no suit or external markers for data capture. Captured data can be applied to a 3D character for animation or ported to a game engine for realtime interaction. When paired with the FullDome, the MOCAP can provide unique interactivity on a large immersive screen.

RESOURCES

CENTER FOR TEACHING, LEARNING, AND TECHNOLOGY
The Institute of American Indian Arts Center for Teaching, Learning, & Technology (CTLT) is managed by the Academic Technology Resources & Distance Education Department. The CTLT provides a variety of training and professional development opportunities. These programs are available in a traditional on-campus format, taught at the Center for Lifelong Education (CLE), and asynchronously through an online format using the Blackboard Course Management System. In addition, the CTLT is launching non-credit online courses to Native communities in a variety of subjects.

On-campus technology help-sessions are regularly scheduled for students, faculty, and staff. Customized training in various office technologies is in preparation for several business units at IAIA.

The CTLT also facilitates Blackboard LearnTM 9.1 Training for system administrators, course designers, and faculty using the state's centralized eLearning platform.

The two-day Administration workshop introduces participants to all options and features accessible through the Administrator Panel of Blackboard LearnTM 9.1. Through a variety of activities, including hands-on exercises, participants discuss implementation best practices, create and modify system roles, manage users and courses, enable and disable system-wide tools, and review capabilities for managing system extensions.

The three-day Course Design session teaches instructors, administrators, and support personnel to design, build, and export a custom course within the online environment of Blackboard LearnTM 9.1. Participants work independently and collaboratively.

BALZER CONTEMPORARY EDGE GALLERY
FOUNDRY SCULPTURE GALLERY

Gallery Coordinator: Mary Deleary (First Nations Chippewa of the Thames)

MISSION
To provide a distinctive, progressive, and uncensored exhibition space for the presentation of artwork produced and/or curated by IAIA students.

PHILOSOPHY
In order for our students to succeed and enhance their knowledge base, experiential learning is a necessity. The campus galleries embrace the fact that students are an essential part in the success and growth of the gallery, which is why we make it a point to incorporate students through educational practices of exhibition design and presentation. It is through student, faculty, and staff collaboration that the gallery is a significant tool in promoting IAIA students and their artistic endeavors as well as providing a teaching space for all to inspire, create, and succeed.

GUIDING STATEMENT
In order to support IAIA students, the campus galleries are in partnership with the Museum Studies Department to ensure exhibition opportunities, education, and hands-on experience in exhibition design, construction and technique. In addition, the galleries collaborate with all degree programs to allow student exhibition opportunities.

CAMPUS GALLERY OVERVIEW

The campus galleries predominantly showcase the artworks of current IAIA students. However, the gallery also collaborates to facilitate faculty, staff, and alumni exhibitions.

We take pride in the amount of collaboration that takes place between students, faculty, and staff to construct each individual exhibit. The campus gallery is essential in providing hands-on experience for our IAIA students to become knowledgeable in the real life application of exhibition curation, technique, and construction.

The Balzer Contemporary Edge Gallery is located in the North end of the Academic Building. The Foundry Sculpture Gallery is located in the Allan Houser Haozous Sculpture and Foundry Building.

Together, these two galleries provide unique and flexible spaces for student exhibitions. The two galleries present approximately seven to nine exhibits per year, such as the annual Student Winter Exhibit and Senior Thesis exhibitions.

Internship and work-study opportunities are available in the gallery by an application and selection process.

For more information on past and current exhibits, please visit the gallery page on the IAIA Website: www.iaia.edu/academics/contemporary-edge-campus-gallery/ Or email: contemporaryedge@iaia.edu

MUSEUM OF CONTEMPORARY NATIVE ARTS

MA, Director: Patsy Phillips (Cherokee), MA
Finance/Admin Coordinator: Marcella Apodaca
Facilities and Security Manager: Thomas Atencio (Tewa)
Museum Registrar: John Joe (Navajo)
Deputy Security Supervisor: Maria Favela (Navajo)
Collections Curator Vacant, Chief Curator: Tatiana Lomahaftewa Singer (Hopi/ Choctaw)
Museum Security Officer: Brian Sloan
Graphic Designer: Sallie I. Wesaw-Sloan (Eastern Shoshone)
Museum Store Manager: Laura Ellerby

FACILITY

The Museum of Contemporary Native Arts (MoCNA) was formerly known as the Institute of American Indian Arts Museum. Established in 1971, the museum was developed as an extension to showcase creativity nurtured by the Institute of American Indian Arts, as well as to facilitate, advance, and support the study of museum practices. Forty years later, the MoCNA has evolved to become the country's only museum for exhibiting, collecting, and interpreting the most progressive work by contemporary Native artists for local, national, and international audiences.

The museum offers a unique perspective to Native cultures and is a catalyst for inter-cultural dialogue. MoCNA contributes profoundly to the dissemination and expansion of discourses related to the contemporary visual arts field by cultivating knowledge and appreciation advanced through dynamic exhibitions, publications, and engaging educational programs that reflect the vibrancy of contemporary Native art. Recognized as one of the foremost venues and leading voices for contemporary Native arts in the United States, MoCNA is committed to serving the needs of Native artists from all generations through exhibition and public programming opportunities. Each year, IAIA's BFA graduating students display their work in an annual exhibition highlighting the culmination of their development in the visual arts and serving to represent the constant growth of the Institute of American Indian Arts' college community and its curriculum across academic and artistic disciplines.

The Museum of Contemporary Native Arts is located in the heart of downtown Santa Fe, and houses four dedicated galleries named after Fritz Sholder, Helen Hardin, Allan Houser, and Lloyd Kiva New—all significant Native artists who have contributed generously to the IAIA legacy.

The MoCNA Store is a retail shop offering a range of contemporary and traditional arts, books, cds, and unique gifts. The MoCNA also stewards a collection of approximately 7,500 pieces of Native art in all media created in 1962 or later by Native artists. The collection storage facility is located on the IAIA campus and occupies 7,000 square feet of the Science and Technology Building.

The Museum of Contemporary Native Arts strives to be flexible, foresighted, and risk-taking—maintaining a position dedicated to furthering contemporary Native art presentation and practice.

LAND-GRANT

LAND-GRANT PROGRAMS

PROMOTING HEALTHY NATIVE COMMUNITIES

The Institute of American Indian Arts is a 1994 land-grant serving institution. The institution provides educational and technical assistance to New Mexico's 22 Native American communities through culturally accepted education, extension, and research programs. It provides target audiences with access to USDA and non-USDA opportunities and resources. Audiences gain the skills and knowledge to successfully achieve their agricultural endeavors, ensure food security through sustainable practices, and enhance their health and wellness to be contributing and thriving members of their communities.

Land-grant colleges and universities are designated by Congress as having a relationship with the Federal government through the U.S. Department of Agriculture (USDA) and are mandated to provide practical education in the agricultural and mechanical arts (and has since expanded to associated disciplines). Congress first bestowed the status to one educational institution per state under the initial land grant legislation, the First Morrill Act of 1862. These land-grant institutions are collectively known as "1862 land-grant institutions" and include New Mexico State University, located in Las Cruces. The ideals of the first Act were to provide practical education to those who did not otherwise have access to higher education. After the Civil War, the Second Morrill Act of 1890 created a second set of land-grant institutions that would serve African American populations. Another set of institutions in the U.S. territories and the District of Columbia were awarded "1862 Insular land-grant institutions" status.

The American Indian Higher Education Consortium (AIHEC), and tribal colleges and universities (TCUs), worked hard to gain land-grant status under the Equity in Educational Land-Grant Status Act of 1994. Since then, 34 TCUs have received land-grant status and are collectively known as the "1994 land-grant institutions," or "1994s." The 1994s serve Tribal communities in cooperation with Tribal leadership and their community members to meet their needs through teaching, extension, and research programs. New Mexico has three 1994s: Southwestern Indian Polytechnic Institute (SIPI), Navajo Technical University, and the Institute of American Indian Arts (IAIA). IAIA focuses on strengthening small backyard gardening and crop production, supporting and increasing small agricultural business, and arranging health and wellness programming for Native youth.

EXPERIENTIAL LEARNING

Learning is an experiential process. Learning in Native American communities has often been based on the experiential model of direct engagement in an activity. The following steps characterize experiential learning: observation, initial participation, reflection on what has been learned through participation, increased awareness and closer observation, deeper reflection, and increased levels of participation as expertise develops leading to mastery of the activity.

IAIA includes this model of learning as basic to all of its academic programs. To augment classroom lecture, reading, writing, speaking, and thinking, we at IAIA believe in doing and being as part of the educational process. Many studio courses already integrate this practice as a regular part of the educational process.

To provide additional opportunities for experiential education, IAIA includes Internships and Apprenticeships in its educational model. Students may enroll in these educational opportunities with the support of their academic advisors. Internships and apprenticeships may count for either elective or major credit to fulfill the requirements for graduation. They do not count toward general education. For Internships and Apprenticeships, contracts are written which specify the expectations for both the student and the supervisor or mentor. They list the total number of contact hours which will determine the amount of academic credit awarded (see Credit Hours below). Contracts will state the days, times, and places where the learning will occur. Contracts are signed by the student, the academic advisor or sponsoring faculty member, and the internship supervisor or apprenticeship mentor. Internships and apprenticeships are conducted on a pass/fail or credit/no credit system. Grades are not given for these experiences.

Internship I 290/390 (Prerequisite: 2nd year standing) Internship II 490 (Prerequisite: 3rd year standing)

INTERNSHIPS

Internships place students within existing organizations to learn directly from fellow employees, volunteers, clients, and others. Internships provide valuable hands-on, real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit.

All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

Over their four years, students may enroll in two levels of internships for variable credit. Students may enroll in one to six credit internships.

Internships are available in the following programs:

MUSM390, MUSM490 for work in galleries or museums

ARTS290, ARTS490 for work in arts organizations any of the following prefixes may be used: CERA, DIGA, JEWL, PRTM, SCUP, PHOT, PTNG.

IDST290, IDST490 Indigenous Studies-for work in tribal organizations and institutions serving Native peoples. ASG officers may choose to receive internship credit for their work.

CINE 290, CINE 490 Cinematic Arts & Technology for moving image media

CRWR290, CRWR490 Creative Writing-for work in publications, public relations, publishing, journalism, theater or performing arts organizations

PERF280, Performing Arts

APPRENTICESHIPS

Apprenticeships place students in a direct, one-on-one mentoring relationship with an elder, a master artist, or a cultural expert who is willing to share his or her expertise and experience with a student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience.

Over their four years, students may enroll in two levels of apprenticeships for variable credit. Students may enroll in one to six credit apprenticeships.

Apprenticeship I 295/395
Apprenticeship II 495
Apprenticeships are available in the following programs:
MUSM395, MUSM495 Museum Studies-for one-on-one learning with an independent curator or related project.
ARTS295,ARTS495 Studio Arts-for one-on one learning with a master artist or craftsperson. Any of the following prefixes may be used: CERA, DIGA, JEWL, PRTM, SCUP, PHOT, PTNG.
IDST295, IDST495 Indigenous Studies-for one-on-one learning from a tribally-acknowledged expert.
CINE 295,CINE 495 for one-on-one learning with an independent media artist
CRWR295, CRWR495 Creative Writing-for one-on-one learning with a writer.
PERF285, Performing Arts

COURSE DESCRIPTIONS

ANTH101 CULTURAL ANTHROPOLOGY (3 CREDITS)

This course is an introduction to the field of cultural anthropology from an applied perspective. Topics discussed include: language, economics, kinship, marriage, gender, political organization, religion, and the arts.

ANTH160 INDIGENOUS CULTURAL ANTHROPOLOGY OF NORTH AMERICA (3 CREDITS)

Indigenous Cultural Anthropology of North America provides the student with an introduction to cultural anthropology through lecture and case studies focused on tribal peoples of North America. Concepts and theories of cultural anthropology are combined with individual student case studies to illustrate the cultural attributes of North American Indian Tribes.

ARTH211 NATIVE AMERICAN ART HISTORY I (3 CREDITS)

This course examines both the anthropological and bioregional approaches to describing the diversity in American Indian cultures in the United States and Canada, with an emphasis on developing an awareness and appreciation for American Indian cultures. (Prerequisite: ENGL101)

ARTH212 NATIVE AMERICAN ART HISTORY II (3 CREDITS)

This course is a general survey of Native American art from the mid-19th century to the present day. The course, focusing on major art forms, styles, and artists of selected Native American cultures, discusses art within the social, political, economic, and religious environments in which it is created. (Prerequisite: ENGL101)

ARTH213 ARTS OF CENTRAL AND SOUTH AMERICA (3 CREDITS)

This course takes an interdisciplinary approach to studying the material cultures of ancient Mesoamerica and the Andean region of South America. A critical approach to the archaeological, linguistic, ethnographic, and art historical methods applied to these regions will introduce students to a range of academic perspectives. (Prerequisite: ENGL101)

ARTH220 WORLD CINEMA I (3 CREDITS)

This course is a concentrated study of movements within American and International cinema. This course presents a survey of American and International films—the classics that define and shape film history—ranging from the beginning with the silent classics. International and American cinemas will be analyzed within historical, social, and aesthetic contexts. (Prerequisite: ENG102)

ARTH221 EUROPEAN ART HISTORY I (3 CREDITS)

This course provides the student with an introductory survey of the major movements of artistic production of the western world from pre-written history through the Middle Ages, focusing upon the religious, socio-economic, and political environments in which these arts were produced. (Prerequisite: ENGL101)

ARTH222 EUROPEAN ART HISTORY II (3 CREDITS)

This course focuses on the study of significant examples of architecture, painting, sculpture and graphic art from the civilization referred to as "Western" (i.e. Europe and those areas colonized by European settlers) from the Renaissance through the 20th century. (Prerequisite: ENGL101)

ARTH230 WORLD CINEMA II (3 CREDITS)

This course presents a survey of American and International films from Mid-20th Century to the Present. Films will be analyzed within historical, social, and aesthetic contexts. (Prerequisite: ARTH220)

ARTH260 AMERICAN INDIANS IN THE CINEMA (3 CREDITS)

This course examines the impact of cultural and racial stereotyping of American Indians in film on history, social relations, religious attitudes, and public policy, both past and present. (Prerequisite: ENGL101)

ARTH298 INDEPENDENT STUDY I (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: Students with second-year standing)

ARTH300 CONTEMPORARY NATIVE AMERICAN ART HISTORY (3 CREDITS)

This course will focus on contemporary Native American artists and the variety of artistic practices that make contemporary Native American art so diverse. (Prerequisite: Any ARTH200-level course)

ARTH306 CONTROVERSY IN NATIVE ARTS (3 CREDITS)

This course explores issues facing contemporary Native American artists. The focus of the course is on identity, aesthetics, the marketplace, legal issues, and the role of the artist in light of social and tribal issues. (Prerequisites: ENGL102, ARTH 211 or ARTH 212)

ARTH311 MODERN ART 1870-1950 (3 CREDITS)

This course analyzes the social, political, and cultural context of movements in Modern Art between 1870-1950, including specific art movements as well as new technologies and the changing roles of artists, critics, patrons, and institutions. (Prerequisite: Any ARTH 200-level course)

ARTH312 CONTEMPORARY ART (3 CREDITS)

This course analyzes the social, political, and cultural context of movements in Contemporary Art between 1950-present, including specific art movements as well as new technologies, critical theory, and the expansion of installation, performance, and media, environmental, and community art practices. (Prerequisites: Any ARTH 200-level course)

ARTH370 ART HISTORY SPECIAL TOPICS (3 CREDITS)

This course is designed to expand the possibilities for the IAIA and guest faculty to teach courses, on a one-time basis, on a variety of topics not otherwise offered in the curriculum. See online catalog for the semester's topic details. (Prerequisite: Permission of the instructor)

ARTH412 DIALOGUES IN AMERICAN INDIAN ART AND POLICY (3 CREDITS)

This course will explore the relationship between American Indian artistic expression and the various policies European colonists and the United States have had towards Indigenous Americans. As a study of history and art, the course will start in the mid-1700's with the war between England and France, through various US policies and extending into the present, looking at the impact of those on Native American expression, decoration, and art. (Prerequisite: ENGL101)

ARTS101 INTRO TO VISUAL ARTS (3 CREDITS)

This introductory course gives the student a basic overview of various art forms from around the world. Students will learn the vocabulary terms and describe art materials and processes used by artists from different time periods. The function of art and the role of the artist will be examined while developing a critical eye for visual literacy. Students will have an opportunity to create a project in connection to art theories learned in this course. (Co-requisite: ENGL101)

