

**Institute of American Indian Arts**  
President's Cabinet Meeting  
LKN Welcome Center – Boardroom 202  
Tuesday, October 24, 2018 | 9:30 a.m.

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**Present:** Dr. Robert Martin, Angie Brown, Larry Mirabal, Bill Sayre, Carmen Henan, Charlene Carr, Charlene Teters, Judith Pepper, Laurie Logan Brayshaw, Nena Martinez-Anaya, Patsy Phillips, Jason Ordaz

**Absent:** Eric Davis,

**Opening:** Laurie Logan Brayshaw

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### **1. Opening,**

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Ms. Laurie Logan Brayshaw provided the opening.

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### **2. Opening on a Positive Note**

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Ms. Charlene Teters announced that the food pantry is full.

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### **3. Approval of Minutes**

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Dr. Martin introduced for consideration the approval of the Cabinet Meeting Minutes of the September 26, 2018 meeting. Ms. Judith Pepper made, and Dr. Sayre seconded the motion, to approve the minutes. The vote on the motion was unanimous. Motion carried.

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### **4. Plan '22 Discussion**

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Dr. Sayre shared the Plan '22 a draft of the mission objectives and institutional priorities developed during the September 28<sup>th</sup> Plan '22 Council meeting that included representatives from all stakeholder groups. The list is still a work in progress and will be consolidated while preserving the spirit and intent of the Council's original work. The team will seek input from the community through focus groups and surveys on the mission objectives and institutional priorities. The list will then be edited and consolidated after further review and ideas will be shared with the Cabinet to determine metrics and measurables.

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### **5. Assurance Argument Review**

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Dr. Sayre stated that IAIA has received the evaluation report from the HLC after submitting clarification on co-curricular programs and were commended for our Assurance Argument submitted that documented the progress we had made since the last visit, especially regarding Indigenous assessment. Overall IAIA met the 31 core components. They provided positive comments and some recommendations for improvement. Upon final review of the report Dr. Sayre will compile and share the list of the comments and recommendations with Dr. Martin and the Cabinet members.

Dr. Martin commended Dr. Sayre and Ms. Valarie Nye in documenting the four years of accomplishments.

He also recognized Jason Ordaz for the work on the IAIA website which was positively acknowledged by the HLC for content and information.

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## 6. Review Agenda for BOT Meeting

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- Dr. Martin shared the November Board of Trustees Meeting Agenda and encouraged the cabinet to invite faculty and staff to attend the meetings, which are open to the community except when the Trustees are in Executive Session. The Trustees will be on campus beginning with the IAIA campus open house from 2:00 pm – 6:00 pm, November 8<sup>th</sup>
- Board Committees Meetings and a Community Gathering featuring a Board Panel discussion is scheduled for the CLE Commons, November 9<sup>th</sup>
- The Board General Session Meeting is scheduled from 9:00 am – 12:00 pm, November 10<sup>th</sup>.

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## 7. AIHEC Meeting

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Dr. Martin shared discussions from the Fall AIHEC meeting in Hartford Connecticut beginning with the election of officers. They reelected all the present officers, and reelected Dr. Martin as Chair of the Student Activities Committee and he will continue to serve on the Executive Committee.

United State Department of Education Title III – F funding provides mandatory appropriations to the Tribal Colleges and Universities and other Minority - Serving Institutions (MSIs) through 2019. There is concern this funding will be eliminated at the end of 2019 that will adversely impact IAIA and the Tribal Colleges. AHIEC and other MSIs are lobbying to retain this funding.

IAIA will host the AIHEC Basketball tournament in 2020 and assistance will be needed to coordinate the tournament. IAIA also will host the AIHEC Summer President’s meeting in June or July, providing an opportunity to showcase the campus and the museum.

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## 8. Health Insurance Renewal

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Mr. Larry Mirabal stated that open enrollment for health benefits will begin on December 3<sup>rd</sup>. There will be an increase in the employee premium of only 5% or about \$2.05 per pay period with no large increases to dental and vision. Overall there were no changes to the plan design and Cigna will still be a carrier. Todd Spilman will send out the rate sheet to employees to review prior to making decisions.

