



**Institute of American Indian and Alaska Native
Culture and Arts Development
BOARD OF TRUSTEES MEETING
MAY 10-13, 2017**

IAIA

INSTITUTE OF
AMERICAN INDIAN ARTS

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**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

BOARD OF TRUSTEES MEETING

MAY 2017

Travel Day: Tuesday, May 9th and Saturday, May 13th (late afternoon) OR Sunday, May 14th

Wednesday, May 10, 2017- President's Circle Events

Opening Reception- Home of Sherry Kelsey & George Duncan 5:30 PM- 7:00 PM

**Thursday, May 11, 2017
COMMITTEE MEETINGS
LKN Welcome Center Board Room**

2017 Board of Trustee Photo session (individual/group) 9:00 AM – 11:00 AM
LKN Welcome Center Lobby Area (downstairs) - All Trustees
Should Attend

Academic Affairs Committee 9:00 AM – 10:00 AM
Dr. Deborah Goodman, Chair – LKN Welcome Center Board Room

- I. Enrollment Management
- II. Student Life Division
- III. Academic Division

Institutional Advancement Committee 10:00 AM – 11:00 AM
Brenda Kingery, Chair – Location: LKN Welcome Center Board Room

- I. Introductions
- II. IAIA Alumni
- III. IAIA Foundation
- IV. 2017 Gala Planning

IAIA Circles Event
Shuttle departing IAIA 11:00 AM – 2:00 PM
Lunch & Private Tour of George Rivera's studio and collection

Finance Committee **2:30 PM – 3:30 PM**
JoAnn Balzer, Chair – Location: LKN Welcome Center Board Room

- I. Budget to Actuals – year to date
- II. FY17 Named Scholarship Awards
- III. Divestment
- IV. Resolutions
 - a. Resolution FY 2017 – 014: 2nd Qtr. Gift Acceptance
 - b. Resolution FY 2017 – 015: Trust Amount Due
- V. Museum Shop Updates
- VI. Human Resources
- VII. Facilities

Museum Committee **3:30 PM – 4:00 PM**
Beverly Morris, Chair, Location: LKN Welcome Center Board Room

- I. Museum Updates

Trustee Reception **5:30 PM- 7:30 PM**
Home of JoAnn & Bob Balzer
Since parking is limited there, shuttle will be provided from Drury Plaza Hotel

Friday, May 12, 2017
General Session
IAIA Board of Trustees Meeting
LKN Welcome Center Board Room
9:00 AM – 2:00 PM

- I. Call to order – Loren Kieve, Chair
- II. Invocation
- III. Determination of a Quorum
- IV. Approval of Agenda
- V. Approval of Minutes
- VI. President's Report
 - a. Institutional Research
 - b. Sponsored Program
 - c. Land Grant Programs
 - d. Marketing & Communication
- VII. ASG President's Report

LUNCH with incoming & outgoing ASG officers **12:00 PM- 1:00 PM**
CLE Commons

- VIII. Academic Affairs – Dr. Deborah Goodman, Chair
- IX. Institutional Advancement Committee – Brenda Kingery, Chair
- X. Finance Committee – JoAnn Balzer, Chair
- XI. Audit Committee – Bidtah Becker, Chair
- XII. Museum Committee – Beverly Morris, Chair
- XIII. New Board Business
- XIV. Executive Session (*if necessary*)
- XV. Adjourn

BFA Closing Exhibition, Private Circle Reception <i>Public Reception 5PM – 7 PM</i> IAIA Museum of Contemporary Native Arts	4:00 PM – 5:00 PM
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Trustees Dinner The Shed 113 E. Palace Ave	5:30 p.m. – 8:00 p.m.
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Saturday, May 13, 2017
COMMENCEMENT CEREMONIES
IAIA Campus

Breakfast with faculty and graduating students	10:00 AM – 11:00 AM
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Commencement Ceremonies IAIA Dance Circle	11:00 AM – 12:00 PM
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Community lunch IAIA Cafe	12:00 PM – 2:00 PM
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Travel Day- Saturday, May 13th (late afternoon) or Sunday, May 14th, 2017
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To: Dr. Robert Martin
 From: Nena Martinez Anaya
 Date: April 18, 2017
 Subj: Quarterly Board Report

Strategic Theme 1: Improve Student Success

1.2 Increase enrollment; improve retention and completion

The below chart includes the percentage increases/decreases since fall 2012 and enrollment goals for Plan 2020-(**bolded**). IAIA has been on an upward continuum of growth while averaging about **8.6%** of growth for the fall semesters and **8.5%** for the spring semesters.

The BOT approved the more attainable goal of reaching 700 FTE by the year 2020 with an average growth of **11%** growth for fall and **8.5%** average growth for the spring semesters. Both percentage increases for Fall/Spring are still very substantial goals where we will need to increase enrollment with on-line programs and off campus enrollment. Our goal for spring 2017 was to reach 450 FTE and we exceeded the goal to reach 490 FTE which is a 9% increase.

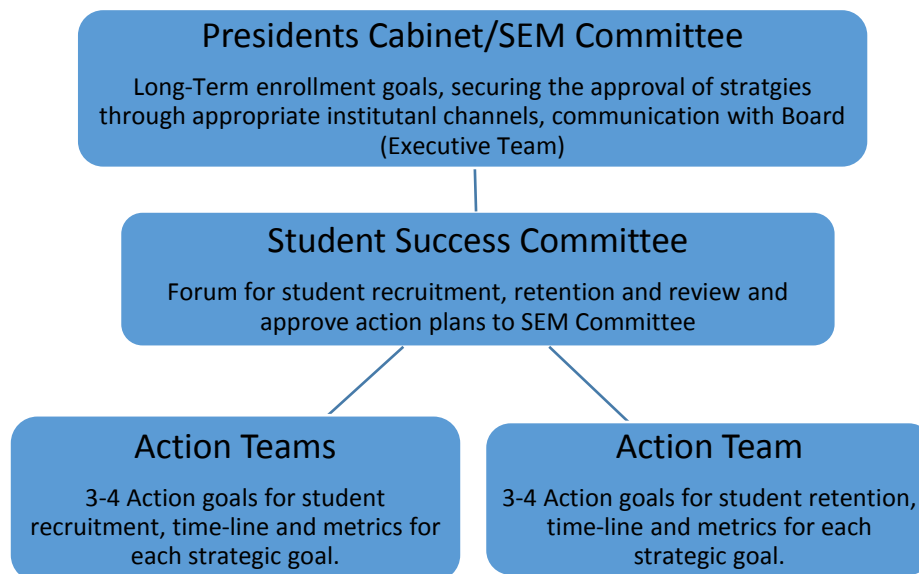
Fall Semesters	FTE	FTE	FTE % +/- GOAL	Actual	Adjustment Percentage
FA12-FA13	325	344	5%		
FA13-FA14	344	393	14%		
FA14-FA15	393	422	7%		
FA15-FA16	422	500	18%	474	11.5%
FA16-FA17	500	550	9%		10%
FA17-FA18	550	600	9%		10%
FA18-FA19	600	650	9%		10%
FA19-FA20	650	700	9%		10%

Spring Semesters	FTE	FTE	FTE % +/-	Actual	Adjustment Percentage
SP12-SP13	303	295	-3%		
SP13-SP14	295	344	16%		
SP14-SP15	344	382	11%		
SP15-SP16	382	420	10%		
SP16-SP17	420	450	7%	490	
SP17-SP18	450	500	9%		
SP18-SP19	500	550	9%		
SP19-SP20	550	600	9%		

We continue to utilize our enrollment strategies to increase enrollment and improve retention while we have seen the trend of declining enrollments from many colleges and universities nationally for the past four years. We plan to continue to grow enrollment but are aware that college enrollment nation-wide is declining.

The Strategic Enrollment Management Committee are the IAIA Presidents Cabinet Members who approve long term enrollment goals and updates to the SEM plan. Also, we have reinstated the Student Success Committee to provide a forum to strengthen retention and recruitment through policies and procedures regarding: Recruitment, Admissions and Student Success Center responsibilities. The Student Success Committee will track and review all Retention Strategic Plan processes and data in order to annually update, implement and refine the Action Teams. Utilizing IAIA retention data, the Student Success Committee will provide ongoing input and feedback to strengthen the programs and activities provided by the Student

Success Center. The committee will assist in identifying critical resources to meet student success retention goals and recruitment goals. The Committee will review, analyze and make recommendations to the Chief Enrollment/Recruitment Officer to be approved by SEM Committee and the President.



The following Action Teams have met the Strategic Enrollment Management goals and recommendations from the AACRAO Consultant report and/or have moved into departments that have been developed since 2013.

Scholarship Committee Action Team -The team has researched financial barriers with IAIA scholarships and provided recommendations approved by SEM Committee which took effect for fall 2015 and we are working with Bill Sayre to analyze the effects of the changes through the SSC Committee. 90%

Continuing Education Action Team- A CEU Manager, Joannie Romero was hired and this team has evolved into the Office of Sponsored Programs under Laurie Logan Brayshaw. 100%

Marketing Action Team- Marketing Director, Eric Davis was hired this department was formed to also include Jason Ordaz, The following recommendations from AACRAO have been completed.

- 2.C. Refresh and revamp the IAIA website to focus on prospective students.
- 7.A. Continue and enhance IAIA's new marketing initiatives to emphasize its distinctiveness as an institution focused on Native arts.
- 7.B. Maintain the focus of academic programs on Native arts.
- 7.C. Revise the website to focus on prospective students as the primary target market, with well-defined links to gateway pages for IAIA's many other important stakeholders, including faculty, staff, alumni, and parents. 100%

Alumni/Faculty/Staff as Recruiters Action Team- the AACRAO Consultant highly discouraged this approach to have IAIA alum, faculty and staff recruit. "Recruitment travel and communications are best carried out by Admissions staff. When others attempt to do this work, in spite of their best intentions, the result is often the dissemination of misinformation that actually is counterproductive to the recruitment

process.” We will use faculty to discuss highlights of their programs with the dual credit and 2+2 programs.

- 5.A. Refine and limit plans to involve faculty and alumni in recruitment travel. Instead identify key points in the recruitment process where faculty and alumni can be most useful, making maximum use of their expertise and time. 100%

Empower Action Team-This team completed the enrollment infrastructure with the Empower database. This online application set-up took an estimated 9-12 months to build the database to make electronic responses, inquires and admissions immediate.

- 3.A. Review all application and admission procedures and eliminate those that do not impact a significant number of admissions decisions.
- 3.B. Eliminate faculty involvement in admission decisions in cases where the student clearly meets IAIA admission standards. Utilize faculty only in cases where students are “on the bubble” and for whom there is a judgment call to be made.
- 3.C. Implement Empower admissions functions and automate the admission process. 80%

IAIA Strategic Enrollment Management Current Action Teams have been identified to immediately assist with the pressing issues preventing increased enrollment. This is a campus-wide initiative to include IAIA members from all areas. Below are the remaining Action Teams: Offsite Action Team; Dual Credit/2+2 Action Team; Online Action Team; Statistical Analysis Action Team and are recommending two new Action Team- International Recruitment Action Team and an ADA Action Team to work on the Strategic ADA Campus Plan to be in compliance with national standard regulations in the classroom and campus-wide.

Offsite Action Team

San Juan College, Farmington, NM

The Chief Enrollment/Recruitment Officer and the Admissions Director have reached out to San Juan College to articulate five of their academic programs. We met with SJC and are working on the following articulation agreements that are expected to be done by the fall 2017 semester. 80%

San Juan Community College

- Certificate in Creative Writing
- Liberal Arts AA; CER Creative Writing
- Digital Media Arts & Design AAS
- Native Studies AA –
- Photography-

Institute of American Indian Arts

- AFA/BFA Creative Writing
- BFA-Creative Writing
- BFA-Studio Arts/Cinematic Arts
- BA-Indigenous Liberal Studies
- AFA/BFA Studio Arts

CNM-Central New Mexico Community College

The Chief Enrollment Officer and the Admissions Director are reviewing the articulation agreement with CNM since the degree plans at CNM have recently been updated. We asked to meet with CNM to offer a spring 2017 course and were advised that their enrollment was down in Fine Arts and they were going to focus on their priorities before extending an IAIA class to their students. We are hoping to offer 300/400 level Ceramics courses at their campus for the fall 2017 semester. 80%

Dual Credit/2+2 Action Team

Current MOA Dual Credit Partner Schools- for Academic Year 2017-2018 with Rio Rancho Public Schools, Albuquerque Public Schools, Cuba High School, Santa Fe Indian School,

Central Consolidated Schools District, Bernalillo High School, Espanola Valley High School, Native American Community Academy, Santa Fe Public Schools, Walatowa Charter School, Academy for Technology and the Classics, New Mexico School for the Arts, Zuni Public Schools, and Tierra Encantada Charter School. _Albuquerque Public Schools will host 2 summer dual credit courses for high school students. Currently working with each school to set up the fall schedule for dual credit course offerings. 80%

Tribal College/University Articulations:

The Chief Enrollment/Recruitment Officer will focus on developing and updating current 2+2 articulation agreements with the other TCU's. We will collaborate with TCU's that have similar programs/majors and build on recruiting at their campuses. We will incorporate a timeline for articulation completion and visits over the next couple of years. 20%

Online Programs Action Team

This team has met monthly this semester to include Ellen Shapiro (Business/Entrepreneurship), Jessie Ryker-Crawford (Museum Studies/Native American Art History), representing also, Eric Davis, Charlene Teters and the Chief Enrollment/Recruitment Officer. Eric Davis is working on strategies to advertise on Facebook and the IAIA Facebook page to help increase enrollment for the online programs for the fall 2017 semester. Here, Eric Davis will provide "testimonials" from former IAIA students on the quality of the online programs. It was also discovered that degree plans are not listed on the academic web pages so the academic departments will provide regular updates to Eric Davis. The Student Success Center developed an "Online Handbook" that includes critical information in which online students need to know. We have also developed a video (created by IAIA students) for the website that explains the online process and provides a quiz so students can self-check where they are in the process and get help with items they missed. We are working to develop a process for online tutoring but for now we will use Skype as the device to tutor. We have developed a process in Admissions to send the Online Handbook, the video link and the quiz to help prepare the student for online classes as soon as the student is admitted and registered. We will meet continuously throughout the remainder of the academic year. The goal is to increase online-certificate programs to 50 FTE. Below is a chart provided by Institutional Research that lists the online only student enrollment. 50%

Term	Headcount
13SP	9
13FA	16
14SP	21
14FA	24
15SP	10
15FA	14
16SP	14
16FA	19

Statistical Analysis Action Team- This team is led by Bill Sayre, Institutional Research Director, who is continuously providing data to help make informed decisions within committees. He has provided the HLC- Persistence/Completion Academy Team with data to help in the decision making process.

International Recruitment Action Team-This team will be led by the Chief Enrollment/Recruitment Officer and the Admissions Director to help guide the recruitment and research of countries IAIA would like to target. We are expecting new students from: Mexico; South Korea and Taiwan. 50%

ADA Action Team- This team consists of Nena Martinez Anaya, Chief Enrollment/Recruitment Officer, James Mason, Facilities Manager and Jeminie Shell, Retention Director; Blue Tarpalechee, Housing Director and Greer McSpadden, IAIA Counselor. We are working regularly with the State of New Mexico's Governor's Commission on Disability to come into compliance with the American Disabilities Act both physically on the campus and in the classroom. Our goal is to develop a comprehensive ADA plan before the fall 2017 semester and to correct and/or implement the federal requirements of students and guests on the IAIA campus and website. The Commission has been evaluating the campus with a non-punitive evaluation and provides recommendations. 50%

Additionally: Admissions/Recruitment

Application Type	Fall 2017			FA16 Accepted
	Total Applications	Incomplete Applications	Accepted	
New Freshman	290	112	178	127 (40% increase)
Transfer	32	24	8	8
Graduate	35	19	16	34 (52% decrease)
International	3	2	1	1
Readmit	6	4	2	5
Certificate	3	3	0	1
Non-Degree	1	0	1	1
TOTAL	370	164	206	177

Spring 2018- we are accepting applications for spring 2018 and have 8 applications. We will begin processing starting June 1, 2017.

- Compared to fall 2016- there is a 40% increase in students accepted at this time last year (127 fall 16).
- For fall 2017, there is a 9.7% decrease in total applications received compare to this time last year (410 total applications fall 16).

Admissions Office

- Mary Silentwalker participated in Empower online training to create more efficient application processing and generate reports utilizing Empower.
- The Office is working to further auto generate emails and letters to assist in application follow up and admissions notification.
- Working with financial aid, housing and orientation and was able to better provide acceptance packets for those newly admitted students providing them more information their transition to IAIA.

Recruitment Events

- Spring recruitment travel- Out of State- California, Arizona, Oklahoma, Minnesota, Montana and Wyoming.
- Admissions hosted a webinar on March 10, 2017 from 11:00am-12pm for prospective transfer students and professional student advising staff among partner colleges and

Tribal Higher Education offices. The webinar focused on topics, including IAIA Admissions requirements for Transfer students, degree and certificate programs, student services, housing, financial aid and scholarships. The online webinar featured interactive discussion in real time. There were 10 participants including staff from San Juan Community College, individual Prospective Transfer Students and Tribal education staff.

- Admissions hosted an IAIA Transfer Day on April 14, 2017 from 10am-2:00pm for prospective Transfer Students and advisors. The day's events featured presentations about the degree programs offered by IAIA and transfer opportunities and requirements for students. The event included an opportunity to tour the campus, including the 2017 IAIA Senior Exhibition. Participants also learned more about financial aid/scholarships, viewed live art demonstrations, including the digital dome and fabrication lab and talked with faculty and students. There were approximately 30 participants from partner colleges such as Santa Fe Community College, Santa Fe University of Art and Design and University of New Mexico–Taos. Several students travelled from areas such as Arizona, Texas and Wisconsin.
- The Chief Enrollment/Retention Officer submitted an MOU with the Santa Fe University of Art and Design to assist their students who will be transferring as SFUAD will be closing and only allowing their seniors to remain for the next academic year. The Admissions staff will be on the campus of Santa Fe University of Art and Design to recruit transfer students from: Studio Arts; Film, Photography and Creative Writing on: April 20 & April 26 where IAIA faculty are also invited to discuss IAIA programs with these potential transfer students.

February 1, 2017 – April 14, 2017

February

- February 3 – American Indian Day at the Legislature (Santa Fe, NM)
- February 8 – Stone Child College Fair (Box Elder, MT)
- February 8 – Farmington High School Spring College Fair (Farmington, NM)
- February 9 – Aaniih' Nakoda College Fair (Harlem, MT)
- February 9 – San Juan Community College Transfer Fair (Farmington, NM)
- February 9 – Kirtland Central College Application Day (Kirtland, NM)
- February 10 – Fort Peck Community College Fair (Fort Peck, MT)
- February 10 – Shiprock High School College Fair (Shiprock, NM)
- February 10 – Newcomb High School College Fair (Newcomb, NM)
- February 13 – Film Day at the Roundhouse (Santa Fe, NM)
- February 13 – Los Lunas High Junior Night College Fair (Los Lunas, NM)
- February 14 – Jemez Valley High School College Fair (Jemez, NM)
- February 15 – Central New Mexico Community College Arts Advising Day (Albuquerque, NM)
- February 17-20 – UNITY Mid-Year Conference (Tempe, NM)
- February 22 – Diné College-Tsaile College/Career Fair (Tsaile, AZ)
- February 22 – Diné College-Chinle College/Career Fair (Chinle, AZ)
- February 23 – Crownpoint High School Annual College and Career Fair (Crownpoint, NM)

March

- March 6 – Diné College-Shiprock College/Career Fair (Shiprock, NM)

- March 7 – Southwestern Indian Polytechnic Institute College/Career Fair (Albuquerque, NM)
- March 9 – Many Farms High School Art Festival (Many Farms, AZ)
- March 9 – 2017 New Mexico Career Expo for the Deaf and Hard of Hearing (Albuquerque, NM)
- March 14 – Central New Mexico Community College-Main Transfer Fair (Albuquerque, NM)
- March 15 – Central New Mexico Community College-Montoya Transfer Fair
- March 16 – Central New Mexico Community College-West Transfer Fair (Rio Rancho, NM)
- March 18-21 – AIHEC Conference (Rapid City, SD)
- March 22 – Navajo Technical University-Chinle Career and Health Fair (Chinle, AZ)
- March 22 – Acoma Pueblo College and Career Fair (Acoma, NM)
- March 23 – Coconino Community College Transfer Fair (Flagstaff, AZ)
- March 27 – Native American Youth Empowerment Symposium (Isleta, NM)
- March 28 – Santa Fe Community College Transfer Day (Santa Fe, NM)
- March 29 – White Mountain Apache Tribe College Fair (White Mountain, AZ)
- March 30 – Santa Fe Community College 3rd Annual Native American Week Art Show
- March 31 – Tohono O'odham Tribe College Fair (Tucson, AZ)
- March 31 – Santa Fe Indian School Middle School Career Fair (Santa Fe, NM)

April

- April 4 – University of New Mexico-Taos Transfer Tuesday (Taos, NM)
- April 5 – Prairie Band Potawatomi Tribe College and Career Fair (Mayetta, KS)
- April 5 – Santa Fe Community College 2017 Fantastic Futures Career, Education, and Training Resource Fair (Santa Fe, NM)
- April 5 – Highlands High School College Fair (Albuquerque, NM)
- April 7 – Haskell Indian Nations University Annual Career Fair (Lawrence, KS)
- April 12 – Diné College-Tuba City Career/Transfer Fair (Tuba City, AZ)
- April 13 – Navajo Technical University-Crownpoint Career Fair (Crownpoint, NM)
- April 14 – IAIA Transfer Day (Santa Fe, NM)

Campus Tour Report

October 15, 2017 – January 27, 2017

Individual Tours-12 people

Group Tours:

- February 2- (28 people) DEAP School of Empowerment, Action and Perseverance Navajo, NM
- February 7- (15 people) Walatowa HS.
- February 10 (16 people) St. Joseph Mission School (middle School)
- February 16 (4 people) Rodgers State University, OK
- March 3- (33 people) NACA
- March 15- (38 people) Hopi Jr./Sr. High School
- March 28- (36 people) NACA with Jamison Chas Banks
- March 29- (20 people) Riverside Indian School, OK
- March 31- (4 people) SFUAD Transfer students
- April 4- (42 people) Farmington Municipal Schools (FHS, PVHS, RHS)
- April 5- (15 people) Coronado High School
- April 6- (20 people) Butterfly healing Center

Non- Student Tours:

- February 3- Anne Hillerman (non-student)
- February 23- Jack Soto (non-Student), American Indian College Fund.

Tour assistance:

- February 16- AICF TOUR 2 People.
- February 24- Darren Benjamin, House Appropriations Committee, U.S. House of Representatives.

Retention Project One: The Learning Lab: *Tracking student use of Learning Lab and their course success and persistence toward graduation.* The Learning Lab continues its workshop offerings during spring 2017. The Student Success Center partnership with the Creative Writing program continues this spring as well. This project is another way that the Student Success Center is trying to create bridges with departments around campus for the benefit of our students. This is a longitudinal study and data is being gathered and organized on a per-semester basis.

– Full assessment of student outcomes from FA12-SP17 will be completed during summer 2017

Spring 2017

- One-on-one tutoring sessions: 325
- Friday Lab sections = 3 (1 ENGL and 2 MATH)
- Tech Tutoring: 30
- Workshops – 34 by end of semester
- 4 Scholarship Essay workshops
- 30 other workshops: time management and various writing workshops
- Direct outreach:
 - 23 classrooms visited during first week of class spring 2017
 - 2 Study Nights held for midterm week, 2 will be held for finals week; food provided by ASG and space/tutoring provided by SSC.

Term	# of One-on-One Student Visits
Fall 2012	337
Spring 2013	315
Fall 2013	440
Spring 2014	417
Fall 2014	326
Spring 2015	363
Fall 2015	473
Spring 2016	604 – highest recorded (28% higher than fall 2015 and 66% higher than spring 2015)
FALL 2016	576
Spring 2017	355 (lower attendance than usual this spring)

Retention Project Two: *Tracking student participation in Talking Circles and how many persist toward graduation* - This is a longitudinal study and data is being gathered and organized on a per-semester basis. The study design is in its first stage, to be reviewed during the summer of 2017 with support of IR department. 70%.

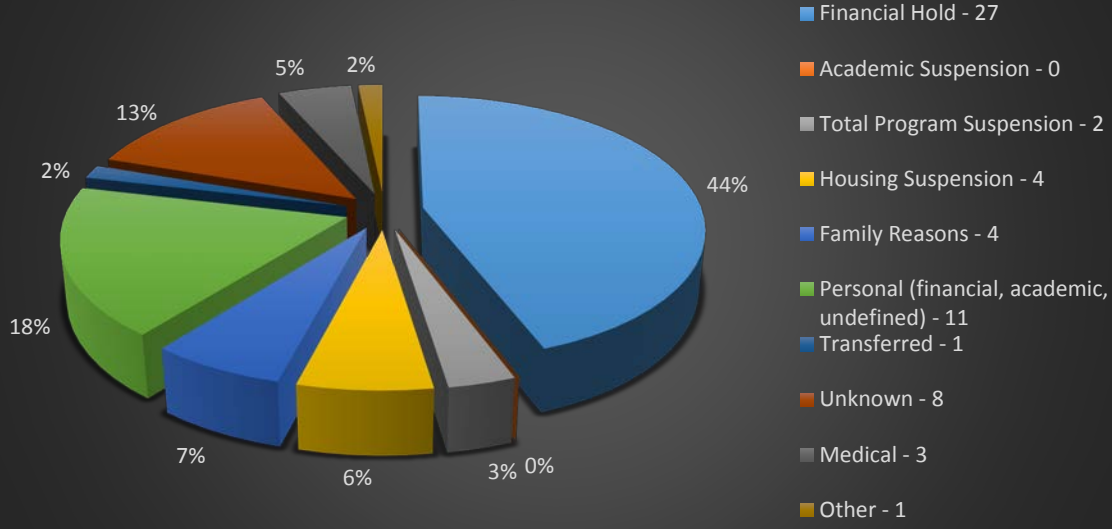
Spring 2017 Totals: Total: dinner attendance 111 and Talking Circle attendance in review

Dates:	F.Y.	Soph.	Jr.	Sr.	Staff/Faculty	Guest	Dinner	Talking Circ.
1/26/2017	1	5	5	5	1	2	19	In review
2/2/2017	4	1	2	3	1	2	14	In review
2/9/2017	2	3	3	1	1	3	16	In review
2/23/2017	1	4	2	3	2	2	16	In review
3/2/2017	1	2	1	1	3	2	13	5
3/9/2017	0	2	4	2	2	2	14	2
3/16/2017	Cancelled							Cancelled
3/30/2017	0	0	5	2	1	2	11	0
4/6/2017	Cancelled		Alpha	Chi	Convention			Cancelled
4/13/2017	1	0	0	2	2	2	8	0
4/20/2017								
4/27/2017								
5/4/2017								
5/11/2017								
Total	10	17	22	19	13	17	<u>111</u>	<u>7</u>

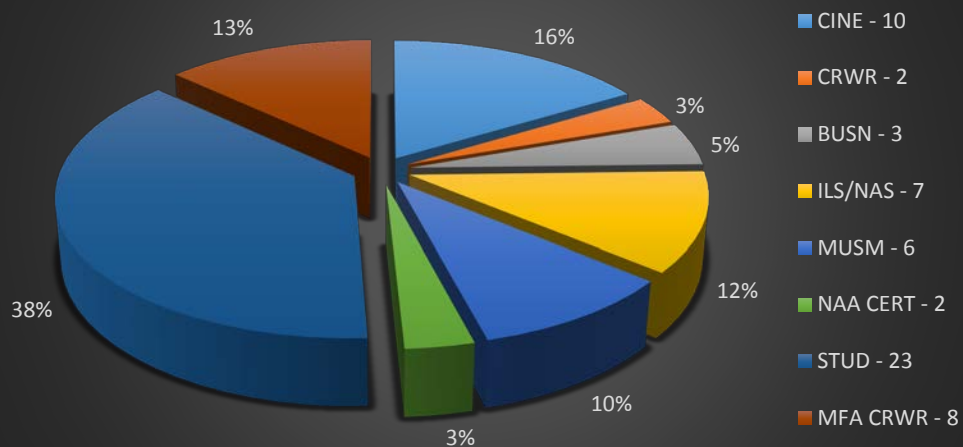
Data collection is being streamlined for easier longitudinal tracking and during spring 2017 the Retention Director will continue the assessment of the persistence of students attending Talking Circle each semester.