ARTS301 WRITING ABOUT ART (3 CREDITS)

Writing about Art gives students skills and methods for approaching, seeing, and interpreting artworks, exhibitions, and the core concepts of contemporary visual culture. The course emphasizes writing from analytical, theoretical, historical, personal, and multi-cultural perspectives. Classroom presentations and discussions encourage critical inquiry as a basis for writing art reviews, artist's statements, criticism, thesis statements, poetry, and expository essays about art. (Prerequisites: ENGL102 and third year standing)

ARTS402 PORTFOLIO (3 CREDITS)

The aim of this course is to prepare students to promote themselves both as artists and professionals. Students will learn how to create succinct and compelling biographies, artist's statements, curricula vitae, and cover letters. In addition to the basics of portfolio, the course will cover business letters, resumes, brochures, press releases, web sites, newsletters, testimonial sheets, CD-ROMs, gallery presentation materials, artist/gallery agreements, consignment agreements, and more. Through a series of mock applications and interview processes, students learn techniques for effectively presenting themselves as well as their body of work. Students will also gain the technical skills necessary to accurately curate, photograph, document, and arrange "galleries" of their work in a variety of formats (both "physical" and "digital"). (Prerequisite: fourth year standing) *Studio Fee

BUSN101 MONEY, WEALTH AND PERSONAL FINANCE (3 CREDITS)

What is money? What is wealth? What is a business or a corporation? This course is an introduction to business and personal finance where students explore such topics as the nature of money, poverty, wealth, financial freedom, and investments. Students learn to apply the basics of personal finance through budgeting their income and expenses, and understand issues related to debt, credit, insurance, taxes, and retirement planning. (Prerequisite: Demonstrated ability to perform college level Math and English)

BUSN120 BUSINESS COMMUNICATIONS (3 CREDITS)

This course teaches how to write in a variety of work environments. The emphasis of the course is on audience analysis and the writing of concise, accessible communications based on reader needs. Students learn how to write clear procedures, a polished professional resume, and a well-documented research report or business plan. Computer-based research and the efficient composition of long documents is also covered. (Prerequisite: ENGL101 or demonstrated competence in college-level English or permission of Program Director)

BUSN140 INTRODUCTION TO BUSINESS & ENTREPRENEURSHIP (3 CREDITS)

This course introduces students to business-the process of designing, evaluating and creating new business. We explore how and why people create new businesses and how to utilize planning to increase the chance of success. Students develop a broad understanding of the legal rights and responsibilities of business owners and are introduced to the forms, licenses and permits necessary to start a business. Students complete a feasibility study as the first step in writing a business plan. Topics covered include: Legal Structures, Taxation, Intellectual Property, Copyright, Trademark, Contracts, and Employment. (Prerequisite: Demonstrated ability to perform college level Math and English)

BUSN210 INTRODUCTION TO FINANCIAL ACCOUNTING (3 CREDITS)

This course is an Introduction to the conceptual framework and functions of accounting that apply to all businesses. Students gain an understanding of assets, liabilities, and financial statements. Topics include journalizing, T-accounts, accrual and cash accounting, LIFO/FIFO, and basic ratio analysis. Students/business owners develop an understanding of debt, equity, inventory, shipping, and fraud while increasing their financial literacy. (Prerequisite: BUSN101)

BUSN220 MARKETING (3 CREDITS)
From grocery stores to art galleries to stocks on Wall Street, all business is conducted in a dynamic marketplace. With a focus on small business, this course covers market research, segmentation, target audience, positioning, branding, marketing methods, buyer behavior, and cultural conflicts in marketing. In this applied course, students create the marketing plan section of a business plan. (Prerequisite: BUSN101)

BUSN225 FUNDAMENTALS OF EMARKETING & ECOMMERCE (3 CREDITS)
E-Marketing is doing marketing in the online environment. E-Marketing embraces a wide range of strategies, but what underpins successful e-Marketing is a customer-focused, cohesive marketing strategy. This course teaches best practices and effective means of e-Marketing to facilitate e-Commerce and grow a business. Students will learn and apply foundational concepts in e-Marketing, and experience the process start to finish and learn how to apply these strategies to their own business. (Pre-requisites: BUSN220, TECH101)

BUSN235 SUSTAINABILITY, INNOVATION & ENTREPRENEURSHIP (3 CREDITS)
Going green, green business, and sustainable business are topics on everyone¹s mind. This course examines the wave of innovation spreading across the world today as entrepreneurial individuals and organizations incorporate concern for ecological, human health, social equity, and community prosperity into product design, operations, strategy, and supply chain management. The course focus is on innovation by companies, of all sizes and types, engaged in sustainable business as a strategic and competitive advantage. (Prerequisite: BUSN 140)

BUSN240 ADVANCED ENTREPRENEURSHIP (3 CREDITS)
In this course, students will write a business plan about the business concept of their choice. To write the plan, students will apply marketing, accounting, and budgeting skills learned in other business courses, and build on knowledge from the course pre-requisite, Entrepreneurship I. Students apply appropriate writing techniques and styles and use spreadsheets to create financial documents. (Prerequisites: BUSN140 and BUSN210; Pre or Co-requisite: BUSN220)

BUSN245 SMALL BUSINESS MANAGEMENT IN THE 21ST CENTURY (3 CREDITS)
This course offers a unique perspective by treating small business management as a practical human activity rather than as an abstract theoretical concept. Students will learn to incorporate the use of technology and e-business, without having extensive expertise or expenditures, as a way to gain competitive advantage over rivals. Students receive practical information on how to run a small business while using customer value, digital technology, and cash flow as key themes rather than afterthought add-ins. Students will apply this knowledge and produce a management and operations manual for their business. (Prerequisite: BUSN140, Pre or Co-requisite: BUSN240)

BUSN255 THE BUSINESS OF ART (3 CREDITS)
The course covers various aspects of visual arts business, including financial, practical, marketing, career development, time management, and leadership. This course provides a business foundation and practical preparation for success as a visual artist. Students will produce a portfolio for use in entering juried art exhibitions or applying to graduate programs. (Prerequisites: BUSN120, BUSN140 - may be taken as co-requisite by permission of Program Director)

BUSN290 BUSINESS INTERNSHIP (3 CREDITS)
The Business Internship may be taken in lieu of another business elective, and is an opportunity for a student to apply his or her business knowledge to real life business. This internship will be designed by the student in conjunction with an actual operating business and in collaboration with, the Business Program Coordinator and any relevant business faculty members. The project will involve working with, and consulting to a business in an area of interest to the student. The student will be required to create a report and presentation of their internship project at the end of the semester. (Prerequisites: BUSN 101, 120,140, 210, 220) Completed Internship form required for registration.

CERA101 INTRODUCTION TO CERAMICS (3 CREDITS)
This course provides a broad introduction to the full range of hand-building techniques and processes. Through assigned projects students examine the relationship of ideas to clay and construction methods. This course will provide technical information on ceramic processes and highlight contemporary ceramics as they relate to assignments through digital classroom presentations. (Prerequisite: FUND102 or permission of the instructor for non-majors) *Studio Fee

CERA201 INTERMEDIATE CERAMICS (3 CREDITS)

This intermediate-level course will focus on the sculptural form. Students will continue to develop technical ability while investigating the expressive potential of ceramic processes. This course will incorporate technical information on ceramic processes and highlights of contemporary ceramics through digital classroom presentations. (Prerequisite: CERA101) *Studio Fee

CERA295 CERAMICS APPRENTICESHIP (1 TO 6 CREDITS)

An apprenticeship places students in a direct one-on-one mentoring relationship with an artist who is willing to share his or her expertise and experience with a student. The student provides assistance to the mentor on a specific project or undertaking. The apprenticeship must be arranged one semester prior to course registration and be approved by the faculty supervisor. (Prerequisite: CERA201)

CERA298 CERAMICS INDEPENDENT STUDY (1 TO 3 CREDITS)

This independent study course is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. The faculty supervisor approves the student's individual plan of study upon registration of this course. (Prerequisite: CERA101 and permission of the instructor)

CERA301 ADVANCED CERAMICS (3 CREDITS)

This advanced-level course will focus on the sculptural form and its aesthetics, as well as concepts and the technical ceramic processes involved in developing expressive form. Projects are both assigned to build technical skill and self-directed to build conceptually based sculptural form. This course will incorporate technical information on ceramic processes and highlights of contemporary ceramics through digital classroom presentations. (Prerequisites: CERA201) *Studio Fee

CERA350 SPECIAL TOPICS IN CERAMICS

(1 to 3 credit-hour courses for a total of 6 credits)
Special Topics in Ceramics courses allow the student to concentrate on a specialized technique or focused area of study (applied or theory), in order to provide the student with more diverse offerings. Special Topics courses could include wheel-thrown pottery, wheel-thrown tableware, pottery traditions of indigenous cultures, media-based art history, the vessel as form, modeling the figure, the slip-cast object, tile-making and installation or architectural ornamentation. (Prerequisite: CERA201) *Studio Fee

CERA390 CERAMICS INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the Studio Arts Program. The student will gain hands-on experience working with knowledgeable professionals in the area of study as it relates to art, education, or research. The internship must be arranged one semester prior to course registration and be approved by the faculty supervisor. (Prerequisite: CERA301) *Studio Fee

CERA398 CERAMICS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: CERA101 and permission of the instructor) *Studio Fee

CERA401 ADVANCED CERAMICS PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

In this advanced-level course students can select an area of continued investigation that further develops expressive sculptural form with a strong technical focus. Students work closely with the faculty to define a semester-long exploration of a series of projects and research. This course will incorporate technical information on ceramic processes and highlights of contemporary ceramics through digital classroom presentations. (Prerequisites: CERA301) *Studio Fee

CERA451 SENIOR PROJECT I: CERAMICS (5 CREDITS)

Senior level students will work with faculty to define and create a body of work which is refined, unified, and personal. The work will show significant artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project statement and exhibition. (Prerequisites: CERA301, FUND100, FUND103, FUND221, and fourth year standing) *Studio Fee

CERA452 SENIOR PROJECT II: CERAMICS (5 CREDITS)

Senior level students will work with faculty to establish a thesis body of work which demonstrates a culmination of acquired technique, research, and personal artistic growth. Each student must be motivated, directed, focused, disciplined, and determined to pursue and explore a visual and conceptual statement for this thesis. A written project statement and visual documentation of project work will be required. The student must participate in the group senior thesis exhibitions at the end of the academic year. (Prerequisite: CERA451) *Studio Fee

CERA490 CERAMICS INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the IAIA Studio Arts Program. Students will have the opportunity to spend concentrated time with professionals in the area of study related to their art, education, or research. The internship must be arranged one semester prior to course registration and be approved by the faculty supervisor. (Prerequisite: CERA401)

CERA 495 CERAMICS APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student. The student is to provide assistance to the mentor on a specific project or undertaking. Students will become familiar with new artistic processes, cultural practices, and related approaches through observation and direct involvement. The apprenticeship must be arranged one semester prior to course registration and be approved by the faculty supervisor. (Prerequisite: CERA401)

CERA498 CERAMICS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: CERA101 and permission of the instructor) *Studio Fee

CINE101 INTRO TO CINEMATIC ARTS AND TECHNOLOGY (3 CREDITS)

This entry-level course introduces students to the basic concepts and techniques relating to digital film production. CINE 101 will also provide an overview of the film industry, its history, and the evolving technologies and career opportunities. Students will also have the opportunity, through hands-on exercises, to learn how to work with simple pocket camcorders, microphones and iMovie editing software or equivalent entry-level technology. *Studio Fee.

CINE105 WHAT IS A STORY? (3 CREDITS)

Where do the best stories come from? This course is designed to take students on a journey through the storytelling process, from idea to execution. Along the way, students will take a look at the power of myth, universal truths, and basic story structure. Ultimately, students will be encouraged to develop and write stories that are community-based or reflect an issue or concern in which they have a personal stake or vested interest. Very often, the best stories come from what is most personal. (Pre or Co-requisite: ENGL099)

CINE110 MOVING IMAGES I (3 CREDITS)

Building on the foundation of CINE101, Moving Images I provides a more in-depth concentration on basic digital film production. An emphasis will be placed on developing and cementing technical skills through hands-on exercises and repetition. Students will become familiar with the functions and settings of camcorders, as well as receive training in the proper set-up, usage and storage of lighting and grip equipment. Students will also be taught the various roles and responsibilities on the set, as well as etiquette and safety protocols. Finally, students will have the opportunity to put their skills to use in making their own individual projects. (Prerequisite: CINE101 and Co-requisite CINE101) *Studio Fee

CINE120 SOUND I (3 CREDITS)

In this introductory class in sound students will learn how to use a variety of audio equipment to record live and studio sound and how to edit and mix sound. Students will work with professional sound recording equipment to build a solid foundation in recording techniques. The class also introduces psychoacoustics, the communicative aspects of sound, and the basic concepts and properties of sound. (Pre or Co-requisite: CINE110) *Studio Fee

CINE205 SCREENWRITING I (3 CREDITS)

An introduction to screenwriting focusing on the short, ten page script—including idea generation, story and character development, story structure, dialogue, formatting, and script-to-screen production considerations. Students will be encouraged to develop material that they can produce themselves in Moving Images II. (Prerequisite: CINE105 and Pre or Co-requisite ENGL101)

CINE210 MOVING IMAGES II (3 CREDITS)

This is an intermediate course in film production where students will continue to develop and hone their skills, particularly in the areas of directing, cinematography, lighting and editing. Students will work in teams to produce, direct, and edit individual narrative films developed in Screenwriting I or experimental/nonfiction content. The class will collaborate in the production of a group film project. Each student will assume a specialized role (i.e., producer, director, sound mixer, etc.) on the project through pre-production to post-production. (Prerequisites: CINE110, 120; Suggested Pre- or Co-requisite: CINE205) *Studio Fee

CINE220 SOUND II (3 CREDITS)

This class is an intermediate level of how to record, edit, design, and mix sound for film, television and media arts projects. Students will expand their knowledge of how to use the different audio tools for recording and how to edit and mix a multi-track project. Students will create and work with stereo and surround sound. The course will cover essential sound and audio concepts and principles for using music in film and installation. Students will continue to explore the communicative and psychoacoustic aspects of sound. (Prerequisite: CINE120, Recommended Co-requisite: CINE210 Moving Images II) * Studio Fee

CINE240 ANIMATION I: INTRODUCTION TO ANIMATION (3 CREDITS)

Animation is a multifaceted discipline within the cinematic arts that includes a rich history and a variety of techniques. This course will introduce students to the wide gamut of techniques animation has to offer: from Eadweard Muybridge and his early photographic motion studies to Pixar's feature 3D animations. Students will build a foundation in animation that includes 2D animation techniques, cut-out and mixed media animation, stop motion animation, and an introduction to 3D modeling and animation. This course also includes a history component that will look at the history of animation in the United States, its beginnings, stereotypes, use as propaganda, and current events. Students will exit this class with a foundation for animation techniques and history, as well as the ability to build animations that hold meaning and importance for themselves and their communities. (Prerequisites: CINE110 and CINE105) *Studio Fee

CINE250 ACTING (3 CREDITS)

This course explores basic technique and scene study. Work is organized around the development of improvisational skill, observation, sensitivity towards others, and sensory awareness exercises. Students will be encouraged to audition and perform for films produced in the Moving Images classes.

CINE290 INTERNSHIP (3 CREDITS)

Internships provide valuable hands-on real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

CINE298 INDEPENDENT STUDY (3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals.

