

**President's Advisory Council Meeting
Monday, November 30, 2016, 11:00 am – 12:00 pm**

Minutes

The meeting began at 11:00 AM.

Present: Delight Talawepi, Tatiana Lomahaftewa-Singer, Mary Curley, Anita Gavin, Stephanie Martinez, Russel Stolins, Valerie Nye, Ryan Flahive, Jason Ordaz, Blue Tarpalechee, Manuela Well-Off-Man, Aimee Balthazar, Lara Barela, Jeminie Shell, Porter Swentzell, JoAnn Bishop, Dr. Robert Martin, Chee Brossy, James Mason, Bill Sayre (notes)

1. Opening

Delight Talawepi provided the opening. Dr. Martin thanked everyone for attending.

2. Opening Positive Note

Russel reported that we are a sponsoring institution for a new ePortfolio electronic journal that recently released its first issue. He's serving as managing editor.

Delight reported that the Dean's office is 99% complete with all course evaluations for Fall 2016. Students are very comfortable with the process.

Attendees went around the table and introduced themselves.

3. Review Meeting Minutes

Minutes from the last meeting on April 28, 2016, were reviewed but not approved. Future meeting minutes will be approved by the Council.

4. Board Max

Bill projected the Board Max website and described how members will be able to access agendas and minutes. Jacque King will send out log-in and training information.

5. Advisory Council Meeting Schedule

The Council will meet on the following dates in 2017. All are Wednesdays, except for February 14.

January 25, 2017
February 14, 2017 - Tuesday
March 8, 2017
April 19, 2017
May 17, 2017

June 14, 2017
 July 26, 2017
 August 23, 2017
 September 20, 2017
 October 18, 2017
 November 15, 2017
 December 13, 2017

6. Board of Trustees Actions

The Board passed a gift acceptance resolution, accepting all gifts made to the institution in the last quarter. The Board approved a tuition and fee schedule for the 2017-2018 academic year. There is no plan for an increase for 2018-2019. Faculty made a presentation on the indigenous assessment model to the Board. Larry Mirabal presented a third training session on how to read financial statements. The Board also received training on their role in fiduciary responsibility. The Board had lunch with the faculty. They reviewed Cabinet members' work plans. They completed the annual evaluation of the President.

The Board discussed student success and degree completion rates. Board member Kris Miller described a recent meeting she and Barbara Blum attended, with Dr. Martin, Bill Sayre, and Nena Martinez Anaya, of the Association of Community College Trustees Governance Institute for Student Success. They also discussed our other completion agendas with the Higher Learning Commission's Persistence and Completion Academy and with Achieving the Dream, an AIHEC sponsored effort.

The federal government, through the US Department of Education's Integrated Postsecondary Education Data System, publishes degree completion rates each year. Last year, IAIA's rate was 24%, for the Fall 2009 entering class. However, their methodology is flawed. They look at new freshmen, but not transfers. They do not count students who leave the institution but graduate from somewhere else. And they only look at baccalaureate completions. Also, most students who stop out are not included. When taking those considerations into account, our rate is actually 54%. Bill projected this table:

Earning a degree from IAIA or elsewhere	Headcount	Four-year headcount	Four-year rate	Six-year headcount	Six-year rate
New Freshmen Full time	16	1	6%	6	38%
New Transfers Full time	32	16	50%	20	63%
Totals	48	17	35%	26	54%

The Higher Learning Commission and the other regional accreditors, through the Council of Regional Accrediting Commissions (C-RAC), is asking institutions with an IPEDS completions rate of less than 25% or below average for their Carnegie classification to provide information about how the institution is working to improve student success. This is a research project for now, but all indications lead us to believe that in the future we will be held to a specific completion rate standard.

We exist as an institution to promote student success. The institution is working on completion rates in several ways. We need to develop our own method for calculating completion rates, as described above. Larry Mirabal is working on a proposal to create financial incentives for students who complete their degrees in a particular amount of time. There was some discussion in the Council about situations where students want to extend the time they are enrolled at the institution, for a variety of reasons, and how we might be able to help them with the transition to the workplace or graduate school.

The Board reviewed and approved a statement on student leadership developed by Cabinet and with contributions from Faculty Council, Staff Council, and Associated Student Government. Cabinet will meet next week to discuss implementation. Already, there are many offices that carry out activities that promote leadership among students. Here is the approved statement:

Leadership Statement—Approved by Board of Trustees 11/11/2016

IAIA empowers students to become leaders by offering leadership programs and learning opportunities that will encourage them to:

- Respect all cultures and backgrounds and work together to achieve their community's shared dreams and goals.
- Address broad community needs and concerns and engage in collaborative problem-solving.
- Communicate honestly and be accountable and committed to resolving differences.
- Stay healthy and balanced and take time for reflection and celebration.

Definitions:

- Collaboration: Work together to achieve a shared goal
- Respect: Treat others appropriately based on their culture, background, abilities, qualities and achievements. Have appreciation for one another, without judgment. Regard other's needs as important as their own.
- Encourage: Support determination, confidence and hope in endeavors.
- Problem-solving: Find solutions.
- Communication: Openly express and discuss ideas, thoughts, information, and feelings verbally, in writing, and artistically. Listen carefully to others. Respond rather than react.
- Honesty: Truthful, sincere, and straight-forward.

- Accountable: Accept responsibility for ideas and actions.
- Commitment: Dedication to achieving results and outcomes.