Retention Project Three: Tracking Student Persistence - The basis of this project has been in process for several years, but a new effort to assess the data will be undertaken. The data will be reported via Board Report and also to the Student Success Committee. Data collection occurs soon after the start of each semester to determine why students are not returning to IAIA (the non-returned report). The information will be used to identify possible policy/procedure changes that would help remove barriers to student persistence and completion. The spring 2017 report shows that 61 students from fall 2016 did not return for spring 2017. The charts below break down the information by various factors. During summer of 2017 the data from the last 3-5 years will be assessed and reported.

17SP Non-Returners by Reason: 61 total



17SP Non-returners by Major - 61 total



Retention Project Four: Achievement Coach Program-This program is designed as a second-tier advising level. The Achievement Coach works in conjunction with primary academic advisors and the Retention Director to support and provide outreach to students on Academic Warning or Probation, and those who have received an Early Alert or attendance alert.

Spring 2017:

Early Alerts

- 81 alerts as of April 17
- 63 contacted (some were contacted multiple times; some withdrew prior to contact)
- 29 students responded

- 4 students attended 1 or more Achievement Coaching session
- Volume of attendance alerts continues to be too high to address all of them, so the Retention Director sends specific concerns to the Achievement Coach for follow-up
- Annual outcomes: will be assessed during summer 2017 (will include which students persisted, etc.)

Academic Warning and Probation

- 45 students identified, 19 returned for spring 2017, 26 were non-returners
- 11 total met with Achievement Coach or Retention Director and developed academic plans
- 11 students were enrolled in LIBS110; 9 remain in the class as of April (1 withdrew from the college, 1 was withdrawn by instructor for excessive absences and lack of progress in the class)

Retention Project Five: *Improve Disability Support Program and ADA Accessibility on campus.*

The Disability Support Program was restructured in fall 2016. The Chief Enrollment/Recruitment Officer and Retention Director have established a 'Disability Support Services Office' in the SSC. The Disability Support Program Committee added a new member, James Mason, Facilities Director. In coordination with other key stakeholders on campus, the department started a comprehensive accessibility self-study and creation of a campus improvement plan to comply with Title III and Section 504 of the Americans with Disabilities Act. The New Mexico Governor's Commission on Disability (GCD) agreed to partner with IAIA on this project, at no cost to the institution. This project began on October 17, 2016, and will continue through spring and summer of 2017. The Plan of Improvement that comes out of this self-assessment will prioritize projects based on a variety of factors, and spread expenses across several years.

The physical evaluation of campus facilities has been completed and the GCD is in the process of writing their full report, which will be available soon. The electronics/technology assessment has been partially completed, with most departments having met with the specialist from GDC and the others to be scheduled to do so early this semester. The GDC also delivered two trainings on how to create accessible documents, one to staff and one to faculty. An additional training will be planned for February and a report will be available soon. The next step is to perform our policies and procedures review, and that process has begun:

- New Service and Assistance Animal Policy created by the Disability Support Services Committee and approved by the Student Success Committee.
- Deaf and Hard of Hearing-related policies are being researched and developed, with a target date for completion of May 2017.
- Studio accessibility is being researched and a plan of improvement for these classroom areas will be initiated by the end of the spring semester.
- Other improvements have been undertaken:
 - New wheelchair accessible easel has been purchased for the painting studio
 - Opening/closing pressure of doors around campus are being adjusted to meet ADA standards for accessibility and mobility concerns
 - Hand-controlled jewelry bench equipment has been purchased for accessibility of students who cannot use foot-controlled tools

Additionally: an Online Orientation Program is being developed and should be available on the website late in the spring 2017 semester to better prepare and support online students. The program includes a welcome video featuring faculty and staff who support online programs (complete except for closed captioning); a Frequently Asked Questions section (complete); a 'what to expect' section including explanation of online course policies (in progress); and a quiz

to help assess the students' knowledge (in progress). The welcome video was conceived and filmed by two IAIA students in the Cinematic Arts & Technology program, Mark Lewis and William Willey.

Additionally: Financial Aid

Work-Study Pay Increase:

The Financial Aid Director presented to various campus-wide committees to obtain feedback for student work-study positions. FASC gave final approval for a \$.50/cent hourly pay increase, now pending Dr. Martin's review/approval.

Net-price Calculator:

Updated and added to the IAIA web.

Gainful Employment:

USDOE delayed 4/3/17 deadline for disclosure templates to be added to the web (pending further USDOE review of the regulations). IAIA will add the templates by May 1, 2017 and make any required edits upon USDOE updated regulations.

1.4 Track student success after college: Expand career/job and internship opportunities for IAIA students.

Project One: Utilize the Empower Database to track the success of our graduates.

Career Advisor has completed initial training for the setup of the Intern/Job Placement Module. Twelve internships for Cinematic Arts & Technology, Museum Studies and Performing Arts for fall 2016 and spring 2017 are successfully documented in Empower.

Fall 2016	Internship Location
	Association on American Indian Affairs
	IAIA Project Head-start
	Mad Dog Media
	New Mexico Film Resource
	Rose B Simpson Studio
	Santa Fe Independent Film Festival
	St. Elizabeth Shelters & Supportive Housing
	Tohono O'odham Nation Cultural Center & Museum
	Yale Indigenous Performing Arts Program
Spring 2017	Hirshhorn Museum and Sculpture Garden
	New Mexico Museum of Art
	Rezonate Art, LLC

On-going training of Empower-Web has resulted in preliminary design stages of the platform set up for off-campus job descriptions, summer internships, summer employment, and career-related information. An additional function of Empower-Web interface is the ability for employing companies, organizations to register as a guest user to promote their employment opportunities for IAIA current students and alum. Training for the completion of this module is slated for June 2017. Upon completion, Career Advisor will conduct campus-wide training workshops on effective usage for uploading career portfolios, internship and job placement opportunities. The Career Advisor continues to disseminate internship opportunities and summer employment opportunities on a weekly basis, sometime bi-weekly via student email listserv.

The Journey Home Internship Update: Announcement of the Journey Home Internship availability was sent to 68 students whose eligibility was determined by major, class standing and tribal affiliation. The Journey Home provides experiential learning for students seeking a BFA in Museum Studies, a BFA in Studio Arts, or a BA in Indigenous Liberal Studies. Students who are enrolled in a tribe from Pacific Northwest, Upper Midwest, Southwest, Idaho or Montana are eligible. Career Advisor met with student applicants providing guidance in contacting tribal organizations or tribal enterprises. Selected students will begin their internship on June 5 and complete it August 1 in their tribal communities earning \$5000. The stipend also pays for three credit hours of summer tuition.

Project Two: Improve Career Readiness.

Career Advisor coordinates IAIA's Financial Aid Work-Study Program. Spring 2017 resulted in another successful semester utilizing IAIA's website for posting of department job descriptions. Career Advisor implemented a simpler hiring process for departments. Department supervisors retained their fall 2016 student employee(s) without having to terminate the student's position at end-of-term and rehiring the same student at beginning-of-term saving the department cost in time and training new employees. This process is favored by departments and will be utilized moving forward. If a position was vacated, a job description was posted on IAIA website adhering to fair hiring practices. In total, 75 federal or state work-study students were employed during spring 2017.

Additionally: Career Readiness Community Outreach and Tours: Conducted a mock interview for The Academy for Technology and the Classics. Rescheduled presentation of IAIA career services at Tierra Encantada School, an IAIA Dual Credit school for a later date. Career Advisor organized and provided non-student tours for USDA/DOCE/NIFA, Land Grant Advisory Committee, U.S. Department of State Argentinian Higher Education Exchange and Santa Fe University of Art and Design art history class. 62%

Additionally: Career and Advising Services: Career Advisor has been promoted to Advising Director combining career services and advising support to faculty advisors and first-year advisors. Services include, training and updates of processes.

1.5 Develop student leadership skills

Project One: Mentorship Program

The SSC has piloted several mentoring programs over the past 3-4 years, but each iteration had very limited participation. Our new pilot program is starting this fall, titled "The Four Directions Project": The program is based on research done over the summer by a student intern and is being rolled out in stages:

- (1) Using faculty and staff as mentors and focusing on first- and second-year students as mentees.
- (2) Incorporating peers as mentors, ideally using junior/senior students who had been through the mentoring program themselves to serve as peer mentors.

The pilot rolled out in the fall just after midterm with 17 participants: 8 mentees and 9 mentors signed up. The spring participation is similar, 8 mentees and 8 mentors. Mentors-mentees were matched by similar interests.

Based on participant feedback, some changes were made to the spring program, including structured monthly gatherings for all participants. Attendance at these monthly lunches fluctuates, and the Retention Director will review the outcomes of the program over the summer of 2017

Description	Dates
Deadline for registration	2.3.2017
Mentor Training\$	2.3.2017
Mentee Gathering\$	2.7.2017
Mentor/mentee initial gathering\$	2.10.2017
Monthly program lunch gatherings\$	Feb 28 th , Mar 21 st , Apr 11 th , May 2 nd
Complete meeting evaluations	<i>Ongoing during the semester</i>
Complete program agreements	<i>Initial Gathering 2.10.2017</i>
Complete program evaluations	<i>Complete by 5.5.2017</i>
Project ends	5.5.2017

Additionally: Alpha Chi Honor Society: Ten students were invited to join Alpha Chi in fall 2016 and seven accepted. Eight students were invited in the spring and six accepted. The 13 new members had their induction ceremony on February 29th, with Dr. Martin, Dean Teters, Dean Henan, and Nena Martinez Anaya all in attendance as well as additional staff and the group sponsors. Two students attended the Alpha Chi national convention in April: Amber Byars competed in the Creative Writing category and Brian Keith competed in Visual Arts. Ms. Byars won the Ann C. and Avery G. Church Prize in Poetry. This is the second year in a row that an IAIA student has won a category at the national convention. They will hold additional fundraising activities to cover remaining expenses from the national convention trip before the end of the semester. They are also continue working on setting up a service project.

3.3 Implement a faculty and staff professional development plan Retention Staff Training and Professional Development: Below are the professional development opportunities the staff has recently participated in:

Nena Martinez Anaya-Chief Enrollment/Recruitment Officer

- o Achieving the Dream Conference, San Francisco, CA, February 20-24, 2017.
- o Achieving the Dream Conference, Chicago, IL, April 25-28, 2017.

Karen Gomez, Career Advisor

- o Training: Empower Intern/Job Placement Module, March 20 and March 23.
- o Training: Empower through Mikogo access, March 29 and April 6.

Steve Ozumi, Financial Aid Advisor:

- o Webinar: SAP Training, March 9, 2017
- o Webinar: Verification: Four Simple Steps to Completion, March 13, 2017
- o Presentation: Tierra Encantada Charter School Presentation, March 14, 2017
- o Webinar: Dependent or Independent Status: Clarifying the Confusion, March 28, 2017
- o Webinar: Successfully Navigating the Multi-Generational Workplace, March 29, 2017

Leah Boss, Student Accounts Coordinator

- o Webinar: Successfully Navigating the Multi-Generational Workplace March 29, 2017

Lara Barela, Financial Aid Director

- o Scheduled to attend NM State Financial Aid Conference April 19-21, 2017.

Jeminie Shell, Retention Director

- o 3PlayMedia Webinar. "How the University of Maryland Implemented a Campus-wide IT Accessibility Plan". 4/20/17
- o 3PlayMedia Webinar. "15 Years After an OCR Suit: NC State's Accessibility Refresh". 4/13/17
- o Notah Begay III (NB3) Foundation Webinar. "Planning with Purpose". 4/11/17
- o 3PlayMedia Webinar. "The Road to EIT Accessibility". 2/2/17

McKeon Dempsey, Interim Retention Specialist

- Alpha Chi National Convention, April 6-9, Louisville, KY

Strategic Theme 3: Build College Community

3.4 Bring students, faculty, and staff together in campus-centric activities

Project One: Sixth Annual Student Leadership Summit. This academic year's annual Summit was held on: February 22, 2017 and the keynote speaker was alumna: Keri Ataumbi. The following workshops were held: **#1-Never Enough Time** (Time Management); **#2 Leadership: Fun & Games** (hosted by Student Life); **#3 Creating & Sustaining Equitable & Inclusive Spaces** (The Center for Diversity & Integrated Learning-SFCC); **#4 Activism in Action** (IAIA Students who went to Standing Rock). This was a campus-wide event to promote student success and the topic is Leadership.

To: Dr. Robert Martin
From: Carmen Henan
Date: April 21, 2017
Subj: Quarterly Board Report

Institutional Priority I. Improving Student Success

- **A.1.1. Parent Digital Postcards**

Housing social media pages exist, but with no content currently and are reserved for future content. Little progress has taken place during this quarter and the project remains at 10% complete.

- **B.1.1. Hire a full-time art therapist/counselor**

The Counseling Supervisor continues to work on a proposal to hire a full-time art therapist to the counseling program to address the behavioral health needs of our growing student body. Both the job description and budget are complete to finish the proposal to President and Chief Financial Officer for the 2017-18 academic year. The project is 40% complete.

Other:

- The internship of the art therapist from the Southwestern College ended on Friday, April 21, 2017, which contributed to the counseling services offered by the counseling program and provided a popular student art therapy group that met every Monday at noon in the residence center.

- **B.2.1. Strengthen the People's Path alcohol and drug program**

Little progress has been made in this quarter in the effort to strengthening the alcohol and drug program and the project remains 25% complete.

- **E.1.1 Train RAs in Leadership**

During this quarter, no RA leadership trainings have occurred since classes have been in session from February-May 2017. Meetings with RAs continue on a weekly basis, wherein RAs and staff apply leadership training and put theory into practice daily. The project remains at 25% complete.

- **E.2.1 Provide student professional development workshops**

The housing department are in the process of planning a workshop to coincide with the IAIA Annual Powwow with multiple alumni artists being considered.

Student Life will be sending 3-4 students to the upcoming American Indian Higher Education Consortium (AIHEC) Student Congress leadership conference. The Leadership in Future Endeavors (L.I.F.E.) Conference will be held at Haskell Indian Nations University in Lawrence, KS during June 6-8, 2017 with travel days on June 5th and 9th. The project is 40% complete.

Institutional Priority III. Building College Community

- **C.1.1 Implement staff professional development**

The Housing Director, Blue Tarpalechee, attended several professional development opportunities during this quarter. He acquired certification from the Federal Emergency Management Agency (FEMA)/Emergency Management Institute (EMI) in their Emergency Management Introduction course. He attended two Achieve the Dream conferences and brought back information and practices that were immediately applicable to not only housing, but also to our larger goals for persistence and completion. Mr. Tarpalechee was a presenter at the 2017 AIHEC Student Conference in Rapid City, SD in March on best housing practices for tribal colleges and universities (TCU).

The counseling staff, which is the IAIA Counselor, the part-time Art Therapist, and the Art Therapist Intern, recently attended a training entitled “Adverse Childhood Events: Lifelong Consequences and How to Overcome Them” by John Arden, PhD in Santa Fe.

The Dean of Students attended two professional development events this quarter with Achieving the Dream (ATD) at their 2017 Dream Conference in San Francisco, CA and the Project Success Kickoff Institute in Chicago, IL. In addition, the Dean participated in a Great Lakes Project Success webinar, which was an orientation meeting for the team at IAIA. The project is 70% complete.

- **D.1.1. Develop one new Student Life (SL) sponsored campus-wide activity per semester**

A new SL sponsored campus-wide activity was not sponsored this quarter. The staff will determine a campus-wide activity for the 2017 fall semester. The project as of this date is 0% complete.

Other:

- The Student Recognition and Awards event is scheduled for Thursday, May 4, 2017 in the CLE Commons, when departments recognize outstanding students in their areas in leadership, community service, academic and studio achievement.

- The 2017 Annual Spring IAIA Powwow is scheduled for Saturday, May 6, 2017 on the IAIA campus from 10:00 am with gourd dancing, 11:00 am with the grand entry. The following are the head staff for the event:
 - Head Man: Chad Browneagle, Shoshone Bannock/Spokane
 - Head Lady: Jennie Whitehorse, Shoshone Bannock
 - Head Gourd Dancer: Garrison Tahmahkera, Comanche
 - MC: James Edwards, Pawnee/Northern Cheyenne/Comanche
 - Arena Director: Aaron Fry, Cherokee/Chickasaw
 - Host Southern Drum: Comanche Red
 - Host Northern Drum: Hawk Soldier

- Commencement this spring will be held on Saturday, May 13, 2017 at 11:00 am on the Dance Circle on campus. The Commencement Address will be given by Irene Bedard, an award winning Native American actress who is Inupiat, Yupik, Inuit, Cree and Metis. She is best known for her voice as the title character in the animated film Pocahontas and her role in Smoke Signals. The Honorary Doctorate Degree will be presented to Linda Lomahaftewa, IAIA Studio Arts Faculty, at commencement.

- **E.1.1. Develop two new health/wellness & safety event per semester**

The Women's Society sponsored the 2nd Annual Red Shawl Solidarity Project on April 1-2, 2017 in the CLE Commons. The keynote speaker was Jessie Ryker Crawford, Museum Studies faculty. Conference topics for the first day were: Safe Space; Transition to Health Relationships; Honoring Healthy Boundaries; Trauma Rocks; Resiliency and Values, and ending the day with a Talking Circle. The second day began with a potluck meal at noon and the afternoon was on making red shawls, fringing, and building relationships. The Women's Society partnered with two local organizations, the Coalition to Stop Violence Against Native Women (CSVANW) and Tewa Women United (TWU).

The Indigenous Queers Plus Club (IQ+) co-hosted the Young Indigenous Femmes Retreat on campus in the Hogan on April 21-22, 2017. They partnered with the Coalition to Stop Violence Against Native Women to focus on the resiliency of indigenous women and LGBTQ+ people between the ages of 16-25 years of age. The retreat was strategizing ways to break the cycle of violence against women, children and LGBTQ2+ people.

The student led S.A.F.E. Club held a one day workshop on depression and suicide prevention on Saturday, February 25th with the help of the IAIA counseling staff.

This project was 100% complete for the 16FA and 17SP semesters.

- **F.1.1 Develop IAIA merchandise for SL sponsored events**

The housing program held a contest for a student designed IAIA t-shirt. The contest ran for two weeks and no submissions were submitted. It was determined the RAs would select a traditional college design for the t-shirts and with the delay of the design, the printing will be done at the end of the semester for use during 2017 fall semester. Again, the shirts will be distributed as prizes for select SL activities.

The activities program is still in the process of designing a logo for shirts and bags for Student Life promotion and giveaways and is continuing working on their project. The overall project of merchandise for SL sponsored events is 35% complete.

Institutional Priority IV. Advance Contemporary Native Arts and Culture

- **A.1.1. Organize one IAIA student faculty, staff and alumni event with the Museum during the academic year.**

Little progress has been made in this quarter in planning a mixer at the museum for students, faculty, staff and alumni. The project remains at being 10% complete.

- **C.1.1 Develop two Artist RoundTable discussions per semester.**

No progress was made this semester on sponsoring two roundtable discussions, therefore, the project is still at 10% complete.

Other:

- Housing Numbers for the 2017 spring semester, which include withdrawals from housing:

	Residence Center (154 beds at max capacity)	Family Housing (24 casitas)	Totals
New Students – 17SP	11	0	11
Returning from 16FA	98	29	127
Readmits	4	2	6
Transfers	3	0	3
From off campus	3	1	4
Total Students on Campus	119	32	151

- Spring 2017 housing withdrawals:

	Residence Center	Family Housing	Totals
Total program suspension	1	0	1
housing suspension	6	0	6
Move off campus-personal	0	0	0
Move off campus- dropped below minimum hours	0	0	0
School withdrawal	3	1	4
On-campus totals – /21/17	10	1	11

Other:

- The Student Activities program set up a student art show and sale at the Museum of Contemporary Native Arts (MoCNA) for the Democratic National Committee meeting in April.
- The Activities Coordinator, Nocona Burgess, along with IAIA student, Amy Red Horse, have collected student artwork for an art exhibit and sale at the American Indian College Fund Flame of Hope Gala in New York City on April 25, 2017. Overall, 77 pieces of art was collected, packaged and shipped for the event.
- The 2017 AIHEC Student Conference in March 18-21, 2017 in Rapid City, SD was a success. The IAIA delegation was comprised of 18 students and 2 staff, the Activities Coordinator and the Dean of Students. Two IAIA students were elected to the 2017-2018 AIHEC Student Congress, Leroy Grafe as ASC Historian for the second year and Scarlett Cortez as ASC Southwest Representative. All together the IAIA won 29 awards including a 3rd place in the Knowledge Bowl, the following are the awards won:
 - Knowledge Bowl:
3rd Place IAIA team: Amy Red Horse, Captain; Valerie Siqueiros, Leroy Grafe, Manual Ramirez
 - Film:
3rd Place Leroy Grafe, “Pistachio”
1st Place Leroy Grafe, “The Seat”
Best Screenwriting/Plot – Leroy Grafe, “The Seat”
Best Lead Role – Leroy Grafe, “The Seat”
 - Textiles:
1st Place Jeffrey Begay
 - Dimensional Work:
2nd Place David Naranjo
 - Photography:
1st Place Patrick Willinik

- Drawing:
 - 1st Place Preston Bark
 - 2nd Place Leroy Grafe
 - 3rd Place Manuel Ramirez

- Pottery:
 - 1st Place Russell Frye
 - 2nd Place Kinsley Gchacu

- Jewelry:
 - 1st Place Leroy Graff
 - 2nd Place Donna Martinez

- Sculpture:
 - 1st Place Leroy Grafe
 - 2nd Place Josh Wells

- Mixed Media:
 - 2nd Place Scarlett Cortez

- Quilting:
 - 1st Place Amy Red Horse
 - 2nd Place Tina Sparks

- Painting:
 - 2nd Place Jesse Wood

- Graphic Design:
 - 3rd Place David Naranjo

- Bead Work:
 - 1st Place Caroline Blechert
 - 2nd Place Kiowa Taryole

- Tribal College Journal: Leroy Grafe & Douglas Boots
 - Fiction Douglas Boots
 - Poetry Boderra Joe

- 5L Run: 3rd Place Leroy Graff

- The student body elected their 2017-2018 Associated Student Government officers on April 11-13, 2017. The new incoming officers for the next academic year are:

- President: Tiffany Adams, Studio Arts
- Vice-President: Elizabeth Stahmer, Indigenous Liberal Studies
- Secretary: Jesse Short Bull, Creative Writing
- Treasurer: Krista Vanderblomen, Studio Arts
- PR Officer: Chad Browneagle, Cinematic Arts

To: Dr. Robert Martin, President
From: Charlene Teters, Academic Dean
Date: May, 2017
Subj: Quarterly Board Report
With input from Library Director Valerie Nye; JoAnn Bishop, Director of Fitness & Wellness; and Department Chairs

Strategic Theme 1: Improve student success.

1.1 Increase involvement of all IAIA stakeholders in student success

Project one - Academic Tech: Learning System Migration

The Academic Technology department is concluding the pilot tests of two learning management systems (Digication and Canvas).

The Digication system administration was conducted initially for the MFA Creative Writing Program during the Summer 2016 Residency and it was carried through the Fall 2016 Semester and into Spring 2017. Academic Technology department has created a library of online support documentation using the Screensteps Program to assist Students, Faculty and Staff in learning the dynamics of the system. AT also has integrated the Zoom online conferencing program into courses, as well as into classroom contexts to move away from data projectors and towards real time video conferencing and screen sharing for classes and meetings.

More than 60 class sections are testing or have migrated to one of these new systems. Our MFA Creative Writing program has completed its migration to a new system.

Training Initiatives

A custom online help system for IAIA students and faculty covers specific skills and tasks related to these new systems. Similar online help is being developed for other IAIA systems for use by students, faculty, and staff. Face-to-face workshops for faculty were conducted in February to prepare faculty to integrate technology more effectively into the classroom, and another set of trainings are scheduled to take place in May 2017.

Campus-wide Migration Status

Migration to easier-to-use learning management and ePortfolio systems is approximately 50% complete.

Project two - Registrar: Complete programing for degree audit module in Empower in assurance that all student courses are accurately reflected in their specific degree plan. The Registrar will participate in additional training in June to facilitate completion of this project by May 2017. 75%.

1.2 **Increase enrollment; improve retention and completion**

Project one – Developmental Education: Coordinator prepared Developmental Education Course Sequence Maps for IAIA students and advisors:

- Maps will be placed on Developmental Education website and in the advising handbook

- English Sequence 100% complete; Math sequence 80% complete

Linked ENG99C/FUND111C Curriculum:

- Curriculum map and course syllabus solidified
- Pass rates for ENG 99C were highest among ENG 99 courses in Fall '16 semester; FUND 111C had 2nd highest pass rate for FUND 111 courses
- Course evaluations and student feedback indicates students appreciated the linked curriculum and lessons between Drawing I and ENG 99

Linked ENG 99A (with ENG 101A) Classroom Assessment Project Cycle:

- Follows Figure 4.1 in *Planning and Implementing Classroom Assessment Projects*
- Planning and Implementation of lessons for assessment completed
- Responding to students' abilities to find, understand, and integrate research into their own analysis of a social topic is still in-progress
- The Dev. Ed. Coordinator Expected completion date: May 2017 85%

Project two – MFA: Increase enrollment by instituting a Young Adult MFA track. Propose course; Institute curriculum; Hire two faculty members. This project has been delayed because the consultant Sherman Alexie, has not been available due to health problems. Sherman is healthy and back involved with the MFA program. Discussions have restarted. We are looking at faculty. But the earliest this can go to curriculum committee is August. 15%

1.5 Develop student leadership skills

Project one – Library Project: Student Worker Leadership Training. Library student workers received training on critical aspects of the library including: customer service, library skills, research skills, and cleaning. Library staff members will ensure students are trained on all aspects of the library. The training was successful and will be the model the library uses with students in the Fall. 100% Complete

Strategic Theme 2: Strengthen Academic Programs

2.1 Develop and promote an Indigenous assessment model.

Project one: – Creative Writing, Indigenous Liberal Studies, Library, Health and Fitness:

Using an indigenous assessment paradigm to assess one end-of-the-semester public readings in the Fall and Spring. ILS course and program improvement, follow-up on initial Indigenous assessment activities and assist other IAIA departments & programs including Health and Fitness course assessment: May 2017 50%

2.2. Implement an academic strategic plan that will address Plan 2020 institutional priorities and future growth

Project one - Academic Strategic Plan: Create an Academic Strategic Plan linked to IAIA mission and Plan 2020.

The APPC completed a first draft of the AMP linked to Plan 2020.

Academic Master Plan Objectives

1. Increase persistence and completion
2. Improve and enhance technology; maintain and upgrade all space
3. Ensure and maintain adequate facility growth; update the campus master plan
4. Enhance faculty and Academic division staff development and leadership
5. Evaluate and improve academic marketing
6. Evaluate the potential for academic program expansion
7. Improve program and faculty quality, including assessment and program review

65% complete

2.3. More fully implement academic program review

Project one – Studio Arts: Fully Activate Assessment within Studio Arts:

This project is nearing completion. With the online repository, updated online forms, and updated rubrics completed, all that remains is to perform follow through actions (close the loop) on our current assessment projects. Much of this will occur during the final Studio Arts Department meeting of the SP17 semester.

Project two – Studio Arts: Foundations Show has been completed. The show has opened and closed and been subject to both an indigenous assessment as well as a more traditional assessment involving an outside evaluator. The show was very successful and has elicited a lot of positive feedback. Next steps are to review the assessment results: recorded indigenous assessment, evaluator narrative, evaluator questionnaire. These materials will be reviewed during the final Studio Arts department meeting of the semester to facilitate any changes and updates needed by the foundations program. 95% complete

Project three – MFA: Review assessment projects: We developed rubrics for each of the four genres we teach and had theses from the first two classes evaluated by an outside evaluator, who also evaluated the program and the rubric itself. In this process, we discovered that the creative work was solid (all students met expectations for a “passing thesis”), but that we need to focus on grammar, mechanics, and polish for the theses.

This evaluation led to our current year’s project: a focus on these finer points. During the July Residency, we will focus several workshops for entering students on grammar and mechanics for the professional writer. We will provide a list of books and online resources they can consult, and mentors will make a steady and concerted effort to remind them that professional writers know the rules (even if they choose to sometimes break them).

Between May and July, we will compare students’ incoming creative work with their creative work at the end of the program so we have a thorough overview of our first three graduating classes.