CINE305 SCREENWRITING II (3 CREDITS)

Students will write two short scripts, paying attention to meaningful storytelling, story structure, character, and production concerns, using scene and story analysis as well as critical feedback to craft polished revisions suitable for production. An emphasis will be placed on developing scripts for production courses, such as Moving Images III, Directing, and Senior Projects. Students will also write a treatment for a feature-length screenplay. (Prerequisite: CINE205 or CRWR141)

CINE310 MOVING IMAGES III (3 CREDITS)

This is an advanced film production course. Students will each produce and direct their Advanced Film Project, a 5-10 minute documentary, narrative, or experimental film. Students will be required to serve in key crew positions (i.e., producer, director, editor, etc.) on their classmates' films. (Prerequisites: CINE210; Suggested Pre- or Co-requisite: CINE305) *Studio Fee

CINE320 SOUND III (3 CREDITS)

This class is an advanced level of audio editing, design and mix. Students will learn advanced tools and techniques for a professional level of working with sound in projects for film, sound installation and Dome production. The course will be a synthesis of knowledge from Sound I and Sound II. Classes will include demonstrations, examples, exercise projects and hands-on learning in a sound studio. Students will develop one major project in surround film editing and one installation/Dome surround project with a public presentation at the end of the semester. (Prerequisite: CINE220) *Studio Fee

CINE330 DOCUMENTARY THEORY AND PRODUCTION (3 CREDITS)

This course examines documentary research methods, production, and techniques through class discussion, assigned readings, film analysis, and workshops. Students will also gain hands-on experience by completing a final short documentary video. (Prerequisite: CINE110) *Studio Fee

CINE335 BROADCAST TECHNOLOGY (3 CREDITS)

This course focuses on broadcast technology and production for television. Course will include producing live broadcast in-studio and live recorded and edited program segments. Students will get hands-on skills in camera, sound, switcher, editing for broadcast, live TV broadcast production, and how to use lights and green screen for virtual sets. Students will be a part of a production team in our broadcast production studio producing streaming television and learning, through reading assignments, the history and current technology of broadcast. (Prerequisites: CINE220 or by permission of the instructor) *Studio Fee

CINE 340 ANIMATION II: 3D ANIMATION (3 CREDITS)

3D animation is a wide ranging field with outlets in gaming, digital fabrication, print media, design, simulation, and others. Its life began in 1963 as an extremely simple, wireframe simulation of a satellite orbiting a planet. Today, 3D animation can achieve hyper-real imagery. In this course, students will be instructed in the basics of 3D Animation production with an emphasis on narrative storytelling. Students will be guided through the process of designing and building a short animation using Autodesk Maya. This course builds on skills introduced in Animation I and teaches students how to animate, build scenes and basic rigs, light, and render within a digital 3D environment. (Prerequisite: CINE 240) *Studio Fee

CINE345 VISUAL EFFECTS AND COMPOSITING (3 CREDITS)

Visual Effects and Compositing is a course aimed at those who want to learn about the visual effects process from green screen compositing and digital matte painting to title effects and 3D effects. This course aims to give students insight into the various techniques used in the industry as well as the necessary skills to perform compositing tasks. Using After Effects, Motion, and Maya, students will perform their own tests, experiments, and finished effects shots. This course is for intermediate–level students wanting to develop visual effects skills or wanting more experience with visual effects language and processes. (Prerequisite: CINE210) *Studio Fee

CINE350 DIRECTING (3 CREDITS)

A study in directing actors to generate performances and create dynamic blocking for the camera. Students will breakdown scripts, analyze directing methods, and direct actors in different scenes. (Prerequisite: CINE210) *Studio Fee

CINE360 SPHERICAL FILM PRODUCTION I (3 CREDITS)

Learn how to create spherical films for the fulldome starting with basics of the medium, including how to use a DSLR to capture fisheye 360–degree images. During the course, students will develop and produce 360–degree film for the fulldome using some of the techniques from the course such as time-lapse 360–degree photography/video, HDR photography, HD video, animation, motion graphics, and surround sound. Explore and experiment with storytelling and film creation for the dome. Through reading assignments students will learn the history and current technology of the fulldome and look toward the future. A public showing of work is required as part of the final project. (Prerequisites: CINE120, CINE210, CINE240 or by permission of the instructor) *Studio Fee

CINE370 BUSINESS OF MOVIES (3 CREDITS)

This course examines the process of producing film and video programming for the entertainment industry and independent productions. This class explores established procedures and common issues associated with preparing a script for film production, emphasizing script breakdown, establishing shooting schedules, preparing budgets, and post-production planning. In addition, this class surveys the current marketing and distribution cycles for the independent filmmaker. (Prerequisite: CINE210; students must be in their junior or senior-year standing) *Studio Fee

CINE380 ADVANCED PRODUCTION TUTORIAL (3 CREDITS)

This hands-on course allows students to work as part of a crew in Senior Project I or II, or work on a client-based project for the CINE department's production unit. Students will crew at various stages from pre-production, production to post-production in order to gain valuable administrative, technical, and artistic skills on and off the set. The jobs include, but are not limited to: producer, production manager, storyboard artist, first assistant director, director of photography, boom operator, editor, or visual effects designer. (Prerequisite: CINE210) *Studio Fee

CINE390 INTERNSHIP (3 CREDITS)

Internships provide valuable hands-on real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

CINE392 SPECIAL TOPICS COLLOQUIA (1-3 CREDITS)

Special topics Colloquia are designed to allow students and/or faculty to propose a one-credit class on a special topic of interest. In general, colloquia are topics not offered in the course catalog, yet give students the opportunity to pursue an area of unique interest or opportunity within their major field. All colloquia must be proposed and planned one semester in advance of the course actually taken in consultation with a faculty member of record. *Studio Fee

CINE405 SCREENWRITING III (3 CREDITS)

Designed for those who are looking at writing as a profession, this advanced screenwriting course will give students the choice of developing a 90-120 page feature-length screenplay or the pilot for a half hour or hour long television series, including additional episodes and a series bible. An emphasis will be placed on screenwriting theory and value-based storytelling. The differences between writing for the big screen and the small screen will also be highlighted. (Prerequisite: CINE305 or CRWR241)

CINE 440 ANIMATION III (3 CREDITS)

Advanced 3D Animation is a project–based elective course where students will apply lessons learned in Animation I and II to a short animation making use of the Motion Capture Studio. Character animation is the focus of this class and students will delve into advanced modeling and rigging techniques as well as specialized portions of Maya including: fur, cloth, dynamics, and particles. This course is for advanced students wanting more experience in 3D animation and room to experiment. (Prerequisites: CINE340, CINE345) *Studio Fee

CINE 460 SPHERICAL FILM PRODUCTION II (3 CREDITS)

Building on the skills learned in CINE360, students in this course will expand and practice production techniques and create a high-quality dome film project with meaningful storytelling. Students will have the opportunity to explore production techniques in-depth such as HDR photography, HDR time-lapse video, hyper-lapse, 360 degree spherical photography, advanced surround sound mixing, and multiple software application integration. A public showing of work is required as part of the final project. (Prerequisite: CINE360) *Studio Fee

CINE470 SENIOR PROJECT I (3 CREDITS)

This course is designed for the student with senior standing to demonstrate mastery of their discipline. In Senior Project I, the student will conceive, plan, budget, and design their thesis project in consultation with their advisor(s). Final approval of the student's project dossier will be necessary before advancing to CINE480: Senior Project II by the Faculty of Record and the CINE department chair. (Prerequisite: student must be in their senior-year standing) *Studio Fee.

CINE480 SENIOR PROJECT II (6 CREDITS)

This course is designed for the student with senior standing to demonstrate mastery of their discipline. In Senior Project II, students will produce and complete their thesis projects in consultation with their advisor(s). Senior Project II students are required to present their final projects in a public forum and receive feedback from their advisor(s) and the public through dialogue and Q&A. (Prerequisite: student must be in their senior-year standing and have successfully completed all requirements for CINE470) *Studio Fee

CINE490 INTERNSHIP (3 CREDITS)

Internships provide valuable hands-on, real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

CRWR100 WORD! (1 CREDIT)

Word! is a course for freshmen who are considering majoring in Creative Writing. Team-taught by the creative writing faculty, this course will include introductions to poetry, fiction, creative nonfiction, and dramatic writing. Students will write from prompts, learn to critique their own work and the work of classmates, and learn to revise. (Prerequisite: ENGL099)

CRWR101 CREATIVE NONFICTION I (3 CREDITS)

This course is an introduction to the writing of prose nonfiction that includes personal essay, memoir, and lyric essay. The focus will be on using tools of storytelling and elements of craft to tell of personal experiences, insights, and knowledge. (Prerequisite or Co-requisite: ENGL101)

CRWR111 POETRY WRITING I (3 CREDITS)

This course is an introduction to the basic elements of poetry writing with emphasis placed on modern form and techniques, as well as reading and critique of the works of selected poets.

CRWR121/PERF121 PLAYWRITING I (3 CREDITS)

This course is an introduction to the writing of plays with concentration on form and techniques.

CRWR131 FICTION WRITING I (3 CREDITS)

This course is an introduction to the reading, writing, and revision of literary fiction, and the elements of the short form that comprise a successful story – character, plot setting, narrative arc, point of view, imagery. (Prerequisite or Co-requisite: ENGL101)

CRWR141 SCREENWRITING I (3 CREDITS)

An introduction to screenwriting focusing on the short ten page script – including idea generation, story and character development, story structure, dialogue, formatting, and script-to-screen production considerations. Students will be encouraged to develop material that they can produce themselves in Moving Images II. (Prerequisite: CINE105 and Pre or Co-requisite ENGL101)

CRWR201 CREATIVE NONFICTION II (3 CREDITS)

This course will focus on further exploration of creative nonfiction, memoir, the personal essay, the lyric essay, and other forms of nonfiction, such as essays of place, literary travel, the short short. Emphasis will be on development of narrative voice, use of the techniques of fiction to tell a true story, and skills in critique and revision. (Prerequisite: CRWR101, Pre or Co-requisite ENGL102)

CRWR211 POETRY WRITING II (3 CREDITS)

This intermediate course focuses on the poetry writing process, creative risk-taking, developing voice, and using poetics-appropriate vocabulary to constructively critique. There will be assigned readings and discussions of the works of selected poets. (Prerequisite: CRWR111, Pre or Co-requisite ENGL101)

CRWR221/PERF221 PLAYWRITING II (3 CREDITS)

This is an intermediate course for students to further develop their playwriting skills, using the critical vocabulary of dramatic writing to critique constructively. (Prerequisite: CRWR121 or PERF121, Pre or Co-requisite ENGL101)

CRWR231 FICTION WRITING II (3 CREDITS)

In this course students will examine subgenres of literary fiction–primarily the contemporary short story–but also flash fiction and experimental fiction, modeling several of these forms; emphasis will be on the development of skills in craft, critique, and revision. (Prerequisite: CRWR131, Pre or Co-requisite ENGL102)

CRWR241 SCREENWRITING II (3 CREDITS)

Students will write two short scripts, paying attention to meaningful storytelling, story structure, character, production concerns, using scene and story analysis, as well as critical feedback to craft polished revisions suitable for production. An emphasis will be placed on developing scripts for production courses, such as Moving Images III, Directing, and Senior Projects. Students will also write a treatment for a feature-length screenplay. (Prerequisite: CRWR141 or CINE205)

CRWR250 THESIS I (3 CREDITS)

This course is for second-year Creative Writing majors and minors, and requires students to assemble and revise a portfolio of their best writing in their strongest two genres—fiction, poetry, plays or screenplays, nonfiction—for program assessment. Students are required to produce a 7-10 page critical essay. (Prerequisites: CRWR 101, 111, 121, 131; Pre- or Co-requisite: ENGL200)

CRWR261 TOOLS FOR TOP WRITERS (3 CREDITS)

The course focuses on reinforcing students' skills in grammar and mechanics and specific techniques of the craft: creating artful sentences through a variety of creative rhetorical strategies, and editing with a writer's eye and ear to significantly improve a piece of writing. (Prerequisite: ENGL101)

CRWR290 INTERNSHIP I (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the IAIA Creative Writing Program. The student will have an opportunity to spend concentrated time with professionals in work, in publications, public relations, publishing, journalism, theater, or performing arts organizations. This internship may be taken after the first year. (Prerequisite: Second-year standing)

CRWR295 APPRENTICESHIP I (1 TO 6 CREDITS)

This is an apprenticeship with an individual artist in creative writing. (Prerequisite: Second-year standing)

CRWR298 INDEPENDENT STUDY IN CREATIVE WRITING (1-3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of a student who seeks opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: Second-year standing)

CRWR301 CREATIVE NONFICTION III (3 CREDITS)

In this course students will produce work in the varied forms of nonfiction, using the techniques of fiction to cut across the traditional boundaries of genre, and refine the skills in craft and revision learned in Creative Nonfiction II. (Prerequisite: CRWR201)

CRWR311 POETRY WRITING III (3 CREDITS)

This course is an advanced workshop for students concentrating in the writing, criticism, and revision of poetry. It includes continued reading and discussion of selected works, as well as writing a personal poetics statement. (Prerequisite: CRWR211, Pre or Co-requisite ENGL102)

CRWR321/PERF321 PLAYWRITING III (3 CREDITS)

This course is an advanced workshop for students concentrating on playwriting. (Prerequisite: CRWR221 or PERF221, Pre or Co-requisite ENGL102)

CRWR331 FICTION WRITING III (3 CREDITS)

This course will focus on the effective manipulation of the elements of literary fiction (character, setting, plot, point of view, imagery) to achieve a deliberate effect, honing craft, and refining work in revision. (Prerequisite: CRWR231)

CRWR351 STUDENT ANTHOLOGY (3 CREDITS)

This course enables students to select, edit, design, and publish an anthology of student writing. Each student critiques and evaluates each submitted work. (Prerequisite: CRWR250)

CRWR398 INDEPENDENT STUDY IN CREATIVE WRITING (1-3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of a student who seeks opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: Third-year standing)

CRWR401 CREATIVE NONFICTION IV (3 CREDITS)

This is an advanced workshop involving intensive reading, craft analysis, and writing of nonfiction. Emphasis will be placed on developing a truth-seeking persona, writing ethically about the real world, refining craft, and revising to a high standard. (Prerequisite: CRWR301)

CRWR411 POETRY WRITING IV (3 CREDITS)

This course is a continuation of Poetry Writing III, building on the practices of reading, discussing, writing, critiquing, revising, and refining. A strong, submission-ready final portfolio and personal poetics statement is the goal. (Prerequisite: CRWR311)

CRWR421/PERF421 PLAYWRITING IV (3 CREDITS)

This course is a continuation of Playwriting III, with emphasis on refining skills and revising and extending plays. (Prerequisite: CRWR321 or PERF321)

CRWR431 FICTION WRITING IV (3 CREDITS)

This advanced course will address the more sophisticated aspects of writing fiction. Emphasis is on reading as a writer, working through multiple drafts to deepen stories or perhaps a novel or novella, and revising to a high standard. (Prerequisite: CRWR331)

CRWR450 THESIS II (4 CREDITS)

This course enables fourth-year creative writing majors to select, edit, revise, refine, and complete a thesis portfolio that contains works in one or two genres of creative writing written during their junior and senior years. Students are required to produce a 7-10 page critical essay. (Prerequisites: ENGL300 and fourth-year standing)

CRWR451 ADVANCED STUDENT ANTHOLOGY

This course enables students to refine the skills learned in Student Anthology and oversee all aspects of production. (Prerequisite: CRWR351)

CRWR460 SPECIAL TOPICS IN CREATIVE WRITING (3 CREDITS)

This course allows students to pursue an extended work, such as a long poem, a collection of related poems, a screenplay, novel, linked stories, or a graphic novel. (Prerequisite: any Level III workshop)

CRWR470 TEXT/IMAGE COLLABORATION (3 CREDITS)

This workshop explores how creative writing can be integrated with visual images to create a singular work of art. (Prerequisite: any Level II creative writing workshop)

CRWR490 INTERNSHIP II (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the IAIA Creative Writing Program. The student will have an opportunity to spend concentrated time with professionals in work in publications, public relations, publishing, journalism, theater, or performing arts organizations. (Prerequisite: Third-year standing)

CRWR495 APPRENTICESHIP II (1 TO 6 CREDITS)

This is an apprenticeship with an individual artist in creative writing. (Prerequisite: Third-year standing)

CRWR498 INDEPENDENT STUDY IN CREATIVE WRITING (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of a student who seeks opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: Fourth-year standing)

CRWR 561 RESIDENCY I (3 CREDITS)

The residency, a weeklong series of workshops, craft lectures, conferences, panels, and readings, immerses the student in the world of professional writing. Students are responsible for reading assigned texts prior to the residency, submitting required work for workshop one month before residency, reading and writing critiques of fellow students' work, attending all readings, attending six required craft lectures (assigned by mentor), and writing six one page responses to each of the six required craft lectures. Residency requires forty hours of contact time spread across seven-and-a-half days—17.5 hours of daily workshops in the student's primary genre and 22.5 hours of craft lectures and readings. (Prerequisite: Admission to the MFA Program)

CRWR 501 MENTORSHIP I, CREATIVE NONFICTION (9 CREDITS)

An intensive study of the writing of creative nonfiction, focusing on advanced techniques of prosody, exposition, descriptive detail, and narrative voice. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative nonfiction each during the mentorship. Students will also read at least eight books in the creative nonfiction genre. These books will be selected by the mentor in consultation with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 561)

