IAIA
INSTITUTE OF
AMERICAN INDIAN ARTS

Job Title:	Digital Dome Assistant
Hours per week:	**10 - 20**
Number of positions:	**3**
Length of Employment:	August 20, 2018 – December 6, 2018 (Note: Financial Aid eligibility must be met every semester)
Pay rate:	$8.00
Supervisor:	**Mats Reiniusson**
Department Name & Code:	**Cinematic Arts & Technology 4152**
Location:	**IAIA Digital Dome**
Classification:	Federal/State or Institutional Work-Study
Employer Name/Address:	IAIA 83 Avan Nu Po Road, Santa Fe, NM 87508

Purpose/Role: The student's role is to assist and do research and assist under the guidance of Digital Dome Manager.

Job Description/Responsibilities: To do research and support in any of the following fields; spherical film, fulldome / 360 VR interactivity, video and sound recording/editing and indigenous media. To be part of a team supporting the digital dome space and working with VR, interactivity, Vjing, photogrammetry, cataloguing, archiving, database management, film screenings, dome events and other work as assigned. This person will serve in a variety of administrative and day-to-day functions commensurate with the needs of their supervisor.

General Qualifications: Student with organizational, AV technical skills, research and/or computer graphics, film and media skills. To be reliable, organized and have very good time management is important for this position.

Evaluation Procedure(s) and Schedule: Work-Study Performance Evaluation form provided in IAIA Work-Study Manual for Students (page 14).