80%

Project four - Academic Unit: Implemented a course evaluation via on-line intersection by using Survey Monkey. The data is collected on-line and available immediately. We have completed two successful semester cycle using the on-line form. We will make minor changes to improve, implement again this spring 2017 and evaluate this May 2017. 100%

Strategic Theme 3: Build College Community

3.4 Bring students, faculty, and staff together in campus-centric activities.

Project one - MFA: Writers Festival, renamed the Readers Gathering. This year we began calling The Writers Festival "The Readers Gathering," a subtle shift, but I hope a more welcoming one. The Lannan Foundation has continued to support the visiting writers program with a \$30,000 per year grant and to provide tickets for students and faculty to their events. Rudolfo Serna, the Program Coordinator, wrote a grant with help from Laurie Logan Brayshaw to the New Mexico Humanities Foundation to support The Readers Gathering. We have not heard yet whether we will receive that grant. 80%

Project two - Library: Connecting students with alumni: IAIA archives will produced outreach fliers for the college community. The fliers are on the café tables and provide a monthly highlight of an alumnus and their accomplishments. The March display highlighted Dyani White Hawk Polk. The April display highlighted Karl Duncan. This project will be ongoing. 100% Complete

3.5 Promote health, wellness, and safety for all members of the campus community

Project one - Academic unit: Develop a Health and Safety program for the Arts. The environmental health and safety met and conducted a walk-through of the Jewelry Studio. Made plans to make improvements during the summer months. The committee is made up of campus wide representatives, to recognize, evaluate, and to reduce potential hazards to the extent possible and is co-chaired by Matt Eaton and James Mason. Plans for developing training materials for faculty, adjuncts and in Residence Artists. May 2017 30%

Strategic Theme 4: Advance Contemporary Native Arts and Culture

4.1 Expand collaboration between the Museum, academic and student support programs

Project one - Linking museum and library resources: Created a link to the museum's digital collection on the library's website. Meet with museum staff to see how the library can work in a collaborative way to share collection information. Library staff members will research the possibilities of linking the museum's digital collection with the library's catalog. 80% Complete

Project two - Smithsonian Photo Collection: Librarians will work with students to rehouse the Smithsonian Photo Collection held in the library. 30% Complete

4.5. Engage with indigenous communities world-wide

Project one - Sequoyah Tribal Newspaper Project. The library's historic tribal newspapers will be identified. Historic tribal newspapers will be shipped to Sequoyah National Research Center. 90% Complete

Other news:

MFA Director Jon Davis will be featured writer at the Northern Colorado Writers Conference again in May of this year. His manuscript, *Improbable Creatures*, won the Off the Grid Prize from Grid Books and will be published in October of this year. *Dayplaces*, which he co-translated from the Arabic with the author, Naseer Hassan, is currently in press at Tebot Bach Press and will be released in May of this year. His poem, "Of Gwendolyn Brooks," is featured in the *Golden Shovel Anthology* from the University of Arkansas Press. His flash fiction, "Theoretically," is featured in *Comic Relief: Flashing for Comic Relief* from Flash Fiction Press in Great Britain. Poems are forthcoming in *Terrain*, *Waxwing*, and *Diode*. He recently read his poetry at St. John's College and Santa Fe Community College.

Faculty sabbaticals:

Fall 2017-Spring 2018. **Associate Professor, Kim Parko** will continue work on a book manuscript "Lucy", currently in progress. She will also be applying for the Writing Residency at Portland State University.

Fall 2017-Spring 2018. **Associate Professor, Jessie Ryker Crawford** will research Indigenous Collections Care Protocols of Tangible Cultural Heritage.

- Jessie Ryker Crawford was selected to serve on a panel at the Society of Applied Anthropology entitled: *Decolonizing both Anthropology and the Museum: A Roundtable with Native American Practitioners*

Associate Professor, Lara Evans curated an exhibition the *Social Engagement Art Residency* Exhibition at MoCNA including art from the 2015-2016 Cargill Artists in Residence participants. Lara Evens is currently working with MoCNA Curator Manuela Well Off Man on the MoCNA summer trip to Documenta 14 in Germany where she will be assisting on in the promotion of IAIA/ Contemporary Native Art on an international stage.

Assistant Professor, Felipe Estudillo Colón curated 3 traveling exhibitions for the Southwest Museum of Arts and Antiquities which featured art and ethnographic objects from several private collections. Felipe is also currently curating a 4th exhibition for the Southwest Museum of Art and Antiquities which will premiere at the New Mexico History Museum in 2018.

Lara Evans and **Felipe Estudillo Colón** are partnering with Faculty at the University of Oklahoma to establish a Mellon Foundation funded pipeline that would provide IAIA MUSM/ ARTH students a path to funded MFA/PhD degrees through the University of Oklahoma. In addition, the Mellon foundation has provided funding for competitive paid summer internships that are open to IAIA students.

Associate Professor, Jeff Kahm professional highlights.

- Art New England 'Special Museums' issue: artwork selected for magazine cover, May/June 2017
- Art New England: 'Without a Theme' group exhibition review, May/June 2017
- Without a Theme, exhibition & artist discussion: Pattern and Purpose of Contemporary Art. Pequot Museum, Mashantucket, CT. March-Nov 2017
- Montclair Art Museum, artist talk/Crosscurrents panel discussion, Montclair, NJ. March 2017.

Visiting Assistant Professor, Sheila Rocha professional highlights

- Invited Judge: Poetry Out Loud, Regional Competition, Nebraska Arts Council, Lincoln, NE
- Red Shawl Project and Symposia, IAIA, Santa Fe, NM
- Music Club, faculty advisor
- Women's Society, faculty advisor

Production & Programming

- Luke Laughlin Music Engineer Workshop, March 4, IAIA
- Leela Gilday Campus Concert, April 26, Digital Dome, IAIA
- Performing Arts Extravaganza @ MoCNA, April 30, IAIA
- Spoken Word Performance, The Revolution, May 2, IAIA
- Readers Theater, Indian Radio Days, in collaboration with
- The Santa Fe Indian Center, Santa Fe, NM, May 3
- Jai Ram Rideout Music Workshop, May 4, IAIA
- Playwrights-The Student Readings, May 5, IAIA
- Music Club Coordination for Music Fest, May 7, IAIA
- Music Club weekly rehearsals and venue opportunities
- Field Trip for Music Students PERF290G to Dear Patriarchy Concert
- Collaboration with Santa Fe Indian Center to have IAIA students perform in their facility, PERF290B, Readers' Theater. On-going planning for future events.

Mary Deleary, a department alum and PEG gallery coordinator will be completing her Master's Degree in May 2017 and will begin to teach upper level courses in Fall 2017

JoAnn Bishop Fitness Center Director, organized an archer competition between St. John's College and IAIA students. Although IAIA was trounced by St. John's, all the archers had a terrific time. The students were very interested in each other's curriculum and asked many questions about their courses, books, and campus activities.

Jennifer Love, Developmental Education coordinator. Will direct the Summer Bridge Project. **Summer Bridge**: The program is designed to move students through their coursework, particularly in Developmental Education, more quickly. We will prepare students, by not only addressing testing anxiety, but through specific English, Mathematics, and LIBS objectives, to score better on the Accuplacer--thus placing them in higher-level coursework than had they not been in the Bridge. This, of course,

accelerates movement through their degree program. We hope this will increase retention and graduation rates at IAIA. The program focuses on academics, IAIA policies, and personal development to create a foundation for persistence towards timely graduation.

- Summer Bridge Information Page live on the website, including online registration: <https://iaia.edu/event/iaia-2017-summer-bridge-program/>
- Potential student mentors (current IAIA students) have been notified and will be interviewed for the six positions on 4/19; mentor training is scheduled for May; staffing and training goals are 50% complete
- Eight students are currently enrolled in the bridge; the goal is 20-24 students (40% of enrollment goal met); contact with IAIA's NF is ongoing
- Curriculum, coursework, and adjuncts have been solidified
- Orientation Day of Bridge is currently 50% scheduled
- Housing/facilities/room reservations are 100% complete

Ryan Flahive Delivered a lecture on the history of IAIA to an audience at the Kingston Retirement Community. He is working on the Association of Tribal Archives, Libraries, and Museums program committee to select programs for the fall 2017 conference. He co-lead a tour group of volunteers from the Museum of Indian Arts and Culture with Tatiana Lomahaftewa-Singer. The tour included a lecture, a tour of the museum collection, and a full tour of the IAIA campus facilities.

Jenni James will be retiring from IAIA in June after more than 20 years of service to IAIA.

Val Nye was part of a panel discussion at the Association of College and Research Libraries conference in Baltimore in March. She led a roundtable on library assessment at the Higher Learning Commission annual conference in Chicago in April. She will be attending National Library Legislative Day with a delegation of New Mexico librarians in Washington, DC in May.

Jessica Mlotkowski received the 2017 Will Eisner Graphic Novel Grant for Libraries on behalf of the IAIA library. The \$4000 grant will allow the library to purchase graphic novels from Diamond Book Distributors, host a graphic novel competition for students (details will be forthcoming), and will pay a stipend for Jessica to travel to the American Library Association conference in Chicago this summer to receive the award in person. Jessica collaborated with students and faculty to create grant activities that will be most meaningful to the students and will have an impact on the curriculum.

The library received a New Mexico Library Foundation STEM grant in the amount of \$4100 in January 2017. The grant funds have been used to purchase library material and field equipment to support the new Desert Ecology class taught by Thomas Antonio this spring. The librarians created a website and taught a library instruction class for the students in the Desert Ecology course.

Russel Stolins has been serving as the managing editor of a new academic journal published by the Association for Authentic Experiential and Evidence-Based Learning (AAEEBL) for its first three issues. The organization focuses on best practices in utilizing ePortfolios in academics to leading positive change in higher education through their practice, research, and dissemination of ideas. Russel will be attending the AAEEBL national conference in Portland, OR July 24-27. Conference sessions will offer opportunities to: Enhance his knowledge of current ePortfolio practice as well as to co-present a session with other members of the AAEEBL ePortfolio Review editorial team.

To: Dr. Robert Martin
From: Eileen Berry, Interim Director of Institutional Advancement
Date: April 21, 2017
Subject: May 2017 Quarterly Trustee Report

Priorities: Continue stewardship and cultivation of current and prospective donors; engage in activities, events, committee meetings and ongoing communications.

Project: Raise \$825,000 in annual net donations

- *Raise \$100,000 (net) in annual giving*
 - *Raise \$725,000 (net) in scholarships*
 - *Offer Consistent addition of donors to the President's Circle*
-
- Advancement will mail its Spring Appeal this May to 3500 households. This year's request will also celebrate the achievements of IAIA alum and faculty Linda Lomahaftewa, who is retiring this year and is IAIA's honorary doctorate recipient.
 - Scholarship support grows; strong interest remains in furthering the impact of Scholarships in existence.
 - Jeri Ah-be-Hill Scholarship; an additional spring-summer campaign is in the final stages to meet and exceed the goal of reaching \$30,000.
 - Allan Houser Scholarship; Fran Mullin continues to match gifts up to \$10,000 and as added supporting a second student each year to his individual support giving.
 - Sherman Alexie Scholarship; a new \$15,000 scholarship for creative writing MFA students, designated by the Taitanchi Foundation who supports the MFA program with \$100,000 in annual support.
 - Consultant Nadine Stafford has been engaged to create a scholarship brochure illustrating to potential donors; how a named, endowed or current use scholarship can impact current and future students. This piece will be date-neutral and available for many audiences. All supporters of the August Scholarship dinner and auction will receive one with their thank you letters.

Major Donors:

- Currently there are 140 members of the President's Circle, membership remaining steady. The Office of Institutional Advancement thanks these supporters each May. To expand membership, and to offer networking opportunities, the planning committees of the August Scholarship Dinner & Auction will now offer President Circles membership to art donors with item value of \$2500 and above, trusting this will be a welcome benefit for all.

Advancement Events:

- Spring 2017 Scholarship Awards Dinner occurred February 16, 2017. 260 Students were awarded almost \$520,000 in a variety of scholarships, a record amount of funding to support our students!
- The President's Circles & Legacy Circles Events are set for May 10-13, 2017. IAIA Foundation Board Chair, Sherry Kelsey with husband George Duncan, will host the kick-off reception. Artists and IAIA alumni George Rivera and Roxanne Swentzell are providing private tours in their galleries for trustees/board members/donor/guests as a thank you for their generous support and interest in IAIA. Advancement hosts a reception for the MoCNA graduating BFA exhibit on Friday evening and offers breakfast and lunch with the graduates at Commencement. Consultant Lucinda Marker has been engaged to organize this series. 35-50 guests are expected.
- The Annual Scholarship Dinner and Auction will occur Wednesday, August 16th at LaFonda on the Plaza Hotel. Janey Potts has been retained to manage the event. Foundation board members Melissa Coleman and Colleen Cayes are event co-chairs. Significantly increased efforts around the planning and execution of the event began the fall of 2016. Targeted financial goals have been increased to raise \$300,000.
 - Secured items up for bidding include experiences such as a golf weekend in Palm Springs, a Private villa stay in Umbria, Italy, a guided fishing long weekend at the Trout Stalker Ranch (all for four guests), artworks by Dale Chihuly, Preston Singletary, Jody Naranjo, Nacona Burgess, Ben Nighthorse Campbell, & Stephen Wall.
- Upon Fran Mullin's suggestion, our annual August reception at The Compound Restaurant for the Allan Houser Scholarship Fund will go to an every-other-year schedule. Mr. Mullin will commit donating the expense of hosting his event to the scholarship on 'off years'.

Percent Completed: 40%

Project: Raise \$1,250,000 in net donations for the Performing Arts & Fitness Center campaign

- The groundbreaking of the newest IAIA Campus structure occurred November 9, 2016 (during the annual Open House). Foundation Board Members and the IAIA Board of Trustees have taken leadership roles in funding the new Center. A live video feed is posted on www.iaia.edu to view considerable on-time progress.
- The public phase of the campaign continues with the successful paver appeal, currently over 60 gifts and pledges have been received, with total gift pledges exceeding \$1.3 million. The advancement staff plans another solicitation/reminder and hard hat tour after commencement, wrapping up the public campaign in July. We have 43 paver inscriptions sold to date.
- Nike/Nike N7 has been approached for corporate funding consideration. Advancement is trying to set an appointment with N7 GM, Sam McCracken for a more lengthy discussion.

- Percent Completed: 85%

Project: Implementation of alumni relations plan

- The Alumni Relations office of Institutional Advancement worked to plan and prepare for the first Alumni Day to be held on May 12, 2017. The event will feature a guest lecture by Nonabah Sam '05, a luncheon, and printmaking by Jamison Chas Banks '12. Alumni Day was conceived as an event to bring alumni back to campus during the week of Commencement. To bolster communication, the office sent out two e-newsletters featuring alumni in the news and events related to alumni on campus, including spotlights on alumni who were fellows in IAIA's Artist-in-Residence program. Content creation and design is also under way for the print newsletter, a key piece in the office's communications strategy. The office also worked with the Business Entrepreneurship program to identify alumni of the program to find out if and how they are using their training and to give feedback on improving the program. Alumni Relations Manager Chee Brossy continues to meet with alumni to maintain relationships and advance the Alumni Relations Community Building program.

Project: Engage & Promote Alumni Achievements

- The Alumni Council met for the ninth time in October at the IAIA campus. This was the first meeting of the 2016-2017 Council. The Council continues to make progress toward establishing programmatic alumni outreach. The current Councilors are Karl Duncan '09, Nancy Fields '06, George Greendeer '86, Rose Simpson '07, Linley Logan '85, and Kevin Locke '13. The new Council will hold its third meeting on May 11, 2017. The Council continues to receive presentations from the President's Cabinet members to stay informed on the work at IAIA, aiming for increased involvement.
- The Advancement department, the President's office and IAIA's Archivist are creating a publication piece featuring alumni accomplishments. The publication would be written in mind for varied audiences; potential scholarship donors, as a recruitment tool, current students and to legacy donors, demonstrating the paths to success of our alumni. Advancement will print 750 copies in the first run.

IAIA Foundation

Project: Increase Board Membership

- The IAIA Foundation Board has welcomed a four new local board members; Colleen Cayes, Stock Colt and Peter Ives in November and Kelly Huddleston in March. Each brings considerable experience, energy and commitment to outreach and fundraising for IAIA. Upon their election, they were given an orientation session and consequently committed to our efforts by joining committees to assist in efforts for the annual Scholarship Auction and Dinner in August and the President's Gift Acceptance Review

Committee. The plan is to expand membership outside NM in areas of highest interest and giving potential.

Strategy:

- The IAIA Foundation recognizes its role as a fundraising board and will focus on strengthening community engagement and growing resources to maximize student programs. The group is committed to increase visibility for IAIA by creating partnerships, prospecting of donors, engaging in media relations and involving alumni more aggressively.
- Percent completed: 60%

Advancement Administration

- Since mid-November 2016, the Office of Institutional Advancement has been led by interim Director Eileen Berry. IAIA completed the selection process for her successor, hiring Judith Pepper as the next Director of Institutional Advancement and Executive Director of the IAIA Foundation. Judith has experience working in New Mexico's native communities, serving as Tribal Administrator for the Taos Pueblo Central Management System and later as Executive Director of La Plaza Telecommunity, an innovative community technology and internet service provider for Northern New Mexico. Her most recent experience came as President of the St. Luke's Brazosport Health Foundation, the philanthropic division of a nonprofit community-based hospital. Ms. Pepper is an enrolled member of the Choctaw Nation of Oklahoma and begins her new role June 1st.
- The Advancement Office has expanded its capacities in the last four years and at its current levels is considering how best to advance IAIA's institutional priorities by embarking on a strategic plan project that will contain a process for successfully structuring the department for success.
- The Advancement Office has hired senior student Amy Red-Horse to work full-time over the summer break. Ms. Red-horse's focus will be to assist current staff and committee volunteers on various aspects of the August Scholarship Dinner and Auction.

Percent Complete: 50%

Project: Develop and/or refine IAIA Advancement policies

- The Gift Acceptance Policy IAIA and the IAIA Foundation has been in internal committee assessment, has had pro-bono attorney and CPA review, prior before it is sent to the Institutional Advancement Committee and Board of Trustees. The current draft is in the President's Gift Acceptance Policy Review Committee, comprised of representatives from the IAIA Foundation Board of Directors and the IAIA Board of Trustees, having met in April. The final version is expected to be approved by both Boards for adoption by August 2017.

- Percent Completed: 85%

To: Dr. Robert Martin
From: Lawrence T. Mirabal, CFO
Date: 4.21.17
Subj: Quarterly Board Report for Finance, HR, IT, Facilities, Bookstore and Museum Store

Mission Objective 1: Improve Student Success

1.1 Increase involvement of all IAIA stakeholders in student success

Project: Increase the number of loaner computers available to students.

The IT and Academic Tech departments will collaborate to identify budget, assess hardware options, and prepare pricing models for acquiring additional computers to loan to students. Having access to appropriate computing equipment is essential to student success. The current pool of loaner equipment is not adequate to meet the demands of students, as enrollment continues to grow.

Update – The IT Director has conducted meetings with the Director of Academic Technology, along with other stakeholders in the department. From these conversations, it was determined that the immediate need is 20 additional laptop computers. Based on this, the IT Director solicited quotes from vendors on pricing for the units. The quotes have come back in the \$6,000 range. Identifying budget sources for the purchase is the next step.

This project is 75% complete.

1.1 Increase involvement of all IAIA stakeholders in student success

Project: Develop an IT presence on the IAIA website.

Working with the Marketing and Communications department, the IT dept. will establish an IT-specific resource page on the IAIA website. The goal of the page is to establish a student-friendly portal that will allow for easy access to resources available from IT.

Update – The IT Director has discussed the new IT page with the IAIA Website administrator. Essential information to be included on the IT page was passed along and the IT page is in the process of being established. It is anticipated that the page will be functional and in the process of having final updates made to it within the next few weeks.

This project is 70% complete.

1.5 Develop student leadership skills

Project: Increase the leadership capacity of students by mentoring and training them to present on the CFO's behalf to various campus stakeholder groups.

A student will be identified to participate in the project. Through a series of meetings with the CFO, the student participant will be briefed on data, updates, and key information to be presented on the CFO's behalf. The CFO will also mentor the student participant in with the goal of improving their presentation and leadership skills. If successful, this project could be institutionalized and ongoing.

Update – The CFO met with student Jeffrey Begay about the program. Mr. Begay agreed to participate and will give his first presentation to the BOT at the May Finance Committee meeting. The CFO and Mr. Begay will be meeting regularly in advance of the meeting to review information and prepare. This is an especially exciting project and the department is looking forward to seeing Mr. Begay's presentation!

This project is 80% complete.

Mission Objective 2: Strengthen Academic Programs

2.2 Implement an academic strategic plan that will address Plan 2020 institutional priorities and future growth.

Project: Update the IT disaster recovery and business continuity plan.

The IT department, in partnership with the Finance office and the Emergency Management Planning committee, will prepare an updated disaster recovery and business continuity plan. Once complete, the plan will provide a step-by-step roadmap for ensuring the continuity of IT operations, in the event of an emergency. There have been several changes since the initial plan was developed, including increased virtualization of servers and the addition of a co-located backup site.

Update – The first half of the plan update is now complete. The documentation required has been extensive, as it includes not only a process overview, but also individual steps for re-establishing IT capabilities. IT continues to be engaged with the Emergency Management Planning committee throughout this project, as well as in consultation with the college's 3rd party technology vendor.

This project is 50% complete.

Mission Objective 3: Build College Community

3.1 Implement the Climate Action Plan with campus-wide involvement.

Project: Prepare an action plan to address the recommendations brought forward by the engineering students, from WPI.

This project will focus on the student recommendations that pertained to energy saving initiatives and ways to monitor their effectiveness.

Update – The Academic and Residence hall buildings have been inventoried and sourced for LED replacement products. Facilities will prepare a Strategic Priority proposal for the FY18 budget year, in order fund the project. In addition to this mass replacement project, LED units are being used as replacements for burned-out lighting, in cases where existing fixtures will accept them. Another WPI recommendation, adding photo-voltaic power to the campus, is being addressed in the construction of the new fitness and performing arts building. The structure will include an initial array of solar panels on its roof (approx. 35 panels), which will come online in fall of 2017.

This project is 50% complete

3.5 Promote health, wellness, and safety for all members of the campus community.

Project: Develop an ongoing wellness program for IAIA employees.

In consultation with our insurance provider, the HR office will develop a quarterly wellness program for IAIA employees. The program should include engaging activities that promote wellness and target the specific needs of the IAIA employee population, based on wellness screenings that were held on campus.

Update – Under the leadership of HR, an employee Wellness Council was formed to organize wellness initiatives and events. The council began meeting in February to plan IAIA employee wellness events and initiatives for each quarter of the coming year. A Wellness Kick Off party was held April 6th to explain the Wellness program to employees. The first health event, an employee Walking Challenge, will be held from April 8th through April 28th. Grand prizes will be awarded to Individuals and Teams for the most miles walked. There will also be weekly drawings for prizes just for participation. More than 40 employees joined the challenge.

This project is 75% complete.

3.7 Build a multi-purpose performing arts and fitness center.

Project: Complete the design, construction, furnishing, and occupancy of a new 24,000 sq. ft. multi-purpose performing arts and fitness center.

This project includes ensuring deadlines are met, quality controls are in place, payment applications are processed and reviewed thoroughly, and that all contractors and sub-contractors are meeting performance standards. The successful result will be the delivery of a brand new, state-of-the-art building to the IAIA community.

Update – Design is complete and the construction contractor (Jaynes) mobilized on the site in October 2016. A ceremonial groundbreaking was held on 11/9/16. Work is currently progressing slightly ahead of schedule. The project has included extremely limited change orders, ensuring that the owner’s contingency is still in a very healthy position. As of the date of this report, 90% of interior concrete has been poured, all structural steel and masonry work is complete, gym ceiling joists are in place, and exterior framing has commenced. Weekly construction meetings continue, to address the schedule, safety, and requests for additional information (RFI’s).

This project is 50% complete.

Mission Objective 4: Advance Contemporary Native Arts and Culture

4.1 Expand collaboration between the museum, academic, and student support programs.

Project: Improve the visibility of the Museum and Museum shop in downtown Santa Fe, by installing new signage on the front of the building.

The new signage will be brushed aluminum and will replace the brass signage that is currently mounted on the building. The existing signage is extremely difficult to see in the daylight and is not visible at all in low light conditions. By having more visible signage, we hope to increase traffic within both the Museum and the Museum store.

Update – Under the supervision of the Facilities Director, the old signage was removed, the stucco was repaired, and the new signage was installed. The project was completed on April 5th, 2017.

This project is 100% complete.

Departmental Reports:

Finance/Office of the CFO:

- Under the direction of the BOT and the President, the CFO initiated the process of divesting IAIA's endowment from Wells Fargo and migrating it to First Citizens Bank. All agreements have been completed with First Citizen's Bank, the IPS has been submitted, and the termination letter has been hand delivered to the Wells Fargo team, in Santa Fe. We anticipate the liquidation and transfer of funds to be complete by May 5th, with full investment and implementation of the IPS at First Citizens by late May. This will complete the divestment.
- The CFO has been working closely with the President, Marketing & Communications Office, Student Success Center, and Academic Dean's Office to implement the "15 to Finish" graduation initiative. The BOT passed a resolution allowing the project to move forward, at the February Board meeting. "15 to Finish" incentivizes students to complete their undergraduate degree in four years, by providing a tuition waiver for their senior year if they are successful. This is achieved by averaging a 15-credit hour load each semester. Agreements, key documents, program guidelines, and quick reference guides have all been completed and reviewed. The marketing effort will now commence.
- Finance staff have been working diligently to address the management recommendations made by the auditors, during the FY16 external audit. All recommendations have been addressed and changes are being implemented.
- The CFO has completed an analysis of the first full calendar year of the college's self-insured health insurance program versus its final, full year of third-party insurance (CY16 vs. CY14....CY15 was a transitional, hybrid year). The results are as follows:
 - Total payments by IAIA to cover claims, prescriptions, and fixed admin. costs in CY16 (first, full year of self-insuring): **\$573,017**
 - Total payments to Presbyterian Health Insurance in CY14 (fully 3rd party insured): **\$623,681.**
 - This equates to a difference of **\$50,664 in IAIA's favor.** *It is also important to note that this does not take into account the increases in rates that the college would have most certainly absorbed in 2015 and 2016, probably in the 15%-25% range. Factoring in these increases, the disparity is much greater.*

HR:

- The HR Director attended the annual SHRM conference this quarter. This is a key conference for staying up to date on constantly changing laws and best-practices for the HR profession.
- Turnover data continues to be collected and analyzed on an on-going basis, to provide senior leadership with information to help improve retention. Highlighted

below is the turnover data the reporting period of **January 2017 – December 2017:**

- 2 Staff members left IAIA, both were voluntary resignations:
 - Executive Assistant to the IAIA President left due to personal reasons.
 - Retention Specialist left due to personal reasons.
- On the recruitment side, the following 4 positions were filled during this reporting period:
 - Director of Institutional Advancement, (June 2017 Start) and Native
 - Interim Retention Specialist and Native
 - Interim Executive Assistant to the President and Native
 - HVAC Technician and Non-Native

Facilities:

- The Facilities department hired an HVAC technician in February. This was a strategic hire to lessen the college's dependence on 3rd party companies for HVAC repairs and maintenance. In FY16, IAIA spent more than \$220,000 on HVAC contractors. This hire should significantly reduce these expenditures.
- 12 temporary student workers have been hired to work for Facilities and Conference Services departments, over the summer.
- Facilities staff are working with the Museum Club to hold a student art show and sale. The theme is "Environmental Justice" and it will run from 4/28-5/5 in the LKN Welcome Center Gallery.
- The Facilities Director is leading an environmental regrowth project behind the LKN Welcome Center. The project involves remediating a native growth area that has seen heavy foot traffic for several years. The area has been blocked off and is being re-seeded with appropriate native grasses.



Landscape remediation project



Old museum signage



New Museum signage

IT:

- An update to IAIA's Counterpoint software was completed, for the Museum Shop, Campus Bookstore, and the Finance office.
- The Wi-Fi system on campus was upgraded for increased security and ease of use by guests, students, faculty, and staff.
- Upgraded new server and security certificate for Empower.iaia.edu.

- Upgraded “Appasure” software to the latest version and will be migrating it to a new server in the next couple of months. The Appasure software is a key component to IT’s disaster recovery capabilities.