CRWR 511 MENTORSHIP I, POETRY (9 CREDITS)

An intensive study of poetry writing focusing on advanced techniques of imagery, rhythm, and poetic structure. All instruction and discussion is revision-based. Students must submit four packets of 4-6 pages of poetry each during the course. Students will also read eight books of poetry. These books will be selected by the mentor in collaboration with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 561)

CRWR 531 MENTORSHIP I, FICTION (9 CREDITS)

An intensive study of fiction writing, focusing on advanced techniques of prosody, narration, exposition, scenic development, point of view, and other elements of fiction. All instruction and discussion is revision-based. Students must submit four packets of at least 15-20 pages of fiction each during the course. Students will also read eight books of fiction. These books will be selected by the mentor in consultation with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 561)

CRWR 541 MENTORSHIP I, SCREENWRITING (9 CREDITS)

An intensive study of screenwriting focusing on advanced techniques of dramatic structure, dialogue, characterization, and other elements of screenwriting. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work each during the course. Students will also read eight screenplays and watch films produced from those screenplays. These screenplays/films will be selected by the mentor in consultation with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 561)

CRWR 562 RESIDENCY II (3 CREDITS)

A continuation of CRWR 561-- a weeklong series of workshops, craft lectures, conferences, panels, and readings, immerses the student in the world of professional writing. Students are responsible for reading assigned texts prior to the residency, submitting required work for workshop one month before residency, reading and writing critiques of fellow students' work, attending all readings, attending six required craft lectures (assigned by mentor), and writing six one page responses to each of the six required craft lectures. Residency requires forty hours of contact time spread across eight days—17.5 hours of daily workshops in the student's primary genre and 22.5 hours of craft lectures and readings. (Prerequisite: CRWR 501, CRWR 511, CRWR 531, or CRWR 541)

CRWR 502 MENTORSHIP II, CREATIVE NONFICTION (9 CREDITS)

A continuation of CRWR 501--continued intensive study of the writing of creative nonfiction, focusing on advanced techniques of prosody, exposition, descriptive detail, and narrative voice. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative nonfiction each during the mentorship. Students will also read eight books in the creative nonfiction genre. These books will be selected by the mentor in consultation with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 562)

CRWR 512 MENTORSHIP II, POETRY (9 CREDITS)

A continuation of CRWR 511--intensive study of poetry writing focusing on advanced techniques of imagery, rhythm, and poetic structure. All instruction and discussion is revision-based. Students must submit four packets of 4-6 pages of poetry each during the course. Students will also read eight books of poetry. These books will be selected by the mentor in collaboration with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 562)

CRWR 532 MENTORSHIP II, FICTION (9 CREDITS)

A continuation of CRWR 531--intensive study of fiction writing, focusing on advanced techniques of prosody, narration, exposition, scene development, point of view, and other elements of fiction. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of fiction each during the course. Students will also read eight books of fiction. These books will be selected by the mentor in consultation with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 562)

CRWR 542 MENTORSHIP II, SCREENWRITING (9 CREDITS)

A continuation of CRWR 541-- intensive study of screenwriting focusing on advanced techniques of dramatic structure, dialogue, characterization, and other elements of screenwriting. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work each during the course. Students will also read 15-20 screenplays and watch the films produced from those screenplays. These screenplays/films will be selected by the mentor in consultation with the individual student. Students will write eight 2-3 page double-spaced papers addressing each work from the writer's point of view, focusing on issues of craft. (Co-requisite: CRWR 562)

CRWR 661 RESIDENCY III (3 CREDITS)

A continuation of CRWR562—a weeklong series of workshops, craft lectures, conferences, panels, and readings, immerses the student in the world of professional writing. Students are responsible for reading assigned texts prior to the residency, submitting required work for workshop one month before residency, reading and writing critiques of fellow students' work, attending all readings, attending six required craft lectures (assigned by mentor), and writing six one page responses to each of the six required craft lectures. Residency requires forty hours of contact time spread across eight days—17.5 hours of daily workshops in the student's primary genre and 22.5 hours of craft lectures and readings. (Prerequisite: CRWR 502, CRWR 512, CRWR 532, or CRWR 542)

CRWR 601 MENTORSHIP III, CREATIVE NONFICTION (9 CREDITS)

A continuation of CRWR 502: continued intensive study of the writing of creative nonfiction, focusing on advanced techniques of prosody, exposition, descriptive detail, and narrative voice. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work each during the course. In addition, students complete an annotated bibliography of at least eight works of creative nonfiction and a 10-12 page craft analysis essay based on work by published creative nonfiction authors. (Co-requisite: CRWR 661)

CRWR 611 MENTORSHIP III, POETRY (9 CREDITS)

A continuation of CRWR 512—intensive study of poetry writing focusing on advanced techniques of imagery, rhythm, and poetic structure. All instruction and discussion is revision-based. Students must submit four packets of 4-6 pages of creative work each during the course. In addition, students complete an annotated bibliography of at least eight works of poetry and a 10-12 page craft analysis essay based on work by published poets. (Co-requisite: CRWR 661)

CRWR 631 MENTORSHIP III, FICTION (9 CREDITS)

A continuation of CRWR 532: An intensive study of fiction writing, focused on advanced techniques of prosody, narration, exposition, scene development, point of view, and other elements of fiction. All instruction and discussion is revision-based. Students must submit four packets of at least fifteen pages of creative work each during the course. In addition, students complete an annotated bibliography of 15-20 works of fiction and a 10-12 page craft analysis essay based on work by published fiction authors. (Co-requisite: CRWR 661)

CRWR 641 MENTORSHIP III, SCREENWRITING (9 CREDITS)

A continuation of CRWR 542: Intensive study of screenwriting focusing on advanced techniques of dramatic structure, dialogue, characterization, and other elements of screenwriting. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work during the course. In addition, students complete an annotated bibliography of eight screenplays/films and a 10-12 page critical/craft analysis essay based on work by published/produced screenwriters. (Co-requisite: CRWR 661)

CRWR 662 RESIDENCY IV (3 CREDITS)

A continuation of CRWR 661-- a weeklong series of workshops, craft lectures, conferences, panels, and readings, immerses the student in the world of professional writing. Students are responsible for reading assigned texts prior to the residency, submitting required work for workshop one month before residency, reading and writing critiques of fellow students' work, attending all readings, attending six required craft lectures (assigned by mentor), and writing six one page responses to each of the six required craft lectures. Residency requires forty hours of contact time spread across eight days—17.5 hours of daily workshops in the student's primary genre and 22.5 hours of craft lectures and readings. (Prerequisite: CRWR 601, CRWR 611, CRWR 631, or CRWR 641)

CRWR 602 MFA THESIS, CREATIVE NONFICTION (9 CREDITS)

A continuation of CRWR 601: continued intensive study of the writing of creative nonfiction, focusing on advanced techniques of prosody, exposition, descriptive detail, and narrative voice. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work during the course. Additional requirements of the course:
• Creative work to complete manuscript requirement of the final thesis project

• An annotated bibliography of at least eight works of creative nonfiction
• Preparation of craft presentation to be given during the final residency
• Preparation of written critique of a work in your genre
• Preparation of a 10-15 minute reading of original work to be given during the final residency
• Submission of complete thesis to faculty and program archive (Co-requisite: CRWR 662)

CRWR 612 MFA THESIS, POETRY (9 CREDITS)

A continuation of CRWR 611—continued intensive study of poetry writing, focusing on advanced techniques and the completion of a graduate thesis. All instruction and discussion is revision-based. Students must submit four packets of 4-6 pages of creative work during the course. Additional requirements of course:
• Creative work to complete manuscript requirement of the final thesis project
• An annotated bibliography of at least eight works of poetry
• Preparation of craft presentation to be given during the final residency
• Preparation of written critique of a group of works in your genre
• Preparation of a 10-15 minute reading of original work to be given during the final residency
• Submission of complete thesis to faculty and program archive (Co-requisite: CRWR 662)

CRWR 632 MFA THESIS, FICTION (9 CREDITS)

A continuation of CRWR 631: Continued intensive study of fiction writing, focusing on advanced techniques of prosody, narration, exposition, scene development, point of view, and other elements of fiction. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work during the course. Additional requirements of course:
• Creative work to complete manuscript requirement of the final thesis project
• An annotated bibliography of at least eight works of fiction
• Preparation of craft presentation to be given during the final residency
• Preparation of written critique of a work in your genre
• Preparation of a 10-15 minute reading of original work to be given during the final residency
• Submission of complete thesis to faculty and program archive (Co-requisite: CRWR 662)

CRWR 642 MFA THESIS, SCREENWRITING (9 CREDITS)

A continuation of CRWR 641: Intensive study of screenwriting focusing on advanced techniques of dramatic structure, dialogue, characterization, and other elements of screenwriting. All instruction and discussion is revision-based. Students must submit four packets of 15-20 pages of creative work during the course. Additional requirements of course:

• Creative work to complete manuscript requirement of the final thesis project
• An annotated bibliography of eight screenplays / films
• Preparation of craft presentation to be given during the final residency
• Preparation of written critique of a work in your genre
• Preparation of a 10-15 minute reading of original work to be given during the final residency
• Submission of complete thesis to faculty and program archive (Co-requisite: CRWR 662)

CRWR 663 GRADUATION RESIDENCY (NO CREDITS)

In this capstone course, the graduating MFA student presents a craft lecture and co-teaches a creative writing workshop. He or she presents a 20-minute reading of original work. The candidate reviews and defends the thesis. (Co-requisite: CRWR 602, CRWR 612, CRWR 632, or CRWR 642)

CRWR670 THESIS CONTINUATION (NO CREDITS)

For students who choose or are mandated to improve, enrich, and polish their MFA thesis. All instruction and discussion is revision-based. Students must submit the proposed thesis at the beginning of the course, with significant revisions at midterm, and again at course's end.

DIGA101 INTRODUCTION TO DIGITAL ARTS (3 CREDITS)

This introductory level course builds on the vector and raster imaging techniques learned in FUND104. Students will be introduced to digital fabrication tools, techniques, and practices and their use in contemporary art. In this course students will create projects using laser cutting, vinyl cutting, and water jet cutting, completing assignments in both 2D and 3D fabrication. Central to this class will be the discussion of digital fabrication as a tool, a supplement to other practices, its advantages and limitations, digital vs. physical, aesthetics, and the ability to easily produce multiples. This course will push students to address digital fabrication as a working methodology and practice that can be melded with traditional methods and practices. (Prerequisite: FUND104) *Studio Fee

DIGA201 INTERMEDIATE DIGITAL ARTS (3 CREDITS)

This course introduces students to the methods and techniques of 3D modeling and rendering, and 3D prototyping and fabrication using a 3D printer. Projects are given to engage students in the technical, conceptual, and aesthetic aspects of creating digital 3D forms for print and presentation and 3D printing. The class will consist of previsualization, hands-on experimentation, and production supplemented by lectures and demonstrations. (Prerequisite: DIGA101) *Studio Fee

DIGA222 INTRODUCTION TO WEB DESIGN (3 CREDITS)

This course introduces students to the basic elements of Web design. This course includes web structure and content development as well as the current concepts, technologies, and discussions in upcoming trends employed in designing for web and interactive experiences. (Prerequisite: TECH101) *Studio Fee

DIGA250 SPECIAL TOPICS: DIGITAL ARTS (3 CREDITS)

Special Topics in Digital Arts allow students to concentrate on a specialized technique or focused area of study (applied or theory), in order to provide students with more diverse offerings. A special topics course in Digital Arts may focus on specific types of digital art: digital painting, game design, installation, video art, circuit bending, computer programming, interactivity, web based art, sound art, 3D modeling and sculpting, and computer animation. (Prerequisite: DIGA101 or permission of the instructor) *Studio Fee

DIGA290 DIGITAL ARTS INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the Studio Arts Program at IAIA. The student will have the opportunity to spend concentrated time with professionals in the area of study related to their art, education or research. Note: The internship may be taken after the first year as 290 or after the third year as 490, for one to six credits. (Prerequisite: Permission of instructor)

DIGA298 DIGITAL ARTS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. Students will receive guidance and support from the instructor. (Prerequisites: DIGA101 and permission of the instructor. Only two independent study courses can count towards degree) *Studio Fee

DIGA301 ADVANCED DIGITAL ARTS (3 CREDITS)

This course focuses on combining skills and practices learned in the previous courses. Digital artwork is highly mutable and can find its way into video games, virtual reality, animation, and augmented reality. This course looks at the intersection of physical and digital artwork. Emphasis is placed on concept development as well as increased technical proficiency. Coursework encourages personal experimentation and fosters exploration into fields related to digital fabrication such as gaming, animation, and installation. (Prerequisite: DIGA201) *Studio Fee

DIGA322 INTERMEDIATE WEB DESIGN (3 CREDITS)

This course will lead you through the process of creating a simple but functional website with a balanced emphasis on Design and Technology. We will use Photoshop, Illustrator, Dreamweaver, Flash, and open source Content Management Systems. You will familiarize yourself with programming languages and databases including HTML, Actionscript, PHP, XML and MySql. You will explore information management, animation and the graphic interface. (Prerequisite: DIGA222) *Studio Fee

DIGA398 DIGITAL ARTS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: DIGA201 and permission of the instructor. Only two independent study courses can count towards degree) *Studio Fee

DIGA401 ADVANCED DIGITAL ARTS PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

In this advanced-level course students can select an area of continued investigation that further develops expressive digital based projects. Students work closely with the faculty to define a semester-long exploration of projects and research. This course will incorporate technical information on digital processes and highlights of contemporary digital art through classroom presentations. (Prerequisite: DIGA301) *Studio Fee

DIGA422 ADVANCED WEB DESIGN (3 CREDITS)

Advanced Web applications. Students will continue to explore in-depth issues related to the Internet such as server management, designing with frames, creating forms for end-user defined content, and basic code programming. Students will employ advanced techniques of web design and explore interactive applications using Flash, Flash Action Script, HTML, XML, and advanced Graphic Design for the web. There will be a continuation of the advanced study of 'back-end' applications, enabling students to acquire the skills necessary to work with advanced database applications, to maintain servers and content-heavy professional site construction. (Prerequisite: DIGA322) *Studio Fee

DIGA451 SENIOR PROJECT I: DIGITAL ARTS (5 CREDITS)

Senior level students will work with faculty to define and create a body of work that is refined, unified, and personal. The work will show significant artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project statement and exhibition. (Prerequisites: DIGA301, FUND100, FUND 102, FUND103, FUND221, and fourth year standing) *Studio Fee

DIGA452 SENIOR PROJECT II: DIGITAL ARTS (5 CREDITS)

Senior level students will work with faculty to establish a thesis body of work that demonstrates culmination of acquired technique, research, and personal artistic growth. Each student must be motivated, directed and focused, disciplined and determined to pursue a visual and conceptual statement for this thesis. A written project statement and visual documentation of project work will be required. The student must participate in the group senior thesis exhibitions at the end of the academic year. (Prerequisite: DIGA451) *Studio Fee

DIGA498 DIGITAL ARTS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: DIGA301 and permission of the instructor. Only two independent study courses can count towards degree) *Studio Fee

DRWG298 DRAWING INDEPENDENT STUDY (3 CREDITS)

The purpose of an independent study is to provide for the unique interests and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal, educational, and creative goals. (Prerequisites: FUND221 and permission of the instructor) *Studio Fee

DRWG341 ADVANCED DRAWING: A CONTEMPORARY EXPLORATION (3 CREDITS)

Development of critical and conceptual skills will be emphasized through exploration of contemporary drawing practices. A broader definition of drawing will be explored through analyzing contemporary artists and their works. Additional course content is comprised of critique, readings, discussion, and a self-sustained thematic project developed by the student. (Prerequisites: FUND212 & FUND221)*Studio Fee

DRWG398 DRAWING INDEPENDENT STUDY (3 CREDITS)

The purpose of an independent study is to provide for the unique interests and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal, educational, and creative goals. (Prerequisites: FUND221 and permission of the instructor) *Studio Fee

DRWG498 DRAWING INDEPENDENT STUDY (3 CREDITS)

The purpose of an independent study is to provide for the unique interests and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal, educational, and creative goals. (Prerequisites: FUND221 and permission of the instructor) *Studio Fee

EDUC230 ISSUES IN INDIAN EDUCATION (3 CREDITS)

A multi-disciplinary survey of major developments related to the education of Indigenous people in the US . Overview of pre-contact cultural, spiritual, & utilitarian basis of knowledge transfer with comparisons to developing Euro-American public and federal education policy, legislation, programs and impacts. Special topics: tribal control, boarding schools, historical trauma, decolonization of education, alternative, and best practice Indigenous strategies and local field experiences.

