



Assistant Professor Studio Arts Ceramics

FACULTY JOB DESCRIPTION

DEPARTMENT: Studio Arts
CLASSIFICATION: EXEMPT- FULL/TIME FACULTY (10-MONTHS)
REPORTS TO: Studio Arts Chair
LAST UPDATED: 10/26/18

Summary of Responsibilities: The Visiting Assistant Professor in Studio Arts in collaboration with the Studio Arts Department Chair will take the lead in the development and instruction of Foundation Arts with a focus on Ceramic classes as assigned. The Visiting Assistant Professor will perform the duties, responsibilities, and requirements of the position outlined in the Essential Functions that support IAIA's mission, vision and core values.

- **Deadline: Open Until Filled**
- **Must submit: a) Current CV- Curriculum Vitae, b) Transcripts for highest earned degree and c) letters of recommendation from current/past academic supervisor.**

Essential Functions:

- Teach Ceramics as assigned.
- Teach cross disciplinary in an expanded field of discourse and expression as assigned.
- Teach three courses per semester.
- Oversee independent studies, apprenticeships, internships and senior projects in addition to the 3/3 teaching load.
- Keep the appropriate number of office hours per week.
- Maintain on-going professional practices and demonstrate a recognized standing as an artist.
- Participate in educational and professional activities within the IAIA.
- Participate in curriculum development.
- Participate in as required/assigned in all assessment and/or accreditation activities.
- Maintain adequate facilities for the Program and the delivery of required courses.
- Collaborate with related departments.
- Other duties as assigned.

Required Education: Requires MFA in a Studio Arts emphasis with a Ceramics focus with recent and relevant teaching and curriculum development experience at the college level. The applicant must demonstrate a high level of professional achievement in Studio Arts. Must complete a satisfactory background check. Knowledge of the Tribal College movement and experience with American Indian and Alaska Native artists and cultures is highly desirable.

Required Competencies (Skills/Knowledge and Abilities):

- Possess comprehensive knowledge of Ceramics and Foundation Arts
- Knowledge of art history, critical theory and traditional and contemporary practices
- Knowledge of best practices for Arts Education

- Knowledge of NASAD standards regarding health, safety and waste management with proven ability to teach and maintain studio to standards.
- Knowledge of Academic Technologies
- Excellent and proven communication and problem-solving skills as it relates to instructional responsibilities.
- Proven ability to use Academic Technology in seminar and lecture based courses.
- Proven ability to communicate clearly and effectively with all levels and with all peoples and groups.
- Proven ability to interact and work successfully with faculty, students and staff as related to job responsibilities.
- Demonstrated ability and willingness to adapt teaching style towards learning outcomes.
- Demonstrated ability and willingness to support Program goals and objectives and take a leadership role in further developing strategic goals of the Studio Arts Department.
- Demonstrated ability to guide and facilitate students through a process of knowledge and skill building.
- Demonstrated sensitivity towards Native American culture and an ability to motivate and teach students from diverse ethnic backgrounds.
- Demonstrated commitment to assuming faculty responsibilities beyond the classroom in a shared governance environment.
- The faculty member must adhere to appropriate professional standards of conduct and ethics, including:
 - confidentiality
 - integrity, and honesty
 - compliance with directives
 - cooperate and work respectfully with others
 - participate in meetings as required
- Ability to adapt quickly and effectively to changes in the work environment.
- Ability and skill to demonstrate a pleasant, courteous, and professional demeanor and presence at all times.
- Ability to be a self-starter and highly self-motivated to support and improve Studio Arts Department goals.
- Ability to respond to requests in a timely manner.
- Excellent communication skills using the spoken and written word.
- Ability to work with moderate supervision, to begin assignments independently (or as assigned), and to bring assignments to conclusion on a timely basis.
- Demonstrate compliance with all applicable and essential IAIA policies, processes and/or procedures.
- Ability to perform other duties as assigned.
- **Working Conditions:**
- Ability to instruct for extended periods of times, in a classroom environment.
- Effective communication skills using the spoken and written word to a wide range of audiences, but in particular to college students and faculty colleagues.
- Ability to see, view, review and wide range of relevant academic information.
- May be asked by Department Chair/Dean to perform other duties.
- Performance evaluation will be assessed on academic results as described herein.
- The Dean in conjunction with the Studio Arts Department Chair, reserves the right to revise this job description at any time, with or without notice.
- The job description is not a contract for employment.

FACULTY_____DATE_____

IAIA PRESIDENT_____DATE_____

ACADEMIC DEAN _____DATE_____

HR DIRECTOR_____DATE_____