Museum Store:

Category	2 nd Quarter 2016	2 nd Quarter 2017	Variance
Admission Counts (#)	3328	3713	+385
Admission Sales (\$)	18765	15526	-3239
Total Merchandise Sales (\$)	48995	45786	-3209
Gross Merchandise Profit (\$)	26932	21737	-5195

- ***The Ira Lujan: Taosoan Glass*** exhibit will be coming down on April 21st, 2017. Sales for this particular exhibit have been slow. It is possible that the price-point for Ira’s glass pieces are too high for our typical client base. Most of the items sold were Ira’s smaller works including canteens, small buffalo sculptures, and decorative glass feathers. Although the exhibit feature piece, ***Buffalo Dancer***, as seen on the advertisement banner, did sell in March.
- The Lloyd Kiva New Gallery space in the store will be used next to display some of our consignment paintings and prints by an assortment of artists, including Brian Parker, Terran Last Gun, David Sloan, Sheridan MacKnight, and Duhon James amongst others for May thru July until the installation of the exhibit for Indian Market 2017 goes up.
- The store has discounted and sold several the pieces that have been in inventory for years. These pieces included several jewelry items, beaded moccasins, and a ceramic storyteller.
- The museum store has started carrying new merchandise including a line of exclusive products featuring the work of Sheridan MacKnight. These items include greeting cards, art prints, magnets, children’s clothing, and a children’s memory game. Additionally, the original Bureau of Indian Affairs’ ***“Little Books”*** series by Haskell University Press is now being carried.
- The Museum Store is beginning to incorporate multiple strategies to better illustrate the connection between the museum and IAIA. So far, we have created a new sign at the door and are currently planning an area dedicated to a video presentation similar to the one used in the resource center in the museum. This area will also have printed information, spirit wear, and merchandise featuring the IAIA logo along with copies of the ***Celebrating Difference: Fifty Years of Contemporary Native Arts at IAIA*** and ***The Sound of the Drums: A Memoir of Lloyd Kiva New*** books.

- The store has begun offering the work of current IAIA students for sale. These include prints by Tina Sparks and Emma DeMarr, and jewelry by Rebecca Gough.
- The museum store collaborated with programming for the MoCNA Reader Children’s Event in March. The store hosted children’s book author and performer Emmett “Shkeme” Garcia. Mr. Garcia was a great performer who told stories, sang songs, and provided a lot of education about local Pueblo cultures. After the performance, Mr. Garcia autographed his books that were purchased from the museum store.
- The Museum Store will be participating in the annual MoCNA Family Day event happening in May. We will feature artist Sheridan MacKnight reading the children’s book, ***Sitting Bull Remembers***, from her own Hunkpapa Lakota band.
- The Campus Bookstore has upgraded its hardware and is now able to accept EMV chip cards.
- The store manager attended a management training seminar put on by Fred Pryor in March. Additionally, store staff will receive harassment training from IAIA HR Department in April to better equip them to deal with the wide variety of customer behavior that they are confronted with daily.

Campus Bookstore:

Period	Total Sales	Total Profit	Profit %	# of Tickets
Second Quarter FY 17	\$17,666.00	\$5,155.00	29.20%	1,724
Second Quarter FY16	\$15,307.00	\$4,645.00	30.30%	1,332

- The Campus Bookstore’s relationship with the Museum Shop continued to grow during Spring 2017, primarily through cross training, cross promotion, and collaboration. The Campus Bookstore Manager continues to spend time cross training in the Museum Store, while two Museum employees have spent time working in the Campus Bookstore. Additionally, the Campus Bookstore and The Museum Shop will be hosting a table together at the Spring Powwow on May 6th, 2017. Through these exercises we strengthen institutional knowledge, expand our capacities as a team, and promote the image of the IAIA and the Museum holistically.
- The Campus Bookstore Manager has become a certified Counterpoint representative through passing a certification exam. Counterpoint is the point of sale system used in both the Campus Bookstore and the Museum Shop.

- The Campus Bookstore has upgraded its hardware and is now able to accept EMV chip cards. Beyond staying current this upgrade protects IAIA from the shift in fraud liability to merchants who do not process chip card capable terminals.

**Quarterly Report to the Board of Trustees
Institute of American Indian Arts
May 2017**

**Presented by Lawrence Mirabal, CFO
Aimee Balthazar, Controller**

FINANCIAL STATEMENTS

As of March 31

BUDGET TO ACTUAL - SUMMARIZED
IAIA & AUXILIARY
For the Six Month Period Ending March 31, 2017

EXPENDITURES BY CATEGORY	TOTAL BUDGET	TOTAL ACTUAL EXPENDITURES	TOTAL BUDGET REMAINING	% REMAINING
COST OF SALES	\$ 155,867 [▼]	\$ 117,133	\$ 38,734	25%
SALARIES & FRINGE BENEFITS	7,639,092	3,852,410	3,786,682	50%
OPERATING EXPENSES	1,101,684 [▼]	445,338	656,346	60%
FOOD & CATERING	760,623	320,719	439,903	58%
PROFESSIONAL SERVICES	743,829	346,024	397,805	53%
SCHOLARSHIPS & FELLOWSHIPS	13,000	0	13,000	100%
M&R, UTILITIES & OTHER	1,404,843	646,045	758,797	54%
TRAVEL	317,359	146,545	170,814	54%
TRAINING	61,995	32,130	29,865	48%
VEHICLES	55,354	25,498	29,856	54%
NON-BUDGETED AUX. REVENUES	0	-2,376	2,376	
TOTAL EXPENDITURES	\$ 12,253,645	\$ 5,929,468	\$ 6,324,177	52%

EXPENDITURES BY DEPARTMENTS	TOTAL BUDGET	TOTAL ACTUAL EXPENDITURES	TOTAL BUDGET REMAINING	% REMAINING
BOARD OF TRUSTEES	\$ 82,737	\$ 27,659	\$ 55,078	67%
OFFICE OF THE PRESIDENT	709,095	336,725	372,370	53%
INSTITUTIONAL RESEARCH	291,392	124,681	166,711	57%
INSTITUTIONAL ADVANCEMENT	375,672	161,138	214,534	57%
FINANCIAL SERVICES	698,133	355,860	342,273	49%
INFORMATION TECHNOLOGY	448,771	207,823	240,949	54%
CENTER FOR STUDENT LIFE	428,547	213,699	214,848	50%
ADMISSIONS & RECRUITMENT	313,393	173,094	140,299	45%
FACILITIES MANAGEMENT	1,421,547	706,348	715,199	50%
MUSEUM	980,912	488,655	492,257	50%
ACADEMIC DIVISION	2,995,127	1,462,297	1,532,830	51%
STUDENT SUCCESS CENTER	731,853	369,136	362,717	50%
LIBRARY	412,316	213,960	198,356	48%
MFA CREATIVE WRITING PROGRAM	616,453	295,607	320,846	52%
MUSEUM SHOP	270,277	157,397	112,880	42%
CAMPUS BOOKSTORE	157,772 [▼]	92,821	64,951	41%
STUDENT HOUSING	1,020,715	458,519	562,195	55%
CONFERENCE SERVICES	104,808 [▼]	39,580	65,228	62%
STRATEGIC PRIORITIES PROJECTS	194,124	41,046	153,078	79%
NON-BUDGETED AUX. INITIATIVES (Net)	0	3,421	-3,421	
TOTAL EXPENDITURES BY DEPARTMENTS	\$ 12,253,645	\$ 5,929,468	\$ 6,324,177	52%

EXPENSES NOT ALLOCATED TO DEPARTMENTS	
Unemployment Insurance	\$ 30,000
President's Governmental Relations Fund	75,000
Interest on Debt - Residence Ctr NMFA Loan (3.4%)	269,699
Residence Center NMFA Loan	204,905
Reserve Addition	504,963
Set Aside for Strategic Priorities Projects	5,876
Offset Museum Shop & Campus Bookstore	(358,052)
	\$ 12,986,036

STATEMENT OF REVENUES - COMPARATIVE
IAIA & AUXILIARY
Second Quarter Comparison - FY17 & FY16

	FY17			FY16 Actual 6 Months Ending 3/31/2016	Variance Between FY 17 & FY16 YTD Actual Positive/(Negative)
	Projected Annual Revenues	Actual 6 Months To 3/31/2017	% of Projected Achieved YTD		
REVENUES					
Federal Appropriation	\$ 9,619,000	\$ 6,666,045	69.3%	\$ 9,619,000	\$ (2,952,955)
Tuition & fees	\$ 1,110,245	\$ 1,011,039	91.1%	\$ 928,782	\$ 82,257
Distance Learning/Academic Tech.	127,015	128,340	101.0%	50,034	78,306
MFA Creative Writing Program	577,000	259,140	44.9%	244,647	14,493
Student Fitness Center	13,000	7,616	58.6%	6,198	1,418
Residence Hall	478,606	498,151	104.1%	421,686	76,465
Family Housing Rentals	175,049	173,038	98.9%	182,683	(9,646)
Meal Plan	406,076	563,226	138.7%	493,699	69,527
Conference Services	110,000	12,154	11.0%	37,825	(25,672)
Museum Admissions	77,175	45,927	59.5%	46,075	(148)
Museum Shop Sales	190,518	110,896	58.2%	98,953	11,943
Campus bookstore sales	64,480	96,093	149.0%	76,525	19,568
Museum memberships	40,000	24,095	60.2%	22,866	1,229
Museum Contributions (temp restricted)	5,000	4,456	89.1%	274	4,183
General Contributions (unrestricted)	97,451	32,443	33.3%	83,446	(51,003)
Scholarship, Education Donations	366,857	616,651	168.1%	607,499	9,152
Trust Endowment Draw	130,000	0	0.0%	0	0
Miscellaneous Income/Indirect Revenue	75,000	48,480	64.6%	48,704	(223)
REVENUES EXCLUDING FEDERAL APPROPRIATION	\$ 4,043,472	\$ 3,631,745	89.8%	\$ 3,349,896	\$ 281,850
Estimated reduction for:					
Uncollectible Student Accounts	(118,384)				
Excess Institutional Scholarships	(200,000)				
Museum Gift Shop	(270,277)				
Campus Bookstore	(87,775)				
TOTAL REVENUES	\$12,986,036	\$ 10,297,790	79.3%	\$ 12,968,896	\$ (2,671,106)

SCHEDULE OF REVENUES AND EXPENDITURES
IAIA & AUXILIARY
Second Quarter Comparison - FY17 & FY16

	FY17 Unaudited 6 Months Ending March 31, 2017	FY16 Audited 6 Months Ending March 31, 2016	Variance Favorable or (Unfavorable)
REVENUES			
Federal Appropriation	\$ 6,666,045	\$ 9,619,000	\$ (2,952,955)
Tuition & Fees	1,406,135	1,229,661	176,474
Residence Hall/Family Housing	671,189	604,370	66,819
Meal Plan	563,226	493,699	69,527
Museum Shop	156,823	145,028	11,795
Campus Bookstore Sales	96,093	76,525	19,568
Conference Services	12,154	37,825	(25,672)
Unrestricted Contributions	56,538	106,312	(49,774)
Temporarily Restricted Contributions	621,107	607,773	13,335
Trust Endowment Draw	-	-	-
Miscellaneous Income	48,480	48,704	(223)
TOTAL REVENUES	\$ 10,297,790	\$ 12,968,896	\$ (2,671,106)
EXPENDITURES			
Cost of Sales	\$ 117,133	\$ 116,385	\$ (749)
Salaries & Fringe Benefits	3,852,410	3,366,953	(485,457)
Operating Expenses	445,338	475,923	30,585
Food & Catering	320,719	394,367	73,648
Professional Services	346,024	348,715	2,691
Scholarships & Fellowships	-	7,135	7,135
M&R, Utilities & Other	646,045	661,639	15,594
Travel	146,545	154,743	8,198
Training	32,130	14,324	(17,807)
Vehicles	25,498	13,063	\$ (12,435)
Total Costs General & Administrative	\$ 5,931,844	\$ 5,553,247	\$ (378,597)
NON-BUDGETED AUX. INITIATIVES (Revenue)	(2,376)	(920)	(1,455)
TOTAL EXPENDITURES	\$ 5,929,468	\$ 5,552,326	\$ (377,142)
NET INCOME/(LOSS)	\$ 4,368,322	\$ 7,416,570	\$ (3,048,247)

SCHEDULE OF REVENUE AND EXPENDITURES
MUSEUM SHOP
Second Quarter Comparison - FY17 & FY16

	FY17 Unaudited 6 Months Ended March 31, 2017	FY16 Audited 6 Months Ended March 31, 2016	Favorable or (Unfavorable) Change
SALES			
Sales less Discounts	\$ 110,850	\$ 98,462	\$ 12,388
Shipping & Packing	520	631	(111)
Refunds	(474)	(140)	(334)
	<u>\$ 110,896</u>	<u>\$ 98,953</u>	<u>\$ 11,943</u>
Cost of Goods Sold			
Cost of Sales	\$ 51,677	\$ 53,470	\$ 1,793
Gross Profit on Sales	\$ 59,219	\$ 45,483	\$ 13,737
GP %	53.40%	45.96%	7.44%
OTHER INCOME			
Admissions	\$ 45,927	\$ 46,075	\$ (148)
Income Before General & Administrative	\$ 105,146	\$ 91,558	\$ 13,588
General & Administrative Expenditures			
Personnel			
Salaries	\$ 64,395	\$ 50,846	\$ (13,549)
Payroll Taxes	4,816	3,822	(995)
Savings Plan	1,008	1,240	232
Insurance	11,025	6,111	(4,914)
	<u>\$ 81,244</u>	<u>\$ 62,019</u>	<u>\$ (19,225)</u>
Personnel costs as % of sales + admissions	51.81%	42.76%	-9.04%
Advertising - promotional	\$ 1,314	\$ -	\$ (1,314)
Bank charges	3,457	3,692	235
Cash (over)/short	113	7	(106)
Contributions, gifts & awards	89	278	189
Dues & Memberships	59	165	106
Exhibit costs	2,139	-	(2,139)
Food & catering	608	-	(608)
Licenses & permits	1,056	-	(1,056)
Meeting Costs	262	-	(262)
Office supplies	3,884	892	(2,992)
Postage, freight & delivery	1,137	525	(612)
Printing	417	165	(252)
Receptions & shows	624	-	(624)
Subscriptions & Publications	22	-	(22)
Computer equip & software unde	1,880	-	(1,880)
Equipment & Furniture under \$5,	4,949	120	(4,829)
Leasing - equipment	850	878	28
Leasing - facilities	-	641	641
Maintenance - equipment & softv	1,209	1,144	(64)
Consultants/Professional Service	207	14,306	14,099
Training - fees & materials	199	-	(199)
Travel - mileage	-	43	43
	<u>\$ 24,476</u>	<u>\$ 22,856</u>	<u>\$ (1,621)</u>
Total General & Administrative Expenditures	\$ 105,721	\$ 84,874	\$ (20,846)
INCOME/(LOSS) Before Notional Rent Expense	\$ (574)	\$ 6,683	\$ (7,258)
Notional Rent	22,400	22,400	-
NET INCOME/(LOSS)	\$ (22,974)	\$ (15,717)	\$ (7,258)

SCHEDULE OF REVENUE AND EXPENDITURES
INSTITUTIONAL ADVANCEMENT
Second Quarter Comparison - FY17 & FY16

	FY17	FY16	
	Unaudited	Audited	
	6 Months	6 Months	
	Ending	Ending	Favorable or
	March 31, 2017	March 31, 2016	(Unfavorable)
			Change
REVENUES			
Donations:			
Endowed Scholarship Donations	\$ 7,511	\$ 2,969	\$ 4,542
Permanent/Chair Endowment Donations	4,356	4,633	(277)
General Donations	32,443	83,446	(51,003)
Scholarships Donations	616,651	607,499	9,152
TOTAL REVENUES	\$ 660,961	\$ 698,547	\$ (37,586)
EXPENDITURES			
Personnel			
Salaries - staff	\$ 111,381	\$ 103,705	\$ (7,675)
Student Workers - non-WorkStudy	2,921	246	(2,675)
Federal/State Work Study	-	780	780
Social security	8,366	7,792	(574)
Retirement savings benefit	6,683	6,071	(612)
Insurance benefit	11,793	9,675	(2,118)
Nontaxable Fringe Benefits (Fitness)	150	150	0
Total Personnel Expenditures	\$ 141,294	\$ 128,419	\$ (12,875)
Operating Expenditures			
Advertising - promotional	\$ 1,151	\$ 1,101	\$ (50)
Contributions, gifts & awards	1,060	1,063	4
Copier supplies & charges	2,053	-	(2,053)
Dues & Memberships	700	1,510	810
Exhibit costs	-	243	243
Food & catering	433	1,792	1,359
Insurance - general liability	50	-	(50)
Licenses & permits	20	403	383
Meeting costs	285	881	596
Office supplies	1,706	2,330	624
Postage, freight & delivery	231	573	342
Printing	641	6,108	5,467
Professional Development	-	(764)	(764)
Receptions & shows	28	1,528	1,500
Solicitation & Cultivation	358	1,864	1,506
Subscriptions & Publications	141	146	5
Computer equip & software under \$5,000	-	74	74
Equipment & Furniture under \$5,000	-	11	11
Leasing - equipment	685	-	(685)
Maintenance - equipment & software	4,421	4,468	47
Consultants/Professional Services	3,105	9,177	6,072
Training	1,427	1,382	(45)
Travel	1,108	6,849	5,741
Telephone	242	257	15
Total Operating Expenditures	\$ 161,138	\$ 169,417	\$ 8,278
TOTAL EXPENDITURES	\$ 302,432	\$ 297,836	\$ (4,597)
NET INCOME/(LOSS)	\$ 358,529	\$ 400,711	\$ (42,182)

SCHEDULE OF REVENUE AND EXPENDITURES
CAMPUS BOOKSTORE
Second Quarter Comparison - FY17 & FY16

	FY17	FY16	Favorable or
	Unaudited	Audited	(Unfavorable)
	6 Months Ended	6 Months Ended	Change
	March 31, 2017	March 31, 2016	
SALES			
Sales less Discounts	\$ 34,021	\$ 30,789	\$ 3,232
Textbook Program Revenue	62,320	45,901	16,419
Sales Returns & Refunds	(248)	(173)	(75)
	\$ 96,093	\$ 76,517	\$ 19,576
Cost of Goods Sold			
Cost of Sales	\$ 22,554	\$ 21,258	\$ (1,295)
Gross Profit on Sales	\$ 73,539	\$ 55,259	\$ 18,280
GP %	77%	73%	4%
Income Before General & Administrative	\$ 73,539	\$ 55,259	\$ 18,280
General & Administrative Expenditures			
Textbook Program expense	\$ 42,903	\$ 41,656	\$ (1,247)
Salaries - staff	18,426	-	(18,426)
Student Workers - temporary, non-Wo	894	-	(894)
Social security	1,373	-	(1,373)
Retirement savings benefit	388	-	(388)
Insurance benefit	3,675	-	(3,675)
Advertising - promotional	-	290	290
Bank charges	1,115	943	(172)
Cash (over)/short	(343)	(78)	265
Contributions, gifts & awards	165	-	(165)
Dues & Memberships	63	17	(47)
Meeting costs	24	-	(24)
Office supplies	144	395	251
Postage, freight & delivery	-	96	96
Computer equip & software under \$5,0	-	383	383
Maintenance - equipment & software	591	502	(89)
Consultants/Professional Services	848	25,200	24,352
Total General & Administrative Expenditures	\$ 70,267	\$ 69,403	\$ (864)
NET INCOME/(LOSS)	\$ 3,272	\$ (14,144)	\$ 17,416

SCHEDULE OF REVENUE AND EXPENDITURES
CONFERENCE SERVICES
Second Quarter Comparison - FY17 & FY16

	FY17 Unaudited 6 Months Ended March 31, 2017	FY16 Audited 6 Months Ended March 31, 2016	Favorable or (Unfavorable) Change
REVENUE			
Facilities Rentals	\$ 7,000	\$ 37,825	\$ (30,825)
Catering Revenue	5,154	-	5,154
	\$ 12,154	\$ 37,825	\$ (25,672)
General & Administrative Expenditures			
Personnel			
Salaries	\$ 27,302	\$ 25,097	\$ (2,206)
Payroll Taxes	1,759	1,615	(144)
Savings Plan	1,638	1,506	(132)
Insurance	4,012	3,641	(371)
	\$ 34,711	\$ 31,858	\$ (2,853)
Personnel costs as % of Revenue	286%	84%	-201%
Bank charges	\$ 441	\$ 115	\$ (327)
Dues & Memberships	47	46	(1)
Food & catering	4,381	2,173	(2,208)
Travel - accomodation & meals	-	1,110	1,110
Travel - mileage	-	62	62
Travel - transportation	-	92	92
Total General & Administrative Expenditures	\$ 39,580	\$ 35,456	\$ (1,271)
NET INCOME/(LOSS)	\$ (27,427)	\$ 2,369	\$ (29,796)

Empower Trans Code	RE Fund Number	Description	16FA Awards as of 12/31/16	17SP Awards as of 03/31/17
TUIS	3101	IAIA CIB SCHOLARSHIP	81,600.00	69,100.00
MERT	3101	IAIA MERIT SCHOLARSHIP	107,000.00	121,000.00
SBF	3002	STUDENT EMERGENCY FUND	2,397.65	0.00
MOMA	3010	N. SCOTT MOMADAY	500.00	500.00
KRUS	3011	ANDREW KRUSKO SR.	2,230.00	2,230.00
AICF	3104	AICF	60,089.00	58,317.00
GRIC	3105	GRICE	2,250.00	2,250.00
CAPO	3109	TRUMAN CAPOTE	7,500.00	7,500.00
DORE	3129	HENRY JT DOREN	1,000.00	1,000.00
SHRP	3133	SHARP	750.00	750.00
JHNS	3134	JOHNSON SCHOLARSHIP	17,500.00	23,725.00
SBOT	3142	IAIA BOT	37,910.00	28,990.00
MFCU	3155	MFA SCHOLARSHIP	67,250.00	59,750.00
HOUS	3156	ALLAN HOUSER SCHOLARSHIP	4,460.00	4,460.00
SANT	3157	SANTINI SCHOLARSHIP	2,250.00	3,750.00
WESTH	3158	WESTHEIMER SCHOLARSHIP	8,350.00	6,650.00
SCAL	3159	KATHARINE SCALLAN SCHOLARSHIP	21,950.00	18,796.41
WILLET	3160	KIM DENISE WILLETO SCHOLARSIP	651.35	0.00
MFLA	3161	LANNAN MFA CREATIVE WRITING	28,500.00	21,500.00
SNMWA	3163	NM COMMITTEE NATL MUSEUM WOMEN	1,250.00	1,250.00
STRN	3164	STERNBERGER SCHOLARSHIP	17,840.00	17,840.00
BRAD	3168	CAROL ANN BRADLEY SCHOLARSHIP		6,850.00
			473,228.00	456,208.41

**NAMED SCHOLARSHIPS
EDUCATION FUND (3000)**

Empower Trans Code	3101		3002	3003	3010	3011	3104	3105	3109	3129	3133	3134	FUNDS IN	FUNDS IN	***USE FOR TUITION/MERIT SCH				
	IAIA TUITION SCHOLARSHIP TUIS	IAIA MERIT SCHOLARSHIP MERT	STUDENT EMERGENCY/ BENEFIT FUND SBF	MARIST COLLEGE MARI	N.SCOTT MOMADAY MOMA	ANDREW KRUSKO SR. KRUS	AICF	GRICE	TRUMAN CAPOTE CAPO	HENRY JT DOREN DORE	SHARP SHRP	JOHNSON SCHOLARSHIP JHNS	04/12 Transferred to ML #592-03071	F14/12 Transferred to FCB ML #592-03071	3136 CHIEF JOSEPH SCHOLARSHIPS JOSE	3138 NATIVE VETERANS MEMORIAL NVET	3139 LADONNA HARRIS HARRIS	3140 IAIA EMPLOYEE SCHOLARSHIP	3141 IAIA ALUMNI SCHOLARSHIP
RECEIPTS (per Institutional Advancement)								42,500.00											
FY16 - 9/30/16	160,867.22		4,749.44			2,110.00	122,222.00	37,706.38	50,000.00		6,000.00	30,937.50							
FY17 - 2/28/17	159,502.67		1,625.76			2,230.00	62,847.00					7,250.00							
	2,114,907.03	0.00	131,420.03	23,770.00	15,006.65	20,730.00	1,756,247.04	130,206.38	480,000.00	38,321.55	52,500.00	271,875.00	249,862.99	107,038.00	5,475.00	0.00	0.00		
								42,000.00		<i>*earns interest</i>									
TRANSFERS																			
CHANGE TO RECORDING SCHOLARSHIP EXPENSES BY FUND NUMBER																			
FY17																			
10/18/16			2,277.65		500.00		62,589.00	2,250.00	7,500.00	1,000.00	750.00	10,250.00							
3/14/17			120.00		500.00	2,230.00	58,317.00	2,250.00	7,500.00	1,000.00	750.00	7,250.00							
	1,814,482.08	0.00	104,863.04	16,563.00	5,500.00	20,730.00	1,751,717.04	97,000.00	450,000.00	22,000.00	44,250.00	271,875.00	201,111.16	98,222.24	0.00	0.00	0.00		
EXPENSE (awarded in Empower)																			
16SP - 8/18/16	71,800.00	106,250.00	3,672.22			2,110.00	57,133.00	3,750.00	25,000.00	1,000.00	2,250.00	29,500.00			3,555.59				
CHANGE TO RECORDING SCHOLARSHIP EXPENSES BY FUND NUMBER																			
16FA - 03/31/17	81,600.00	107,000.00	2,397.65		500.00	2,230.00	60,089.00	2,250.00	7,500.00	1,000.00	750.00	17,500.00							
17SP - 03/31/17	69,100.00	121,000.00			500.00	2,230.00	58,317.00	2,250.00	7,500.00	1,000.00	750.00	23,725.00							
	1,902,816.00	2,097,883.56	104,863.04	16,563.00	5,500.00	22,960.00	1,781,580.62	97,000.00	450,000.00	22,000.00	44,250.00	295,600.00	201,111.16	98,222.24	0.00	0.00	0.00		
DUE TO IAIA FROM	2,186,217.48	see Tuition	0.00	0.00	0.00	2,230.00	29,863.58	0.00	0.00	0.00	0.00	23,725.00	0.00	0.00	0.00	0.00	0.00		
AVAILABLE FROM F	300,424.95	see Tuition	26,556.99	7,207.00	9,506.65	0.00	4,530.00	33,206.38	30,000.00	16,321.55	8,250.00	0.00	48,751.83	8,815.76	5,475.00	0.00	0.00		
SP08 from 3003			26,556.99			-2,230.00	-25,333.58					-23,725.00							
	-1,885,792.53					pending from Foundation	see AICF tab					pending from Foundation	48,888.84	66,777.76	885k TRANSFERRED			USED TO COVER OVERAGES: 3105 = 4,750	