ENGL098 BASIC ENGLISH I (3 CREDITS)

A developmental writing, grammar and college skills course focusing on texts concerned with social issues. This course is intended for students whose placement test scores indicate a need for intensive study of basic language through reading, writing, listening and speaking. Students who complete the course with a grade of "C" or better will move on to Basic English II.

ENGL099 BASIC ENGLISH II (3 CREDITS)

The goal of this course is for students to develop college-level writing and reading skills including grammar, punctuation, sentence structure, and conventional language usage. Through analysis of texts concerned with social issues, students develop paragraphs, write and revise response papers and learn the basic essay form. Students who complete the course with a grade of "C" or better will move on to English Composition I.

ENGL100 THE ART OF PUBLIC SPEAKING (3 CREDITS)

Most occupations, even job interviews, require people to present themselves in an effective and organized manner. This course will examine the principles of effective public speaking in an array of styles and circumstances with a particular focus on the types of public presentations that would be delivered in the arts. Students will have at least seven (7) opportunities to develop, and give a public presentation in front of the class for grade and critique. Students also will have numerous opportunities to constructively critique the presentations of others.

ENGL101 ENGLISH COMPOSITION I (3 CREDITS)

Students develop writing skills through reading, viewing and discussing material concerning social issues. They write responses to this material, and then revise these responses into expository essays. Students also learn different essay forms, practice a variety of writing strategies (such as writer's voice, organization, quoting other writers, how to summarize), and continue to improve grammatical skills. (Prerequisite: ENGL099 or equivalent)

ENGL102 ENGLISH COMPOSITION II (3 CREDITS)

In this course, students continue to develop writing and reading skills learned in English Composition I, by focusing on research, critical and analytical skills. Students will learn research techniques, documentation procedures, and rhetorical strategies to produce an argumentative research paper. (Prerequisite: ENGL101)

ENGL200 INTRODUCTION TO CRITICAL THEORY (3 CREDITS)

This course introduces students to the critical lenses most relevant to contemporary academia. Theories covered will vary according to the expertise of the instructor. Students will apply critical lenses to papers and projects. (Prerequisite: ENGL102)

ENGL210 SURVEY OF CONTEMPORARY NORTH AMERICAN POETRY (3 CREDITS)

This course surveys contemporary North American poetry, exploring its forms, movements, philosophies, and techniques. (Prerequisite: ENGL102)

ENGL220 SURVEY OF CONTEMPORARY NORTH AMERICAN PLAYS (3 CREDITS)

This course surveys contemporary North American plays, exploring its forms, movements, philosophies, and techniques. (Prerequisite: ENGL102)

ENGL230 SURVEY OF CONTEMPORARY NORTH AMERICAN FICTION (3 CREDITS)

This course surveys contemporary North American fiction exploring its forms, movements, philosophies, and techniques. (Prerequisite: ENGL102)

ENGL260 INTRODUCTION TO NATIVE AMERICAN LITERATURE (3 CREDITS)

This course surveys Native American literature in both its traditional and contemporary manifestations. (Prerequisite or Co-requisite: ENGL102)

ENGL300 CRITICAL APPLICATION (3 CREDITS)

This is an advanced course focusing on critical theory and its application to writing about literature. Students will read the assigned texts; and each will choose and apply a critical lens from theoretical approaches acquired in ENGL 200 to write their literary papers. (Prerequisite: ENGL200)

ENGL310 SURVEY OF WORLD POETRY (3 CREDITS)

This course surveys a representative sample of classic and contemporary poetry beyond North America. (Prerequisite: ENGL210; Pre- or Co-requisite: ENGL300)

ENGL320 SURVEY OF WORLD PLAYS (3 CREDITS)

This course surveys a representative sample of classic and contemporary plays beyond North America, including Shakespeare. (Prerequisite: ENGL220; Pre- or Co-requisite: ENGL300)

ENGL330 SURVEY OF WORLD FICTION (3 CREDITS)

This course surveys a representative sample of classic and contemporary fiction beyond North America. (Prerequisite: ENGL230; Pre- or Co-requisite: ENGL300)

ENGL340 JOURNALISM I (3 CREDITS)

This course covers the basic principles of news reporting and the history of Native American journalism. Students will examine ethical issues and acquire skills in gathering and writing news, as well as skills in observing, interviewing, and investigating. (Prerequisite: ENGL102)

ENGL360 SEMINAR IN NATIVE AMERICAN LITERATURE (3 CREDITS)

A continuation of Introduction to Native American literature, this course offers the student the opportunity to explore further contemporary poetry, fiction, plays, and creative nonfiction by Native American authors. The course also explores the growing body of literary criticism by Native critics. (Prerequisites: ENGL260 and ENGL300)

ENGL370 MULTICULTURAL AMERICAN LITERATURE (3 CREDITS)

This course is a survey of significant writings and writers representing a diverse America. The course analyzes the form and content of literature and culture in works from African Americans, Jewish Americans, Chicanos/ Chicanas, and Asian Americans. (Prerequisite: Third-year standing)

ENGL380 ENVIRONMENTAL LITERATURE (3 CREDITS)

This course surveys a representative sample of writers writing of/in the environment, including natural observation, conservation, and sustainability. The reading will be in several genres including, poetry, nonfiction and fiction. (Prerequisites: ENGL102 and third year standing)

ENGL440 JOURNALISM II (3 CREDITS)

This course, a continuation of Journalism I, covers the principles of news writing with an emphasis on feature writing. Students will continue to explore ethics and editing, and will oversee the publication of an IAIA online news publication. (Prerequisite: ENGL340)

ENGL460 SPECIAL TOPICS IN LITERATURE (3 CREDITS)

This course allows an in depth study of a special topic in literature such as an author, group of authors, a literary movement, or a genre. (Prerequisite: Departmental Approval)

ENSC120 INDIGENOUS AGRICULTURE (3 CREDITS)

Agriculture is the heart of all existence in Indigenous peoples. This course is an historical examination and overview of how Native food systems differ from western–based industrial agriculture and how it informs all areas of Native life, including many art forms.

FUND100 STUDIO FUNDAMENTALS (2 CREDITS)

This course emphasizes the use of tools, process and materials in the making of 3D art. The class will cover health and safety issues related to sculpture-studio practice. Students will learn the safe operation of woodworking and metalworking tools and equipment to fabricate projects. The student will demonstrate skills in using materials, tools and studio equipment through a series of articulated projects emphasizing a creative solution to the problem presented. *Studio Fee

FUND101 2DFUNDAMENTALS (3 CREDITS)

This course is an introduction to the basic elements and vocabulary of two-dimensional design, covering line, shape, space, texture, and basic fundamentals of color. Projects will emphasize creative solutions to visual problems through the study of two-dimensional models of pictorial organization. *Studio Fee

FUND102 3D FUNDAMENTALS (3 CREDITS)

This foundation course is an introduction to three-dimensional form, space, materials, and methods using elements and principles of design. Inquiry is encouraged through assigned problems and readings. 3D Fundamentals provides students with basic skills, knowledge, and artistic practice to prepare them for future studies in the arts. *Studio Fee

FUND103 COLOR THEORY AND PRACTICE (2 CREDITS)

This course is an introduction to the principles of color and color theory as they relate to the visual arts. A series of lectures and projects will examine color from a theoretical perspective, exploring the physical, psychological, and cultural aspects of color. (Prerequisite: FUND101) *Studio Fee

FUND104 DIGITAL ARTS FUNDAMENTALS (3 CREDITS)

This course concentrates on the fundamentals of research, design, creation, and production of raster and vector digital imagery. Students will learn the foundational principles, functionality, and strategies of Adobe Photoshop for producing raster imagery and Adobe Illustrator for producing vector imagery. This course will engage students in the technical, conceptual, and aesthetic aspects of digital imagery. (Prerequisite: TECH101 or equivalent, or permission of the instructor for non-majors) *Studio Fee

FUND111 DRAWING I (3 CREDITS)

Basic drawing materials will be covered in this introductory course. Students will be introduced to the following visual elements: line, value, form, texture, composition and perspective. There will be an emphasis on developing perceptual drawing skills through a series of in-class exercises and outside assignments. (Co-requisite: FUND101 or permission of the instructor for non-majors) *Studio Fee

FUND212 DRAWING II (3 CREDITS)
This course will focus on increasing the student's knowledge of drawing techniques and principles. Continuing emphasis is placed on developing perceptual drawing, including concepts related to pictorial space and composition. Students will begin to work with thematic drawings and experimental techniques to communicate personal solutions to given assignments. (Prerequisite: FUND111) *Studio Fee

FUND221 FIGURE DRAWING (3 CREDITS)
This course is an exploration of the structure, anatomy, design, and expression of the human figure. This study is experienced through a variety of drawing materials and techniques. (Prerequisite: FUND212) *Studio Fee

HEAL101 INTRODUCTION TO FITNESS (1 CREDIT)
A one credit course introducing students to the major components of fitness: cardiorespiratory endurance, muscle strength, muscle endurance and flexibility, combining indoor exercises and outdoor activities. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL120 BEGINNING YOGA (1 CREDIT)
This course will be an introduction to the practice of Yoga. Students will learn various asanas, or postures, principles of alignment, approaches to the breath, and meditative awareness will be cultivated through sensitive and curious attention to one's own experience of the practice. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL138 CONDITIONING I (1 CREDIT)
This one–credit, level I course will focus on fitness/physical activity movements. Each class will provide an opportunity to learn to improve overall cardiovascular strength and endurance, physical strength, and to make personal improvements to health. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL144 WEIGHT TRAINING I (1 CREDIT)
Instruction/review of basic weight training principles, safety considerations, etiquette, exercise selection, and techniques using free weights and machines. Emphasis will be on developing a personal weight training program. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL150 ARCHERY (1 CREDIT)
This course will not only introduce the skills to shooting, but also the cultural importance of archery in Indigenous communities. It will consist of safety, shooting techniques, and archery in competition and hunting. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL151 INTERMEDIATE ARCHERY (1 CREDIT)
This course will build on previous skills developed in shooting, but also the cultural importance of archery in Indigenous communities. It will consist of safety, shooting techniques, and archery in competition and hunting. (Prerequisite: HEAL 150) (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL160 CROSS COUNTRY (1 CREDIT)
This course will help students create a personalized running plan and learn conditioning techniques that strengthens their running. Students will learn how to use their environment (place) as a means of exercise. This course will also expose students to Indigenous running cultures form around the world. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL161 INTERMEDIATE CROSS COUNTRY (1 CREDIT)
This course will help students develop their previous skills in running and create a personalized running plan while learning conditioning techniques that strengthen their running. Students will learn how to use their environment (place) as a means of exercise. This course will also expose students to Indigenous running cultures form around the world. (Prerequisite: HEAL160, 1 credit, course may be repeated once for a maximum of 2 credits)

HEAL170 ZUMBA™ FITNESS (1 CREDIT)
A course focusing on cardiorespiratory endurance, muscle endurance, and flexibility using exotic rhythms set to high-energy Latin and international beats to create a dynamic and enjoyable fitness program.

HEAL180 INDOOR CYCLING (1 CREDIT)
An aerobic conditioning class using stationary bicycles. This course focuses on cardiorespiratory fitness and muscular endurance. Designed for individuals of various fitness levels. (1 credit, course may be repeated once for a maximum of 2 credits)

HEAL190 INTRODUCTION TO DISC GOLF
Introduction to Disc Golf is a course designed to present students to basic disc golf skills and knowledge. Emphasis will be placed on the understanding of the game, as well as techniques, strategies, and etiquette. This class is designed to be fun and interactive. Students are expected to participate and cooperate with fellow classmates. (1 credit, course may be repeated once for a maximum of 2 credits)

HIST101 SURVEY OF NATIVE AMERICAN HISTORY I (3 CREDITS)

This course surveys Native American history from prehistory to 1865. This course focuses on the development of tribal societies and civilizations in North America, relationships between the Indian Tribes in the United States and the European colonizers, and their relationship with the United States from its founding through the Civil War Period.

HIST102 SURVEY OF NATIVE AMERICAN HISTORY II (3 CREDITS)

This course will survey the history of Native North Americans from 1866-2001 dealing primarily with events in the later evolution of the United States, paying particular attention to the interrelations among American Indians, the US Government, and modern Non-Native American society and culture. (Prerequisite: ENGL101)

IDST101 INTRODUCTION TO INDIGENOUS STUDIES (3 CREDITS)

Introduction to Indigenous Studies is an interdisciplinary course which addresses a number of issues confronting Indigenous people including identity, aesthetics, and Indigenous knowledge. The focus of the course will be the experience of Indigenous people to the United States and Canada, although the world Indigenous experience will be referenced and discussed. (Pre or Co-requisite: ENGL101)

IDST 201 INDIGENOUS PERSPECTIVES ON HUMOR (3 CREDITS)

In this online course students learn about the many roles humor plays in Native American life and culture. Students examine constructive and destructive uses of humor; racial and cultural stereotypes and how these stereotypes work as colonizing forces; and laughter as an instrument of cultural liberation, as well as humor in art, literature, and oral tradition.

IDST 202 INDIGENOUS PERSPECTIVES ON KNOWLEDGE (3 CREDITS)

In this online course, students learn how ways of knowing relate to cultural values and social power, while they compare Indigenous knowledge systems to those of the dominant (European) culture. Students examine the value of Indigenous knowledge, particularly its potential contribution to sustainable development, to the alleviation of poverty, and to cultural survival and renewal.

IDST204 INDIGENOUS PERSPECTIVES OF PLACE (3 CREDITS)

This course explores the nature of place and how different cultures conceive and orient themselves to it. As with all concepts, place doesn't exist in isolation. It is directly connected to space and location, but also to time, narrative, identity, knowledge, and movement. Online course.

IDST205 HOW INDIANS MADE AMERICA: AMERICAN HISTORY BEFORE COLUMBUS (3 CREDITS)

For five hundred years the first peoples of the Americas were seen as simple figures in a landscape, primitives in an untamed wilderness. The natural environment was pictured as almost entirely unaffected by the presence of the people who lived there. The people themselves were said to subsist on the edge of survival, deficient in culture, devoid of laws and institutions of governance, ignorant of science and natural laws. Modern scholarship and the accounts of the original inhabitants have shown this view to be completely mistaken. Far from being a pristine wilderness, the American environment, before the arrival of Europeans was constructed by Native Americans, through their agriculture, hunting and trading, their building and technology, their political institutions, their knowledge systems, and intellectual achievement. The aim of this course is to bring that invisible historical reality back into focus. Online course.

IDST206 STORY WEAVING: WAYS OF KNOWING AND TELLING (3 CREDITS)

This highly innovative course approaches the honored Indigenous traditions of Storytelling and Weaving (rugs, baskets, etc.) as tools for the preservation and transmission of knowledge (cultural, spiritual, ecological, astronomical, ethical, and historical). In addition, a special software tool called StoryWeaver has been developed especially for this course and will enable students (having minimal computer experience) to create new stories which incorporate text, image, maps, oral history, tribal stories, and the new media, including audio and video. Online course.

IDST210 INDIGENOUS PERSPECTIVES ON NATURE (3 CREDITS)

This course explores the way different peoples and cultures experience and understand nature, especially the relationship between humans and the natural world, looking at a range of ideas and theories from both mainstream and Indigenous traditions of thought. This course is divided into two main sections: (1) The idea of Nature in Western and Indigenous Thought and (2) nature and the American Indian. Online course.

IDST215 INDIGENOUS VISUAL STUDIES (3 CREDITS)

This course focuses on visual representation (photography, film, and hypermedia) as a form of cultural documentation and as an exploration of unique visual worlds. Both the colonial project and Indigenous agency are presented as vantage points to understanding strategies of appropriation, commercialization, and political representation. On-line course.

IDST251 INDIGENOUS INQUIRY (3 CREDITS)

The Indigenous Inquiry course is a reading based seminar that focuses on developing an interdisciplinary perspective on issues related to Native American and Indigenous culture and society. The readings will come from the disciplines of history, anthropology, literature, political science, and the arts. This is the capstone requirement for the Associates Degree in Native American Studies. (Prerequisite: Permission of the Instructor)

IDST 290 INTERNSHIP I (1 TO 6 CREDITS)

Internships place students within existing organizations to learn directly from fellow employees, volunteers, clients and others. Internships provide valuable hands-on, real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

IDST295 APPRENTICESHIP I (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or a cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience.

