

Curriculum Committee
Regular Meeting
7 February 2017
12:30 – 2:00pm
(Minutes Ratified – 4.11.17)

Attendance: Sandy Hudson, James Lujan, Evelina Lucero, Val Nye, Nena Martinez Anaya, Ellen Shapiro, Felipe Colón, Craig Tompkins, Thomas Antonio, Stephen Wall

Call to Order - 12:35

December Minutes:

Add Ellen to the attendance – Changes Made

Approved – Thomas motions, Craig seconds – passes unanimously

New Business:

- Sophomore capstone course proposals
 - Sandy: Sophomore Capstones need to be submitted to her – ASAP – Early march at the latest – in time for the next CC meeting
 - Cine needs to get proposal to her under the LIBS204 heading
 - Creative Writing/ ILS need to update their degree plans
 - A lot of the catalogue changes will go directly to Jason rather than through Sandy
 - Evelina: can you send the creative writing catalogue pages?
 - Sandy will send those out to Evelina
- Next CC due date is Feb. 24th ahead of the 28th meeting
- Course schedules are due February 27th
- April 7th begins pre-registration
 - Sandy – think about the middle of the career and transfer students
 - Steve – is that a need for more sections or is that a rearrangement of SP/FA run schedule
 - Sandy – it is the sequencing/ overlap of classes
 - Look at what is it like to register first year and transfer students
 - Steve – some of the issues is the Gen Ed's being all in the morning
 - Sandy – the morning fills up and then all other classes have to be placed in the afternoon
 - If Gen Ed could send out their class schedule to all chairs then chairs could schedule around
- Use of space
 - Craig - Mac lab's can be used more
 - Felipe – Conservation lab can be used

Announcements

- Felipe – storing curriculum committee docs in drobox
 - Craig – the Microsoft 360 group is a good place
 - Felipe – does it work for transferring authority year to year?
 - Craig – it should the login info can be passed on from chair to chair

Adjourn – 1:03pm

Evelina motion, Craig second, Unanimous