NAMED SCHOLARSHIP
EDUCATION FUND (

Empower Trans Code	SCHOLARSHIPS**														TRANSFER AMOUNT
	3142 IAIA BOT SCHOLARSHIP SBOT	3144 CHALEE/CESA SCHOLARSHIP CHAL	3155 MFA SCHOLARSHIP MFCU	3156 ALLAN HOUSER SCHOLARSHIP HOUS	3157 JAMES & ANN SANTINI SCHLRSP SANT	3158 JEROME WESTHEIMER WESTH	3159 KATHARINE SCALLAN SCAL	3160 WILLETO SCHOLARSHIP WILLET	3161 LANNAN FNDTN MFA CW MLA	3162 JERI AH-BE-HILL SCHOLARSHIP	3163 NM STATE COMM NATL MUS WOME SNMWA	3164 STERNBERGER SCHOLARSHIP STRN	3168 CAROL ANN BRADLEY BRAD		
RECEIPTS (per Instit)															
FY16 - 9/30/16	34,551.04		21,265.00	26,530.00		125,482.00	35,150.00	350.00	50,000.00	1,700.00	2,500.00	36,000.00		748,120.58	
FY17 - 2/28/17	20,210.57		126,990.82	15,967.00				250.00		1,000.00			10,000.00	407,873.82	
	149,227.80	2,618.00	351,957.98	84,002.18	10,000.00	150,482.00	85,150.00	1,151.35	100,000.00	18,219.00	2,500.00	36,000.00	10,000.00	6,882,197.46	
	68,209.94														
TRANSFERS															
CHANGE TO REC														see OTHERAR.xls	
FY17														CHANGE TO RECORDING SCHOLARSHIP EXPENSES BY FUN	
10/18/16	37,910.00		54,967.16	4,460.00	2,250.00	8,350.00	8,000.00	401.35	28,500.00		1,250.00	17,840.00		251,045.16	
3/14/17	28,990.00		72,032.84	4,460.00	3,750.00	6,650.00	12,767.32	250.00	21,500.00		1,250.00	17,840.00	6,850.00	256,257.16	
	113,510.00	2,618.00	297,000.00	13,140.00	9,750.00	46,400.00	85,150.00	1,151.35	100,000.00	0.00	2,500.00	35,680.00	6,850.00	6,053,592.36	
														828,605.10	
EXPENSE (awarded)															
16SP - 8/18/16	8,440.00	1,004.00	19,500.00	2,110.00	2,000.00	8,200.00	23,026.80		25,000.00					395,301.61	
CHANGE TO REC														CHANGE TO RECORDING SCHOLARSHIP EXPENSES BY FUN	
16FA - 03/31/17	37,910.00		67,250.00	4,460.00	2,250.00	8,350.00	21,950.00	651.35	28,500.00		1,250.00	17,840.00		473,228.00	
17SP - 03/31/17	28,990.00		59,750.00	4,460.00	3,750.00	6,650.00	18,796.41		21,500.00		1,250.00	17,840.00	6,850.00	456,208.41	
	113,510.00	2,618.00	297,000.00	13,140.00	9,750.00	46,400.00	103,394.09	1,151.35	100,000.00	0.00	2,500.00	35,680.00	6,850.00	8,139,913.51	
DUE TO IAIA FROM	0.00	0.00	0.00	0.00	0.00	0.00	18,244.09	0.00	0.00	0.00	0.00	0.00	0.00	2,086,321.15	
AVAILABLE FROM F	35,717.80	0.00	54,957.98	70,862.18	250.00	104,082.00	0.00	0.00	0.00	18,219.00	0.00	320.00	3,150.00	828,605.10	
			54,957.98				-18,244.09	0.00						486,180.15	
			pending from					pending from						342,424.95	
			Foundation					Foundation						42,000.00	
							16SP award								

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2017 – 014

May 12, 2017

Whereas, the President of the Institute of American Indian Arts has reviewed and recommends the acceptance of the gift donations to the IAIA Trust from January 1, 2017 through March 31, 2017, which are listed below:

2nd Quarter (January 1 – March 31, 2017)

Gifts of \$ 1,774,038	\$ 309,233	Scholarships & Endowments;
	\$ 46,401	General Donations & Gifts In Kind;
	\$ 1,418,404	Grant Proceeds and Temporarily Restricted Gifts (see attached detail)

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and accepts said gifts.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes X No _____

Deborah Goodman, Secretary

SCHEDULE OF GIFT REVENUE
For the Quarter Ending March 31, 2017

FISCAL YEAR 2017 IAIA FUND	IAIA Fund #	Jan-17	Feb-17	Mar-17	2nd Qtr Total
Allan Houser Scholarship	3156 \$	6,225 \$	- \$	1,470 \$	7,695 \$
American Indian College Fund	3104	62,847			62,847
Andrew Krusko, Sr Memorial Scholarship Fund	3011			2,350	2,350
Carol Ann Bradley Scholarship Fund	3165	10,000			10,000
Emergency Student Fund	3002	200		1,271	1,471
General Scholarships	3101	15,908		13,037	28,945
IAIA Board of Trustees Endwd Schlrshp	1388	594			594
IAIA BOT Scholarship Fund	3142			1,100	1,100
Jeri Ah-be-hill Scholarship	3162			9,900	9,900
Jerome Tiger Memorial Enowed Scholarship	1306	300			300
Johnson Scholarship Foundation Entrepreneurship	3134 D			22,500	22,500
Katharine Scallan Scholarship	3159			50,000	50,000
Ludwig & Nancy\Sternberger Scholarship	3164			47,000	47,000
MFA Scholarship Fund	3155	675		5,150	5,825
Pamela D. Waite Memorial Endowed Scholarship	1308			1,000	1,000
Restricted Various Scholarships	3003			5,000	5,000
Truman Capote Scholarship	3109			50,000	50,000
Permanent Endowment	1390	1,027		1,680	2,707
TOTAL SCHOLARSHIPS/AWARDS		\$ 97,776	\$ -	\$ 211,457	\$ 309,233
General Donations	5001 \$	- \$	- \$	29,154 \$	29,154 \$
Museum Membership	5004	7,284		9,963	17,247
TOTAL - UNRESTRICTED		\$ 7,284	\$ -	\$ 39,117	\$ 46,401
AIHEC - Student Success Project YR 2	4428/01 \$	- \$	2,367 \$	2,127 \$	4,494 \$
Cargill-Artist in Residence-Student Internship Program	4151			183,750	183,750
Center for Arts & Cultural Studies-Restricted	4100	331		439	769
Combes - IAIA Collection Storage Fund	4271			10,000	10,000
Dreamstarter Teacher Grant Archery	4100/09			720	720
Full Dome Development Interactive Training	4152	31,443		29,110	60,553
Immersive Laboratory	4155	14,024		57,743	71,766
MFA Creative Writing Program	4100/187	50,100			50,100
Multi-Purpose Building Capital Campaign - Trust	6171	296,767		179,772	476,540
Museum Restricted	4200	3		1,418	1,421
New Approaches to Fiber in Contemporary Native Arts	4249		10,000		10,000
NMAID - Fitness & Wellness Center IGA#609-15-1163	4540	6,243		19,585	25,828
NMHED - Academic Building Roof	4539	31,474	46,260		77,735
STEM Enhancement - Desert Ecology Course	4156		4,101		4,101
USDA - IAIA Seed Library Yr 1	4925		17,293	9,676	26,969
USDA Edctonl Wrkshps & Summer Youth Camps Yr2	4924/02		18,958		18,958
USDA Edctonl Wrkshps & Summer Youth Camps Yr3	4924/03			7,173	7,173
USDA Tribal Colleges Endowment Program	4013		17,673	7,205	24,878
USDOE Title III - Academics Visiting Faculty Program	4430/05		10,666	8,860	19,527
USDOE Title III - Cinema Arts Computer Equipment	4430/09			1,537	1,537
USDOE Title III - Development Ed Coordinator	4430/12		10,180	8,319	18,499
USDOE Title III - Enviromental Health & Safety	4430/07		18,780	10,516	29,295
USDOE Title III - Fitness and Wellness Program	4430/11		18,103	13,691	31,794
USDOE Title III - IAIA Outreach Program	4430/04		11,183	10,353	21,537
USDOE Title III - Institutional Advancement Alumni	4430/03		3,598		3,598
USDOE Title III - MFA Curriculum & Academic Support	4430/02		19,146	36,415	55,561
USDOE Title III - Multipurpose Fitness & Performing Arts	4542/01		161,062		161,062
USDOE Title III - Technology For Student Success	4430/06		11,103	9,136	20,239
TOTAL - RESTRICTED		\$ 430,385	\$ 380,475	\$ 607,544	\$ 1,418,404
GRAND TOTAL		\$ 535,445	\$ 380,475	\$ 858,118	\$ 1,774,038

**INSTITUTE OF AMERICAN INDIAN AND ALASKA NATIVE
CULTURE AND ARTS DEVELOPMENT**

RESOLUTION # 2017- 015

May 12th, 2017

Whereas, commencing in 1994, the IAIA Trust (through quasi endowment) provided funding for campus infrastructure development to the college in excess of \$1.4M; and

Whereas, in fiscal year 2000, the IAIA Trust (through quasi endowment) provided operational funding to continue operations amid severe appropriations reductions, in the amount of \$600,000; and

Whereas, the Institute of American Indian Arts (college) holds these principle amounts plus interest on its books as an amount due to the IAIA Trust, with a current balance of \$ 2,761,894.60; and

Whereas, with limited documentation available on the terms of the funding provided by the IAIA Trust to the college, IAIA's auditors recommend that the matter be brought to closure through formal Board action; and

Whereas, the President and Chief Financial Officer of IAIA recommend that the IAIA Board of Trustees formally forgive the internal loan and direct the Finance office to make the necessary entries, reversing the above balance of \$2,761,894.60 on both the Trust and the college's books,

Now Therefore Be it resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the President and the Chief Financial Officer and directs the balance of the internal loan be reversed, before the conclusion of Fiscal Year 2017.

Offered by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

Attachments: Yes _____ No ____X_____

Deborah Goodman, Secretary

To: Dr. Robert Martin, IAIA President
From: Patsy Phillips, Director
IAIA Museum of Contemporary Native Arts (MoCNA)
Date: April 21, 2017
Subj: May 2017 - Quarterly Board Report

Strategic Theme 1: Improve Student Success

1.1 Increase involvement of all IAIA stakeholders in student success

Tatiana Lomahaftewa-Singer (Curator of Collections) and Manuela Well-Off-Man (Chief Curator) are collaborating with Lara Evans (IAIA Professor Art History and Museum Studies) on the exhibition *Action Abstraction Redefined*, co-selecting up to 60 works of art from the collection to be installed on the second floor galleries and hallways. The majority of the artists are former IAIA students. *Vision and Visionaries* will rotate out of the Kieve Family Gallery and *Action Abstraction Redefined* will be installed July 28, 2017.

Mattie Reynolds (Preparator and Exhibition Coordinator) participates in IAIA Four Directions mentorship program to mentor IAIA students.

1.5 Develop student leadership skills (Work plan: Identify students for work-study and internships)

The work in this section empowers students to become leaders by offering leadership programs and learning opportunities and addresses all the goals of this statement.

Patsy submitted a proposal to the Ford Foundation to support two students, chief curator and herself to travel to *documenta* in Kassel, Germany, June 4 to 10, 2017, and Ford funded the \$19,000 request. Founded in 1955, *documenta* is an exhibition of contemporary art which takes place every five years in Kassel, Germany. The first *documenta* featured many artists who are generally considered to have had a significant influence on modern art (such as Picasso and Kandinsky). The more recent *documentas* feature art from all continents; most work is site-specific. Every *documenta* is limited to 100 days of exhibition, which is why it is often referred to as the "museum of 100 days." Currently, the museum is running a competition among the students and a committee will select two students to travel to *documenta* under this grant.

Aurélie Journee is a Ph.D. student of anthropology and art history at Ecole des Hautes Etudes en Sciences Sociales (EHESS) in Paris, France. She is working with Mattie Reynolds and Manuela Well-Off-Man on our upcoming exhibitions through June 12. She has experience in exhibition preparation, including installation/de-installation, and exhibition research as well as in collection inventorying, digitization, archiving and cataloging.

Two IAIA Museum Studies students are employed in the Collections Department for Spring 2017: Stephanie Stewart and Austin Big Crow. Students are assisting with collection's projects such as pulling works for research visits, helping with photography needs and assisting in day-to-day operations.

Tatiana chaperoned the IAIA Museum Club of 8 students to Denver, CO on March 31-April 2. Students had one-on-one conversations with Denver Art Museum staff John Lukavic and Patricia Trujillo about their positions and their roles within the field. Students were led through the collections vault and toured the museum. The club also visited other museums within the area throughout the weekend. The trip was paid with club funds raised throughout the past year and a half.

John Joe (Collections Registrar) has provided one-on-one photography workshops to students on documenting their work. He also gave a photography workshop to students in Russel Stolins E-Portfolio class on March 3.

Manuela, Mattie and Sallie Wesaw (Graphic Designer) collaborated with IAIA graduates Samantha Tracy and Terran Kipp who co-curated the exhibition: *IN CONCLUSION: IAIA 2017 BFA Exhibition*. Their tasks and responsibilities included recruiting student artists, selecting artworks, following up with students on artist statements and biographies, writing exhibition texts, assisting with exhibition design, layout and installation. They also plan to host gallery talks with participating student artists. The exhibition opened in the museum's Honor's Gallery and the Hellen Hardin April 7 and the closing reception will be May 12, 2017.

Strategic Theme 3: Build College Community

3.3 Implement a faculty and staff professional development plan

Patsy attended a one day Management Leadership Training in Albuquerque on April 12 offered by the Fred Pryor Seminars. The sessions focused on managing people.

Thomas Atencio (Head of Security) attended educational sessions, workshops and lectures at The International Security Conference West (ISC West Conference) April 4-6th in Las Vegas, Nevada. He also attended the Exhibit Expo to see new and upcoming security equipment demonstrations. ISC WEST is the largest security industry trade show in the U.S. and the largest physical security event in the Americas, bringing together over 29,000 industry physical security professionals and over 1,000 exhibitors to view cutting-edge products that will secure organizations from both physical attacks and data/IT breaches.

Marcella Apodaca (Finance Coordinator) represents the museum on the IAIA's Finance and Administrative Services Committee and is a member of the Staff Council.

Manuela gave exhibition previews and gallery tours for faculty and staff for *New Impressions: Experiments in Contemporary Native American Printmaking* and for our other exhibitions.

A new acquisition exhibit curated by John Joe this quarter will be installed in the museum's north gallery and will open on May 5, 2017. Works include new additions over the past 5 years and include works by Tony Lee, Jaune Quick to See Smith, Monty Little, Brandee Caoba, Jim Denomie, John Hagen, Merritt Johnson, Tom Jones, Tony Lee, Alex Pena.

A selection of 32 works on paper out of Linda Lomahaftewa's college portfolio gifted by the artist this past year has been prepared for exhibition in the Robert and Barbara Ells Family Collection Gallery. The exhibit will coincide with Linda Lomahaftewa's retirement this May and commemorate her gift to the school.

3.4 Bring students, faculty, and staff together in campus-centric activities

Andrea, Sallie, Mattie, Manuela, Tatiana and John contribute to the museum's social media postings.

Tatiana is working with IAIA Dean of Academics to bring in Jean Merz Edwards, Independent Scholar to give a lecture to the IAIA campus community about Linda Lomahaftewa's work on April 26 at the last Community Gathering to commemorate her legacy to the school on the eve of her retirement.

3.5 Promote health, wellness, and safety for all members of the campus community

Tatiana serves on the IAIA Wellness Council which was newly formed this past March. The group has met weekly and created a vision for wellness for IAIA employees and will include activities throughout the year to promote health and wellness for the campus.

Tatiana serves on the Staff Retreat sub-committee of the Staff Council. Planning meetings have been held within the past six months to prepare for a staff retreat scheduled for June 6.

Tatiana has attended the monthly Advisory meetings and reports to the group the scheduled programming at the museum.

Strategic Theme 4: Advance Contemporary Native Arts and Culture

4.1 Expand collaboration between the Museum, academic and student support programs

The work in this section empowers students to become leaders by offering leadership programs and learning opportunities and addresses all the goals of this statement.

Patsy is overseeing the development of the museum's new Strategic Plan 2020 in collaboration with senior staff and Bill Sayer, IAIA Director of Institutional Research. Senior staff has met and the next step is to gather all staff to review the draft Plan.

Manuela continues to train docents to give tours in our current exhibitions. She also worked with volunteers and trained them to assist guests with hands-on printing activity in *New Impressions: Experiments in Contemporary Native American Printmaking* exhibition.

Andrea in partnership with the Museum Store, organized the MoCNA Reader – Kids Day at the Museum Store on Saturday, March 11, 2017. The Museum's tri-monthly book club, the MoCNA Reader welcomed children (K–5) to the museum. The museum highlighted Native children's book author, Emmett "Shkeme" Garcia, from the Pueblos of Tamaya (Santa Ana) and Walatowa (Jemez). This children's event will include readings of *Coyote and the Sky: How the Sun, Moon, and Stars Began*, and *Sister Rabbit's Tricks*, a sing-a-long, book-signing and snacks.

In collaboration with IAIA Faculty, Lara Evans, Andrea organized a *Brown Bag it with MoCNA* on Friday, March 24, 2017. Museum goers joined photo artist John Hagen (Aleut/Inupiaq) and sculptor Craig Dan Goseyun (San Carlos Apache) as they discussed their artistic practice. And, for the *Brown Bag it with MoCNA*, Wednesday, April 26, 2017 museum goers joined photo artist Ka'ila Farrell-Smith (Klamath/Modoc) and jeweler Anthony Lovato (Santo Domingo Pueblo) as they discuss their artistic practice. The artists concluded their month of participation in the IAIA Artist-in-Residence program on the IAIA Campus with this event.

Andrea created the second MoCNA/SKYPE with Artist Melanie Yazzie on Thursday, April 6, 2017. Discussing Yazzie's art practice and work in our current exhibition, *New Impressions - Experiments in Contemporary Native American Printmaking* currently on display at MoCNA. This discussion happened via Skype, a video phone call, when projected onto a large screen allows for dynamic virtual dialogue. The museum also did a live feed event on Facebook which was the first time this has happened.

Andrea worked with IAIA faculty Evelina Lucero for our annual collaborative BFA *Creative Writing Event AIA Graduating Senior Creative Writing Reading: Fast Cars and Slow Burns*, Saturday, May 6, 2017 held at the museum. Graduating seniors at the IAIA BFA Creative Writing program, Douglas Suano Bootes (Saponi-Catawba); Veronica A. Clark; Katharina Deiter (Peepeekisis First Nation); and Jamie Natonabah (Navajo Nation)

read from original works in poetry, fiction and non-fiction. Student readings draw from the portfolio created during each student's academic career and consists of the student's best writing while at IAIA.

Implement Museum Docent and Volunteer programs

Andrea manages the Docent + Volunteer program by participating in meetings, creating and gathering relevant materials on contemporary Native arts, as well as upcoming MoCNA exhibition information. Docents are now giving tours to school and tour groups. The museum has implemented scheduled Walk – in Docent tours for museum visitors on Saturdays and Mondays at 10:30a.m.

4.3 Advance scholarship and dialogue on indigenous arts and culture

The work in this section empowers students to become leaders by offering leadership programs and learning opportunities and addresses all the goals of this statement.

"American Indian Art 101," Patsy is working with Dr. Nancy Marie Mithlo, independent scholar, and Lara Evans to publish a book manuscript by the University of New Mexico Press in concert with the Institute of American Indian Arts. The textbook will provide national standards for teaching American Indian art. Patsy is writing a chapter on the ethics of interviewing Native peoples, biography and will focus her chapter on C. Maxx Stevens. A few years ago, MoCNA purchased Stevens' work, *Last Supper*, with the plan to travel the exhibition. This publication will be offered when the exhibition travels. Patsy interviewed Maxx Stevens for this chapter on April 14 and 17.

Manuela invited Native art historians and curators Lara Evans, Molly McGlennen, Tania Willard, and Jessica R. Metcalfe to submit essays for the upcoming *Connective Tissue* exhibition catalog. The catalog essays will discuss innovative approaches to fiber as an art medium. There has never been a major fiber-related exhibition or publication that approaches this art genre in a broader, more experimental and contemporary sense.

Patsy submitted a proposal to the Andy Warhol Foundation requesting \$50,000 to support the museum's Social Engagement Art Residency. While in New York in mid-March, Patsy and Andrea met with the Andy Warhol Foundation to discuss this residency. Warhol representatives are interested and asked for follow-up documentation which was submitted. We are waiting to see if Warhol funds this initiative.

Andrea manages the Helen Hardin Media Film series. She worked with filmmaker and artists, on a film series called, *Social Engagement Art Residency Shorts* which will run from February 15 - June 30, 2017 in the Helen Hardin Media Gallery. The film is showcasing selected residents: **Sherwin Bitsui** (Navajo) Poet; **Merritt Johnson** (Mohawk and Blackfoot heritage); Multidisciplinary Artist; The Ephemerals - **Jamie Issac, Niki Little, Jenny R. Western, Kerry Lynn- Reeves** (Garden Hill First Nation, Sagkeeng First Nation, Brothertown Indian Nation / Oneida / Stockbridge-Munsee) Art Collective; **Rosy Simas**, (Seneca Nation) Chorographer/Dancer; **Nathan Young**, (Pawnee, Delaware and Kiowa) Multi-disciplinary Artist; **Steven J. Yazzie**, (Navajo/Laguna Pueblo) Multi-disciplinary Artist; **Laura Ortman** (White Mountain Apache) Musician; **Eliza Naranjo Morse** (Santa Clara Pueblo) Artist; **Heidi K. Brandow** (Dine and Native Hawaiian) Painter + Printmaker; **Blackhorse Lowe** (Navajo) Filmmaker; **Jacob Meders** (Mechoopda Indian Tribe of Chico Rancheria) Printmaker; **Rose B. Simpson** (Santa Clara Pueblo) Multidisciplinary Artist.

4.4 Grow the IAIA collection

Patsy traveled to Washington, DC to meet with Suzan Harjo who is in the hospital. At Suzan's request, Patsy examined her art collection and selected approximately 60 original artworks from significant artists like Dan

Namingha, Roxanne Swentzell, Leonard Peltier, Shan Goshorn, American Meredith, Doug Coffin, Barry Coffin, Harry Fonseca, Kelly Church, and many others. Suzan will donate this collection to the museum. Patsy presented to the acquisition's committee who agreed to accept the Suzan Harjo personal art collection and papers (pending paperwork). The committee approved the proposal to move forward on the gift. John Joe and Ryan Flahive (IAIA Archivist) are scheduled to drive to Washington D.C. to meet with Duke Harjo (Suzan's son and power of attorney) to pick up the artwork and papers at the end of April.

For the past two months, Patsy has conducted recorded phone interviews with Suzan Harjo regarding her contributions to the field of Native arts and cultures. These oral history recordings and transcriptions will join the papers of Suzan Harjo in the IAIA collection.

The following works were accepted for the permanent collection by the Acquisitions Committee: Gift of John Hagen, "Santa Fe River #1," 2017, Archival Inkjet Print; "Rio Grande #1," 2017, Archival Inkjet Print; "Cochiti Lake #3," 2017, Archival Inkjet Print (note: John Hagen gave us two copies of this print. The original and a second reprint due to a flaw in the original the Committee reviewed.); "Galisteo Creek," 2017, Archival Inkjet Print. Museum Purchase John Hagen, "Santa Fe River #4," 2017, Archival Inkjet Print and "Pecos River Cat Tails," 2017, Archival Inkjet Print; Gift of Margery Lexa (Pending Paperwork) Earl Biss, Twilight Round-Up, 1985, Serigraph, 2 panel diptych; Gift of Judi Sommerfeld (Pending Paperwork) Tony Abeyta, Untitled, Lithograph ed. 1/1, 1987; Gift of Mark Robbins (Pending Paperwork) Alvin Marshal, Navajo Family Way of Life, 1988, Alabaster sculpture.

4.5 Engage with indigenous communities world-wide

Organized by the National Museum of the American Indian, Patsy attended the Native Director's consortium meeting in Phoenix, Arizona at the Heard Museum on March 3 in tandem with the Heard Indian Market. Representatives from the NMAI, Heard, Autry, Wheelwright, Eiteljorg and Museum of Indian Arts and Culture were in attendance.

Patsy and Andrea attended the Whitney Biennale in New York. This year marked a major year when the Whitney included Native artist collective Postcommodity and Native filmmaker Sky Hopinka. MoCNA has showcased both artists in the past.

Manuela is collaborating with Kóan Jeff Baysa, co-founders of the Honolulu Biennial, on a potential exhibition project. The exhibition is tentatively scheduled for summer 2020 and explores how nuclear testing affected Native Americans in New Mexico, and in comparison, the indigenous peoples of the Marshall Islands (and other Pacific islanders). A checklist draft is currently under development

Akunnittinni: A Kinngait Family Portrait, an exhibition Andrea curated will be shown at the Smithsonian's National Museum of the American Indian, NY from June 10 to January 7, 2018. Additionally we are trying to tour it beyond this venue and are in discussions with a couple of museums.

Andrea curated the exhibition, *desert ArtLAB: Ecologies of Resistance*, from May 19 - January 28, 2018. Desert ArtLAB is an interdisciplinary art collaborative, established by museum curator/educator April Bojorquez (Chicana/Rarámuri) and artist/educator Matthew Garcia (Chicano). The collaborative reconceptualizes desert/dryland ecologies not as post-apocalyptic growth of wasteland, but as an ecological opportunity.

4.6 Strengthen the connection between the College, its Museum, and the larger Santa Fe community

Patsy is participating in a Santa Fe city-wide marketing initiative to promote museums. Invited partners include Museum of Indian Art and Culture, Museum of International Folk Art, Wheelwright Museum of the American Indian, School of Advanced Research, IAIA Museum of Contemporary Native Art, SWAIA, Native Treasures. The project's working title is: Indigenous Art: Contemporary Issues. Currently we are framing an intelligent, provocative, deliberate but careful conversation about indigenous art issues to offer not directives, but opportunities to consider viewpoints and voices, from a thoughtful variety of perspectives.

Patsy and Manuela participated in *The Coffee and Culture* radio shows, KVSF101.5, co-hosted by Eric Davis, February 22, and promoted IAIA and MoCNA history, related events and programs. Manuela was interviewed March 22, and interviewed contemporary painter Athena LaTocha (Lakota/ Ojibwe). On April 19, Andrea hosted Dominika Laster (PhD) Assistant Professor and Head of Theatre in Department of Theatre and Dance at University of New Mexico who discussed Decolonial Gestures | A Symposium on Indigenous Performance, an interdisciplinary, intergenerational, and intertribal symposium intended to both present and stimulate contemporary indigenous expressive forms on May 5 – 6th. And, Danny McCoy who is an alum and a current MoCNA exhibition artist.

Andrea is working with the University of New Mexico in partnership with the museum, in *Decolonial Gestures | A Symposium on Indigenous Performance*. The symposium will serve as a public forum for the presentation of contemporary Native art and the transmission of indigenous knowledges across generations, while engaging multiple, diverse communities of New Mexico. Bringing together both established and emerging artists, the symposium marks a historical trajectory of indigenous performance and explores new directions in Native art. The museum will host two workshops at MoCNA and a film at the New Mexico Museum of Art on May 5th.

Visits to the collections storage this quarter include the following: Land Grant Advisory Committee; Congressional Members; Janet Fieldhouse, Aboriginal Artist; AIR Artists Anthony Lovato and Ka'ila Farrel Smith; IAIA Color Theory Class; Museum of Indian Arts & Culture Docents; Santa Fe University Art & Design Art History Class; Jeffrey Gottfried, Portland, OR; Southwestern Association of Indian Arts; Weekly research visits by Kristine Ronan, O'Keeffe Museum Scholar scheduled from February through May.

Andrea runs the MoCNA Local Artist in Residence program. The Museum offers residencies to local artists working in any media. On Saturday, March 4, 2017 David-Alexander Hubbard Sloan MoCNA's Local Artist in Residence gave a talk at noon and his studio was opened to the public from 12 - 4 p.m. This residency ran from November, 2016 – April, 2017. Recent IAIA grad Terran Kipp is the next Local Artist in Resident from April – September, 2017.

**INSTITUTE OF AMERICAN INDIAN ARTS
ACADEMIC AFFAIRS COMMITTEE
MEETING MINUTES
Friday, February 17, 2017
LKN Welcome Center Boardroom**

Board Members:

Loren Kieve*
Barbara Ells
Bidtah Becker
Brenda Kingery*
Dr. Deborah Goodman*
Dr. Robert Martin
JoAnn Balzer

Staff:

Bill Sayre
Nena Martinez Anaya
Carmen Henan
Lara Evans
Mary Curley
Patsy Phillips
Tatianna Lomahaftewa Singer
Valerie Nye
Regina Clauchee

Guests:

Chad Browneagle
LeRoy Grafe
Scarlett Cortez
Megan O'Brien
Fritz Causus
Karl Duncan

Not in attendance

Charlene Teters

*Committee Members

Dr. Deborah Goodman called the Academic Affairs Committee meeting to order at 9:32 AM (MST).

1. Academic Division Report

In the absence of Charlene Teters, Dean Academic Division, Valerie Nye, Library Director gave an overview of the Academic Division.