IDST301 AMERICAN INDIAN MAPPING: CONFIGURING SPACE AND TIME

Native Americans found, explored, and developed the Americas; to do so they created their own techniques for navigating and traveling. They had their own ways of knowing, representing, recording and talking of the environment, and their passages through it. Just as they shaped the environment in their travels and explorations, so the environment shaped them, resulting in particular ways of configuring space and place, time, and history. On-line course.

IDST390 COLLOQUIA (1-3 CREDITS)

These courses provide a mechanism for exploring, in seminar form, a variety of topics and issues that impact major programs and individual disciplines. Different courses will be offered each semester depending on the availability of faculty and student interest. (Prerequisite: Instructor consent)

IDST451 SENIOR SEMINAR (3 CREDITS)

The Senior Seminar is a course for seniors who are preparing for IDST499 Senior Project. This course focuses on developing research protocols for conducting the Senior Project. Students establish the form of research their Senior Project will take, develop data collection instruments and an annotated bibliography, and secure necessary permissions to conduct their Senior Project. The final product of the course is a research protocol to guide the Senior Project. (Prerequisite: MUSM 320)

IDST 490 INTERNSHIP II (1 TO 6 CREDITS)

Internships place students within existing organizations to learn directly from fellow employees, volunteers, clients, and others. Internships provide valuable hands-on real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

IDST495 APPRENTICESHIP II (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or a cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience.

IDST499 SENIOR PROJECT (3 CREDITS)

The Senior Project is an experiential research course for seniors only and will be either research–based or community based (action research). The Senior Project will provide a mechanism for the student to produce a project that culminates the student's experience at IAIA and reflects the student's growth, leadership, and scholarship.

JEWL121 INTRODUCTION TO JEWELRY /METALS (3 CREDITS)

This course offers a general background in the manipulation of nonferrous metals (copper, brass, sterling silver) from sheet, wire, and grain into three-dimensional forms through forming, construction, and casting. Techniques include soldering, riveting, piercing, surface embellishment, and lost wax casting. The course emphasizes technique, safety, experimentation, design, and concept development. (Prerequisite: FUND102 or permission of the instructor for non-majors) *Studio Fee

JEWL221 INTERMEDIATE JEWELRY/METALS (3 CREDITS)

This course stresses further development of technique by creating more complex designs and exploring personal expression. Techniques include stamp making, forging, stone setting, enameling, and raising. Material is presented through a series of demonstrations, slide lectures, and reading assignments that will create a technical, historical, and conceptual framework for an idea formation process. (Prerequisite: JEWL121) *Studio Fee

JEWL223 SPECIAL TOPICS IN JEWELRY/METALS (3 CREDITS)

Special Topics in Jewelry/Metals courses allow the student to concentrate on a focused technique and area of study (applied or theory). (Prerequisite: JEWL121 or permission of instructor) *Studio Fee

JEWL290 JEWELRY/METALS INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education or research. Note: This internship may be taken after the first year as 290 or after the third year as 490 for one to six credits.

JEWL295 JEWELRY/METALS APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the first year as 295 or after the third year as 495 for one to six credits.

JEWL298 JEWELRY/METALS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: JEWL121 and permission of the instructor) *Studio Fee

JEWL321 ADVANCED JEWELRY/METALS (3 CREDITS)

This course emphasizes increasing skill development. Techniques include lapidary, mechanics, advanced casting, and hollow forming processes. A continuation of concept development and a more individualized direction in materials and processes is emphasized. (Prerequisite: JEWL221) *Studio Fee

JEWL398 JEWELRY/METALS INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: JEWL121 and permission of the instructor) *Studio Fee

JEWL421 ADVANCED JEWELRY/METALS PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

In this advanced-level course students will select an area of continued investigation that further develops expressive jewelry and metalsmithing projects. Students work closely with the faculty to define a semester-long exploration of projects and research. This course will incorporate technical information on processes and highlights of contemporary and historical jewelry and metalsmithing through classroom presentations (Prerequisite: JEWL321) *Studio Fee

JEWL451 SENIOR PROJECT I: JEWELRY/METALS (5 CREDITS)

Senior level students will work with faculty to define and create a body of work that is refined, unified, and personal. The work will show significant artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project statement and exhibition. (Prerequisites: JEWL321, FUND100, FUND103, FUND221, and fourth year standing) *Studio Fee

JEWL452 SENIOR PROJECT II: JEWELRY/METALS (5 CREDITS)

Senior level students will work with faculty to establish a thesis body of work that demonstrates a culmination of acquired technique, research, and personal artistic growth. Each student must be motivated, directed, focused, disciplined and determined to pursue and explore a visual and conceptual statement for this thesis. A written project statement and visual documentation of project work will be required. The student must participate in the group senior thesis exhibitions at the end of the academic year. (Prerequisite: JEWL451) *Studio Fee

JEWL490 JEWELRY/METALS INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education or research. Note: This internship may be taken after the third year as 490 for one to six credits.

JEWL495 JEWELRY/METALS APPRENTICESHIP (1 TO 6 CREDITS)
Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the first year as 295 or after the third year as 495 for one to six credits.

JEWL498 JEWELRY/METALS INDEPENDENT STUDY (1 TO 3 CREDITS)
The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: JEWL121 and permission of the instructor) *Studio Fee

LANG101 TRIBAL LANGUAGE STUDY (3 CREDITS)
A course that allows the student to study their tribal language or a tribal language in which they are interested. The student can pursue an independent study, study through commercial language learning programs, or study in a classroom setting or online. The independent study and the classroom setting will be a collaboration between IAIA and the entity providing the independent study or the classroom/online setting. Students using a commercial language product will complete all testing and evaluation instruments included in the commercial product. (Consent by the Chair of ILS required) Additional fees may be required.

LANG102 TRIBAL LANGUAGE STUDY (3 CREDITS)
A course that allows the student to study their tribal language or a tribal language in which they are interested. The student can pursue an independent study, study through commercial language learning programs, or study in a classroom setting or online. The independent study and the classroom setting will be a collaboration between IAIA and the entity providing the independent study or the classroom/online setting. Students using a commercial language product will complete all testing and evaluation instruments included in the commercial product. (Consent by the Chair of ILS required) Additional fees may be required.

LIBS101 INDIGENOUS LEADERSHIP THROUGH HIGHER EDUCATION (1 CREDIT)
This course offered through IAIA's Summer Bridge Program will develop skills towards college success as well as leadership skills in various contexts. Through collaborative learning activities and projects, students will explore the role of higher education as a tool for empowerment for themselves and for their communities, develop skills for leadership in higher education, develop skills for learning and engagement in higher education, and acquire knowledge about the processes and culture of higher education.

LIBS103 CREATIVE AND CRITICAL INQUIRY (2 CREDITS)
This course aims to integrate first semester students into IAIA and its mission. Students will explore the roles of higher education and lifelong learning in personal, cultural, and global sustainability and transformation by practicing active learning through class discussions, reflections, readings, projects, workshops, and field trips.

LIBS104 EPORTFOLIO (1 CREDIT)
This course provides students with the knowledge, skills, and practices needed to use the IAIA College ePortfolio successfully. Students will learn all technical aspects of the ePortfolio program. Students will gain an understanding of IAIA College Learning Outcomes and apply these outcomes to their own academic and creative work. At the end of the course, they will formally present their ePortfolios to their designated major departments for review and evaluation. (Instructor Approval Required)

LIBS110 STRATEGIES AND SKILLS FOR ACADEMIC SUCCESS (3 CREDITS)
This course will provide students with a comprehensive range of strategies and skills that will help them learn and study more efficiently and effectively.

LIBS111 GLOBAL CLIMATE JUSTICE: INDIGENOUS PERSPECTIVES (3 CREDITS)
This course will explore the current science and sociopolitical issues surrounding climate change and its effects on Indigenous peoples across the globe. Through understanding of geography and analysis of political, economic, and social power structures, students will evaluate and explore how climate change is affecting Indigenous communities, and ways they are responding. Students will explore human and ecological rights as they relate to global climate justice. (Prerequisites: LIBS103 and ENGL099 or equivalent)

LIBS121 STUDENT SUSTAINABILITY LEADERSHIP (1 CREDIT)

This course combines a weekly class session with hands-on activities and projects. Students learn about different aspects of environmental sustainability and apply these concepts to projects on campus. The course addresses IAIA's commitment to sustainability education with the ACUPCC (American College and University President Climate Commitment). Students will cultivate leadership, facilitation, collaboration, and hands-on skills as they identify and organize to work on sustainability projects on campus. (This internship can be taken up to three time for credit.)

LIBS150 REPRESENT: IMAGE, VOICE AND IDENTITY (3 CREDITS)

This class will explore the power of self-representation and its ability to challenge status quo representations of race, class, and gender presented through media and art. Concepts of media literacy (the ability to access, analyze, evaluate, and create media) will be introduced. We will engage with work by artists who use self-representation through arts, literature, and/or traditional practices to challenge inaccurate representations presented in media and art. Explorations will culminate in creative projects of self-representation.

LIBS290 INTERNSHIP I (1 TO 6 CREDITS)

Internships place students within existing organizations to learn directly from fellow employees, volunteers, clients, and others. Internships provide valuable hands-on real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

LIBS490 INTERNSHIP II (1 TO 6 CREDITS)

Internships place students within existing organizations to learn directly from fellow employees, volunteers, clients, and others. Internships provide valuable hands-on real world opportunities for student learning to deepen and strengthen classroom instruction and prepare students for professional careers in their chosen fields. Students report to workplace supervisors and fulfill workplace expectations to receive academic credit. All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace.

MATH098 BASIC MATHEMATICS I (3 CREDITS)

This course is designed to provide students with beginning and intermediate arithmetic skills and measurements. Logic in problem solving techniques and the use of hand-held calculators are included in course content. Students who complete the course with a "C" or better will move on to MATH099.

MATH099 BASIC MATHEMATICS II (3 CREDITS)

This course provides an in-depth study of fractions, ratios, and percentages. It includes experiments and projects using these concepts to study measurement, basic algebra, basic geometry, and basic statistics. Students who complete the course with a "C" or better will move on to college math. (Prerequisite: MATH098 or equivalent)

MATH102 DISCOVERING THE ART OF MATHEMATICS (3 CREDITS)

This course provides an inquiry-based approach to investigating the connections between mathematics, art, culture, and nature. Students will explore a variety of topics and problems which may include (but are not limited to): Geometry, Number Theory, Group Theory, Game Theory, and Calculus. Students' satisfactory completion of collaborative classroom activities, projects, homework, and presentations will be integral to success in this course. (Prerequisites: MATH099 or equivalent)

MATH104 NUMBERS AND SOCIETY I (3 CREDITS)

This course provides an introduction to logic, the process of collecting, analyzing, and displaying data. Students will understand concepts in statistics, carry out basic procedures of data analysis, and interpret data using quantitative and logical thinking and reasoning. Students will make connections between the use of statistics in society and in their lives. (Prerequisite: MATH099 or equivalent; Co-requisite: option of taking paired MATH099 section concurrently)

MATH105 NUMBERS AND SOCIETY II (3 CREDITS)

This course provides an opportunity to produce and analyze quantitative data. Students will learn the concepts of collecting data, probability, and inference. Students will be able to identify and develop quantitative study designs. (Prerequisites: MATH104, TECH101)

MUSM110 INTRODUCTION TO REPATRIATION: RECLAIMING OUR CULTURES (3 CREDITS)

This course examines the basic concerns of cultural repatriation and its ramifications concerning museum collections policy, practice and tribal collaboration. Various laws that have affected Native Americans leading up to the 1990 federal legislation on repatriation, the Native American Graves Protection and Repatriation Act (NAGPRA), will be reviewed as well as pre-NAGPRA case studies.

MUSM120 INTRODUCTION TO CURATION & RESEARCH: MAINTAINING OUR TRADITIONS (3 CREDITS)

This course examines what it means to research Indigenous cultures and traditions as well as to curate exhibitions about Indigenous peoples in relation to the history of western scholastic methodology and "traditional" exhibitions of Indigenous cultures. Students will explore and discuss the history of Indigenous oral scholarship, how this is relevant in the 21st century, and how museums can incorporate this into their exhibitions. Theoretical and practical issues will be balanced throughout the course.

MUSM130 INTRODUCTION TO COLLECTIONS CARE: CARING FOR OUR CULTURAL PROPERTY (3 CREDITS)

Issues surrounding the care and management of Indigenous cultural objects will be examined, including handling, examination, registration, identification, cataloging, storage, environmental controls, traditional care, and culturally-specific concerns. Topics include current collections policies, ethics and cultural concerns.

MUSM190 ART & EXHIBIT PREPARATION (3 CREDITS)

Designed for students in all the degree programs, this course introduces the practical elements of preparing artwork for exhibition. Students will learn to mat and frame two-dimensional art, prepare brackets, mounts and pedestals for three-dimensional objects, and utilize cases and mannequins, and other forms of display for three-dimensional artwork. Following the exhibit schedule of the Contemporary Edge Gallery, students will become involved in all aspects of exhibit installation, gallery openings and de-installation. A work record is maintained as the core documentation of the course.

MUSM220 INTRODUCTION TO DIGITAL CURATION (3 CREDITS)

This course focuses on the new realm of digital media as it pertains to exhibit design and audience presentation. Museums' exhibits within the 21st century are expanding upon audience education and interaction not only by incorporating new media, but also making the exhibits deployable to the web. This course will take the student through a step-by-step process in creating museum specific media to support exhibitions as well as add to a museum's permanent record of exhibitions in a digital format. (Prerequisite: TECH101)

MUSM230 INDIGENOUS COLLECTIONS CARE PROTOCOL (3 CREDITS)

This course examines issues of collections management and preservation from an Indigenous perspective. Students explore and discuss the appropriateness of western concerns for pristine preservation in relation to Indigenous cultural concerns; collections care protocol drafted by Indigenous groups from the United States, Canada, New Zealand, Africa, and Australia are reviewed and discussed. (Prerequisite: MUSM130)

MUSM234 BASICS OF ARCHIVAL MANAGEMENT (3 CREDITS)

Practical archival management provides students basic training in the development and maintenance of archival materials including archives, manuscripts, photographic and oversized materials, ephemera, and audio-visual collections. The course includes intensive readings on archival theory and best practices as well as hands-on instruction in selection, arrangement, description, digitization, outreach, access, and reference. Specific attention is given towards professional protocols related to access to culturally sensitive materials and policy development. (Prerequisite: ENGL102)

MUSM240 INDIGENOUS CURATORIAL METHOD & PRACTICE (3 CREDITS)

Students will analyze Indigenous curatorial theories, methodologies and current practices, along with models of community involvement and collaboration. The integration of theoretical knowledge, exhibit planning, and design and installation techniques will be utilized in the preparation and presentation of an independent exhibition. (Prerequisites: ENGL102 and MUSM120)

MUSM260 ORAL HISTORIES RESEARCH (3 CREDITS)

Students will learn how to create, administer, and use oral history projects in their research and communities. The course will present them with a basic understanding of the professional considerations involved with oral history, the pitfalls, ethical considerations, technical aspects, and the benefits of a detailed program for communities. (Prerequisite: Students with second-year standing or above)

MUSM291 MUSEUM PRACTICUM (3 CREDITS)

In order to offer Museum Studies degree-seeking students some personal insight into the various leadership roles within the field, museum professionals are asked to share their experiences on practical issues they face on a day-to-day basis. This includes collections management, object preservation, exhibit design and installation, research, and cultural reclamation. Museum directors, collections managers, curators, museum educators, and repatriation officers will act as guest lecturers throughout the semester. (Prerequisite: MUSM190)

MUSM310 ISSUES IN REPATRIATION (3 CREDITS)

This course begins with a review of the Native American Graves Protection and Repatriation Act (NAGPRA) of 1990, and then examines and assesses the overall impact of repatriation from the implementation of NAGPRA to the present day through case studies involving Indigenous peoples across the globe. (Prerequisites: ENGL102 and students with second-year standing or above)

MUSM320 RESEARCH METHODS (3 CREDITS)

This class seeks to understand how knowledge is acquired and interpreted. Students will be required to carry out a special research project of their choosing in order to fully understand the uses of primary and secondary research materials. Western scholarly approaches to the disciplines of art history, ethnography, autobiography, and oral history will be examined and discussed in relationship to Indigenous scholarly traditions. (Prerequisite: MUSM240; for non- Museum Studies majors the Prerequisites are: ENGL102 and students with second-year standing or above)

MUSM355 MUSEUM EDUCATION & PUBLIC AWARENESS (3 CREDITS)

