



Independent Study FORM

Policy:

- Students may enroll in 1 – 3 credit hours for a total of 9 credit hours in the total program. See below to determine number of credit hours.
- No more than three Independent Studies will count towards the fulfillment of graduation requirements. Independent Study courses do not count toward General Education requirements.
- Students must complete a course syllabus with the instructor by filling out the form below. This is then signed by the student, the instructor and the Academic Dean of the College at IAIA.
- The original will be sent to the Registrar for registration.
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Student's Name _____

Semester _____ Year _____

Course Code _____ (Use the four letter prefix from your academic program.)

*****The ending numbers for independent study courses are 298, 398, or 498 depending on the student's year standing.)**

Course Title _____

Credit Hours _____

Instructor's Name _____

Description _____

Learning Outcomes _____

Requirements for Evaluation_____

Required Materials/ Texts _____

Student Signature_____ Date_____

Instructor Signature_____ Date_____

Advisor Signature_____ Date_____

Department Chair Signature_____ Date_____

Academic Dean Signature_____ Date_____

HOW TO DETERMINE NUMBER OF SEMESTER CREDIT HOURS:

1 credit = 15 hours of contact time, defined as lecture, discussion, evaluation, testing, and/or presentation plus 30 hours of independent reading, research, writing, practice, and/or work in the studio.

2 credit = 30 hours of contact time, defined as lecture, discussion, evaluation, testing, and/or presentation plus 60 hours of independent reading, research, writing, practice, and/or work in the studio.

3 credit = 60 hours of contact time, defined as lecture, discussion, evaluation, testing, and/or presentation plus 90 hours of independent reading, research, writing, practice, and/or work in the studio.