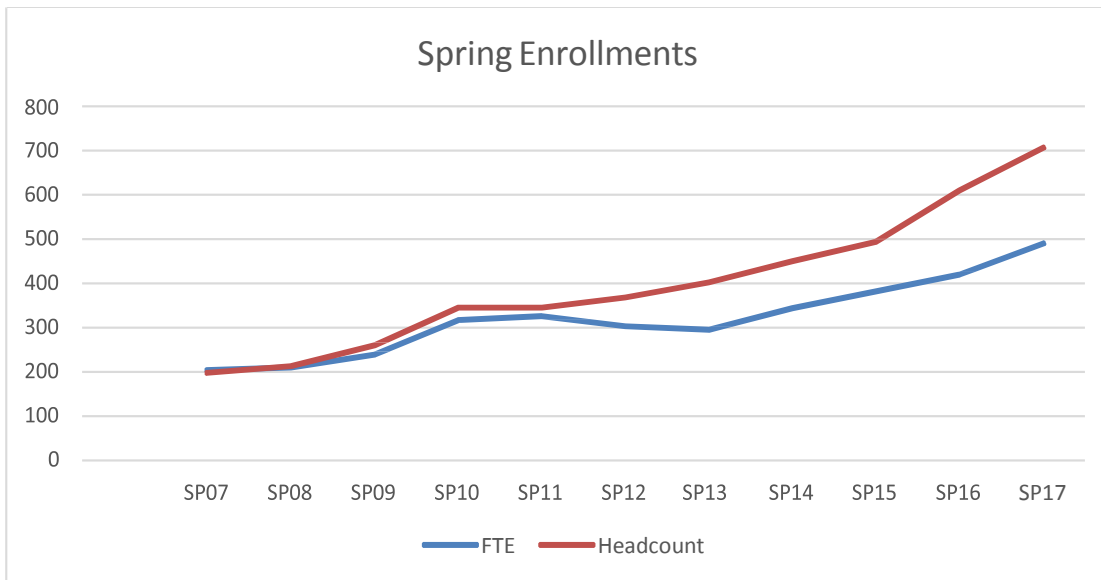
The Summer Bridge program is repurposed to assist new incoming freshmen that have been admitted to IAIA in Fall 2017, requiring developmental education classes. The summer bridge program will create a supportive cohort among the students that will assist in transitioning to IAIA in Fall.

The Learning Management System (LMS) migration has been conducting a pilot test of two learning management systems, Canvas and Digication, with the expectation that one or both will replace Blackboard by Fall 2017. Over 60 class sections are testing or have migrated to one of these new systems.

Ms. Nye also reported on the very popular dog therapy program that is scheduled for the library during midterm and final exam weeks, to assist in easing of stress in students and staff.

2. Enrollment Management Report

Nena Martinez Anaya, Chief Enrollment & Retention Officer, reviewed the Spring 2017 enrollment report. Ms. Martinez Anaya reported a steady growth in student headcount and full time equivalent.



SPRING	SP07	SP08	SP09	SP10	SP11	SP12	SP13	SP14	SP15	SP16	SP17
FTE	204	210	239	317	326	303	295	344	382	420	490
Headcount	198	213	260	345	345	368	402	450	494	610	707

Ms. Martinez Anaya reported the Spring 2017 Dual credit program enrollment is 370 high school students, representing a 16% increase from Spring 2016. Memoranda of Understanding has been established with 12 schools, offering 37 courses; 54.1% increase from Spring 2016.

In 2011 IAIA’s “one-stop shop”, the Student Success Center was created to demonstrate IAIA’s commitment to student success through a more coordinated logistical, physical and social approach of student services. The Student Success Center supports students from admission through graduation and beyond, into graduate school and career counseling. The Student Success Center team is made up of professional staff who are passionate about IAIA’s ongoing effort to improve student services, persistence rates, and completion rates. We support and utilize quantitative and qualitative data and the analysis of the work of the institution to continuously improve our services.

Nena Martinez Anaya discussed the ADA Action team which consists of James Mason, Facilities Manager and Jeminie Shell, Retention Director. The team met with the State of New Mexico’s Governor’s Commission on Disability on September 12, 2016 to discuss how this commission could assist IAIA in developing a plan of action to ensure IAIA is in compliance with the American Disabilities Act both physically on the campus and in the classroom. IAIA established a ‘Disability Support Services Office’ in the Student Success Center. In coordination with other key stakeholders on campus, the department started a comprehensive accessibility self-study and creation of a campus improvement plan to comply with Title III and Section 504 of the Americans with Disabilities Act. The New Mexico Governor’s Commission on Disability (GCD) agreed to partner with IAIA on this project, at no cost to the institution. This project began on October 17, 2016, and will be completed Spring 2017.

3. Student Life (SL) Division Report

Dean Henan shared information not included in the SL Division report. Dean Henan established a Behavioral Intervention team that meets on Monday mornings to discuss students referred for counseling or incidents occurring over the weekend. The counseling staff consists of a counselor, contract art therapist, intern art therapist, the Student Housing director, and Dean of Student Life. The Behavioral Intervention team also meets with the Early Alerts team, which includes Student Success staff.

Dean Henan reinstated the Food Committee, due to students' concerns. The students would like to implement a food survey, reduce the amount of carbs, and extend the times of cafe service and the opportunity to share recipes. The students also advocated for a rollover of unused meals or apply unused meals for guests and an Open Mic night during Friday's dinners.

Dean Henan is the lead advisor for the AIHEC Student Congress (ASC). IAIA has three students who were elected to serve ASC in the capacity of Secretary, Historian and SW Representative. AIHEC brings all TCU students together for their annual Spring student conference.

The Associated Student Government (ASG) has been very active and supportive of the Standing Rock Sioux Tribe in their opposition to the Dakota Pipeline by providing art supplies, and conducting art activities with the children at the school within the camp. The ASG is planning a town hall meeting to discuss the support of Standing Rock; opposition to the oil pipeline and other pipeline projects in Oklahoma. The ASG discussed divestment with Larry Mirabal, CFO. President Martin also attended an ASG meeting to discuss and listen to the students' concerns about Wells Fargo and possible divestment of IAIA's endowment funds. Dr. Martin requested that the ASG take a formal position on the divestment issue because there had been a difference of opinions among students.

There was a discussion among the Academic Committee and Board of Trustees in attendance regarding the issue of divestment from Wells Fargo considering the position of the ASG president. The Academic Committee supported the concept of the divestment.

Dr. Deborah Goodman adjourned the meeting at 11:05 AM (MST).

**INSTITUTE OF AMERICAN INDIAN ARTS
INSTITUTIONAL ADVANCEMENT COMMITTEE
MEETING MINUTES
Friday, February 17, 2017
LKN Welcome Center Boardroom**

Board Members:

Loren Kieve*
Bidtah Becker
Brenda Kingery*
Dr. Deborah Goodman*
Dr. Robert Martin
JoAnn Balzer
Princess Johnson
Lawrence Roberts
Andrea Sanders
Anne Marie Bledsoe Downes
Charles Galbraith
Beverly Morris
Matthew Snipp

Staff:

Bill Sayre
Nena Martinez Anaya
Carmen Henan
Lara Evans
Mary Curley
Patsy Phillips
Tatianna Lomahaftewa Singer
Valerie Nye
Regina Clauchee
Laurie Brayshaw Logan
Eric Davis

Guests:

Chad Browneagle
LeRoy Grafe
Scarlett Cortez
Megan O'Brien
Fritz Causus
Karl Duncan

Not in attendance

Eileen Berry

*Committee Members

Brenda Kingery, Chair, called the Institutional Advancement Committee meeting to order at 11:07 AM (MST).

1. Director of Institutional Advancement Search Update

Dr. Martin reported currently advertising for the position of new Director of Institutional Advancement and hired a firm to recruit candidates. A number of well qualified people in the applicant pool. An interview committee will be established and, and hiring will occur in the in approximately four weeks.

2. IAIA Alumni

Karl Duncan, President of the Alumni Council, was introduced and requested to give reports to the Board of Trustees. Mr. Duncan was advised to begin submitting his written report and will be added to agenda within the Institutional Advancement Committee portion.

Chee Brossy discussed the alumni program and it has involved with the Market and Santa Fe Indian Market. Also discussed increasing collaboration with SWAIA, especially with the upcoming centennial anniversary of SWAIA. Increasing involvement of IAIA Alumni during Santa Fe Indian Market is when many of the IAIA events occur: the alumni luncheon, gala and scholarship dinner. There is a need to reach out to alumni thru out the year for promoting of IAIA and tracking success of alumni.

3. IAIA Foundation

Dorothy Bracey was introduced as a representative of Foundation Board She discussed how the Foundation Board went dormant and had no involvement in IAIA, but Dr. Martin resurrected a new Foundation Board. The purpose of the Foundation is to raise individual and foundation donations to support the college. Ms. Bracey discussed how the Foundation is a 401-c3, submits its own 1099 and hires and pays for their own auditor but also a constituent of the Office of Institutional Advancement. The Foundation's goals have changed over the years. Some members' terms are expiring but news ones are replacing them. All are local and all bring experience that the Foundation needs. Ms. Bracey extended an invitation to Trustees to attend Foundation Board meetings and she plans to attend future Board of Trustee meetings as well.

4. 2017 Gala Planning

In absence of Eileen Berry, Interim Director of Institutional Advancement, Gracie Schild, Advancement Services Manager, reported on the 2017 Gala Planning. Planning the 2017 Gala is a group selected from the Foundation Board and organized into committees. The goal is to seek outstanding donations pledges for the live and silent auctions. A new strategy this year is soliciting businesses for sponsorships that is in addition to purchasing tables, resulting in more people attending who are buyers. The Gala has multiple functions: raise funds, raise the visibility of IAIA and raise visibility of the artists.

The Gala is a premiere event for Native artists. Our IAIA Gala is one of major events during Santa Fe Indian Market. Ms. Schild thanked the Board of Trustees for helping in bringing in people who are interested in supporting scholarships, not just people who are collectors.

Summary of Capital Campaign of the Performing Arts and Fitness Center as follows:

- 65 gifts and pledges, exceeding \$1.3 million
- Paver Appeal is very successful, 45 have been sold. \$750.00 is the minimum donation for a paver.

A report on the status of the Multipurpose Performing Arts and Fitness Center fundraising campaign was presented. Advancement is presenting additional proposals for funding from individuals, foundations and corporations. The Pavers project also is going well and will continue until this summer. Although the construction of the building is completely funding, there is still a need for approximately \$1 million in funding to pay for furniture, equipment and fixtures.

5. Naming Resolutions

All resolutions were read into the record by Chair, Brenda Kingery.

- Resolution 2017 - #004 Allred Naming
 - Proposal to name the Theater Green Room in honor of Charmay Allred.
- Resolution 2017 - #005 Davis Mayo Naming
 - Proposal to name the Concessions Stand: In Honor of Laurel & Raven Davis-Mayo.
- Resolution 2017 - #006 Kieve-Blum Naming
 - Proposal to name the Dance Studio A: Barbara Davis Blum Dance Studio Given by Anne and Loren Kieve and IAIA to honor her 22 years as a Trustee.
- Resolution 2017 - #007 Morris Naming
 - Proposal to name the Dance Studio B in honor of Michael and Beverly Morris.
- Resolution 2017 - #008 Ells Naming
 - Proposal naming the West Entrance Gathering Circle in honor of Barbara Ells and Robert Ells in celebration of the generosity of the other 2016 Trustees: JoAnn Balzer, Bidtah Becker, Barbara Davis Blum, Cynthia Chavez Lamar, Deborah Goodman, Princess Johnson, Sonya Kelliher-Combs, Loren Kieve, Brenda Kingery, Kristine Miller and Barbara Ells.

- Resolution 2017- #009 Balzer Naming
 - Proposal to name the Lobby Corridor Gallery in honor of JoAnn and Bob Balzer.

Bidtah Becker, moved to recommend all Resolutions the full Board; Barbara Ells, seconded the motion; There was no further discussion. Brenda Kingery, Chair, called for a vote; all in favor – 13; opposed – 0; abstained – 0

Brenda Kingery adjourned the meeting at 11:59 pm (MST).

**INSTITUTE OF AMERICAN INDIAN ARTS
FINANCE COMMITTEE
MEETING MINUTES
Friday, February 17, 2017
LKN Welcome Center Boardroom**

Board Members:

Loren Kieve*
Bidtah Becker
Brenda Kingery*
Dr. Deborah Goodman*
Dr. Robert Martin
JoAnn Balzer
Princess Johnson
Lawrence Roberts
Andrea Sanders
Anne Marie Bledsoe Downes
Charles Galbraith
Beverly Morris
Matthew Snipp

Staff:

Bill Sayre
Nena Martinez Anaya
Carmen Henan
Lara Evans
Mary Curley
Patsy Phillips
Tatianna Lomahaftewa Singer
Valerie Nye
Regina Clauchee
Laurie Brayshaw Logan
Eric Davis
Miria Caldwell

Guests:

Not in attendance

Eileen Berry

*Committee Members

JoAnn Balzer began meeting at 1:06 PM

1. Museum Shop Updates

Miria Caldwell, Museum Store Director, reported that museum sales in first quarter is up; successful holiday sale during black Friday weekend. Began 2017 with a new show featuring Ira Lujan, Glass Artist. March edition of the book reader will be a children's event as part of an initiative to reach out to younger age groups. Also working to attract millennial crowd by showcasing Stephen Paul Judd, Native pop artist. Other efforts are working with indigenous comic book publisher, Native Realities, David Sloan, and A Tribe called Red. The second phase of updating the Museum store began with seating in front of the shop, installation of TV screen, and thin, new shelving. Beginning efforts to utilize Facebook and Instagram. Teaming with Sheridan McKnight, a local artist and local printer to sell prints and cards with her imagery exclusive. Also beginning a master plan to organize the books and reaching out to IAIA alumni and staff: Moira Garcia, Leah Matta, Lori Tapahonso, Kathleen Wall, and Heidi Brandow. Museum shop starting to sell bigger pieces but the challenge is locating an affordable, reputable shipper.

2. Human Resources

Todd Spillman, Human Resources (HR) Director, reported that IAIA's dental plan has changed from MetLife to Cigna. MetLife was going to be higher, and Cigna equal or better coverage.

HR has a Initiated a wellness program starting with employee preventative health screening and has formed a wellness council. Two faculty members have left IAIA -one was due to personal reasons and the other was a phased retirement. We have hired a new Assistant Professor of Ceramics, Rose Simpson who is Native, and also hired an Assistant Professor of

Sculpture, Matt Eaton, who was the Foundry Manager. Employee turnover in 2016 was 12% representing the second lowest rate since 2010 and a decrease from 16% in 2015. Chris Eyre, Native American film maker, has been hired as a consultant. He is already mentoring students who are attending the Sundance Film Festival.

3. Facilities

James Mason, Facilities Director, reported on construction progress of the Performing Arts and Fitness Center. The construction is on schedule with occupancy set for January of 2018. Facilities has hired a new HVAC technician, which will save money for IAIA. The Winter Art show was successful and very well intended. Mr. Mason's staff is ready for the next events in May, starting with the powwow and commencement. . During Indian Market his staff will be setting up tables in the courtyards of the museum for our students and alumni.

4. Resolutions

a. 2017 - #010 – 1st Quarter Gift Acceptance

JoAnn Balzer, Chair, read resolution into record.

Loren Kieve, moved to recommend the gift acceptance resolution to the BOT; Brenda Kingery, seconded the motion; There was no further discussion. JoAnn Balzer, Chair, called for a vote; all in favor – 13; opposed – 0; abstained – 0 Finance Committee will present Resolution 2017 #011 during the next BOT general session meeting

b. 2017 - #011 – Tuition Incentives Relative to Retention/Completion

Larry Mirabal, Chief Financial Officer, discussed this resolution that established financial incentives for students making satisfactory progress and graduating students in four years. Students will be encouraged to enroll in at least 15 credits in order for them to graduate within four years. Resolution read into record by JoAnn Balzer, Chair. Loren Kieve, moved to recommend resolution to the BOT; Bidtah Becker, seconded the motion; There was no further discussion. JoAnn Balzer, Chair, called for a vote; all in favor – 13; opposed – 0; abstained – 0 The Finance Committee will present Resolution 2017 #011 during the BOT general session meeting

5. Budget to Actual

Larry Mirabal reviewed IAIA's Financial Statement contained with Board Report.

• ***Budget to Actuals (Pg. 2):***

- With 75% of fiscal Year '17 remaining, (12/31/16), expenses were tracking **3% under** budget.
- Remain on target for hitting our reserve allocation amount. This will add an additional \$504,963 to the reserve. (Last year's reserve has not been deposited to restricted yet since we continue to operate under C.R. and want to preserve cash)
- Overall, depts. are doing a very good job of remaining within budget.

• ***Statement of Revenues (Pg. 3):***

- Continue to operate under C.R., so the appropriations revenue number is somewhat skewed at this time. The current C.R. runs out on 4/28/17.
- Achieved 40.9% of projected non-appropriation revenue, at 3 months into the year.
- Most revenue centers are outpacing last year's results. Overall, non-appropriation revenue is up \$245k from 12/31/15.

• ***Schedule of Revenues and Expenditures (P&L)(Pg. 4):***

- Difficult to make year-to-year comparisons on this statement, due to the prolonged C.R. situation. This is because the timing of the receipt of the appropriation is not in synch with the year prior.
- Although revenue is tough to compare between years, the expenses are easy to compare. They are up slightly from last year, at \$164,916, but less than expected at this point in the year.
- ***Schedule of Revenue and Expenditures – Museum Shop (Pg. 5):***
 - The store has stabilized and is thriving under its new management.
 - Sales are up 23% from this point last year!
 - Net income is up 15% from this point last year.
 - Profit margins continue to be well over 40% on items sold.
 - The store once again achieved a profit for this period.
- ***Schedule of Revenue and Expenditures – Inst. Advancement (Pg. 6):***
 - Once again, revenue results have been very strong, while expenses have remained relatively flat.
 - Scholarship donations have been especially robust, outpacing last year's number at this time, by **\$148,621**. Overall, Advancement is well ahead of last years results by \$160,387, at 12/31.
 - Advancement's results are expected to outpace projections in the yearly budget.
- ***Schedule of Revenue and Expenditures – Campus Bookstore (Pg. 7):***
 - Comparative data between years continues to be a challenge, due to changes in management structure. Last year at this time, the store was still using a contractor to provide management services. The store now has a full-time employee managing the store. This creates timing and dollar comparison issues between years. However, the overall operation continues to head in a positive direction.
 - The spring semester was IAIA's first experience with its new textbook provider, eCampus. Textbook distribution went extremely smooth and the students experienced almost no difference, between the fall semester and the spring. This is attributable to work that the Bookstore manager, Rachel Machovec, put into the process.
- ***Schedule of Revenue and Expenditures – Conference Services (Pg. 8):***
 - The summer '17 Conference Services season continues to fill out, with several sizeable groups finalizing details.
 - There is not much to report in the way of dollars for this area, since the majority of the activity does not take place until summer, with billing to follow. This is cyclical entirely expected.

Endowment – period ending 12/31/16:

- Total value at 12/31/16 was \$4,668,995 which is down slightly from its 8/31/16 value of \$4,670,486 by \$1,491.
- During the 12/31 investment update call with our new advisor, he mentioned trying a new model that would include more index funds and fewer actively managed. As of right now, some of their mutual fund managers are missing benchmarks. They previously made changes in some of these areas and may have to adjust again.

JoAnn Balzer adjourned the meeting at 1:52 pm (MST).

**INSTITUTE OF AMERICAN INDIAN ARTS
AUDIT COMMITTEE
MEETING MINUTES
Friday, February 17, 2017
LKN Welcome Center Boardroom**

Board Members:

Loren Kieve*
Bidtah Becker*
Brenda Kingery
Dr. Deborah Goodman
Dr. Robert Martin
JoAnn Balzer
Princess Johnson
Lawrence Roberts
Andrea Sanders
Anne Marie Bledsoe Downes
Charles Galbraith
Beverly Morris
Matthew Snipp

Staff:

Bill Sayre
Nena Martinez Anaya
Carmen Henan
Lara Evans
Mary Curley
Patsy Phillips
Tatianna Lomahaftewa Singer
Valerie Nye
Regina Clauchee
Laurie Brayshaw Logan
Eric Davis

Guests:

Not in attendance

Eileen Berry

*Committee Members

Bidtah Becker began meeting at 1:58 PM

1. FY2016 Audit Status Report

Scott Eliason, Auditor, Jaramillo Accounting Group, discussed the review of the financial statements, report to governance, and management statements.

The auditors completed audit of one major program, the Student Financial Aid office; and there were no findings. The financial statements in the Independent Auditor's report/opinion was overall unmodified and a clean opinion. The overall balance sheet of this year and prior year, the Institute and Trust were together; and the Foundation was separate. A separate audit of foundation was completed but no separate financial statements. The Foundation does have separate tax reports. The auditors had nothing to report.

The summary of auditor's report was a very good report. The audit report didn't see any material weaknesses or significant deficiencies. The auditors reported that the organization had good controls in both student financial aid and the organization over all. There was an increase in net position, revenues are up.

The auditor reviewed a letter regarding accounting practices. The auditors looked at capturing depreciation in regards to inventory listings. Another recommendation from the auditor was an allowance in place for student accounts that are uncollectable.

Closing comments regarding the audit were that the accounting control were of good quality. In regards to the Quasi Road Loan there is a due to /due from in the Trust in which Interest continues to grow and no note of agreement between the two organizations on record. Auditors recommend removing it from the books or set up a payable schedule. Last

recommendation was in regards to purchases of \$2,500.00 or more requiring three quotes, which seemed like a low threshold. A \$5,000 threshold level is closer to the norm for most organizations.

There was no disagreements or further discussion. Auditor reported that the final letter would be ready on Saturday, February 18, 2017, for final approval and acceptance.

Bidtah Becker adjourned the meeting at 2:24 pm (MST).

**INSTITUTE OF AMERICAN INDIAN ARTS
MUSEUM COMMITTEE
MEETING MINUTES
Friday, February 17, 2017
LKN Welcome Center Boardroom**

Board Members:

Loren Kieve
Bidtah Becker*
Barbara Ells
Brenda Kingery
Dr. Deborah Goodman
Dr. Robert Martin
JoAnn Balzer
Princess Johnson*
Charles Galbraith
Matthew Snipp
Andrea Sanders
Ann Marie Downes
Lawrence Roberts
Beverly Morris

Staff:

Bill Sayre
Nena Martinez Anaya
Carmen Henan
Lara Evans
Mary Curley
Patsy Phillips
Tatianna Lomahaftewa Singer
Valerie Nye
Regina Clauchee
Laurie Logan Brayshaw
Eric Davis
Miria Caldwell
Manuela Well Off Man
Andrea Hanley

Guests:

Not in attendance

Eileen Berry

*Committee Members

Beverly Morris, Chair, called the Museum Committee meeting to order at 3:04 pm (MST).

1. Museum Updates

Beverly Morris, Chair, made introductory comments to the new trustees and also as the new Museum chair. She reports that she is very excited about the new docent and volunteer program that Patsy Phillips, Director of IAIA Museum, and Andrea Hanley, Museum Membership & Programs, have established.

Patsy Phillips, introduced Manuela Well-Off-Man, Chief Curator. Ms. Well-Off-Man will curate her first big exhibition in July. She has also been fundraising for the exhibition.

Tatiana Lomahaftewa, Collections Curator, is currently curating a Native modern exhibit in the Ann and Loren Kieve hall. In the Ells gallery, she is curating an exhibition of Linda Lomahaftewa's work. Tatiana is also working on some grants for the continuation of the digitization project. There is currently an online collection with close to 1000 items digitized.

Andrea Hanley, Museum Membership & Programs, introduced herself to Board of Trustees.

Ms. Hanley distributed State Department brochures regarding the Art-in-Embassies project, in which Jill Udall approached to Loren Kieve about. This project placed 5 prints in embassies around the world and there is one set at IAIA. The Board of Trustees picked five IAIA related artists, all alumnus. This project raised funds and each artist was presented with ten full set of prints, IAIA received five print sets, and the State received 10 set of prints. Dean Charlene Teters and Don Messec also were instrumental in managing this project. Last November, the Turkish Coalition of America exhibition paired Turkish five print makers with the Native American print makers.

Patsy Phillips regrettably reported that Suzanne Harjo has been ill and in hospital. Ms. Harjo is very interested in donating her papers to IAIA. This would be significant for IAIA to have her invaluable collection of papers.

In closing, Ms. Phillips was excited for the trustees to come to the IAIA Museum for tours at 5:00 PM that would be led by the Museum..

Beverly Morris adjourned the meeting at 3:37 pm (MST).

**INSTITUTE OF AMERICAN INDIAN ARTS
GENERAL SESSION
MEETING MINUTES
Friday, February 17, 2017
LKN Welcome Center Boardroom**

Board Members:

Loren Kieve
Barbara Ells
Bidtah Becker
Brenda Kingery
Dr. Deborah Goodman
Dr. Robert Martin
JoAnn Balzer
Princess Johnson
Charles Galbraith
Matthew Snipp
Andrea Sanders
Ann Marie Downes
Lawrence Roberts
Beverly Morris

Staff:

Bill Sayre
Carmen Henan
Lara Evans
Mary Curley
Patsy Phillips
Regina Clauchee
Laurie Logan Brayshaw
Eric Davis

Guests:

Not in attendance

Eileen Berry

1. Call to order
Loren Kieve, Chair, called the Board of Trustees General Session Meeting to order at 3:21 PM. (MST).
2. Invocation
Andrea Sanders, Trustee, provided the opening prayer.
3. Determination of a Quorum
The Board of Trustees established a Quorum with thirteen (13) voting members present.
4. Approval of Agenda – change of agenda to include all Resolutions approved by Committees
5. Academic Committee
2017 - #003 – 2017 Honorary Doctorate Recipient
Dr. Deborah Goodman moved to accept Resolution 2017 - #003 – 2017 Honorary Doctorate Recipient: Linda Lomahaftewa : Therefore be it Resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Academic Committee. Beverly Morris, seconded the motion. There was no further discussion on the subject. Loren Kieve called for a vote: in favor – 13; opposed – 0; abstained – 0. The BOT passed the 2017 - #003 – 2017 Honorary Doctorate Recipient.

6. Institutional Advancement Committee

- Resolution 2017 - #004 Allred Naming
 - Proposal to name the Theater Green Room in honor of Charmay Allred.
- Resolution 2017 - #005 Davis Mayo Naming
 - Proposal to name the Concessions Stand: In Honor of Laurel & Raven Davis-Mayo.
- Resolution 2017 - #006 Kieve-Blum Naming
 - Proposal to name the Dance Studio A: Barbara Davis Blum Dance Studio Given by Anne and Loren Kieve and IAIA to honor her 22 years as a Trustee.
- Resolution 2017 - #007 Morris Naming
 - Proposal to name the Dance Studio B in honor of Michael and Beverly Morris.
- Resolution 2017 - #008 Ells Naming
 - Proposal naming the West Entrance Gathering Circle in honor of Barbara Ells and Robert Ells in celebration of the generosity of the other 2016 Trustees: JoAnn Balzer, Bidtah Becker, Barbara Davis Blum, Cynthia Chavez Lamar, Deborah Goodman, Princess Johnson, Sonya Kelliher-Combs, Loren Kieve, Brenda Kingery, Kristine Miller and Barbara Ells.
- Resolution 2017- #009 Balzar Naming
 - Proposal to name the Lobby Corridor Gallery in honor of JoAnn and Bob Balzer

Bidtah Becker, moved to accept Resolutions 2017 - 017 #004-009: Naming Resolutions: Therefore be it Resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Institutional Advancement Committee, JoAnn seconded the motion. There was no further discussion on the subject. Loren Kieve called for a vote: in favor – 13; opposed – 0; abstained – 0. The BOT passed the Resolutions 2017 - 017 #004-009: Naming Resolutions.

7. Finance Committee

Resolution # 2017 - 010 1st Quarter Gift Acceptance

- Loren Kieve moved to accept Resolution 2017 – 010 - 1st Quarter Gift Acceptance: Therefore be it Resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Finance Committee. Brenda Kingery, seconded the motion. There was no further discussion on the subject. Loren Kieve called for a vote: in favor – 13; opposed – 0; abstained – 0. The BOT passed Resolution # 2017-017 1st Quarter Gift Acceptance.

Resolution # 2017-011 Tuition Incentives Relative to Retention/Completion

- Dr. Deborah Goodman moved to accept Resolution # 2017-011 Tuition Incentives Relative to Retention/Completion: Therefore be it Resolved, that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Finance Committee and adopts the attached resolution. Loren Kieve, seconded the motion. There was no further discussion on the subject. Loren Kieve called for a vote: in favor – 13; opposed – 0; abstained – 0. The BOT passed the Resolution # 2017-011 Tuition Incentives Relative to Retention/Completion.

8. Adjourn

Brenda Kingery, moved to adjourn, JoAnn Balzer seconded. Loren Kieve called for a vote to adjourn: in favor – 13, opposed – 0; abstained – 0.

The Chairman adjourned the meeting at 4:13 pm. (MST).