The field of museum education continues to evolve as Native American communities challenge the ways in which they are represented within museum exhibits. Museums and exhibitions are now emerging as tools of empowerment, as Native American collaborative researchers interpret and present their own histories and cultural objects. The course explores the role of the Museum Educator and the theories and practices utilized within the field of museum education, as well as facets of museum educational outreach such as educational programming development, strategic planning, interpreter and docent training, teaching kits, and exhibit evaluation. (Prerequisites: ENGL102 and students with second-year standing or above)

MUSM 370 SPECIAL STUDIES (3 CREDITS)

This course is designed to expand the possibilities for the IAIA and guest faculty to teach courses on a one-time basis on a variety of topics not otherwise offered in the curriculum. See online catalog for the semester's topic details. (Prerequisites: Museum Studies students with third-year standing or above, or by permission of the instructor)

MUSM390 MUSEUM INTERNSHIP I (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the IAIA Museum Studies program. The student will have an opportunity to spend concentrated time with professionals in one or more areas of the museum discipline: exhibitions, collections management, conservation, education or administration, at either the IAIA Museum of Contemporary Native Arts (MoCNA) or other local or national museums. (Prerequisite: Instructor consent)

MUSM391 MUSEUM COLLOQUIA (1 TO 3 CREDITS)

The course provides a mechanism for exploring, in seminar form, a variety of topics and issues that impact major programs & individual disciplines. See online catalog for the semester's topic details. (Prerequisites: Museum Studies students with second-year standing or above)

MUSM395 APPRENTICESHIP I (1 TO 3 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or a cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. (Prerequisite: Museum Studies students with second-year standing or above)

MUSM398 INDEPENDENT STUDY I (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: Museum Studies students with second-year standing or above)

MUSM410 CULTURAL RECLAMATION AND INTELLECTUAL PROPERTY RIGHTS (3 CREDITS)

The course will begin with a review of the Native American Graves Protection and Repatriation Act (NAGPRA) of 1990, and will then explore repatriation issues not covered under NAGPRA such as Intellectual Property Rights (IPR) vs. Indigenous Property Protection & Responsibility (IPPR), biopiracy and the patenting of various tangible and intangible cultural properties. (Prerequisites: ENGL102 and students with second year standing or above)

MUSM425 BEING EXHIBITED: HISTORY & THEORY OF MUSEUM DISPLAYS (3 CREDITS)

This course examines the theory and history of museum displays from medieval reliquaries and early curiosity cabinets of the 16th and 17th centuries to 21st-century exhibits by Indigenous curators. Special attention will be paid to the way specific movements within the museum field have presented Indigenous peoples, cultures, and artifacts and the ways that museum theory has been altered as a result of Indigenous peoples asserting their opinions regarding museum collections and exhibitions. (Prerequisites: ENGL102 and students with third-year standing or above)

MUSM430 ISSUES IN CONSERVATION (3 CREDITS)

This course explores current issues in the specialized area of museum and cultural center collections and their preventive maintenance. Through readings, lectures, discussions, and hands-on experience, students address issues of conservation and preservation as they relate to Indigenous ideologies. Demonstrations and supervised practica examine real-life situations of cultural conservation and preservation from Indigenous perspectives. (Prerequisite: Students with third-year standing or above)

MUSM462 MUSEUM DEVELOPMENT & DESIGN (3 CREDITS)

Students research and design a scale model of a complete hypothetical tribal museum. The student designs the museum facility demonstrating the functions and needs of exhibitions, collections, and administration. In addition, students will prepare a supplemental notebook that addresses all areas of museum administration, responsibilities, and budget. (Prerequisite: Museum Studies students with third-year standing or above)

MUSM464 MUSEUM ADMINISTRATION (3 CREDITS)

This course will cover all areas of the legal principles that guide museum administration including the responsibilities of museum directors and boards of trustees, educational programming, public relations, marketing, and audience development. The focus will be on the IAIA Museum with comparative studies and current trends discussed by other local tribal museum professionals. (Prerequisite: Museum Studies students with third-year standing or above)

MUSM465 GRANT WRITING FOR THE PROFESSIONAL (3 CREDITS)

This course is designed to provide students with information on researching and writing grants for both institutional and individual projects. (Prerequisites: ENGL102 and students with third-year standing or above)

MUSM480 SENIOR THESIS I (6CREDITS)

This course is designed to allow the student flexibility in the design and execution of the final project. Depending on the student's interest and area of study, the senior thesis project could include (but is not limited to) projects such as the development of a complete exhibition proposal and design package that could be submitted to a museum or cultural center for possible acceptance, the researching and writing of an exhibition catalogue, or the curation and installation of a campus gallery exhibit. Students will work closely with Museum Studies faculty in the design and execution of the final project. (Prerequisite: Museum Studies students with fourth-year standing)

MUSM485 SENIOR THESIS II (6CREDITS)

This course is designed to allow the student flexibility in the design and execution of the final project. Depending on the student's interest and area of study, the senior thesis could focus on the development of a complete exhibition proposal that would be submitted to IAIA or another museum for possible acceptance, or the complete design package for an exhibition and its subsequent installation, or the researching and writing of an exhibition catalogue. Students will work closely with both Museum Studies faculty and Museum staff in the design and execution of the final project. (Prerequisite: Museum Studies students with fourth-year standing)

MUSM490 MUSEUM INTERNSHIP I (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the IAIA Museum Studies program. The student will have an opportunity to spend concentrated time with professionals in one or more areas of the museum discipline: exhibitions, collections management, conservation, education, or administration at either the IAIA Museum of Contemporary Native Arts (MoCNA) or other local or national museums. (Prerequisites: MUSM390 and Museum Studies students with third- or fourth-year standing)

MUSM495 APPRENTICESHIP I (1 TO 3 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or a cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. (Prerequisites: MUSM395 and Museum Studies students with third- or fourth-year standing)

MUSM498 INDEPENDENT STUDY II (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: MUSM398 and Museum Studies students with third- or fourth-year standing)

NAST398 INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: third-year standing)

NAVJ101 ELEMENTARY NAVAJO I (3 CREDITS)
This course introduces Navajo speech forms, meta-linguistic skills, the Navajo alphabet, vocabulary, and the grammatical structure of simple and complex sentences.

NAVJ102 ELEMENTARY NAVAJO II (3 CREDITS)
A continuation of Elementary Navajo I, this course is intended for both Navajo and non-Navajo speakers. (Prerequisite: NAVJ101 or consent of instructor)

PERF105 ACTING I (3 CREDITS)
This course explores basic technique and scene study. Work is organized around the development of improvisational skill, observation, sensitivity towards others, and sensory awareness exercises.

PERF121/CRWR121 PLAYWRITING I (3 CREDITS)
This course is an introduction to the writing of plays with concentration on form and techniques.

PERF190 SPECIAL TOPICS COLLOQUIUM IN PERFORMING ARTS (1-3 CREDITS)
These introductory courses provide a mechanism for exploring a variety of topics and issues that impact theater, performance and related areas. Different courses will be offered each semester depending on the availability of faculty and student interest.

PERF205 ACTING II (3 CREDITS)
This course continues the development of characterization skills, utilizing scene study, and monologues in increasing variety and sophistication. Each student will perform publicly at the end of the semester with the use of costumes and properties. (Prerequisite: PERF105)

PERF221/CRWR221 PLAYWRITING II (3 CREDITS)
This is an intermediate course for students to further develop their playwriting skills, using the critical vocabulary of dramatic writing to critique constructively. (Prerequisite: CRWR121 or PERF121, Pre or Co-requisite ENGL101)

PERF280 INTERNSHIP I (3 CREDITS)
This course is a contract internship with the student, the host institution and the IAIA Performing Arts Minor. The student will have an opportunity to spend concentrated time with professionals in theater, dance, music or other performing arts organizations or institutions. All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace. (Prerequisite: Instructor consent)

PERF290 SPECIAL TOPICS COLLOQUIUM IN PERFORMANCE ARTS (1-3 CREDITS)
These courses provide a mechanism for exploring a variety of topics and issues that impact theater, performance, and related areas. Different courses will be offered each semester depending on the availability of faculty and student interest. (Prerequisite: ENGL101 and Instructor consent)

PERF321/CRWR321 PLAYWRITING III (3 CREDITS)
This course is an advanced workshop for students concentrating on playwriting. (Prerequisite: CRWR221 or PERF221, Pre or Co-requisite ENGL102)

PERF380 INTERNSHIP II (3 CREDITS)
This course is a contract internship with the student, the host institution and the IAIA Performing Arts Minor. The student will have an opportunity to spend concentrated time with professionals in theater, dance, music, or other performing arts organizations or institutions. All students keep a journal to document their learning. They will write a final reflective paper. Workplace supervisors will complete an evaluation form commenting on student's learning in the workplace. (Prerequisite: Instructor consent; PERF280)

PERF385 APPRENTICESHIP II (1-6 CREDITS)
Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or a cultural expert who is willing to share her or his expertise and experience with a student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. (Prerequisite: Permission of Program Director)

PERF388 INDEPENDENT STUDY (1-6 CREDITS)
The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning to fulfill personal educational goals. (Prerequisites: Permission of the Program Director and Instructor)

PERF421/CRWR421 PLAYWRITING IV (3 CREDITS)
This course is a continuation of Playwriting III, with emphasis on refining skills and revising and extending plays. (Prerequisite: CRWR321 or PERF321)

PHIL201 INDIGENOUS PHILOSOPHIES FOR THE 21ST CENTURY (3 CREDITS)

This course explores Indigenous knowledge, ethics, and world-views held primarily by Indians of North America. Emphasis will be placed on bioregionally defined Indigenous knowledge systems and tribal expressions of those systems. Contemporary American Indian philosophical expression will be investigated as well as historical tribal philosophical concepts. Discussions will include comparisons with Western and other philosophical systems. (Prerequisite: IDST101)

PHIL405 POSTMODERNISM/POST-COLONIALISM (3 CREDITS)

Postmodernism/Post-Colonialism is a survey of Western philosophy with emphasis on postmodernism and how postmodernism impacts art, literature, philosophy, and social critique. Post-colonialism reflects the global impact of postmodernism. (Prerequisites: IDST101; ENGL102; or permission of instructor)

PHOT121 INTRODUCTION TO PHOTOGRAPHY (3 CREDITS)

This course is an introduction to black and white fine art photography. Course information covers camera anatomy, aperture, and depth of field, shutter speed, light, and exposure. Students learn the techniques of chemical processing and printing of black and white film. Lectures will introduce the study of the technique and aesthetics of fine art photography. The history of photography will also be introduced and discussed. Readings, research papers, field trips to galleries and museums, visiting artists, and both group and individual critiques are part of the learning experience. (Prerequisite: FUND101 or permission of the instructor for non-majors) *Studio Fee

PHOT221 INTERMEDIATE PHOTOGRAPHY (3 CREDITS)

This intermediate level course emphasizes refining increasing technical, formal, and conceptual skills learned in photography PHOT121. Students will focus on use of various camera formats and techniques, such as digital cameras, medium format cameras, and large cameras. They will also have the opportunity to use the studio lights and explore the in-depth use of various lighting techniques as they study light and the artistic use of light and how it relates conceptually to their projects. A series of technical and conceptual bases assignments will further their understanding of the array of technical and aesthetic choices that a photographer must make in creating a unique photograph. This course includes readings, field trips, slide lectures, and visiting artists. Scheduled critiques and group discussions can further explore theoretical and historical aspects of their photographic projects. (Prerequisite: PHOT121) *Studio Fee

PHOT222 DIGITAL PHOTOGRAPHY (3 CREDITS)

This course is designed for photography students with little or no digital imaging experience. The objective will be to provide a fundamental understanding of digital imaging from both a technical and theoretical point of view. (Prerequisite: PHOT121 or permission of the instructor) *Studio Fee

PHOT223 SPECIAL TOPICS (1 TO 3 CREDITS)

Special Topics in Photography courses allow the student to concentrate on a focused technique and area of study (applied or theory). (Prerequisites: PHOT121 or permission of the instructor) *Studio Fee

PHOT290 PHOTOGRAPHY INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education, or research. Note: This internship may be taken after the first year as 290 or after the third year as 490 for one to six credits. *Studio Fee

PHOT295 PHOTOGRAPHY APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the first year as 295 or after the third year as 495 for one to six credits.

PHOT298 PHOTOGRAPHY INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: PHOT121 and permission of the instructor) *Studio Fee

PHOT321 ADVANCED PHOTOGRAPHY (3 CREDITS)

This course focuses on increasing students' technical, formal and critical skills in photography. Further examination of the artistic process and development of professional portfolios are encouraged. Experimental techniques are emphasized. (Prerequisite: PHOT221) *Studio Fee

PHOT398 PHOTOGRAPHY INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: PHOT121 and permission of the instructor) *Studio Fee

PHOT421 ADVANCED PHOTOGRAPHY PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

This course focuses on specialized projects for the advanced student in photography. Requirements include an exhibition project. (Prerequisite: PHOT321) *Studio Fee

PHOT451 SENIOR PROJECT I: PHOTOGRAPHY (5 CREDITS)

Senior level students will work with faculty to define and create a body of work that is refined, unified and personal in direction and is significant of artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project statement and exhibition. (Prerequisites: PHOT321, FUND100, FUND103, FUND221, and fourth year standing) *Studio Fee

PHOT452 SENIOR PROJECT II: PHOTOGRAPHY (5 CREDITS)

Senior level student will work with faculty to establish a thesis body of work that demonstrates a culmination of acquired technique, research, and personal artistic maturity. Each student must be motivated, directed, focused, disciplined and determined to pursue and explore a visual and conceptual statement for this thesis. A written project statement and visual documentation of project work will be required. The student must participate in the group senior thesis exhibitions at the end of the academic year. (Prerequisite: PHOT451) *Studio Fee

PHOT490 PHOTOGRAPHY INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education or research. Note: This internship may be taken after the third year as 490 for one to six credits.

PHOT495 PHOTOGRAPHY APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with an IAIA student. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the third year.

PHOT498 PHOTOGRAPHY INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: PHOT121 and permission of the instructor) *Studio Fee POLS240 Contemporary Tribal Governments (3 credits) This course explores the history of tribal government leading to current issues facing tribal governments today. Comparisons of Western concepts of governance with traditional tribal concepts helps define values that govern tribal government today.

POLS340 FEDERAL INDIAN LAW AND POLICY (3 CREDITS)

This course explores the relationship between the various Indian tribes and the United States through a review of U.S. policy eras and the environment created by treaties, laws, and court cases. Emphasis will be on the changing legal environments and tribal political response to those changes. (Prerequisites: ENGL102 and HIST101)

PRTM101 INTRODUCTION TO PRINTMAKING (3 CREDITS)

This course introduces students to the artist's printmaking studio through a series of assignments in various basic printmaking techniques including monotype, drypoint, collagraph, woodcut, and linocut. This course emphasizes nontoxic printmaking processes, materials and the proper use of tools and equipment. Instruction includes lectures, demonstrations and critiques. (Prerequisites: FUND101 or permission of the instructor for non-majors) *Studio Fee

PRTM201 INTERMEDIATE PRINTMAKING (3 CREDITS)

This intermediate course will introduce additional printmaking techniques not covered in Introduction to Printmaking such as ImagOn photopolymer platemaking processes and incorporating digital technology using Adobe Photoshop and Illustrator. The course will emphasize the development of a portfolio of an edition of prints. (Prerequisite: PRTM101) *Studio Fee

PRTM203 SPECIAL TOPICS (1 TO 3 CREDITS)

Special Topics in Printmaking courses allow the student to concentrate on a focused technique and area of study (applied or theory). (Prerequisites: PRTM101 and permission of the instructor) *Studio Fee

PRTM290 PRINTMAKING INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education, or research. Note: This internship may be taken after the first year as 290 or after the third year as 490, for one to six credits.