7. Memorandum of Agreement with the University of Alaska Southeast and Sealaska Heritage Institute

Dr. Martin visited Juneau, AK, earlier this month to meet with Dr. Rosita Worl, President of Sealaska Heritage Institute (and Crystal Worl's grandmother), and Dr. Richard Caulfield, Chancellor of the University of Alaska Southeast (UAS) to sign a memorandum of agreement to promote Northwest Coast art programs and opportunities for Alaskan students. UAS has a certificate in the arts and is now developing an associate's degree program. IAIA and UAS will develop an articulation agreement so that UAS students can transfer seamlessly to IAIA to complete a four-year degree. SHI will work with both educational institutions to provide expertise on Northwest Coast art, culture and history and also help raise funds for scholarships. As a result, we should see more Alaska students attending IAIA.

Dr. Martin also met with Addison Field, Chief Curator of the Alaska State Museum. They are interested in developing an online Museum Studies certificate program, and Dr. Martin was able to tell them about our program. He's also discussed this opportunity with Felipe Colon and the Museum Studies department.

8. Publication of Meeting Minutes

Jason Ordaz has developed a new webpage where we will publish Board of Trustees, Cabinet, President's Advisory Council, Staff Council, and Faculty Council minutes. Bill projected the page. Jason reports that the site is ready and waiting for minutes. It will be password protected.

9. Performing Arts and Fitness Center Construction

James Mason reported that the project is on schedule and that the contractor, Jaynes, hopes to pour the slab before the holidays. Power is laid to the perimeter of the building. The contractor and its employees stay largely on the construction site and have been very professional. There has been minimal impact to the campus with only a few temporary sidewalk closures. This contractor also built the LKN Welcome Center. The building will open in January of 2018.

Dr. Martin thanked James and everyone else for a very successful groundbreaking and open house.

10. IAIA Campus Closure, Holiday Break – James Mason

The last day of examinations is December 9. Labs and studios close at that time. December 10 is the Holiday Art Market, from 9:00 AM to 4:00 PM. Sixty six artists will be selling. About one-third are current students, one-third alumni, and one-third

artists from outside IAIA. The booths sold out sooner than ever. The Market will happen regardless of what the weather conditions are.

The campus is closed from December 23 through January 2. Security will be present 24/7 and some offices, including Admissions, will be coming in from time to time. Call Security if you need anything.

11. ADA Self-Study

Jeminie described the Americans with Disabilities (ADA) self-study that the institution is undertaking. We are working with the Governor's Commission on Disability, which is a non-enforcement entity that can support our efforts and help us identify any issues we may have. We will look at several areas, such as infrastructure, physical access, learning activities (face-to-face and online), technology access, policies, and procedures. Some faculty and staff have already started to meet with Commission staff to review technology and infrastructure. The infrastructure team was here for three days and provided a very detailed inspection. We will write up their findings, create a self-study, and build a plan for improvement for the college campus and the Museum. The self-study will also assist us in seeking external funding.

12. Announcements

Dr. Martin indicated that he would appreciate a report from Faculty and Staff Councils at each meeting of the Advisory Council.

Porter reported that the faculty are looking at several issues, including the A+ grade, attendance, and the Faculty Handbook update process. They will hold a retreat next week to work on the handbook. Also, the first Academic Strategic Planning meeting took place yesterday. The plan will help us move forward and advance our academic programs.

Russel reported that a staff retreat is being planned for the first week in June, 2017. Several possible topics of discussion are being considered, such as the role staff play in the mission of the college, a more formal process of introducing new staff members, and mentoring of new staff members. Staff Council officer elections recently ended. The results will be announced tomorrow.

Manuela reported on recent Museum events. She is hosting coffee and cup-making for the public. Thirty individuals have signed up; it is sold out. She invited everyone to come to the Museum with their holiday guests to see the Rick Bartow show one last time before it comes down at the end of December. And the next coffee event will include wood working.

Blue reported on his new role as Housing Director. It's been a steep learning curve, but he's been communicating regularly with Carol Reed. A major new issue for this year has been the presence of emotional support animals. We need to develop a robust policy regarding their presence. Currently there are four on campus that don't

have prior approval. Support animals are a little different from service animals. He's been in touch with other Housing Directors to learn how they are handling animals on campus.

Another issue Blue is looking into is gender neutrality in the residence hall. He's considering whether to discontinue having men's and women's floors and wings. If that happens, rooms would continue to be same sex, but neighboring rooms could be of a different gender.

Val reported that emotional support dogs will be in the Library on Monday, December 5. Everyone is invited to visit with them. Also, the book sale was successful and made more than \$800.

Events

December 7th – Community Gathering, IAIA Holiday Lunch

December 8th – Coffee + Cup Making + Chief Curator, IAIA Museum

December 10th – IAIA Holiday Art Market

December 13th – IAIA Staff Holiday Party

December 15th -- ADA training for accessible documents. Send out an invitation.

December 15 in afternoon. Three hours of training. Faculty will be trained during in-service week in January.

December 23rd – Tuesday, January 2nd – IAIA Closed, Holiday Break

13. Closing Positive Note

The Dean and Delight have turned their offices into a student art gallery, with the art work for sale. The purchaser deals directly with the students.

Lara announced that we started to process financial aid packages for 2017-2018 in mid-October, and we are the only school that was ready to start so early.

Jeminie announced that meetings with the Governor's Commission staff are on-going and that if departments are using specialized software they should get in touch with her.

JoAnn asked that if anyone receives extra calendars or greeting cards in the mail to not throw them away and send them to her instead.

The meeting was adjourned at 12:05 PM.