INSTITUTE OF AMERICAN INDIAN ARTS
General Session
MEETING MINUTES
Saturday, February 18, 2017
LKN Welcome Center Boardroom

Board Members:

Loren Kieve
Barbara Ells
Bidtah Becker
Brenda Kingery
Dr. Deborah Goodman
Dr. Robert Martin
JoAnn Balzer
Princess Johnson
Charles Galbraith
Matthew Snipp
Andrea Sanders
Ann Marie Downes
Lawrence Roberts
Beverly Morris

Staff:

Carmen Henan
Patsy Phillips
Laurie Logan Brayshaw
Eric Davis
Charlene Carr
Nena Martinez Anaya
Regina Clauschee

Guests:

Chad Browneagle

Not in attendance

Eileen Berry
Bill Sayre

A. Call to order

Loren Kieve, Chair, called the Board of Trustees General Session Meeting to order at 9:00 AM (MST).

B. Invocation

Chad Browneagle, ASG President, provided the opening prayer.

C. Determination of a Quorum

The Board of Trustees established a Quorum with thirteen (13) voting members present.

D. Approval of Minutes

JoAnn Balzer moved to approve the November 2016 meeting minutes; Bidtah Becker seconded. Loren Kieve called for a vote; all in favor – 8, opposed – 0, abstained – 5, the newly appointed Trustees did not attend the meeting. The November 2016 meeting minutes were approved.

Due to presence of the Auditor, the FY 16 Audit Report under New Board Business was moved up on the agenda.

A. New Board Business

Scott Eliason, Auditor with Jaramillo Accounting Group, gave a brief presentation regarding the Unmodified Audit performed for FY 2016. There were no major issues, but he did provide

recommendations not significant enough to include in the Audit report. In regards to the Quasi Road Loan there is a due to /due from with the Trust in which interest continues to grow and no note of agreement between the two organizations is on record. The recommendation is that it be removed from the books or set up on a payable schedule. The other recommendation referred to purchases of \$2,500.00 or more that require three quotes, which is a low threshold. The more accepted threshold is \$5,000.

Mr. Eliason concluded that IAIA's accounting is of good quality and there were no difficulties or issues in the audit.

1) Resolution 2017 - #012 Audit Acceptance
Presentation from Scott Eliason, Auditor, Jaramillo Accounting Group

Loren Kieve, moved to accept Resolution 2017 – 012: Audit Acceptance: Therefore be it resolved that the Board of Trustees of the Institute of American Indian and Alaska Native Culture and Arts Development concurs with the recommendation of the Audit Committee. JoAnn Balzer, seconded the motion. There was no further discussion on the subject. Loren Kieve called for a vote: in favor – 13; opposed – 0; abstained – 0. The BOT passed Resolution 2017 – 012 Audit Acceptance

Loren Kieve, Chair, advised the full Board that it was their right to meet with the Auditors without the presence of management, which the Board decided was unnecessary.

B. President's Report

Dr. Robert Martin, IAIA President, asked if there were any questions on his report. Bidtah Becker, requested discussion for the new trustees relative to the issue of IPEDS. Dr. Martin discussed that the IPEDS methodology is essentially flawed. Last year, IAIA's graduation rate was 24% for the Fall 2009 entering class cohort group, which only includes first time, full time students.

As a result, IAIA has developed its own method for calculating completion rates that also includes transfers, readmits, associate degree and certificate programs and those students who leave IAIA and graduate from other colleges. When taking those factors into account, our rate is actually 54%

Dr. Martin expressed his gratitude to Princess Johnson, IAIA Trustee, for her assistance with the visit to Juneau, AK, in November to meet with Dr. Rosita Worl, President of Sealaska Heritage Institute (SHI) and Dr. Richard Caulfield, Chancellor of the University of Alaska Southeast (UAS) to sign a memorandum of agreement to promote Northwest Coast art programs and opportunities for Alaskan students This collaboration should result in more Alaska students attending IAIA and also enrolling in the online Museum studies certificate program.

Dr. Martin discussed his trip to Washington, D.C., during AIHEC Advocacy Week and his meetings with members of Congress. The FY 2018 budget has been submitted with a phased-in request for full forward funding. The federal budget for FY 17 remains unknown with a Continuing Resolution in place until the end of April. The Subcommittee on Interior Appropriations included full forward funding for IAIA. There has been no progress regarding the FY18 budget because many of the senior executive department positions remain unfilled. Dr. Martin assured the Board of Trustees that IAIA has a plan in place for each outcome.

Darren Benjamin, Senior Staff, House Appropriations Committee, U.S. House of Representatives, and two subcommittee staff members, Jackie Kilroy and Kristin Richmond, will visit the campus later in February to tour the campus and meet with students.

There was a discussion among the Board to advocate on behalf of IAIA with their own congressional representatives and a willingness to reach out to each of the legislators and also tribal leaders for support of IAIA's budget.

There are funding shortfalls at the state level, but we are still hoping to receive \$400,000 in Capital Outlay funding to complete Phase II of the Academic Building renovation project to replace the roof and HVAC system.

The New Mexico Tribal College Consortium also is seeking \$300,000 in recurring funding for the Tribal College High School Student Dual Credit Program.

The other request relative to tribal colleges is to gain eligibility for the Lottery Scholarship program. New Mexico Higher Education Department Secretary Barbara Damron has expressed her support, and Larry Mirabal, CFO, has been attending weekly briefing meetings.

Bidtah Becker wanted the new Trustees to know that IAIA does have IAIA advocates, John Romano and Brian Ortiz, who work at the federal and state level.

1) Institutional Research:

Dr. Bill Sayre is attending "Achieving the Dream," in San Francisco, California. His report was submitted in the Board packet.

2) Sponsored Programs

Laurie Logan Brayshaw, Director of Sponsored Programs, gave a report relative to Continuing Education and introduced Joannie Romero, Continuing Education Manager. Ms. Romero presented the Board with the Continuing Education schedule of course offerings. This spring, courses will be offered at IAIA as well as in the local tribal communities. Over 75 courses/workshops will be offered during the spring term (March-June), with 56 specifically in the Pueblo communities.

As a part of programming, IAIA Continuing Education will launch its second year of the IAIA College & Career Readiness Program with our Native youth empowerment curriculum, focusing on college and career pathways. This program will be delivered to Native American middle school students.

3) Marketing & Communications

Eric Davis, Marketing & Communication Director, discussed that his main goal in the past two years has been to re-design and re-launch the IAIA website. Phase II of the website will feature IAIA student art and films and student and alumni success stories. Mr. Davis is also concentrating on social media and will begin e-commerce on website.

4) Land Grant Programs

Charlene Carr, Land Grants Program Director, was unable to attend and submitted her report in the Board packet. The BOT had no questions regarding the Land Grant report.

C. ASG President's Report

Chad Browneagle, ASG President reported on past student events. ASG had a Welcome Back dance and spring ice breaker events. Currently, ASG has ten clubs. Leroy Graffe, Vice President, was unable to attend but Mr. Browneagle conveyed to the Board that he was very inspired by attending the Sundance film festival. A current issue for the student body is dealing with the divestment issue with Wells Fargo. Mr. Browneagle has been struggling with educating those who

are supportive and those against divestment. This has been a very complicated issue. Mr. Browneagle is planning a town hall meeting to discuss both sides of the issues and to vote for and against divesting.

D. Academic Affairs – Dr. Deborah Goodman, Chair

Dr. Goodman requested questions for the Academic Division. There was a request from the Board that Stephen Wall, Indigenous Liberal Studies Department Chair, come to the next Board meeting and make a report.

Also, the Board requested that IAIA become involved with the Native American Indigenous Studies Association. Dr. Martin thought that staff are already involved with the association but will confirm our participation and report back to the Board.

E. Institutional Advancement Committee – Brenda Kingery, Chair

Brenda Kingery, thanked Dorothy Bracey, Foundation Director, for her attendance.

The Board requested that representatives from the Gala Committee attend and provide updates on event.

F. Finance Committee – JoAnn Balzer, Chair

JoAnn Balzer thanked everyone for their support and expressing interest in signing up for Finance Committee membership. She also commended Larry Mirabal, CFO, and his staff.

G. Audit Committee – Bidtah Becker, Chair

Nothing to report

H. Museum Committee – Beverly Morris, Chair

Beverly Morris thanked Patsy Philips and her staff for the tour.

I. New Board Business continued

2. Board of Trustees Officer Elections

Loren Kieve moved to reelect the current slate of Board officers, with the addition of Andrea Sanders as the Member-at-Large, JoAnn Balzer seconded, Loren Kieve called for a vote to re-elect the current slate of officers with the addition of Andrea Sanders as the Member-at-Large. In favor – 13, opposed – 0; abstained – 0.

J. Adjourn

Deborah Goodman, moved to adjourn, Brenda Kingery, seconded. Loren Kieve called for a vote to adjourn: in favor – 13, opposed – 0; abstained – 0.

Mr. Kieve adjourned the meeting at 11:46 am (MST).

To: IAIA Board of Trustees
From: Robert Martin, President
Date: April 28, 2017
Subj: President's Quarterly Report

Mission Objective 1: Improve Student Success

- 1.1 Increase involvement of all IAIA stakeholders in student success
- Great Lakes Higher Education Guaranty Corporation (Great Lakes) is offering at no cost to IAIA and all of the tribal colleges and universities a number of programs and services designed to promote student persistence and completion. The Great Lakes Project Success will provide the following menu of programs and services:
 - Customized Coaching from Achieving the Dream
 - Assist in Increasing Student Performance through Comprehensive Institutional Support
 - Emergency Aid Program for Unforeseen Expenses; Stop Students from Dropping Out Due to Unexpected Bills
 - Paid Internship Program Levels the Playing Field; Improve Graduation Rates and Job Prospects for Students
 - Developmental Math Education Reform Support
 - GradReady® Online Financial Literacy Training; Equip Students to Make Sound Financial Choices Before, During and After College.

IAIA also will continue to participate in the Higher Learning Commission's (HLC) Persistence and Completion Academy.

- I attended the HLC Annual Conference and Trustee Meeting, March 31-April 4, in Chicago. The following individuals were among the speakers for the president's program: United States Senator Dick Durbin, Illinois; Molly Board, President and CEO of the American Council on Education; Peter McPherson, President and CEO, Association of Public and Land Grant Universities; and Walter Bumphus, President and CEO, Association of Community and Technical Colleges.

Senator Durbin was extremely critical of for-profit institutions and "dead-beat" accreditors such as the Accrediting Council of Independent Colleges and Schools (ACICS) that accredited Corinthian and ITT Tech, two for-profit institutions that recently closed. For-profits account for 40% of the students but 70% of the student loan defaults. Their graduates earn less than high school drop-outs. Private for-profits are the most heavily subsidized private sector by the federal government. Senator Durbin says the US Dept. of Education should be accountable for establishing bright lines or minimum outcomes.

The other speakers emphasized the importance of maintaining diversity in higher education and "one size does not fit all". In other words, there are multiple measures of success. Everyone wants to be accountable but with the appropriate

metrics. While outcomes are critical, process and student intent also should be considered. For example, not all students enter a particular college with the goal of completing a program and graduating. In summary, higher education must continue to address the needs of low-income, minority and first generation college students.

I also was a panel presenter for one of the Tribal College Roundtables entitled “Tribal College Wisdom Sharing: Becoming a Member of HLC’s Peer Corp”. The panel provided information relative to HLC’s diversity initiative to recruit more tribal college presidents, faculty and staff to become peer reviewers.

- IAIA is scheduled to submit its Assurance Argument to the Higher Learning Commission (HLC) during the summer of 2018. Accordingly, the Assurance Argument Steering Committee has been established with the following IAIA representatives: Valerie Nye, Library Director and co-chair; Bill Sayre, Director of Institutional Research and co-chair; Larry Mirabal, Chief Financial Officer; Charlene Teters, Dean of Academic Division; Nena Martinez Anaya, Chief Enrollment and Retention Officer; and Carmen Henan, Dean of Student Life. Also serving on the committee will be representatives from Faculty Council, Staff Council, Associated Student Government and Board of Trustees. The group will meet regularly to review progress and contribute evidence to the Assurance Argument.
- The “15 to Finish Program”, approved by the Board at the February meeting is being implemented for the 2017 Fall Semester. As you may recall, this program was proposed by Larry Mirabal, CFO, and creates financial incentives to encourage students to complete their degrees in a timely fashion – four years instead of five, six or eight. An institutional challenge will be modifying academic advising methods to encourage students to take at least 15 credits per semester to graduate in a timely manner.
- Valerie Nye, IAIA Librarian, has again arranged to have emotional support dogs available to our students in the library during the final exam week in May.

1.2 Increase enrollment; improve retention and completion

- With the planned closure of the Santa Fe University of Art and Design (SFUAD) at the end of the 2017 – 2018 academic year, IAIA has entered into a Memorandum of Understanding including transfer agreements for the following programs: The Film School; Studio Arts; Photography and Creative Writing. SFUAD has entered into transfer agreements with other universities and colleges that may be good options for their students.
- A total of 72 students will receive their diplomas during IAIA’s Commencement Ceremonies scheduled for 11:00 am, Saturday, May 13, 2017. A break-out of the graduates are as follow:

MFA 26

BA/BFA	36
AA/AFA	6
Certificate	4
Total	72

Irene Bedard and Linda Lomahaftewa, two accomplished Native American women, will honor our students with their presence for the Commencement Ceremonies. Ms. Bedard (Inupiat, Yupik, Inuit, Cree and Métis) is a prominent actor, producer and Native American rights activist, who will deliver the commencement address to our graduates. Ms. Lomahaftewa (Hopi and Choctaw), will be the recipient of an honorary doctorate in acknowledgment of her more than 40 years of service to IAIA and her noteworthy achievements as an artist.

1.3 Increase scholarship funds

- Scholarship funding continues to grow with more than \$500,000 awarded each semester to our students. For example, the Taitanchi Foundation is the anonymous donor who pledged last year to contribute \$100,000 annually for ten years to IAIA for MFA student scholarships. A portion of those funds will be used to create a named scholarship in honor of Sherman Alexie. This should assist in raising the visibility of IAIA and the MFA program as well as assist in keeping Sherman engaged.

1.4 Develop student leadership skills

- The AIHEC Student Conference was held, March 19-21, 2017, in Rapid City, South Dakota, hosted by Oglala Lakota College. A total of 13 IAIA students attended the AIHEC Student conference in which IAIA won 28 awards. Leroy Grafe took eight awards on behalf of IAIA and also was elected to AIHEC Student Congress. He was voted the IAIA MVP by his fellow students. Two IAIA students were elected to the AIHEC Student Congress (ASC) – Scarlett Cortez will serve as the ASC Southwest Representative and Leroy Grafe will be ASC Historian.

The AIHEC Spring 2020 Spring Conference will be held in Albuquerque, New Mexico. Accordingly, IAIA will submit a proposal to host the basketball tournament in our newly constructed gymnasium on campus.

- Jacqueline Berg and Greg Ballenger were selected by the IAIA Studio Arts Department to attend the Marist College Venice Biennale Studio Arts Program during the month of May 2017. The selection process included an application announcement followed by a round of essays and a round of presentations.
- Jonathan Loretto and Carmen Selam were selected in a competitive process by an IAIA Museum selection committee to attend this year's documenta 14. Funded by the Ford Foundation, Jonathan and Carmen will travel to Kassel,

Germany to attend documenta. Founded in 1955, documenta is an exhibition of contemporary art which takes place every five years in Kassel, Germany.

- Amy Red-Horse, a senior majoring in Museum Studies, along with the assistance of Nocona Burgess, Student Life staff, curated the IAIA art show presented during the American Indian College Fund Gala, April 25, in New York City. Our students' artwork was on display and for sale to the more than 300 attendees for this year's event at Gotham Hall, providing an excellent opportunity to showcase our students' creativity and raise the profile of IAIA.

Mission Objective 2: Strengthen Academic Programs

- The Academic Division is nearing completion of its first master plan, which will guide progress with its Indigenous Assessment Model and program review. In addition, with the growth of academic programs and increases in enrollment, the Academic Dean and Faculty Council Chair have collaborated in developing a restructuring proposal that establishes an Associate Dean's position to supervise the academic program departments. The Associate Dean, Developmental Program Coordinator and the Academic Technology Department will report directly to the Academic Dean. This restructuring will allow more time for the Academic Dean to focus on strategic planning and implementing initiatives.

Mission Objective 3: Build College Community

3.6 Implement an internal and external marketing and communications plan

- The Marketing and Communications Department continues to increase the visibility of the IAIA brand through news releases, radio shows, the IAIA website, social media, developing media relationships and advancing strategic partnerships that bring people to campus.

- New signage has been installed at the museum that is more visible and should increase traffic to the museum and the store.

- A publication project, underwritten by Robert Harcourt and Charmay Allred, is underway featuring IAIA alumni accomplishments. Ryan Flahive, Archivist, is coordinating the project in which 750 booklets will be printed and available in time for the gala event in August.

- I continue to serve on the Boards for the Lensic Performing Arts Center, the Higher Learning Commission, American Indian Higher Education Consortium and the American Indian College Fund. I attended meetings this quarter for each of these organizations.

3.7 Build a performing arts and fitness center

- Due to mild winter weather and limited change orders, construction is slightly ahead of schedule and still within budget. In addition, the owner's contingency fund continues to be in a positive position. Pouring of interior concrete is almost

complete, structural steel and masonry work is finished, gym ceiling beams are in place, and exterior framing has started.

3.9 Grow and maximize resources for college programs

- A one-week continuing resolution (CR) was approved by congress on Friday, April 28, averting a federal government shut-down. The CR provides funding through May 5th and it is expected that Congress will reach agreement next week on a full-year appropriations bill. With an enacted FY 17 appropriations bill, we remain hopeful that IAIA will receive full-forward funding as proposed in the Senate Interior Appropriations bill.
- Due to the budgetary shortfalls, The 2017 New Mexico Legislative Session did not approve any capital outlay project funding for any of the universities or colleges in the state. As a result, we will not receive the requested \$400,000 in Capital Outlay funding to complete Phase II of the Academic Building renovation project.

The Governor vetoed the proposed budgets for state universities and colleges as well as the state legislature. This action impacts IAIA because the New Mexico Tribal College Consortium was in the state budget for \$250,000 in funding for the Tribal College High School Student Dual Credit Program, which reverted to \$200,000 with the veto.

- Eileen Berry, the Interim Director of Advancement, has made great strides in engaging and cultivating donors for the building campaign, planning the annual gala event and building capacity of the IAIA Foundation.

Judith Pepper, an enrolled member of the Choctaw Nation of Oklahoma, will begin her duties as the IAIA Director of Institutional Advancement, June 1st, 2017. Judith joins IAIA with wide ranging experience in fundraising and program development for non-profit community based organizations.

As Vice President of Programs at Futures for Children, Judith worked to support Native American children in New Mexico and Arizona. She also was Director of Global Operations and Programs at Texas Tech Health Sciences Center, a women's health institute. Her most recent experience came as President of the St. Luke's Brazosport Health Foundation, the philanthropic division of a nonprofit community-based hospital.

Judith also has experience working in New Mexico and with Native communities, serving as Tribal Administrator for the Taos Pueblo Central Management System and later as Executive Director of La Plaza Telecommunity, an innovative community technology and internet service provider for Northern New Mexico.

Mission Objective 4: Advance contemporary Native arts and cultures

4.2 Advance scholarship and dialogue on Indigenous arts and culture

- Gaby Strong, Program Officer, Margaret A. Cargill Philanthropies (MACF), will visit IAIA on May 3, 2017, to meet with administration, faculty and past artists in residence. Discussions will include the past two years of programming and visioning for future MACF grant funded programming at IAIA.

4.4 Engage with Indigenous communities world-wide

- IAIA's inaugural formal student and faculty exchange agreement is being developed with the Intercultural University of the State of Mexico, an Indigenous university in San Filipe, Mexico. Steve Wall, Indigenous Liberal Studies Chair, has taken the lead in coordinating this effort. Our expectation is that exchanges will occur during the 2017-2118 academic year.

Mission Objective 5: Expand capacity as a 1994 Land Grant institution

5.1 Communicate IAIA's role as a Land Grant Institution

- Thanks to the efforts of Laurie Logan-Brayshaw, Director of Sponsored Programs, and Charlene Carr, Land Grant Programs Director, IAIA has received a \$50,000 EPA Tribal EcoAmbassador's Grant for a part time Green House and Community Garden Manager to assist with crop production. Our goal is to increase greens and other vegetables provided to the Bon Appetit cafeteria from our green house and garden.
- The Land Grant Advisory Committee has met two times on IAIA's campus. The committee has ten members representing IAIA, New Mexico tribes, and federal and state agricultural officials. The committee's charge is to advise the Land Grant Programs staff regarding the needs of their communities and assisting in implementing programs.
- Charlene Carr and I will develop a plan to increase outreach and engagement with New Mexico tribes.

2016-17 IAIA Institutional Strategic Priorities

- Sustained enrollment growth through strategic recruitment and retention strategies.
- Increase Scholarship Funding.
- Continued focus on measuring the quality of our academic programs through student learning outcomes assessment and program review, with special emphasis on Indigenous methodologies.
- Establish baseline data and goals for retention, persistence and completion rates.
- Define student success and completion rates in our own terms.
- Improve persistence rates of students who require remediation.
- Construction of the new Performing Arts & Fitness Center on the IAIA campus.
- Continued expansion of IAIA's renowned graduate program in creative writing.
- Explore feasibility of establishing additional low-residency graduate programs.

- Continue developing the Performing Arts Program.
- Expand the dual-credit and summer bridge programs.
- Pursue strategies enabling the college to become more efficient and prepared for contingencies that will ensure fiscal sustainability.

To: Dr. Robert Martin, President
From: Dr. Bill Sayre, Director, Institutional Research
Date: April 21, 2017
Subj: Quarterly Board Report

Mission Objective 1: Improve Student Success

1. A. Increase involvement of all IAIA stakeholders in student success

Project: Creation of annual/semester Fact Book. 35% complete. Anita Gavin, Assistant Director of Institutional Research, and I are evaluating Tableau, an interactive data visualization software package, to see if we can use it for the Fact Book.

Project: Prepare the 2017-2018 Higher Learning Commission (HLC) Assurance Argument. 15%. Co-author Valerie Nye (Library Director) and I hosted a two-hour focus group with students in the Residence Hall on April 20. Results are being analyzed. Valerie and I also attended training on Assurance Argument preparation at the HLC Annual Conference in April.

Other: I served as an HLC Peer Reviewer in March, reading another institution's assurance argument and visiting their campus as part of a team. The experience will help me prepare our own assurance argument.

1. B. Increase enrollment; improve retention and completion

Project: Develop new methods of measuring retention and completion. 55%. I am assembling a large data set on retention and completion for the Fact Book and for compliance with HLC subcomponent 4.C.2.: *The institution collects and analyzes information on student retention, persistence, and completion of its programs*. Most of this information has been shared with the Board and campus in the past, but this effort will consolidate the data in one place.

Other: As part of fully joining Achieving the Dream, we will be developing a new relationship with an organization called Great Lakes Higher Education Guaranty Association. They made a presentation to the March AIHEC Board which Dr. Martin attended. They are implementing a new initiative of the US Department of Education, Federal Student Aid, called Project Success. Achieving the Dream is one of the projects and others include emergency student aid and developmental mathematics. Nena Martinez Anaya, Charlene Teters, Carmen Henan, Craig Tompkins, and I will attend a Project Success kick off meeting in the last week of April.

Other: I made a presentation and co-led (with Sitting Bull College) a roundtable discussion on student success with Tribal Colleges at the Higher Learning Commission annual meeting in April.

1. D. Track student success after college

Project: SNAAP Survey. 35%. No activity this quarter. The SNAAP Survey (Strategic National Arts Alumni Project) has been completed, but the results have not been sent to campus yet.

1.E. Develop student leadership skills

Project: Continuing Education class. 100%. Anita Gavin and I presented a Continuing Education class to students and others entitled "Santa Fe Landscapes" on March 3rd. We covered: Santa Fe geology, physiographic provinces of New Mexico, Rio Grande Rift, Sangre de Cristo Mountains, Jemez Mountains, Cerros del Rio volcanic field, flash flooding, life zones, and local plants. We also walked around campus and identified plants and rocks. Most of these topics are not part of the institute's regular course offerings. (Anita and I have STEM backgrounds: hers is in Agriculture, and mine is in Geophysics).

Mission Objective 2: Strengthen Academic Programs

2. A. Develop and promote an indigenous assessment model

Project: Institutional effectiveness plan. 30%. I've been working on specific elements of this plan, including program review, as described below, and student learning outcomes assessment, where I'm assembling a list of all learning outcomes and evidence of assessment and improvement, for the upcoming assurance argument.

2. C. More fully implement academic program review

Project: Academic Program Review. 60%. Academic Strategic Planning has developed an Academic Master Plan, which Charlene Teters will discuss in her report. All but two academic units have written their Academic Program Review reports, now under review.

Mission Objective 3: Build College Community

3. C. Implement a faculty and staff professional development plan

Project: Collect baseline data on faculty and staff development to date. No activity this quarter. 0% complete.

To: Dr. Robert Martin
From: Laurie Brayshaw
Date: April 21, 2017
Subj: Quarterly Board Report

Strategic Theme I. Improve Student Success

B. Increase enrollment; improve retention and completion

Continuing Education

Project: Establish the Continuing Education Program

Target Area I: Develop Courses Based upon the 2015 Tribal Community Needs Survey & Recruit Instructors

IAIA Continuing Education launched over seventy-five different courses/workshops for the Spring 2017 semester. These courses target the 2015 Tribal Community Needs Survey in the areas of 1) Workforce Development, 2) Leadership Development, 3) Life Pathways Development, 4) Healthy Eating, Healthy Living, 5) Native Youth Pathways Development, and 6) Cultural Pathways. Courses have also been offered in the local Pueblo communities. The IAIA College & Career Readiness Program has also launched and will run through the end of May in the following school districts: 1) Bernalillo Public Schools, 2) Jemez Valley Public Schools, and 3) Pojoaque Valley Public Schools.

During the month of March, IAIA Continuing Education hosted a culture-based educational opportunity in the CLE Commons for New Mexico educators, administrators and community members. Our presenter was Dr. Michael Yellowbird who shared his research on the "The Importance of Cultural Pathways in Institutions Serving Native Populations: Decolonizing the Classroom." Dr. Yellowbird also shared about mindfulness and neuroscience as it relates to historical and inter-generational trauma. Additionally, Dr. Yellowbird also accompanied the Continuing Education Manager, Joannie Romero for a visit to New Moon Lodge in Ohkay Owingeh. New Moon Lodge is a treatment center for Native men who are recovering from substance abuse. It is an inpatient 90 day treatment program. As a part of the recovery curriculum used at New Moon Lodge, Dr. Yellowbirds textbook, "For Indigenous Eyes Only: A Decolonization Handbook" is also utilized. IAIA Continuing Education is in the beginning stages of building a partnership with New Moon Lodge to offer GED programming to patients.

IAIA Continuing Education also launched the Spring 2017 course catalog which was distributed to the Tribal Education and Governor's office in the northern Pueblo communities. The catalog was also distributed to organizations that work directly with tribal communities. Approximately 50 catalogs were delivered to these organizations and Pueblo communities.

Target Area II: Develop a Web Platform for Course Registration & Webpage for CE

IAIA Continuing Education will continue to utilize the Continuing Education webpage as a main hotspot for advertising the courses which also entails Wufoo forms developed by our Webmaster, Jason Ordaz. More Empower training is schedule for the second week of June for the Continuing Education Manager. This development was made after several months of planning and coordinating to bring out Empower Training Specialists to address the needs of the campus.

- The Empower enhancement for the integration of a Continuing Education Empower-based site is in progress.
- Continuing Education participated in Empower Training on June 16, 2017.

Target Area III: Develop the College & Career Readiness Program

The College & Career Readiness program is 60% completed and our numbers from each of our sites total 50 families from 11 different Pueblos.

- The Year II College & Career Readiness Program is offered at Jemez Valley, Pojoaque Valley, & Bernalillo Public School Districts.
- Corey Herrera & Valerie Rangel have been hired as Experiential Educators to deliver the curriculum.
- Mary Silentwalker & Melanie Martinez have been hired as Parent Educators to teach about the Life Pathways Curriculum.
- Dr. Michael Yellowbird provided the Culturally-Responsive Pedagogy Workshops in March 2017. The workshops were open to all K-12 educators and to IAIA faculty, staff and students.