PRTM295 PRINTMAKING APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student from IAIA. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the first year as 295 or after the third year as 495 for one to six credits.
PRTM298 Printmaking Independent Study (1 to 3 credits) The purpose of an independent study is to provide for the unique interests, specific passions and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: PRTM101 and permission of the instructor) *Studio Fee

PRTM301 ADVANCED PRINTMAKING (3 CREDITS)

This advanced printmaking course offers intensive study in a limited number of processes, incorporating the interface of digital laser cutting and 3D printers into the print matrix. Students are encouraged to explore advanced and alternative approaches to printmaking, and to combine past knowledge of technique and process to develop image and content. The student will complete a portfolio of prints that demonstrates an advanced ability within a printmaking process as a form of personal expression. Some knowledge of Adobe Photoshop and Illustrator required. (Prerequisite: PRTM201) *Studio Fee

PRTM398 PRINTMAKING INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: PRTM101 and permission of the instructor) *Studio Fee

PRTM401 ADVANCED PRINTMAKING PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

This advanced -level printmaking course is for students who have demonstrated mastery of printmaking techniques and are interested in expanding their technical knowledge of printmaking as a way to achieve personal expression. Students will have the opportunity to pursue individual projects with guidance and feedback from the instructor. Students are expected to demonstrate a high level of commitment to the printmaking discipline. The student will complete a portfolio that demonstrates mastery of technique and concept. (Prerequisite: PRTM301) *Studio Fee

PRTM451 SENIOR PROJECT I: PRINTMAKING (5 CREDITS)

Senior students work with faculty to define and create a body of work that is refined, unified and personal in direction demonstrating significant artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project proposal. Requires: a written project proposal, 20 hours a week of studio work, participation in individual and group critiques. (Prerequisites: PRTM301, FUND100, FUND102, FUND103, FUND221, and fourth year standing) *Studio Fee

PRTM452 SENIOR PROJECT II: PRINTMAKING (5 CREDITS)

Senior students work with faculty to establish a thesis body of work that demonstrates a culmination of acquired technique, research, and personal artistic growth. Each student must be motivated, self-directed, focused, disciplined, and determined to pursue a capstone level body of work. Requires: a written project statement, 20 hours a week of studio work, participation in individual and group critiques. The student must participate in the group senior thesis exhibition at the end of the semester. (Prerequisite: PRTM451) *Studio Fee

PRTM490 PRINTMAKING INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education, or research. Note: This internship may be taken after the third year as 490, for one to six credits.

PRTM495 PRINTMAKING APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student from IAIA. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the third year as 495 for one to six credits.

PRTM498 PRINTMAKING INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: PRTM101 and permission of the instructor) *Studio Fee

PSYC101 INTRODUCTION TO PSYCHOLOGY (3 CREDITS)

A survey of the basic principles, research concepts, and problems in the field of psychology. The biological, cognitive, and social perspectives of human thought and behavior are addressed. Topics include: sensation and perception, study of consciousness, human development, sociocultural aspects of behavior, motivation, intelligence, personality, psychopathology, and therapy. Applications of psychology, such as art therapy are also presented.

PSYC160 INTRODUCTION TO ART THERAPY (3 CREDITS)

Art therapy embraces the use of creative expression as a path towards healing, growth, and self-discovery. This class will explore what art therapy is and how it is used in a wide variety of settings. (Prerequisite: ENGL101 or equivalent)

PTNG111 INTRODUCTION TO PAINTING (3 CREDITS)

This introductory course emphasizes the development of basic painting techniques and skills using acrylic paint and stretched canvas. Course work is based on working from observation and resource materials through basic color theory as it related to plasticity of form and space. Exploring a variety of painting approaches and concepts provide students with a foundation for developing a composition in a painting. (Prerequisites: FUND111 Drawing I, FUND103 Color Theory and Practice or permission of the instructor for non-majors) *Studio Fee

PTNG211 INTERMEDIATE PAINTING (3 CREDITS)

This intermediate level course emphasizes the refinement of formal, technical, and conceptual skills learned in PTNG111. A series of painting projects emphasizing form and content allow students to engage in painting as a form of critical and creative inquiry. A combination of painting projects, reading assignments, worksheets, slide lectures, and critiques create a conceptual framework in which students explore theoretical and historical aspects of painting. (Prerequisite: PTNG111) *Studio Fee

PTNG290 PAINTING INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education or research. Note: This internship may be taken after the first year as 290 or after the third year as 490, for one to six credits.

PTNG295 PAINTING APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student from IAIA. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the third year as 495, for one to six credits.

PTNG298 PAINTING INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational and creative goals. (Prerequisites: PTNG211 and permission of the instructor) *Studio Fee

PTNG311 ADVANCED PAINTING (3 CREDITS)

This course encourages the development of technical and conceptual skills with an emphasis on personal expression. Cultural, social, political or purely aesthetic concerns are explored in a series of paintings. Course work is supported by research that includes a combination of a journal project, preliminary sketches or studies, and source material related to a student's personal direction also informs creative work. Slide lectures, field trips, student presentations, and critiques, will help clarify individual goals. (Prerequisite: PTNG211) *Studio Fee

PTNG312 SPECIAL TOPICS IN PAINTING (1 TO 3 CREDITS)

Special Topics in Painting courses allow the student to concentrate on a specialized technique or focused area of study. These painting courses could include Native images, watercolor, pictorial space and plasticity, and politics of art. (Prerequisites: PTNG111 and permission of instructor) *Studio Fee

PTNG398 PAINTING INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: PTNG111 and permission of the instructor) *Studio Fee

PTNG411 ADVANCED PAINTING PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

This Advanced-level painting course is for students who have mastered the fundamentals of painting and seek to further refine their painting skills. The student will have the opportunity to pursue individual projects with guidance and feedback from the instructor. The artwork should demonstrate an in-depth exploration of painting, emphasizing the personal development of an aesthetic discipline and a strong personal commitment to painting. (Prerequisite: PTNG311) *Studio Fee

PTNG451 SENIOR PROJECT I: PAINTING (5 CREDITS)

Senior students will work with faculty to define and create a body of work that is refined, unified and personal in direction, and is significant of artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project proposal. Requires: a written project proposal, 20 hours a week of studio work, participation in individual and group critiques. (Prerequisites: PTNG311, FUND100, FUND102, FUND221, and fourth year standing) *Studio Fee

PTNG452 SENIOR PROJECT II: PAINTING (5 CREDITS)

Senior students will work with faculty to establish a thesis body of work that demonstrates a culmination of acquired technique, research, and personal artistic growth. Each student must be motivated, self-directed, focused, disciplined, and determined to pursue a capstone level body of work. Requires: a written project statement, 20 hours a week of studio work, and participation in individual and group critiques. The student must participate in the group senior thesis exhibition at the end of the semester. (Prerequisite: PTNG451) *Studio Fee

PTNG490 PAINTING INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education or research. Note: This internship may be taken after the third year as 490, for one to six credits.

PTNG495 PAINTING APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student from IAIA. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the first year as 295 or after the third year as 495, for one to six credits.

PTNG498 PAINTING INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: PTNG111 and permission of the instructor) *Studio Fee

SCIE100 INDIGENOUS CONCEPTS OF TRADITIONAL FOOD AND WELLNESS (3 CREDITS)

This course examines the cultural, ecological, and medicinal properties of Native foods. The themes covered will allow us to explore the significance of food in world cultures and how our cultures influence our food choices and practices, as well as how we view others. The course will then examine the role of food within select cultures with a particular focus on Native American foods. (Co-requisite SCIE101L)

SCIE100L INDIGENOUS CONCEPTS OF TRADITIONAL FOODS AND WELLNESS LAB (1 CREDIT)

This Lab for Indigenous Concepts of Traditional Foods and Wellness will provide an experiential component that will allow students to experience the cultural, ecological, and medicinal properties of native foods. In addition, students will explore the nutritional properties including fats, proteins, carbohydrates, vitamins, and minerals of the foods cultures consume. (Co-requisite SCIE101)

SCIE101 ETHNOBOTANY OF THE SOUTHWEST (3 CREDITS)

Ethnobotany is the study of the relationships that exist between Indigenous cultures and local plants. The interaction of plants and people, including the influence of plants on Native culture, is the focus of the interdisciplinary field of ethnobotany. This introductory course will focus on plant species of the Southwestern U.S. with major economic, medicinal and ceremonial uses. The course begins with a study of botanical terms, plant names, plant reproduction, and basic plant anatomy. A required lab component will include identifying and preparing botanicals which have aided human populations in this region. (Co-requisite: SCIE101L)

SCIE101L ETHNOBOTANY OF THE SOUTHWEST LAB (1 CREDIT)

The Ethnobotany Lab will consist of hands-on activities including: seed staining, flower, fruit and root dissections, preparation of herbal salves, corn preparation (nixtamalization), tree identification, herbarium sheet preparation, and field trips to natural areas in northern New Mexico. (Co-requisite: SCIE101)

SCUP131 INTRODUCTION TO SCULPTURE (3 CREDITS)

This beginning course offers an introduction to basic sculptural materials and techniques. Students experiment with additive and subtractive processes in clay, plaster, wood, or stone to learn a variety of construction techniques. The focus is on developing skills and fabrication solutions in three-dimensional form, with an emphasis on the safe use of materials. (Prerequisite: FUND102 or permission of the instructor for non-majors) *Studio Fee

SCUP231 INTERMEDIATE SCULPTURE (3 CREDITS)

This intermediate course focuses on the continued exploration of materials and processes with an emphasis on content and critical thinking. Studio projects include preliminary studies based on the consideration of ideas. New sculptural mediums and techniques such as moldmaking and casting are introduced along with such new genres as installation, conceptual, and performance art. Written assignments require the use of library and Internet resources. (Prerequisite: SCUP131, FUND100) *Studio Fee

SCUP233 SPECIAL TOPICS IN SCULPTURE (1 TO 3 CREDITS)

Special Topics in Sculpture courses allow the student to concentrate on a focused technique or area of study (applied or theory). (Prerequisite: SCUP131 or permission of the instructor) *Studio Fee

SCUP290 SCULPTURE INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education, or research. Note: This internship may be taken after the first year as 290 or after the third year as 490 for one to six credits.

SCUP295 SCULPTURE APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student from IAIA. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the first year as 295 or after the third year as 495 for one to six credits.

SCUP298 SCULPTURE INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: SCUP131 and permission of the instructor) *Studio Fee

SCUP331 ADVANCED SCULPTURE (3 CREDITS)

In this upper division course, students pursue more advanced projects which demonstrate a higher level of commitment and discipline. Students use their increased understanding of the concepts and language of sculpture to refine their skills in specific media, while also looking at the historical, public, and social context of sculpture as it relates to their work. There will be continued reading, research and written assignments. (Prerequisite: SCUP231) *Studio Fee

SCUP333 IRON POUR (3 CREDITS)

This course teaches a variety of metal casting techniques used creating sculpture.Techniques include spruing, investing sculptures in ceramic mold, and pouring melted metal, divesting the molds, and finish work. (Prerequisite: SCUP231 or permission of the instructor) *Studio Fee

SCUP398 SCULPTURE INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions and artistic direction of students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: SCUP131 and permission of the instructor) *Studio Fee

SCUP431 ADVANCED SCULPTURE PROJECTS (3 CREDITS, COURSE MAY BE REPEATED ONCE TO A MAXIMUM OF 6 CREDITS TOWARDS A DEGREE)

Students focus on refining the skills and concepts acquired in SCUP331 and on developing the high level of discipline and commitment to the creation of sculpture necessary for preparation for the Senior Project. Students will continue advanced work in chosen media. Areas of focus may be quite diverse in content and materials ranging from issues of gender, ethnicity, and multiculturalism to creating large outdoor sculptures. (Prerequisite: SCUP331) *Studio Fee

SCUP451 SENIOR PROJECT I: SCULPTURE (5 CREDITS)

Senior level students work with faculty to define and create a body of work that is refined, unified and personal and which demonstrates significant artistic growth in technique and vision. This course provides a foundation for the development of the student's final written project statement, and exhibition. (Prerequisites: SCUP331, FUND100, FUND103, FUND221, and fourth year standing) *Studio Fee

SCUP452 SENIOR PROJECT II: SCULPTURE (5 CREDITS)

Senior level students work with faculty to establish a thesis body of work that demonstrates a culmination of acquired technique, research, and personal artistic growth. Each student must be motivated, directed, focused, disciplined, and determined to pursue and explore a visual and conceptual statement for this thesis. A written project statement and visual documentation of project work will be required. The student must participate in the group senior thesis exhibitions at the end of the academic year. (Prerequisite: SCUP451) *Studio Fee

SCUP490 SCULPTURE INTERNSHIP (1 TO 6 CREDITS)

This course is a contract internship with the student, the host institution, and the Studio Arts Program at IAIA. The student will have an opportunity to spend concentrated time with professionals in the area of study related to their art, education, or research. Note: This internship may be taken after the third year for one to six credits.

SCUP495 SCULPTURE APPRENTICESHIP (1 TO 6 CREDITS)

Apprenticeships place students in a direct one-on-one mentoring relationship with an elder, a master artist, or cultural expert who is willing to share his or her expertise and experience with a student from IAIA. The student is to provide assistance to the mentor on a specific project or undertaking. In this way, through observation and direct involvement, students will become familiar with new artistic processes, cultural practices, and related approaches. All students keep a journal to document their learning. Each student will write a final reflective paper. Mentors will complete an evaluation commenting on student learning through this experience. Note: This apprenticeship may be taken after the third year as 495 for one to six credits.

SCUP498 SCULPTURE INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of students at IAIA who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisites: SCUP131 and permission of the instructor) *Studio Fee

SPAN101 SPANISH AND MEXICAN CULTURE I (3 CREDITS)

Spanish and Mexican Culture I is an introductory course in the Spanish language that is based on the content instruction of Mexican cultural topics. Student will acquire basic communicative and linguistic skills, and area content knowledge. Students will acquire language through theme-based topics such as identity, indigenous and mestizo society, geography, art, and contemporary Mexican issue. Students will learn vocabulary and grammatical structure in relation to the content topics, and will be able to express themselves in speech and writing, and converse with others about identity, place, and culture.

SSEM403 STUDIO ARTS SEMINAR (2 CREDITS)

This theoretical, interdisciplinary course is for seniors only. Students will investigate a broader range of artistic and social issues through a series of slide lectures, papers, field trips, and participatory discussions. The focus is on independent research, critical thinking and objective writing about art while inquiring into the art-making process. (Co-requisite: Senior Project I)

TECH101 TECHNOLOGY BASICS FOR COLLEGE (3 CREDITS)

This course teaches basic computer technology skills necessary to succeed in academic coursework. The course covers basic skills in word processing, spreadsheet, presentation graphics, and email. Advanced skills necessary to academic success are also covered. The course includes the concepts and use of cloud-based file storage and programs and online collaboration techniques. By the end of the course, students will be able to prepare and present well-formatted academic papers, graphs, and screen-based presentations.

TRDA101 TRADITIONAL ARTS AND ECOLOGY (3 CREDITS)

This course is an introductory course that emphasizes the relationships between traditional tribal forms of expression and the environment within which the tribe lives. The course will focus on bioregional environmental and agricultural science and the role of humans in the ecological system as expressed through the traditional tribal arts.

TRDA230 SOUTHWEST CERAMIC TRADITIONS (3 CREDITS)

Southwest Ceramic Traditions is a lecture class with a co-requisite lab that explores the Indigenous ceramic traditions of the American Southwest with particular attention on the Four Corners area. The class will examine the Pre-Puebloan ceramic traditions as well as other pre-historic Indigenous ceramic traditions and will compare and contrast these prehistoric traditions to contemporary Hopi, Pueblo and Navajo potters. (Prerequisite: ENGL101; IDST101; FUND102; CERA101; Co-requisite: TRDA230L)

TRDA230L SOUTHWEST CERAMIC TRADITIONS LAB (1 CREDIT)

As the co-requisite Lab component of TRDA230 Southwest Ceramic Traditions, students will demonstrate their ability to work with clay they have dug and processed according to techniques the student has learned from these ceramic traditions. (Prerequisite: ENGL101; IDST101; FUND102; CERA101; Co-requisite: TRDA230)

TRDA290 TRADITIONAL ARTS COLLOQUIA (3 CREDITS)

These courses provide a mechanism for exploring, in seminar form, a variety of topics and issues related to the Traditional Arts. Different courses will be offered each semester depending on the availability of faculty and student interest. This course includes a lab component for a practical application of materials and techniques. (Prerequisite: ENGL101; Co-requisite: TRDA290L)

TRDA290L TRADITIONAL ARTS COLLOQUIA LAB (1 CREDIT)

The lab will consist of activities designed to acquaint the student with practical application of materials and techniques of the topics covered in TRDA290 (Co-requisite: TRDA290)

TRDA298 INDEPENDENT STUDY (1 TO 3 CREDITS)

The purpose of an independent study is to provide for the unique interests, specific passions, and artistic direction of IAIA students who seek opportunities to direct their own learning in order to fulfill personal educational goals. (Prerequisite: second-year standing)

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