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## 9. Enrollment Report

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Ms. Nena Martinez Anaya stated the enrollment has dropped slightly. The decline was attributed to personnel changes in admissions, inaccurate student contact information, financial hardship, or student’s choosing other Institutions. Staff will be trained on processes for updating student information. They determined that that the application fee waiver was not an effective recruiting option. The alternative is to require students complete their FASFA to determine if there is a need for a fee waiver. Counselors will be trained in Empower and follow a step-by-step guideline to assist students from the point of initial contact through orientation.

Admissions and recruitment implemented an open house recruitment scholarship. They will coordinate a shadowing day and invite high school students in the spring to shadow current students. They will host an admitted student workshop day in December and again in the Spring. There will be in-person workshops to discuss next steps with admitted students.

The new admissions report shows an increase of 14% accepted from last year’s spring report.

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## 10. Native American Heritage Month

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Ms. Charlene Carr shared the following activities for the Annual Native American Heritage month:

- Community Gathering October 31 – CLE Commons
- Learning Art from the Past - CLE Conference Room from 2:00 pm – 3:00 pm November 5<sup>th</sup>
- Open House Dances and Singing – Dance Circle from 2:00 pm – 3:00 pm November 8<sup>th</sup>
- IAIA Student Throw – Dance Circle from 12:30 pm – 1:30 pm, November 14<sup>th</sup>
- IAI Feast Day – IAIA Gym - November 16<sup>th</sup>

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## 11. Native American Heritage Respect for Diversity

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Ms. Charlene Carr shared the Native American Heritage Respect for Diversity policy on approving or disapproving selected campus activities. The hope is to utilize it as a guide in providing a positive and respectful way for selecting, participating and promoting healthy discussions about the selected activities.

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## 12. Native American Heritage Letter of Request for Donations

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Ms. Charlene Carr will send a letter of request for donations of household and food items for the Student Throw Day.

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## 13. Clip Report

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Mr. Jason Ordaz shared a binder of numerous articles featuring IAIA events, students, alumni artists, faculty and staff.

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## 14. Online Report/Internet Stats

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On behalf of Mr. Eric Davis, Mr. Jason Ordaz provided an overview of the website statistics in real time. The top ten pages visited are; Home, Portal, Museum, Library, Museum Exhibitions, Search, Admission, Employment, About and the College Catalog.

Mr. Ordaz also worked with Jennifer Foerster and Jamie Figueroa on the new MFA Quarterly Journal webpage to highlight the accomplishments of staff, faculty and mentors. This will include upcoming readings and events by those who are involved in the program. Publications will be published quarterly in October, January, April, and July of each year.

Mr. Ordaz shared that the Portal Minutes page is now public, and each tab includes minutes from various Committees. Dr. Martin will send out a communication to the campus Committees and encourage them to post their meeting minutes.

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## 15. Open House Planning Committee Update

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The open house news release was sent, featuring various exhibitions and demonstrations throughout the campus. Mr. Ordaz shared the following events: campus tours, screenings of 360° spherical films in the Digital Dome, Archery demonstrations, Student Readings in the Lloyd Kiva New Welcome Center and photographs shot in a Polaroid Photo Booth for the first 50 participants. Academic staff will be on hand to assist students with their FASFA applications. High school seniors are encouraged to bring in their art work portfolios (photos, painting, sculptures etc.) for a critique from faculty for the possibility of being awarded a \$1,000 scholarship.

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## **16. Pathways Update**

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Ms. Jessie Ryker-Crawford attended the Summit Meeting and shared the goal of Pathways is to come up with ideas for supporting student success. The first meeting was to obtain feedback on what services and facilities are needed to support student success, i.e. informal spaces for studying and networking. The student pantry is being expanded and relocated.

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## **17. Announcements**

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Ms. Judith Pepper announced that James Rutherford is preparing seven videos that will be available on Face Book featuring various stories from faculty, staff, students, and donors which will part of the “Paying it Forward” campaign.

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## **18. Closing on a Positive Note**

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Ms. Pasty Phillip shared that the museum has received approval from AAM to move forward with developing the self-study for accreditation.

### **Adjournment**

Meeting adjourned at approximately 12.25 p.m.