Target Area IV: Recruit Instructors & Volunteers

The Continuing Education Manager and the Director of Sponsored programs have identified instructors who we have continued to utilize for workshops and courses. We have also continued to receive input, via our online form, about courses that we should teach and we have been successful in making our program visible in the world of social media by utilizing such platforms as Constant Contact, LinkedIn, Facebook, as well as the main IAIA Website.

IAIA Continuing Education will also be releasing its second press release of the semester within the next week which aids in branding the IAIA Continuing Education Program and the ongoing offerings.

Target Area V: Provide CEU's for Conferences/Symposia/Workshops

Continuing Education has coordinated and partnered with a number of different organizations to issue Continuing Education Units (CEU's) for joint offerings.

- Continuing Education partnered with the Indigenous Language Institute to issue 82 CEU's at the "Teaching Our Ancestral Language Using Comprehensible Input Workshop" and the "Towards Ancestral Languages using the Natural Approach Workshop" held March 20-24.
- Continuing Education partnered with Physicians Committee for Responsible Medicine to issue 26 CEU's at the Native Foods for Life Diabetes Prevention Workshop hosted through Physicians Committee for Responsible Medicine (based out of Washington, D.C.) from March 22-24, 2017
- Continuing Education issued 70 CEU's to the Participants of the Dr. Yellow Bird Workshops on "The Value of Cultural Pathways in Institutions Serving Native Populations."
- Continuing Education partnered with the Red Shawl Solidarity Project to issue 64 CEU's during the April 1st-2nd Workshop at IAIA.
- Continuing Education issued 4.2 CEU's in partnership with the Problem, Solution, Action Workshop offered on April 4, 2017.
- In summary, IAIA Continuing Education issued a total of 246.2 CEU's from January 2017 - Present. (This total does not yet account for the Life Pathways Development Curriculum offered in the Pueblos. These CEU's will be awarded at the time of completion.)

Target Area VI: Continue to Build & Refresh Partnerships with Tribal Communities & Other Organizations

Continuing Education continues to network with the local Tribal Communities in building new partnerships and renewing old ones. Through a number of different local conferences and collaborative meetings, IAIA Continuing Education continues to build the list serve of individuals for the Continuing Education email listing.

- IAIA Continuing Education will be signing an MOU for a Summer/Fall 2017 Partnership with the New Moon Lodge Treatment Center.
- IAIA Continuing Education will be signed an MOU with Physicians Committee for Responsible Medicine for a Spring 2017 Partnership.
- IAIA Continuing Education also signed an MOU with the Indigenous Language Institute for an ongoing 2017 Partnership to offer CEU's at Workshops.
- We will also revisit the planning and timeline with the National Indian Education Association Partnership.

E. Develop student leadership skills

Continuing Education

Project: Provide a training class for IAIA students in how to teach a Continuing Education course

The Continuing Education Manager is developing a course with the input of the Associated Student Government. Ms. Romero did meet with the ASG to discuss offering the training in the Fall 2017 semester.

Strategic Theme III: Build College Community

I. Grow and maximize resources for college programs

Sponsored Programs

Project: Identify potential external funding

Assisted Manuela Well-Off-Man in writing and submitting a proposal to the New Mexico Humanities Council for \$10,000. The proposal requests funding to pay for the writing and printing of a catalog by Native American scholars for the upcoming exhibit "Connective Tissue".

Assisted Ryan Flahive in writing and submission a proposal to the New Mexico Historical Records Advisory Board for \$3,328.98. The proposal requests funding for preservation materials for the Pop Chalee papers.

A grant was written and submitted to AICF for \$50,000 for Capital Infrastructure. The proposal requested funding for landscaping for the Multipurpose Building

A proposal was written and submitted to the AICF Native Pathways to College Bridge Program for \$100,000. The proposal was denied.

IAIA was notified previously that we awarded the EPA Tribal EcoAmbassador grant, but we did not know the dollar amount. The grant was officially awarded for \$50,000.

JoAnn Bishop was **awarded** \$720 from the DreamStarter Foundation for the proposal that she submitted for indoor Archery practice.

Assisted Tom Antonio with the submission of a proposal to AICF for the Van Vlack opportunity. The grant was awarded \$4,723 to purchase a microscope and seed storage cabinet.

The paperwork was completed for the three USDA Rural Development grants that have been awarded since 2014 for the construction of the Multipurpose Building. The funds will be drawn down later this year as needed.

An Inquiry Letter was written and submitted to the Lannan Foundation to request funding for the Native Youth Pathways Development program.

Six Inquiry Letters were written and submitted to the following foundations for construction funding for the Multipurpose Building.

- Clark Charitable Trust
- Harry Seneca Charitable Unitrust
- Scott B. and Annie P. Appleby Charitable Trust
- Elisha-Bolton Foundation
- R.D. and Joan Dale Hubbard Foundation
- AMB Foundation

I participated in four Student Appeal Hearings for the Student Life Department.

The monthly Capital Project Monitoring System Reports for the three open Capital Appropriations from the State of New Mexico.

Strategic Theme 5: Expand Capacity as a 1994 Land Grant Institution

Sponsored Programs

Wrote and submitted the USDA Research proposal for \$60,000. The proposal would fund the second phase of an IAIA student research project that would take place at two New Mexico State University Agricultural Experiment Stations with the results being shared with the local Pueblos.

To: Dr. Robert Martin
From: Charlene Carr
Date: April 21, 2017
Subject: Quarterly Board Report

Strategic Theme 1: Improve Student Success

1.5 Develop student leadership skills

Project Narrative: Food is an essential resource needed to sustain people, unfortunately food production has often damaged the health of the earth, a loss of agricultural practices and/or a general loss of connectedness to the land has occurred. In an effort to increase food sovereignty and sustainability through environmentally conscious manner, the Director will integrate the Research and EcoAmbassador's program into IAIA academics by developing a LIBS 121 Internship course. The course will allow students to earn college credit for their research and credited towards the ILS degree program. The proposed Program would accomplish this through agriculturally related research opportunities for IAIA students, exposing them to research careers where their liberal arts education can be combined with applied science, broadening their interests in graduate school, and provide a service towards the agricultural needs of the local New Mexico Pueblo and Tribal Communities.

1. *EPA Tribal EcoAmbassador's Grant:* The Director has received full funding from the EPA Tribal EcoAmbassador's Grant to begin direct programming. The grant allows for a part time garden to assist the Director with field and research programming. The Director completed the job description, interviewed, and has hired Teresa Quintana as the new gardener. She will start May 1, 2017 and will be responsible for the management of the on-campus greenhouse and garden spaces. She will assist the Director with crop production, strives to operate as a vendor for the institution's Bon Appetite cafeteria, plant care for research projects, and assist with other necessary extension programs.

The Director is recruiting students for the summer internship program in which students will gain experience and knowledge in research design and methodology. Students will receive additional training on the following: scientific method, experimental design, introduction to statistics, introduction to GIS and GPS, and write a research paper. At the end of their project, students will be expected to complete a research paper, develop a

research poster, and provide an oral presentation to students, staff, faculty, and local tribal community members. (Percentage Complete: 40%)

Strategic Theme 5: Expand Capacity as a 1994 Land Grant Institution

5.1 Communicate IAIA's role as a Land Grant institution

Project Narrative: The Director oversees the Land Grant Extension and Research programs. The Director provides educational and technical assistance through outreach programs focusing on Land Grant priorities (strengthening: crop production, Native youth programs, small agricultural business, and health and wellness programs) to target audiences (IAIA constituents, New Mexico's 22 tribal communities; farmers/ranchers, and sister land grant institutions) in an effort to increase IAIA's exposure as a 1994 land grant institution.

1. *Establishment of the Land Grant Advisory Committee* - The Director has recruited a total of 10 participants: Steve Wall, Indigenous Liberal Studies IAIA Faculty Member; JoAnn Bishop, Health, Wellness and Fitness Director, IAIA; Mia Olsen, IAIA Student; Leonard Bird, Santo Domingo Pueblo Farmer; Simon Suina, Cochiti Pueblo Farmer and Rancher; Jon Naranjo, Santa Clara Pueblo Farmer; Michael Martinez, Taos Pueblo Farmer; Edmund Gomez, Project Director, CES RAIPAP and Assistant Department Head NMSU; Thomas Dominguez, NMSU Santa Fe County Extension Agriculture Agent; Thomas Gonzales, Soil Conservationist, NRCS USDA; and Lisa Garay, County Extension Director, FSA USDA .

The committee has met on 2/21/17 and 3/23/17 in which they have prioritized their focus on developing action plans as a means to provide direction for the Land Grant Programs. The committee reviewed the committee structure and responsibilities of the committee. They were also provided with an overview of IAIA Land Grant Programs, provided a tour of IAIA, and reviewed the IAIA Land Grant strategic plan on 2/21/17. On 3/23/17 committee members started the action planning process in which they prioritized Land Grant strategic themes (Strategic Theme 5: Expand Capacity as a 1994 Land Grant Institution; 5.1 Communicate IAIA's role as a Land Grant institution; 5.2 Promote and support agriculture in New Mexico Native communities; 5.3 Provide programming to Native youth; 5.4 Improve and support the health and wellness of New Mexico Native communities; and 5.5 Provide training and support for New Mexico Native and Tribally-owned small agricultural businesses). The committee moved to incorporate natural

resources into 5.2 to promote and support agriculture (crop and livestock production). Please 5.5 for further information regarding the actions plans for 5.5.

The Director will eventually developing action plans for all of IAIA's strategic themes under 5: Expand Capacity as a 1994 Land Grant Institution. (Percentage Complete: 20%)

2. *Strategic planning to build relationships between 1994s and 1862s with USDA NIFA cooperating.* The Director previously attended USDA-NIFA strategic planning sessions to develop collaboration opportunities for 1994 and 1862s. The Director has suggested to the President to provide AIHEC with a training opportunity for new members new to the concept of Land Grant Institution mission. The President provide suggestion to AIHEC members for a possible summer training. (Percentage Complete: 50%)
3. *Increasing IAIA and New Mexico Tribal Relations:* The Director and President has also discussed with increasing IAIA and tribal relations throughout the institution. The President and Director will develop a strategic planning session with IAIA faculty, staff, students and tribal stakeholders to develop action plans so that process, resources, and programs may be developed. This is in an effort to strengthen relationships and expand outreach to New Mexico's 22 tribal communities. The Director and President will form a planning committee and meet with participants in May 2017. (Percentage Complete: 10%)

5.2 Promote and support agriculture in New Mexico Native communities

Project Narrative: The Director provides outreach under agricultural extension, research and teaching programs to target audiences. Program areas include but are not limited to the following: small garden and crop production (vegetable and fruit production), greenhouse management, raised bed gardening, agricultural youth programs, access to USDA opportunities and other related areas of interest through the IAIA Land Grant Programs. Efforts will allow farmers and ranchers to gain the skills and knowledge necessary to achieve their agricultural endeavors.

1. *New Mexico Beginning Farmer and Rancher Program:* New Mexico State University Cooperative Extension Service (NMSU CES) and IAIA, in cooperation with USDA NIFA

and New Mexico's 18 Pueblos are providing the New Mexico Pueblo Beginning Farmer and Rancher Project (NMPBFRP) to develop a practical approach to meeting the individual production, marketing and financing needs of Native American Beginning Farmers and Ranchers (BFR's) of the central New Mexico through this three year project. Delivery of program includes one-on-one technical assistance, educational workshops, conferences and trainings, tours and on-farm demonstrations. These efforts will assist them in developing sustainable management, production practices and marketing strategies on their farms and ranches in an effort to compete and succeed in American agriculture. A total of 130 BFR's have been recruited and are located within the 10 Southern and 8 Northern Pueblos. Eight record keeping workshops have been provided between February and April 2017 at the following Pueblos: Acoma, Cochiti, Laguna, Taos, Ohkay Owingeh, Santo Domingo, San Felipe, Jemez, and Zia. The next workshops will focus on grasshopper and soil health.

(Percentage Complete: 25%)

2. *Preservation of Culture and Language*: The Director has completed the Chamiza Foundation Preservation of Culture grant April 17, 2017 in an effort to serve the Pueblo de Cochiti community members, specifically targeting tribal elders, youth and their families to preserve the Keres language through agricultural education. The Director completed five raised bed garden demonstrations in 2016 and six workshops focusing on construction, planting, Keres language incorporation, winter care and harvesting, spring care and warm season planting. (Percentage Complete: 100%)

5.3 Provide programming to Native youth

Project Narrative: Extension and research programs through IAIA will provide New Mexico's 22 tribal communities and their youth with agricultural programs to increase their critical thinking skills, exposure to agricultural, environmental, natural resources, social sciences, research opportunities in agriculture and access to higher education.

1. *IAIA Student Research Program*: The Director has successfully completed the 2014 and 2016 IAIA Student Research Program with a total of 11 students who completed the program. The Director submitted the 2017 – 2019 USDA NIFA Research RFA. The research program will integrate the research program into the academics curriculum in which students will receive internship credit to be credited towards the ILS degree

program. IAIA tribal college students will be exposed to agricultural research design and methodology in addition to leadership skills. Please see objective 1.5, mentioned above for further details. (Percentage Complete: 20%)

2. The Director will continue to seek external resources (USDA grants and partnerships) to build staff capacity and strengthen the Native youth programs.

5.4 Improve and support the health and wellness of New Mexico Native communities

Project Narrative: Health and wellness programs are a component of extension programs. The Director in cooperation with tribal communities will identify areas of need and provide tribal communities with technical and educational assistance to increase their health and wellbeing to be thriving community members.

1. *IAIA Food Days:* The Director and Fitness Director completed the plan for third annual event and will meet this summer to coordinate educational activities. The third annual Food Days will work in cooperation with the newly developed IAIA Wellness Council. (Percentage complete: 5%)
2. *Community Garden Group:* The Director signed up spring and summer community gardeners to utilize the raised beds in the garden. The gardeners will also have a chance to work with the new gardener in an effort that they will gain skills and knowledge to sustain themselves utilizing small back-yard gardening. Hands-on instruction will be provided to gardeners focusing on planting, soil health, crop selection, and raised bed gardening. (Percentage Complete: 55%)
3. *IAIA Wellness Council:* The Director is a council member of the newly formed Wellness Council. The council was formed to increase employee engagement in and promote responsibility for their own health. This is in an effort to serve IAIA employees through educational assistance and self-participatory program to promote healthy employees. The Director lead the council through strategic planning in the development of a council plan. The council has met five times to coordinate the first 21 Day Challenge in April; the council recruited a total 41 IAIA employees out about 107 employees for a walking challenge. The Director also provided the council with a means to collect data via an online data collection service, airtable, to collect and measure activity of participants.

The Council has also developed a schedule to promote health and engage employees to stay active in the program throughout the year. Todd Spilman, HR Director is oversees the council. (Percentage Complete: 35%)

4. The Director will continue to seek external resources (USDA grants and partnerships) to build staff capacity and strengthen the health and wellness programs.

5.5 Provide training and support for New Mexico Native and Tribally-owned small agricultural businesses

Project Narrative: The small agricultural business program is a component of extension programs. The Director has developed strategic planning and program management educational programs. The Director also provides opportunities to access USDA programs and provides technical assistance with USDA application processes. The program targets agricultural producers and program coordinators who wish to start or improve their business knowledge in an effort to make decision making strategies for their farm/ranch operations and/or tribal agricultural programs.

1. Land Grant Advisory Committee Focuses on 5.5 Land Grant Priority:

The Land Grant Advisory Committee prioritized the Land Grant strategic themes and will focus on 5.5 Provide training and support for New Mexico Native and Tribally-owned small agricultural businesses. The committee members identified 6 focus areas under 5.5 (1) develop marketing platforms, (2) identifying financial resources for education and producer access to capital, (3) develop tribal need assessments, (4) assist communities with tribal leadership agricultural education, (5) develop relevant small agricultural business education programming, and (6) engage and increase community support and capacities. The committee members started on plans for 1, 5, and 6.

The Director will continue to meet with committee members to complete action plans for all 6 areas under 5.5 in which the Director will implement reasonable action plans. (Percentage Complete: 40%)

2. *Tribal Needs Assessments*: The Director is collaborating with MoGro, a New Mexico non-profit organization, to expand the previous data collection to identify factors that limit farmer and rancher participation in USDA programs. Previously, the Director completed 35 assessments in 2016 and the team will collect at least 30 more assessments among New Mexico's tribal producers to developed relevant educational programs to meet their small agricultural business needs. (Percentage Complete: 25%)

3. The Director will continue to seek external resources (USDA grants and partnerships) to build staff capacity and strengthen the small agricultural business programs.

END REPORT

To: Dr. Robert Martin
From: Eric Davis
Date: April 20, 2017
Subj: Quarterly Board Report

Institutional Priority I.A. - Increase involvement of all IAIA Stakeholders in Student Success

Project: Whenever possible include student representation in both on and off campus event execution and marketing activities. Access student internships with sponsored events.

Continuing the process of integrating student involvement with Spring Music Festival as organizers, crew, and other key roles. Had numerous meetings with the volunteers, and have begun training them for their duties that day. Still pursuing internships for students with KSFR, KVSF, SFIFF, AHA Festival, Ortega's on the Plaza, AMP concerts, and others, but have had little response.

% completed - 40%

Other: Our weekly radio program on KSFR continues to receive good response from the local audience. We have developed regular features with appearances by artists in the IAIA Artists-in-Residence program, and have begun expanding the guest list with a more national focus, including high-profile guests such as Billy Mills, Daystar Rosalie Jones, Ty Defoe, Anne Hillerman, and LaDonna Harris. The monthly radio program on KVSF-FM, in conjunction with the staff at the Museum, has kicked-off, and initial response to the early shows was positive.

% completed - 60%

Institutional Priority I.B. - Increase enrollment

Project: Utilize paid advertising and social media to drive potential students to the redesigned IAIA Web site. Redesign recruitment (Dean Char) ad with new IAIA VIP.

Develop advertising plan and budget in conjunction with Admissions and Recruitment. Target traditional and on-line media outlets relevant to potential students.

The advertising campaign featuring Dean Teters is still in use by recruitment, but we are now in the process of developing a campaign featuring the “4 for 3” tuition rebate program. We continue to increase our exposure on-line utilizing social media (primarily Facebook). We are looking at expanding into additional social media platforms this year, and are currently looking at a variety of different campaigns. The current number of “likes” for our main Facebook page is over 18,400. Engagement with our audience through both the various pages (School, Bookstore, Alumni, Museum, Performing Arts) and event pages and postings continues to increase – indicated by the upswing in attendance at almost all of our events. The website statistics for March show over 19,500 sessions, almost 9,000 users, more than 46,000 page views, and over 2:30 for the average session.

% completed – 80%

Other: As we have for the past two years, the Marketing and Communications department will create a video featuring students who are current scholarship recipients, to be shown at the Scholarship Dinner. Students, in their own words, will tell of how the scholarships helped them attend IAIA and move towards achieving their life goals. Last year it was warmly received at the event -- and in subsequent showings to a variety of stakeholders. For the upcoming 2017 Scholarship Dinner, we plan to include several alumni who have taken their IAIA scholarships and degrees and began successful careers. The IA department will fly them in for the video shoot, and we plan to set-up presentations and discussions with current students while they are in town. THIS PROJECT, AT THE REQUEST OF INSTITUTIONAL ADVANCEMENT HAS BEEN MOVED TO A THIRD-PARTY PRODUCTION COMPANY.

% completed - 0%

Other: At the request of the MFA Program Director, Jon Davis, this department created a :30 Facebook commercial, and a longer form video for the website to promote the program. Mr. Davis himself speaks about the program, and its benefits, and it has been well-received. We are

planning on duplicating this effort for all of the degree programs – Business and Entrepreneurship is the next on the list. This one will feature student and alumni testimonials.

% completed - 20%

Institutional Priority I.E. - Develop Student Leadership Skills

Encouraging student involvement with Spring Concert event and other activities driven by MarCom department. Delegating key roles to students.

Project: Include students in planning and execution of MarCom activities.

Encouraging student involvement with Spring Concert event and other activities driven by MarCom department, with the goal of delegating key roles to students. The Marketing and Communications Department has improved communications with campus groups and individual students through constant visibility on campus, and the promotion of events held by all stakeholders. Additionally, the afore-mentioned radio show on KSFR has featured members of most campus groups and many of our students. Consistent circulation of our on-campus newsletter has been a great help and well-received by both the IAIA and outside communities. Writers Festival, Food Day, and Open House have been ideal situations to highlight this program. The department will continue to take a more aggressive stance as it relates to Powwow and positioning it as an educational experience. The music festival being held the day after Powwow already has heavy involvement of students from all departments to further their leadership skills. They have assisted with artist selection, and will be the primary staffing and crew for the event.

% completed – 60%

Other: Continuing to meet faculty and staff (and students) on an ad hoc basis, to discuss their needs from MarCom. Continuing to examine past activities to develop needs list and improvements to existing processes. Created/Updated webpages for numerous groups and

departments – and assisted with revising pages for the new website. Expanded presence and developed consistency on Facebook communications.

% completed - 50%

Other: As often as work duties allow, the department participates in student activities such as film shoots, exhibition openings, activities, club events, etc. I feel as a member of the President's Cabinet it helps improve the students' perception of accessibility to the administration, and shows an interest in their development. Our webmaster/social media specialist has been teaching a photography class at night.

% completed - 50%

Institutional Priority III.F. - Implement an internal and external marketing and communications plan

Project: Develop plan after reviewing previous plans and determining effectiveness. External plan will be in conjunction with Admissions and Museum. Internal plan will revolve around regular email communications, website announcements, and Facebook exposure.

Prioritize Media Outlets and other channels for sharing information with the public -- especially potential students. The 2016 Strategic Marketing Plan will be reviewed and updated for 2017

% completed – 20%

Other: Develop Policy and Procedure Manuals.
The IAIA Style Guide will be revised this year. The Editorial Guide will become part of this new document. Handbook which will accompany Style Guide and address approval procedures, logo usage, faculty/staff/student Facebook and other social media behaviors, etc.

% completed – 30%

Other: Continuing to develop relationships with key external media personnel. Scheduling meetings with key area journalists to discuss IAIA and new strategies for stories and features. Will continue to expand media relationships. The recent City of Santa Fe Arts Commission grant that we received enabled us to expand advertising and marketing activities on a focused basis (Facebook) outside of the Santa Fe metro. Planning for marketing future museum exhibitions will contain more advertising outside of the Santa Fe/Albuquerque area, (based on new requirements for additional city grant money) which will depend on the specifics of the exhibitions and artists involved. Additionally, I have developed relationships with key Santa Fe Communications and PR personnel and New Mexico Cultural Affairs personnel. The Press Tour that was executed last year through the city's media relations office generated numerous stories from the visit.

% completed - 50%

Other: Expand and revise Media Lists. The IAIA EMail List has gone from less than 5,000 contacts when I started 2 years ago, to almost 10,000 currently. Our new website has provided additional opportunities for consumers to join our mailing list -- which to date has generated almost 1300 additional names.

% completed – 80%

Other: Collecting copies of news stories and other examples of IAIA in various media for archival and other purposes. We have been very successful, compared to previous years, in getting exposure for IAIA in local and national outlets. Our email/press release communication has been very effective, with a 16% increase in our open rate in 2016, bringing our average up to 23.60%, and an average click rate between 3% and 4%.

% completed - 60%

Institutional Priority III.G. - Build a performing arts and fitness center

Project: Demo video developed by architect is now on our website and is being used by the IA department to help with continued fundraising. Groundbreaking Ceremony was well attended and IAIA received exposure on KOAT-TV through anchor Royale Dá, who hosted the event. A live video stream of the building's progress is now available on our website, and we are developing a time-lapse version for future use. Once the building is complete, a variety of new events will be developed and executed to take advantage of the facility. Plans are to involve the neighborhood in other possible uses of building.

% completed - 30%

Institutional Priority IV. F - Strengthen the connection between the College, its Museum, and the larger Santa Fe Community

Project: Consistent communication to public utilizing full name of museum: IAIA Museum of Contemporary Native Arts.

All Museum-developed communications pieces are being reviewed by MarCom department to insure consistent messaging. Both radio shows and appropriate advertising efforts will continue to reinforce connection between school and museum. A joint school/museum advertisement has been developed, and will be utilized in many of the programs for events that IAIA sponsors.

% completed - 70%

Other: Utilize Event Sponsorship to strengthen the connection to the community. We have continued our promotional partnerships with Santa Fe Bandstand, Santa Fe Independent Film Festival, and the AHA Festival of Progressive Arts, which have added to our local visibility. Will continue to expand the program as the MarCom budget will allow.

% completed - 20%

Institutional Priority V.A. - Communicate IAIA's role as a 1994 Land-Grant Institution

Revised and expanded Land-Grant information on Website. Expand Land-Grant exposure on social media.

% completed - 60%

Project: Develop hand-out in conjunction with Land-Grant Department to be utilized at all appropriate events. Develop Feature Stories for media. Press releases as appropriate.

% completed - 20%

Other: The Marketing and Communications Department has revised the Boilerplate Copy that is used on all of our press releases to include mention of the Land-Grant Programs. We are increasing the department's visibility on the website, and will issue press releases on appropriate activities as the program continues to expand.

% completed - 40%

Board Report

April 30, 2017

ASG Report

This Spring semester was a success, and a new experience for ASG. The following is a breakdown on Spring 2017 events and projects that were goals of ASG officers.

❖ **Past Events**

➤ President: Red Shawl

ASG was asked by Elizabeth Stahmer (a student) to assist with the Red Shawl event. With ASG funds, Elizabeth could buy the items she needed to make the event a success, which consisted of fabric, fringe, and supplies to make the Red Shawls. ASG and many other students attended the event, and it was a learning experience, along with a success.

➤ Public Relations: Elections

The current ASG ran a campaign for the new incoming ASG (2017-'18). Public relations posted informational flyers; seven students applied. We held a candidate forum, with a few words spoken by Water Protector Dan Nanamkin. Next year, all ASG positions will be held by new students, with Chad Browneagle returning as Public Relations.

➤ Secretary: Throwback Thursday Dance

The ASG secretary held a Throwback Thursday Dance (4/27) near the Welcome Center entrance, with music provided by IAIA student (DJ) Kevin Wright. The dance theme gave students a chance to dress up like their child photos, and prizes were awarded. Many students enjoyed the dance and the snacks provided.

➤ Vice President: ASG office

A small innovation of mine was to redo our office into a workable, comfortable space that makes us more welcoming to students. This has worked remarkably well, and many students are noticing the space for the first time and stopping by.

❖ **Projects**

➤ President & Public Relations: Work-study wage

The ASG President and Public Relations have been working closely with Lara Barela (Financial Aid Director) on providing a raise for work-study students. There has been a slight impact; starting in Fall 2017 work-study wages will be raised 50 cents more than the current wage.

➤ Secretary: Snapchat filter for IAIA

Still in the works, our Secretary has been working closely with the industry. With just a few more objectives to finish up, and hopefully before the Fall semester begins, students will be able to show more school pride and a larger social media presence.

➤ Treasurer: Recreation Center

A committee was formed to redesign the Student Recreation Center upon the relocation of the Fitness center to the new building in 2018. The goal has been achieved to expand the Rec Center and to relocate the current ASG office. By Fall 2017, ASG will have a new office space, and have their own ASG meeting space other than the CLE conference room.

➤ President & Vice President: Mascot

The ASG President and Vice President have discussed with Nocona Burgess and Ben Calabaza the possibility of purchasing a mascot for IAIA. This mascot will be the mythical Thunderbird; it will represent our school at events and show school pride.

➤ President: Divesting from Wells Fargo

There was an informal discussion with Chief Financial Officer Larry Mirabal about the possibility of having IAIA divest from Wells Fargo (an investor in the Dakota Access Pipeline). ASG held a town hall meeting where students heard a brief presentation by Larry Mirabal. Two students also presented the case for and against divesting. At the end of the town hall, students anonymously voted 'to divest' or 'not divest'. The results were given to IAIA President Dr. Robert Martin and the Board of Trustees. Students were notified in a timely manner by Dr. Robert Martin that IAIA would begin the process of divesting from Wells Fargo. The students were very thankful and would like to recognize Larry Mirabal for his efforts.

❖ **ASG President End of the Year Report**

Last semester I was motivated to mix my events and governing. Due to divesting from Wells Fargo I lost the motivation, but I am glad to have taken on the obstacle. I learned a lot from the

process by my successes and my failures. Though my position as ASG President is coming to an end, I am continuing my journey in ASG as Public Relations, to serve the new ASG president. To conclude, I would like to thank my ASG; they are a hard-working group of people, and I wouldn't have gotten through the term without them. Thank you for giving me this opportunity.