

Curriculum Committee
September 6, 2016
CLE Conference Room #1
(Ratified 10-11-16)

In Attendance: Steve Wall, Evelina Lucero, Felipe E. Colón, Craig Tompkins, James Lujan, Ellen Shapiro

In absentia: Thomas Antonio, Valerie Nye, Charlene Teters, Sandy Hudson

Call to order: 12:45pm

Review of May 10, 2016 Meeting Minutes:

- Edit: "200lvl" corrected to "200 lvl"
- Motion: Evelina
- 2nd: Steve
- Approved Unanimously

New Business:

- AY2016 – 2017 Committee positions:
 - Chair – James Lujan, Vice – Craig Tompkins, Secretary – Felipe E. Colòn
- Curriculum change submission deadline for review before October FC meeting
 - October 7th
- CRWR100 – Removed from degree plan in April 2016 but dual credit still taking it and transferring it in.
 - Evelina to follow up with Sandy to see what options are for that course going forward and in respect to dual credit
- Concern over grade inflation brought up in APPC – is this something that Curriculum committee needs to be involved in?
 - Consensus that this is a departmental issue to be handled at that level as it is occurs. Curriculum committee may remind chairs/ faculty to be aware of this.
- Curriculum committee also to remind chairs/ faculty to assess and streamline learning outcomes to be manageable/ reasonable.
 - Some departments may have done this already – looks good to have these updated for our next round of accreditation assessment.
- Chairs/ Faculty should also Review course descriptions and make sure they're not out of date and that courses are still being run.
 - What's the process for striking a course from the catalogue?

- Just through catalogue corrections, doesn't have to come through curriculum but does need to have **not** been offered for 2 years to qualify for removal.
- How will this data migration go for the committees and the departments? What the plan and how many departments are planning to make their migrations this semester?
- Scheduling conflicts – how do we settle those?
 - APPC meeting dedicated to this? Discussed in APPC but no plan put forward
 - What are the perceptions of what is the best way to resolve this?
 - Tension of focusing on graduating upper levels and getting all lower division courses in the schedule.
 - Motion: To hold a session to work on the unified SP17 schedule
 - Invite dept. chairs and interested faculty, Char, Sandy, Jeminie
 - Meeting on 9/20 12:30 – 2:00pm conference room 2 CLE.
 - Department chairs bring your tentative schedules.
 - Motion: Evelina
 - 2nd: Craig
 - Approved - unanimous vote

Meeting Adjourned:

- Motion: Craig
- 2nd: Ellen
- Approved unanimously
- Adjourned 1:47pm