Institute of American Indian Arts

Staff Council Meeting Minutes

March 20, 2018

**Attending:**

Blue Tarpalechee (Chair), David Beams (Chair-Elect), Rosalina Albino (Secretary), Ben Calabaza, Tatiana L-Singer, Marcella Apodaca, Sallie Sloan, Nocona Burgess, Ryan Flahive, Jonathan Breaker, Sarah Quemby, Karen Gomez, Anita Gavin, Russel Stolins, Delight Talawepi, Leah Boss.

Meeting called to order at 2:30pm by Chair Blue Tarpalechee at CLE Conf Room 1.

**Department Summary:**

Rosalina Albino discussed the current Fall 2018 Admissions Report: 65 New Freshman accepted, possibly surpass goal of 95 accepted by Fall deadline; 17 Graduates & 4 Transfer Students accepted. Most popular program is Studio Arts, 2nd is Cinematic Arts & Tech, and 3rd is Creative Writing. Current project to open more communication with accepted students via e-newsletters -- to remind of important dates and resources available.

Filled open positions – Dual Credit Coordinator & Admissions Counselor. Start date at the beginning of April.

**Minutes:**

February 27, 2018 meeting approved.

**Committee Reports**:

*Executive Committee:* Blue Tarpalechee -- summary of Meeting Frequency Survey & end of yr. staff recognition which will be discussed in depth after committee reports.

*F&A:* No Report. Per Marcella Apodaca, meeting will be scheduled on 3/29.

*Strategic Enrollment:* No Report

*Student Life:* Meet next week to discuss weapons policy, title 9, background checks for residential students.

*Institutional Advancement:* No Report

*APPC:* No Report

*ASG:* Nocona Burgess mentioned the Powwow committee meeting on 3/21, 5:00pm. Has enough staff help except head man & head lady. Invited Creeks this year, annual meeting at campus auditorium.

*Faculty Council:* No Report

*Professional Development:* Per Ryan Flahive, Active Shooter Training with Peter Romero on 3/21 and Next Wednesday. Michelle Apodaca stated Peter will come to MoCNA to train also.

**Old Business:**

Staff Retreat – Ben Calabaza updated with different topics (nothing finalized yet): Lateral violence in the workplace, a health topic/wellness activity, interdepartmental communication, compassion fatigue & passion for the workplace, staff recognition & retention issues. Venue at Sunrise Spa or Buffalo Thunder. Hours planned: 9am-3pm for structured session, then 4pm-5pm with SF Brewing Co. to host trivia “Geeks Who Drink”. Planning for 50 staff members to attend, will need volunteers. Ryan Flahive volunteered to work with SF Brewing Company. Russel Stolins wants to assist with interdepartmental activity.

Date in June, possibly at the beginning. Per Russel, must fall on a Tuesday because MoCNA will be closed so staff will be able to attend; Marcella Apodaca mentioned unless exhibition change- overs during that time. Blue Tarpalechee proposed either June 5th or 12th.

**New Business:**

Meeting Frequency results -- 11 responses. Blue Tarpalechee explained that we’re leaning to less frequent meeting than once a month to once every other month. Majority responses regarding schedule/workload cannot accommodate meeting times. Will keep survey open for more responses. Marcella Apodaca commented that if meetings are every other month, MoCNA staff may be able to meet on a day convenient for others. Russel Stolins suggested that every other month meetings may be difficult to build momentum for initiatives. Regarding location, Nocona Burgess wants to keep current location. Tatiana L-Singer & Michelle Apodaca prefer the lecture room. Blue Tarpalechee stated that we can move locations. This semester a class was scheduled at lecture room same time as meetings. Tatiana L-Singer proposed a schedule to inform staff of meeting dates in advance.

Blue Tarpalechee led discussion on Achieving the Dream, now called Project Success.

3 questions to keep in mind:

1) Who are our students?

2) What is their experience?

3) How can we improve that experience?

All cabinet members are supportive. Coaches engagement session 3/26 & 3/27 to review ICAT survey sent by Craig Tompkins. Where to improve at IAIA.

Lateral Violence was discussed at Dr. Martin’s advisory council meeting & wants to know what the staff would like to do. Blue Tarpalechee explained the meaning behind the issue, “bullying across as opposed to down”. Concerns about racial discrimination in the IAIA community. Ryan Flahive stated that the issue is on a personal level, has to be addressed individually. Tatiana L-Singer mentioned that the advisory council meeting didn’t propose a solution or idea. Jonathan Breaker’s impression was lateral violence across students which may have prompted the mandate. Delight Talawepi expressed an incident she witnessed between Native & Non-Native staff members.

End of Year Staff Recognition – Blue Tarpalechee will submit a survey regarding process to recognize a staff member at graduation. Delight Talawepi said it would be difficult to choose 1 person and we all should be recognized. Nocona Burgess suggested that each dept. nominate 1 person and entire staff vote for 1 member from a group of nominees. Tatiana L-Singer wants to include entire IAIA community in voting process. Ryan Flahive proposed students and staff only to participate but process will need more thought.

**Announcements:**

Open positions – Health & Wellness Director and Registrar

Leah Boss recognized readers/staff members for scholarship awards night – Blue Tarpalechee & Marcella Apodaca.

Tatiana L-Singer met with other members from Wellness Council reviewed results from Winter Retreat & working on activities for this yr. F&A meeting regarding $150 fitness fee.

Karen Gomez announced the Career Fair for students on April 6th.

Nocona Burgess suggested a fundraising effort to give a monetary award for Staff Recognition.

**Next Staff Council meeting** Tues April 24th, 2:30pm - 3:20pm

*Meeting adjourned 3:28pm*